



**CITY OF BYRAM
AGENDA FOR THE REGULAR MEETING OF THE
MAYOR AND BOARD OF ALDERMEN
THURSDAY, JANUARY 23, 2025, 7:00 PM
City Hall: 5901 Terry Road, Byram, MS**

- 1. Welcome and Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Presented Items**
 - (a) Discussion of Byram Basketball League - presented by Mark Hamlin and Chris Thompson of Diamond Club Sports**
 - (b) Public Hearing to determine whether a request to add parcel no. 4851-104-2 to the previously approved Conditional Use for a Fleetway Market and Fuel Center on parcels 4851-104, 4851-104-10 and 4851-104-12 should be approved - Building Official Eric Munden**
 - (c) Approval of Site Plan for Blue Sky Carwash - Building Official Eric Munden**
 - (d) Approval to advertise for the Siwell Road Sewer Project and CDBG Drainage Project - Bart Ballard of Guest Consultants**
- 6. Approval of Consent Agenda Items**
 - (a) Approval of minutes of the Regular Work Session of the Mayor and Board of Aldermen held January 6, 2025 - City Clerk Angela Richburg**
 - (b) Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held January 9, 2025 - City Clerk Angela Richburg**
 - (c) Adoption of the new mileage reimbursement rates recommended by the State of Mississippi Department of Finance and Administration, effective January 1, 2024 - City Clerk Angela Richburg**

- (d) Acceptance of donation in the amount of \$800.00 from Claude Raworth Car Consulting and Raworth and Harvel, LLC to sponsor a soccer field - City Clerk Angela Richburg**
- (e) Approval of Agreement with Election Systems & Software for Municipal Election Support (001-195-612)**
- (f) Approval of Agreement with Pharos Consulting for Municipal Election Support (001-195-612)**
- (g) Approval of payment in the amount of \$30,000.00 to the Byram Chamber of Commerce, renewal of membership (100-550-646)**
- (h) Approval to dispose of the following:
3 Police Sirens that are broken: asset numbers 00437, 01342 and 01029
21 bullet-proof vests that are expired and not reusable: Serial #20647854, Serial #14053960, Serial# 20550249, Serial# 13082346, Serial# 11117350, Serial# 20787306, Serial# 20605468, Serial#14053961, Serial# 20554351, Serial# 05012615, Serial# 16042880, Serial# 11112028, Serial# 11112029, Serial#20552319, Serial# 20328334, Serial# 20605469, Serial# 20787305, Serial# 14115787, Serial# 14115788, Serial# 12194203, Serial# 12194202 - Police Chief David Errington**
- (i) Approval to dispose of vehicle #18-01, a 2018 Ford Taurus, VIN#1FAHP2MKXJG104838 by auction – Chief David Errington**
- (j) Approval to donate vehicle #15-02, a 2015 Ford Taurus, VIN# 1FAHP2L89FG141120 with light bar (Asset # 01032) and siren (Asset # 01031) to Woodville Police Department – Chief David Errington**
- (k) Approval of payment in the amount of \$240.00 to FBI National Academy Associates for 2025 Membership dues for Chief David Errington and Lieutenant Ricardo Kincaid (001-200-622)**
- (l) Approval for Officer Boris Joiner to attend the Emergency Narcotics Operations Course in Meridian, MS, February 10 - 14, 2025, with no registration fee and \$340.00 estimated travel expenses (001-200-610)**
- (m) Approval of rental agreement renewal with RJ Young in the amount of \$224.92 per month for 48 months for the PD main office printer/scanner/fax machine (001-200-650)**
- (n) Approval for Sergeant Detra Ward to attend the Regional Counterdrug Training Academy MS NAS in Meridian, MS on April 8 - 10, 2025, with no registration fees and \$204.00 estimated travel expense (001-200-610)**
- (o) Approval of payment in the amount of \$200.00 to Magnolia Rifle & Pistol Club, renewal of membership dues for James Aycox (001-195-622)**
- (p) Approval for Linnie Harrington to attend the IAED 40-Hr Basic Course in Jackson, MS, March 10-14, 2025, with a \$395.00 registration fee that will be reimbursed by Standards and Trainings and no estimated travel expenses (001-200-611)**

- (q) **Approval for 6 firefighters, Emmitt Bracey, Brian Frazier, Chance McNulty, Jamere Shelby, Christopher Stanford and Michael Sterling, to attend an EMT Refresher Course at AMR in Jackson, MS, February 10 - 13 at no cost to the city - Fire Chief Harry Horton**
- (r) **Approval for firefighter Austin Brown to attend a 10-week EMT class starting March 10, 2025, with a \$351.00 registration fee and no estimated travel expense (001-260-611)**
- (s) **Approval of quote in the amount of \$5,325.71 from Cooper Electric for a new 11.3HP Barmesa sewer pump in Byram Parkway (400-700-907)**

7. Discussion and Action

- (a) **Approval of Claims Docket in the amount of \$728,830.78 from 1/3/25 to 1/15/25**
- (b) **Approval to hire a Certified Dispatcher at \$14.69 per hour with full benefits, contingent upon successful completion of the hiring process - Chief David Errington**
- (c) **Discussion of Agreement with Jacks Family Restaurant - Public Works Director Bill Miley**
- (d) **Approval of Special Event Application for "Operation Lunchboxes for Mudbugs", a fundraiser walk/run on April 6, 2025 to raise money for Byram Middle School lunch tabs, organized by Healing Touch Fitness**
- (e) **Approval of Special Event Application from the Byram Chamber of Commerce, waiver of the \$25.00 application fee and for the City to partner with the Chamber for a "Taste of Byram" event to be held June 14, 2025 at 130 Southpointe Drive**
- (f) **Closed Session to see if Executive Session is warranted**

8. Public Comments *Byram residents may address the Board at this time, provided they have signed in with their name and address. Discussion will be limited to three (3) minutes per person*

9. Announcements

- (a) **Now until February 21st - Extra Table's March of the Mayors food collection drive - please bring 1 lb bags of rice to the designated drop off point at Vowell's Marketplace**
- (b) **Tuesday, February 4th – Coffee Talk with Mayor White, 9:00 to 10:00 a.m. at Cadence Bank, 5767 Terry Road**
- (c) **Monday, February 10th – Regularly Scheduled Work Session of the Mayor and Board of Aldermen, 6:30 p.m. at City Hall**
- (d) **Thursday, February 13th – Regularly Scheduled Meeting of the Mayor and Board of Aldermen, 7:00 p.m. at City Hall**

(e) Monday, February 17th - City Administrative Offices closed in observance of Presidents' Day

(f) Thursday, February 27th – Regularly Scheduled Meeting of the Mayor and Board of Aldermen, 7:00 p.m. at City Hall

10. Adjourn

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 5.a

FOR: Discussion of Byram Basketball League - presented by Mark Hamlin and Chris Thompson of Diamond Club Sports

INTRODUCED BY:

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 5.b

FOR: Public Hearing to determine whether a request to add parcel no. 4851-104-2 to the previously approved Conditional Use for a Fleetway Market and Fuel Center on parcels 4851-104, 4851-104-10 and 4851-104-12 should be approved - Building Official Eric Munden

INTRODUCED BY: Building Official Eric Munden

ATTACHMENTS:

File Name

[Order approving conditional use](#)

[letter re: additional lot](#)

[2nd lot Legal Description _ 1 acre.pdf](#)

[2nd lot Byram Site.pdf](#)

[2nd lot conditional use application.pdf](#)

[Notice of 1.23.25 Public Hearing.pdf](#)

[DRC carwash and fleetway 1.16.25.pdf](#)

[picture of sign for 2nd hearing.pdf](#)

**ORDER APPROVING AND GRANTING A CONDITIONAL USE PERMIT
ALLOWING A GAS STATION/CONVENIENCE STORE ON PROPERTY LOCATED
AT THE INTERSECTION OF DAVIS ROAD AND SIWELL ROAD,
BEING PARCEL NOS. 4851-104; 4851-104-10 AND 4851-104-12, IN A DISTRICT
ZONED C-3, CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI**

THERE CAME ON for consideration by Applicant, Fleetway Market, the issue of whether a Conditional Use allowing a gas station/convenience store on the property described herein, which property is located in a district zoned C-3 in the City of Byram, Mississippi, should be permitted. The Mayor and Board of Aldermen hereby find as follows:

WHEREAS, Applicant now requests the governing authorities of City of Byram, Mississippi, to grant a Conditional Use as permitted by Section 5.600.15 for the property described herein, which property is located in a C-3 General Commercial District, under the City of Byram's Official Zoning Ordinance of May 23, 2019, to Applicant, allowing a gas station/convenience store in a district zoned C-3, on said property located at the intersection of Davis Road and Siwell Road, being Parcel Nos. 4851-104, 4851-104-10, and 4851-104-12, in the City of Byram, Hinds County, Mississippi; and

WHEREAS, the Applicant advises the City the real property is owned by Morris Real Estate III and Applicant is planning a gas station/convenience store on the subject property; and

WHEREAS, the Development Review Committee ("DRC") upon conclusion of its October 17, 2024, meeting, did make certain findings in its minutes, and did recommend in writing approval by the Board of Aldermen of the request for Conditional Use with the following conditions: 1) The DRC recommends closing times at 10:00 p.m. on weekdays and 11:00 p.m. on weekends; 2) remove front access easement 20 feet wide from Old Davis Road; 3) the Fire Department recommends a FDC connection, new fire hydrant; 4) landscape buffering between

Byram Learning Center and the store; 5) lighting compatible with adjoining property; 6) Police Department recommends cameras with 30 days of property storage; and 7) no sale of Kratom products or any paraphernalia; and

WHEREAS, the Mayor and Board of Aldermen scheduled a hearing on said Application for October 24, 2024, at 7:00 o'clock p.m. after review of the Application by the Development Review Committee of the City of Byram ("DRC") – the Board was advised that the DRC at its October 17, 2024, meeting, had reviewed the Application and did make certain findings in its minutes, and did recommend approval in writing with the following conditions: 1) The DRC recommends closing times at 10:00 p.m. on weekdays and 11:00 p.m. on weekends; 2) remove front access easement 20 feet wide from Old Davis Road; 3) the Fire Department recommends a FDC connection, new fire hydrant; 4) landscape buffering between Byram Learning Center and the store; 5) lighting compatible with adjoining property; 6) Police Department recommends cameras with 30 days of property storage; and 7) no sale of Kratom products or any paraphernalia; and

WHEREAS, all notice requirements of the Zoning Ordinance of the City of Byram were accomplished – the City Clerk did cause notice of the October 24, 2024, hearing to be published in the Clarion-Ledger, a newspaper of general circulation in the City of Byram, Hinds County, Mississippi, in the manner and for the time required by law, and did post notice of same inside City Hall and upon the affected property in the manner and for the time required by law; and

WHEREAS, at the time, date and place specified in the City's public notice, the Mayor and Board of Aldermen of the City of Byram, Mississippi, did conduct a full and complete public hearing on the Application on October 24, 2024, and received comments and heard evidence

presented by the Applicant; and

WHEREAS, the Mayor and Board of Aldermen are fully familiar with the request and the property and existing land uses within the City of Byram and in the area of the City where the property is located, and in acting on this Order, have duly considered the matters and facts within their personal knowledge as same affect the land uses requested in the Application;

BE IT HEREBY ORDERED by the Mayor and Board of Aldermen of the City of Byram, Mississippi, that the request of Applicant to grant a Conditional Use for the subject property located at the intersection of Davis Road and Siwell Road, being Parcel Nos. 4851-104, 4851-104-10, and 4851-104-12, in the City of Byram, Hinds County, Mississippi allowing a gas station/convenience store in a district zoned C-3 is hereby granted; such action is taken pursuant to the findings of fact set out as follows:

1. The Mayor and Board of Aldermen of the City of Byram, Mississippi, have the final authority with regard to all matters involving the Zoning Ordinance.
2. The written recommendation of the DRC is advisory in nature.
3. The Mayor and Board of Aldermen have knowledge of the area involved and are aware of the need for the Conditional Use.
4. The requested designation meets the definitions of a Conditional Use of the Zoning Ordinance. See definitions: "Service Station: Any premises that is primarily used for retail sale of gasoline and other petroleum products or automobile accessories and incidental services including facilities for lubricating, washing (either automatic or by hand) and cleaning, or otherwise servicing automobiles and light trucks. This term shall not include premises where heavy vehicular repair activities such as engine

overhauls, painting or body work are conducted.” See also: “Convenience Store: A store of not more than 3,000 square feet of retail sales area, not counting storage, which deals in grocery items of a convenience nature.”

5. The subject property described herein, below, is within a zoning district zoned C-3:

See attached published notice. Otherwise, located at the intersection of Davis Road and Siwell Road, being Parcel Nos. 4851-104, 4851-104-10, and 4851-104-12, City of Byram, Hinds County, Mississippi.

6. The Conditional Use will promote the general welfare of the City of Byram and will not adversely affect the public interest or adjacent property. Future projects within the designation area will remain subject to the Zoning Ordinance and approval of site plans or other matter will allow the City to continue to monitor the area.
7. The establishment of this Conditional Use is not detrimental to the public health, safety, or general welfare, and this Conditional Use is compatible with the existing and intended character of the surrounding zoning district.
8. The Mayor and Board of Aldermen find that all portions of Section 5.600.15 (A) - (F) of the Zoning Ordinance have also been complied with and that all requirements of Section 5.600.15 (A) - (F) of the Zoning Ordinances are satisfied based upon the presentation of the Applicant and all documents presented to the DRC and to the Mayor and Board of Aldermen.
9. The granting of this Conditional Use does not relieve the requested use from compliance with any applicable law, court order, covenants, or contracts.
10. The Conditional Use is granted with the following additional conditions:
 - a. closing time of 10:00 p.m. on weekdays and 11:00 p.m. on weekends;

- b. removal of the 20 feet wide front access easement from Old Davis Road;
- c. installation of an FDC connection and a new fire hydrant;
- d. landscape buffering between Byram Learning Center and the store;
- e. lighting compatible with adjoining property;
- f. installation of security cameras with a minimum 30 days of property storage;
- g. no sale of Kratom products or any paraphernalia;

Certificate of Occupancy will not be granted until the police substation lease is agreed upon.

ORDERED, ADOPTED AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, at a regular meeting thereof held on the 14th day of November October, 2024.

The foregoing Order, having been reduced to writing, Alderman Moore moved that said Order be adopted. Alderman Hosey seconded. The vote was as follows:

Alderman Johnson (Ward 1) voted:
 Alderman Hosey (Ward 2) voted:
 Alderman Amos (Ward 3) voted:
 Alderman Mack (Ward 4) voted:
 Alderman Gibson (Ward 5) voted:
 Alderman Moore (Ward 6) voted:
 Alderman Harris-Allen (At-large) voted:

Aye
Aye
Aye
Nay
Nay
Aye
Aye

Whereupon, the Mayor declared the Motion carried and the Order approved and adopted.

SO ORDERED, this the 14th November day of ~~October~~, 2024.

CITY OF BYRAM, MISSISSIPPI

BY: 
RICHARD WHITE, MAYOR

ATTEST:

BY: 
ANGELA RICHBURG, CITY CLERK

[SEAL]



Subject: Fleetway Market Conditional Use Request for additional Parcel 4851-104-2

City of Byram,

I am writing to request an addition to the previously approved Conditional Use for the development and operation of a Fleetway Market and Fuel Center in the City of Byram. Initially, approval was granted for Parcels 4851-104, 4851-104-10, and 4851-104-12. Recently, we were able to secure a contract on an additional property and are now requesting Conditional Use approval to include parcel, 4851-104-2, in our development plans.

Adjusting the site plan to include this additional parcel will enhance the scope and functionality of our proposed development and any future development, allowing us to better serve the Byram community. The amended development plan will continue to offer fuel, essential goods, excellent food options, and a City of Byram Police Precinct as previously agreed upon.

I kindly request your approval of this amendment to include Parcel 4851-104-2.

Thank You,

A handwritten signature in black ink, appearing to read 'Daniel Morris', written in a cursive style.

Daniel Morris
Fleetway Market

1. THIS PARCEL OF LAND MAY BE SUBJECT TO ANY RECORDED, UNRECORDED, OR UNRECORDED INSTRUMENTS WHICH WOULD BE DISCLOSED BY A CURRENT TITLE EXAMINATION OF SUBJECT PROPERTY.

2. NORTH DERIVED FROM RECORDED DEEDS.

3. THIS PLAT IS FOR BOUNDARY PURPOSES ONLY. UTILITIES AND IMPROVEMENTS NOT SHOWN.

2140 UTICA ROAD
CRYSTAL SPRINGS, MISSISSIPPI 39059
601-672-1994

SCALE: 1" = 100'
DATE: 10-19-20

SURVEY CLASSIFICATION "B"

PROPOSED 1.000 AC. PARCEL
FOR
LON YEAGER

SITUATED IN THE NW 1/4 OF THE SW 1/4
OF SECTION 10, T4N, R1W, HINDS CO., MISS.

Exhibit A

LEGAL DESCRIPTION
PROPOSED 1.000 ACRE PARCEL
FOR LON YEAGER

A parcel of land situated in the Northwest ¼ of the Southwest ¼ of Section 10, Township 4 North, Range 1 West, Hinds County, Mississippi, said parcel being more particularly described as follows, to-wit:

Commencing at the Southwest corner of Section 10, Township 4 North, Range 1 West, Hinds County, Mississippi, and run thence North for a distance of 2614.67 feet; run thence East for a distance of 573.53 feet to the intersection of the Easterly right of way line of Davis Road and the South right of way line of Siwell Road, said intersection also being the POINT OF BEGINNING of the parcel herein described; run thence S 42°36'29" E along the South right of way line of Siwell Road for a distance of 20.40 feet; run thence N 78°48'26" E along said South right of way line for a distance of 163.71 feet; thence leaving said South right of way line, run South for a distance of 149.93 feet; run thence S 48°29'58" W for a distance of 165.98 feet; run thence N 42°35'59" W for a distance of 220.00 feet to the Easterly right of way line of Davis Road; run thence N 50°35'24" E along said Easterly right of way line for a distance of 127.90 feet to the POINT OF BEGINNING, containing 1.000 acres, more or less.

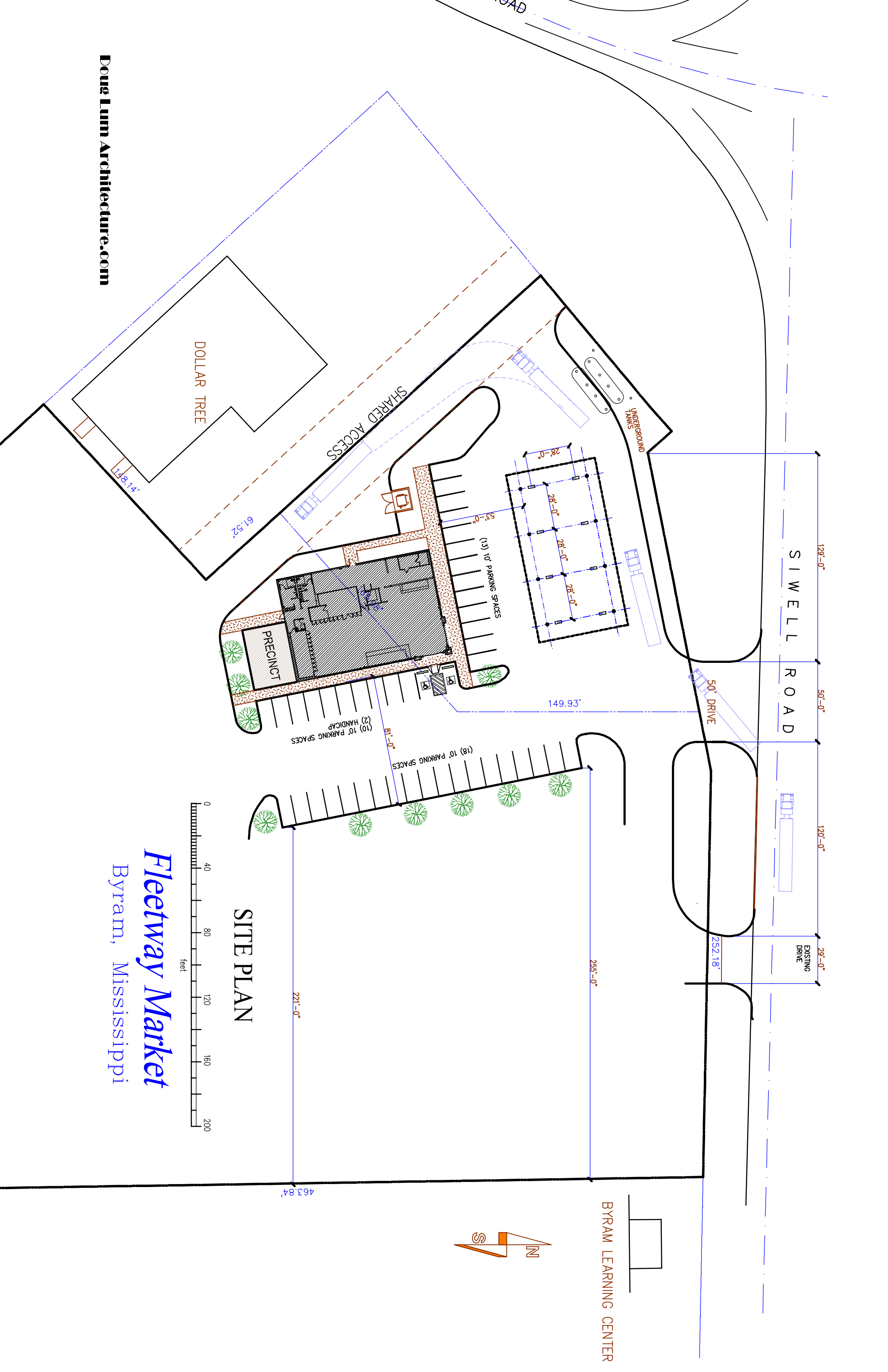
Subject to a proposed 20 foot wide ingress and egress easement along the North boundary, said easement being more particularly described as follows, to-wit:

Commencing at the Southwest corner of Section 10, Township 4 North, Range 1 West, Hinds County, Mississippi, and run thence North for a distance of 2614.67 feet; run thence East for a distance of 573.53 feet to the intersection of the Easterly right of way line of Davis Road and the South right of way line of Siwell Road, said intersection also being the POINT OF BEGINNING of the easement herein described; run thence S 42°36'29" E along the South right of way line of Siwell Road for a distance of 20.40 feet; run thence N 78°48'26" E along said South right of way line for a distance of 163.71 feet; thence leaving said South right of way line, run South for a distance of 20.39 feet; run thence S 78°48'26" W for a distance of 170.97 feet; run thence N 42°36'29" W for a distance of 32.73 feet to the Easterly right of way line of Davis Road; run thence N 50°35'24" E along said Easterly right of way line for a distance of 20.03 feet to the POINT OF BEGINNING.

Also subject to half of a 50 foot wide ingress and egress easement along the Southwest boundary thereof.

CONTRACT FOR SALE and PURCHASE OF REAL ESTATE
(VACANT LOT SALE)

FOR, AND IN CONSIDERATION of the mutual covenants, promises and benefits inuring to, by and between, the parties to this CONTRACT FOR SALE and PURCHASE OF REAL ESTATE ("Purchase Agreement"), the receipt and sufficiency of same which is hereby acknowledged by our signatures below, this Purchase Agreement is made, and shall be effective as of the date of its acceptance denoted herein below, by the following parties to this Purchase Agreement:



Fleetway Market
Byram, Mississippi

CITY OF BYRAM
REQUEST FOR CONDITIONAL USE
APPLICATION

Subject Property Address Parcel 4851-104-2
Owner Contract to Purchase: Morris Real Estate III
Address PO Box 2347, Madison, MS 39130
Phone # 601-624-3266
Current Zoning District C3
Use/Reason Convenience Store

Requirements of Applicant:

1. Letter stating reason for requested conditional use.
2. Copy of the written legal description.
3. Site plan of property.
4. \$250.00 fee required for processing.

Requirements for Granting Conditional Uses: (Section 5.600.15 - Zoning Ordinance)

A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- a) Ingress and egress to property and proposed structures.
- b) Off-street parking and loading areas.
- c) Refuse and service areas.
- d) Utilities, with reference locations, availability and compatibility.
- e) Screening and buffering with reference to type, dimensions and character.
- f) Required yards and other open space.
- g) General compatibility with adjacent properties and other property in the district.
- h) Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Mayor and Board of Alderman meeting. Documents shall be submitted thirty (30) days prior to the Mayor and Board of Alderman meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.

Daniel Morris

Signature

12/16/2024

Date

Return to: Eric Munden, Building Official
Post Office Box 720222 Byram, MS 39272
emunden@byram-ms.us

Notice is hereby given to those parties in interest that there will be a public hearing on Thursday, January 23, 2025 at 7:00 P.M. at City Hall, 5901 Terry Rd, Byram MS, for the purpose of determining whether or not Parcel No. 4851-104-2, may be included in the conditional use that was granted on November 14, 2024 for a convenience store and gas station on Parcels 4851-104-12, 4851-104-10 and 4851-104, at the corner of Siwell Road and Davis Road in the City of Byram, MS.

A handwritten signature in cursive script, reading "Julia Kraft", is positioned above a horizontal line.

Posted 12/26/24 by Deputy City Clerk Julia Kraft



City of Byram
DRC Meeting January 16, 2025, 10:00 a.m.
Public Works

Agenda:

1. Conditional Use-For Fleetway Market-gas station w/convenience store
2. Site Plan Review for the carwash at Blue Sky

Present:

Eric Munden, Building Official
Bill Miley, Director of Public Works
Cmdr Kevin Turner
Chief David Errington
Ricky Thompson, Code Enforcement
Cheri Bridges, Administrative Assistant

1. Conditional Use-For Fleetway Market-gas station w/convenience store near Davis Rd and Siwell Rd (they purchased additional land that was not included on the original Conditional Use application

The DRC reviewed the application for a conditional use all members were in agreement that the conditional use should be granted with the same conditions from the November 14th 2024 meeting

2. Site Plan Review for the carwash at Blue Sky on the Frontage Rd
The DRC reviewed the site plan.

Recommend approval-with satisfactory completion of the engineer's recommendations.

Approved: _____

Date: _____



PUBLIC NOTICE
THIS PROPERTY BEING
CONSIDERED FOR
CONDITIONAL USE.
FOR FURTHER
INFORMATION CALL
PLANNING & ZONING.
601-372-7791

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 5.c

FOR: Approval of Site Plan for Blue Sky Carwash - Building Official Eric Munden

INTRODUCED BY:

ATTACHMENTS:

File Name

[DRC carwash and fleetway 1.16.25.pdf](#)

[Guest Consultants Letter carwash.pdf](#)

[Civil Drawings Byram Wash.pdf](#)

[BlueSky Car Wash Color Ext Elev.pdf](#)



City of Byram
DRC Meeting January 16, 2025, 10:00 a.m.
Public Works

Agenda:

1. Conditional Use-For Fleetway Market-gas station w/convenience store
2. Site Plan Review for the carwash at Blue Sky

Present:

Eric Munden, Building Official
Bill Miley, Director of Public Works
Cmdr Kevin Turner
Chief David Errington
Ricky Thompson, Code Enforcement
Cheri Bridges, Administrative Assistant

1. Conditional Use-For Fleetway Market-gas station w/convenience store near Davis Rd and Siwell Rd (they purchased additional land that was not included on the original Conditional Use application

The DRC reviewed the application for a conditional use all members were in agreement that the conditional use should be granted with the same conditions from the November 14th 2024 meeting

2. Site Plan Review for the carwash at Blue Sky on the Frontage Rd
The DRC reviewed the site plan.

Recommend approval-with satisfactory completion of the engineer's recommendations.

Approved: _____

Date: _____

GUEST CONSULTANTS, INC.
CONSULTING ENGINEERS – SURVEYORS

P. O. Box 1225
BRANDON, MISSISSIPPI 39043-1225

TWENTY-SIX EASTGATE DRIVE, SUITE C
BRANDON, MISSISSIPPI 39042

TELEPHONE 601-825-8341

January 2, 2025

Mr. Eric Munden
Public Works Department
City of Byram
P.O. Box 720222
Byram, MS 39272

RE: Blue Sky Car Wash
Site Plan Review
12-125

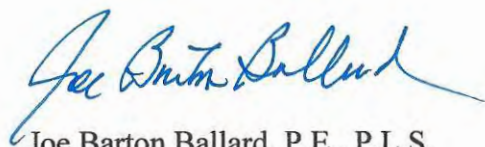
Dear Eric:

We have reviewed the civil site plans for the above referenced project and offer the following comments:

1. Please provide a copy of the MDOT permit for the driveway access.
2. The new doghouse manhole should be specified to have Xypex add mixture in the mix design for the manhole.
3. What is proposed for the existing sewer line and fuel lines during the demolition process of the old pumps and the store.
4. Please provide the hydraulic calculations for the drainage and detention.
5. Pads for dumpsters shall be constructed of 8 inch thick Class 3000 PSI concrete. Pads shall extend 20 inches beyond the enclosure with 8 inch thick 3000 PSI concrete.

These are the comments we have at this time. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-825-8341.

Sincerely,



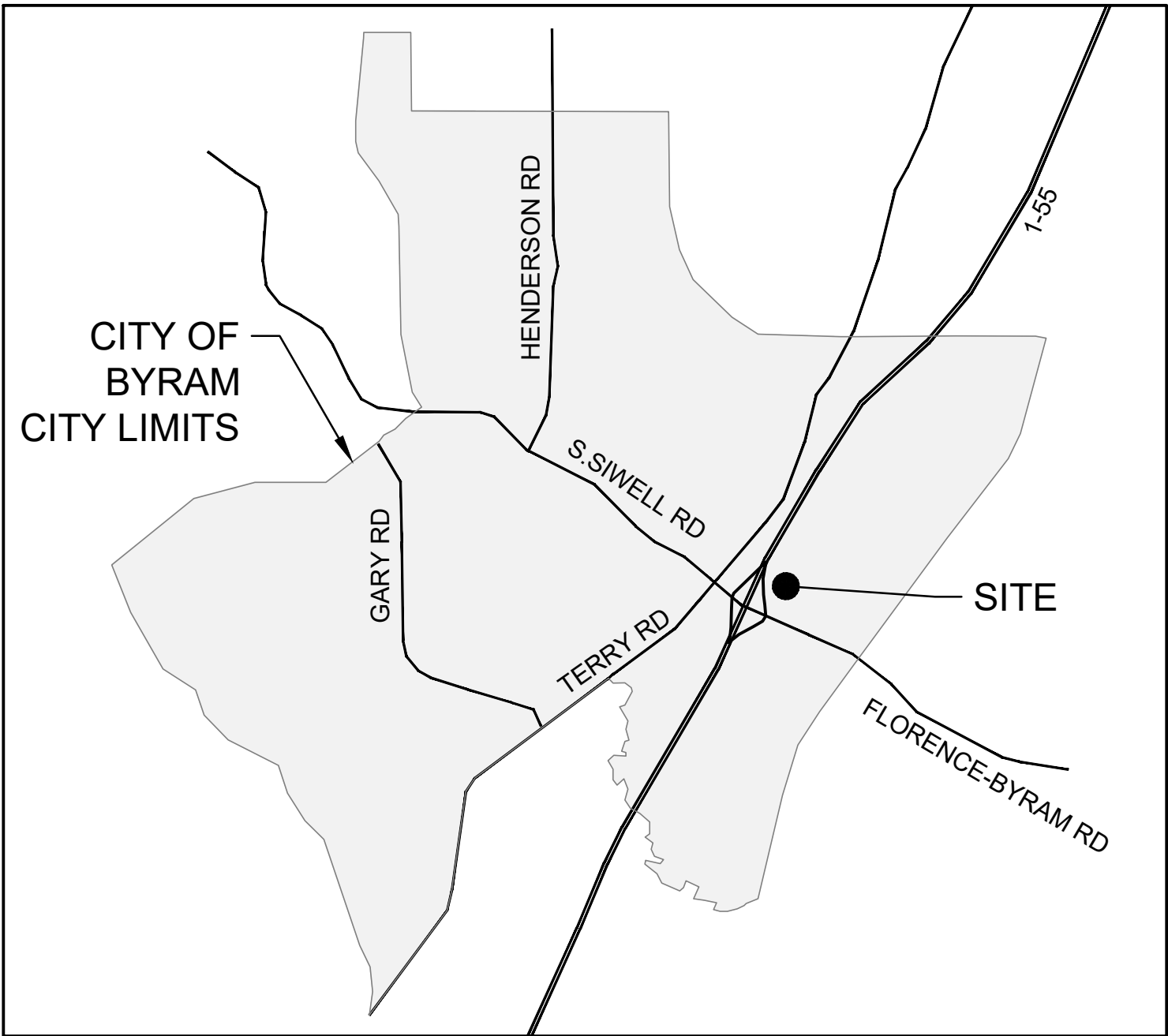
Joe Barton Ballard, P.E., P.L.S.
Guest Consultants, Inc.

C:\Users\clens\OneDrive - deanengr.com\1-Projects\DES\Commercial Construction Maintenance\Byram Car Wash.dwg\Byram Wash Design.dwg, 1-Cover, 11/5/2024 10:19:16 AM, clens, DWG To PDF.pc3, ARCH expand D (24.00 x 36.00 Inches), 1:1

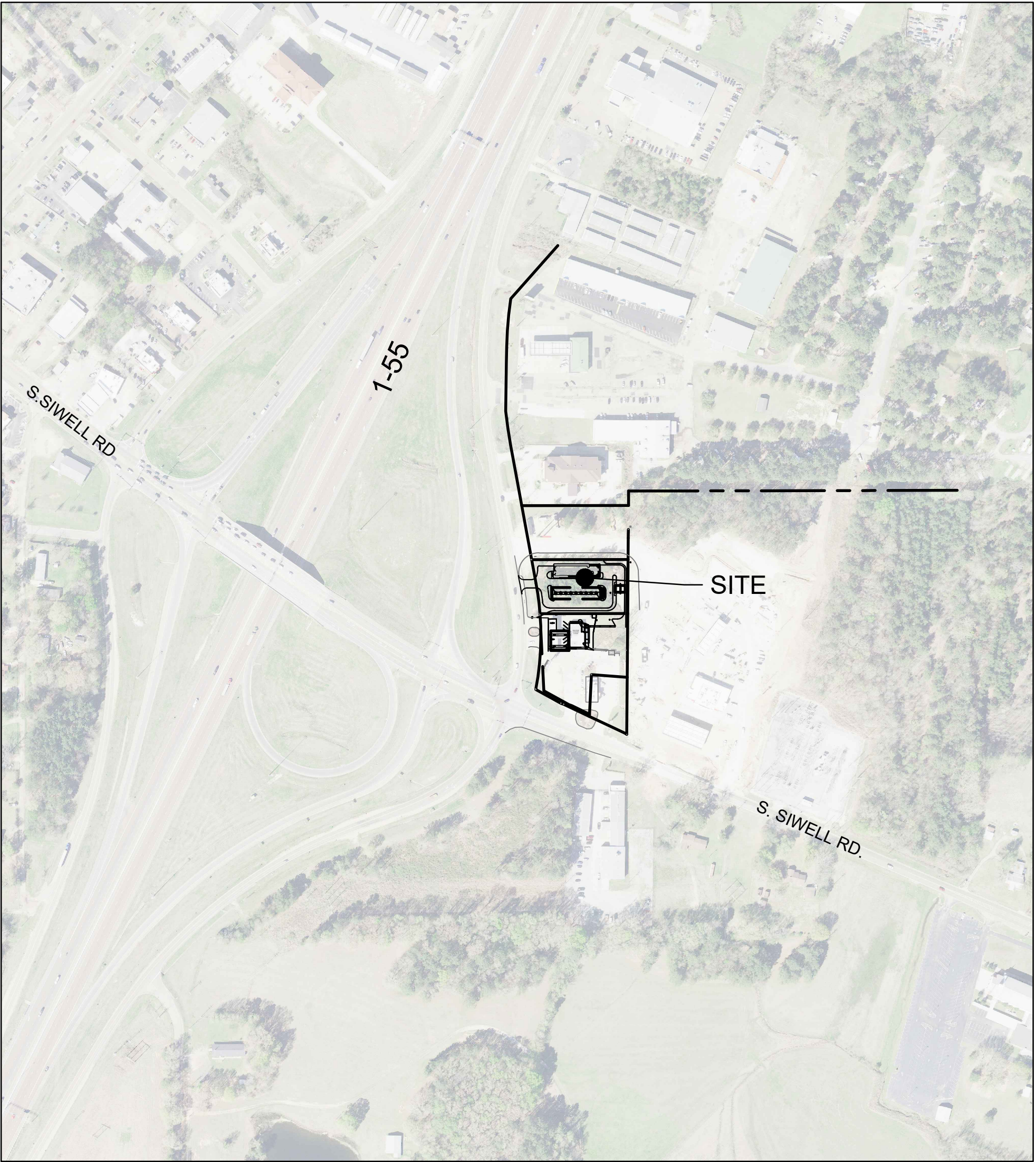
BlueSky

CAR WASH SITE DEVELOPMENT

5700 I-55 SOUTH FRONTAGE RD.
BYRAM, MS 39272



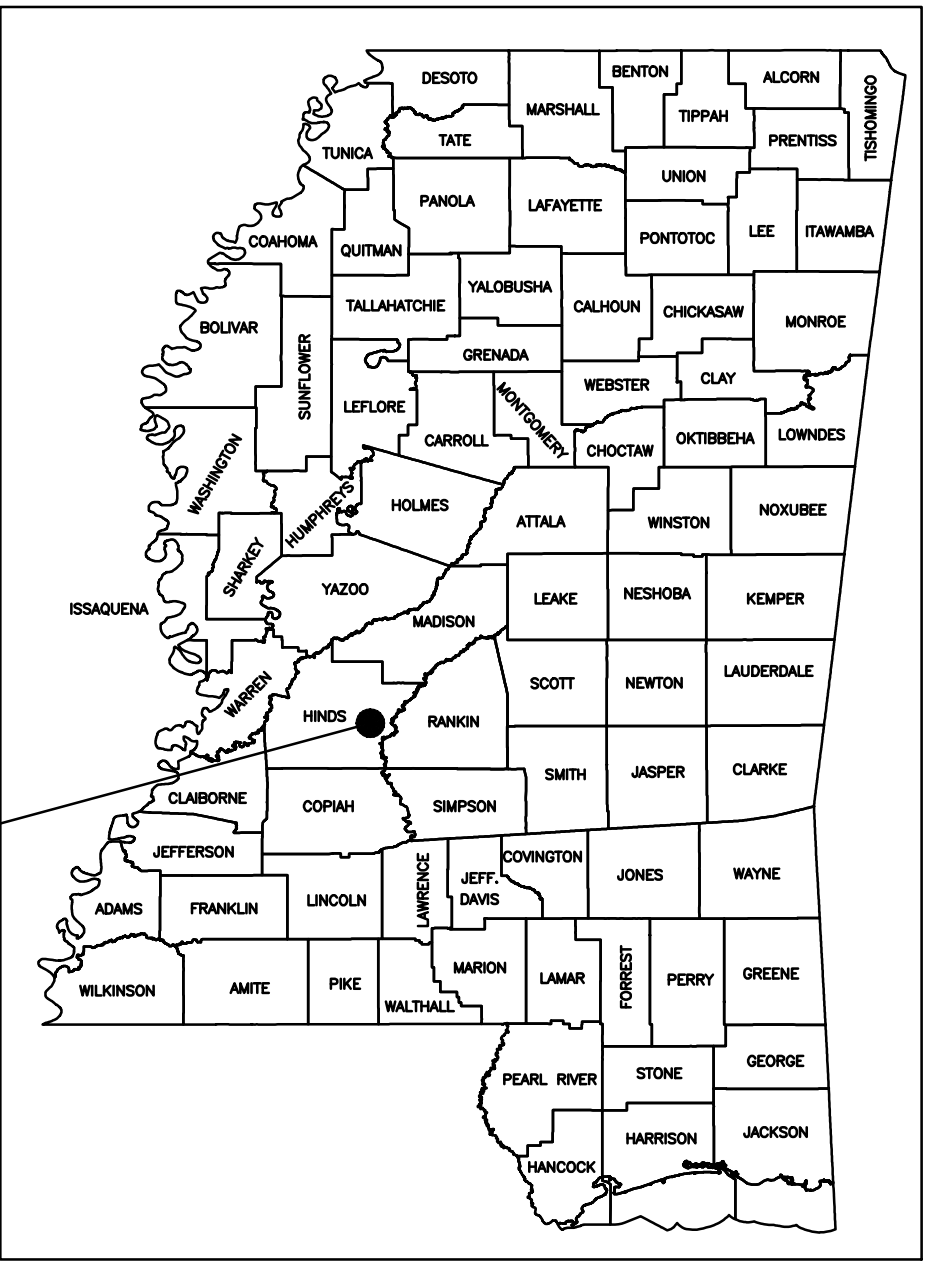
CITY LOCATION



STREET LOCATION

TABLE OF CONTENTS

1. COVER
2. EXISTING CONDITIONS & DEMO PLAN
3. SITE PLAN
4. UTILITY PLAN
5. GRADING PLAN
6. EROSION CONTROL PLAN (SWPPP)
7. SITE DETAILS
8. UTILITY DETAILS
9. STORM DETAILS



STATE LOCATION



Know what's below
Call before you dig



No.	Description	Date
1	PLANS SUBMITTED FOR CITY REVIEW	11-01-24

OWNER:	Swell Road Realty, LLC
	Craddock Oil
	5700 I-55 SOUTH FRONTAGE RD, BYRAM, MS 39272

PROJECT TITLE: BLUESKY CAR WASH	SHEET TITLE: COVER
SITE DEVELOPMENT	

DATE:	01 NOV 2024
SCALE:	AS SHOWN
DRAWN BY:	WSD
REVIEWED BY:	WSD

SHEET NUMBER:
1

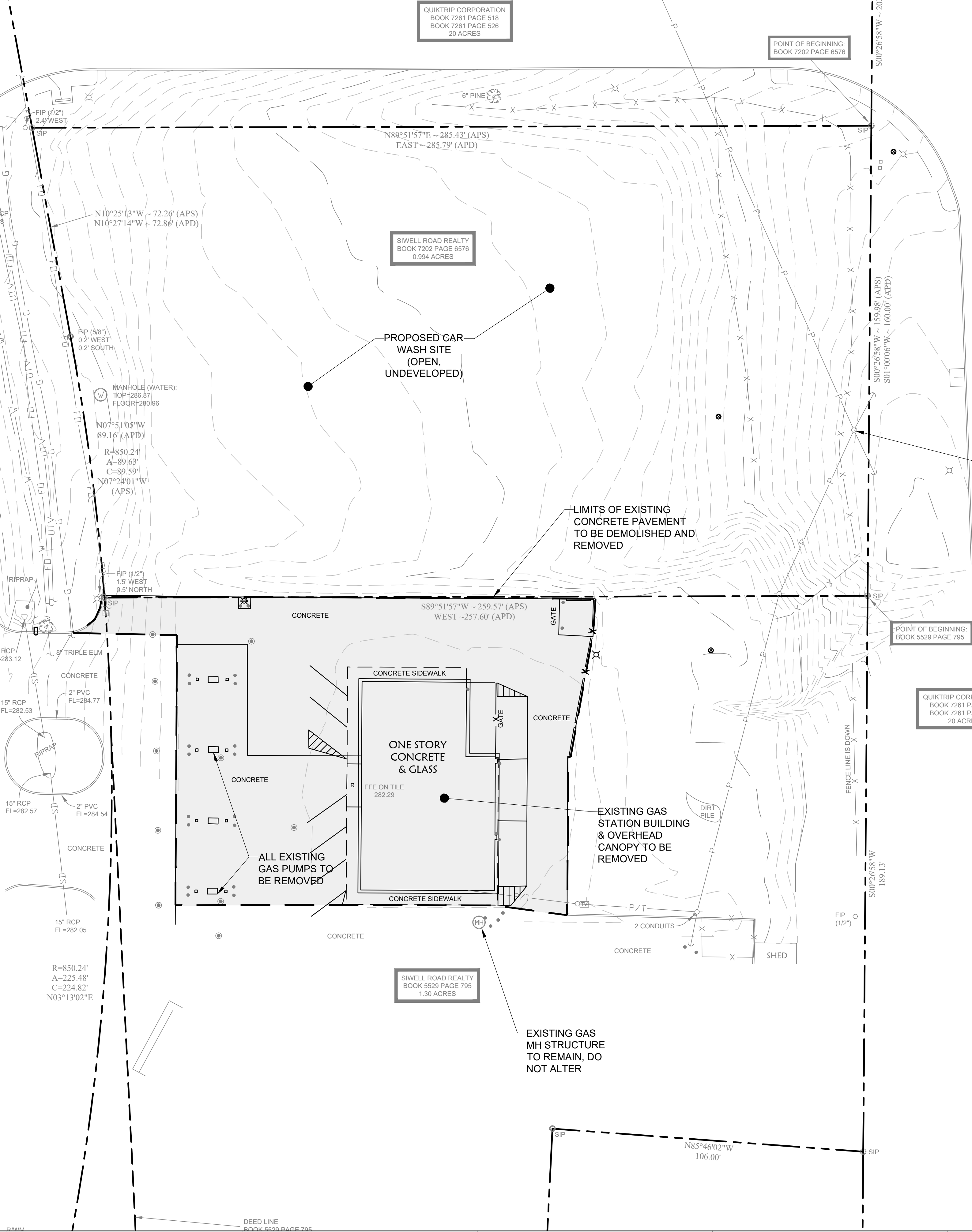
C:\Users\clens\OneDrive - deanengr.com\1-Projects\DES\Commercial Construction Maintenance\Bryam Car Wash\dwg\Bryam Car Wash.dwg (Bryam Car Wash Design.dwg, 2-Ex Cond, 11/5/2024 10:19:59 AM, .clens DWG To PDF.pc3, ARCH expand D (24.00 x 36.00 inches), 1:1



Know what's below
Call before you dig

TBM: "PK" NAIL IN ASPHALT
ELEVATION = 287.40

INTERSTATE HIGHWAY NO. I-55
FRONTAGE ROAD



SURVEY NOTES:

- EXISTING SURVEY INFORMATION SHOWN ON THIS SHEET PROVIDED BY: BARNES SURVEYING, LLC., 272 S PERKINS ST. SUITE 400, RIDGELAND MS 39157, PLAT DATE SEPT 25, 2024.
- LOCATION OF UNDERGROUND UTILITIES & STRUCTURES OF ANY TYPE MAY NOT BE COMPLETE OR EXACT. FOR MORE POSITIVE LOCATIONS CONTACT MISSISSIPPI ONE CALL SYSTEM INC. (TELEPHONE NO. 811) OR OTHER LOCAL AUTHORITIES TO LOCATE ALL EXISTING UTILITIES PRIOR TO BEGINNING CONSTRUCTION. CONTRACTOR SHALL VERIFY THE DEPTH AND LOCATION OF ALL EXISTING UTILITIES AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO BEGINNING CONSTRUCTION. ALL NECESSARY FIELD REVISIONS ARE SUBJECT TO REVIEW AND APPROVAL BY ENGINEER PRIOR TO CONSTRUCTION. THIS PLAN IS DIAGRAMMATIC AND REPRESENTS THE APPROXIMATE LOCATION OF UTILITIES UNLESS SPECIFICALLY DIMENSIONED.

DEAN
ENGINEERING SOLUTIONS INC.
4780 I-55 NORTH, SUITE 100-4
JACKSON, MS 39211
601-557-2022 WWW.DEANESI.COM

COPYRIGHT © DEAN ENGINEERING SOLUTIONS INC. THIS DOCUMENT IS THE PROPERTY OF DEAN ENGINEERING SOLUTIONS INC. ALL RIGHTS ARE RESERVED. ANY REPRODUCTION OR TRANSMISSION OF THIS DOCUMENT WITHOUT PRIOR PERMISSION OF DEAN ENGINEERING SOLUTIONS INC. WILL BE SUBJECT TO LEGAL ACTION.

NOT FOR CONSTRUCTION

W. SETH DEAN
PROF.
STATE OF MISSISSIPPI

11-01-2024

No.	Description	Date
1	PLANS SUBMITTED FOR CITY REVIEW	11-01-24

OWNER:
Swell Road Realty, LLC
Craddock Oil

5700 I-55 SOUTH
FRONTAGE RD.
BYRAM, MS 39272

PROJECT TITLE: **BLUESKY CAR WASH**

SHEET TITLE:
EXISTING CONDITIONS & DEMO PLAN

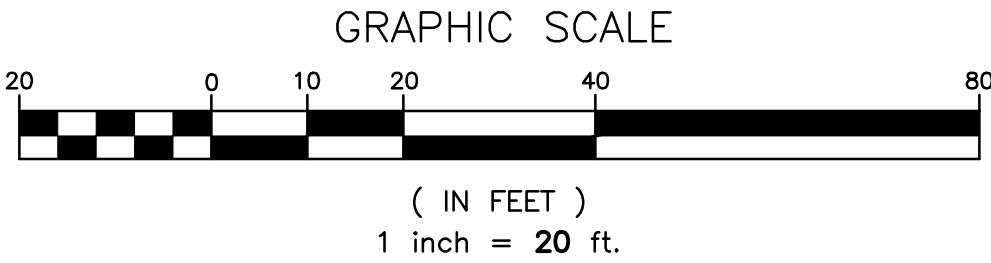
SITE DEVELOPMENT

DATE:	01 NOV 2024
SCALE:	AS SHOWN
DRAWN BY:	WSD
REVIEWED BY:	WSD

SHEET NUMBER:
2

DRAWING SYMBOL LEGEND

EXISTING	DESCRIPTION
— OHP —	OVERHEAD POWER LINE
— FO —	FIBER AND/OR TELECOM LINE
— SS —	SANITARY SEWER LINE
— W —	WATER LINE
— STM —	STORM LINE
---	PROPERTY LINE
— 400 —	MAJOR CONTOUR LINE
— 401 —	MINOR CONTOUR LINE
⊙	FIRE HYDRANT
⊙	SANITARY SEWER MANHOLE



REFERENCE MATERIALS USED:
BOOK 5529 PAGE 795
BOOK 5801 PAGE 306
BOOK 6986 PAGE 775
BOOK 7202 PAGE 6576
BOOK 7223 PAGE 3068

C:\Users\clens\OneDrive - deanengr.com\1-Projects\DES\Commercial Construction Maintenance\Bryam Car Wash.dwg(Bryam Wash Design.dwg, 4-Util Plan, 11/25/2024 10:33:32 AM, clens.DWG To PDF.pc3, ARCH expand D (24.00 x 36.00 inches), 1:1



Know what's below
Call before you dig

UTILITY PLAN NOTES

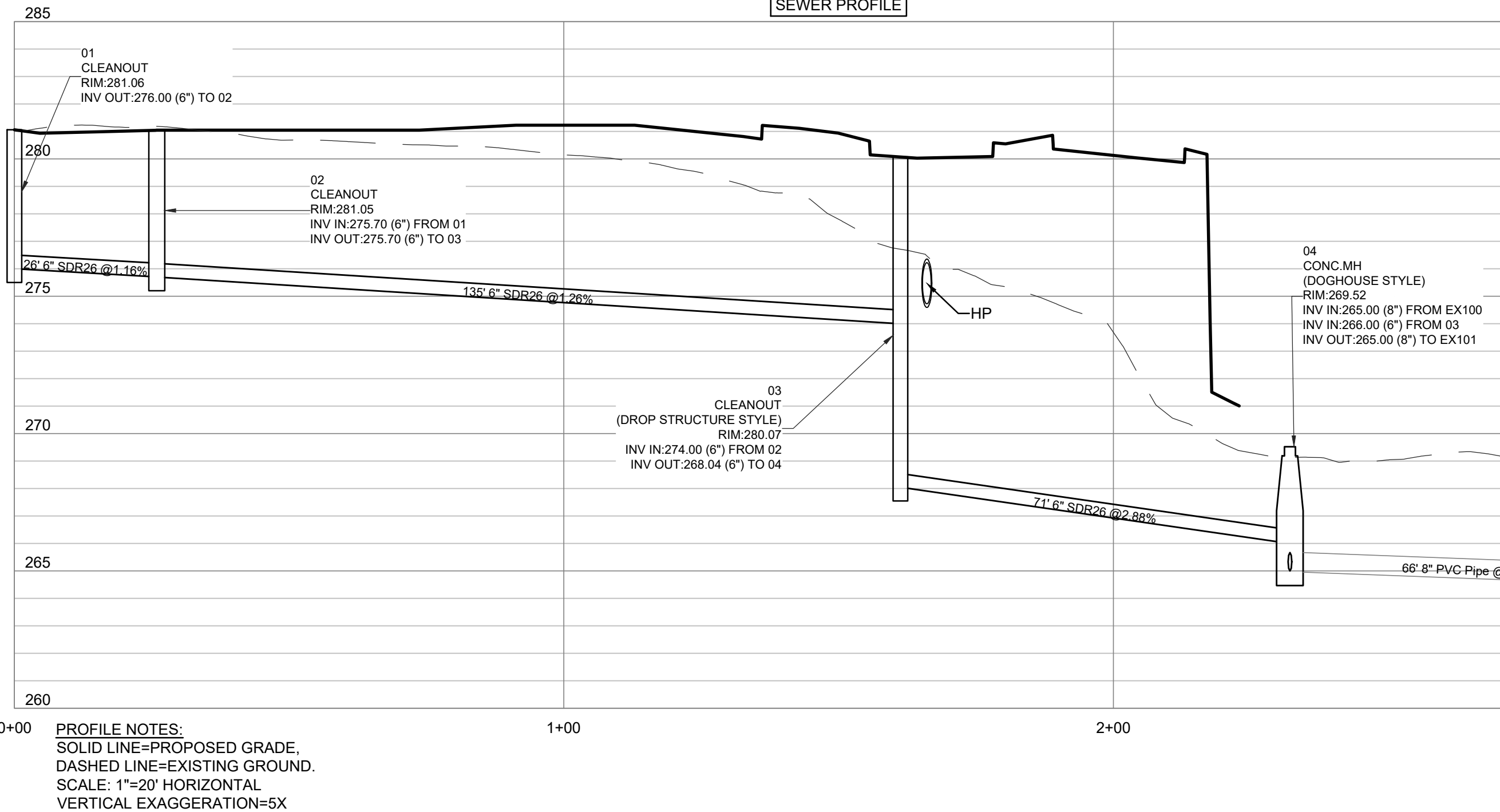
1. LOCAL MUNICIPALITY STANDARDS: ALL WATER & SEWER INFRASTRUCTURE SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE SPECIFICATIONS OF THE LOCAL MUNICIPALITY AND OR UTILITY PROVIDER THAT SERVES WATER AND SEWER TO THE SITE. CONTRACTOR SHALL CONFIRM LOCAL STANDARDS PRIOR TO CONSTRUCTION.
2. INSPECTIONS: CONTRACTOR SHALL NOTIFY THE LOCAL MUNICIPALITY AND OR UTILITY PROVIDER TO INSPECT ALL WATER AND SEWER MAINS, CONNECTION AND ACCESSORIES PRIOR TO PLACEMENT OF BACKFILL.
3. UTILITY LOCATIONS: CONTRACTOR SHALL HAVE MISSISSIPPI ONE CALL (811 OR 800-227-6477) LOCATE ALL EXISTING UTILITIES PRIOR TO BEGINNING CONSTRUCTION. CONTRACTOR SHALL VERIFY THE DEPTH AND LOCATION OF ALL EXISTING UTILITIES AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO BEGINNING CONSTRUCTION. ALL NECESSARY FIELD REVISIONS ARE SUBJECT TO REVIEW AND APPROVAL BY ENGINEER PRIOR TO CONSTRUCTION. THIS PLAN IS DIAGRAMMATIC AND REPRESENTS THE APPROXIMATE LOCATION OF UTILITIES UNLESS SPECIFICALLY DIMENSIONED.
4. MEP COORDINATION: THIS PLAN SHOWS WATER & SEWER SERVICES FOR THE SITE UP TO 5' FROM THE BUILDING. REFER TO MECHANICAL, ELECTRICAL, PLUMBING (MEP) PLANS FOR CONTINUATION INTO BUILDING, INCLUDING FIRE DEPARTMENT CONNECTION AND BACK FLOW PREVENTOR REQUIREMENTS FOR ALL WATER LINES.
5. WATER LINE THRUST RESTRAINTS: ALL WATER LINES SHALL HAVE THRUST RESTRAINTS (CONCRETE BLOCKING/RESTRAINT MECHANISMS) AT ALL BENDS, TEES, FITTINGS ETC. SEE DETAILS FOR ADDITIONAL REQUIREMENTS. MEGA-LUG RESTRAINT JOINTS MAY ALSO BE USED WITH PRIOR SUBMITTAL APPROVAL BY ENGR.
6. SEWER CLEANOUTS: SEE MEP PLANS FOR LOCATION AND ELEVATIONS OF SEWER OUT OF BUILDING. COORDINATE SEWER OUT OF BUILDING WITH CLEANOUTS TO MAIN. INSTALL CLEANOUT TOPS FLUSH WITH ADJACENT PAVEMENT SURFACE.
7. WATER LINE COVER: THE WATER LINE SHALL HAVE A MIN. OF 3' GROUND COVER.
8. MINIMUM UTILITY SEPARATION DISTANCES:
SANITARY SEWER MAINS AND STORM SEWER - 24" VERTICAL
SANITARY SEWER MAINS AND WATER - 10' HORIZONTAL OR 18" VERTICAL
STORM SEWER AND WATER - 18" VERTICAL

IF MINIMUM VERTICAL SEPARATIONS CAN NOT BE ACHIEVED AT UTILITY & STORM DRAIN CROSSING, USE DIP MATERIALS AND INSTALL CONCRETE CRADLE WITH 6" MIN. CLEARANCE.

DRAWING SYMBOL LEGEND

EXISTING	PROPOSED	DESCRIPTION
		FIRE HYDRANT
		SANITARY SEWER MANHOLE
		SANITARY SEWER LINE
		WATER LINE

SEWER PROFILE



APPROX. LOCATION EX. 24" WATER MAIN, TAP LINE, AND VERIFY EXACT LOCATION, SIZE, DEPTH AND MATERIAL, PRIOR TO CONSTRUCTION

NOTE, VERIFY ALL BUILDING STUB UP DRAIN LOCATIONS WITH CAR WASH DRAWINGS

CONNECT TO EX. 2" SERVICE LINE, PROVIDE NEW 2" METER W/ BACKFLOW PREVENTOR

(66" DROP FROM FFE AT THIS CO.) INV=276.50 FFE=282.00

LOWER MH TOP TO MATCH PROPOSED GRADES. SEE GRADING PLAN

MANHOLE (WATER) TOP=286.87 FLOOR=280.96

15" RCP FL=283.12

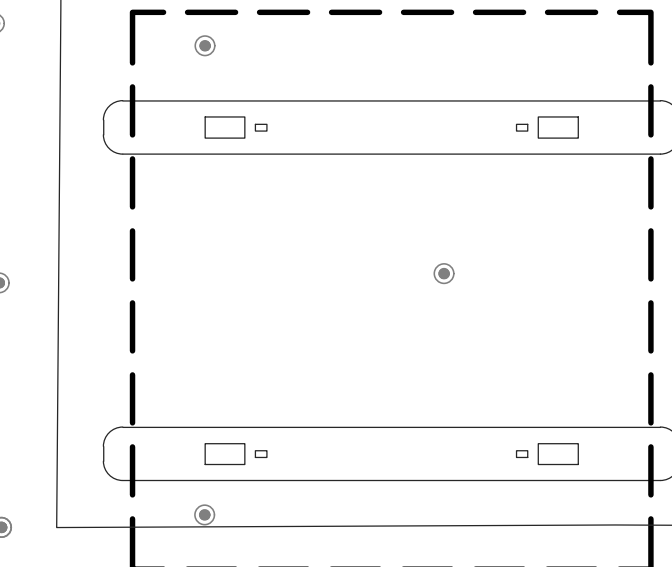
15" RCP FL=282.53

15" RCP FL=282.57

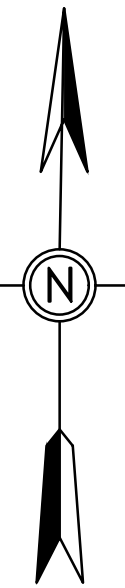
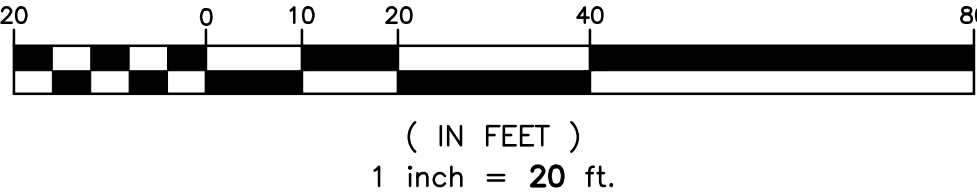
2" PVC FL=284.77

2" PVC FL=284.54

15" RCP FL=282.05



GRAPHIC SCALE



No.	Date	Description
1	11-01-24	PLANS SUBMITTED FOR CITY REVIEW

OWNER:
Swell Road Realty, LLC
Craddock Oil
5700 I-55 SOUTH FRONTAGE RD,
BYRAM, MS 39272

PROJECT TITLE: BLUESKY CAR WASH
SHEET TITLE:
UTILITY PLAN
SITE DEVELOPMENT

DATE: 01 NOV 2024
SCALE: AS SHOWN
DRAWN BY: WSD
REVIEWED BY: WSD

SHEET NUMBER:
4

STORM STRUCTURE TABLE				
NAME	TOP	TYPE & NOTES	PIPE INV. IN (FROM) DIA.	PIPE INV. OUT (TO) DIA.
01	272.94	FES	271.50 (02) 15"	
02	273.44	FES		272.00 (01) 15"
03	273.82	FES	272.38 (04) 18"	
04	277.79	CURB INLET	272.83 (05) 18"	272.83 (03) 18"
05	278.08	CURB INLET	273.28 (06) 18"	273.28 (04) 18"
06	279.92	CURB INLET	274.12 (07) 18"	274.12 (05) 18"
07	279.76	GRATE INLET	275.82 (08) 15"	275.82 (06) 18"
08	281.27	GRATE INLET	277.84 (09) 15"	277.84 (07) 15"
09	282.13	CURB INLET		278.29 (08) 15"
10	277.47	FES	276.03 (11) 15"	
11	281.15	CURB INLET	277.16 (12) 15"	277.16 (10) 15"
12	280.94	CURB INLET	277.27 (13) 15"	277.27 (11) 15"
13	280.64	GRATE INLET		278.02 (12) 15"
14	285.42	FES		283.95 (15) 22"
15	285.27	FES	283.80 (14) 22"	

DRAWING SYMBOL LEGEND

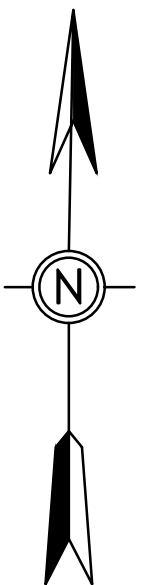
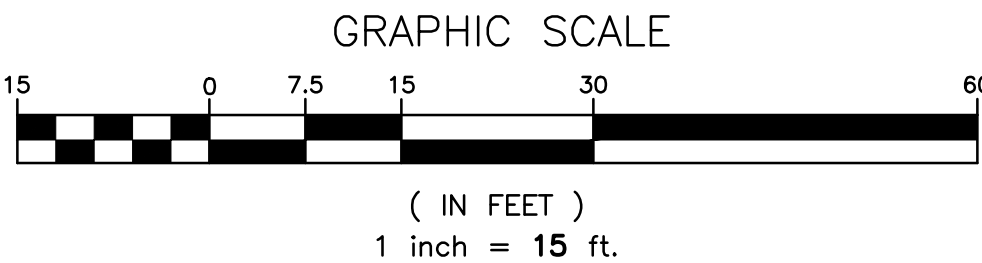
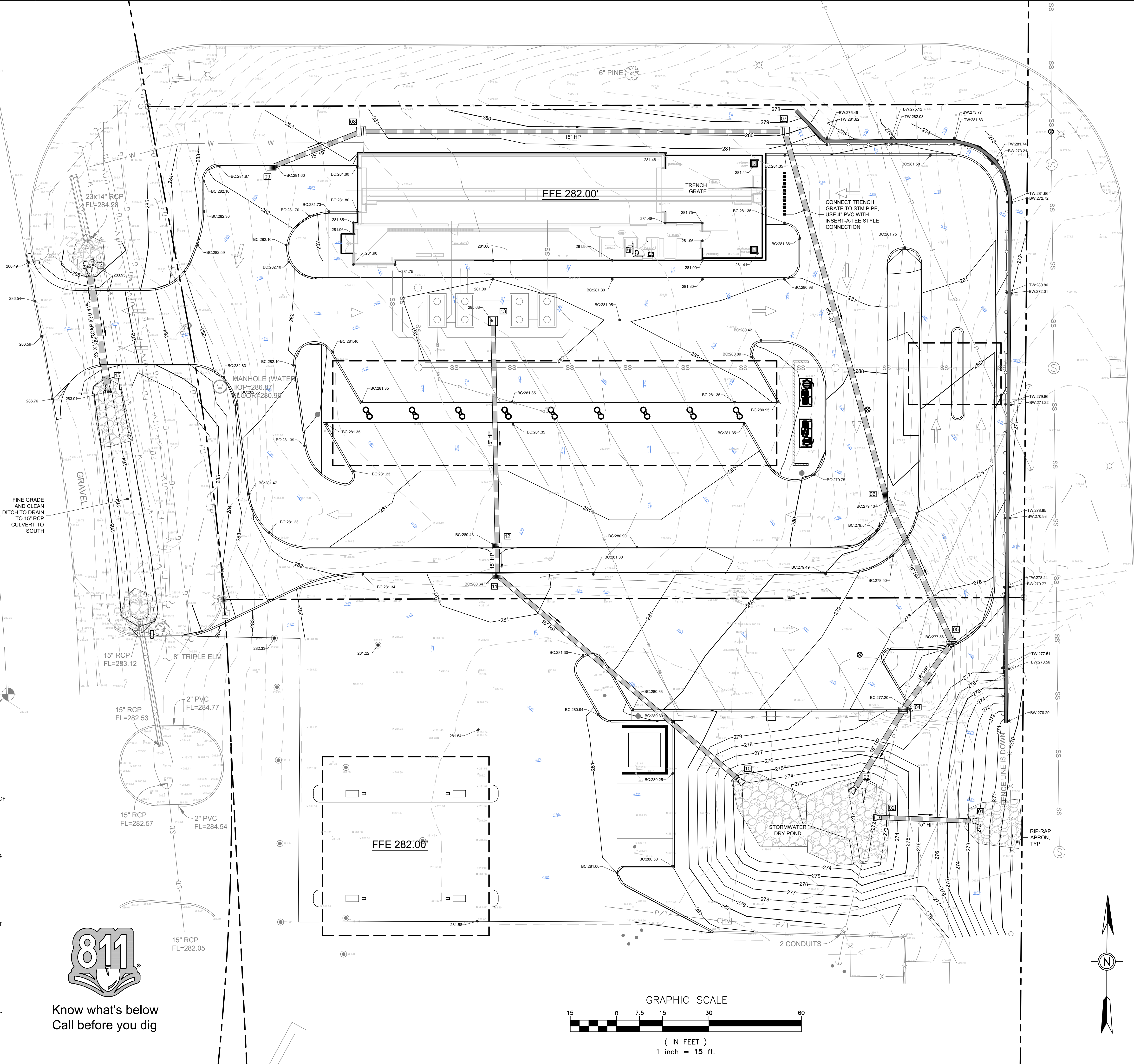
EXISTING	PROPOSED	DESCRIPTION
		GRATE INLET (PVC BASE, 24"x24" D.I. TOP)
		GRATE INLET (CONC. BASE, MDOT SS-3)
		CURB INLET (PVC BASE, 2'x3' D.I. TOP)
		FLARED END SECTION (FES)
		STORM SEWER LINE
		SLOPE DIRECTION & PERCENT
		MAJOR CONTOUR LINE
		MINOR CONTOUR LINE
		SPOT ELEVATION AT CURB
		SPOT ELEVATION, BC-BOTTOM OF CURB
		RIP-RAP APRON PROTECTION

GRADING & STORM DRAINAGE NOTES

- UTILITIES: CONTRACTOR SHALL HAVE MISSISSIPPI ONE CALL (811 OR 800-227-6477) LOCATE ALL EXISTING UTILITIES PRIOR TO BEGINNING CONSTRUCTION. THIS PLAN IS DIAGRAMMATIC AND REPRESENT THE APPROXIMATE LOCATION OF UTILITIES UNLESS SPECIFICALLY DIMENSIONED. CONTRACTOR SHALL VERIFY THE DEPTH AND LOCATION OF ALL EXISTING UTILITIES AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO BEGINNING CONSTRUCTION. ALL NECESSARY FIELD REVISIONS ARE SUBJECT TO REVIEW AND APPROVAL BY ENGINEER AND PUBLIC WORKS DEPARTMENT PRIOR TO CONSTRUCTION.
- ADA GRADES: GRADES IN HANDICAP PARKING AREAS SHALL NOT EXCEED 2% IN ANY DIRECTION. GRADES ALONG ALL HANDICAP ACCESSIBLE PATHS SHALL NOT EXCEED 5%.
- GRADES AT DOORS: THE SIDEWALK GRADES AT MAIN ENTRY DOORS ON FRONT SHALL HAVE A MAXIMUM $\frac{1}{4}$ " DROP (0.04 FT) FROM FINISHED FLOOR TO ACHIEVE ADA ACCESSIBILITY.
- GEOTECHNICAL ENGINEER: CONTRACTOR SHALL COORDINATE GRADING OPERATIONS WITH THE OWNER'S GEOTECHNICAL ENGINEER. SEE REPORT BY DATED FOR ADDITIONAL CONSTRUCTION REQUIREMENTS RELATED TO EARTH WORK & GRADING, BUILDING FOUNDATION AND PAVEMENT CONSTRUCTION AND EXISTING SOIL INFORMATION.
- RIP-RAP LINER: ALL RIP-RAP SHALL HAVE BOTTOM LINED WITH FILTER FABRIC PRIOR TO PLACING STONE. USE MIRAFI 180N OR APPROVED EQUAL. SEE SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
- ROOF DRAINS: CONNECT ALL ROOF DRAINS TO UNDERGROUND STORM NETWORK. CONNECT TO NEAREST ADJACENT STORM STRUCTURE AS INDICATED. INSTALL CLEANOUT. ALL PIPE SHALL HAVE A MIN SLOPE OF 2.0% TYP. ALL ROOF DRAIN PIPE, FITTING & CONNECTIONS SHALL BE SDR-26 PVC. TYP. SEE DETAILS FOR TYPICAL ROOF DRAIN CONNECTIONS. SEE STRUCTURAL AND MECHANICAL/PLUMBING PLANS & DETAILS FOR COORDINATION AND CONTINUATION INTO THE BUILDING.
- SIDEWALKS: SIDE WALK CROSS SLOPE SHALL NOT EXCEED 2% SLOPE. REFER TO PLANS FOR DETAILED SPOT ELEVATIONS.
- CORRUGATED PLASTIC PIPE (HP): HP REFERS TO DUAL-WALL, PLASTIC PIPE (GRAY IN COLOR) AS MANUFACTURED BY ADS. SEE SPECIFICATION FOR ADDITIONAL REQUIREMENTS. ALL PIPE JOINTS SHALL BE WRAPPED IN 4" OF FILTER CLOTH REGARDLESS OF JOINT GASKETS OR MATERIAL TYPE. ALL HP SHALL BE BACKFILLED WITH SELECT FILL. SEE SPECS FOR ADDITIONAL REQUIREMENTS.
- RETAINING WALL: TOP OF RETAINING WALL SHALL BE 4" TO 8" ABOVE FINISH GRADE ON BACK SIDE OF WALL. TYPICAL. REFER TO GRADING PLAN AND DETAILED SPOT ELEVATIONS FOR ALL REQUIRED FINISHED GRADES. ALL WALLS SHALL BE MECHANICALLY STABILIZED EARTH (MSE) TYPE CONSTRUCTION. SEE DETAILS & SPECIFICATIONS FOR ADDITIONAL DESIGN & CONSTRUCTION REQUIREMENTS.



Know what's below
Call before you dig



DEAN
ENGINEERING SOLUTIONS, INC.
4780 I-55 NORTH, SUITE 100-4
JACKSON, MS 39211
601-557-2002 WWW.DEANESI.COM

COPYRIGHT © DEAN ENGINEERING SOLUTIONS, INC. THIS DOCUMENT IS THE PROPERTY OF DEAN ENGINEERING SOLUTIONS, INC. ALL RIGHTS ARE RESERVED. ANY REPRODUCTION OR TRANSMISSION OF THIS DOCUMENT WITHOUT PRIOR PERMISSION OF DEAN ENGINEERING SOLUTIONS, INC. WILL BE SUBJECT TO LEGAL ACTION.

NOT FOR CONSTRUCTION
DATE OF ISSUE: 11-01-2024

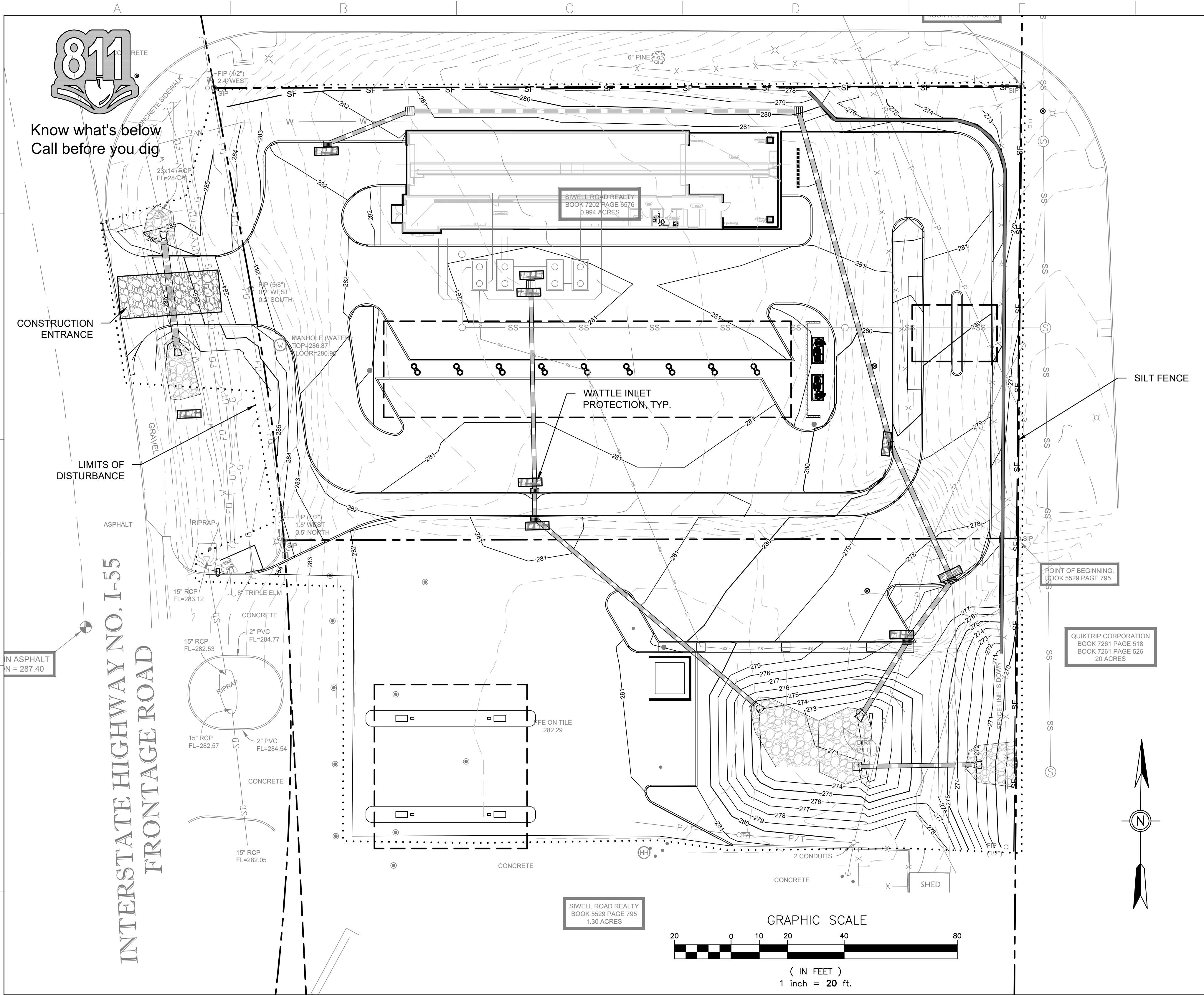
No.	Date	Description
1	11-01-24	PLANS SUBMITTED FOR CITY REVIEW

OWNER:
Swell Road Realty, LLC
Cradcock Oil
5700 I-55 SOUTH FRONTAGE RD,
BYRAM, MS 39272

PROJECT TITLE: **BLUESKY CAR WASH**
SHEET TITLE: **GRADING PLAN**
SITE DEVELOPMENT

DATE: 01 NOV 2024
SCALE: AS SHOWN
DRAWN BY: WSD
REVIEWED BY: WSD
SHEET NUMBER: **5**

C:\Users\clens\OneDrive - deanengr.com\1 - Projects\DES\Commercial Construction Maintenance\Byram Car Wash.dwg\Byram Wash Design.dwg, 6-SWPPP, 11/5/2024 10:37:56 AM, clens, DWG To PDF.pc3, ARCH expand D (24.00 x 35.00 inches), 1:1

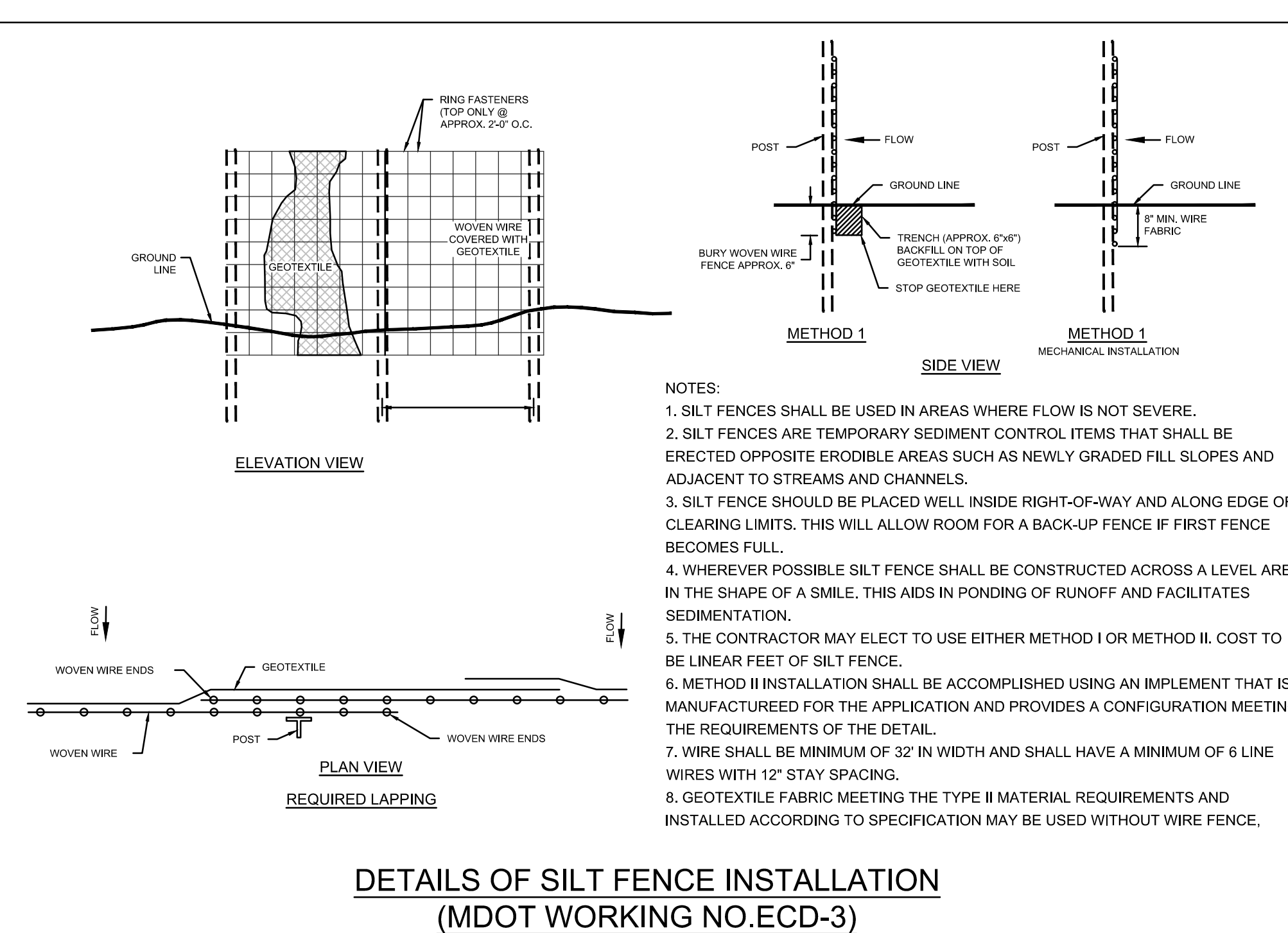
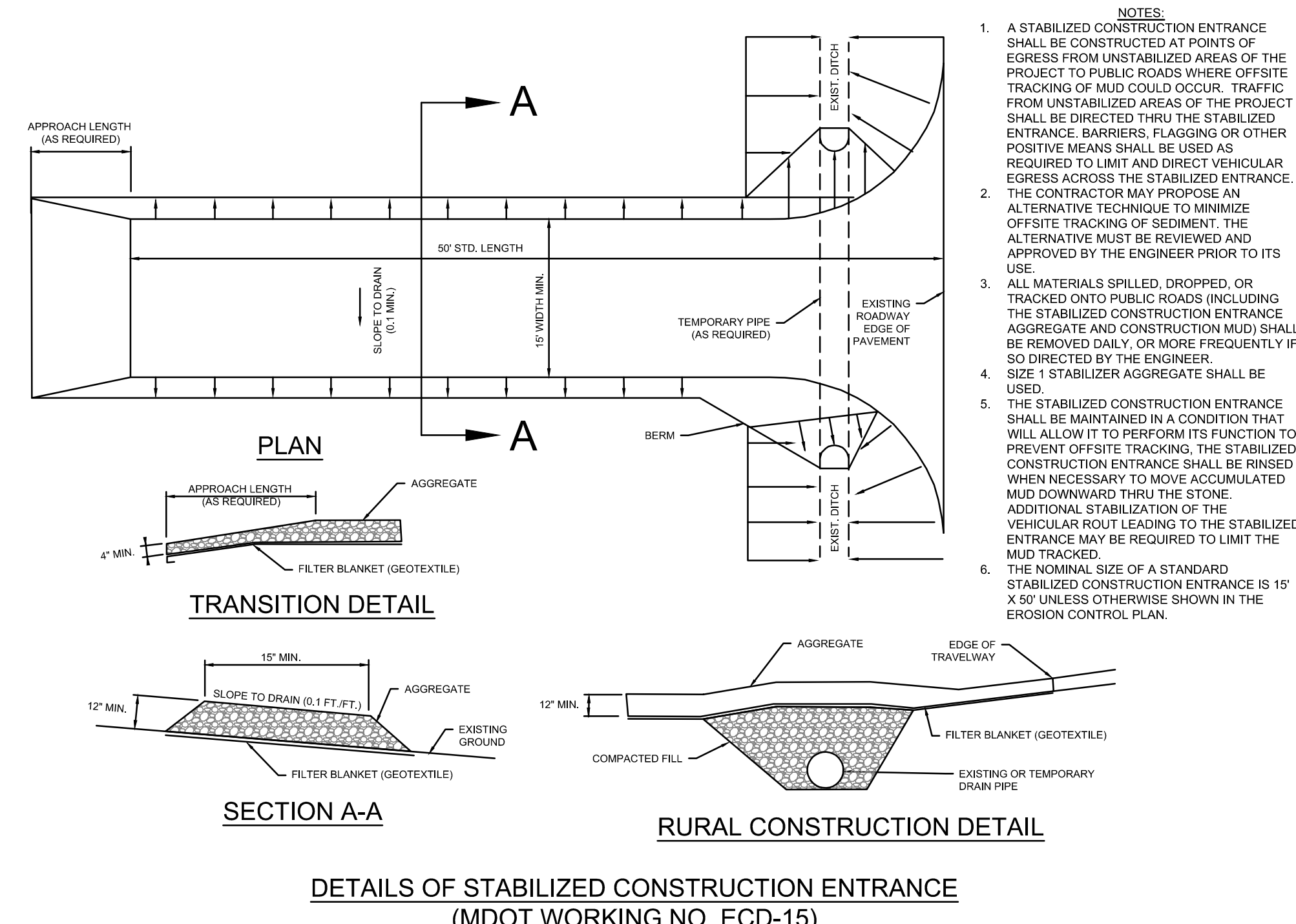
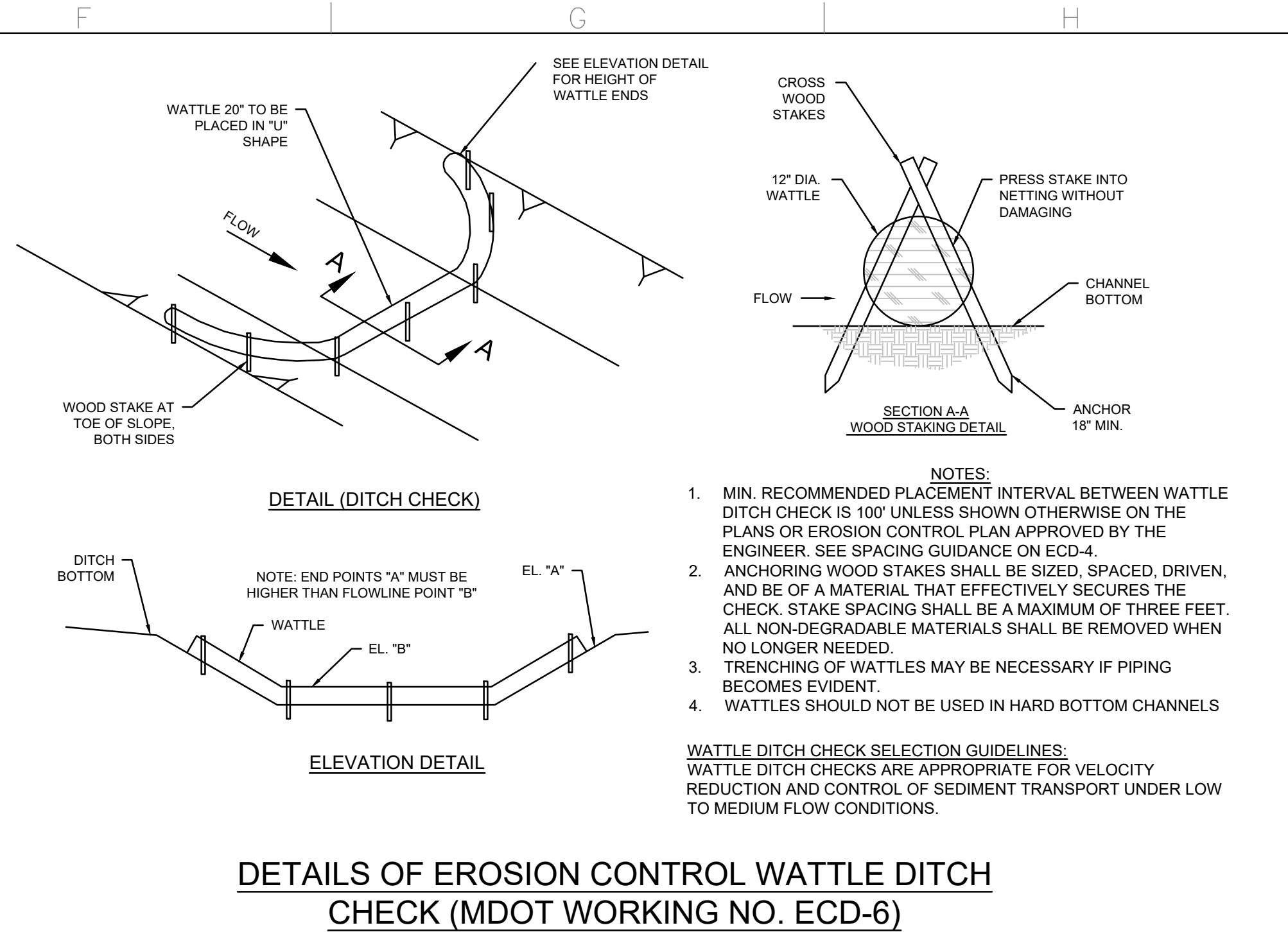


EROSION CONTROL PLAN NOTES

- TOTAL DISTURBED SITE AREA = 1.75 AC.
- VEGETATIVE CONTROLS:** A COMBINATION OF TEMPORARY AND PERMANENT GRASSING WILL BE USED TO PROTECT SLOPES AS CONSTRUCTION PROGRESSES. REFER TO VEGETATION SPECIFICATIONS FOR DETAILS. SHOULD A DISTURBED AREA BE LEFT UNDISTURBED FOR 14 DAYS OR MORE, TEMPORARY OR PERMANENT VEGETATION SHALL BE PLACED IMMEDIATELY.
- STRUCTURAL CONTROLS:** INSTALL CONSTRUCTION ENTRANCES, DIVERSION DITCHES, WATTLE CHECK DAMS, SILT FENCE AND ALL OTHER STRUCTURAL BMPs AS SHOWN BELOW. PERMANENT EROSION CONTROL BMPs AND STRUCTURAL BMPs SHOULD BE PLACED AS SOON AS POSSIBLE TO ENSURE FINAL STABILIZATION OF THE SITE.
- WATTLE CHECK DAMS:** SILT FENCE AND HAY BALES ARE NOT ACCEPTABLE FORMS OF CHECK DAMS WITHIN TEMPORARY DIVERSION DITCHES, SWALES OR OTHER AREAS OF CONCENTRATED FLOW. CONTRACTOR SHALL USE SAND BAGS OR STONE DAMES TO CHECK FLOW. WATTLES MAY ALSO BE USED WHERE LOWER FLOWS/SMALLER DRAINAGE AREAS OCCUR.
- HOUSEKEEPING & MAINTENANCE PRACTICES:** ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE CHECKED FOR STABILITY AND OPERATION FOLLOWING EVERY RAINFALL BUT IN NO CASE LESS THAN ONCE EVERY WEEK. NON-FUNCTIONING EROSION CONTROLS SHALL BE REPAIRED, REPLACED, OR SUPPLEMENTED WITH FUNCTIONAL CONTROLS WITHIN 24 HOURS OF DISCOVERY, OR AS SOON AS FIELD CONDITIONS ALLOW. WALK THROUGH INSPECTIONS ARE RECOMMENDED BEFORE ANTICIPATED STORM EVENTS TO VERIFY THE INTEGRITY OF EROSION CONTROL MEASURES AND TO DETERMINE IF ADDITIONAL MEASURES ARE NEEDED. SEDIMENT BASINS WILL BE CLEANED OUT WHEN THE LEVEL OF SEDIMENT REACHES 2.0 FEET BELOW THE TOP OF THE RISER, AND/OR WHEN THE CAPACITY HAS BEEN REDUCED BY 50%. SILT FENCE SHALL BE CLEANED OUT WHEN SEDIMENT REACHES $\frac{1}{3}$ TO $\frac{1}{2}$ OF THE HEIGHT OF THE FENCE. MAINTENANCE AND REPAIR OF EQUIPMENT SHALL BE PERFORMED OFF-SITE. MATERIAL WASH OUT SHALL OCCUR EITHER OFF-SITE OR WITHIN DESIGNATED WASH OUT AREAS.
- POST-CONSTRUCTION CONTROL MEASURES:** AS CONSTRUCTION IS COMPLETED, PERMANENT VEGETATIVE GROWTH SHALL BE ESTABLISHED ON DISTURBED SOILS TO IMPROVE SOIL STABILITY AND PROVIDE A BUFFER ZONE FOR LOOSE MATERIAL. LINED DITCHES SHALL BE INSTALLED AS SPECIFIED IN THE EROSION CONTROL SEQUENCE TO REDUCE EROSION IN CONCENTRATED FLOW AREAS AND RIP-RAP WILL BE PLACED AS SPECIFIED TO DISSIPATE FLOW ENERGY AND REDUCE FLOW VELOCITY. TEMPORARY BMPs MUST BE REMOVED FROM THE SITE WHEN THEY ARE NO LONGER NEEDED.

DRAWING SYMBOL LEGEND

PROPOSED	DESCRIPTION
	SILT FENCE PROTECTION
	LIMITS OF DISTURBANCE
	WATTLE CHECK DAM/INLET PROTECTION



DEAN
ENGINEERING SOLUTIONS, INC.
4780 I-55 NORTH, SUITE 100-4
JACKSON, MS 39211
601-557-2002 WWW.DEANESI.COM
COPYRIGHT © DEAN ENGINEERING SOLUTIONS, INC. THIS DOCUMENT IS THE PROPERTY OF DEAN ENGINEERING SOLUTIONS, INC. ALL RIGHTS ARE RESERVED. ANY REPRODUCTION OR TRANSMISSION OF THIS DOCUMENT WITHOUT PRIOR PERMISSION OF DEAN ENGINEERING SOLUTIONS, INC. WILL BE SUBJECT TO LEGAL ACTION.

NOT FOR
CONSTRUCTION
DATE OF ISSUE: 11-01-2024

DRAWING ISSUED	Date
PLANS SUBMITTED FOR CITY REVIEW	11-01-24
No.	1

OWNER:
Swell Road Realty, LLC
Craddock Oil

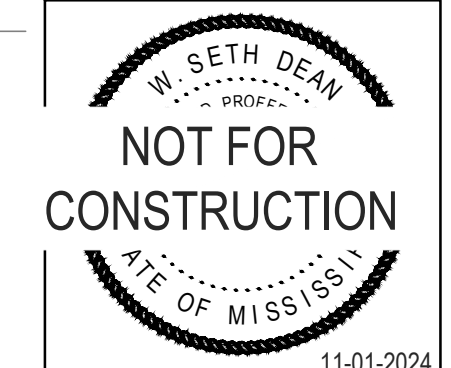
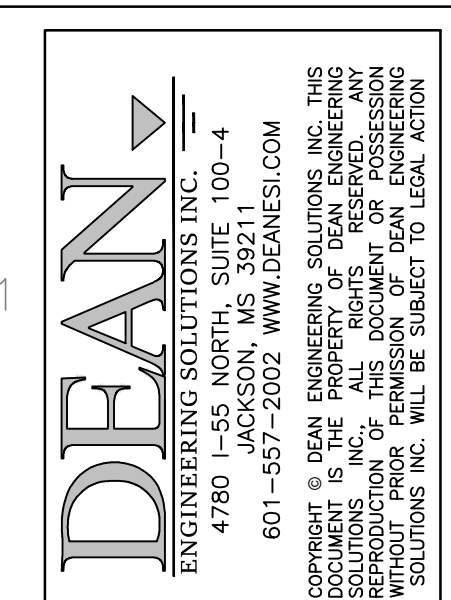
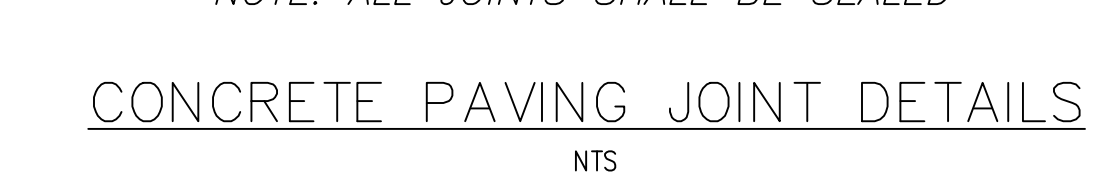
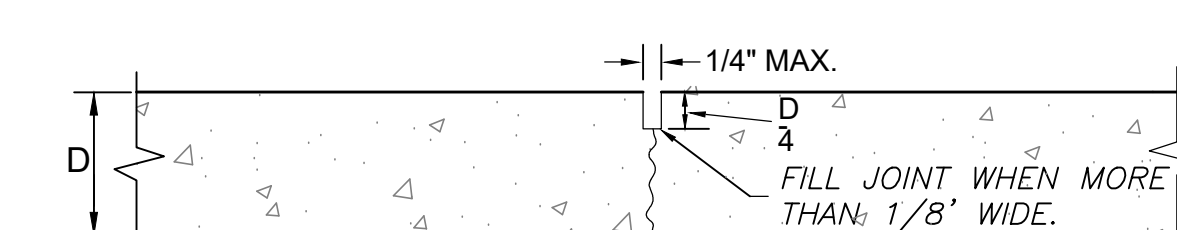
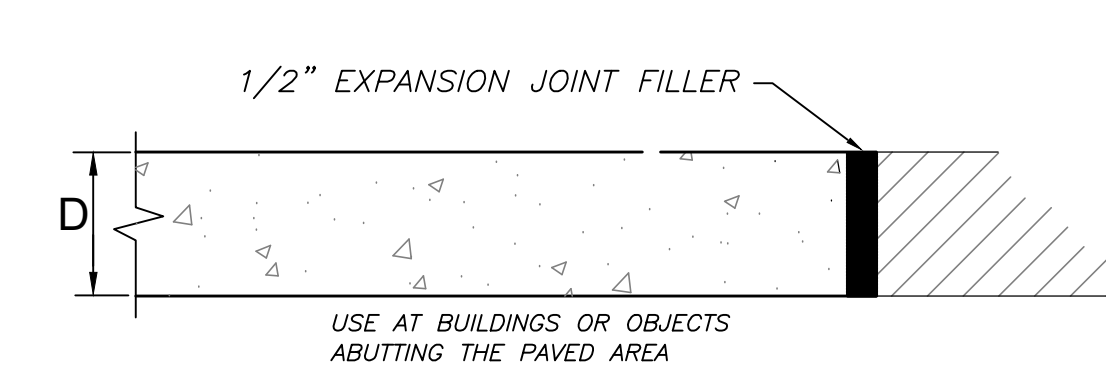
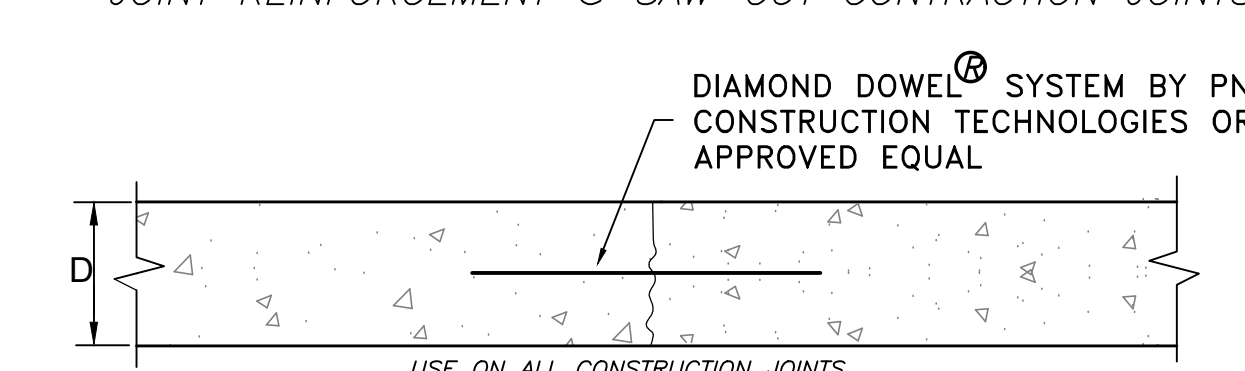
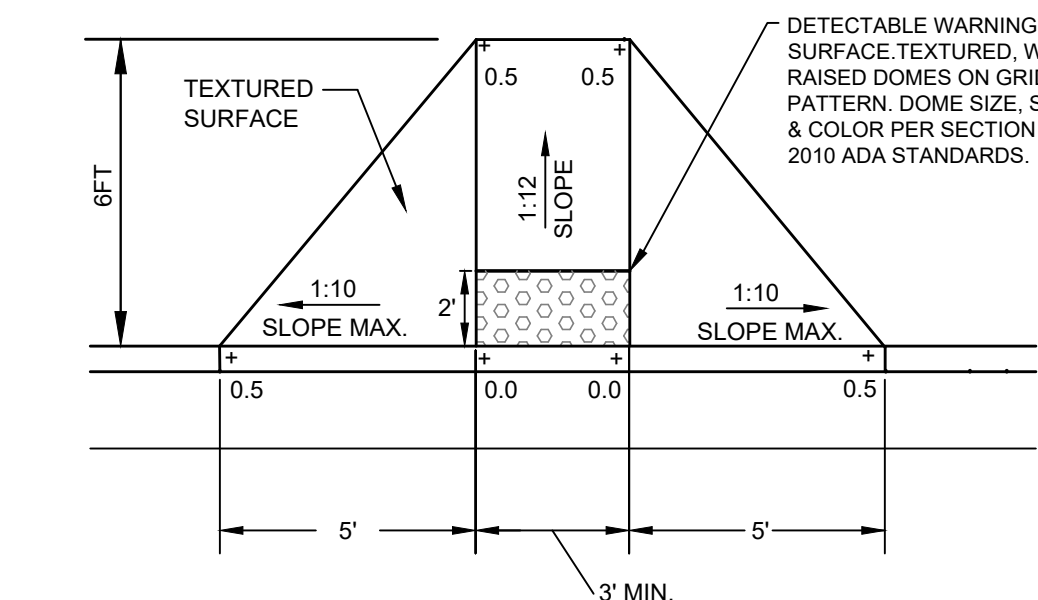
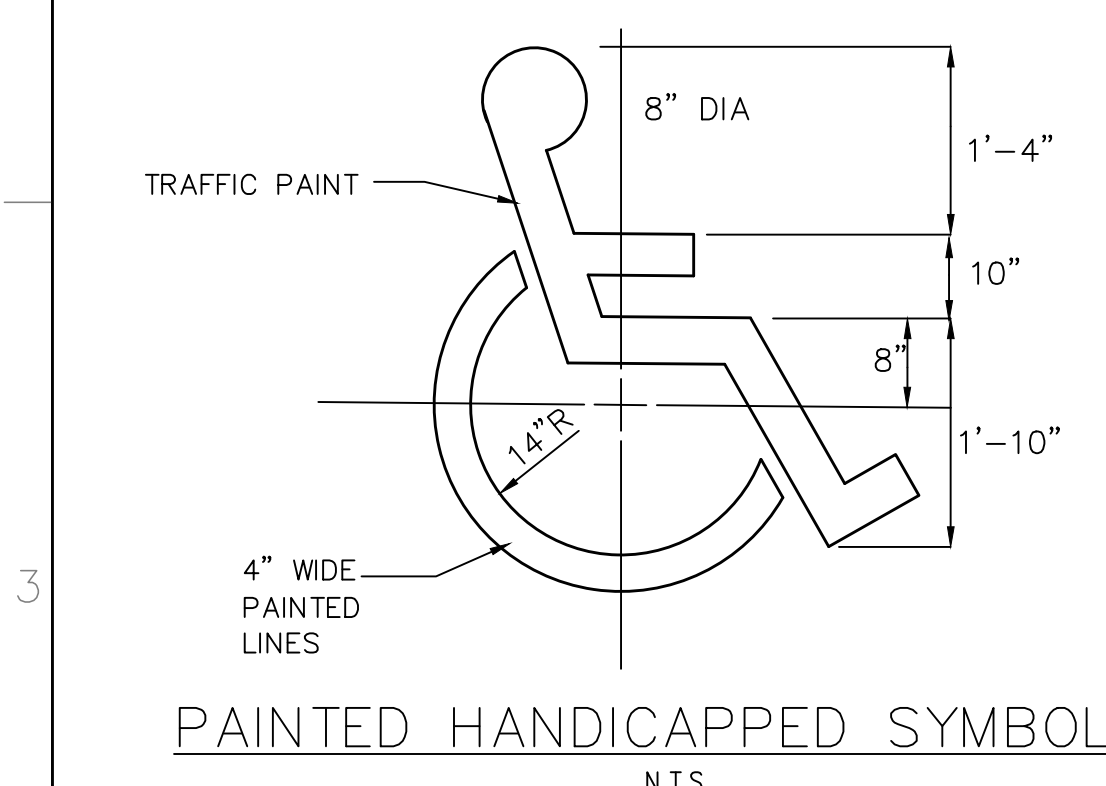
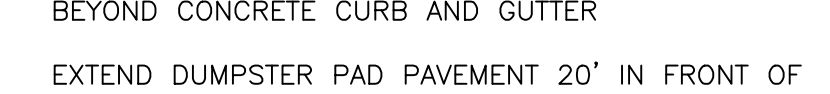
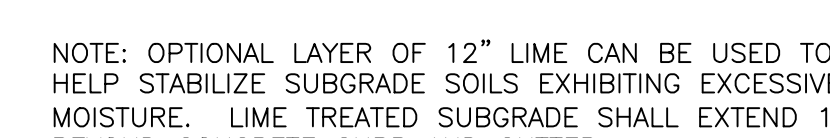
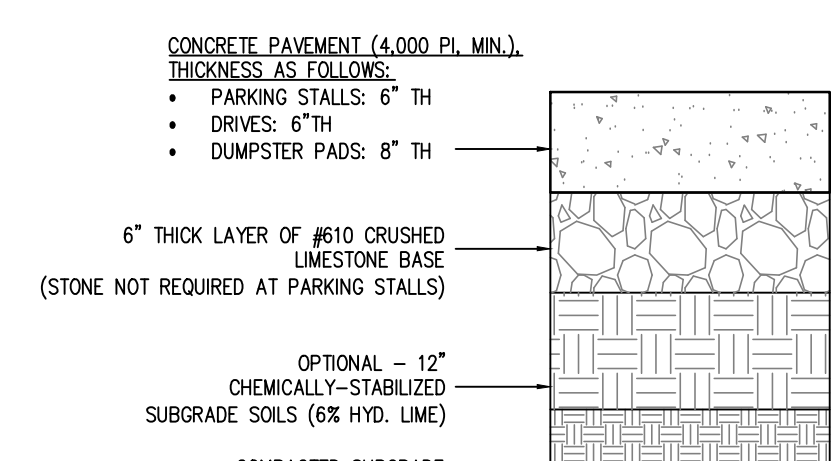
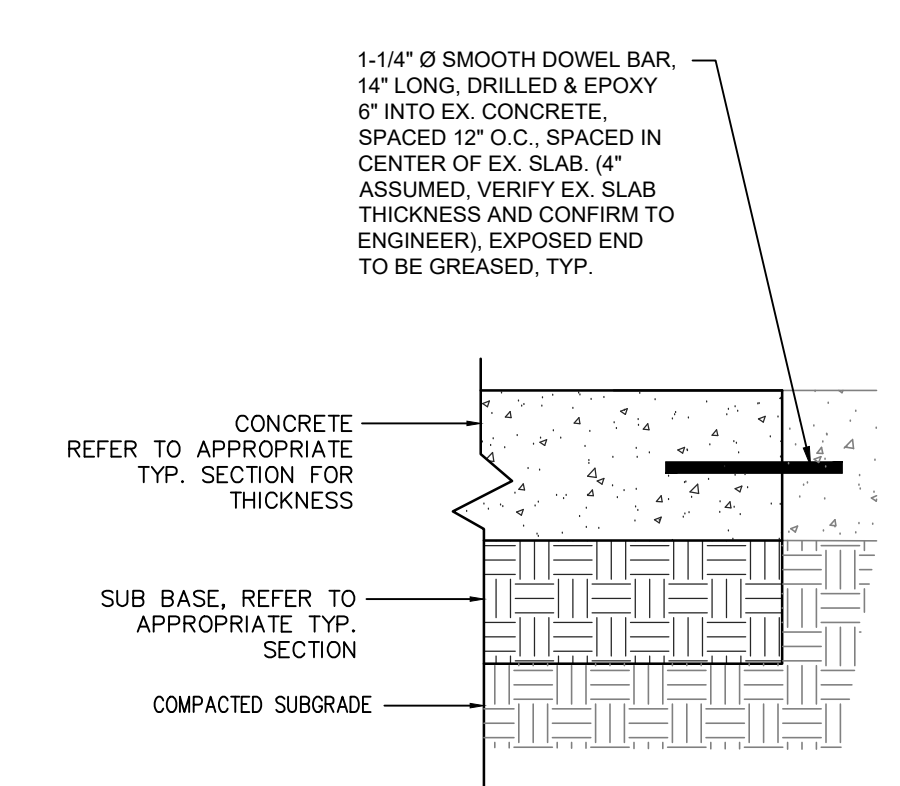
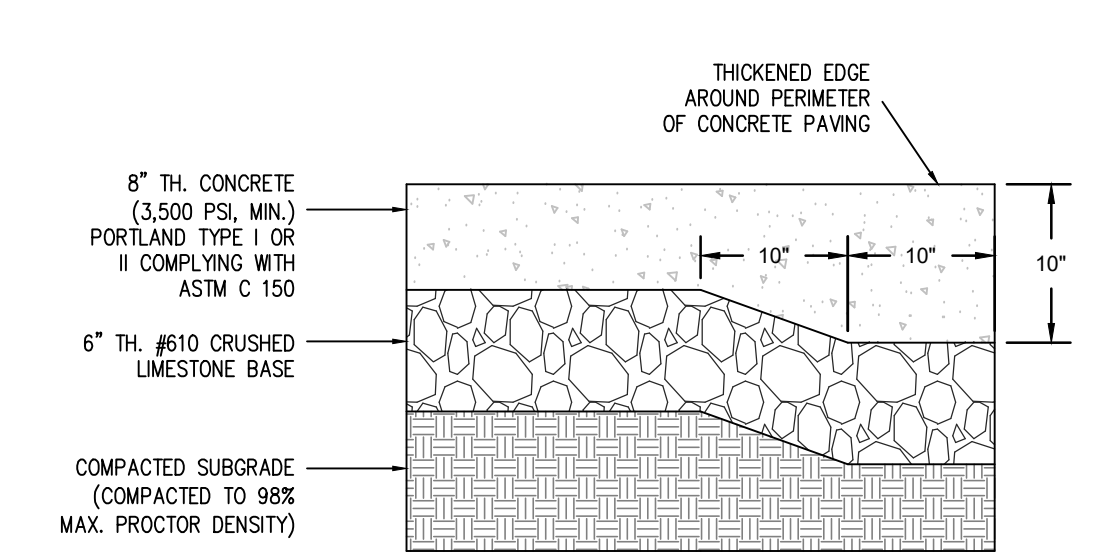
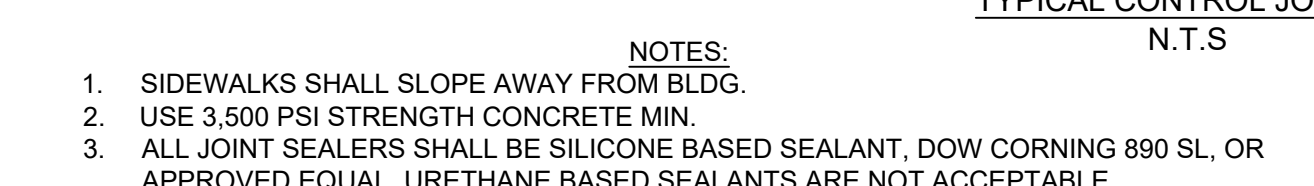
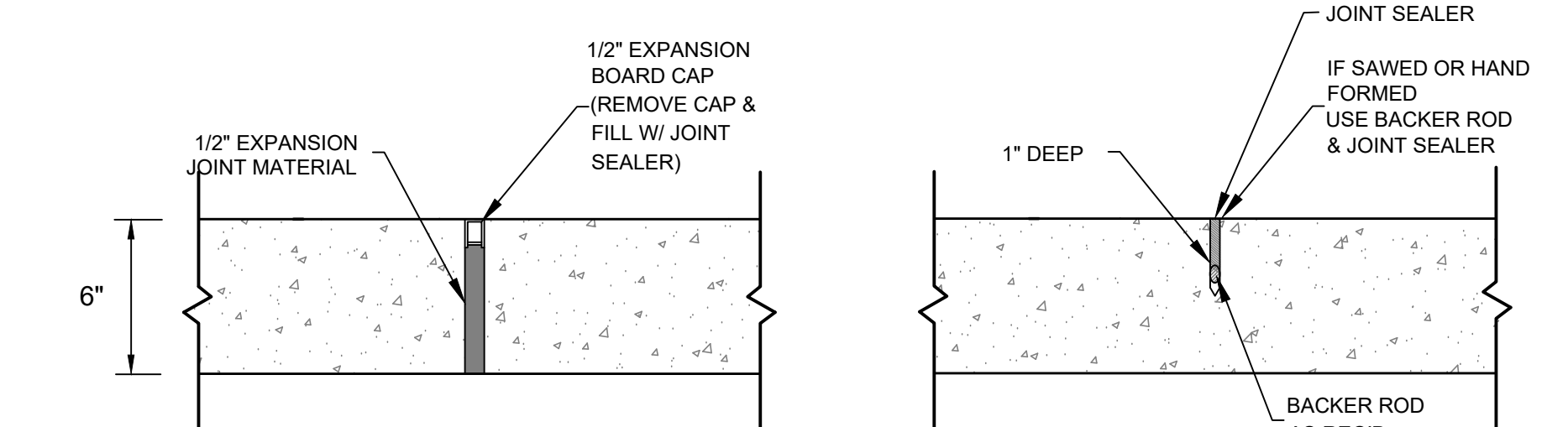
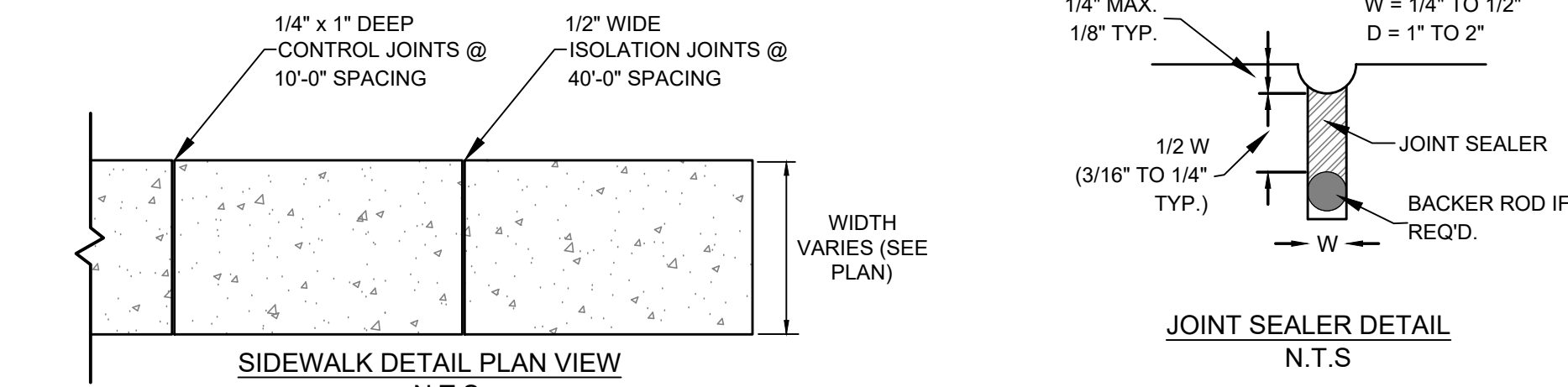
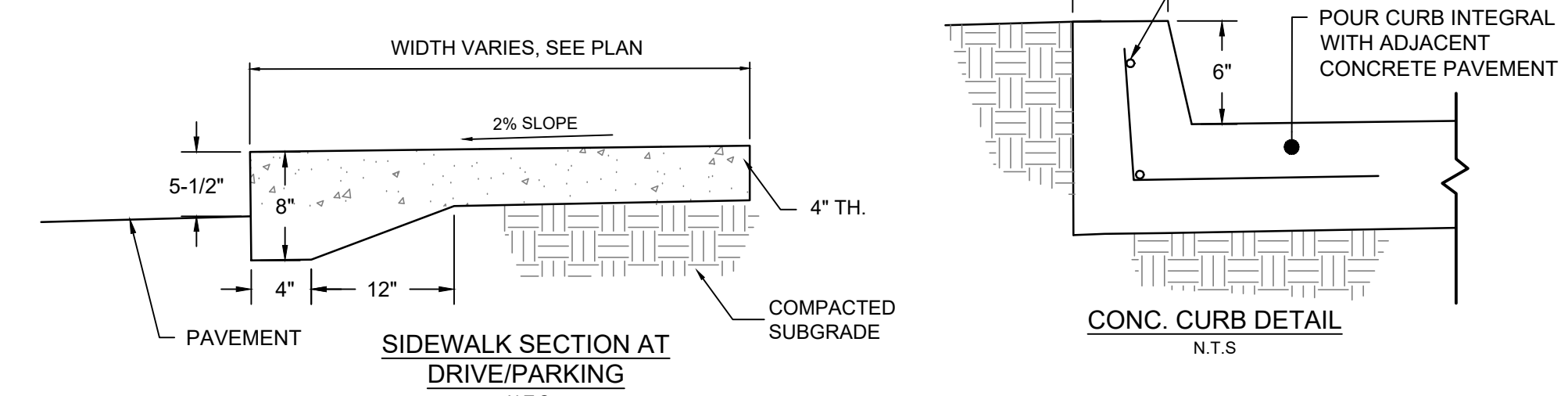
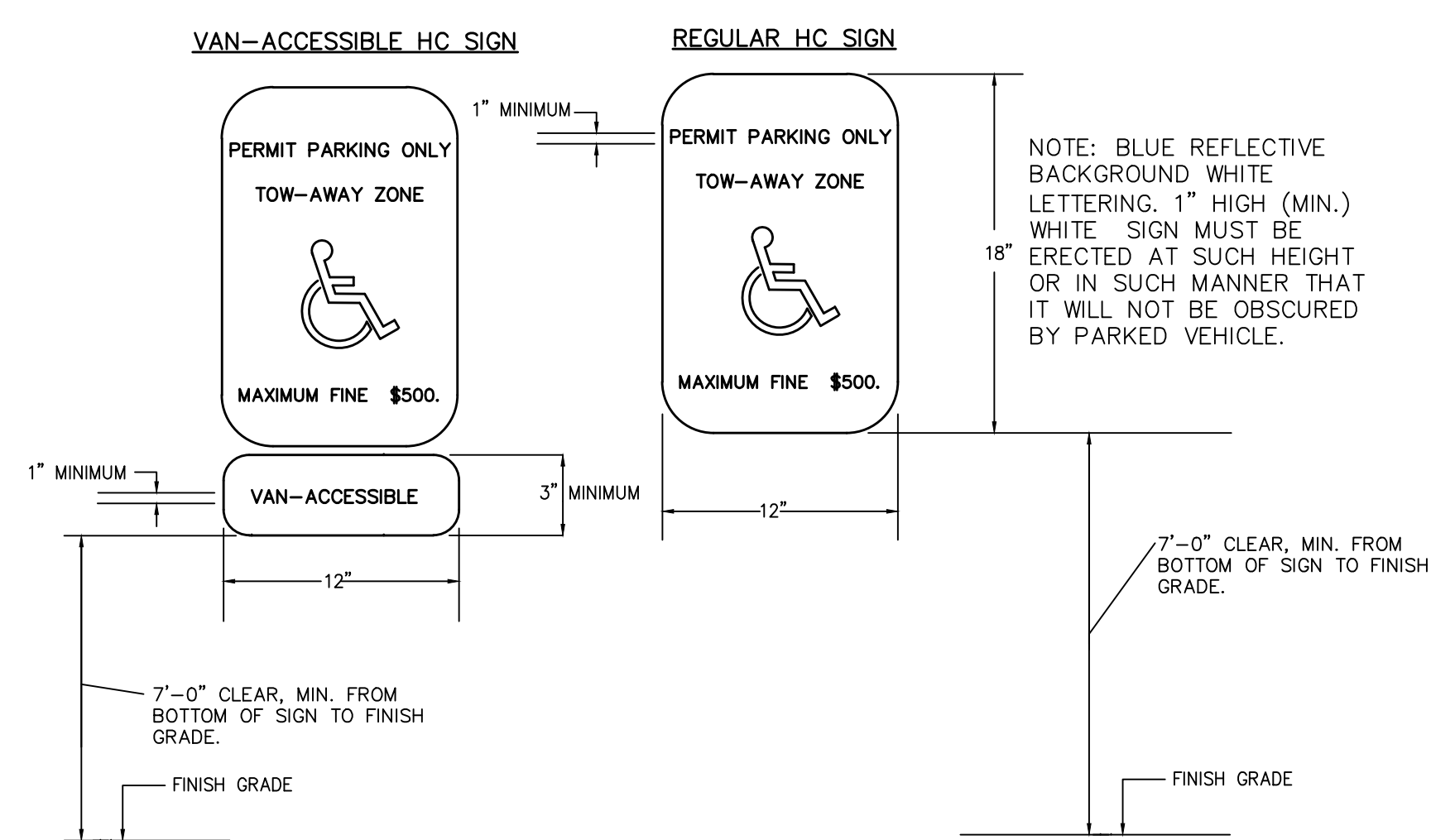
5700 I-55 SOUTH
FRONTAGE RD.
BYRAM, MS 39272

PROJECT TITLE: BLUESKY CAR WASH
SHEET TITLE:
EROSION CONTROL PLAN (SWPPP)

SITE DEVELOPMENT

DATE: 01 NOV 2024
SCALE: AS SHOWN
DRAWN BY: WSD
REVIEWED BY: WSD

SHEET NUMBER:
6



DRAWING ISSUED		
No.	Description	Date
1	PLANS SUBMITTED FOR CITY REVIEW	11-01-24

OWNER:
Siwell Road Realty, LLC
Craddock Oil

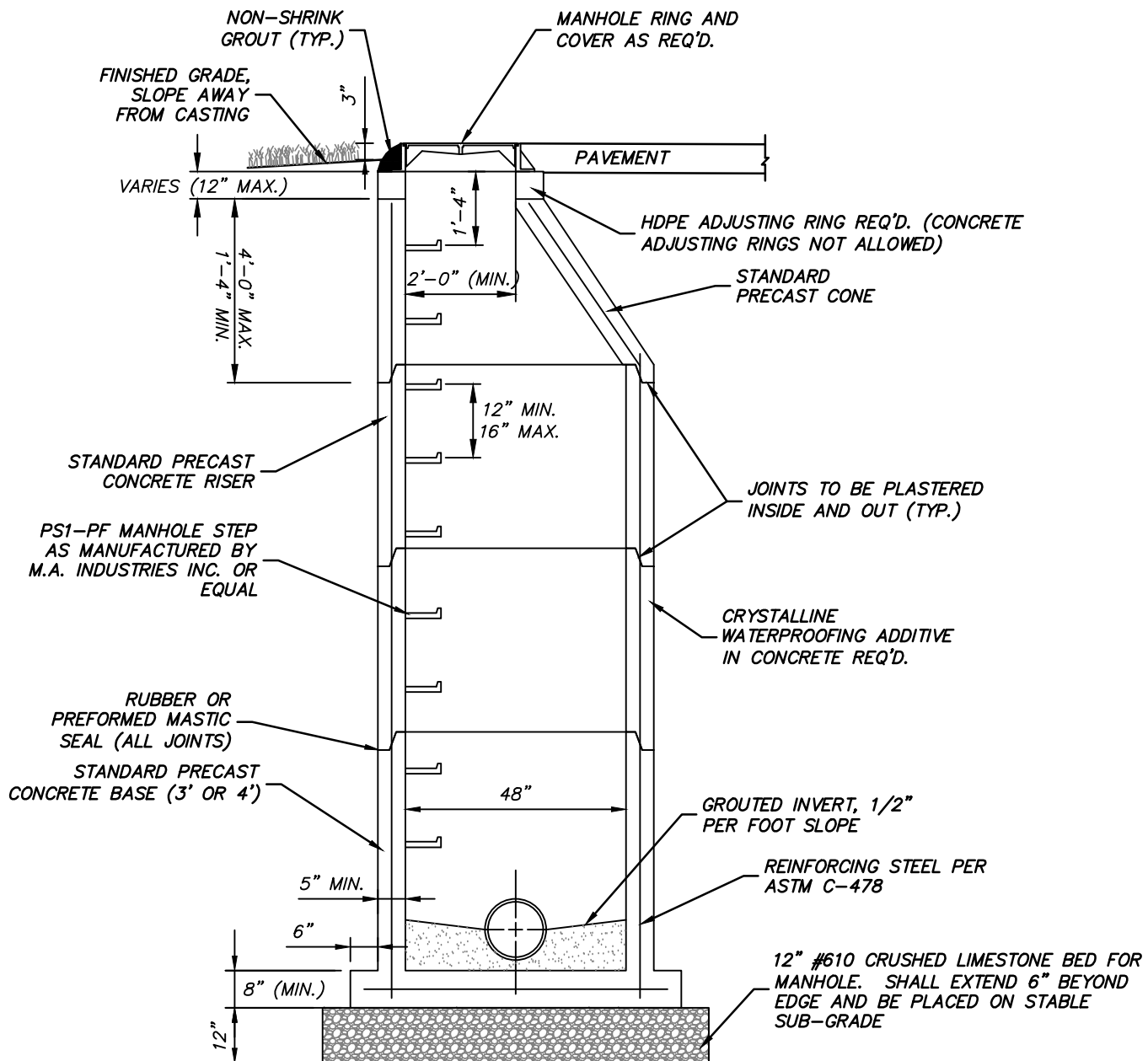
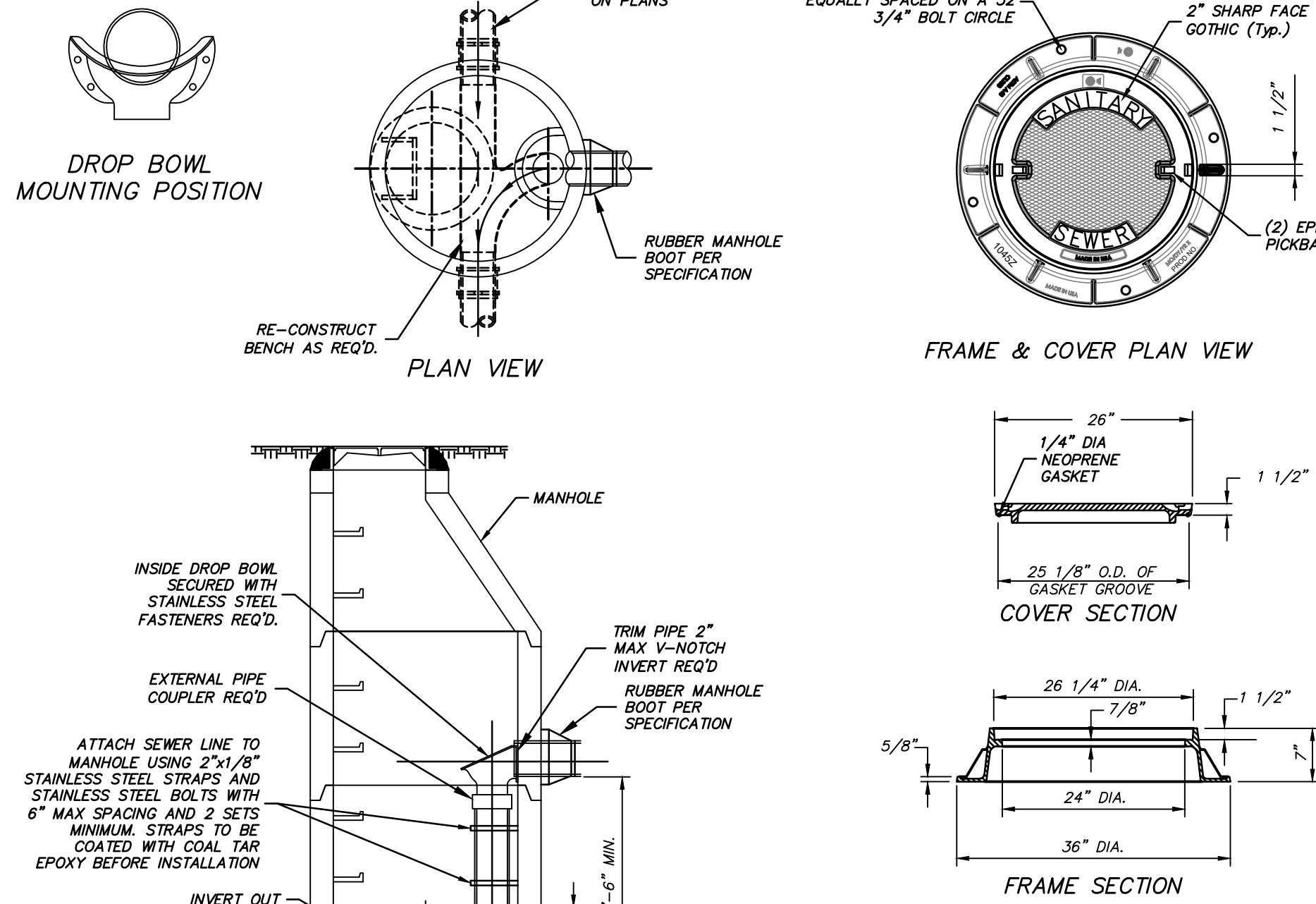
5700 I-55 SOUTH
FRONTAGE RD.
BYRAM, MS 39272

PROJECT TITLE: BLUESKY CAR WASH
SHEET TITLE:
SITE DETAILS
SITE DEVELOPMENT

DATE:	01 NOV 2024
SCALE:	AS SHOWN
DRAWN BY:	WSD
REVIEWED BY:	WSD

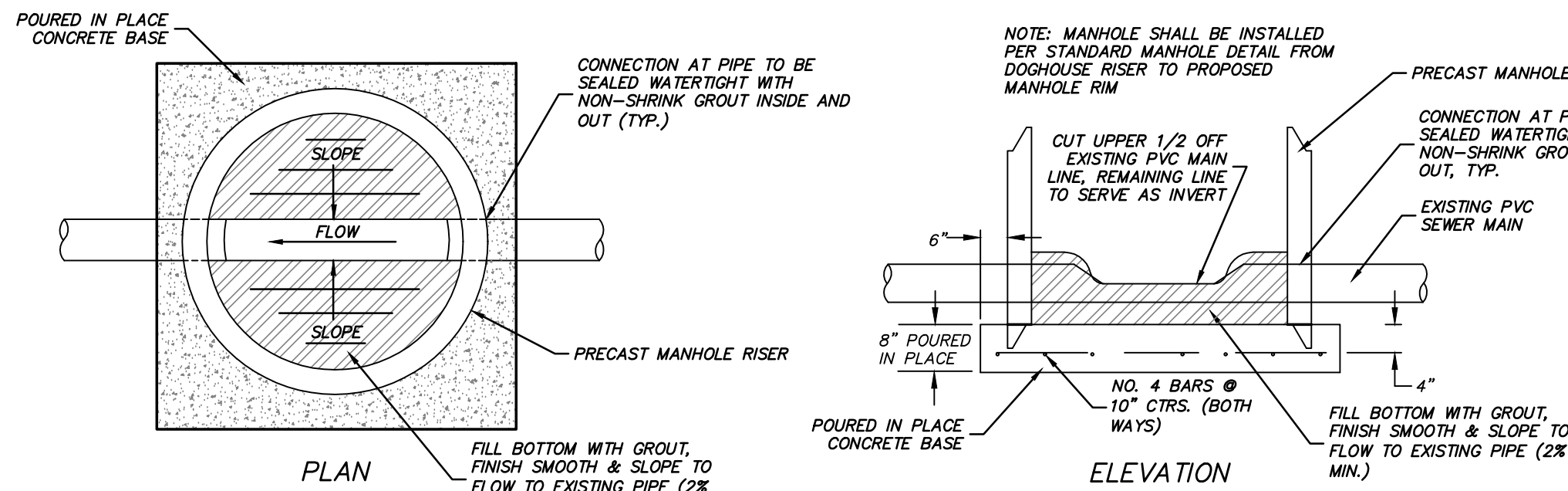
SHEET NUMBER:
7

C:\Users\demis\OneDrive - deanengr.com\1-Projects\DESIGN\Commercial Construction Maintenance\Byram Car Wash.dwg Details Byram Car Wash.dwg 11/5/2024 10:40:23 AM, demis, DWG To PDF.pc3, ARCH full bleed D (24.00 x 36.00 Inches), 1:1

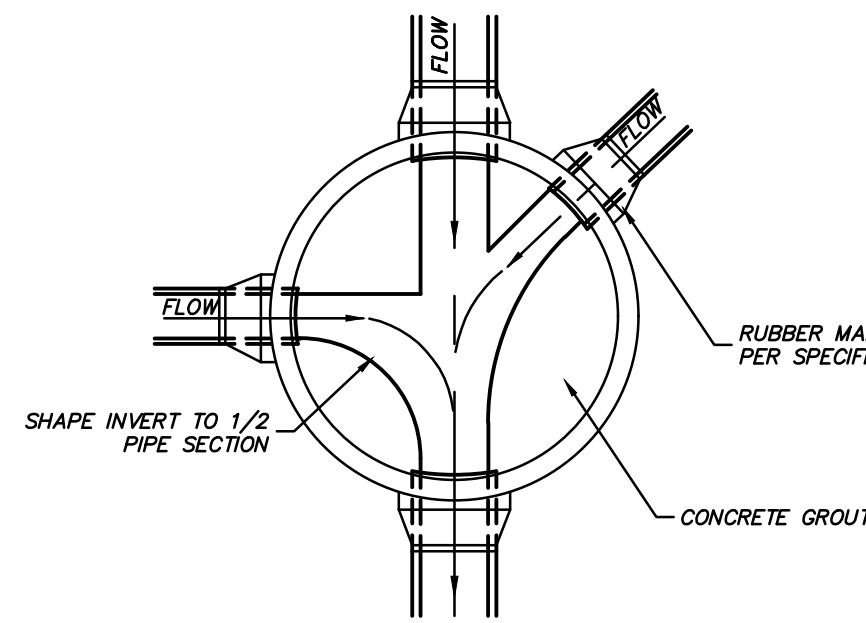


- PRECAST MANHOLE NOTES:**
1. ALL MANHOLE BASES SHALL BE 48" DIAMETER UNLESS OTHERWISE SHOWN ON THE PLANS. ALL MANHOLE BASES SHALL HAVE (AT A MINIMUM) NO. 4 REINFORCING BARS PLACED @ 10" CENTERS BOTH WAYS.
 2. ALL MANHOLE FRAMES AND COVERS SHALL BE EAST JORDAN IRON WORKS, 1045Z FRAME & 1040AGS COVER ASSEMBLY OR APPROVED EQUAL. TOP OF CASTINGS SHALL EXTEND A MINIMUM OF 0.25' ABOVE THE FINISHED GRADE.
 3. MANUFACTURER SHALL ENSURE THAT REQUIRED MANHOLE RING AND COVER WILL FIT PROPERLY.
 4. BUTYL RUBBER OR HYDROCARBON RESIN MATERIAL TO BE USED AT ALL MANHOLE SECTION JOINTS.
 5. RUBBER GASKETS SHALL BE THE "OT" RING TYPE CONFORMING TO THE REQUIREMENTS OF THE LATEST ASTM STANDARD SPECIFICATION A-443.
 6. ALL LIFT HOLES ON EACH SECTION SHALL BE SEALED WATERTIGHT WITH NON-SHRINK GROUT INSIDE AND OUT.
 7. EACH GRADING RING SHALL BE LAID IN A FULL BED OF MORTAR AND SHALL BE THOROUGHLY BONDED. THE OUTSIDE OF THE GRADING RINGS SHALL BE NEATLY PLASTERED WITH 1/2" OF CEMENT MORTAR.
 8. THE INTERIOR OF ALL PRECAST MANHOLE SECTIONS, SLABS AND ADJUSTING RINGS SHALL BE COATED WITH COAL TAR EPOXY THAT MEETS THE PROJECT SPECIFICATIONS UNLESS OTHERWISE SPECIFIED (ABSORBED).
 9. ALL ITEMS SHOWN ON DETAILS SHALL BE CONSIDERED ABSORBED WITH EACH MANHOLE PAY ITEM.

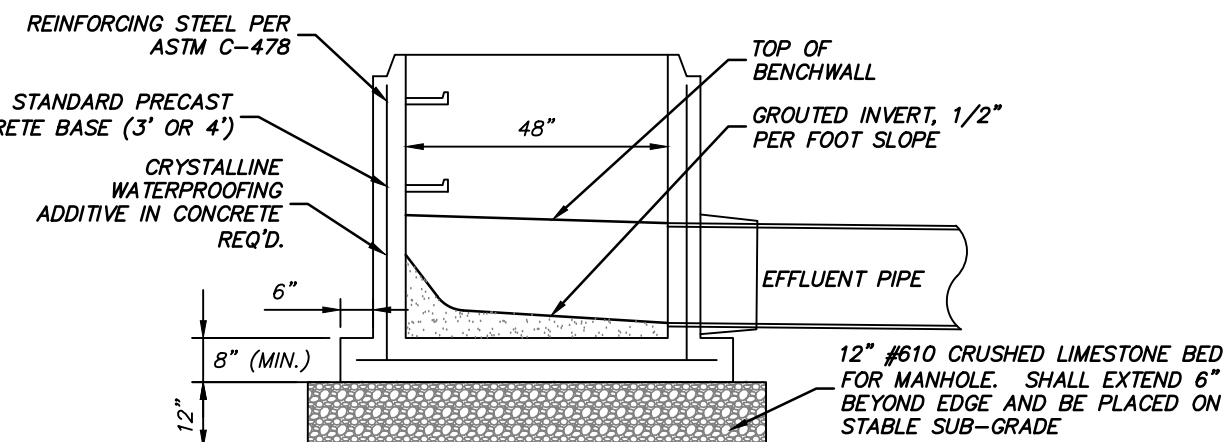
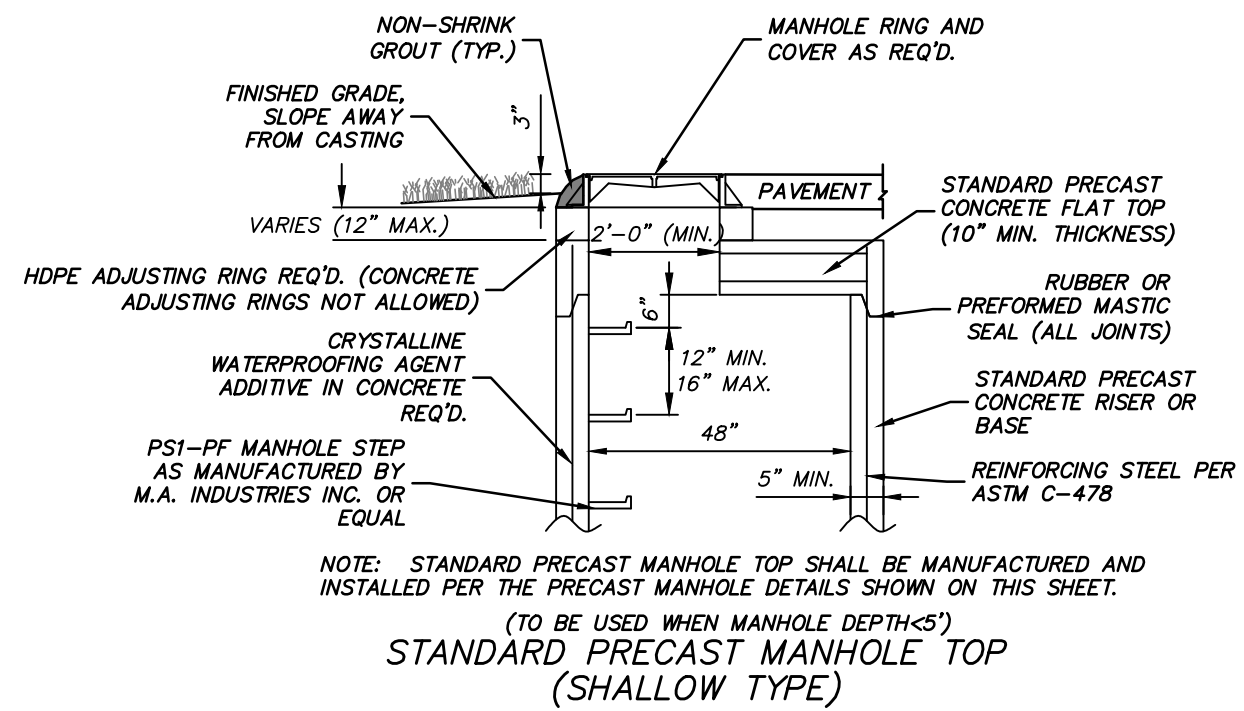
STANDARD 48" DIAMETER PRECAST MANHOLE



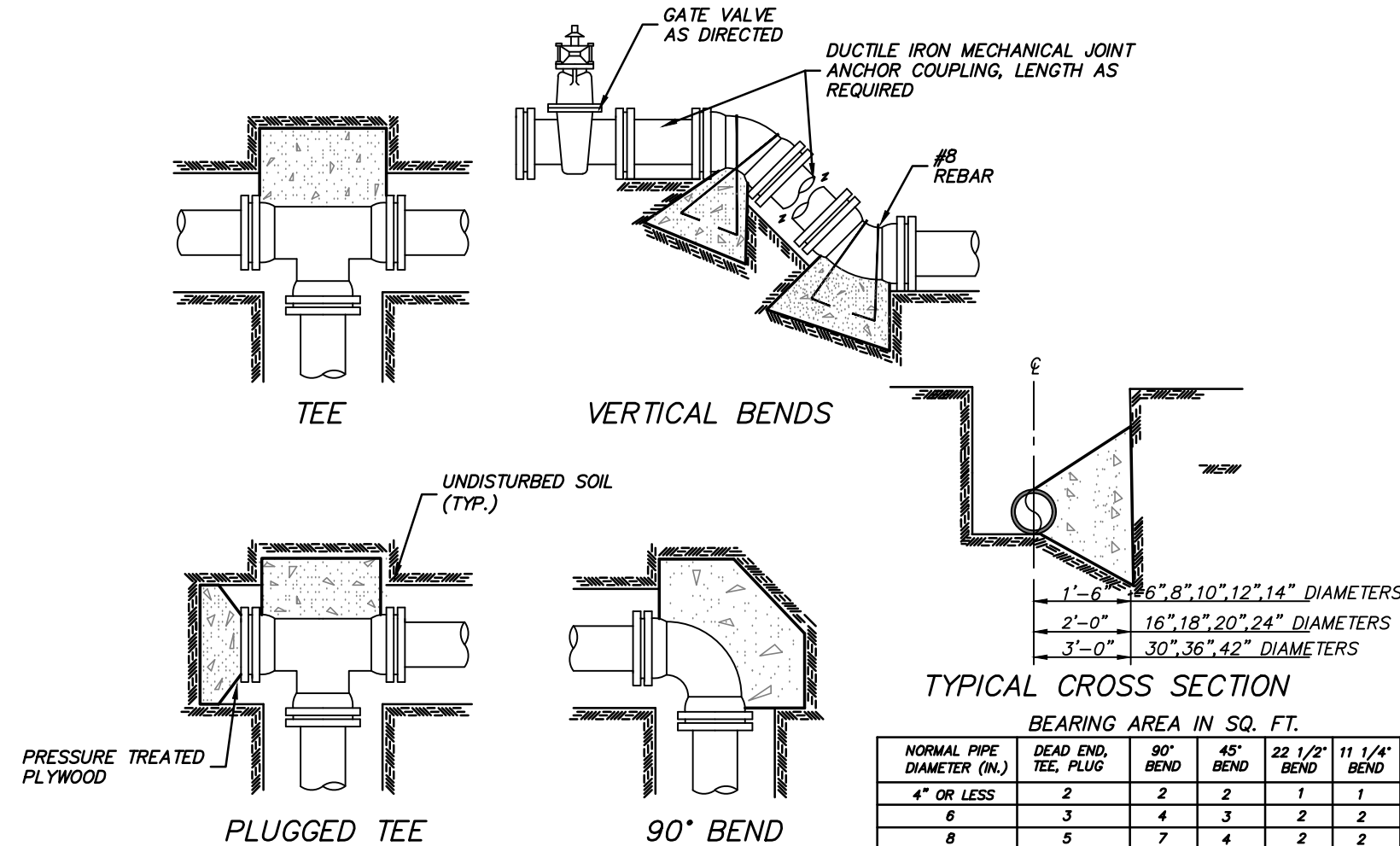
DOGHOUSE MANHOLE



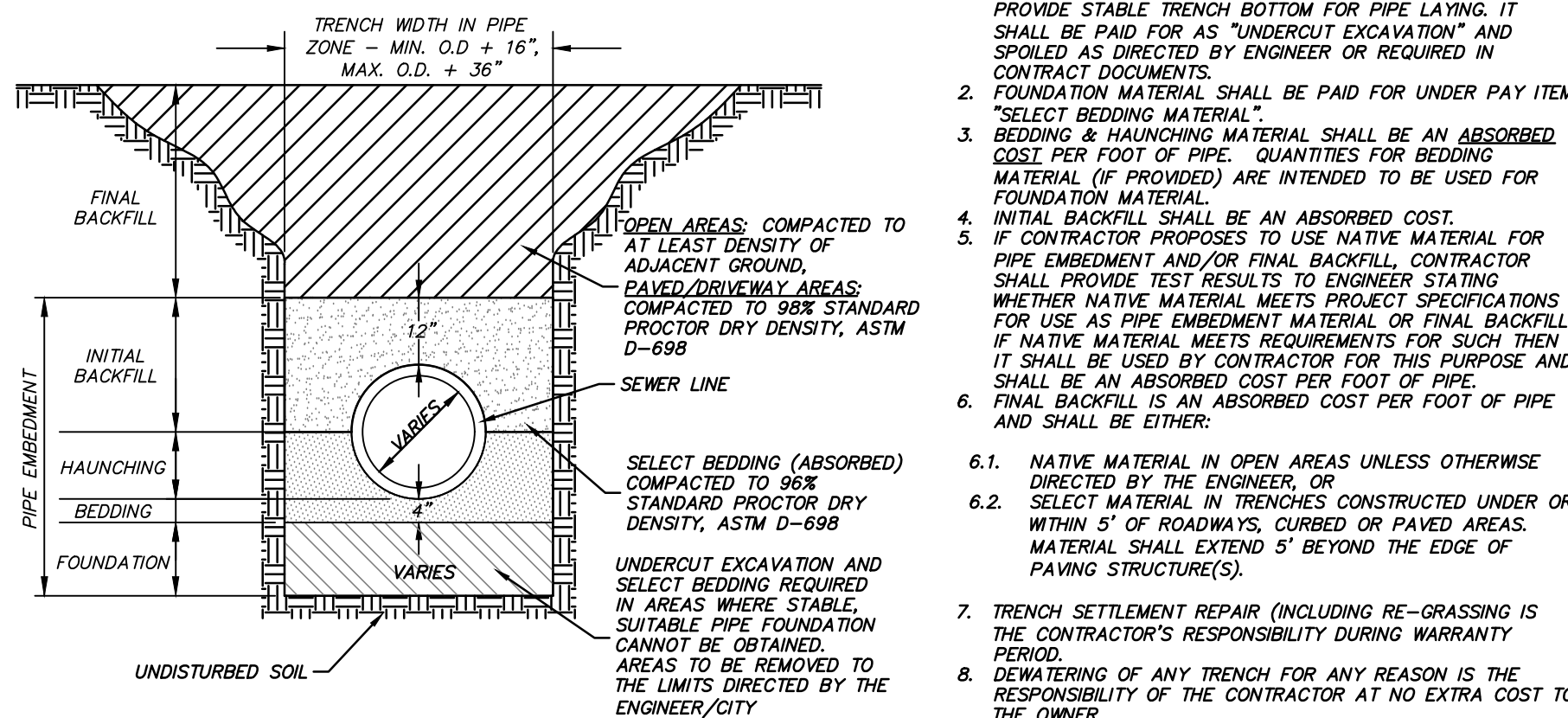
NOTE: IF MANHOLE HAS ONLY ONE INFLUENT PIPE WHICH IS APPROXIMATELY 90 DEGREES TO EFFLUENT PIPE, THEY CONTRACTOR SHALL MAINTAIN A CHANNEL OF SAME WIDTH AS INFLUENT PIPE.



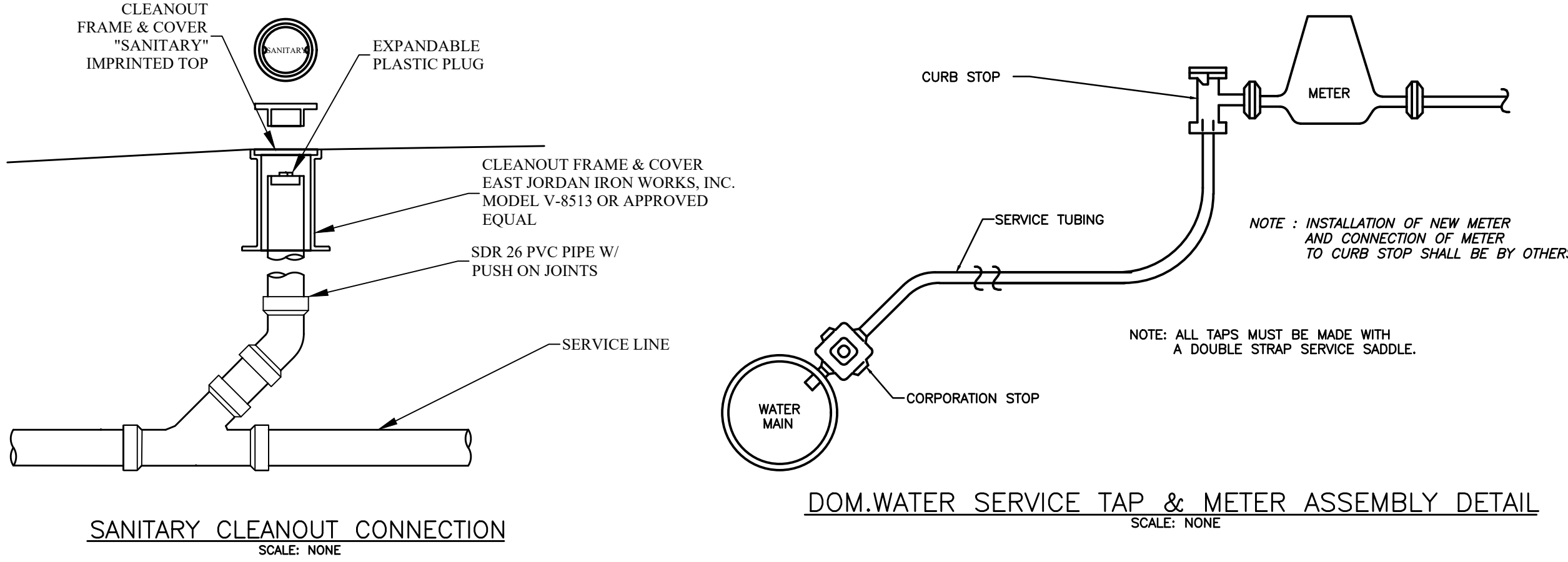
TERMINATION MANHOLE



- THRUST BLOCK NOTES:**
1. ON BENDS AND TEES, EXTEND THRUST BLOCKS FULL LENGTH.
 2. PLACE BOARD IN FRONT OF ALL PLUGS BEFORE POURING THRUST BLOCKS.
 3. POUR THRUST BLOCKS AGAINST UNDISTURBED SOIL. WHERE TRENCH WALL HAS BEEN DISTURBED, EXCAVATE LOOSE SOIL AND EXTEND THRUST BLOCKS TO UNDISTURBED SOIL.
 4. IN BACK FILL, ANY MUCK ENCOUNTERED SHALL BE REMOVED AND REPLACED WITH ACCEPTABLE MATERIAL.
 5. WRAP ALL FITTINGS WITH 8-MIL. POLYETHYLENE ENCASEMENT.
 6. BACK FILL MATERIAL SHALL NOT INCLUDE ROCK OR BOULDERS.
 7. ALL CONCRETE SHALL BE MINIMUM 2500 PSI.
 8. THRUST BLOCKS SHALL BE AN ABSORBED COST.
 9. MECA LUG RESTRAINTS OR APPROVED EQUAL REQUIRED ON ALL MECHANICAL JOINT FITTINGS.
 10. CONTRACTOR SHALL PROVIDE JOINT RESTRAINTS AS REQUIRED PER PROJECT SPECIFICATIONS.



NOTE: DETAIL DRAWINGS ARE NOT TO SCALE UNLESS OTHERWISE NOTED ON SPECIFIC DETAIL.



DEAN

ENGINEERING SOLUTIONS INC.

4780 I-55 NORTH, SUITE 100-4

JACKSON, MS 39211

601-557-2002 WWW.DEANES.COM

COPYRIGHT © DEAN ENGINEERING SOLUTIONS INC. THIS DOCUMENT IS THE PROPERTY OF DEAN ENGINEERING SOLUTIONS INC. ALL RIGHTS ARE RESERVED. ANY REPRODUCTION OR TRANSMISSION OF THIS DOCUMENT WITHOUT PROPER PERMISSION OF DEAN ENGINEERING SOLUTIONS INC. WILL BE SUBJECT TO LEGAL ACTION.

NOT FOR CONSTRUCTION

DATE OF ISSUE/ISSN

11-01-2024

DRAWING ISSUED

Description

PLANS SUBMITTED FOR CITY REVIEW

Date

11-01-24

No.

1

OWNER:

Swell Road Realty, LLC

Craddock Oil

5700 I-55 SOUTH FRONTAGE RD.,

BYRAM, MS 39272

PROJECT TITLE: BLUESKY CAR WASH

SHEET TITLE:

UTILITY DETAILS

SITE DEVELOPMENT

DATE:

01 NOV 2024

SCALE:

AS SHOWN

DRAWN BY:

WSD

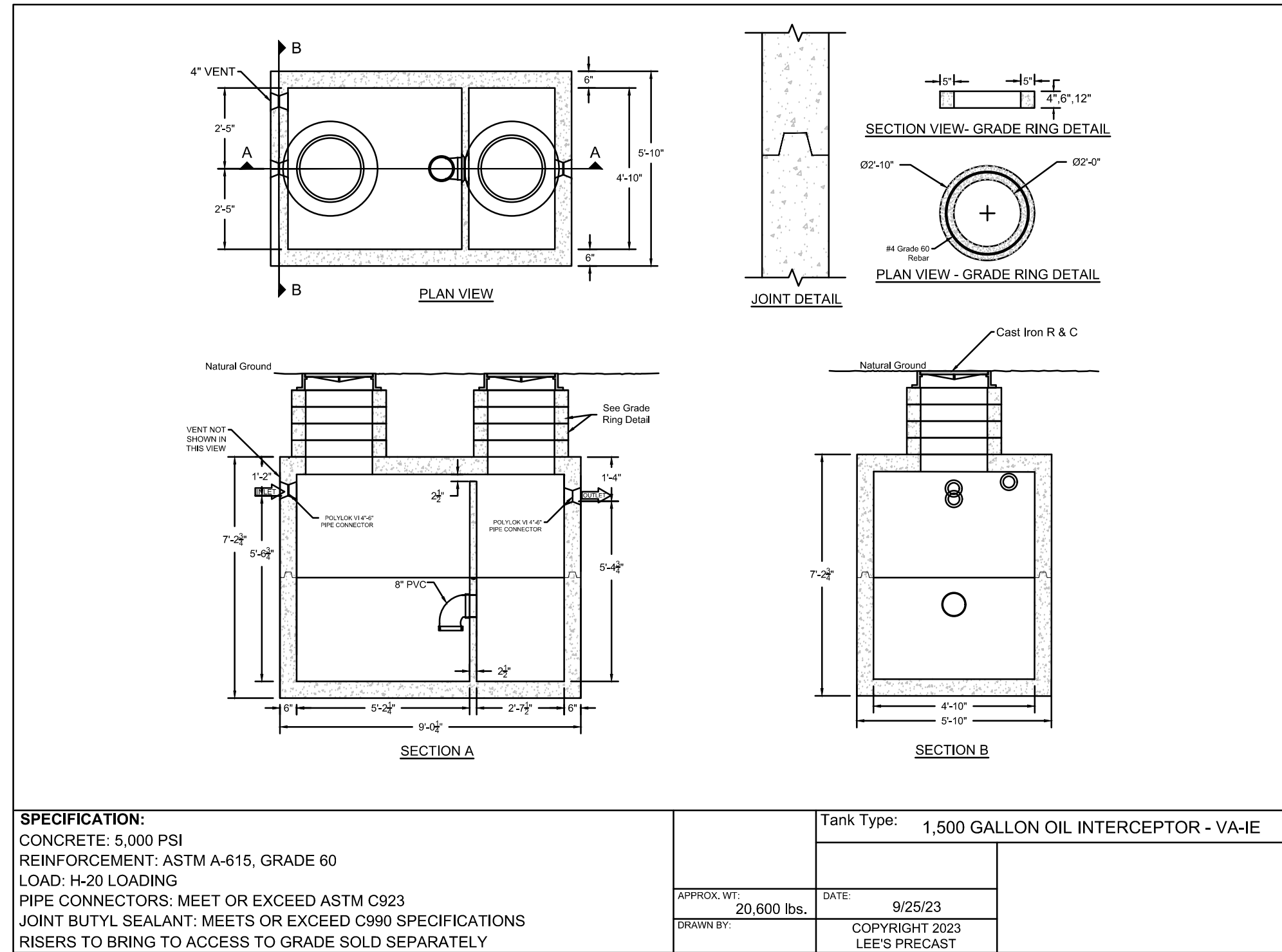
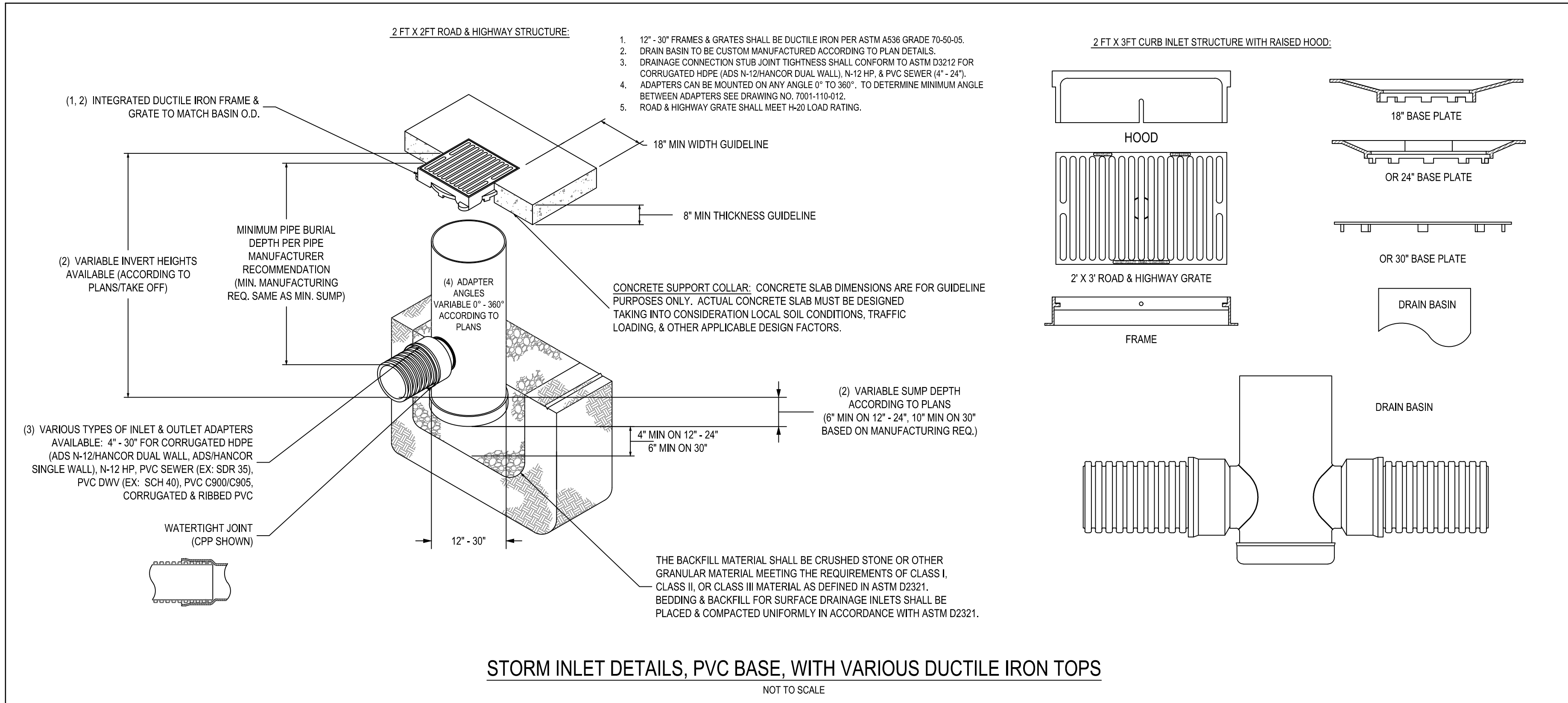
REVIEWED BY:

WSD

SHEET NUMBER:

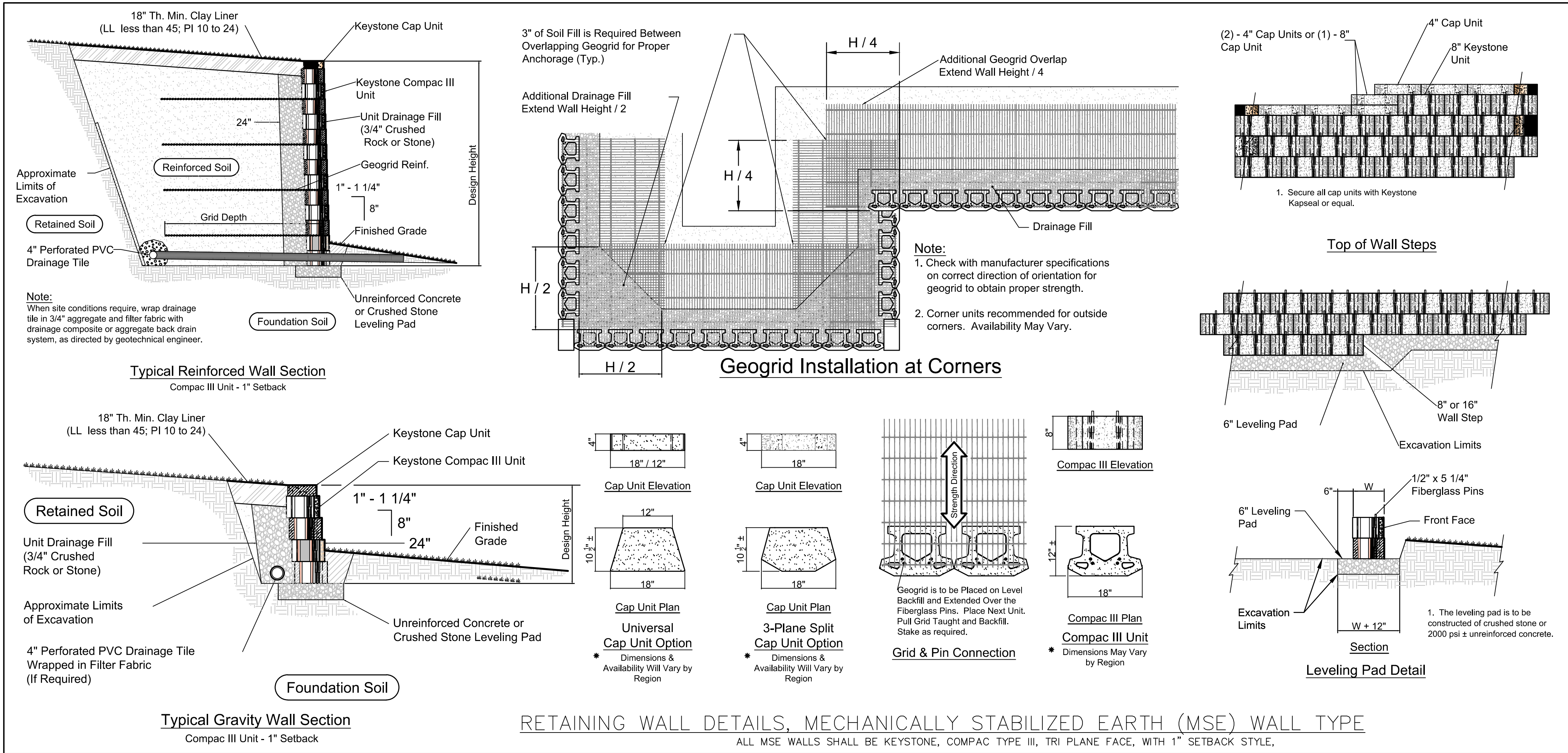
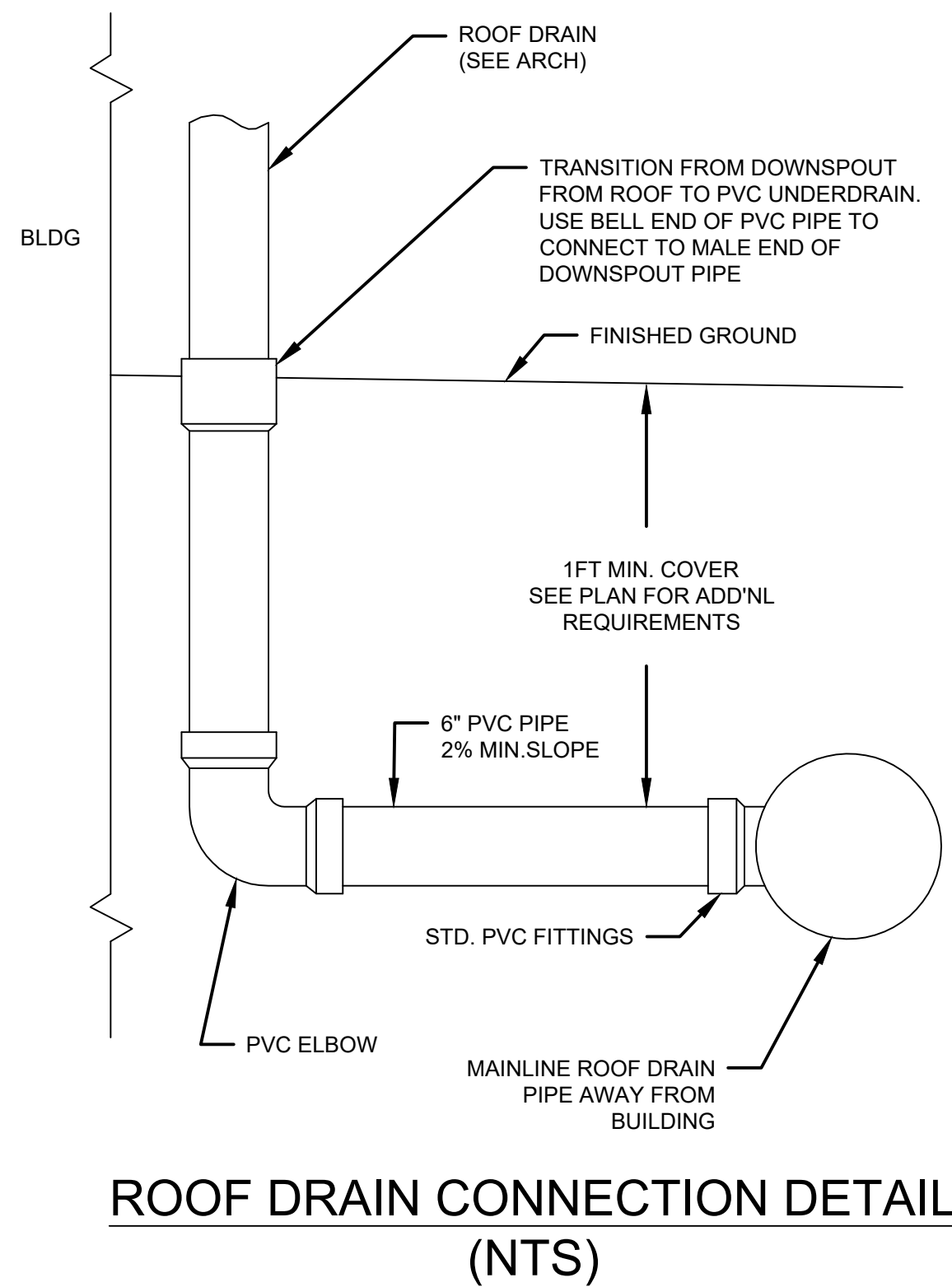
8

C:\Users\demis\OneDrive - deanengr.com\1-Projects\DESIGN\Commercial Construction Maintenance\Byram Car Wash.dwg (Details Byram Car Wash.dwg) Details Byram Car Wash.dwg, 11/19/2024 4:08:47 PM, demis, DWG To PDF.pc3, ARCH full bleed D (24.00 x 36.00 inches), 1:1



OIL TRAP DETAILS (N.T.S.)

1. **NOTES:** CONTRACTOR SHALL INSTALL GREASE TRAP AND CONNECT TO NEAREST GRAVITY SEWER DISCHARGE LINE ENSURING STRUCTURE OPERATES PROPERLY AND AS INTENDED VIA GRAVITY FLOW. ADJUST MANHOLE LID TOPS AS NECESSARY TO FIT FLUSH WITH PROPOSED GRADES. ADJUST INVERTS AS NEEDED TO ENSURE GRAVITY FLOW ACROSS THE STRUCTURE. CONFIRM INVERT ELEVATIONS AND PIPE CONNECTIONS WITH GREASE TRAP MANUFACTURER PRIOR TO FABRICATION AND INSTALLATION.



No.	Description	Date
1	PLANS SUBMITTED FOR CITY REVIEW	11-01-24

OWNER:	Swell Road Realty, LLC
CRACKDOCK OIL	5700 I-55 SOUTH FRONTAGE RD, BYRAM, MS 39272

PROJECT TITLE: BLUESKY CAR WASH	SHEET TITLE: STORM DETAILS
SITE DEVELOPMENT	

DATE:	01 NOV 2024
SCALE:	AS SHOWN
DRAWN BY:	WSD
REVIEWED BY:	WSD

PRINCELY ELM (2) 15 GAL
CARISSA HOLLY (10) 3 GAL
ADAGIO MISCANTHUS (3) 3 GAL
LIRIOPE (25) 4" RT
DRIFT ROSE RED (12) 3 GAL

SITE ZONING:
C4 (MAJOR THOROUGHFARES
COMMERCIAL DISTRICT),
S2 (SPECIAL PLANNED HIGHWAY
CORRIDOR DISTRICT) OVERLAY

ADAGIO MISCANTHUS (3) 3 GAL
CARISSA HOLLY (14) 3 GAL
PRINCELY ELM (2) 15 GAL

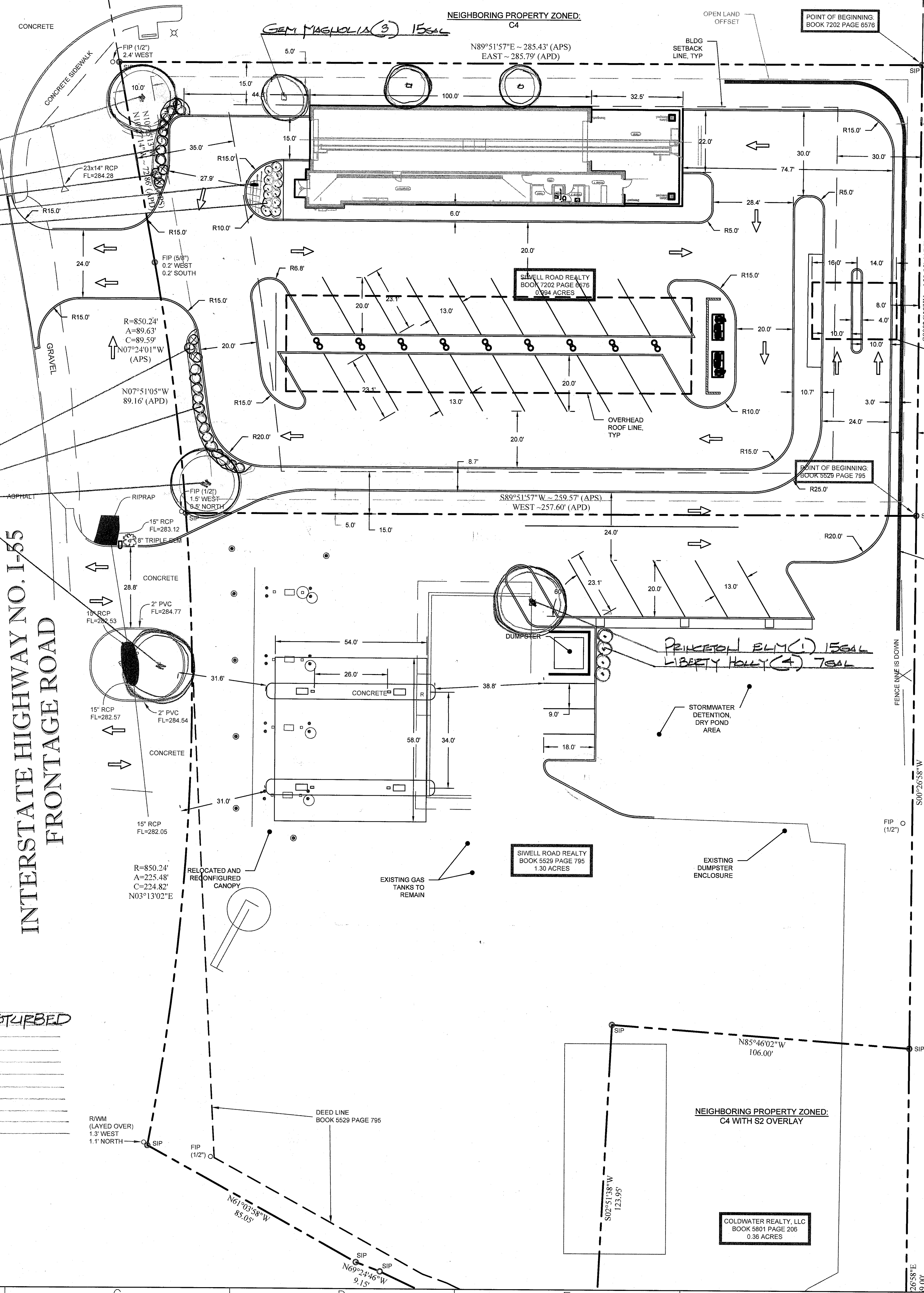
TBM: "PK" NAIL IN ASPHALT
ELEVATION = 287.40

INTERSTATE HIGHWAY NO. I-55
FRONTAGE ROAD

NOTES:
- SOLID SOD (BERMUDA 419) ALL AREAS DISTURBED
BY CONSTRUCTION
- ALL PLANTING AREAS TO BE MULCHED WITH
CLEAN FRESH PINE STRAW.
- ALL TREES TO BE STAKED

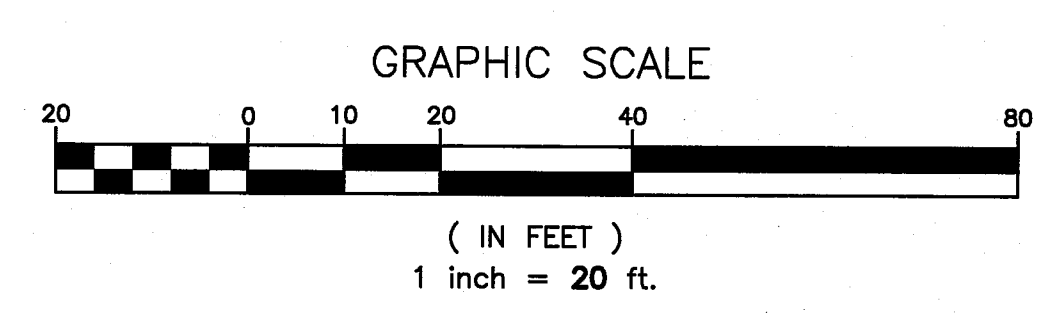
Barry & Landscape INC.
4210 Lakeland Drive • Jackson, MS 39232-9804

COPYRIGHT BARRY LANDSCAPE INC.
REPRODUCTION BY ANY MEANS PROHIBITED
VERIFY ALL DIMENSIONS & CONDITIONS



NEIGHBORING PROPERTY ZONED:
C4

REFERENCE MATERIALS USED:
BOOK 5529 PAGE 795
BOOK 5801 PAGE 206
BOOK 6986 PAGE 775
BOOK 7202 PAGE 6576
BOOK 7263 PAGE 3068
BOOK 7261 PAGE 518
BOOK 7261 PAGE 526



DEAN
ENGINEERING SOLUTIONS INC.
4780 I-55 NORTH, SUITE 100-4
JACKSON, MS 39211
601-557-2002 WWW.DEANENGINEERING.COM
COPYRIGHT © DEAN ENGINEERING SOLUTIONS INC. THIS
DRAWING IS THE PROPERTY OF DEAN ENGINEERING
SOLUTIONS INC. ALL RIGHTS ARE RESERVED. NO
SOLUTIONS INC. WITHOUT PRIOR PERMISSION OF DEAN
ENGINEERING SOLUTIONS INC. WILL BE SUBJECT TO LEGAL ACTION

NOT FOR
CONSTRUCTION
DATE OF ISSUE: 00-00-0000

No.	Date	Description
1	00-00-00	PLANS SUBMITTED FOR REVIEW

OWNER:
OWNER NAME
& DATA
OWNER ADDRESS AND
PHONE

PROJECT TITLE:
SHEET TITLE:
LANDSCAPE SITE PLAN
SITE DEVELOPMENT

DATE: 00 JAN 2024
SCALE: AS SHOWN
DRAWN BY: WSD
REVIEWED BY: WSD

SHEET NUMBER:
LS



1 RIGHT SIDE
CWXL



2 LEFT SIDE
CWXL



3 EXIT SIDE
CWXL



4 ENTRY SIDE
CWXL

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 5.d

FOR: Approval to advertise for the Siwell Road Sewer Project and CDBG Drainage Project - Bart Ballard of Guest Consultants

INTRODUCED BY:

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.a

FOR: Approval of minutes of the Regular Work Session of the Mayor and Board of Aldermen held
January 6, 2025 - City Clerk Angela Richburg

INTRODUCED BY: City Clerk Angela Richburg

ATTACHMENTS:

File Name

[2025 1.6 WS.pdf](#)

**CITY OF BYRAM
MINUTES OF THE REGULAR WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
MONDAY, JANUARY 6, 2025, 6:30 PM
City Hall: 5901 Terry Road, Byram, MS**

1. Welcome and Call to Order

Mayor White called the Work Session to order at 6:30 p.m.

2. Roll Call

Present: Richard White, Mayor
Diandra Hosey, Alderwoman, Ward II
Robert Amos, Alderman, Ward III
Teresa Mack, Alderwoman, Ward IV
Roschelle Gibson, Alderwoman, Ward V
Roshunda Harris-Allen, Alderwoman-At-Large, joined at 6:49 p.m.
Angela Richburg, City Clerk
Attorney Zachary Giddy
Absent: Erma Johnson, Alderwoman, Ward I
David Moore, Alderman, Ward VI

3. Presented Items

(a) Discussion of 1/9/25 meeting agenda

After discussion, no Board action was taken

(b) Discussion of Byram Parks - Alderman Mack

After discussion, no Board action was taken

APPROVED: _____
Mayor Richard White

DATE: _____

ATTEST: _____
City Clerk Angela Richburg

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.b

FOR: Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held January 9, 2025 - City Clerk Angela Richburg

INTRODUCED BY: City Clerk Angela Richburg

ATTACHMENTS:

File Name
[2025 1.9.pdf](#)

CITY OF BYRAM
MINUTES OF THE REGULAR MEETING OF
THE MAYOR AND BOARD OF ALDERMEN
THURSDAY, JANUARY 9, 2025, 7:00 PM
City Hall: 5901 Terry Road, Byram, MS

1. Welcome and Call to Order

Mayor White called the meeting to order at 7:00 p.m.

2. Invocation

The Invocation was given by Pastor Matthew Fancher of Country Woods Baptist Church

3. Pledge of Allegiance

4. Roll Call

Present: Richard White, Mayor

Erma Johnson, Alderwoman, Ward I

Diandra Hosey, Alderwoman, Ward II

Robert Amos, Alderman, Ward III

Teresa Mack, Alderwoman, Ward IV

Roschelle Gibson, Alderwoman, Ward V

David Moore, Alderman, Ward VI, joined at 7:23 p.m.

Roshunda Harris-Allen, Alderwoman-At-Large

Angela Richburg, City Clerk

Attorney John Scanlon

5. Presented Items

- (a) Approval to amend the agenda to add a Closed Session to discuss a matter regarding right-of-way for the Old Byram Bridge Project and to move the Project Update by Ron McMaster, Jr. to the end of the Presented Items section of the agenda**

Motion to approve amending the agenda

Moved by Alderman Amos

Seconded by Aldermen Johnson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Harris-Allen

- (b) Approval of Proclamations congratulating the Byram Junior Bulldogs football and Cheer teams, presented by the Mayor and Board of Aldermen:**

- i. a Proclamation honoring the U12 All Boys Football Team for winning the 2024 Mississippi Youth Bowl Championship Series**
- ii. a Proclamation honoring the U10 All Boys Football Team for winning the 2024 Premier Youth Sports Association Championship**
- iii. a Proclamation honoring the 5-12 year old All Girls Cheer Team for winning the 2024 Premier Youth Sports Association Championship**

Motion to approve Proclamations

Moved by Alderman Johnson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Harris-Allen

(c) Approval of a quote for seasonal replanting of the stone planters at Byram Intersections - presented by Diandra Hosey for Keep Byram Beautiful

Motion to approve the quote from CrossCreek Lawn Care in the amount of \$3,202.80

Moved by Alderman Hosey

Seconded by Alderman Johnson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(d) Approval of final plat for Barrington Part 5 - Building Official Eric Munden

Motion to approve final plat

Moved by Alderman Hosey

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(e) Project Update from Ron McMaster, Jr. of McMaster & Associates

Motion to authorize the request for \$1,000,000.00 in appropriations from the State of Mississippi for drainage repair projects

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

Motion to go into Closed Session to see if Executive Session is warranted

Moved by Alderman Johnson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

Motion to go into Executive Session to discuss a matter relating to the acquisition of real estate

Moved by Alderman Harris-Allen

Seconded by Alderman Johnson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

During discussion, the Board made a finding that the valuation of the parcels in question was uncomplicated; they had a low fair market value (less than \$10,00), and the Board had previously adopted a procedure in compliance with federal regulations to waive appraisals for land with a low fair market value; thus, an appraisal was not required under Miss. Code Ann. § 43-37-3.

Motion to approve monetary offers two parcels of land for right-of-way necessary for the Old Byram Road Bridge project – five thousand dollars (\$5,000) to Phillip W. Evans and Emma S. Evans for Tract 1 and three thousand dollars (\$3,000) to Mamie Lou Graves for Tract 5 (see attached land descriptions)

Moved by Alderman Harris-Allen

Seconded by Alderman Amos

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

Motion to adjourn Executive Session and re-enter Open Session at 8:16 p.m.

Moved by Alderman Harris-Allen

Seconded by Alderman Johnson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

6. Approval of Consent Agenda Items

Motion to approve Consent Agenda

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

- (a) Approval of minutes of the Special Called Work Session of the Mayor and Board of Aldermen held December 12, 2024 - City Clerk Angela Richburg**
- (b) Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held December 12, 2024 - City Clerk Angela Richburg**
- (c) Approval of payment in the amount of \$7,188.00 to Civic Plus for renewal of annual Archive Social contract (001-195-681)**
- (d) Approval for Chief David Errington and Captain Kevin Turner to attend Use of Force Investigation and Analysis for Police Leaders in Gulfport, MS, January 28th - 29th, 2025, with \$395.00 each in registration fees and \$467.00 each estimated travel expenses (001-200-610/611)**
- (e) Approval for Officer Robert J. Washington, Jr to attend Roadside Interview Techniques Training at the Regional Counterdrug Training Academy in Meridian, MS on February 11, 2025, at no cost to the city– Chief David Errington**
- (f) Approval payment in the amount of \$2,050.00 to Virtual Academy Training for renewal of online training and field training management software for Byram PD Main Office (001-200-650)**
- (g) Approval of quote in the amount of \$8,041.35 from The Southern Connection to outfit vehicle 24-01 with emergency equipment (001-200-559)**

- (h) **Approval of written continuation of lease agreement with Raworth and Harvel LLC for the Police Department office at 130 Southpointe Drive, Suite H (001-200-688)**
- (i) **Approval to dispose of a Kenmore refrigerator, asset # 00889, that is no longer working - Fire Chief Harry Horton**
- (j) **Approval for Fire Chief Harry Horton, Assistant Fire Chief Michael Sterling and Captain Christopher Chambliss to fly to the Rosenbauer Plant in South Dakota for pre-configuration of the ladder truck the city is purchasing. This trip will be no cost to the city - Fire Chief Harry Horton**
- (k) **Approval of payment in the amount of \$20.00 to the Mississippi State Fire Academy for Marcus White to attend MS Trainee Agility Test - 100, January 8, 2025 in Pearl, MS (001-260-611)**
- (l) **Approval of payment in the amount of \$12,697.58 to McMaster & Associates for engineering design and construction phase services for the 2024 City Overlay project (001-301-602)**
- (m) **Approval of TEMCO Routine Maintenance Service Plan Agreement for the Public Works ice machine in the amount of \$1,150.00 per year (400-700-576 / 001-301-576 / 001-550-576)**
- (n) **Approval of payment in the amount of \$465,767.16 to Adcamp, Contractor Estimate #1 for the 2024 City Overlay Project (001-301-912)**
- (o) **Approval for Bill Miley and Lakendrick Powell to attend the Mississippi Recreation and Park Association's Annual Conference in Natchez, MS on February 10 - 13, 2025, with \$255.00 each registration fees and \$772.85 each estimated travel expenses (001-550-610/611)**
- (p) **Approval of payment in the amount of \$150.00 to MML, additional registration fees for the Mid-Winter Conference due to missing the early registration deadline (001-100-611)**
- (q) **Approval payment in the amount of \$35.00 to MBC-LEO, additional registration fee for the MS Black Caucus of Local Elected Officials 2025 Mid-Winter Conference, due to missing the early registration deadline (001-100-611)**

7. Discussion and Action

- (a) **Approval of Claims Docket in the amount of \$452,741.87 from 12/4/24 to 1/3/25**
Motion to approve Claims Docket
Moved by Alderman Gibson
Seconded by Alderman Harris-Allen
Motion Passed
Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(b) Discussion of Ordinance Setting Polling Locations for the City of Byram - City Clerk Angela Richburg

Motion to adopt the Amended Ordinance of The City of Byram, Mississippi, Fixing Polling Places for The Wards Therein

Moved by Alderman Johnson

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(c) Approval of lease in the amount of \$9,000.00 annually for 16th Section Public School Trust Land to be used for a detention pond

Motion to approve lease

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(d) Approval of a promotion from Patrol Officer/Recruit to Patrol Officer Level One for Christopher Carter, with a pay increase to \$20.43 per hour - Police Chief David Errington

Motion to approve the promotion of Christopher Carter from Patrol Officer/Recruit to Patrol Officer Level One with a pay increase to \$20.43 per hour

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(e) Approval of Special Event Application for "Operation Lunchboxes for Mudbugs", a fundraiser walk/run on April 6, 2025 to raise money for Byram Middle School lunch tabs, organized by Healing Touch Fitness

Tabled until the next meeting due to date verification

(f) Department Heads monthly reports

No Board action taken

8. Public Comments *Byram residents may address the Board at this time, provided they have signed in with their name and address. Discussion will be limited to three (3) minutes per person*

Cassandra Peterson of Statesman Drive addressed the Board with her concerns about increased crime in Cedars of Byram Estates, teenagers walking the streets, and the timing of enforcing ordinance violations

Announcements

Thursday, January 16th - MS Blood Services blood drive, 10:00 a.m. to 2:00 p.m. in the City Hall parking lot. The following is a statement from Alderman Erma Johnson:

Help Save Lives: Join the City of Byram's Blood Drive Challenge

The American Red Cross is currently facing the most critical blood shortage in two decades, and local hospitals need your help now more than ever. Blood and platelet donations are essential to keep life-saving medical procedures running smoothly—and the need is urgent.

The City of Byram's Mayoral Health Council is stepping up to support this critical cause, and we are issuing a challenge to our local businesses and government offices: Help us turn this shortage around!

We invite you to join us for a community-wide blood drive on January 16, 2025, from 10:00 a.m. to 2:00 p.m. at City Hall (5901 Terry Road, Byram, MS 39272).

Here is how you can get involved:

- Rally your staff and join us for the blood drive.
- The business or office with the most participants will be awarded a trophy in recognition of their commitment to saving lives.

This is more than just a donation—it is an opportunity for us to unite as a community and make a real difference for those in need. Your participation could save lives right here in our city.

Together, we can help turn the tide. We hope to see you there and thank you for your generosity!

For more information contact:

Erma Johnson

BMHC Coordinator, City of Byram's Mayoral Health Council

601-918-6369 eJohnson@Byram-ms-us

Monday, January 20th - City Administrative Offices will close in observance of Martin Luther King, Jr. Day

Thursday, January 23rd - Regular Meeting of the Mayor and Board of Alderman, 7:00 p.m. at City Hall

Extra Table's March of the Mayors is a food collection drive that provides thousands of food boxes for local families in need, with each participating Mayor collecting a specific food item. Mayor White is collecting rice, with the goal of gathering 1,500 one-pound packages. We invite you to participate by bringing 1 lb. bags of rice to the designated drop off point at Vowell's Marketplace between January 21st and February 21st, 2025

9. Adjourn

Motion to adjourn at 8:46 p.m.

Moved by Alderman Mack

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

APPROVED: _____

Mayor Richard White

DATE: _____

ATTEST: _____
City Clerk Angela Richburg

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.c

FOR: Adoption of the new mileage reimbursement rates recommended by the Sate of Mississippi Department of Finance and Administration, effective January 1, 2024 - City Clerk Angela Richburg

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

File Name

[Mileage Rreimburesement Rate 2025 Memo.pdf](#)



STATE OF MISSISSIPPI
TATE REEVES, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Heads of All Departments, Boards & Institutions of Higher Learning

FROM: Liz Welch, Executive Director
Department of Finance and Administration *lw*

DATE: January 2, 2025

SUBJECT: Mileage Reimbursement Rate has increased Effective January 1, 2025

Section 25-3-41, Mississippi Code of 1972, mandates that State officers and employees traveling on official State business in their private automobiles be reimbursed at the same rate federal employees are reimbursed for official federal business in private automobiles.

The [U. S. General Services Administration \(GSA\) website](#) currently lists the following for Privately Owned Vehicles (POV) mileage reimbursement rates effective **January 1, 2025**. State officers and employees will be reimbursed at that same rate in compliance with Mississippi statutes.

<u>Mode of Transportation</u>	<u>Reimbursement rate per mile</u>
If no Government owned vehicle is available	\$0.70
If a Government owned vehicle is available	\$0.21

If you have any questions, please contact Demetra Hayes at 601-359-3409 or via e-mail at Demetra.Hayes@dfa.ms.gov.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.d

FOR: Acceptance of donation in the amount of \$800.00 from Claude Raworth Car Consulting and Raworth and Harvel, LLC to sponsor a soccer field - City Clerk Angela Richburg

INTRODUCED BY:

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.e

FOR: Approval of Agreement with Election Systems & Software for Municipal Election Support (001-195-612)

INTRODUCED BY:

ATTACHMENTS:

File Name

[ESS-1711 City of Byram Election Support.pdf](#)



January 13th, 2025

Re: Municipal Election Support

Quote # - ESS-1711

Angela Richburg (City Clerk)

City of Byram

5901 Terry Rd

Post Office Box 720222

Byram, MS 39272

Phone: 601-968-7747

e-mail: arichburg@byram-ms.us

Dear Ms. Richburg,

ES&S is pleased to offer to you the following pricing for your 2025 Municipal Election Support.

April 1st, 2025, Municipal Primary Election Support

Electionware Laptop Rental

Election Technician Support

- **L&A Support, Election Day Support, Post Election Day Support**

ElectionWare Coding and Support

Total - \$7,710.00

April 22nd, 2025, Municipal Primary Election Runoff Support

Electionware Laptop Rental

Election Technician Support

- **L&A Support, Election Day Support, Post Election Day Support**

ElectionWare Coding and Support

Total - \$7,415.00

June 3rd, 2025, Municipal General Election Support

Electionware Laptop Rental

Election Technician Support

- **L&A Support, Election Day Support, Post Election Day Support**

ElectionWare Coding and Support

Total - \$7,710.00

Election Day Ballots - \$0.29/each

Absentee Ballots - \$0.36/each

Considerations that impact pricing:

1. Pricing is valid for 60 days.
2. Price includes all travel and expenses.
3. All Sales, Services and Licenses are subject and bound to the terms and conditions of ES&S.
4. Any applicable sales taxes have not been included in pricing and are the responsibility of the customer.



Thank you again for the opportunity to quote your Municipal Election Support. We would ask that you please approve this proposal by signing and returning so that we can secure the necessary resources needed to support this service. Please feel free to call with any questions you might have pertaining to this proposal.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Bill Lowe', is written in a cursive style.

Bill Lowe
Election Systems & Software
102 Business Park Drive Suite G
Ridgeland, MS 39157
Phone – 601-922-2476
Fax – 601-922-8475

Election Official Approval

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.f

FOR: Approval of Agreement with Pharos Consulting for Municipal Election Support (001-195-612)

INTRODUCED BY: City Clerk Angela Richburg

ATTACHMENTS:

File Name

[Pharos Election Support 2025.pdf](#)

ELECTIONS SUPPORT AGREEMENT

FOR CITY OF BYRAM ELECTIONS 2025

This agreement is to define the terms and conditions under which election consulting services will be provided by Pharos Consulting Services to City of Byram for training and support in the Statewide Election Management System (SEMS), assistance with ES&S election services, and election support during the 2025 Municipal Elections.

Training/Support Services Overview

- Based on services provided in previous election cycles, Pharos is proposing a block of 5 hours with Madalan Lennep, PMP. Consulting rate is \$100.00/hour. Only actual hours used will be billed. This agreement is for the services as listed above and begins the date the agreement is signed by City of Byram. Phone calls will be billed in 15 minute increments.

The Pharos consultant working on this effort is an independent contractor and not an agent of the Mississippi Secretary of State's Office. The information provided by Pharos consultants cannot be construed as an official opinion. Additionally, exposure to city information including any purchase, procedure, or process, in this effort is not in any way an approval from the Mississippi Secretary of State's Office.

Calls or text messages may be placed to Madalan Lennep at 601-209-9254 or emails may be sent to madalan@pharoscs.com. Calls will be returned the same day if possible and guaranteed to be returned the next business day.

Agreed to by:

City of Byram

Date

Agreed to by:

Madalan Lennep
Pharos Consulting Services

1/17/2025
Date

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.g

CONSENT AGENDA: \$30,000.00

FOR: Approval of payment in the amount of \$30,000.00 to the Byram Chamber of Commerce, renewal of membership (100-550-646)

DISTRIBUTION: 100-550-646

INTRODUCED BY: City Clerk Angela Richburg

ATTACHMENTS:

File Name

[Chamber of Commerce.pdf](#)

**Byram Chamber of Commerce**

130 Southpointe Dr Suite O
Byram, MS 39272
601-842-3919 | fax:
byramchamber@gmail.com

Invoice

Invoice Date: 1/14/2025
Invoice Number: 1505

City of Byram
Angela Richburg
P.O. Box 720222
Byram, MS 39272

Terms	Due Date
Net 30	2/13/2025

Description	Quantity	Rate	Amount
Diamond Sponsor	1	\$30,000.00	\$30,000.00
Subtotal:			\$30,000.00
Tax:			\$0.00
Total:			\$30,000.00
Payment/Credit Applied:			\$0.00
Balance:			\$30,000.00

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.h

FOR: Approval to dispose of the following:

3 Police Sirens that are broken: asset numbers 00437, 01342 and 01029

21 bullet-proof vests that are expired and not reusable: Serial #20647854, Serial #14053960, Serial# 20550249, Serial# 13082346, Serial# 11117350, Serial# 20787306, Serial# 20605468, Serial#14053961, Serial# 20554351, Serial# 05012615, Serial# 16042880, Serial# 11112028, Serial# 11112029, Serial#20552319, Serial# 20328334, Serial# 20605469, Serial# 20787305, Serial# 14115787, Serial# 14115788, Serial# 12194203, Serial# 12194202 - Police Chief David Errington

INTRODUCED BY: Police Chief David Errington

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.i

FOR: Approval to dispose of vehicle #18-01, a 2018 Ford Taurus, VIN#1FAHP2MKXJG104838 by auction – Chief David Errington

INTRODUCED BY: Chief David Errington

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.j

FOR: Approval to donate vehicle #15-02, a 2015 Ford Taurus, VIN# 1FAHP2L89FG141120 with light bar (Asset # 01032) and siren (Asset # 01031) to Woodville Police Department – Chief David Errington

INTRODUCED BY: Police Chief David Errington

ATTACHMENTS:

File Name

[Woodville Police Car Donation.pdf](#)



Chief Lemuel Rutledge
Woodville Police Department

131 Courthouse Street
Woodville, MS 39669

Dear Chief Errington,

As the Chief of Police for the Woodville Police Department in Woodville, MS, a position I have held since April 2021, I am reaching out to seek your assistance. Our department faces significant challenges due to a constrained budget, stemming from the municipality's limited revenue. With a staff of five law enforcement officers working 12-hour shifts and only two patrol vehicles at our disposal, we are struggling to maintain adequate services. This has led to decreased safety and accessibility for our citizens, while also placing a burden on our department. I respectfully request that you consider donating any unused vehicles from your department to support our operations.

I want to assure you that any vehicles donated will become the property of our department and will be used exclusively for official duties, without any intention of resale or transfer. The addition of any patrol vehicles would be a valuable asset to our department and the community we serve. I look forward to hearing from you and if there is anything that this agency can do to assist further in this matter, please feel free to contact me directly at 601-493-7729.

Thank you in advance

A handwritten signature in blue ink that reads "Lemuel Rutledge".

Lemuel Rutledge
Chief of Police
Woodville Police Department

Byram Police Department

Fleet Inventory Record

Date:

01/10/2025

Time:

09:41

Tab Number:

0000000007

Equipment Class:

VEH

Make:

FORD

Style:

4DOOR

Color:

SIL

Model:

TAURUS

Unit #:

15-02

Serial / VIN No:

1FAHP2L89FG141120

Year:

2015

Quantity:

0

License Number:

G69273

State:

MS

Month:

Year:

Remarks:

Location of Property:

OUT OF SERVICE

☐

On Hand

☐

Signed Out

Shift:

PATROL

☒

Marked

☐

Unmarked

Purchased From:

Purchase Date:

03

/

25

/

2015

Purchase Price:

0.00

Warranty Info:

☐

/

☐

/

☐

Assigned To:

Mileage:

Inspected By:

Inspection Date:

☐

/

☐

/

☐

Next Inspection:

☐

/

☐

/

☐

Notes:

PENDING SURPLUS TO DONATE TO CITY OF WOODVILLE POLICE DEPARTMENT. BOA SET FOR 1/23/2025 TO APPROVE.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.k

CONSENT AGENDA: \$240.00

FOR: Approval of payment in the amount of \$240.00 to FBI National Academy Associates for 2025 Membership dues for Chief David Errington and Lieutenant Ricardo Kincaid (001-200-622)

DISTRIBUTION: 001-200-622

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[FBI Membership Dues.pdf](#)

Ushekie Tillman

From: David Errington
Sent: Thursday, January 16, 2025 9:04 AM
To: Ushekie Tillman
Subject: FW: Anomaly:[External]FBINAA 2025 Membership Invoice

From: Ricardo Kincaid <rkincaid@byram-ms.us>
Sent: Thursday, January 16, 2025 9:02 AM
To: David Errington <derrington@byram-ms.us>
Subject: Fw: Anomaly:[External]FBINAA 2025 Membership Invoice

[Get Outlook for iOS](#)

From: FBINAA <membership@fbinaa.org>
Sent: Wednesday, January 15, 2025 5:03:51 PM
To: Ricardo Kincaid <rkincaid@byram-ms.us>
Subject: Anomaly:[External]FBINAA 2025 Membership Invoice



FBINAA
FBI National Academy Associates, Inc.

INVOICE DATE: 01/01/2025
DUE DATE: 03/31/2025
TERM: 01/01/2025 – 12/31/2025

INVOICE / MEMBER ID#: 72661

FROM:
FBI National Academy Associates
FBI Academy, Bldg 8-102
Quantico, VA 22135
Tax ID: 52-608052

TO:
Ricardo Kincaid
141 Southpointe Dr
Byram, MS, 39272-5566
United States

Item Description	Amount Due
2025 FBINAA Working Dues*	\$100
2025 FBINAA Mississippi Chapter Dues*	\$20
Balance Due	\$120

INVOICE DETAILS: This is your **FBINAA 2025 Membership Dues Invoice**. Membership will expire if your dues are not remitted prior to 03/31/2025. Payments made after the due date will reinstate your membership without penalty. *This invoice is based on your **current membership category and primary chapter dues**. **ONLINE** you can change your membership category, add secondary chapters, make donations, and add subscriptions to your online shopping cart prior to completing your order. Chapter dues vary by location. **If this invoice has discrepancies** (e.g., missing chapter or incorrect details) and you need to request a new invoice or need payment assistance, please contact the Membership Engagement Office via email: membership@fbinaa.org or by calling 703-632-1994.

CHECK PAYMENTS: Agency checks must reference the member's name or include a copy of this invoice. Make checks payable, in U.S. dollars, to **FBINAA** and mail them to: **FBINAA, Attn: Membership, FBI Academy, Bldg. 8-102, Quantico, VA 22135**.

ONLINE PAYMENTS: Visit www.fbinaa.org. If your email is not recognized when logging in, please contact us or complete a [Renewal Form](#). If you do not remember your password, select **Forgotten Password** to receive a password link (check your spam folder if not). Once logged in, select the **"Renew Now"** button at the top of the home page, and follow the prompts to [Rejoin](#).

The strength of the FBINAA relies on the continued involvement of FBINA Graduates. Renewing your membership reaffirms your continued dedication and commitment to the *World's Strongest Law Enforcement Leadership Network!*

The FBI National Academy Associates, Inc. is a private nonprofit organization and is not part of the Federal Bureau of Investigation or acting on the FBI's behalf.

FBI National Academy Associates
FBI Academy Building, 8-102
Quantico, VA 22135
membership@fbinaa.org
703-632-1994

[Unsubscribe](#)

FBI Academy, Quantico, Virginia 22135

THIS EMAIL IS FROM AN EXTERNAL SENDER. DO NOT click links, open attachments, or provide any information if the sender is unknown or the email is unexpected.

Ushekie Tillman

From: David Errington
Sent: Thursday, January 16, 2025 8:56 AM
To: Ushekie Tillman
Subject: FW: Anomaly:[External]FBINAA 2025 Membership Invoice

This needs to go on agenda. and comes out of 200-622

From: FBINAA <membership@fbinaa.org>
Sent: Wednesday, January 15, 2025 5:04 PM
To: David Errington <derrington@byram-ms.us>
Subject: Anomaly:[External]FBINAA 2025 Membership Invoice



FBINAA
FBI National Academy Associates, Inc.

INVOICE DATE: 01/01/2025
DUE DATE: 03/31/2025
TERM: 01/01/2025 – 12/31/2025

INVOICE / MEMBER ID#: 51677

FROM:

FBI National Academy Associates
FBI Academy, Bldg 8-102
Quantico, VA 22135
Tax ID: 52-608052

TO:

David Errington
141 Southpointe Dr
Byram, MS, 39272-5566
United States

Item Description	Amount Due
2025 FBINAA Working Dues*	\$100
2025 FBINAA Mississippi Chapter Dues*	\$20
Balance Due	\$120

INVOICE DETAILS: This is your **FBINAA 2025 Membership Dues Invoice**. Membership will expire if your dues are not remitted prior to 03/31/2025. Payments made after the due date will reinstate your membership without penalty. *This invoice is based on your **current membership category and primary chapter dues**. **ONLINE** you can change your membership category, add secondary chapters, make donations, and add subscriptions to your online shopping cart prior to completing your order. Chapter dues vary by location. **If this invoice has discrepancies** (e.g., missing chapter or incorrect details) and you need to request a new invoice or need payment assistance, please contact the Membership Engagement Office via email: membership@fbinaa.org or by calling 703-632-1994.

CHECK PAYMENTS: Agency checks must reference the member's name or include a copy of this invoice. Make checks payable, in U.S. dollars, to **FBINAA** and mail them to: **FBINAA, Attn: Membership, FBI Academy, Bldg. 8-102, Quantico, VA 22135.**

ONLINE PAYMENTS: Visit www.fbinaa.org. If your email is not recognized when logging in, please contact us or complete a [Renewal Form](#). If you do not remember your password, select **Forgotten Password** to receive a password link (check your spam folder if not). Once logged in, select the "[Renew Now](#)" button at the top of the home page, and follow the prompts to [Rejoin](#).

The strength of the FBINAA relies on the continued involvement of FBINA Graduates. Renewing your membership reaffirms your continued dedication and commitment to the *World's Strongest Law Enforcement Leadership Network!*

The FBI National Academy Associates, Inc. is a private nonprofit organization and is not part of the Federal Bureau of Investigation or acting on the FBI's behalf.

FBI National Academy Associates
FBI Academy Building, 8-102
Quantico, VA 22135
membership@fbinaa.org
703-632-1994

[Unsubscribe](#)

FBI Academy, Quantico, Virginia 22135,

THIS EMAIL IS FROM AN EXTERNAL SENDER. DO NOT click links, open attachments, or provide any information if the sender is unknown or the email is unexpected.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.1

FOR: Approval for Officer Boris Joiner to attend the Emergency Narcotics Operations Course in Meridian, MS, February 10 - 14, 2025, with no registration fee and \$340.00 estimated travel expenses (001-200-610)

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[B. Joiner Training Order.pdf](#)



BYRAM POLICE DEPARTMENT
CHIEF DAVID W. ERRINGTON
P.O. Box 720222 ~ BYRAM, MS 39272



TRAINING ORDER

Order: 25-004

To: Officer Boris Joiner

From: Chief D. Errington

Subject: RCTA Training

Date: January 16, 2025

You are currently registered (waiting on confirmation from RCTA) to attend the Emergency Narcotics Operations Course on February 10th through February 14th, 2025, at the Naval Air Station, 219 Fuller Road, Meridian, MS 39309. Lodging arrangements will be provided by the facility and information will follow for further instructions. You will be allotted \$68.00 per day for meals. An itemized meal receipt must be turned in to Ms. Ushekei Tillman upon completion of the training to receive your meal reimbursement.

You are authorized to use your assigned city vehicle for travel to and from this training. You are to submit a copy of any certificate awarded and/or a copy of this order with your signature below certifying that you have completed this training course within five business days of the course's completion. Any questions regarding this order shall be directed to the Chief of Police.

David Errington
Chief of Police

I certify that I have attended and successfully completed the above-mentioned training course.

Officer Signature



Byram Police Department Employee Training Request



Employees desiring to attend in-service training shall complete this form in full. Any questions should be directed to the requesting employee's direct supervisor or the Training Sergeant.

Name: Boris Joiner EID: 0309

Training Title: Emergency Narcotics Operations Location (City, State) Meridian, MS

Attach supporting documentation such as course flyers and other important information.

Start Date: 02/10/25 End Date: 02/14/25

Travel Day: ☒ Day before class start ☐ Day of class start ☒ Day of class end ☐ Day after class end
Choose One *Choose One*

Justification for Training Request (how will the police department benefit from you attending this training?)

With extra training for different tactical scenarios, I Officer Joiner will become more knowledgeable and effective as an officer for the Byram Police Department.

Employee Signature: Boris Joiner Date of Request: 01/14/25

By signing this request, I agree that I may be required to reimburse the City of Byram for all training costs associated with this class if I voluntarily terminate employment within three years of the completion of this class. Training classes should be requested at least 30 days prior to the beginning of the training.

Supervisor Approval: [Signature] Date of Approval: 1/15/25

Supervisor acknowledges the training request and indicates by their approval that they will meet service expectations with staffing on hand in the absence of the employee.

Commander Approval: [Signature] Date of Approval: 1/15/25

Training is pertinent to agency's mission and employee's growth plan as identified by annual performance reviews.

Chief's Approval: [Signature] Date of Approval: 1-15-25

Registration may be now be completed and travel accommodations set.

Training Office:	Estimated Costs	Misc. Notes
☒ Course Registration	\$ <u>0</u>	
☒ Rooming Accommodations	\$ <u>0</u>	☒ RCTA provided lodging
☐ Rental Car // POV Estimate Mileage	\$ <u>0</u>	☐ City vehicle will be used
☐ Airline	\$ <u>0</u>	
☒ Per Diem (Meals) # of Days: <u>5</u>	\$ <u>340.00</u>	<u>\$68.00 per DAY</u>
☐ Misc. Fees (i.e. parking, tolls, baggage)	\$ <u>0</u>	
☒ Board of Alderman Approval	<u>1-23-2025</u>	Date:
☒ Training Order Issued		Training Order Number: <u>25-004</u>

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.m

FOR: Approval of rental agreement renewal with RJ Young in the amount of \$224.92 per month for 48 months for the PD main office printer/scanner/fax machine (001-200-650)

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[RJ Young Renewal Contract.pdf](#)

**RENTAL AGREEMENT
FOR USE BY MISSISSIPPI AGENCIES & GOVERNING AUTHORITIES
AND VENDORS
(applicable to equipment rental transactions)**

This Rental Agreement (hereinafter referred to as Agreement) is entered into by and between City of Byram Police Department (hereinafter referred to as Customer), and Canon USA represented by its distributor RJ Young (hereinafter referred to as Vendor). This Agreement becomes effective upon signature by Customer and Vendor, and shall take precedence over all agreements and understandings between the parties. Vendor, by its acceptance hereof, agrees to rent to Customer, and Customer, by its acceptance hereof, agrees to rent from Vendor, the equipment, including applicable software and services to render it continually operational, listed in Exhibit A, which is attached hereto and incorporated herein.

1. CUSTOMER ACCOUNT ESTABLISHMENT:

- A. A separate Vendor Customer Number will be required for each specific customer/installation location.
- B. The Customer is identified as the entity on the first line of the "bill-to" address. All invoices and notices of changes will be sent to the "bill-to" address in accordance with Paragraph 8 herein.
- C. Ship-to and/or Installed-at address is the location to which the initial shipment of equipment/supplies will be made and the address to which service representatives will respond. Subsequent shipments of supplies for installed equipment will also be delivered to the "installed-at" address unless otherwise requested.
- D. Unless creditworthiness for this Customer Number has been previously established by Vendor, Vendor's Credit Department may conduct a credit investigation for this Agreement. Notwithstanding delivery of equipment, Vendor may revoke this Agreement by written notice to the Customer if credit approval is denied within thirty (30) days after the date this Agreement is accepted for Vendor by an authorized representative.

2. **EQUIPMENT SELECTION, PRICES, AND AGREEMENT:** The Customer has selected and Vendor agrees to provide the equipment, including applicable software and services to render it continually operational, identified on Exhibit A attached to this Agreement. The specific prices, inclusive of applicable transportation charges, are as set forth on the attached Exhibit A. The parties understand and agree that the Customer is exempt from the payment of taxes.

3. **SHIPPING AND TRANSPORTATION:** Vendor agrees to pay all non-priority, ground shipping, transportation, rigging and drayage charges for the equipment from the equipment's place of manufacture to the installation address of the equipment as specified under this Agreement. If any form of express shipping method is requested, it will be paid for by Customer.

4. **RISK OF LOSS OR DAMAGE TO EQUIPMENT:** While in transit, Vendor shall assume and bear the entire risk of loss and damage to the equipment from any cause whatsoever. If, during the period the equipment is in Customer's possession, due to gross negligence of the customer, the equipment is lost or damaged, then, the customer shall bear the cost of replacing or repairing said equipment.

5. DELIVERY, INSTALLATION, ACCEPTANCE, AND RELOCATION:

- A. **DELIVERY:** Vendor shall deliver the equipment to the location specified by Customer and pursuant to the delivery schedule agreed upon by the parties. If, through no fault of the Customer, Vendor is unable to deliver the equipment or software, the prices, terms and conditions will remain unchanged until delivery is made by Vendor. If, however, Vendor does not deliver the equipment or software within ten (10) working days of the delivery due date, Customer shall have the right to terminate the order without penalty, cost or expense to Customer of any kind whatsoever.
- B. **INSTALLATION SITE:** At the time of delivery and during the period Vendor is responsible for maintenance of the equipment, the equipment installation site must conform to Vendor's published space, electrical and environmental requirements; and the Customer agrees to provide, at no charge, reasonable access to the

equipment and to a telephone for local or toll free calls.

- C. **INSTALLATION DATE:** The installation date of the equipment shall be that date as is agreed upon by the parties, if Vendor is responsible for installing the equipment.
 - D. **ACCEPTANCE:** Unless otherwise agreed to by the parties, Vendor agrees that Customer shall have ten (10) working days from date of delivery and installation, to inspect, evaluate and test the equipment to confirm that it is in good working order.
 - E. **RELOCATION:** Customer may transfer equipment to a new location by notifying Vendor in writing of the transfer at least thirty (30) calendar days before the move is made. If Vendor is responsible for maintenance of the equipment, this notice will enable Vendor to provide technical assistance in the relocation efforts, if needed, as well as to update Vendor's records as to machine location. There will be no cessation of rental charges during the period of any such transfer. The Vendor's cost of moving and reinstalling equipment from one location to another is not included in this Agreement, and Customer agrees to pay Vendor, after receipt of invoice of Vendor's charges with respect to such moving of equipment, which will be billed to Customer in accordance with Vendor's standard practice then in effect for commercial users of similar equipment or software and payment remitted in accordance with Paragraph 8 herein.
6. **RENTAL TERM:** The rental term for each item of equipment shall be that as stated in the attached Exhibit A. If the Customer desires to continue renting the equipment at the expiration of the original rental agreement, the Customer must enter into a new rental agreement which shall be separate from this Agreement. There will be no automatic renewals allowed. There shall be no option to purchase.
7. **OWNERSHIP:** Unless the Customer has obtained title to the equipment, title to the equipment shall be and remain vested at all times in Vendor or its assignee and nothing in this Agreement shall give or convey to Customer any right, title or interest therein, unless purchased by Customer. Nameplates, stencils or other indicia of Vendor's ownership affixed or to be affixed to the equipment shall not be removed or obliterated by Customer.
8. **PAYMENTS:**
- A. **INVOICING AND PAYMENTS:** The charges for the equipment, software or services covered by this Agreement are specified in the attached Exhibit A. Charges for any partial month for any item of equipment shall be prorated based on a thirty (30) day month. Vendor shall submit an invoice with the appropriate documentation to Customer.
 - 1. **E-PAYMENT:** The Vendor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Customer agrees to make payment in accordance with Mississippi law on "Timely Payments for Purchases by Public Bodies", Section 31-7-301, *et seq.* of the 1972 Mississippi Code Annotated, as amended, which generally provides for payment of undisputed amounts by the agency within forty-five (45) days of receipt of the invoice.
 - 2. **PAYMODE:** Payments by state agencies using Mississippi's Accountability System for Government Information and Collaboration (MAGIC) shall be made and remittance information provided electronically as directed by the State. The State, may at its sole discretion, require the Vendor to submit invoices and supporting documentation electronically at any time during the term of this Agreement. These payments shall be deposited into the bank account of the Vendor's choice. The Vendor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.
 - B. **METER READINGS:** If applicable, the Customer shall provide accurate and timely meter readings at the end of each applicable billing period on the forms or other alternative means specified by Vendor. Vendor shall have the right, upon reasonable prior notice to Customer, and during Customer's regular business hours, to inspect the equipment and to monitor the meter readings. If Customer meter readings are not received in the time to be agreed upon by the parties, the meter readings may be obtained electronically or by other means or may be estimated by Vendor subject to reconciliation when the correct meter reading is received by Vendor.
 - C. **COPY CREDITS:** If applicable, if a copier is being rented, the Customer will receive one (1) copy credit for each copy presented to Vendor which, in the Customer's opinion, is unusable and also for each copy which

was produced during servicing of the equipment. Copy credits will be issued only if Vendor is responsible for providing equipment services or maintenance services (except time and materials maintenance). Copy credits will be reflected on the invoice as a reduction in the total copy volume, except for run length plans which will be credited at a specific copy credit rate as shown on the applicable price list.

9. USE OF EQUIPMENT: Customer shall operate the equipment according to the manufacturer's specifications and documented instructions. Customer agrees not to employ or use additional attachments, features or devices on the equipment or make changes or alterations to the equipment covered hereby without the prior written consent of Vendor in each case, which consent shall not be unreasonably withheld.
10. MAINTENANCE SERVICES, EXCLUSIONS, AND REMEDIES:
 - A. SERVICES: If Vendor is responsible for providing equipment services, maintenance services (except for time and materials), or warranty services: (1) Vendor shall install and maintain the equipment and make all necessary adjustments and repairs to keep the equipment in good working order. (2) Parts required for repair may be used or reprocessed in accordance with Vendor's specifications and replaced parts are the property of Vendor, unless otherwise specifically provided on the price lists. (3) Services will be provided during Customer's usual business hours. (4) If applicable, Customer will permit Vendor to install, at no cost to Customer, all retrofits designated by Vendor as mandatory or which are designed to insure accuracy of meters.
 - B. EXCLUSIONS: The following is not within the scope of services: (1) Provision and installation of optional retrofits. (2) Services connected with equipment relocation. (3) Installation/removal of accessories, attachments or other devices. (4) Exterior painting or refinishing of equipment. (5) Maintenance, installation or removal of equipment or devices not provided by Vendor. (6) Performance of normal operator functions as described in applicable Vendor operator manuals. (7) Performance of services necessitated by accident; power failure; unauthorized alteration of equipment or software; tampering; service by someone other than Vendor; causes other than ordinary use; interconnection of equipment by electrical, or electronic or mechanical means with noncompatible equipment, or failure to use operating system software. If Vendor provides, at the request of the Customer, any of the services noted above, the Customer may be billed by Vendor at a rate not to exceed the Master State Prices Agreement between the Vendor and the State of Mississippi, or in the absence of such agreement at the then current time and materials rates.
 - C. REMEDIES: If during the period in which Vendor is providing maintenance services, Vendor is unable to maintain the equipment in good working order, Vendor will, at no additional charge, provide either an identical replacement or another product that provides equal or greater capabilities.
11. HOLD HARMLESS: To the fullest extent allowed by law, Vendor shall indemnify, defend, save and hold harmless, protect, and exonerate the Customer and the State of Mississippi, its Commissioners, Board Members, officers, employees, agents, and representatives from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever, including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Vendor and/or its partners, principals, agents, employees, and/or subcontractors in the performance of or failure to perform this Agreement. In the Customer's sole discretion, Vendor may be allowed to control the defense of any such claim, suit, etc. In the event Vendor defends said claim, suit, etc., Vendor shall use legal counsel acceptable to the Customer; Vendor shall be solely liable for all reasonable costs and/or expenses associated with such defense and the Customer shall be entitled to participate in said defense. Vendor shall not settle any claim, suit, etc., without the Customer's concurrence, which the Customer shall not unreasonably withhold.
12. ALTERATIONS, ATTACHMENTS, AND SUPPLIES:
 - A. If Customer makes an alteration, attaches a device or utilizes a supply item that increases the cost of services, Vendor will either propose an additional service charge or request that the equipment be returned to its standard configuration or that use of the supply item be discontinued. If, within five (5) days of such proposal or request, Customer does not remedy the problem or agree in writing to do so within a reasonable amount of time, Vendor shall have the right to terminate this Agreement as provided herein. If Vendor believes that an alteration, attachment or supply item affects the safety of Vendor personnel or equipment users, Vendor shall notify Customer of the problem and may withhold maintenance until the problem is remedied.

B. Unless Customer has obtained title to the equipment free and clear of any Vendor security interest, Customer may not remove any ownership identification tags on the equipment or allow the equipment to become fixtures to real property.

13. **ASSIGNMENT:** The Vendor shall not assign, subcontract or otherwise transfer in whole or in part, its right or obligations under this Agreement without prior written consent of the Customer. Any attempted assignment or transfer without said consent shall be void and of no effect.
14. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of said state. The Vendor shall comply with applicable federal, state, and local laws and regulations.
15. **NOTICE:** Any notice required or permitted to be given under this Agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the Vendor:

Name **RJ Young Co.**
Title
Address **2030 N W Progress pkwy**
City, State, & Zip Code **Jackson MS 39213**

For the Customer:

Name **City of Byram Police Depart**
Title
Address **P.O. Box 720222**
City, State, & Zip Code **Byram MS 39272**

16. **WAIVER:** Failure by the Customer at any time to enforce the provisions of this Agreement shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of this Agreement or any part thereof or the right of the Customer to enforce any provision at any time in accordance with its terms.
17. **CAPTIONS:** The captions or headings in this Agreement are for convenience only, and in no way define, limit or describe the scope or intent of any provision or section of this Agreement.
18. **SEVERABILITY:** If any term or provision of this Agreement is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
19. **THIRD PARTY ACTION NOTIFICATION:** Vendor shall give Customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Vendor by any entity that may result in litigation related in any way to this Agreement.
20. **AUTHORITY TO CONTRACT:** Vendor warrants that it is a validly organized business with valid authority to enter into this Agreement and that entry into and performance under this Agreement is not restricted or prohibited by any loan, security, financing, contractual or other agreement of any kind, and notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this Agreement.
21. **RECORD RETENTION AND ACCESS TO RECORDS:** The Vendor agrees that the Customer or any of its duly authorized representatives at any time during the term of this Agreement shall have unimpeded, prompt access to and the right to audit and examine any pertinent books, documents, papers, and records of the Vendor related to the Vendor's charges and performance under this Agreement. All records related to this Agreement shall be kept by the Vendor for a period of three (3) years after final payment under this Agreement and all pending matters are closed unless the Customer authorizes their earlier disposition. However, if any litigation, claim, negotiation, audit or other action arising out of or related in any way to this Agreement has been started before the expiration of the three (3) year period, the records shall be retained for one (1) year after all issues arising out of the action are finally resolved. The Vendor agrees to refund to the Customer any overpayment disclosed by any such audit arising out of or related in any way to this Agreement.
22. **EXTRAORDINARY CIRCUMSTANCES:** If either party is rendered unable, wholly or in part, by reason of strikes, accidents, acts of God, weather conditions or any other acts beyond its control and without its fault or negligence to comply

with any obligations or performance required under this Agreement, then such party shall have the option to suspend its obligations or performance hereunder until the extraordinary performance circumstances are resolved. If the extraordinary performance circumstances are not resolved within a reasonable period of time, however, the non-defaulting party shall have the option, upon prior written notice, of terminating the Agreement.

23. **TERMINATION:** This Agreement may be terminated as follows: (a) Customer and Vendor mutually agree to the termination, or (b) If either party fails to comply with the terms and conditions of this Agreement and that breach continues for thirty (30) days after the defaulting party receives written notice from the other party, then the non-defaulting party has the right to terminate this Agreement. The non-defaulting party may also pursue any remedy available to it in law or in equity. Upon termination, all obligations of Customer to make payments required hereunder shall cease.
24. **AVAILABILITY OF FUNDS:** It is expressly understood and agreed that the obligation of the Customer to proceed under this Agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the Customer, the Customer shall have the right upon ten (10) working days written notice to the Vendor, to terminate this Agreement without damage, penalty, cost or expenses to the Customer of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
25. **MODIFICATION OR RENEGOTIATION:** This Agreement may be modified, altered or changed only by written agreement signed by the parties hereto. The parties agree to renegotiate the Agreement if federal, state and/or the Customer's revisions of any applicable laws or regulations make changes in this Agreement necessary.
26. **WARRANTIES:** Vendor warrants that the equipment, when operated according to the manufacturer's specifications and documented instructions, shall perform the functions indicated by the specifications and documented literature. Vendor may be held liable for any damages caused by failure of the equipment to function according to specifications and documented literature published by the manufacturer of the equipment.
27. **E-VERIFY COMPLIANCE:** If applicable, the Vendor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act of 2008, Section 71-11-1, *et seq.* of the Mississippi Code Annotated (Supp 2008), and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Vendor agrees to maintain records of such compliance and, upon request of the State and approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the Customer. The Vendor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws of these warranties, the breach of which may subject the Vendor to the following: (1) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (2) the loss of any license, permit, certification or other document granted to the Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (3) both –in the event of such cancellation/termination, the Vendor would also be liable for any additional costs incurred by the Customer due to the contract cancellation or loss of license or permit.
28. **HARD DRIVE SECURITY:** Vendor must properly format the hard drive, deleting all information, or replace the hard drive with a new hard drive prior to storing or re-selling the equipment. The Customer may request to retain the hard drive for a nominal fee. Vendor will supply written notification to the Customer that all data has been made inaccessible. This notification must be provided with forty-five (45) days of the equipment being returned to the Vendor.
29. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement of the parties with respect to the equipment, software or services described herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating hereto. No terms, conditions, understandings, usages of the trade, course of dealings or agreements, not specifically set out in this Agreement or incorporated herein, shall be effective or relevant to modify, vary, explain or supplement this Agreement.
30. **TRANSPARENCY:** This Agreement, including any accompanying exhibits, attachments, and appendices, is subject to

the "Mississippi Public Records Act of 1983," codified as Section 25-61-1 et seq., Mississippi Code Annotated and exceptions found in Section 79-23-1 of the Mississippi Code Annotated (1972, as amended). In addition, this Agreement is subject to provisions of the Mississippi Accountability and Transparency Act of 2008 (MATA), codified as Section 27-104-151 of the Mississippi Code Annotated (1972, as amended). Unless exempted from disclosure due to a court-issued protective order, this Agreement is required to be posted to the Department of Finance and Administration's independent agency contract website for public access. Prior to posting the Agreement to the website, any information identified by the Vendor as trade secrets, or other proprietary information including confidential vendor information, or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes will be redacted. A fully executed copy of this Agreement shall be posted to the State of Mississippi's accountability website at: <http://www.transparency.mississippi.gov>.

31. COMPLIANCE WITH LAWS: The Vendor understands that the Customer is an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful and the Vendor agrees during the term of the Agreement that the Vendor will strictly adhere to this policy in its employment practices and provision of services. The Vendor shall comply with, and all activities under this Agreement shall be subject to, all applicable federal, State of Mississippi, and local laws and regulations, as now existing and as may be amended or modified.

For the faithful performance of the terms of this Agreement, the parties have caused this Agreement to be executed by their undersigned representatives.

Witness my signature this the 13th day of January, 2025.

Vendor: RJ Young Co.

By: 
Authorized Signature

Printed Name: Christopher Vlahos

Title: Account Executive

WITNESS:

Witness my signature this the _____ day of _____, 20____.

Customer: _____

By: _____
Authorized Signature

Printed Name: _____

Title: _____

WITNESS:

EXHIBIT A
RENTAL AGREEMENT
FOR USE BY
MISSISSIPPI Agencies AND VENDORS
(Applicable to Equipment Rental Transactions)

The following, when signed by the Customer and the Vendor shall be considered to be a part of the Rental Agreement between the parties.

State Contract Number: 8200073981
Vendor Company Name: RJ Young Co.
Customer Agency Name: City of Byram - Police Department
Bill to Address: P.O. Box 720222 Byram MS 39272

Ship to Address:

141 Southpointe Dr Byram MS 39272

<u>Description of Equipment, Software, or Services</u>	<u>Price</u>
Canon IR ADV DX C3935i digital color copier w/ 2-550 sheet cassettes, Super G3 Fax Board-BH1, Type W Cabinet, and Inner staple finisher-L1 (\$181.92). Service to include all supplies, parts, and maintenance up to 1500 B&W (\$15) and 500 Color (\$28). Overage on B&W tallied at \$.01 per print. Overage on Color tallied at \$.056 per print.	\$224.92 Mo.

Delivery Schedule and Installation Date: 2/1/2025

Rental Term: (Number of Months) 48

Start Date: 2/1/2025

End Date: 1/31/2029

Modifications: _____



Vendor Signature

Customer Signature

Recommendation Prepared for Byram Police Department



Current situation

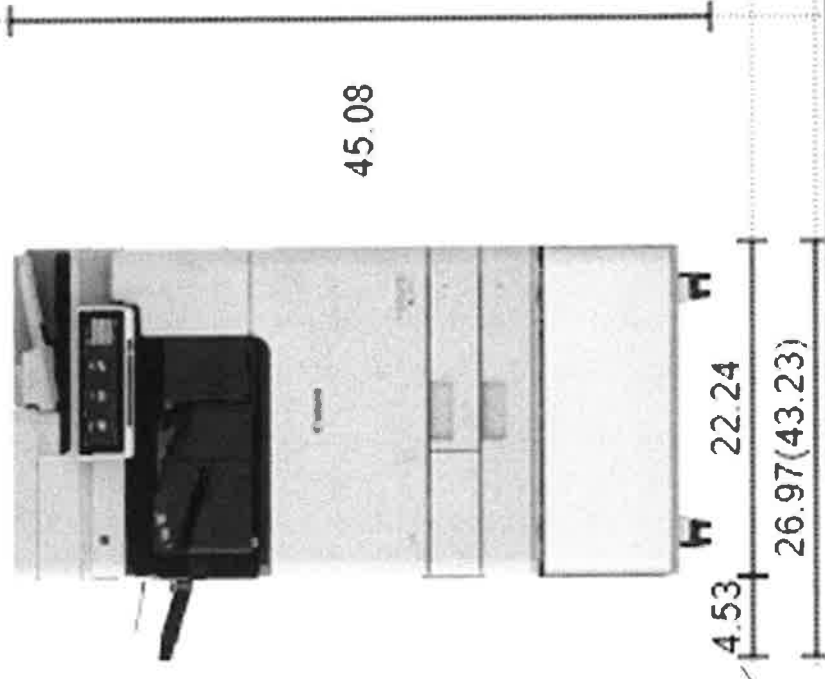
- Device due for upgrade
- Canon DX C5735i- 35 page per minute color digital copier w/ 2-550 sheet cassettes, cabinet, inner staple finisher, inner 2/3 hole punch, and Fax.
- Currently set up for 3000 B&W Mo. and 500 Color prints Mo.
- Paying \$220.82 Mo.

Printing history of Device

- Device has been in place for 47 months.
- 67145 total B&W prints
- 28164 Total color prints
- B&W average Mo. – 1429 prints
- Color average Mo. – 600 prints

Proposal Canon

- Canon IR ADV DX C3935i- 35 page per minute color digital copier w/ 2-550 sheet cassettes, cabinet, inner finisher, and fax.
- This device has a small step down in processing speed and with the needs of the office in mind, will work great.



Price for Canon

- Lease for 48 Mo – \$224.92
- This is an overall increase of \$4.10 Mo.
- Lease includes service and prints listed below.
- 1500 B&W copies Mo. Overage tallied at \$0.01 per print
- 500 Color copies Mo. Overage tallied at \$0.056 per print



Additional Information

- Delivery, Installation, Setup and Training included
- Customer is responsible for proper electrical outlet, network drop and network cable.
- Service and print plan covers any maintenance on the device, any training needed, and toner for the device.
- Quote is good for 60 days.



CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.n

FOR: Approval for Sergeant Detra Ward to attend the Regional Counterdrug Training Academy MS NAS in Meridian, MS on April 8 - 10, 2025, with no registration fees and \$204.00 estimated travel expense (001-200-610)

INTRODUCED BY: Police Chief David Errington

ATTACHMENTS:

File Name

[D. Ward Training Order.pdf](#)



BYRAM POLICE DEPARTMENT
CHIEF DAVID W. ERRINGTON
P.O. Box 720222 ~ BYRAM, MS 39272



TRAINING ORDER

Order: 25-005

To: Sgt. Detra Ward

From: Chief D. Errington

Subject: RCTA Training

Date: January 17, 2025

You are currently registered to attend the Writing Drug Search Warrants Course on April 8th through April 10th, 2025, at the Naval Air Station, 219 Fuller Road, Meridian, MS 39309. Lodging arrangements will be provided by the facility and information will follow for further instructions. You will be allotted \$68.00 per day for meals. An itemized meal receipt must be turned in to Ms. Ushekei Tillman upon completion of the training to receive your meal reimbursement.

You are authorized to use your assigned city vehicle for travel to and from this training. You are to submit a copy of any certificate awarded and/or a copy of this order with your signature below certifying that you have completed this training course within five business days of the course's completion. Any questions regarding this order shall be directed to the Chief of Police.

David Errington
Chief of Police

I certify that I have attended and successfully completed the above-mentioned training course.

Officer Signature

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.o

CONSENT AGENDA: \$200.00

FOR: Approval of payment in the amount of \$200.00 to Magnolia Rifle & Pistol Club, renewal of membership dues for James Aycox (001-195-622)

DISTRIBUTION: 001-200-622

INTRODUCED BY: Police Chief David Errington

ATTACHMENTS:

File Name

[Magnolia Rifle & Pistol Club Membership.pdf](#)

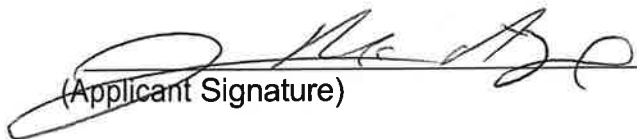


2025 MEMBERSHIP RENEWAL FORM

PLEASE PRINT ALL ENTRIES EXCEPT FOR YOUR SIGNATURE

1: <u>Full Legal Name</u> (First, Middle, Last): — <u>Please Print!!</u> James Michael Aycox		2: Membership Badge #: 3. Gate device # (This is the last 4 or 5 digits on the BACK of your badge):
3: Are You Prohibited From Legally Owning or Possessing a Firearm? Yes ☐ No ☒	4: Did you read the MRPC Safety Rules? Yes ☒ No ☐	
<u>Please fill out the information below even if there has been no change.</u> <u>Failure to fill out this information will result in a lapse of membership.</u>		
5. Current Mailing Address: 141 Southpointe Dr. Byram, MS		
6: <u>Primary Phone Number</u> : 601-372-7747	7: <u>Emergency Phone Number</u> : 601-874-4747	8: <u>Email Address</u> : maycox@byram-ms.us

I, James M. Aycox (print full name) do hereby certify that the information contained in this membership renewal form is accurate and true to the best of my belief and knowledge.


(Applicant Signature)

11/17/25
(Date)

Mail your application and dues/fee to:

Magnolia Rifle & Pistol Club Attn:
Membership
P.O. Box 5923
Pearl, MS 39208

Fees:
Renewal Fee: \$200
Family Member Fee: \$50
Badge Replacement Fee: \$20

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.p

FOR: Approval for Linnie Harrington to attend the IAED 40-Hr Basic Course in Jackson, MS, March 10-14, 2025, with a \$395.00 registration fee that will be reimbursed by Standards and Trainings and no estimated travel expenses (001-200-611)

INTRODUCED BY: Police Chief David Errington

ATTACHMENTS:

File Name

[L. Harrington Training Order.pdf](#)



BYRAM POLICE DEPARTMENT
CHIEF DAVID W. ERRINGTON
P.O. Box 720222 ~ BYRAM, MS 39272



TRAINING ORDER

Order: 25-006

To: Dispatcher Linnie Harrington

From: Chief D. Errington

Subject: Dispatch Training

Date: January 17, 2025

You are currently registered to attend the Basic Communications Training being held at the Hinds County Training Facility, 4787 I-55, Jackson, MS 39206 on March 10th through March 14th. An itemized meal receipt must be turned in to Ms. Ushekei Tillman upon completion of the training to receive your meal reimbursement.

You are authorized to use your assigned city vehicle for travel to and from this training. You are to submit a copy of any certificate awarded and/or a copy of this order with your signature below certifying that you have completed this training course within five business days of the course's completion. Any questions regarding this order shall be directed to the Chief of Police.

David Errington
Chief of Police

I certify that I have attended and successfully completed the above-mentioned training course.

Officer Signature

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.q

FOR: Approval for 6 firefighters, Emmitt Bracey, Brian Frazier, Chance McNulty, Jamere Shelby, Christopher Stanford and Michael Sterling, to attend an EMT Refresher Course at AMR in Jackson, MS, February 10 - 13 at no cost to the city - Fire Chief Harry Horton

INTRODUCED BY: Fire Chief Harry Horton

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.r

CONSENT AGENDA: \$351.00

FOR: Approval for firefighter Austin Brown to attend a 10-week EMT class starting March 10, 2025, with a \$351.00 registration fee and no estimated travel expense (001-260-611)

DISTRIBUTION: 001-260-611

INTRODUCED BY: Fire Chief Harry Horton

ATTACHMENTS:

File Name

[A Brown to EMT 3-10-25.pdf](#)



AMERICAN MEDICAL RESPONSE CENTRAL MS
600 MELVIN BENDER DR., JACKSON MS 39213

January 13, 2025

PRELIMINARY INVOICE 1/13/2025

Bill To		Services Provided To
Customer	Byram Fire Dept-Harry Horton	Recipient: Byram Fire Dept
Customer ID#	N/A	Address: same as to the left
Address	200 Byram Parkway Byram, MS 39272	
Phone	601-351-9700	
Payment Due		Delivery Date 03/10/2025
Salesperson	Christy Payne	Delivery Location AMR-CMS
Payment Terms	Net 30	

Qty.	Item #	Description	Unit Price	Discount	Line Total
1	N/A	AMR EMT Class- Austin Brown	\$351.00 per person	N/A	\$351.00
Sales Tax					0
Total					\$351.00

17 January 2025

To: City of Byram Fire Department

This letter is to verify that Mr. Austin Brown has been accepted into the AMR EMT program. The course begins on March 10, 2025, and classes will be held every Monday, Wednesday, and Friday from 8:00 AM to 4:00 PM through May 16, 2025. The cost associated with the course will be \$351.00 for the purchase of the course books and online component.

Sincerely,

Malcolm Robinson
EMT Program Lead Instructor

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 6.s

CONSENT AGENDA: \$5325.71

FOR: Approval of quote in the amount of \$5,325.71 from Cooper Electric for a new 11.3HP Barmesa sewer pump in Byram Parkway (400-700-907)

DISTRIBUTION: 400-700-907

INTRODUCED BY: Bill Miley, Director of Public Works

ATTACHMENTS:

File Name

[Cooper electric B PKWY.msg.pdf](#)



Quote

Contact

Customer Number

C30042

Quote Date

1/7/2025

Quote Number

SQ6028

Quote To:

City of Byram
PO Box 720222
Byram, MS 39272

Ship To:

City Of Byram
550 Southpointe Dr
BYRAM, MS 39272

FOB

Ship Via

Best Way

Terms

Net 30

Quoted By

Matt Cooper

Customer RFQ

Customer PO

Product ID	Qty	Description	Sales Price	Total
4BSE1133DS	1	Barmesa 4BSE1133DS 62170127 11.3HP 3PH 60HZ 230V 1750RPM 40' 430	5,325.71	5,325.71

Byram Parkway

**Quotes Do Not Include Sales Tax or Freight, Unless Otherwise Noted.
A Restocking Fee May Apply On Returned Items.
Due to extraordinary market conditions, pricing is subject to change
without notice.**

Subtotal:	5,325.71
Freight:	0.00
Other:	0.00
0.0000 % Sales Tax 1:	0.00
0.0000 % Sales Tax 2:	0.00
Total:	5,325.71

Thank You!

SIGNATURE: _____

DATE: _____

PO# (IF NOT ALREADY ISSUED):

HARVEY SERVICES, INC.

8879 HWY 80
MORTON, MS 39117

Phone:
601-750-1711

Quotes

Date	Estimate #
1/7/2025	5484

Name / Address
City of Byram P. O. Box 720222 Byram, MS 39272

			Project
Description	Qty	Cost	Total
4BSE1133HLDS Barmesa 11.3HP	1	6,657.14	6,657.14
Thank You for Your business. Stay Safe		Subtotal	\$6,657.14
		Sales Tax (0.0%)	\$0.00
		Total	\$6,657.14

E-mail
tharvey@harveyservices.net

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 7.a

FOR: Approval of Claims Docket in the amount of \$728,830.78 from 1/3/25 to 1/15/25

INTRODUCED BY: City Clerk Angela Richburg

ATTACHMENTS:

File Name

[Claims Docket.pdf](#)



CITY OF BYRAM
Claims Docket
01/03/2025 to 01/15/2025
JANUARY 24, 2025 CHECK RUN

Paid Claims:

PACKET # 8790	\$472,156.13	01/10/2025 AGENDA RUN (A/P AUTOMATION)	Pages 1-2 attached
PACKET # 8805	\$77,351.62	01/10/2025 AGENDA RUN (IN HOUSE)	Pages 3-4 attached
PACKET # 8810	\$66.86	01/10/2025 AGENDA RUN (SEWER AUTOMATION)	Page 5 attached

Unpaid Claims:

PACKET # 8823	\$102,021.96	01/24/2025 2nd A.P. (IN HOUSE)	Page 6 attached
PACKET # 8824	\$44,932.44	01/24/2025 2nd A.P. (A/P AUTOMATION)	Pages 7-12 attached
PACKET # 8825	\$32,301.77	01/24/2025 2nd A.P. (SEWER AUTOMATION)	Page 13 attached

Total Claims:	\$728,830.78
----------------------	---------------------



City of Byram, MS

Page 1

Docket of Claims Register

APPKT008790 - AGENDA RUN (A/P AUTOMATION) 01/10/2025

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description				Distribution Amount	
00732	ADCAMP, INC	DKT0038684					465,767.16
	12132024	2024 CITY OVERLAY PROJECT	Invoice	12/13/2024	2024 CITY OVERLAY PROJECT	001-301-912	465,767.16
00161	AT & T	DKT0038685					234.81
	8270396902	ACCT# 8310012904295 (CIRCUIT) 12/2	Invoice	12/29/2024	ACCT# 8310012904295 (CIRCUIT) 12/2	001-200-605	234.81
00048	CENTERPOINT ENERGY	DKT0038686					319.41
	FD01032025	ACCT# 6400010056-6 (FIRE) 11/25/24	Invoice	01/03/2025	ACCT# 6400010056-6 (FIRE) 11/25/24	001-260-630	319.41
00048	CENTERPOINT ENERGY	DKT0038687					48.83
	CH01032025	ACCT# 10679376-3 (GENERATOR) 11/2	Invoice	01/03/2025	ACCT# 10679376-3 (GENERATOR) 11/2	001-195-630	48.83
00048	CENTERPOINT ENERGY	DKT0038688					52.40
	PW01032025-1	ACCT# 9314167-9 (PUBLIC WORKS) 11	Invoice	01/03/2025	ACCT# 9314167-9 (PUBLIC WORKS) 11	001-301-630	26.20
						400-700-630	26.20
00048	CENTERPOINT ENERGY	DKT0038689					50.74
	PD01032025-2	ACCT# 6402101524-9 (POLICE) 11/25/	Invoice	01/03/2025	ACCT# 6402101524-9 (POLICE) 11/25/	001-200-630	50.74
00048	CENTERPOINT ENERGY	DKT0038690					173.61
	PD01032025	ACCT# 8751379-2 (POLICE) 11/25/24 -	Invoice	01/03/2025	ACCT# 8751379-2 (POLICE) 11/25/24 -	001-200-630	173.61
00052	COMCAST	DKT0038691					158.08
	PW12282024	ACCT# 8396 41 046 0073014 (01/03/2	Invoice	12/28/2024	ACCT# 8396 41 046 0073014 (01/03/2	001-301-605	79.04
						400-700-605	79.04
00018	ELLIOTT SECURITY & ELECTRONIC	DKT0038692					102.00
	25458	MONTHLY MONITORING	Invoice	01/01/2025	MONTHLY MONITORING	001-195-605	45.90
						001-301-605	28.05
						400-700-605	28.05
0005	ENTERGY	DKT0038693					148.09
	405004810626	ACCT# 162483564 (POLICE - 2) 11/06/	Invoice	12/10/2024	ACCT# 162483564 (POLICE - 2) 11/06/	001-200-630	148.09
0005	ENTERGY	DKT0038694					1,166.09
	150006758280	ACCT# 112464243 (FIRE) 11/07/24 - 1	Invoice	12/11/2024	ACCT# 112464243 (FIRE) 11/07/24 - 1	001-260-630	1,166.09
0005	ENTERGY	DKT0038695					857.98
	125007916367	ACCT# 94799053 (POLICE) 11/06/24 -	Invoice	12/10/2024	ACCT# 94799053 (POLICE) 11/06/24 -	001-200-630	857.98
0005	ENTERGY	DKT0038696					579.37
	395005101683	ACCT# 200404150 (STATION #2) 11/12	Invoice	12/16/2024	ACCT# 200404150 (STATION #2) 11/12	001-260-630	579.37
0005	ENTERGY	DKT0038697					588.64
	440003420530	ACCT# 103157525 (CITY HALL) 11/07/	Invoice	12/11/2024	ACCT# 103157525 (CITY HALL) 11/07/	001-195-630	588.64

Docket of Claims Register

APPKT008790 - AGENDA RUN (A/P AUTOMATION) 01/10/2025

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0005	ENTERGY 10019551256	DKT0038698 COLLECTIVE BILL (DAVIS ROAD PARK) #	Invoice	12/23/2024	COLLECTIVE BILL (DAVIS ROAD PARK) #	001-550-630	939.56
00264	KENTWOOD SPRINGS 12083768 010525	DKT0038699 PD WATER	Invoice	01/05/2025	PD WATER	001-200-505	91.95
00264	KENTWOOD SPRINGS 12277150 010425	DKT0038700 PW WATER	Invoice	01/04/2025	PW WATER	001-301-505 400-700-505	11.99 5.99 6.00
00341	MS STATE FIRE ACADEMY 12192024	DKT0038701 MARCUS WHITE - MS TRAINEE AGILITY	Invoice	12/19/2024	MARCUS WHITE - MS TRAINEE AGILITY	001-260-611	20.00
00193	REPUBLIC SERVICES, INC 0823-001191539	DKT0038702 PW BASIC SERVICE 12/01/2024 - 12/31	Invoice	12/26/2024	PW BASIC SERVICE 12/01/2024 - 12/31	001-301-685	460.05
00193	REPUBLIC SERVICES, INC 0823-001191458	DKT0038703 PD BASIC SERVICE 01/01/2025 - 01/31	Invoice	12/26/2024	PD BASIC SERVICE 01/01/2025 - 01/31	001-200-685	385.37
Total Claims: 20						Total Payment Amount:	472,156.13



City of Byram, MS

Page 3

Docket of Claims Register

APPKT008805 - AGENDA RUN (IN HOUSE) 01/10/2025

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
02932	CITY OF BYRAM CADENCE GENE	01092025-1	DEC 2024 & JAN 2025 PAYROLL & A/P	Invoice	01/09/2025	DEC 2024 & JAN 2025 PAYROLL & A/P	400-000-005	24,392.39 24,392.39
02932	CITY OF BYRAM CADENCE GENE	01092025-2	TRANSFER TO CADENCE	Invoice	01/09/2025	TRANSFER TO CADENCE	001-000-380	32,000.00 32,000.00
02636	CIVIC PLUS, LLC	314066	ARCHIVE SOCIAL STANDARD 10/14/20	Invoice	10/14/2024	ARCHIVE SOCIAL STANDARD 10/14/20	001-195-681	7,188.00 7,188.00
03129	CONREX PROPERTY MANAGEME	INV0084850	CONREX PROPERTY MANAGEMENT	Invoice	01/07/2025	CONREX PROPERTY MANAGEMENT	400-000-156	87.89 87.89
01984	COURTYARD GULFPORT BEACH	01032025-1	CONF# 75951302, DAVID ERRINGTON,	Invoice	01/03/2025	CONF# 75951302, DAVID ERRINGTON,	001-200-610	526.00 263.00
		01032025-2	CONF# 75951307, KEVIN TURNER, JAN	Invoice	01/03/2025	CONF# 75951307, KEVIN TURNER, JAN	001-200-610	263.00
03125	DILLON, KEVIN F.	4756	PO7822 Use of Force Investigation & A	Invoice	01/03/2025	PO7822 Use of Force Investigation & A	001-200-611	790.00 790.00
02689	HINDS COUNTY CHANCERY CLER	01082025	RECORDING FEE	Invoice	01/08/2025	RECORDING FEE	001-301-681	35.00 35.00
00385	HINDS COUNTY SCHOOL DISTRIC	01082025-2	PYMT 1 OF 40 - 16TH SECTION SCHOO	Invoice	01/08/2025	PYMT 1 OF 40 - 16TH SECTION SCHOO	001-301-640	9,000.00 9,000.00
00385	HINDS COUNTY SCHOOL DISTRIC	01082025-1	LEASE PROCESSING FEE	Invoice	01/08/2025	LEASE PROCESSING FEE	001-301-681	150.00 150.00
03127	JH SQUARED, LLC.	INV0084846	JH SQUARED, LLC.	Invoice	01/07/2025	JH SQUARED, LLC.	400-000-156	0.28 0.28
03126	MAY, WHITNEY	INV0084844	MAY, WHITNEY	Invoice	01/07/2025	MAY, WHITNEY	400-000-156	104.29 104.29
00007	MILLS, SCANLON, DYE & PITTM	01022025	REIMBURSEMENT OF FILING FEES	Invoice	01/02/2025	REIMBURSEMENT OF FILING FEES	400-700-603	631.00 631.00
01107	MRPA	16688651	REGISTR - BILL MILEY, FEB 10-13, 2025	Invoice	12/30/2024	REGISTR - BILL MILEY, FEB 10-13, 2025	001-550-611	510.00 255.00
		16688658	LAKENDRICK POWELL, FEB 10-13, 2025	Invoice	12/30/2024	LAKENDRICK POWELL, FEB 10-13, 2025	001-550-611	255.00
00990	MS BLACK CAUCUS OF LOCAL ELI	01032025	REGISTR - ROBERT AMOS, MID WINT	Invoice	01/03/2025	REGISTR - ROBERT AMOS, MID WINT	001-100-611	185.00 185.00

Docket of Claims Register

APPKT008805 - AGENDA RUN (IN HOUSE) 01/10/2025

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00542	NATCHEZ GRAND HOTEL	DKT0038678					1,001.70
	12312024-1	CONF# 45243732, BILL MILEY, FEB 10-	Invoice	12/31/2024	CONF# 45243732, BILL MILEY, FEB 10-	001-550-610	500.85
	12312024-2	CONF# 45243766, LAKENDRICK POWE	Invoice	12/31/2024	CONF# 45243766, LAKENDRICK POWE	001-550-610	500.85
00028	PETTY CASH CUSTODIAN / JULIA	DKT0038679					226.60
	01072025	REIMBURSEMENT TO PETTY CASH	Invoice	01/07/2025	REIMBURSEMENT TO PETTY CASH	001-195-505	10.56
						001-195-505	10.35
						001-195-505	9.93
						001-195-505	10.88
						001-195-505	10.65
						001-195-505	22.90
						001-195-505	20.91
						001-195-505	19.86
						001-195-505	10.56
						001-200-505	100.00
03128	RENU PROPERTY LLC	DKT0038680					55.86
	INV0084848	RENU PROPERTY LLC	Invoice	01/07/2025	RENU PROPERTY LLC	400-000-156	55.86
01402	ROOZEN, MICHAEL J.	DKT0038681					219.75
	1329731	A.P. RECEIVED & PAID DATE STAMPS	Invoice	01/02/2025	AP & PW RECEIVED & PAID DATE STAM	001-140-500	146.50
						400-700-500	73.25
03130	STEPHEN ALEXANDER	DKT0038682					65.86
	INV0084869	STEPHEN ALEXANDER	Invoice	01/07/2025	STEPHEN ALEXANDER	400-000-156	65.86
01597	U S POST OFFICE - BYRAM	DKT0038683					182.00
	01032025	ANNUAL P.O. BOX FEE FOR BOX # 7202	Invoice	01/03/2025	ANNUAL P.O. BOX FEE FOR BOX # 7202	001-195-608	182.00
						Total Claims: 20	Total Payment Amount: 77,351.62



Page 5

Docket of Claims Register

APPKT008810 - AGENDA RUN (SEWER AUTOMATION) 01/10/2025

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00048	CENTERPOINT ENERGY	DKT0038663					66.86
	PW01032025-2	ACCT# 11826065-2 (GENERATOR) 11/2	Invoice	01/03/2025	ACCT# 11826065-2 (GENERATOR) 11/2	400-700-630	66.86
						Total Claims: 1	Total Payment Amount: 66.86



City of Byram, MS

Page 6

Docket of Claims Register

APPKT008823 - 01/24/2025 2nd A.P. (IN HOUSE)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	Payment Amount
02119	ATMOS ENERGY CORP	01172025	ACCT# 3063492252 (FIRE # 2) 09/17/2	Invoice	10/15/2024	ACCT# 3063492252 (FIRE # 2) 09/17/2	001-260-630	72.78	72.78
01003	CHRIS HAYNES ELECTRIC SUPPLY	1043391	CONTACTOR & OVERLOAD	Invoice	12/18/2024	CONTACTOR & OVERLOAD	400-700-577	247.02	247.02
00252	DEPARTMENT OF FINANCE AND	DEC2024	COURT ASSESSMENT/FINE SETTLEMEN	Invoice	01/09/2025	COURT ASSESSMENT/FINE SETTLEMEN	001-000-105	13,123.75	13,123.75
02335	KIRK AUTO GROUP CHRYSLER DC	01022025	PO7654 2024-2025 STATE POLICE VEH	Invoice	01/02/2025	PO7654 2025 DODGE DURANGO CLOT	001-200-915	145.00	145.00
						PO7654 2025 DODGE DURANGO PPV	001-200-915	39,959.00	39,959.00
						PO7654 2025 DODGE DURANGO PPV !	001-200-915	2,915.00	2,915.00
		11142024	PO7655 TRUCK STD CREW CAB 4 WHE	Invoice	11/14/2024	PO7655 3.0L HURRICANE TWIN TURBO	001-200-915	2,480.00	2,480.00
						PO7655 FACTORY COLOR BLACK	001-200-915	225.00	225.00
						PO7655 TRUCK STD CREW CAB 4 WHE	001-200-915	39,970.00	39,970.00
00649	MS DEPARTMENT OF PUBLIC SAFETY	DEC2024-1	CRIME STOPPERS	Invoice	01/09/2025	CRIME STOPPERS	001-000-104	166.00	166.00
00649	MS DEPARTMENT OF PUBLIC SAFETY	DEC2024-2	DUI OFFENSES/NON-ADJUDICATION	Invoice	01/09/2025	DUI OFFENSES/NON-ADJUDICATION	001-000-111	1,713.50	1,713.50
02096	MS DEPT OF REVENUE MOTOR VEH	01062025	TAG FOR NEW VEHICLE 25-01 (2025 D	Invoice	01/06/2025	TAG FOR NEW VEHICLE 25-01 (2025 D	001-200-696	12.00	12.00
00087	PRECISION DELTA CORPORATION	31237-2	TQ19	Invoice	08/22/2024	TQ19	001-200-503	59.00	59.00
02949	WASTE MANAGEMENT OF MISSISSIPPI	3227373-0078-8	PO7846 CHRISTMAS DUMPSTER	Invoice	01/03/2025	PO7846 CHRISTMAS DUMPSTER	001-301-685	933.91	933.91
Total Claims: 9								Total Payment Amount:	102,021.96



City of Byram, MS

Page 7

Docket of Claims Register

APPKT008824 - 01/24/2025 2nd A.P. (A/P AUTOMATION)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
02047	AMAZON CAPITAL SERVICES	14QH-XJJ7-MGQM	PO7847 FD BOOTS AND TACTICAL PAI	Invoice	01/13/2025	PO7847 FD BOOTS FOR FIRE CHIEF	001-260-535	4,251.22
						PO7847 FD TACTICAL PANTS FOR ASS	001-260-535	144.90
		1J4X-H1VT-TVC7	HOODED TACTICAL JACKET	Invoice	01/06/2025	HOODED TACTICAL JACKET	001-260-535	86.97
		1JX1-XYGV-GTNH	PO7828 FD BEANIES, JACKETS & WOR	Invoice	01/04/2025	PO7828 FD 6 ROLL PACK OF SCOTCH	001-260-500	53.99
						PO7828 FD BEANIES, JACKETS & WOR	001-260-535	12.20
		1WX6-13GF-QYR3	FILE ORGANIZERS	Invoice	01/06/2025	FILE ORGANIZERS	001-110-500	3,899.16
								54.00
01377	APPLICATION DATA SYSTEMS, IN	12004	PD & COURT SOFTWARE FOR FEBRUAR	Invoice	01/02/2025	PD & COURT SOFTWARE FOR FEBRUAR	001-110-650	4,245.00
							001-200-650	849.00
								3,396.00
02563	ARVEST BANK	2418282 01092025	NOTE #2418282 DUMP TRUCK PAYME	Invoice	01/09/2025	NOTE #2418282 DUMP TRUCK PAYME	001-301-820	3,406.63
							001-301-830	3,394.18
								12.45
00006	AUTO TRIM DESIGNS	I-114314	PO7843 Auto Trim Designs	Invoice	01/10/2025	PO7843 Police Graphics City of Byram	001-200-915	630.00
						PO7843 Tint 2 Front Rollups Lumar ATI	001-200-915	450.00
						PO7843 Upper Windshield Tint Strip	001-200-915	120.00
								60.00
01804	B & G AUTOBODY	789	MOUNT & BALANCE TIRES (4 @ \$10 E	Invoice	10/04/2024	MOUNT & BALANCE TIRES (4 @ \$10 E	001-200-570	3,368.90
		792	PO7808 Front Suspension & Steer Gea	Invoice	10/09/2024	PO7808 Calibration/Veh21-02	001-200-570	40.00
						PO7808 Four Wheel Alignment /Veh21	001-200-570	300.00
						PO7808 Front Suspension & Steer Gea	001-200-570	79.95
						PO7808 Hazardous Waste Removal/Ve	001-200-570	600.00
						PO7808 Oil Change/Veh21-02	001-200-570	5.00
						PO7808 Stabilizer bar with interceptor,	001-200-570	70.00
		851	PO7824 Dodge Durango Brakes and Rc	Invoice	01/03/2025	PO7824 Dodge Durango Brakes and Rc	001-200-570	1,350.00
						PO7824 Dodge Durango Brakes and Rc	001-200-570	192.00
						PO7824 Dodge Durango Oil Change Ve	001-200-570	187.49
		852	PO7819 Ford Truck Mechanical Labor \	Invoice	01/02/2025	PO7819 Brakes and Rotors Parts Veh. 2	001-200-570	70.00
						PO7819 Brakes and Rotors Veh. 22-05	001-200-570	172.46
						PO7819 Oil Change Veh. 22-05	001-200-570	192.00
		856	MOUNT & BALANCE TIRES (4 @ \$10 E	Invoice	01/02/2025	MOUNT & BALANCE TIRES (4 @ \$10 E	001-200-570	70.00
								40.00
01803	BLUE 360 MEDIA	IN2411245870	MS CRIMINAL & TRAFFIC LAW 2024-2	Invoice	12/27/2024	MS CRIMINAL & TRAFFIC LAW 2024-2	001-110-505	700.52
							001-200-505	227.42
								473.10

Page 8

Docket of Claims Register

APPKT008824 - 01/24/2025 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description				Distribution Amount	
02061	BOOTS & MORE 6541	DKT0038719 PO7794 (9) PAIRS OF WORK BOOTS FO	Invoice	01/03/2025	PO7794 (9) PAIRS OF WORK BOOTS FO	001-190-535 001-280-535 001-301-535 001-550-535 400-700-535	1,303.94 100.00 179.95 589.00 295.00 139.99
01992	C SPIRE BUSINESS SOLUTIONS 0000684790-78	DKT0038720 PHONES - ALL DEPARTMENTS	Invoice	12/26/2024	PHONES - ALL DEPARTMENTS	001-110-605 001-190-605 001-195-605 001-200-605 001-260-605 001-280-605 001-301-605 400-700-605	5,436.34 122.84 168.41 1,170.73 1,896.13 1,236.18 168.41 336.82 336.82
01197	CINTAS CORPORATION #210 4216793703	DKT0038721 UNIFORM RENTALS	Invoice	01/03/2025	UNIFORM RENTALS	001-301-535 001-550-535 400-700-535	89.22 30.94 8.23 5.44
	4217427512	UNIFORM RENTALS	Invoice	01/09/2025	UNIFORM RENTALS	001-301-535 001-550-535 400-700-535	30.94 8.23 5.44
00052	COMCAST FD01092025	DKT0038722 ACCT# 8396 41 046 0114198 (01/13/2	Invoice	01/09/2025	ACCT# 8396 41 046 0114198 (01/13/2	001-260-605	286.22 286.22
01763	FIRE EQUIPMENT SERVICES 4507	DKT0038723 PO7836 FD 2025 FORD EXPLORER CO	Invoice	01/07/2025	PO7836 FD 2025 FORD EXPLORER CO	001-260-915	1,094.19 412.78
	4512	PO7849 FD REPAIRS TO ENGINE 1	Invoice	01/14/2025	PO7849 FD REPAIRS TO ENGINE 1	001-260-570	681.41
00913	FIRST NATIONAL BANK OF OMAH INV287168601	DKT0038724 ZOOM MEETINGS 01/02/2025 - 02/01	Invoice	01/02/2025	ZOOM MEETINGS 01/02/2025 - 02/01	001-110-681 001-195-681	15.99 7.99 8.00

Docket of Claims Register

APPKT008824 - 01/24/2025 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description				Distribution Amount	
00058	FLEETCOR TECHNOLOGIES OPER.	DKT0038725					5,412.80
	NP67725508	VEHICLE FUEL FOR 12/30/2024 - 01/01/2025	Invoice	01/06/2025	VEHICLE FUEL FOR 12/30/2024 - 01/01/2025	001-140-525	25.08
						001-200-525	1,867.88
						001-260-525	134.90
						001-280-525	46.60
						001-301-525	241.63
						001-550-525	153.57
						400-700-525	390.20
	NP67761795	VEHICLE FUEL FOR 01/06/2025 - 01/13/2025	Invoice	01/13/2025	VEHICLE FUEL FOR 01/06/2025 - 01/13/2025	001-190-525	47.21
						001-200-525	1,630.71
						001-260-525	316.78
						001-280-525	37.87
						001-301-525	278.75
						001-550-525	123.74
						400-700-525	117.88
02826	GANNETT MEDIA CORP	DKT0038726					108.12
	0006859912	2025 BUDGET	Invoice	12/31/2024	2025 BUDGET	001-195-615	108.12
00090	HOME DEPOT CREDIT SERVICES	DKT0038727					92.55
	2022880	SHEATHING PLY (CRIBBING FOR E-2)	Invoice	01/09/2025	SHEATHING PLY (CRIBBING FOR E-2)	001-260-570	50.58
	6023265	SATIN NICKEL DEADBOLT COMBO PACK	Invoice	01/15/2025	SATIN NICKEL DEADBOLT COMBO PACK	001-301-560	41.97

Docket of Claims Register

APPKT008824 - 01/24/2025 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00066	INNOVATIVE COMPUTER SOLUTI	DKT0038728					8,325.00
	122249	PO7835 Innovative Computer Solution	Invoice	09/01/2024	PO7835 Cloud Server Hosting (Septem	001-200-681	250.00
	122250	PO7834 Innovative Computer Solution	Invoice	09/01/2024	PO7834 ICS Cloud Server Host (Septem	001-200-681	350.00
	122572	PO7833 Innovative Computer Solution	Invoice	11/01/2024	PO7833 ICS Cloud Physical Servers	001-200-681	250.00
	122573	PO 7832 Innovative Computer Solution	Invoice	11/01/2024	PO 7832 Cloud Server Hosting	001-200-681	350.00
	122897	ICS CLOUD SERVER HOSTING/365 BAC	Invoice	01/01/2025	ICS CLOUD SERVER HOSTING/365 BAC	001-100-650	448.00
						001-110-650	295.00
						001-120-650	64.00
						001-140-650	516.00
						001-190-650	46.50
						001-195-650	351.50
						001-200-650	642.00
						001-260-650	413.50
						001-280-650	93.00
						001-301-650	119.50
						001-550-650	73.00
						400-700-650	103.00
	122898	MONTHLY SERVICE CONTRACT	Invoice	01/01/2025	MONTHLY SERVICE CONTRACT	001-110-650	150.00
						001-140-650	502.50
						001-190-650	120.00
						001-195-650	502.50
						001-200-650	1,005.00
						001-260-650	720.00
						001-280-650	120.00
						001-301-650	240.00
	122899	PO7829 Innovative Solutions,Inc	Invoice	01/01/2025	PO7829 Innovative Solutions,Inc 3 Old	001-200-681	250.00
	122900	PO7827 Innovative Computer Solution	Invoice	01/01/2025	PO7827 Server Hosting	001-200-681	350.00
00531	JACKSON DATA	DKT0038729					263.00
	INV45423	TAX FORMS & ENVELOPES	Invoice	01/14/2025	1095-C RECIPIENT BLANK TOP	001-195-505	36.00
					1099 2 UP DOUBLE WINDOW ENVELO	001-195-505	12.50
					1099 3 UP DOUBLE WINDOW ENVELO	001-195-505	55.00
					1099 MISC 2 UP REC COPY B	001-195-505	12.00
					1099 NON EMPLOYEE COMP 4 PT	001-195-505	38.00
					W2 4 UP QUAD DBLE WINDOW ENVEL	001-195-505	37.50
					W2 4 UP QUAD EMPLOYEE B/2/C/2	001-195-505	36.00
					W2 4 UP QUAD EMPLOYER 1/D	001-195-505	36.00

Docket of Claims Register

APPKT008824 - 01/24/2025 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number							Distribution Amount
00069	JACKSON PAPER	DKT0038730						682.83
	1402923	JANITORIAL SUPPLIES & COPY PAPER	Invoice	01/03/2025	CENTERPULL PAPER TOWELS	001-195-510		39.72
					COPY PAPER	001-195-500		159.20
					HAND SOAP	001-195-510		93.00
					HEAVY DUTY LARGE TRASH BAGS	001-195-510		51.57
					OFFICE TRASH BAGS	001-195-510		61.48
					TOILET TISSUE	001-195-510		44.40
	1403117	PAPERTOWELS, TRASH LINERS, DISINF	Invoice	01/06/2025	PAPERTOWELS, TRASH LINERS, DISINF	001-200-510		233.46
01784	MS ELEVATOR, LLC	DKT0038731						650.00
	3991	PO7848 FD SEMI ANN. SERV., RELIEF P	Invoice	01/01/2025	PO7848 FD ANNUAL RELIEF PRESSURE	001-260-650		275.00
					PO7848 FD SEMI ANNUAL SERVICE	001-260-650		375.00
00096	O'REILLY AUTOMOTIVE STORES,	DKT0038732						523.06
	1676-248425	WIPER BLADES	Invoice	12/04/2024	WIPER BLADES	001-200-570		40.78
	1676-248427	WIPER BLADES	Invoice	12/04/2024	WIPER BLADES	001-200-570		40.78
	1676-251636	BATTERY	Invoice	12/23/2024	BATTERY	001-200-570		197.98
	1676-251665	CAPSULE	Invoice	12/24/2024	CAPSULE	001-200-570		45.54
	1676-253543	BATTERY	Invoice	01/06/2025	BATTERY	001-200-570		197.98
02782	RAYNER, BRITTANY CAMILLE	DKT0038733						1,056.55
	1990	PO7826 REPAIR OF 2016 CHEV 2500 B	Invoice	01/14/2025	PO7826 REPAIR OF 2016 CHEV 2500 B	001-301-570		1,056.55
00089	REVELL HARDWARE	DKT0038734						68.05
	196634/4	CLAW HAMMER, MAG NUT	Invoice	01/03/2025	CLAW HAMMER, MAG NUT	001-301-504		18.56
	196662/4	VP 50: 1 FUEL 32 OZ	Invoice	01/06/2025	VP 50: 1 FUEL 32 OZ	001-301-505		8.99
	196726/4	TAN SABER, SCREWDRIVER BIT SET 30	Invoice	01/07/2025	TAN SABER, SCREWDRIVER BIT SET 30	001-280-505		23.78
	196860/4	INSECT BUG STOP	Invoice	01/14/2025	INSECT BUG STOP	001-550-505		16.72
00901	ROBERT J YOUNG COMPANY INC	DKT0038735						1,265.05
	INV7269461	CH BLACK & WHITE/COLOR COPIES 11	Invoice	12/15/2024	CH BLACK & WHITE/COLOR COPIES 11	001-100-500		3.66
						001-140-500		89.22
						001-195-650		189.12
	INV7295780	PD RECORDS COPIES 12/01/2024 - 12/	Invoice	01/02/2025	PD RECORDS COPIES 12/01/2024 - 12/	001-200-650		228.82
	INV7295781	PD PATROL COPIES 12/01/2024 - 12/31/20	Invoice	01/02/2025	PD PATROL COPIES 12/01/2024 - 12/31/20	001-200-650		63.75
	INV7295782	PD DISPATCH COPIES 10/01/2024 - 12/31/20	Invoice	01/02/2025	PD DISPATCH COPIES 10/01/2024 - 12/31/20	001-200-650		130.98
	INV7295783	PD CID COPIES 12/01/2024 - 12/31/20	Invoice	01/02/2025	PD CID COPIES 12/01/2024 - 12/31/20	001-200-650		63.75
	INV7295784	COURT COPIES 12/01/2024 - 12/31/20	Invoice	01/02/2025	COURT COPIES 12/01/2024 - 12/31/20	001-110-650		213.75
	INV7314571	12/15/2024 - 01/14/2025	Invoice	01/15/2025	12/15/2024 - 01/14/2025	001-100-500		2.29
						001-110-500		0.12
						001-140-500		28.19
						001-195-650		251.40
03108	SOUND BILLING, LLC	DKT0038736						100.46
	2286-2	OIL CHANGE	Invoice	11/25/2024	OIL CHANGE	001-301-570		100.46
02641	THE ATTORNEY GENERAL'S OFFICE	DKT0038737						444.25
	01022025	BYRAM MUNICIPAL COURT - CRIME VIOLATION	Invoice	01/02/2025	BYRAM MUNICIPAL COURT - CRIME VIOLATION	001-000-112		444.25

Page 12

Docket of Claims Register

APPKT008824 - 01/24/2025 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00194	THE SOUTHERN CONNECTION, LI	DKT0038738					458.80
	33164	EMBROIDERY, SHIRTS	Invoice	01/03/2025	EMBROIDERY, SHIRTS	001-200-535	181.84
	33178	EMBROIDERY, SHIRT, NAME PLATES	Invoice	01/06/2025	EMBROIDERY, SHIRT, NAME PLATES	001-200-535	94.97
	33209	UNIFORM	Invoice	01/08/2025	UNIFORM	001-200-535	181.99
03021	TK ELEVATOR CORPORATION	DKT0038739					653.75
	6000768117	PO7837 FD INSTALL CAR STOP SWITCH	Invoice	12/26/2024	PO7837 FD INSTALL CAR STOP SWITCH	001-260-560	653.75
Total Claims: 27						Total Payment Amount:	44,932.44



City of Byram, MS

Page 13

Docket of Claims Register

APPKT008825 - 01/24/2025 2nd A.P. (SEWER AUTOMATION)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
02414	DIVERSIFIED COMPANIES, LLC	5886-PE	PO7825 UTILITY POSTAGE ESCROW RE	Invoice	01/03/2025	PO7825 UTILITY POSTAGE ESCROW RE	400-700-608	4,515.80
		65674	PO7831 PRINT PROCESS MAIL DECEMI	Invoice	12/30/2024	PO7831 PRINT PROCESS MAIL DECEMI	400-700-681	415.80
01616	FLUID PROCESS & PUMPS, LLC	0029448	PO7684 NEW CONTROL PANEL SHOP L	Invoice	01/03/2025	PO7684 NEW CONTROL PANEL SHOP L	400-700-907	18,585.00
		0029449	PO7693 SHOP PUMP STATION (2) PUV	Invoice	01/03/2025	PO7693 SHOP PUMP STATION (2) PUV	400-700-907	4,615.00
02154	HIGH TIDE TECHNOLOGIES, LLC	INV2025125	PO7844 ANNUAL COMMUNICATIONS	Invoice	01/10/2025	PO7844 ANNUAL COMMUNICATIONS	400-700-650	13,970.00
02350	HYDRA SERVICE, INC	184816	PO7790 PW SHOP PUMP RENTAL 12-1	Invoice	01/15/2025	PO7790 PW SHOP PUMP RENTAL 12-1	400-700-640	250.00
00066	INNOVATIVE COMPUTER SOLUTI	122898-S	SEWER-MONTHLY SERVICE CONTRACT	Invoice	01/01/2025	SEWER-MONTHLY SERVICE CONTRACT	400-700-650	250.00
00096	O'REILLY AUTOMOTIVE STORES,	1676-252490	O'REILLY DEF	Invoice	12/31/2024	O'REILLY DEF	400-700-505	240.00
		1676-253486	MOTOR OIL	Invoice	01/06/2025	MOTOR OIL	400-700-505	59.97
02531	PICKERING FIRM, INC	0096547	PROFESSIONAL SERVICES FROM 11/24	Invoice	01/03/2025	PROFESSIONAL SERVICES FROM 11/24	400-700-602	19.98
00089	REVELL HARDWARE	196651/4	PLIERS, HACK SAW, COUPLING, BALL/P	Invoice	01/03/2025	PLIERS, HACK SAW, COUPLING, BALL/P	400-700-505	39.99
		196769/4	PVC PIPE, ADAPTER, COUPLINGS	Invoice	01/09/2025	PVC PIPE, ADAPTER, COUPLINGS	400-700-505	5,000.00
		196833/4	DISCONNECT A/C 30A FUSIBLE	Invoice	01/13/2025	DISCONNECT A/C 30A FUSIBLE	400-700-556	151.96
02728	SHEPPARD SERVICES, LLC	SI-3246	PO7810 INSTALL A HIGH TIDE	Invoice	12/28/2024	PO7810 INSTALL A HIGH TIDE	400-700-577	96.04
00898	SOUTHERN HOSE & INDUSTRIAL	258936	3 MALE CAM X FNPT ALUM	Invoice	01/15/2025	3 MALE CAM X FNPT ALUM	400-700-577	36.93
Total Claims: 10								18.99
Total Payment Amount:								1,746.92
								14.12
								14.12
								32,301.77

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 7.b

FOR: Approval to hire a Certified Dispatcher at \$14.69 per hour with full benefits, contingent upon successful completion of the hiring process - Chief David Errington

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[C. Harper Offer Letter.pdf](#)



BYRAM POLICE DEPARTMENT

CHIEF DAVID W. ERRINGTON

P.O. BOX 720222 ~ BYRAM, MS 39272

~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~



January 21, 2025

Ms. Chicerah A. Harper

HAND DELIVERED: CONDITIONAL OFFER OF EMPLOYMENT

Dear Ms. Harper:

I am pleased to extend this conditional offer of employment for the position of Public Safety Dispatcher Level Two with the Byram Police Department in accordance with the provisions of the American with Disabilities Act, 1990. Starting pay for this position is \$14.69 per hour equivalent to \$ 33,610.00 annual base salary.

This offer is conditional pending results of the following:

- In-Depth background investigation, including fingerprint submission
- Drug screen

Nothing in this offer shall be construed to create an employment contract, nor is this a guaranteed job offer. This offer is contingent upon availability of a position. You should not give your present employer a notice of resignation based upon this Conditional Offer of employment.

Any final offer of employment is contingent on the approval of the Byram Board of Aldermen.

Respectfully,

Chief David W. Errington

Please indicate below your acknowledgement of this offer and your wishes to continue with the employment process.



I acknowledge and accept the terms and conditions provided above on my own free will and in good faith with the understanding that I may be offered a position with the Byram Police Department at the conclusion of this process. CH Initial



I acknowledge receipt of this offer and reject same with the understanding that I will be withdrawn from further consideration for employment. _____ Initial

Signature

1.21.2025
Date

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 7.c

FOR: Discussion of Agreement with Jacks Family Restaurant - Public Works Director Bill Miley

INTRODUCED BY:

ATTACHMENTS:

File Name

[Jacks Development Agreement.pdf](#)

Instrument Prepared By and Return To:

R. Ryan Daugherty, Esquire
Dentons Sirote PC
2311 Highland Avenue South
Birmingham, AL 35205
(205) 930-5100
MS Bar No. 102275

The City of Byram, Mississippi:

Byram City Hall
5901 Terry Road
Byram, MS 39272-0222
Attention: Mayor Richard White

Indexing Instructions:

SW Corner of SW ¼ of SE ¼ of Section
13 T4N R1W

Jack's:

Jack's Family Restaurants, LP
124 West Oxmoor Road
Birmingham, AL 35209
Attn: Real Estate Taxes
205-945-8167

Property Derivation:

Book 6611 at Page J06
Book 3586 at Page 654

STATE OF MISSISSIPPI)
HINDS COUNTY)

Map & Parcel No: 4851-104-12 and 4851 -104-10

Property Address: 67359 Siwell Road, Jackson, MS

DEVELOPMENT AGREEMENT

This AGREEMENT (this “**Agreement**”) is made and entered into effective as of the ____ day of _____, 2025 (“Effective Date”), by and between **The City of Byram, MS (“City”)**, and **Jack’s Family Restaurants, LP**, a Delaware limited partnership (“**Jack’s**”).

WITNESSETH:

WHEREAS, Jack's has a contract to purchase the property legally described on Exhibit "A" ("Jack's Parcel"); and

WHEREAS, in order to develop the Jack's Parcel, The City has agreed to extend its public sanitary sewer lines to a point on the Jack's Parcel, this grants Jack's the right and ability to connect to the public sewer lines in order to operate its restaurant on the Jack's Parcel.

NOW THEREFORE, in consideration of the premises and the respective agreements, promises, representations and warranties of the parties hereto, City and Jack's agree as follows:

1. Extension of Sewer Line.

Commencing on the date Jack's purchases the Jack's Parcel, the City agrees, at its expense to extend the public sanitary sewer line ("City Work") to a point on the Jack's Parcel highlighted in red on Exhibit "B" attached hereto ("Sewer Line Extension"). In order for the Sewer Line Extension to be completed prior to the opening of the Jack's restaurant on the Jack's Parcel, the City must make all reasonable efforts complete the Sewer Line Extension no later than April 4, 2025, except for any instance of force majeure or circumstances beyond the City's control which would make completion of the Sewer Line not feasible or impossible by April 4; in such case, the City covenants to complete the Sewer Line as soon as possible thereafter and to keep Jack's regularly informed as to the progress. The parties acknowledge the Sewer Line Extension is part of the City public sewer lines, but the City also hereby grants Jack's easement rights as may be required to utilize the public sewer lines on the Jack's Parcel and, if needed, to connect any sewer manholes that may exist on the Jack's Parcel.

2. Private Agreement.

2.1 Covenants Running with the Land. The rights, privileges and easements herein granted are for the non-exclusive use, enjoyment and benefit of Jack's, future owners of Jack's Parcel and their respective employees, tenants, subtenants, licensees, invitees, and business guests. The Easements and the rights and privileges herein granted are covenants running with the title to and benefit the Jack's Parcel pursuant to the terms herein.

2.2 Modifications. The parties, by mutual written agreement executed by authorized representatives, may terminate or modify this Agreement; provided that these rights, privileges and the Easements granted herein shall continue subject to the other provisions of this Agreement, until said written termination or modification shall have been recorded in the Recording Office of the Judge of the Probate Court, Hinds County, Mississippi.

3. **Miscellaneous Provisions.**

3.1 Notices. All notices, requests, demands and other communications hereunder shall be in writing and shall be personally delivered or sent to the following addresses by registered or certified mail, postage prepaid, return receipt requested, or by a recognized overnight delivery service and shall be deemed received (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if mailed, three (3) business days after the date of posting by U.S. Mail, or (iii) if given by Federal Express, Airborne Express or a similar overnight delivery service, the following business day.

If to CITY:	THE CITY OF BYRAM, MISSISSIPPI Byram City Hall 5901 Terry Road Byram, MS 39272-0222 Attention: Mayor Richard White Email: rwhite@byram-ms.us
If to JACK'S:	JACK'S FAMILY RESTAURANTS, LP 124 West Oxmoor Road Birmingham, AL 35209 Attention: Jim Avery Email: javery@eatatjacks.com

Addresses and contact persons for notice may be changed from time to time by written notice to all other parties.

3.2 Rights and Remedies. It is expressly understood and agreed that upon a breach of this Agreement by any party, the nonbreaching party shall have any and all rights and remedies for such breach at law or in equity, including injunctive relief; provided that such nonbreaching party shall not be entitled to bring or maintain an action to terminate this Agreement.

3.4 General Provisions. This Agreement shall be interpreted according to the laws of the State of Mississippi. This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision. In the event any provision of this Agreement is held to be unenforceable or invalid for any reason, this Agreement shall remain in full force and effect and enforceable in accordance with its terms disregarding such enforceable or invalid provision. This Agreement shall be binding and shall inure to the benefit of the parties hereto, and their respective heirs, executors, administrators, personal representatives, successors, successors in title and assigns. With respect to all provisions of this Agreement, time is of the essence. The captions or headings in this Agreement are made for convenience and general reference only and should not be construed to describe, define or limit the scope and intent of the provisions of this Agreement. This Agreement may be executed in one or more counterparts, each of which shall be an original and taken together shall constitute one and the same document. Signature and acknowledgment pages, if any, may be detached from the counterparts and attached to a single copy of this document to physically form one document. All parties hereto, and their counsel, have read and fully negotiated all of the language used in this Agreement. The parties acknowledge that, because all parties and their counsel participated in negotiating and drafting this Agreement, no rule of construction shall apply to this Agreement which construes ambiguous and unclear language in favor of or against any party because such party drafted this Agreement. As used in this Agreement, the word “including” means “including without limitation.” References to any party in the singular shall include the plural and references to any party in the plural shall include the singular.

[Signatures on Following Pages]

IN WITNESS WHEREOF, the parties hereto have set their hands under seal effective as of the date first above written.

THE CITY OF BYRAM, MISSISSIPPI

By: _____
Name: _____
Its: _____

STATE OF MISSISSIPPI)
 :
COUNTY OF HINDS)

I, the undersigned authority, a Notary Public in and for said county and state, hereby certify that _____ whose name as the _____ of **The City of Byram, Mississippi**, is signed to the foregoing Development Agreement and who is known to me, acknowledged before me on this day that, being informed of the contents of said document, s/he, as such Mayor and with full authority, executed the same voluntarily on the day the same bears date for and as the act of said _____.

WITNESS my hand and seal, this _____ day of _____, 2025.

Notary Public
My commission expires: _____

JACK'S FAMILY RESTAURANTS, LP

By: _____
Name: K. Todd Bartmess
Its: CEO

STATE OF ALABAMA)

COUNTY OF JEFFERSON)

I, the undersigned, Notary Public in and for said County in said State, hereby certify that K. Todd Bartmess, whose name as CEO of Jack's Family Restaurants, LP, a Delaware limited partnership, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he, as such officer and with full authority, executed the same voluntarily for and as the act of said limited partnership.

Given under my hand this the _____ day of _____, 2025.

Notary Public
My commission expires: _____

EXHIBIT A
JACK'S PARCEL

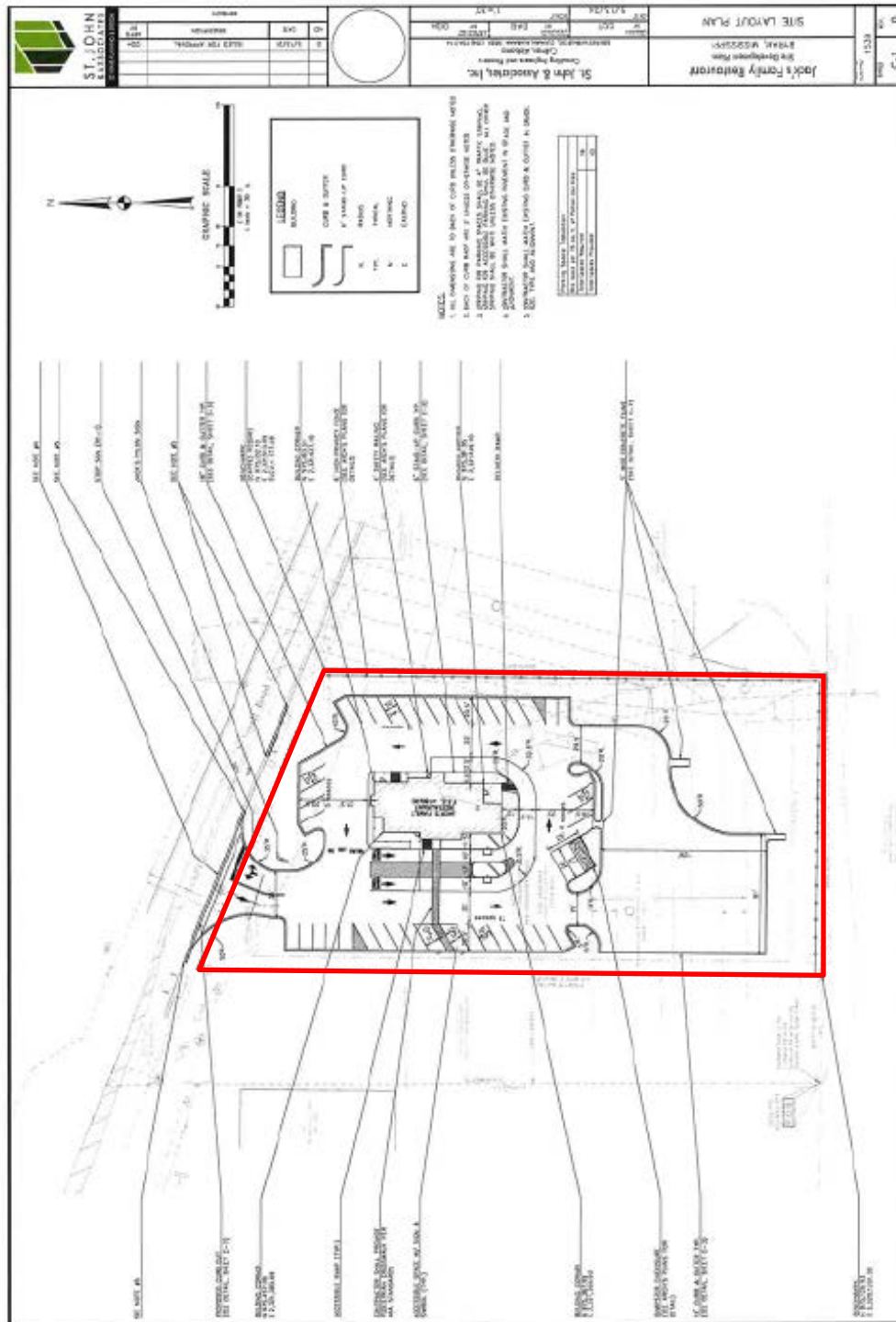
A 3.7 acre tract of land, beginning at the SW Corner of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 13, T4N, R1W, run thence North 541 feet to a point in the center of the Byram and Raymond Gravel Road (as laid out in November, 1933); thence South 67 degrees East along the center line of said road 326 feet to a point; thence run South 408 feet to a point on the South line of said Section 13; thence run West 300 feet to the point of beginning. It is the intent to describe and convey that property described in Deed Book 1588 at Page 95 thereof, Office of the Chancery Clerk of Hinds County, Mississippi, at Jackson, Mississippi.

LESS AND EXCEPT (Book 6420 at Page 610):

A 0.866 acre-tract situated in the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 13, Township 4 North, Range 1 West, First Judicial District of Hinds County, Mississippi and more particularly described by metes and bounds, to-wit:

Beginning at an iron pin marking the Southwest corner of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of said Section 13 and the Southwest corner of that property described in Deed Book 3586 at Page 654 of record in the office of the Chancery Clerk in said county; thence North along the west line of said property 468.4 feet to the South right of way of Siwell Road (Byram Road); thence South 71 degrees 04 minutes East along said right of way 90.5 feet to a found MDOT concrete monument; thence leaving said south right of way, South 00 degrees 42 minutes West, 440.2 feet to the South line of said Section 13; thence North 89 degrees 15 minutes West along the South line of said Section 13 a distance of 80.3 feet to the Point of Beginning; containing 37,720 square feet/0.866 acres, more or less.

SEWER LINE EXTENSION



CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 7.d

FOR: Approval of Special Event Application for "Operation Lunchboxes for Mudbugs", a fundraiser walk/run on April 6, 2025 to raise money for Byram Middle School lunch tabs, organized by Healing Touch Fitness

INTRODUCED BY:

ATTACHMENTS:

File Name

[Operation Lunchboxes for Mudbugs.pdf](#)

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

SPECIAL EVENT APPLICATION

There is a \$25.00 Special Event fee plus a \$1.00 Record Fee, due upon submission of Application.

APPLICANT INFORMATION

Applicant Name Richlynn Green		Organization Name Healing Touch Fitness	
Address 6775 S. Siwell Rd		City Byram	State MS
E-Mail Address Healingtouchfitness@gmail.com		Zip 39272	
Web Site Address Healingtouchfitness.com			
Telephone Number	Facsimile	Mobile Number 601-566-3101	Secondary Number
Type of Organization () Charitable (☒) For Profit Organization () Other		() Individual () Non-Profit Organization 501.3C Tax ID # _____	

On Site Contact Richie Green	Mobile Number for On-Site Contact 601-566-3101
--	--

EVENT INFORMATION

Event Name "Operation Lunchboxes for Mudbugs"		Event Date(s) 4/6/2025	Time 3pm
Type of Event walk/run 1 mile 5K 10K	☐ Carnival ☐ Fundraiser ☒ Run/Walk ☐ Concert/Performance ☐ Parade ☐ Sports/Recreational ☐ Festival ☐ Private Gathering ☐ Other ☐ Professional Filming ☐ Reception		

Is this a first time event? (☒ Yes () No) If No, date of previous event _____
 What was the past attendance? _____

Is this event open to the public? (☒ Yes () No)	Admission/Entry Fee \$25	Estimated Total Budget 2,500
--	------------------------------------	--

Proposed Area Dockery Grill is where the race starts and finishes. Neighbor hood Streets and a small portion of Siwell Rd.
--

Setup: (first item to be loaded in on site) Date: 4/6/2025 Time: 1:00pm	Teardown: (last item removed) Date: 4/6/2025 Time: 4pm
---	--

Estimated Attendance		Known Current Sponsor(s): Dockery Grill Healing Touch Fitness
Participants 150	Spectators 50	Beneficiary(ies): Byram Middle School (afternoon po lunch tabs)
Est. # Hotel Rms. 0		

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

EVENT SPECIAL FEATURES

Will sound amplication equipment be used? ☒ Yes () No	If Yes, provide the following: Recorded Music ☒ Yes () No Live Music ☒ Yes () No Other _____
If Yes, provide the following: Sound System ☒ Yes () No Lighting System () Yes ☒ No	
Stage ☒ Yes () No Dance Floor ☒ Yes () No	

Will the event feature food/beverage service ☒ Yes () No	If Yes, provide Current Known Vendor Names and Telephone Numbers
---	---

Don Bretty at Dockery Grill 601-665-4758

Open Flames or Cooking ☒ Yes () No <i>Please show location of cooking areas on site plan</i> <i>Vendors cooking with charcoal, wood, or gas must</i> <i>have at least one 2.5 water fire extinguisher nearby.</i>	Type of Fuel ☒ Gas () Electric () Charcoal () Wood
--	--

Does the event propose closing, blocking or using public streets? ☒ Yes () No <i>If Yes, a road closure plan complete with barricades</i> <i>and signage shall be submitted</i>	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">Streets</th> <th style="text-align: left;">Closing Day/Time</th> <th style="text-align: left;">Opening Day/Time</th> </tr> <tr> <td style="border-bottom: 1px solid black;">Siwell Rd</td> <td style="border-bottom: 1px solid black;">3pm</td> <td style="border-bottom: 1px solid black;">4pm</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Cross Bridge Blvd</td> <td style="border-bottom: 1px solid black;">3pm - 4pm</td> <td></td> </tr> </table>	Streets	Closing Day/Time	Opening Day/Time	Siwell Rd	3pm	4pm	Cross Bridge Blvd	3pm - 4pm	
Streets	Closing Day/Time	Opening Day/Time								
Siwell Rd	3pm	4pm								
Cross Bridge Blvd	3pm - 4pm									

Tents or Canopies ☒ Yes () No <i>Applicable if larger than 20'x15'</i>	If Yes, provide the following: Company:
---	--

Approximate Number of Tents/Size(s)	20 tents size 10'x10'
-------------------------------------	-----------------------

Temporary Perimeter Fencing () Yes ☒ No <i>Indicate fence locations on site plan</i>	If Yes, provide the following: Company _____ Provide approximate dimensions of fenced area _____
---	---

Restrooms () Yes ☒ No ADA Restroom Portables trailers #Portables # #	Company _____
---	---------------

Trash Collection () Yes ☒ No Dumpsters () Yes ☒ No Quantity Size	Company _____
---	---------------

If no dumpsters, please provide details for trash collection:	We will use dumpsters at restaurant.
---	---

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

EVENT SPECIAL FEATURES (CONTINUED)

Electrical Services <i>*Event must use a licensed electrician</i>	() Yes (✓) No	Requirements:
	Supplemental Equipment (check all that apply)	() Generator(s) # _____ () Light Tower(s) # _____
Professional Parking/Valet	() Yes (✓) No	If Yes, provide Company: _____
Number of Parking Personnel	Hours	# of Cars
Carnival/Amusement Rides and Attractions	() Yes (✓) No	If Yes, provide Company: _____
	Contact Name	Phone
Climate Control	() Yes (✓) No	If Yes, provide Company: _____
	Type (check all that apply)	() Fan (pedestal, box, etc) () Misting Air () Air-Conditioning () Heater(s)
Pyrotechnics/Laser/Special Effects	() Yes (✓) No	If Yes, provide Company: _____
	Show Budget \$ _____	
Day/Time of Show	Length of Show (in minutes)	Products Used

Please check all items that apply to your event. Provide a detailed explanation in the space provided for each item checked.

() a. Animals () b. Barricades () c. Bicycles () d. Bleachers (✓) e. Booths – Vendors handing out items
 (✓) f. Booths – Vendors Selling () g. Decorator/scenery (✓) h. Drawing or raffle (✓) i. First Aid Station () j. Golf Carts
 (✓) k. Inflatable's (✓) l. Road Closure () m. Security () n. Shuttle bus/tram () o. Signs/banners () p. Ticket agent
 () q. Video Production/Photography () r. Other _____

Explanation of items checked above (list letter for reference):

We will provide the opportunity for local vendors to set up a tent. We will have space jump inflatables for the kids. We will need a very small portion of Siwell Rd blocked off for running safety. Some vendors may have drawings.

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

INSURANCE INFORMATION (Proof of insurance required within 30 days of event)

Name of Insurance Agency	Hartford Underwriters Ins		
Name of Insurance Agent	Runnels Insurance LLC	P.O. Box 587	Flora MS 39071
Address	691 S. Siwell Rd.		
City	Byram	State	MS
Phone	601-665-4758	Fax	
		Zip	39272
		Policy#	43

REFERENCES (For first time event or out of town applicants or as required)

Contact Name <u>George Harris</u> Company <u>Storage Max</u> Telephone # <u>601-942-7993</u> Relationship <u>Friend</u>	Contact Name _____ Company _____ Telephone # _____ Relationship _____
Contact Name <u>Tim Bentley</u> Company <u>Platinum Jewelers</u> Telephone # <u>601-317-9590</u> Relationship <u>Friend</u>	Contact Name _____ Company _____ Telephone # _____ Relationship _____

Lack of Reference is not Grounds for Denial of Application

Signature Richie Green Date 12/20/2024

Application received by _____ Date _____

Submission of this form does not guarantee approval of the event

Promoter/Applicant agrees that this form is complete to the best of his/her knowledge and ability. Promoter/Applicant agrees that it accepts, shall abide by, and is subject to all terms and conditions of the Special Event Guidelines, which are incorporated herein for all purposes as if set out in full, and are included in this package and hereby represents that it had read the said Rules, Regulations and General Information and understands the same.

Checklist

- ✓ Completed Application
- ✓ Site Plan
- ✓ Fees (Checks made payable to City of Byram)
- ✓ Copy of Insurance Certificate
- ✓ Non-profit, 501c3 Certificate (if applicable)
- ✓ Completed Sponsorship Application (if applicable)

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

**SPECIAL EVENT SPONSORSHIP APPLICATION
CITY OF BYRAM**

Applicant Information			
This sponsorship request will be attached to and become part of the Event Application			
Applicant Name Richlynn Green		Organization Name Healing Touch Fitness	
Address 6775 S. Siwell	City Byram	Zip 39272	State MS
E-mail Address Healingtouchfitness@gmail.com		Web Site Address Healingtouchfitness.com	
Telephone Number 601-566-3101	Facsimile	Mobile Number 601-566-3101	
Type of Organization ☒ Charitable ☐ Non-profit organization (501.C3 Tax ID # _____) ☐ Other			

Event Name Lunchboxes for		Event Date(s) 4/6/2025	Event Time 3pm
Event estimated needs and justification for City in-kind services: In-kind services request: Donation for racing company SISU		Other sources of event funding: Sponsorships and Running fees will go to pay Racing company first.	

Advertising and Promotion

What types of advertising/promotion will be done prior to the event?

Radio	☒ Yes	☐ No
Television	☐ Yes	☐ No
Print Ads	☒ Yes	☐ No
Press Release	☐ Yes	☐ No
Fliers/Posters	☒ Yes	☐ No
Direct Mail	☒ Yes	☐ No
Billboards	☐ Yes	☐ No
Other	☐ Yes	☐ No

Explain

This request acknowledges that if the City of Byram through the Board of Aldermen decides to sponsor your event through in-kind services, then the value of the sponsorship calculated will serve to determine the sponsorship level that is commensurate with that value. This sponsorship level will allow the City to have the visibility afforded to all other sponsorships at the same or equivalent level.

Richlynn Green
Signature of Applicant

12/20/2024
Date

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

STATE OF MISSISSIPPI
COUNTY OF HINDS

ATTACHMENT TO SPECIAL EVENT APPLICATION
AGREEMENT TO INDEMNIFY

As a condition precedent to holding and conducting the event, which is the subject of this application, and as consideration for same, and in accordance with the provisions of the application and the City of Byram:

Richlynn Green (name of applicant) (The "Indemnitor") agrees to and shall indemnify, hold harmless, and defend at its sole cost and expense the City of Byram, Mississippi (The "City"), its officials, officers, employees, agents (in both their official and private capacities) (Each an "Indemnitee") from and against any and all claims, suites, actions, judgments, liabilities, penalties, fines, expenses, fees, costs (including attorney's fees and other costs of defense), and damages (together, "damages") arising out of or in connection with (A) the Indemnitor's performance of the event, (B) the use of any portion or property of the city, by the Indemnitor or by any owner, officer, partner, shareholder, member, employee, agent, representative, contractor, sub-contractor, licensee, customer, guest, invitee, or concessionaire of the Indemnitor, or any person acting by or under the authority or with the permission of the Indemnitor, or any other person under the express or implied invitation of the Indemnitor, or any other person or entity for whom the Indemnitor may be liable (together, "the Indemnitor parties"), or any of them, (C) the conduct of the Indemnitor's business or anything else done or permitted by the Indemnitor (or any of the Indemnitor parties) to be done in or about any portion of property of the city, (d) any breach or default in the performance of the Indemnitor's obligation in connection with the event, and (E) without limiting any of the foregoing, any act or omission of the Indemnitor or any of the Indemnitor parties under, related to, or in connection with, the event, which is the subject of this application, including damages caused in whole or in part by an Indemnitee's own negligence.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

This indemnity provision is solely for the benefit of the City, its officials, officers, employees, and agents and is not intended to create or grant any rights, contractual or otherwise to any other person or entity.

This indemnity agreement survives the termination or expiration of the event, which is the subject of this application, and the termination or expiration of any contract between the Indemnitor and the City.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute the Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect.

In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Hinds County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

BY: _____

TITLE: _____

ATTEST:

BY: _____

TITLE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 7.e

FOR: Approval of Special Event Application from the Byram Chamber of Commerce, waiver of the \$25.00 application fee and for the City to partner with the Chamber for a "Taste of Byram" event to be held June 14, 2025 at 130 Southpointe Drive

INTRODUCED BY:

ATTACHMENTS:

File Name

[Taste of Byram.pdf](#)



1/13/2025

TASTE OF BYRAM

The Byram Chamber is pleased to present our very first "Showcase Your Food" event, in partnership with Monte's Steakhouse and Seafood Restaurant.

This event will showcase your food to the metro area including Florence, Pearl, Brandon, Flowood, Jackson, Richland, Madison, Clinton, Terry, Utica, Raymond, Crystal Spring, and Hazelhurst, Ms.

We look forward to you being a part of this event, we ask that you provide food samples to feed the crowd, which we estimate will be over 200 people.

We will provide tents, plates, cups, and napkins. Beer, liquor, and wine will be available. We will have a lot of music, several bands, and plenty of activities for the city of Byram, where we can have lots of fun. We will also have the most incredible Truck and Car Show provided by Claude Raworth.

This event will benefit the First Responders and The Chamber of Commerce.

The location of this event will be at I-55 South Frontage Rd. Byram, Ms. at South Pointe on June 14, 2025, 6pm-10pm.

We ask that you please contact us and sign up as soon as Jan. 31, 2025

The last day for signing up will be Feb. 3, 2025.

Sincerely,

Linda Chess-Collins

Executive Director

Byram Chamber of Commerce

(601)842-3919

byramchamber@gmail.com

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

SPECIAL EVENT APPLICATION				
There is a \$25.00 Special Event fee plus a \$1.00 Record Fee, due upon submission of Application.				
APPLICANT INFORMATION				
Applicant Name LINDA CHESS- COLLINS		Organization Name Byram Chamber of Commerce		
Address 130-0 South pants		City Byram	State MS	Zip 39272
E-Mail Address byramchamber@gmail.com		Web Site Address byramchamber.com		
Telephone Number 601-842-3919	Facsimile	Mobile Number 601-842-3919		Secondary Number
Type of Organization () Charitable ☒ For Profit Organization () Other		() Individual ☒ Non-Profit Organization 501.3C Tax ID #		
On Site Contact LINDA COLLINS President of Board		Mobile Number for On-Site Contact 601-842-3919		
EVENT INFORMATION				
Event Name Task of Byram		Event Date(s) 6-14-2024		Time 6-10pm
Type of Event Show case Your food	☐ Carnival ☐ Concert/Performance ☐ Festival ☐ Professional Filming ☐ Fundraiser ☐ Parade ☐ Private Gathering ☐ Reception ☐ Run/Walk ☐ Sports/Recreational ☐ Other			
Is this a first time event? ☒ Yes () No		If No, date of previous event _____ What was the past attendance? _____		
Is this event open to the public? ☒ Yes () No		Admission/Entry Fee \$ 25.00	Estimated Total Budget	
Proposed Area				
Setup: (first item to be loaded in on site) Date: 6-13-2025 Time: 8am		Teardown: (last item removed) Date: 6-15-2025 Time: 8am		
Estimated Attendance 200		Known Current Sponsor(s): Byram Chamber Monte Seafood and Steakhouse		
Participants	Spectators	Est. # Hotel Rms.	Beneficiary(ies):	

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

**SPECIAL EVENT SPONSORSHIP APPLICATION
CITY OF BYRAM**

Applicant Information			
This sponsorship request will be attached to and become part of the Event Application			
Applicant Name <i>Linda Collins</i>		Organization Name <i>Byram Charter Convalescence</i>	
Address	City	Zip	State
E-mail Address <i>byramcharter@gmail.com</i>		Web Site Address <i>www.byramcharter.com</i>	
Telephone Number <i>601-842-3919</i>	Facsimile		Mobile Number <i>817-988-1118</i>
Type of Organization () Charitable () Non-profit organization (501.C3 Tax ID # _____) () Other			

Event Information

Event Name	Event Date(s)	Event Time
Event estimated needs and justification for City in-kind services: In-kind services request:		Other sources of event funding:

Advertising and Promotion

What types of advertising/promotion will be done prior to the event?

Radio	() Yes	() No
Television	() Yes	() No
Print Ads	() Yes	() No
Press Release	() Yes	() No
Fliers/Posters	() Yes	() No
Direct Mail	() Yes	() No
Billboards	() Yes	() No
Other	() Yes	() No
Explain		

This request acknowledges that if the City of Byram through the Board of Aldermen decides to sponsor your event through in-kind services, then the value of the sponsorship calculated will serve to determine the sponsorship level that is commensurate with that value. This sponsorship level will allow the City to have the visibility afforded to all other sponsorships at the same or equivalent level.

Signature of Applicant

Date

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

EVENT SPECIAL FEATURES

Will sound amplification equipment be used? (X) Yes () No	If Yes, provide the following: Recorded Music (X) Yes () No Live Music (X) Yes () No Other _____
If Yes, provide the following:	
Sound System (X) Yes () No	
Lighting System (X) Yes () No	
Stage (X) Yes () No	
Dance Floor (X) Yes () No	

Will the event feature food/beverage service? (X) Yes () No <i>Taste of Food</i>	If Yes, provide Current Known Vendor Names and Telephone Numbers
--	--

Open Flames or Cooking () Yes (X) No <i>Please show location of cooking areas on site plan</i> <i>Vendors cooking with charcoal, wood, or gas must have at least one 2.5 water fire extinguisher nearby.</i>	Type of Fuel () Gas ? () Electric ? () Charcoal ? () Wood .												
Does the event propose closing, blocking or using public streets? () Yes (X) No <i>If Yes, a road closure plan complete with barricades and signage shall be submitted</i>	<table border="1"> <thead> <tr> <th>Streets</th> <th>Closing Day/Time</th> <th>Opening Day/Time</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Streets	Closing Day/Time	Opening Day/Time									
Streets	Closing Day/Time	Opening Day/Time											
Tents or Canopies (X) Yes () No <i>Applicable if larger than 20'x15'</i>	If Yes, provide the following: 5 Company: _____												
Approximate Number of Tents/Size(s) <i>5 large</i>													
Temporary Perimeter Fencing () Yes (X) No <i>Indicate fence locations on site plan</i>	<table border="1"> <tr> <td>If Yes, provide the following:</td> </tr> <tr> <td>Company _____</td> </tr> <tr> <td>Provide approximate dimensions of fenced area _____</td> </tr> </table>	If Yes, provide the following:	Company _____	Provide approximate dimensions of fenced area _____									
If Yes, provide the following:													
Company _____													
Provide approximate dimensions of fenced area _____													
Restrooms () Yes () No <i>3</i> #Portables _____ # ADA Portables _____ # Restroom trailers	Company ? _____												
Trash Collection (X) Yes () No Dumpsters () Yes () No Quantity _____ Size _____	Company ? _____												
If no dumpsters, please provide details for trash collection: _____													

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

EVENT SPECIAL FEATURES (CONTINUED)

Electrical Services <i>*Event must use a licensed electrician</i>	() Yes () No	Requirements:
	Supplemental Equipment (check all that apply)	() Generator(s) # _____ () Light Tower(s) # _____
Professional Parking/Valet	() Yes (X) No	If Yes, provide Company:
Number of Parking Personnel	Hours	# of Cars
Carnival/Amusement Rides and Attractions	() Yes (X) No	If Yes, provide Company:
	Contact Name	Phone
Climate Control	() Yes (X) No	If Yes, provide Company:
	Type (check all that apply)	() Fan (pedestal, box, etc) () Misting Air () Air-Conditioning () Heater(s)
Pyrotechnics/Laser/Special Effects	() Yes (X) No Show Budget \$ _____	If Yes, provide Company:
Day/Time of Show	Length of Show (in minutes) 6-10 pm	Products Used
Please check all items that apply to your event. Provide a detailed explanation in the space provided for each item checked. () a. Animals () b. Barricades () c. Bicycles () d. Bleachers (X) e. Booths – Vendors handing out items () f. Booths – Vendors Selling () g. Decorator/scenery () h. Drawing or raffle () i. First Aid Station () j. Golf Carts () k. Inflatable's () l. Road Closure () m. Security () n. Shuttle bus/tram () o. Signs/banners () p. Ticket agent (X) q. Video Production/Photography () r. Other _____		
Explanation of items checked above (list letter for reference): 		

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

INSURANCE INFORMATION (Proof of insurance required within 30 days of event)

Name of Insurance Agency <u>Ø</u>		
Name of Insurance Agent		
Address		
City	State	Zip
Phone	Fax	Policy#

REFERENCES (For first time event or out of town applicants or as required)

Contact Name _____ Company _____ Telephone # _____ Relationship _____	Contact Name _____ Company _____ Telephone # _____ Relationship _____
Contact Name _____ Company _____ Telephone # _____ Relationship _____	Contact Name _____ Company _____ Telephone # _____ Relationship _____

Lack of Reference is not Grounds for Denial of Application

Signature President Expedient - Linda Date 01-15-2025

Application received by _____ Date _____

Submission of this form does not guarantee approval of the event

Promoter/Applicant agrees that this form is complete to the best of his/her knowledge and ability. Promoter/Applicant agrees that it accepts, shall abide by, and is subject to all terms and conditions of the Special Event Guidelines, which are incorporated herein for all purposes as if set out in full, and are included in this package and hereby represents that it had read the said Rules, Regulations and General Information and understands the same.

Checklist

- ✓ Completed Application
- ✓ Site Plan
- ✓ Fees (Checks made payable to City of Byram)
- ✓ Copy of Insurance Certificate
- ✓ Non-profit, 501c3 Certificate (if applicable)
- ✓ Completed Sponsorship Application (if applicable)

CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

**STATE OF MISSISSIPPI
COUNTY OF HINDS**

**ATTACHMENT TO SPECIAL EVENT APPLICATION
AGREEMENT TO INDEMNIFY**

As a condition precedent to holding and conducting the event, which is the subject of this application, and as consideration for same, and in accordance with the provisions of the application and the City of Byram:

_____ (*name of applicant*) (The "Indemnitor") agrees to and shall indemnify, hold harmless, and defend at its sole cost and expense the City of Byram, Mississippi (The "City"), its officials, officers, employees, agents (in both their official and private capacities) (Each an "Indemnitee") from and against any and all claims, suites, actions, judgments, liabilities, penalties, fines, expenses, fees, costs (including attorney's fees and other costs of defense), and damages (together, "damages") arising out of or in connection with (A) the Indemnitor's performance of the event, (B) the use of any portion or property of the city, by the Indemnitor or by any owner, officer, partner, shareholder, member, employee, agent, representative, contractor, sub-contractor, licensee, customer, guest, invitee, or concessionaire of the Indemnitor, or any person acting by or under the authority or with the permission of the Indemnitor, or any other person under the express or implied invitation of the Indemnitor, or any other person or entity for whom the Indemnitor may be liable (together, "the Indemnitor parties"), or any of them, (C) the conduct of the Indemnitor's business or anything else done or permitted by the Indemnitor (or any of the Indemnitor parties) to be done in or about any portion of property of the city, (d) any breach or default in the performance of the Indemnitor's obligation in connection with the event, and (E) without limiting any of the foregoing, any act or omission of the Indemnitor or any of the Indemnitor parties under, related to, or in connection with, the event, which is the subject of this application, including damages caused in whole or in part by an Indemnitee's own negligence.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

This indemnity provision is solely for the benefit of the City, its officials, officers, employees, and agents and is not intended to create or grant any rights, contractual or otherwise to any other person or entity.

This indemnity agreement survives the termination or expiration of the event, which is the subject of this application, and the termination or expiration of any contract between the Indemnitor and the City.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute the Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect.

In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Hinds County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

ATTEST:

BY: _____

BY: _____

TITLE: _____

TITLE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 23, 2025 AGENDA ITEM NO: 7.f

FOR: Closed Session to see if Executive Session is warranted

INTRODUCED BY:
