



**CITY OF BYRAM
AGENDA FOR THE REGULAR MEETING OF THE
MAYOR AND BOARD OF ALDERMEN
THURSDAY, JULY 10, 2025, 7:00 PM
City Hall: 5901 Terry Road, Byram, MS**

- 1. Welcome and Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Presented Items**
 - (a) Approval to amend the agenda to include under Presented Items a proposal from McMaster & Associates to complete an inspection of Lake Dockery Dam, and to add an invoice from Hemphill Construction for work on the Big Creek Sanitary Sewer Interceptor to the Consent Agenda**
 - (b) Public Hearing for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at the corner of Byram Parkway and Terry Road**
 - (c) Approval of a proposal from McMaster & Associates to perform an inspection required by MDEQ of the Lake Dockery Dam**
- 6. Approval of Consent Agenda Items**
 - (a) Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held June 26, 2025**
 - (b) Approval of minutes of the Special Called Meeting of the Mayor and Board of Aldermen held June 30, 2025**
 - (c) Approval for Detective Mashanna Gibbs to attend an Interviews in Gun Crime Investigations Course on July 15-16, 2025, in Jackson, MS, at no cost to the City**
 - (d) Approval to renew an annual Maintenance Service Agreement in the amount of \$790.00 with Taylor Sudden Service, Inc. for the Police Department generator (001-200-650)**

- (e) Approval of payment in the amount of \$46,405.00 to Chuck Stevens CDJRF/Kirk Auto Group to purchase a 2025 Dodge Ram 1500 Crew Cab 4x4 due to the original vendor approved by the Board on 3/13/2025 being unable to provide the promised vehicle (001-260-915)**
- (f) Approval of payment in the amount of \$245.00 to the American Public Works Association for annual membership for the Public Works Director (001-301-622)**
- (g) Approval of payment in the amount of \$12,784.45 to McMaster & Associates, Inc. for engineering services related to the Widening of Siwell Road and Terry Road Intersection (001-301-602)**
- (h) Approval of payment in the amount of \$14,000.00 to McMaster & Associates, Inc. for design services related to the widening of the Siwell and Terry Road Intersection (001-301-602)**
- (i) Approval of payment in the amount of \$871,005.60 to Hemphill Construction, Pay app. No. 3 for the Big Creek Sanitary Sewer Interceptor (3002-700-907)**

7. Discussion and Action

- (a) Approval of Claims Docket in the amount of \$503,087.42 from 6/18/25 to 7/2/25**
- (b) Appointment of City Clerk**
- (c) Appointment of Court Clerk**
- (d) Appointment of Police Chief**
- (e) Appointment of Fire Chief**
- (f) Appointment of Public Works Director**
- (g) Appointment of City Attorney**
- (h) Appointment of Municipal Court Judge**
- (i) Appointment of City Engineer**
- (j) Appointment of Mayor Pro Tem**
- (k) Approval of a promotion from Recruit Patrol Officer to Patrol Officer Level I for Mark Ross, with a pay increase to \$20.43 per hour**
- (l) Approval of a promotion from Patrol Officer Level II to Patrol Officer Level III for Tekea Johnson, with a pay increase to \$24.76 per hour**

- (m) **Approval to hire a Police Officer III at \$24.75 per hour with full benefits, contingent upon successful completion of the hiring process**
- (n) **Approval to hire a Dispatcher at \$13.75 per hour with full benefits, contingent upon successful completion of the hiring process**
- (o) **Selection of MML Voting Delegate and Alternate and approval of Resolution appointing them for the 2025 MML Election**
- (p) **Approval to have Elected Officials and Department Heads take a class on Communication and Respect in the Workplace**
- (q) **Department Heads Monthly Reports**
- (r) **Closed Session to see if Executive Session is needed to discuss a matter of potential litigation**

8. Public Comments *Byram residents may address the Board at this time, provided they have signed in with their name and address. Discussion will be limited to three (3) minutes per person*

9. Announcements

- (a) **Food Truck Friday is tomorrow, July 11th at Davis Road Park from 5:00 p.m. to 9:00 p.m.**
- (b) **Saturday, July 19th - Teen Summit, presented by the Mayoral Health Council at Crossroads of Life Church from 10:00 a.m. to 2:00 p.m.**
- (c) **Saturday, July 26th - Youth Health and Safety Day at City Hall from 9:00 a.m. to 2:00 p.m.**
- (d) **There will be no Meeting of the Mayor and Board of Aldermen on the fourth Thursday in July. We will resume our regular meeting schedule in August with the Work Session on Monday, August 11th at 6:30 p.m.**

10. Adjourn

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 5.a

FOR: Approval to amend the agenda to include under Presented Items a proposal from McMaster & Associates to complete an inspection of Lake Dockery Dam, and to add an invoice from Hemphill Construction for work on the Big Creek Sanitary Sewer Interceptor to the Consent Agenda

INTRODUCED BY: Interim City Clerk Julia Kraft

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 5.b

FOR: Public Hearing for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at the corner of Byram Parkway and Terry Road

INTRODUCED BY: Building Official Eric Munden

ATTACHMENTS:

File Name

[Conditional Use](#)

[Notice of Public Hearing.pdf](#)

[DRC minutes](#)

[picture of sign on property](#)

[Proof of Publication](#)

[Order approving Conditional Use \(draft\).pdf](#)

[Resolution denying Conditional Use \(draft\).pdf](#)

**MARC E. BRAND &
ASSOCIATES**

Marc E. Brand
Attorney

J.D. Sanford
Attorney

Capital Towers
Suite 1515
125 South Congress Street
Jackson, Mississippi 39201

Mail:
P.O. Box 3508
Jackson, Mississippi 39207
Telephone: (601) 354-7878
Facsimile: (601) 718-6125

Byram Parkway, LLC
2015 Highpointe Drive
Brandon, MS 39042

May 5, 2025

City of Byram City Hall
5901 Terry Road
Byram, MS 39727

Subject: Request for Conditional Use Permit for Gas Station Convenience Store or Terry Byram Parkway

Dear City of Byram Planning and Zoning Committee,

I hope this letter finds you well. My name is John Solomon, I am a member and manager of Byram Parkway, LLC. I am writing to formally request a Conditional Use Permit for the development of a gas station convenience store on the land located at Terry Byram Parkway in Byram, MS. The property is currently zoned as C3, but as per local regulations, a conditional use permit is required for the proposed development.

The proposed gas station convenience store aligns with the strategic development plan for the area and will serve as a valuable asset to both residents and visitors. The convenience store will offer essential services and amenities, contributing to the overall convenience and accessibility of the community. Additionally, it will aid in the future development of Byram Parkway Property.

Details of the Proposed Development:

Location: Terry Byram Parkway, Byram, MS (Specify the exact address or parcel number if available)

Zoning: C3

Nature of Development: Gas Station Convenience Store

Benefits to the Community: Provide essential services, create job opportunities, and enhance local economic growth.

We have conducted a thorough analysis of the impact of the proposed development on the surrounding community, and we are committed to complying with all zoning regulations and

environmental guidelines. We understand the importance of obtaining community input and ensuring that the development aligns with the long-term goals and visions of the City of Byram.

Enclosed with this letter, you will find detailed plans and documents outlining the proposed development, including architectural design, traffic impact studies, and any other relevant information required by the Planning and Zoning Committee.

I kindly request the opportunity to present our proposal at the next available meeting of the Planning and Zoning Committee. Additionally, I am open to scheduling a meeting with the committee members to address any questions or concerns they may have regarding the project.

Thank you for considering our request, I look forward to the opportunity to discuss the proposed development in further detail and working together to contribute positively to the growth and prosperity of the City of Byram.

Sincerely,

A handwritten signature in dark ink, appearing to read 'J. Ellis Solomon', is written over a horizontal line. The signature is stylized with a large, sweeping 'S' and a long horizontal stroke extending to the right.

John Ellis Solomon
Byram Parkway, LLC
By: Marc E. Brand

Byram Parkway, LLC

2015 Highpointe Drive, Brandon, MS 39042

CITY OF BYRAM
REQUEST FOR CONDITIONAL USE
APPLICATION

Subject Property Address Terry Road / Byram Parkway
Owner Byram Parkway, LLC
Address 2015 Highpoints Drive, Brandon MS 39042
Phone # 601-594-1764
Current Zoning District C3
Use/Reason gas station

Requirements of Applicant:

1. Letter stating reason for requested conditional use.
2. Copy of the written legal description.
3. Site plan of property.
4. \$250.00 fee required for processing.

Requirements for Granting Conditional Uses: (Section 5.600.15 - Zoning Ordinance)

A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- a) Ingress and egress to property and proposed structures.
- b) Off-street parking and loading areas.
- c) Refuse and service areas.
- d) Utilities, with reference locations, availability and compatibility.
- e) Screening and buffering with reference to type, dimensions and character.
- f) Required yards and other open space.
- g) General compatibility with adjacent properties and other property in the district.
- h) Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Mayor and Board of Alderman meeting. Documents shall be submitted thirty (30) days prior to the Mayor and Board of Alderman meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.

John Ellis Saloner 5/5/25
Signature Date

Return to: Eric Munden, Building Official
Post Office Box 720222 Byram, MS 39272
emunden@byram-ms.us

A parcel of land located in the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 23, Township 4 North, Range 1 West, First Judicial District, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron pin found marking the NE Corner of the said NE $\frac{1}{4}$ of the NW $\frac{1}{4}$; thence South for 1,026.30 feet; thence West for 344.94 feet to an iron pin found on the western right of way line of Byram Parkway, said point also being the Point of Beginning; thence along said western right of way line along a curve to the left for 200.00 feet to an iron pin found on the northern right of way line of Terry Road, said curve having a radius of 382.54 feet, an included angle of 29 degrees 57 minutes 20 seconds and a chord of South 24 degrees 40 minutes 04 seconds East for 197.73 feet; thence South 53 degrees 59 minutes 43 seconds West along said northern right of way line for 176.92 feet to an iron pin found on the south line of the said NE $\frac{1}{4}$ of the NW $\frac{1}{4}$; thence North 89 degrees 48 minutes 12 seconds West along said south line for 358.53 feet to a witness pin set; thence continue North 89 degrees 48 minutes 12 seconds West along said south line for 75.00 feet to the centerline of Big Creek; thence North 21 degrees 34 minutes 11 seconds West along said centerline for 36.00 feet; thence North 63 degrees 53 minutes 05 seconds East for 20.00 feet to a witness pin set; thence continue North 63 degrees 53 minutes 05 seconds East for 545.05 feet back to the Point of Beginning. Said parcel contains 2.00 acres, more or less. Bearings in above description are based upon GPS Observation of Geodetic North.

EXHIBIT FOR:

REZONING OF CERTAIN PROPERTIES

BEING LOCATED IN THE S 1/2 OF THE SE 1/4 OF SECTION 14 &
THE NW 1/4 OF THE NE 1/4 OF SECTION 23, TOWNSHIP 4 NORTH,
RANGE 1 WEST, CITY OF BYRAM, FIRST JUDICIAL DISTRICT,
HINDS COUNTY, MISSISSIPPI.

City of Byram
DB-7246
PG-1915

Grace Presbyterian
Church
DB-5616
PG-1

Foshee
DB-3822
PG-197

THE POINT OF COMMENCEMENT:
IS A FOUND 1/2" REBAR MARKING THE NW
CORNER OF THE SW 1/4 OF THE SE 1/4 OF
SECTION 14, T4N-R1W, CITY OF BYRAM, FIRST
JUDICIAL DISTRICT, HINDS COUNTY, MISSISSIPPI.

POINT OF BEGINNING:
TRACT-A
IS A FOUND 1/2" REBAR

N 89°22'49" E
77.41'
N 00°00'11" W
200.00'

N 89°22'49" E
693.42'

N 89°51'32" E
220.83'

ChB=S 66°11'04" V
ChL=195.28'
A=196.55'
R=498.03'

Tract-A
+/-3.515 Acres
ChB=S 62°38'08" W
ChL=268.69'
A=271.72'
R=523.99'

S 89°21'01" W
574.37'

Byram Development Co., LLC
DB-5966
PG-127

City of Byram
DB-7130
PG-2499

POINT OF BEGINNING:
TRACT-B
IS A FOUND 1/2" REBAR

S 89°51'51" E
143.95'
S 00°29'54" E
170.00'

S 89°51'51" E
256.25'

N 90°00'00" W
366.15'

S 00°00'00" E
1600.43'

N 00°29'28" W
751.38'

Tract-B
+/-5.880 Acres
S 00°29'27" E
576.98'

S 89°30'31" W
400.00'

Reynolds
DB-7274
PG-3289

N 89°30'31" E
400.00'

N 90°00'00" W
359.86'

POINT OF BEGINNING:
TRACT-C
IS A FOUND 1/2" REBAR

N 00°29'28" W
686.20'

Tract-C
+/-10.388 Acres
S 00°29'29" E
693.90'

Byram Development Co., LLC
DB-5234
PG-236

Lee
DB-7267
PG-2713

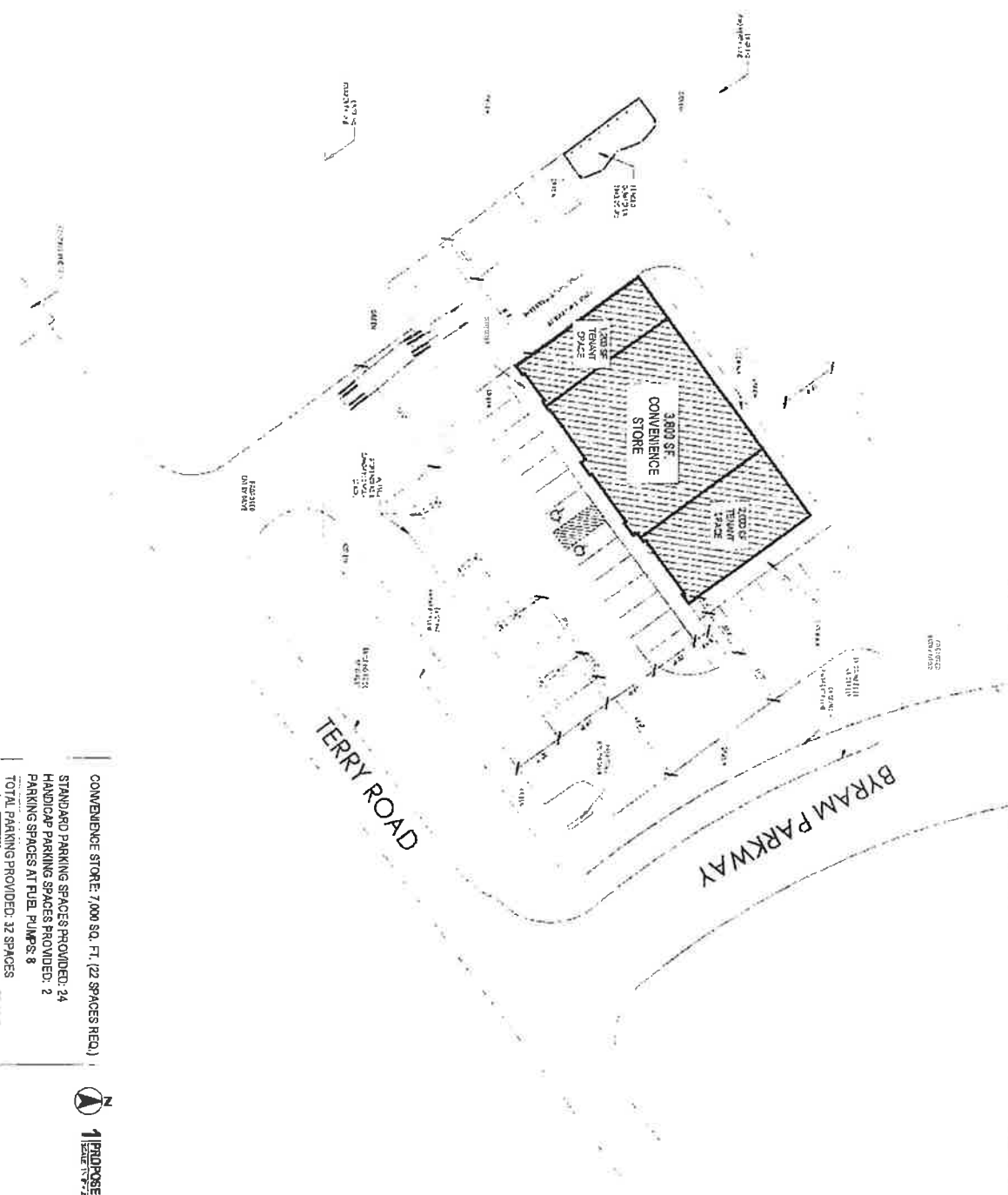
NOTE: THIS IS NOT A BOUNDARY
SURVEY. THIS IS ONLY AN EXHIBIT
TO ILLUSTRATE CERTAIN PROPERTIES
FOR THE PURPOSE OF REZONING.

LEGEND

- FOUND 1/2" REBAR
- ◆ FOUND 3/4" PIPE
- PROPOSED REZONING BOUNDARY
- - - APPROXIMATE ADJOINING LINES
- APPROXIMATE CREEK BANK

LINE	BEARING	DISTANCE
L1	S 54°21'31" W	179.47'
L2	S 90°20'36" W	252.47'

ChB=S 20°34'04" F



CONVENIENCE STORE: 7,000 SQ. FT. (22 SPACES REQ.)
 STANDARD PARKING SPACES PROVIDED: 24
 HANDICAP PARKING SPACES PROVIDED: 2
 PARKING SPACES AT FUEL PUMPS: 8
 TOTAL PARKING PROVIDED: 32 SPACES



REVISIONS

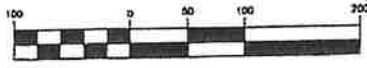
NO.	DATE	DESCRIPTION
1	04/10/2022	2203510

A0.1

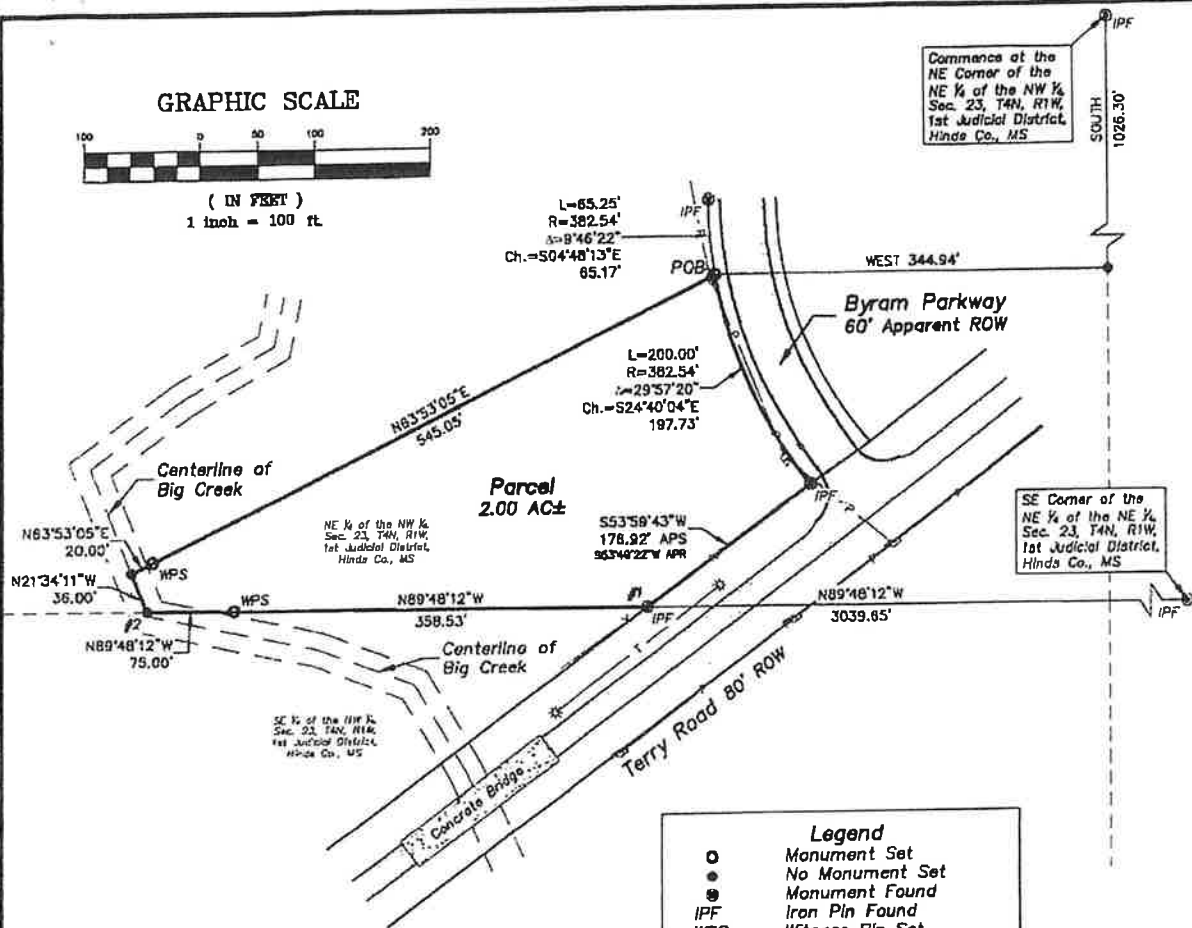
NEW CONVENIENCE STORE FOR
FOOD MART
 TERRY ROAD & BYRAM PARKWAY
 BYRAM, MISSISSIPPI 39272

ARCHITECTS PLUS
 C. JOSEPH MOORE, ARCHITECT, AIA, LEED AP
 1000 W. 10TH STREET, SUITE 100
 JACKSON, MISSISSIPPI 39201
 PHONE: 601.355.5400
 FAX: 601.355.5401
 WWW.ARCHITECTSPUS.COM

GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft



Reference Materials

- 1) Hinds County Tax Map
- 2) GLO Township Plat
- 3) Instructions per client
- 4) Deed Book 5234, Page 236
- 5) Deed Book 7274, Page 3289
- 6) Deed Book 7209, Page 5775

Notes

- 1) No record search of easements was conducted.
- 2) Survey performed without the benefit of a title opinion.
- 3) 1/2"X18" rebar with cap set at all property corners, unless noted otherwise.
- 4) Orientation is based upon GPS Observation (Geodetic North).
- 5) Record call from #1 to #2 is S89°28'09"W for 252.47 feet.

Legal Description

A parcel of land located in the NE 1/4 of the NW 1/4 of Section 23, Township 4 North, Range 1 West, First Judicial District, Hinds County, Mississippi and being more particularly described as follows:

Commence at an Iron pin found marking the NE Corner of the said NE 1/4 of the NW 1/4; thence South for 1,026.30 feet; thence West for 344.94 feet to an iron pin found on the western right of way line of Byram Parkway, said point also being the Point of Beginning; thence along said western right of way line along a curve to the left for 200.00 feet to an iron pin found on the northern right of way line of Terry Road, said curve having a radius of 382.54 feet, an included angle of 29 degrees 57 minutes 20 seconds and a chord of South 24 degrees 40 minutes 04 seconds East for 197.73 feet; thence South 53 degrees 59 minutes 43 seconds West along said northern right of way line for 176.92 feet to an iron pin found on the south line of the said NE 1/4 of the NW 1/4; thence North 89 degrees 48 minutes 12 seconds West along said south line for 358.53 feet to a witness pin set; thence continue North 89 degrees 48 minutes 12 seconds West along said south line for 75.00 feet to the centerline of Big Creek; thence North 21 degrees 34 minutes 11 seconds West along said centerline for 36.00 feet; thence North 63 degrees 53 minutes 05 seconds East for 20.00 feet to a witness pin set; thence continue North 63 degrees 53 minutes 05 seconds East for 545.05 feet back to the Point of Beginning. Said parcel contains 2.00 acres, more or less. Bearings in above description are based upon GPS Observation of Geodetic North.

LANDMARK SURVEYING, LLC

P.O. Box 680 • Magee, Mississippi 39557
Phone: (601) 840-1790 Fax: (601) 840-2797

SCALE: 1" = 100'

DATE OF SURVEY: 03/16/2023

CLASS OF SURVEY: C

SURVEY FOR:

Buddy Brock

NE 1/4 OF NW 1/4
SECTION 23, T 4 N, R 1 W,
FIRST JUDICIAL DISTRICT,
HINDS COUNTY, MISSISSIPPI

BEARINGS DETERMINED BY: GPS Observation

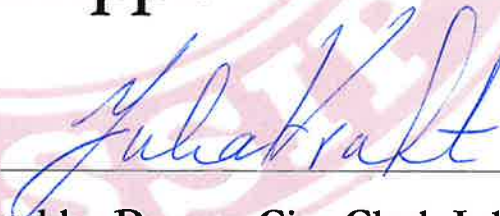
SURVEYED BY: CM

DRAWN BY: CS



NOTICE OF PUBLIC HEARING

Notice is hereby given to those parties in interest that there will be a Public Hearing at the Regular Meeting of the Mayor and Board of Aldermen on Thursday, July 10, 2025, 7:00 p.m. at City Hall, 5901 Terry Road, Byram, for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at property located at the intersection of Terry Road and Byram Parkway, Parcel No. 4851-380 in the City of Byram, Mississippi.



Posted by Deputy City Clerk Julia Kraft 6/20/25



City of Byram
DRC Meeting July 2, 2025, 11:00 a.m.
Public Works

Agenda:

1. Conditional Use for a Gas station/convenience store at the corner of Terry Rd. and Byram Parkway

Present:

Eric Munden, Building Official
Chief David Errington
Fire Chief Harry Horton
Fire Marshall Michael Sterling
Cheri Bridges, Administrative Assistant

1. Conditional Use for a Gas station/convenience store at the corner of Terry Rd. and Byram Parkway

The Conditional use was reviewed and the DRC recommends:

- Recommends an impact traffic study on increase of traffic.
- The DRC recommends 6am-10pm weekdays & 6am – 11pm weekends.
- FD recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment.
- PD recommends security lights and cameras with 30 days of proper storage.
- To disclose the future tenants in the remaining open spaces.

Approved: _____

Date: _____

7-2-25





Mississippi
GANNETT

PO Box 632030 Cincinnati, OH 45263-2030

AFFIDAVIT OF PUBLICATION

Julie Kraft
City Of Byram-Legals
PO Box 720222
Byram MS 39272-0222

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he/she is a Legal Advertising Representative of The Clarion-Ledger, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, to be issues of said newspapers editions date as follows:

06/22/2025

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

Sworn to and subscribed before on 06/22/2025

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$18.16

Tax Amount: \$0.00

Payment Cost: \$18.16

Order No: 11406284

of Copies:

Customer No: 1010689

1

PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

NICOLE JACOBS
Notary Public
State of Wisconsin

**NOTICE OF
PUBLIC HEARING**

Notice is hereby given to those parties in interest that there will be a Public Hearing at the Regular Meeting of the Mayor and Board of Aldermen on Thursday, July 10, 2025, 7:00 p.m. at City Hall, 5901 Terry Road, Byram, for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at property located at the intersection of Terry Road and Byram Parkway, Parcel No. 4851-380 in the City of Byram, Mississippi.
6/22/25 11406284

**ORDER APPROVING AND GRANTING A CONDITIONAL USE PERMIT
ALLOWING A GAS STATION/CONVENIENCE STORE ON PROPERTY LOCATED
AT THE INTERSECTION OF TERRY ROAD AND BYRAM PARKWAY,
BEING PARCEL NO. 4851-380, IN A DISTRICT ZONED C-3,
CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI**

THERE CAME ON for consideration by Applicant, Byram Parkway, LLC, the issue of whether a Conditional Use allowing a gas station/convenience store on the property described herein, which property is located in a district zoned C-3 in the City of Byram, Mississippi, should be permitted. The Mayor and Board of Aldermen hereby find as follows:

WHEREAS, Applicant now requests the governing authorities of City of Byram, Mississippi, to grant a Conditional Use as permitted by Section 5.600.15 for the property described herein, which property is located in a C-3 General Commercial District, under the City of Byram's Official Zoning Ordinance of May 23, 2019, to Applicant, allowing a gas station/convenience store in a district zoned C-3, on said property located at the intersection of Terry Road and Byram Parkway, being Parcel No. 4851-380, in the City of Byram, Hinds County, Mississippi; and

WHEREAS, the Applicant advises the City the real property is owned by Byram Development Co, LLC and Applicant is planning a gas station/convenience store on the subject property; and

WHEREAS, the Development Review Committee ("DRC") upon conclusion of its July 2, 2025, meeting, did make certain findings in its minutes, and did recommend in writing approval by the Board of Aldermen of the request for Conditional Use with the following conditions: 1) The DRC recommends an impact traffic study on increase of traffic; 2) The DRC recommends hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till

11:00 p.m. on weekends; 3) the Fire Department recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment; 4) the Police Department recommends security lights and cameras with 30 days of proper storage; and 5) Applicant to disclose the future tenants in the remaining open spaces; and

WHEREAS, the Mayor and Board of Aldermen scheduled a hearing on said Application for July 10, 2025, at 7:00 o'clock p.m. after review of the Application by the Development Review Committee of the City of Byram (“DRC”) – the Board was advised that the DRC at its July 2, 2025, meeting, had reviewed the Application and did make certain findings in its minutes, and did recommend approval in writing with the following conditions: 1) The DRC recommends an impact traffic study on increase of traffic; 2) The DRC recommends hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends; 3) the Fire Department recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment; 4) the Police Department recommends security lights and cameras with 30 days of proper storage; and 5) Applicant to disclose the future tenants in the remaining open spaces; and

WHEREAS, all notice requirements of the Zoning Ordinance of the City of Byram were accomplished – the City Clerk did cause notice of the July 10, 2025, hearing to be published in the Clarion-Ledger, a newspaper of general circulation in the City of Byram, Hinds County, Mississippi, in the manner and for the time required by law, and did post notice of same inside City Hall and upon the affected property in the manner and for the time required by law; and

WHEREAS, at the time, date and place specified in the City’s public notice, the Mayor and Board of Aldermen of the City of Byram, Mississippi, did conduct a full and complete public

hearing on the Application on July 10, 2025, and received comments and heard evidence presented by the Applicant; and

WHEREAS, the Mayor and Board of Aldermen are fully familiar with the request and the property and existing land uses within the City of Byram and in the area of the City where the property is located, and in acting on this Order, have duly considered the matters and facts within their personal knowledge as same affect the land uses requested in the Application;

BE IT HEREBY ORDERED by the Mayor and Board of Aldermen of the City of Byram, Mississippi, that the request of Applicant to grant a Conditional Use for the subject property located at the intersection of Terry Road and Byram Parkway, being Parcel No. 4851-380, in the City of Byram, Hinds County, Mississippi allowing a gas station/convenience store in a district zoned C-3 is hereby granted; such action is taken pursuant to the findings of fact set out as follows:

1. The Mayor and Board of Aldermen of the City of Byram, Mississippi, have the final authority with regard to all matters involving the Zoning Ordinance.
2. The written recommendation of the DRC is advisory in nature.
3. The Mayor and Board of Aldermen have knowledge of the area involved and are aware of the need for the Conditional Use.
4. The requested designation meets the definitions of a Conditional Use of the Zoning Ordinance. See definitions: “Service Station: Any premises that is primarily used for retail sale of gasoline and other petroleum products or automobile accessories and incidental services including facilities for lubricating, washing (either automatic or by hand) and cleaning, or otherwise servicing automobiles and light trucks. This term

shall not include premises where heavy vehicular repair activities such as engine overhauls, painting or body work are conducted.” See also: “Convenience Store: A store of not more than 3,000 square feet of retail sales area, not counting storage, which deals in grocery items of a convenience nature.”

5. The subject property described herein, below, is within a zoning district zoned C-3:

See attached published notice. Otherwise, located at the intersection of Terry Road and Byram Parkway, being Parcel No. 4851-380, City of Byram, Hinds County, Mississippi.

6. The Conditional Use will promote the general welfare of the City of Byram and will not adversely affect the public interest or adjacent property. Future projects within the designation area will remain subject to the Zoning Ordinance and approval of site plans or other matter will allow the City to continue to monitor the area.
7. The establishment of this Conditional Use is not detrimental to the public health, safety, or general welfare, and this Conditional Use is compatible with the existing and intended character of the surrounding zoning district.
8. The Mayor and Board of Aldermen find that all portions of Section 5.600.15 (A) - (F) of the Zoning Ordinance have also been complied with and that all requirements of Section 5.600.15 (A) - (F) of the Zoning Ordinances are satisfied based upon the presentation of the Applicant and all documents presented to the DRC and to the Mayor and Board of Aldermen.
9. The granting of this Conditional Use does not relieve the requested use from compliance with any applicable law, court order, covenants, or contracts.
10. The Conditional Use is granted with the following additional conditions:

- a. An impact traffic study on increase of traffic;
- b. Hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends;
- c. Adequate Fire Truck access, a Knox Box, installation of an emergency fuel shut off and commercial cooking equipment;
- d. Installation of security lights and cameras with 30 days of proper storage; and
- e. Applicant to disclose the future tenants in the remaining open spaces to be agreed upon by the City;

ORDERED, ADOPTED AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, at a regular meeting thereof held on the ____ day of July, 2025.

The foregoing Order, having been reduced to writing, Alderman _____ moved that said Order be adopted. Alderman _____ seconded. The vote was as follows:

Alderman Johnson (Ward 1) voted:	_____
Alderman Hosey (Ward 2) voted:	_____
Alderman Amos (Ward 3) voted:	_____
Alderman Mack (Ward 4) voted:	_____
Alderman Gibson (Ward 5) voted:	_____

Alderman Carson (Ward 6) voted: _____

Alderman Harris-Allen (At-large) voted: _____

Whereupon, the Mayor declared the Motion carried and the Order approved and adopted.

SO ORDERED, this the ____ day of July, 2025.

CITY OF BYRAM, MISSISSIPPI

BY: _____
RICHARD WHITE, MAYOR

ATTEST:

BY: _____
JULIA KRAFT, INTERIM CITY CLERK

[SEAL]

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI DENYING A CONDITIONAL USE PERMIT TO ALLOW A GAS STATION/CONVENIENCE STORE FOR PROPERTY LOCATED AT THE INTERSECTION OF TERRY ROAD AND BYRAM PARKWAY, BEING PARCEL NO. 4851-380, CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI

WHEREAS, Byram Parkway, LLC (the "Applicant"), did file an Application for a Conditional Use Permit to allow a gas station/convenience store on property described herein, which property is located in a C-3 General Commercial District Classification under the City of Byram Zoning Regulations Ordinance of May 23, 2019 (the "Application"); and

WHEREAS, the Mayor and Board of Aldermen referred the Application to the Development Review Committee ("DRC") of the City of Byram, which Committee took the matter under advisement; and

WHEREAS, the Development Review Committee ("DRC") upon conclusion of its July 2, 2025, meeting recommended in writing that the Board of Aldermen did make certain findings in its minutes, and did recommend approval with the following conditions: 1) The DRC recommends an impact traffic study on increase of traffic; 2) The DRC recommends hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends; 3) the Fire Department recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment; 4) the Police Department recommends security lights and cameras with 30 days of proper storage; and 5) Applicant to disclose the future tenants in the remaining open spaces; and,

WHEREAS, the Mayor and Board of Aldermen scheduled a hearing on said Application for July 10, 2025, at 7:00 o'clock p.m. after review of the Application by the Development Review Committee of the City of Byram ("DRC") – the Board was advised that the DRC at its

July 2, 2025, meeting, had reviewed the Application and did make certain findings in its minutes, and did recommend approval in writing subject to the following conditions: 1) The DRC recommends an impact traffic study on increase of traffic; 2) The DRC recommends hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends; 3) the Fire Department recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment; 4) the Police Department recommends security lights and cameras with 30 days of proper storage; and 5) Applicant to disclose the future tenants in the remaining open spaces; and

WHEREAS, all notice requirements of the Zoning Ordinance of the City of Byram were accomplished – the City Clerk did cause notice of the July 10, 2025, hearing to be published in the Clarion-Ledger, a newspaper of general circulation in the City of Byram, Hinds County, Mississippi, in the manner and for the time required by law, and did post notice of same inside City Hall, and upon the affected property in the manner and for the time required by law; and

WHEREAS, at the time, date and place specified in the City’s public notice, at its regular public meeting, the Mayor and Board of Aldermen of the City of Byram, Mississippi, did conduct a full and complete public hearing on the Application on July 10, 2025, and received comments and heard evidence presented by the Applicant; and

WHEREAS, the Mayor and Board of Aldermen are fully familiar with the request and the property and existing land uses within the City of Byram and in the area of the City where the property is located, and in acting on this Resolution, have duly considered the matters and facts within their personal knowledge as same affect the land uses requested in the Application; and

WHEREAS, at the conclusion of the discussion of the DRC's recommendation, the Mayor asked whether the Board of Aldermen desired to take any action regarding the Application and any recommendation of the DRC and after discussion thereof, Alderman _____ offered the following Resolution and moved that it be adopted, to-wit:

IT IS, THEREFORE, RESOLVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, as follows, to-wit;

SECTION 1. That the matters and facts stated in the preamble hereof are found, determined and adjudicated to be true and correct.

SECTION 2. That it is hereby found and determined that the conditions precedent to the granting of a Conditional Use Permit as required by Section 5.600.15 D and 5.600.15 of the City of Byram Zoning Regulations Ordinance of May 23, 2019, do not exist, and have not been satisfied by the Applicant regarding the granting of a Conditional Use Permit to allow a gas station/convenience store on the subject property.

SECTION 3. That the Application to grant a Conditional Use Permit pursuant to Section 5.600.15 D and 5.600.15 of the City of Byram Zoning Regulations Ordinance of May 23, 2019, on the following described property to allow a gas station/convenience store, be and same is hereby denied. The property referenced in the Application (the "property") is known as Parcel No. 4851-380, located at the intersection of Terry Road and Byram Parkway.

SO RESOLVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, at a regular meeting held on ____ day of _____ 2025.

The motion for adoption was seconded by Alderman _____, and the foregoing Resolution having been first reduced to writing, was submitted to the Board of Aldermen for

passage or rejection on roll call vote with the following results:

Alderman Johnson (Ward 1) voted: _____
Alderman Hosey (Ward 2) voted: _____
Alderman Amos (Ward 3) voted: _____
Alderman Mack (Ward 4) voted: _____
Alderman Gibson (Ward 5) voted: _____
Alderman Carson (Ward 6) voted: _____
Alderman Harris-Allen (At-large) voted: _____

Whereupon, the Mayor declared the Motion carried and the Order approved and adopted.

SO ORDERED, this the ____ day of July, 2025.

CITY OF BYRAM, MISSISSIPPI

BY: _____
RICHARD WHITE, MAYOR

ATTEST:

BY: _____
JULIA KRAFT, INTERIM CITY CLERK

[SEAL]

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 5.c

FOR: Approval of a proposal from McMaster & Associates to perform an inspection required by MDEQ of the Lake Dockery Dam

INTRODUCED BY: Ron McMaster, Jr., McMaster & Associates

ATTACHMENTS:

File Name

[25.07.10 Lake Dockery Dam \(MS01790\) Formal Inspection Proposal.pdf](#)



July 10, 2025

The City of Byram
5901 Terry Road
Byram, MS 39272

Re: Proposal for Formal Inspection
Lake Dockery Dam (MS01790)
Byram, Mississippi

Attn: Mayor Richard White

This is an Agreement between **The City of Byram** (Owner) and **McMaster and Associates, Inc.** (Engineer). Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as **Lake Dockery Dam (MS01790) Formal Inspection** (Project). Engineer's services under this Agreement (Services) are generally identified as **Formal Inspection**.

Owner and Engineer further agree as follows:

ARTICLE 1—ENGINEER'S SERVICES

1.01 Study and Report Services of Engineer

- A. Engineer's services under this Agreement are generally identified as **Lake Dockery Dam (MS01790) Formal Inspection** ("Study and Report Services").
- B. Engineer shall perform or furnish the Study and Report Services set forth in this Agreement, expressly including the Basic Services described in Exhibit 2, Scope of Engineer's Study and Report Services, and any duly authorized Additional Services described in Exhibit 2.

ARTICLE 2—OWNER'S RESPONSIBILITIES

2.01 Owner shall:

- A. Provide Engineer with all criteria and full information as to Owner's requirements for the Study and Report Services, including but not limited to design objectives and constraints; space, capacity and performance requirements; flexibility and expandability goals; security issues; any anticipated funding sources; and budgetary limitations.
- B. Furnish to Engineer all existing studies, reports, and other available information pertinent to the Engineer's performance of the Study and Report Services, including reports and data relative to previous investigations, designs, construction, or existing facilities at or adjacent to any Site under consideration.
- C. Following Engineer's assessment of initially-available Project data and information, and receipt of Engineer's advice regarding the need (if any) for additional Project-related data and information, either (1) authorize Engineer to undertake Additional Services necessary to obtain such additional Project-related data and information, or (2) obtain,

furnish, or otherwise make available (if necessary through title searches, or retention of specialists or consultants) such additional Project-related data and information. Such additional data and information would generally include the following:

1. Property descriptions.
 2. Zoning, deed, and other land use restrictions.
 3. Utility information, reports, and mapping.
 4. Property, boundary, easement, right-of-way, topographic, and other special surveys or data, including establishing relevant reference points.
 5. Explorations and tests of subsurface conditions at or adjacent to a Site; geotechnical reports and investigations; drawings of physical conditions relating to existing surface or subsurface structures at a Site; hydrographic surveys, laboratory tests and inspections of samples, materials, and equipment; with appropriate professional interpretation of such information or data.
 6. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Project, the Site(s), and adjacent areas.
 7. Data or consultations as required for the Project but not otherwise identified in this Agreement.
- D. Advise Engineer of the identity and scope of services of any independent consultants and contractors retained by Owner to perform or furnish services pertinent to the Study and Report Services.
- E. Arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under the Agreement.
- F. Inform Engineer in writing of any specific requirements of safety or security programs that are applicable to Engineer, as a visitor to any Site under study.
- G. Examine all Documents submitted by Engineer (and obtain the advice of an attorney, risk manager, financial advisor, insurance counselor, or other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining to such Document submittals.
- H. Inform Engineer regarding any need for assistance in evaluating the possible use of Project Strategies, Technologies, and Techniques, as defined in Exhibit 2.
- I. Furnish (if necessary, by retaining qualified specialists or consultants) accounting services; bond and financial advisory services; independent cost estimating; and insurance, risk management, and legal services, as required in support of Engineer's performance of its Study and Report Services.
- 2.02 Owner shall be responsible for all requirements and instructions that it furnished to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Owner to Engineer pursuant to this Agreement. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items. Owner agrees to defend, indemnify, and hold harmless Engineer for any actual or threatened claims, causes of

action, liability, or damages arising out of or related to any failures of Owner under this Article 2.

- 2.03 Owner shall give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of:
- A. any development that affects the scope or time of performance of Engineer's services;
 - B. the presence of any Constituent of Concern at any Site; or
 - C. any relevant, material defect or nonconformance in Engineer's services or Owner's

ARTICLE 3—ENGINEER'S COMPENSATION

3.01 Invoices and Payments

- A. Invoices—Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. Engineer shall also comply with the progress reporting and special invoicing requirements (if any) in Exhibit 2.
- B. Payment—As compensation for Engineer providing or furnishing Study and Report Services, Owner shall pay Engineer as set forth in this Paragraph 3.01, Invoices and Payments. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.
- C. Failure to Pay—If Owner fails to make any payment due Engineer for Study and Report Services or expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; (2) in addition Engineer may, after giving 7 days' written notice to Owner, suspend the Study and Report Services under this Agreement until Engineer has been paid in full all amounts due for such services, expenses, and other related charges, and in such case Owner waives any and all claims against Engineer for any such suspension; and (3) if any payment due Engineer remains unpaid after 90 days, Engineer may terminate the Agreement for cause pursuant to Paragraph 4.01.B.
- D. Reimbursable Expenses—If so entitled, and unless expressly specified otherwise, the amounts payable to Engineer for reimbursement of expenses will be the Project-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external expenses allocable to the Project, including Engineer's subcontractor and subconsultant charges, with the external expenses multiplied by a factor of 1.10.
- E. Basis of Payment
 - 1. Lump Sum. See Exhibit 2 for scope of services and fees.
 - a. In addition to the Lump Sum amount, reimbursement Reimbursable Expenses.
- F. Additional Services: "Additional Services" are that services provided by Engineer that go beyond the Services expressly set forth in Exhibit 2. For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by Engineer's employees, times standard hourly rates for each applicable billing class; plus, reimbursement of expenses incurred in connection with

providing the Additional Services. Engineer's standard hourly rates are attached as Exhibit 1.

ARTICLE 4—TERMINATION

4.01 Termination for Cause

- A. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.
 - 1. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 4.01.A if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.
- B. In addition to its termination rights in Paragraph 4.01.A, Engineer may terminate this Agreement for cause upon 7 days' written notice (a) if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional, (b) if Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, (c) if payment due Engineer remains unpaid for 90 days, as set forth in Paragraph 3.01.C, or (d) as the result of the presence at the Site of undisclosed Constituents of Concern as set forth in Paragraph 5.06.A.
 - 1. Engineer will have no liability to Owner on account of any termination by Engineer for cause.

4.02 Termination for Convenience—Owner may terminate this Agreement for convenience, effective upon Engineer's receipt of notice from Owner.

4.03 Payments Upon Termination

- A. In the event of any termination under this Article 4, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement, and to reimbursement of expenses incurred through the effective date of termination. Upon making such payment, Owner will have the limited right to the use of all deliverable Documents, whether completed or under preparation, subject to the provisions of Paragraph 5.04, at Owner's sole risk.
- B. If Owner has terminated the Agreement for cause and disputes Engineer's entitlement to compensation for services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the deliverable documents will be resolved in accordance with the dispute resolution provisions of this Agreement or as otherwise agreed in writing.
- C. If Owner has terminated the Agreement for convenience, or if Engineer has terminated the Agreement for cause, then Engineer will be entitled, in addition to the payments identified above, to invoice Owner and receive payment for (i) a reasonable amount for

services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's subcontractors or subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Paragraph 3.01.F, and (ii) Engineer's anticipated profit for the remaining Services under this Agreement.

ARTICLE 5—GENERAL CONSIDERATIONS

5.01 Standard of Care

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality for a project of similar size, scope, and complexity. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

5.02 Construction Costs; Project Costs

- A. Engineer's opinions (if any) of probable construction costs are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because of the limited and preliminary nature (1) of the Study and Report Services and (2) of any capital improvements described in any delivered Document, and because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from opinions of probable construction costs prepared by Engineer. If Owner requires greater assurance as to probable construction costs, then Owner agrees to obtain an independent cost estimate.
- B. The services, if any, of Engineer with respect to Total Project Costs will be limited to assisting the Owner in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

5.03 Constructors' Work

- A. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at any Site, nor for any failure of a Constructor to comply with laws and regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.

5.04 Documents

- A. All Documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such Documents, whether or not the Project is completed.
- B. Owner may make and retain copies of Documents solely for Owner's information and reference in connection with the specific subject matter of the Documents, subject to receipt by Engineer of full payment for all services relating to preparation of the Documents, and subject to the following limitations:
 - 1. Owner acknowledges that such Documents are not intended or represented to be suitable for use by Owner unless completed by Engineer;
 - 2. If Engineer has completed a Report under this Agreement, and received full payment for such Report, then Owner may furnish copies of the completed Report to Owner's consultants and design professionals for their reference in proceeding with design or similar services, provided that Owner informs such consultants and design professionals of Engineer's ownership interests in the Report, and includes with the Report all Engineer's written statements regarding the purpose, scope, use, and limitations of the Report;
 - 3. Owner acknowledges that the Documents are not design or construction documents;
 - 4. No Document shall be altered, modified, or reused by Owner or any third party for any purpose except with Engineer's express written consent;
 - 5. Any use, reuse, alteration, or modification of the Documents, except as authorized in this Agreement or by Engineer's written consent, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, subcontractors, and subconsultants;
 - 6. Owner shall defend, indemnify, and hold harmless Engineer and its officers, directors, members, partners, agents, employees, subcontractors, and subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any unauthorized use, reuse, alteration, or modification of the Documents; and
 - 7. Nothing in this paragraph shall create any rights in third parties.
- C. Owner and Engineer agree to transmit, and accept, the Documents and all other Project-related correspondence, text, data, drawings, documents, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.

5.05 Waiver of Damages

- A. To the fullest extent permitted by law, Owner and Engineer waive against each other, and the other's officers, directors, members, partners, agents, employees, subcontractors, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.
- B. Limitation of Liability. Owner and Engineer agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation

received by Engineer, whichever is greater; provided, however, that in no event will Engineer's liability exceed available insurance coverage.

- C. Owner further agrees to relieve and hold harmless Engineer from any liability for minor errors and omissions that increase the project budget by no more than five percent (5%).

5.06 General Provisions

- A. **Constituents of Concern**—The parties acknowledge that Engineer's Study and Report Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of the Study and Report Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Study and Report Services.
- B. **Dispute Resolution**—Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute will be mediated by a mediator mutually approved by Owner and Engineer. The mediation will occur within 60 days following the 30-day good-faith negotiation period, unless otherwise agreed by the parties. If mediation is unsuccessful, then the parties may exercise their rights at law. Any legal proceeding related to or involving this Agreement shall be brought in a state or federal court with competent jurisdiction in Madison County, Mississippi.
- C. **Governing Law**—This Agreement is to be governed by the laws of the state of Mississippi without regard to conflict of laws principles.
- D. **Exclusions from Services**—Engineer's Study and Report Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; (4) providing legal advice or representation, (5) serving as a Construction Manager, or (6) providing any other professional services not expressly identifies in the Study and Report Services being provided under this Agreement.
- E. **Insurance**—Engineer will maintain insurance coverage for Workers' Compensation (if required by state law), General Liability, Professional Liability, and Automobile Liability in amounts typically carried by Engineer in its usual course of business. Engineer will provide certificates of insurance to Owner upon request.
- F. **Successors and Assigns**
 - 1. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 5.06.F.2 the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors,

administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

2. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- G. Beneficiaries—Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

ARTICLE 6—DEFINITIONS

6.01 Definitions Used in this Agreement

- A. Constructor—Any person or entity (not including the Engineer, its employees, agents, representatives, subcontractors, or subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. Constituent of Concern—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to laws and regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
- C. Documents—All documents expressly identified as deliverables in this Agreement, whether in printed or electronic form, required by this Agreement to be provided or furnished by Engineer to Owner. Such specifically required deliverables may include, by way of example, data, studies, models, and reports (including the Report referred to in Exhibit 2).
- D. Site—One or more lands or areas that Engineer studies as the location or possible location of the Project.
- E. Total Project Costs—The total cost of planning, studying, designing, constructing, testing, commissioning, and start-up of the Project, including construction costs and all other Project labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties and private utilities (including relocation if not part of construction costs), Owner's costs for legal, accounting, insurance counseling, and

auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner.

- F. Underground Facilities—All active or not-in-service underground lines, pipelines, conduits, ducts, encasements, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or systems at a Site, including but not limited to those facilities or systems that produce, transmit, distribute, or convey telephone or other communications, cable television, fiber optic transmissions, power, electricity, light, heat, gases, oil, crude oil products, liquid petroleum products, water, steam, waste, wastewater, storm water, other liquids or chemicals, or traffic or other control systems. An abandoned facility or system is not an Underground Facility.

ARTICLE 7—AGREEMENT, EXHIBITS, ATTACHMENTS

7.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7.02 Attachments:

- A. Exhibit 1, Engineer's Standard Hourly Rates
- B. Exhibit 2, Scope of Engineer's Study and Report Services

1. This Agreement's Effective Date is **July 10, 2025**.

Owner:

(name of organization)

By:

(authorized individual's signature)

Date:

(date signed)

Name:

(typed or printed)

Title:

(typed or printed)

Address for giving notices:

Designated Representative:

Name:

(typed or printed)

Title:

(typed or printed)

Address:

Phone:

Email:

Engineer:

McMaster & Associates, Inc

By:



Date:

July 10, 2025

Name:

Ron McMaster, P.E., P.S.

Title:

Principal

Address for giving notices:

McMaster & Associates, Inc.

212 Waterford Square, Suite 300

Madison, MS 39110

Designated Representative:

Name:

Lanie McGuire, E.I., CFM

Title:

Water Resources Engineer

Address:

McMaster & Associates, Inc.

212 Waterford Square, Suite 300

Madison, MS 39110

Phone:

(601) 605-1090, ext. 105

Email:

lanie@mcmastereng.com

McMaster & Associates, Inc.
2025 Hourly Rates for Services

CATERGORY	BASE RATE	OVERTIME RATE
PROFESSIONAL SERVICES		
Principal	\$275.00	
Senior Professional Engineer	\$185.00	
Professional Engineer	\$160.00	
Registered Landscape Architect	\$150.00	
Engineering Intern	\$135.00	
Professional Surveyor	\$175.00	
Surveying Intern	\$100.00	
OFFICE SERVICES		
Senior Technician III	\$100.00	
Senior Technician II	\$90.00	
Senior Technician I	\$80.00	
Engineering Technician III	\$155.00	
Engineering Technician II	\$110.00	
Engineering Technician I	\$100.00	
Administrative Assistant	\$85.00	
FIELD SURVEYING SERVICES		
Two-Man Survey Crew	\$165.00	\$185.00
Three-Man Survey Crew	\$240.00	\$270.00
Four-Man Survey Crew	\$315.00	\$355.00
Subsurface Utility Locating Crew	\$180.00	\$203.00
Drone	\$280.00	
INSPECTION SERVICES		
Construction Manager	\$165.00	\$190.00
Senior Construction Inspector III	\$100.00	\$115.00
Senior Construction Inspector II	\$90.00	\$104.00
Senior Construction Inspector I	\$70.00	\$81.00
Bridge Inspection Project Manager	\$160.00	\$184.00
Bridge Inspection Team Leader	\$130.00	\$150.00
Bridge Inspection Senior Inspector	\$100.00	\$115.00
Bridge Inspection Junior Inspector	\$70.00	\$81.00
DIRECT EXPENSE		
Mileage	\$0.70/Mile	
Stakes	\$1.25/Each	
Hubs	\$0.60/Each	
Metal T-Posts	\$6.00/Each	
Flags	\$0.15/Each	
Roll Flagging	\$2.50/Roll	
Paint per Can	\$8.00/Each	
Plotting	\$2.00/Sq. Ft.	
Printing	\$0.30/Each	
Supplies & Misc. Expense	Cost Plus 10%	

EXHIBIT 2, SCOPE OF ENGINEER'S STUDY AND REPORT SERVICES

Detailed Scope of Engineer's Services

Engineer agrees to perform the following "Services" for the Project (check all that apply).

A. ☒ Formal Inspection

As part of the Formal Inspection, Engineer agrees to provide the following Services:

1. Perform a formal dam inspection of the dam in accordance with the Mississippi Department of Environmental Quality standards and guidelines, including:
 - a. Photographing all pertinent features of the dam.
 - b. Photographing all deficiencies of the dam.
2. Perform a planimetric and topographic survey of the dam to record existing elevations of the dam and spillway(s). Record the location of deficiencies that were identified during the inspection.
3. Perform an evaluation of the existing hydraulic and hydrologic (H&H) analysis to assure accuracy with MDEQ requirements. Should a new H&H study be necessary, work will be performed on an hourly basis using the attached hourly Rate Sheet shown in Exhibit 1.
 - a. Our office will review an H&H performed by an outside entity. However, if the analysis was completed using SITES or DAMS2 software, we will require a new analysis using current best practices.
4. Perform an evaluation of the existing Emergency Action Plan to assure accuracy with current standards.
5. Complete the Formal Inspection Report and submit it to MDEQ – Department of Dam Safety.
6. Minimum Staff Requirements: 1 Professional Engineer, 1 Inspector, 1 Professional Surveyor, 1-2 Man Survey Crew, 1 Survey Technician.
7. Should MDEQ require a Maintenance Plan following the review of the inspection report, work will be performed on an hourly basis using the attached hourly Rate Sheet shown in Exhibit 1.
8. Advise the Owner as to the necessity of his/her obtaining further additional services and if authorized, provide, or assist in procuring such services.

It is imperative that the grass on the dam and surrounding area be mowed no more than 2 weeks prior to our inspection. Failure to have the grass mowed will result in an additional charge for our time on an hourly basis using the attached hourly Rate Sheet shown in Exhibit 1.

B. ☐ Owner's Inspection

As part of the Owner's Inspection, Engineer agrees to provide the following Services:

1. Perform an owner's dam inspection of the dam in accordance with the Mississippi Department of Environmental Quality standards and guidelines, including:
 - a. Photographing all pertinent features of the dam.
 - b. Photographing all deficiencies of the dam.
2. Complete the Owner's Inspection Report and submit to MDEQ – Department of Dam Safety
3. Minimum Staff Requirements: 2 Inspectors
4. Should MDEQ require a Maintenance Plan following the review of the inspection report, work will be performed on an hourly basis using the attached hourly Rate Sheet shown in Exhibit 1.
5. Advise the Owner as to the necessity of his/her obtaining further additional services and if authorized, provide, or assist in procuring such services.

It is imperative that the grass on the dam and surrounding area be mowed no more than 2 weeks prior to our inspection. Failure to have the grass mowed will result in an additional charge for our time on an hourly basis using the attached hourly Rate Sheet shown in Exhibit 1.

C. ☐ Maintenance Inspection

As part of the Maintenance Inspection, Engineer agrees to provide the following Services:

1. Assess the deficiency noted by the dam owner, including:
 - a. Photographing the deficiency.
 - b. Locating the deficiency on Satellite map.
2. Perform a planimetric and topographic survey of the dam to record existing elevations of the dam and spillway(s) as needed.
3. Maintenance Plan for the deficiency submitted to MDEQ Dam Safety.
 - a. Permit application will be filed with MDEQ Dam Safety as necessary.
4. Minimum Staff Requirements: 1 Professional Engineer, 1 Inspector, 1 Professional Surveyor (as needed) 1-2 Man Survey Crew (as needed), 1 Survey Technician (as needed).
5. Advise the Owner as to the necessity of his/her obtaining further additional services and if authorized, provide, or assist in procuring such services.

It is imperative that the grass on the dam and surrounding area be mowed no more than 2 weeks prior to our inspection. Failure to have the grass mowed will result in an additional charge for our time on an hourly basis using the attached hourly Rate Sheet shown in Exhibit 1.

D. ☐ Emergency Action Plan (EAP)

As part of the Emergency Action Plan, Engineer agrees to provide the following Services:

1. Prepare a 2D Dam Breach Analysis using current best practices.
2. Perform a planimetric and topographic survey of the dam to record existing elevations of the dam and spillway(s) as needed.
3. Perform a survey to obtain finished floor elevations of impacted structure(s) as needed.
4. Prepare Emergency Action Plan per the MDEQ Dam Safety EAP Template.

Note: Dam Owner will be responsible for obtaining the signatures from the "List of EAP Holders" page after MDEQ Dam Safety approves the document.

5. Submit Emergency Action Plan to MDEQ Dam Safety for review. Respond to any comments provided by MDEQ Dam Safety and resubmit the final EAP for approval.
6. Minimum Staff Requirements: 1 Professional Engineer, 1 Professional Surveyor (as needed) 1-2 Man Survey Crew (as needed), 1 Survey Technician (as needed).
7. Advise the Owner as to the necessity of his/her obtaining further additional services and if authorized, provide, or assist in procuring such services.

E. ☐ Hydrology and Hydraulic Analysis (H&H)

As part of the Hydrology and Hydraulic Analysis, Engineer agrees to provide the following Services:

1. Prepare a Hydrology and Hydraulic Analysis using current best practices.
2. Perform a planimetric and topographic survey of the dam to record existing elevations of the dam and spillway(s) as needed.
3. Prepare an Engineer Report and submit to MDEQ Dam Safety for review. Respond to any comments provided by MDEQ Dam Safety and resubmit for final review.
4. Minimum Staff Requirements: 1 Professional Engineer, 1 Professional Surveyor (as needed), 1-2 Man Survey Crew (as needed), 1 Survey Technician (as needed).
5. Advise the Owner as to the necessity of his/her obtaining further additional services and if authorized, provide, or assist in procuring such services.

F. ☐ Preliminary Flood Study

As part of the Preliminary Flood Study, Engineer agrees to provide the following Services:

1. Obtain existing flood model of the impacted area through FEMA.
 - a. The fee for the flood model is included in the proposal estimate.
2. Perform a planimetric and topographic survey of the project site to record existing elevations of the roadway(s), culvert(s), building(s) as needed.
3. Prepare an Elevation Certificate in accordance with FEMA guidelines as needed.
4. Evaluate the likelihood of the project qualifying for either a Conditional Letter of Map Revision (CLOMR), Letter of Map Revision (LOMR), or Letter of Map Amendment (LOMA).
5. Prepare an Engineer Report and submit it to the client for review.
6. Minimum Staff Requirements: 1 Professional Engineer, 1 Professional Surveyor (as needed), 1-2 Man Survey Crew (as needed), 1 Survey Technician (as needed).
7. Advise the Owner as to the necessity of his/her obtaining further additional services and if authorized, provide, or assist in procuring such services.

G. ☐ Flood Study

As part of the Flood Study, Engineer agrees to provide the following Services:

8. Prepare a Flood Mapping model using current best practices.
 - a. Our office will build on the existing model from FEMA as needed.
9. Perform a planimetric and topographic survey of the project site to record existing elevations of the roadway(s), culvert(s), building(s) as needed.
10. Prepare an Engineer Report and submit it to FEMA Floodplain Manager for review. Respond to any comments provided by FEMA Floodplain Manager and resubmit for final review.
11. Prepare either a Conditional Letter of Map Revision (CLOMR), Letter of Map Revision (LOMR), or Letter of Map Amendment (LOMA) application and submit to FEMA Floodplain Manager. Respond to any comments provided by FEMA Floodplain Manager and resubmit for final review.
12. Minimum Staff Requirements: 1 Professional Engineer, 1 Professional Surveyor (as needed), 1-2 Man Survey Crew (as needed), 1 Survey Technician (as needed).
13. Advise the Owner as to the necessity of his/her obtaining further additional services and if authorized, provide, or assist in procuring such services.

Compensation

A. ☒ **Formal Inspection**

1. Lump Sum. Owner shall pay Engineer for Basic Services as follows:
 - a. A Lump Sum amount of **\$4,600.00**.
 - b. In addition to the Lump Sum amount, reimbursement of Reimbursable Expenses.
 - c. The portion of the compensation amount billed monthly for Engineer's Basic Services will be based upon Engineer's estimate of the percentage of the total Basic Services actually completed during the billing period.

B. ☐ **Owner's Inspection**

1. Lump Sum. Owner shall pay Engineer for Basic Services as follows:
 - a. A Lump Sum amount of **\$1,350.00**.
 - b. In addition to the Lump Sum amount, reimbursement of Reimbursable Expenses.
 - c. The portion of the compensation amount billed monthly for Engineer's Basic Services will be based upon Engineer's estimate of the percentage of the total Basic Services actually completed during the billing period.

C. ☐ **Maintenance Inspection**

1. Lump Sum. Owner shall pay Engineer for Basic Services as follows:
 - a. A Lump Sum amount of **[\$amount]**.
 - b. In addition to the Lump Sum amount, reimbursement of Reimbursable Expenses.
 - c. The portion of the compensation amount billed monthly for Engineer's Basic Services will be based upon Engineer's estimate of the percentage of the total Basic Services actually completed during the billing period.

D. ☐ **Emergency Action Plan**

1. Lump Sum. Owner shall pay Engineer for Basic Services as follows:
 - a. A Lump Sum amount of **[\$amount]**.
 - b. In addition to the Lump Sum amount, reimbursement of Reimbursable Expenses.
 - c. The portion of the compensation amount billed monthly for Engineer's Basic Services will be based upon Engineer's estimate of the percentage of the total Basic Services actually completed during the billing period.

E. ☐ Hydrology and Hydraulic Analysis

1. Lump Sum. Owner shall pay Engineer for Basic Services as follows:
 - a. A Lump Sum amount of **[\$[amount]]**.
 - b. In addition to the Lump Sum amount, reimbursement of Reimbursable Expenses.
 - c. The portion of the compensation amount billed monthly for Engineer's Basic Services will be based upon Engineer's estimate of the percentage of the total Basic Services actually completed during the billing period.

F. ☐ Preliminary Flood Study

1. Time and Expense. Owner shall pay Engineer for Basic Services as follows:
 - a. Time and Expense.
 - b. In addition to the Time and Expense amount, reimbursement of Reimbursable Expenses.
 - c. The portion of the compensation amount billed monthly for Engineer's Basic Services will be based upon Engineer's estimate of the percentage of the total Basic Services actually completed during the billing period.

G. ☐ Flood Study

1. Time and Expense not to exceed an amount. Owner shall pay Engineer for Basic Services as follows:
 - a. Time and Expense not to exceed the amount of **[\$[amount]]**.
 - b. In addition to the Time and Expense amount, reimbursement of Reimbursable Expenses.
 - c. The portion of the compensation amount billed monthly for Engineer's Basic Services will be based upon Engineer's estimate of the percentage of the total Basic Services actually completed during the billing period.

H. ☐ Additional Services

1. "Additional Services" are those services provided by Engineer that go beyond the Services expressly set forth in this Agreement. For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged by Engineer's employees in providing the Additional Services, times standard hourly rates for each applicable billing class; plus, reimbursement of expenses incurred in connection with providing the Additional Services. Engineer's standard hourly rates are attached as Exhibit 1.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.a

FOR: Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held June 26, 2025

INTRODUCED BY: Interim City Clerk Julia Kraft

ATTACHMENTS:

File Name
[2025 6.26.pdf](#)

CITY OF BYRAM
MINUTES OF THE REGULAR MEETING OF THE
MAYOR AND BOARD OF ALDERMEN
THURSDAY, JUNE 26, 2025, 6:30 PM
City Hall: 5901 Terry Road, Byram, MS

1. Welcome and Call to Order

Mayor White called the meeting to order at 6:34 p.m.

2. Invocation

The Invocation was given by Chris Carson

3. Pledge of Allegiance

4. Roll Call

Present: Richard White, Mayor

Erma Johnson, Alderman, Ward I

Diandra Hosey Sanders, Alderman, Ward II

Robert Amos, Alderman, Ward III

Teresa Mack, Alderman, Ward IV, joined at 6:51 p.m.

Roschelle Gibson, Alderman, Ward V

Roshunda Harris-Allen, Alderman At Large

Angela Richburg, City Clerk

Attorney John Scanlon

Absent: David Moore, Alderman, Ward VI

5. Presented Items

- (a) Approval to amend the agenda to include under Presented Items a Resolution honoring the life and legacy of Kianna O. Jackson, and to move the selection of MML Voting Delegates to the July 10th agenda - City Clerk Angela Richburg**

Motion to Amend the agenda

Moved by Alderman Johnson

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

- (b) Presentation of Certificate of Achievement to the Terry High School Track & Field Team, congratulating them on their achievement as State Champions**

No Board Action taken

- (c) Presentation of Certificates of Achievement to the medal winners of the Soccer Mississippi State Games:**

Byram Fireflies U10: Gold

Byram Lady Dolphins U8: Gold

Byram Lady Vipers U14: Silver

Byram Vipers U10: Bronze

No Board action taken

- (d) **Presentation of Proclamation in recognition of the retirement of Human Resources Officer Ledireada Kent**
- (e) **Presentation of Proclamation in recognition of the retirement of Public Works Director Bill Miley**
- (f) **Presentation of Proclamation in recognition of City Clerk Angela Richburg's years of service to the City of Byram**
- (g) **Approval of a Resolution Honoring the Life and Legacy of Kianna O. Jackson - Alderman Teresa Mack**
Approval of Proclamations for Ledireada Kent, Bill Miley and Angela Richburg, and approval of a Resolution honoring the Life and Legacy of Kianna O. Jackson
Moved by Alderman Gibson
Seconded by Alderman Harris-Allen
Motion Passed
Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen
- (h) **Address by Alderman David Moore**
Alderman Moore was not present

6. Approval of Consent Agenda Items

Motion to approve Consent Agenda

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

- (a) **Approval of minutes of the Regular Work Session of the Mayor and Board of Aldermen held June 9, 2025**
- (b) **Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held June 12, 2025**
- (c) **Approval of payment in the amount of \$40.00 to the State Fire Academy for registration fees of \$20.00 each for Laziah Dillon and Jaylon Nichols to take the MSTAT entrance exam on July 9 at the State Fire Academy in Pearl, MS (001-260-611)**
- (d) **Approval of payment in the amount of \$15,000.00 to McMaster & Associates, Inc. for the preliminary engineering report and facility plan for the Delta Regional Sewer Plan (400-700-602)**
- (e) **Approval of payment in the amount of \$2,900.00 to Guest Consultants for design services for the East Siwell Road Sewer Project (400-700-602)**

7. Discussion and Action

- (a) **Approval of Claims Docket in the amount of \$846,328.28 from 6/4/25 to 6/18/25**

Motion to approve Claims Docket

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

- (b) **Discussion of Budget Amendments - City Clerk Angela Richburg**

Motion to approve Budget Amendments

Moved by Alderman Johnson

Seconded by Alderman Amos

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

- (c) **Approval to hire a part-time Police Dispatcher at \$18.00 per hour contingent upon successful completion of the hiring process**

Motion to hire Jasmine Denise Bridgers as a part-time Police Dispatcher at \$18.00 per hour, contingent upon successful completion of the hiring process

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

- (d) **Approval to hire a part-time Police Dispatcher at \$18.00 per hour contingent upon successful completion of the hiring process**

Motion to hire Lisa M. Starkey as a part-time Police Dispatcher at \$18.00 per hour, contingent upon successful completion of the hiring process

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

- (e) **Approval of a Special Event Application for a Youth and Public Safety Day to be held at City Hall on Saturday, July 26th - Alderman Teresa Mack**

Motion to approve Special Event Application

Moved by Alderman Gibson

Seconded by Alderman Johnson

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

- (f) **Approval for Aldermen Johnson, Mack, Gibson, Carson and Harris-Allen to attend the Mississippi Black Caucus Policy Conference in Tunica, MS on August 7-10, 2025 with \$550.00 registration fees and \$1,105.00 each estimated travel expense (001-100-610/611)**

Motion to approve travel

Moved by Alderman Mack

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

Motion to move July's Food Truck Friday from July 4th to July 11th

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

(g) Closed Session to see if Executive Session is necessary to discuss a matter of potential litigation

Motion to go into Closed Session

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

Motion to go into Executive Session to discuss a matter of potential litigation

Moved by Alderman Johnson

Seconded by Alderman Mack

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

Motion to set just compensation in the amount of \$1,850.00 for the Martom Properties Easement

Moved by Alderman Hosey

Seconded by Alderman Johnson

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

Motion to exit Executive Session and re-enter Open Session

Moved by Alderman Hosey

Seconded by Alderman Johnson

Motion Passed

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

8. Announcements

(a) Friday, July 4th, all City Administrative Offices will be closed in observance of Independence Day

(b) Monday, July 7th - Regular Work Session of the Mayor and Board of Aldermen, 6:30 p.m. at City Hall

- (c) **Thursday, July 10th - Regular Meeting of the Mayor and Board of Aldermen, 7:00 p.m. at City Hall**
- (d) **Saturday, July 19th - Teen Summit, presented by the Mayoral Health Council at Crossroads of Life Church from 10:00 a.m. to 2:00 p.m.**

9. **Adjourn in memory of Mrs. Kianna Jackson, niece of Alderman Teresa Mack**
Motion to adjourn the Regular Meeting at 7:33 p.m. with the reading of a Proclamation honoring the Life and Legacy of Kianna O. Jackson
Moved by Alderman Hosey
Seconded by Alderman Gibson
Motion Passed
Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Harris-Allen

10. Swearing In Ceremony

- (a) **Swearing in of the newly elected Mayor and Board of the City of Byram**

Mayor Richard White was sworn in by Judge Damon Stevenson

Ward I Alderwoman Erma J. Johnson was sworn in by Dr. Tracy M. Cook, 21st President, Alcorn State University

Ward II Alderwoman Diandra Hosey Sanders was sworn in by Judge Damon Stevenson

Ward III Alderman Robert Amos was sworn in by Mayor Richard White

Ward IV Alderwoman Teresa Mack was sworn in by Judge Kenny Lewis, Hinds County Justice Court Judge, District 4+

Ward V Alderwoman Roschelle Gibson by Judge Yemi Kings, Hinds County Court Judge, Subdistrict 2

Ward VI Alderman Chris Carson was sworn in by Mayor Richard White

Alderman At Large Roshunda Harris-Allen was sworn in by Judge Tametrice E. Hodges-Linzey, Chancery Court Judge, Subdistrict 3

APPROVED: _____
Richard White, Mayor

DATE: _____

ATTEST: _____
City Clerk

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.b

FOR: Approval of minutes of the Special Called Meeting of the Mayor and Board of Aldermen held June 30, 2025

INTRODUCED BY: Interim City Clerk Julia Kraft

ATTACHMENTS:

File Name
[2025 6.30.pdf](#)

CITY OF BYRAM
MINUTES OF THE SPECIAL CALLED MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
MONDAY, JUNE 30, 2025, 6:00 PM
City Hall: 5901 Terry Road, Byram, MS

1. Welcome and Call to Order

Mayor White called the meeting to order at 6:01 p.m.

2. Roll Call

Present: Richard White, Mayor
Erma Johnson, Alderman Ward I
Diandra Hosey Sanders, Alderman Ward II
Robert Amos, Alderman Ward III
Teresa Mack, Alderman Ward IV
Roschelle Gibson, Alderman Ward V
David Moore, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large, via Zoom
Julia Kraft, Deputy City Clerk/Interim City Clerk
Attorney Zachary Giddy

3. Presented Items

(a) Hiring Committee Report

No Board action taken

(b) Appointment of an Interim City Clerk

Motion to appoint Julia Kraft as Interim City Clerk

Moved by Alderman Gibson

Seconded by Alderman Hosey

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Moore, Harris-Allen

Motion Passed

(c) Appointment of an Interim Public Works Director

Motion to appoint Elgin Kelley as Interim Public Works Director

Moved by Alderman Gibson

Seconded by Alderman Johnson

No vote taken

Motion to Call the Question

Moved by Alderman Gibson

Seconded by Alderman Johnson

Ayes: Johnson, Mack, Gibson

Nays: Hosey Sanders, Amos, Harris-Allen

Abstain: Moore

Motion failed with Mayor White's tie-breaker vote of Nay

Motion to appoint Elgin Kelley as Interim Public Works Director

Moved by Alderman Gibson

Seconded by Alderman Johnson

Ayes: Johnson, Mack, Gibson

Nays: Hosey Sanders, Amos, Moore

Abstain: Harris-Allen

Motion failed with Mayor White's tie-breaker vote of Nay

Motion to adjourn at 6:47 p.m.

Moved by Alderman Amos

Seconded by Alderman Hosey Sanders

Ayes: Hosey Sanders, Amos, Moore

Nays: Johnson, Mack, Gibson, Harris-Allen

Motion Failed

Motion to table the appointment of a Public Works Director or Interim Public Works Director until on or before the July 10th meeting

Moved by Alderman Harris-Allen

Seconded by Alderman Amos

Ayes: Johnson, Hosey Sanders, Amos, Mack, Harris-Allen

Nays: Gibson, Moore

Motion Passed

4. Adjourn

Motion to adjourn at 7:10 p.m.

Moved by Alderman Harris-Allen

Seconded by Alderman Mack

Ayes: Johnson, Hosey Sanders, Amos, Mack, Harris-Allen

Nays: Gibson

Motion Passed

APPROVED: _____
Richard White, Mayor

DATE: _____

ATTEST: _____
Julia Kraft, Interim City Clerk

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.c

FOR: Approval for Detective Mashanna Gibbs to attend an Interviews in Gun Crime Investigations Course on July 15-16, 2025, in Jackson, MS, at no cost to the City

INTRODUCED BY: Chief of Police David Errington

ATTACHMENTS:

File Name

[M. Gibbs Training Order.pdf](#)



BYRAM POLICE DEPARTMENT
CHIEF DAVID W. ERRINGTON
P.O. Box 720222 ~ BYRAM, MS 39272



TRAINING ORDER

Order: 25-027

To: Detective Mashanna Gibbs

From: Captain Kevin Turner

Subject: Forensic-Led Policing

Date: July 15, 2025 OR July 16, 2025

You are registered to attend the Interviews in Gun Crime Investigations Course being held at The Jackson Police Department located at 300 St. Charles St. Jackson, MS 39209. This class will begin on Wednesday July 15, 2025 OR Thursday June 16, 2025. The course will start at 8:30am and end at 4:30pm on either day.

You are authorized to use a city vehicle for travel to and from this training. You are to submit a copy of any certificate awarded and/or a copy of this order with your signature below certifying that you have completed this training course within five business days of the course's completion. Any questions regarding this order shall be directed to the Chief of Police.

David Errington
Chief of Police

I certify that I have attended and successfully completed the above mentioned training course.

Officer Signature



Byram Police Department Employee Training Request



Employees desiring to attend in-service training shall complete this form in full. Any questions should be directed to the requesting employee's direct supervisor or the Training Sergeant.

Name: MaShanna Gibbs EID: 0198

Training Title: Forensic-Led Policing Location (City, State) Jackson, Ms

Attach supporting documentation such as course flyers and other important information.

Start Date: 07/15/25 End Date: 07/16/25

Travel Day: ☐ Day before class start ☒ Day of class start ☒ Day of class end ☐ Day after class end
Choose One Choose One

Justification for Training Request (how will the police department benefit from you attending this training?)

The training would help further my investigative techniques by learning new components that would help shield light on new preventative crime gun strategy utilizing NIBIN.

Employee Signature: MaShanna Gibbs Date of Request: 06/02/25

By signing this request, I agree that I may be required to reimburse the City of Byram for all training costs associated with this class if I voluntarily terminate employment within three years of the completion of this class. Training classes should be requested at least 30 days prior to the beginning of the training.

Supervisor Approval: _____ Date of Approval: _____

Supervisor acknowledges the training request and indicates by their approval that they will meet service expectations with staffing on hand in the absence of the employee.

Commander Approval: _____ Date of Approval: _____

Training is pertinent to agency's mission and employee's growth plan as indentified by annual performance reviews.

Chief's Approval: David Cario Date of Approval: 6-9-25

Registration may be now be completed and travel accomdations set.

Training Office:	Estimated Costs	Misc. Notes
☐ Course Registration	\$ <u>0</u>	
☐ Rooming Accomodations	\$ <u>0</u>	
☐ Rental Car // POV Estimate Mileage	\$ <u>0</u>	☐ City vehicle will be used <u>FBI vehicle</u>
☐ Airline	\$ <u>0</u>	
☐ Per Diem (Meals) # of Days: _____	\$ <u>0</u>	
☐ Misc. Fees (i.e. parking, tolls, baggage)	\$ <u>0</u>	
☐ Board of Alderman Approval	<u>0</u>	Date: <u>LOCAL-FBI-5PD NOTES</u>
☒ Training Order Issued		Training Order Number: <u>25-027</u>

FORENSIC-LED POLICING

Training

While many people think of NIBIN when they hear the term Crime Gun Intelligence, there are several components that make up a successful and preventive crime gun strategy utilizing NIBIN.

**7 HOURS
POST CREDIT**



July 15 OR 16
08.30 - 04.30 PM



Jackson Police Academy
3000 St. Charles St.,
Jackson, MS 39209



Register Here



**COMPREHENSIVE
COLLECTION**

**NIBIN
PROCESSING**

**SWABBING
FIREARMS &
CASINGS**

**LEVERAGING
NIBIN LEADS**

Questions?
Contact: Captain Christian Vance

 **CRIME GUN INTELLIGENCE CENTERS**
CONNECTING THE DOTS

A project of the National Resource and Technical Assistance Center for Improving Law Enforcement Investigations

 **PUBLIC SAFETY
PARTNERSHIP**
Building Safer Communities



CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.d

FOR: Approval to renew an annual Maintenance Service Agreement in the amount of \$790.00 with Taylor Sudden Service, Inc. for the Police Department generator (001-200-650)

INTRODUCED BY: Chief of Police David Errington

ATTACHMENTS:

File Name

[Taylor Sudden Contract 2025.pdf](#)



Taylor Sudden Service
5640 Commerce Blvd. East
Mobile, AL 36619
(251) 443-8402

**TAYLOR SUDDEN SERVICE, INC. STANDBY GENERATOR
INDUSTRIAL MAINTENANCE SERVICE AGREEMENT
6/30/2025**

Customer Info:

Julie Kraft
City of Byram
141 Southpoint Dr
Byram, MS 39272
Customer#: 12816100
Email: jkraft@byram-ms.us
Phone: 601-372-7746 Ext 102

I: **Agreement Period:** August 1, 2025, to July 31, 2026

II: **Equipment:**

- Kohler 60REZG Serial# 2337363

III: **Services:** One Year Annual Agreement (Two visits per year)

- One **Basic** Annual Service at **\$520.00**—perform in **October 2025**
- One 41-Point Inspection at **\$270.00** – perform in **April 2026**

IV: **Payment Terms:**

You will be invoiced as each service is performed. We accept Visa, MasterCard, or American Express. No sales or use taxes are included in the pricing and will be added as applicable.

Please do not send payment; you will be invoiced.

Pricing is good for 30 days.

V: **Activation of Agreement:**

Your Signature activates this service and must be received by the agreement start date.

Pricing is good for 30 days. No service will be scheduled until a signed agreement is received. You may mail to 5640 Commerce Blvd. East Mobile, Alabama 36619, or email to tterry@taylorbigred.com

*****NOTES*****

We would like for you to be at home at the time of service, to approve transferring of your electrical load to the generator. This is generally between 8:00am and 5:00pm, Monday through Friday, excluding Holidays.

Taking Care of **Our Customers** is **PRIORITY ONE!**



Taylor Sudden Service
5640 Commerce Blvd. East
Mobile, AL 36619
(251) 443-8402



Taylor Power Systems
947 Industrial Park Drive
Clinton, MS 39056
(601) 922-4444

VI: **Taylor Sudden Service Disclaimer:**

Taylor Sudden Service may or may not be the manufacturer of the equipment to which this Service/Preventative Maintenance Agreement applies. This Agreement does not modify or extend any manufacturer's originally issued warranty. Regularly scheduled service or preventative maintenance is necessary to extend the life of the equipment to which this agreement applies and make it more likely that the standby/prime power unit will provide power when needed; however, Taylor Sudden Service is neither an insurer nor guarantor of the equipment or the customer's product for which power is to be provided. INCIDENTAL AND CONSEQUENTIAL DAMAGES OCCURRING AS A RESULT OF THE FAILURE OF THE EQUIPMENT IS EXPRESSLY DISCLAIMED AND THE SOLE LIABILITY OF TAYLOR SUDDEN SERVICE, INC. FOR ANY WORK PERFORMED UNDER THIS AGREEMENT IS LIMITED TO THE INVOICE AMOUNT OF THE AGREEMENT.

VII: **Total Agreement Price: \$790.00 + applicable taxes**

This price is for both services listed above.

Please do not send payment, you will be invoiced per service.

For questions on when your services will be performed or questions about service work that was done, contact the Service Sales Supervisor that handles your agreement:

❖ **Thomas Terry 251-666-2924**

Accepted By: _____

Date: _____

Printed Name: _____

Prepared For: **City of Byram**

Prepared By:

Thomas Terry

Inside PM Sales

Taylor Sudden Service - Generators

5640 Commerce Blvd. East, Mobile, AL 36619

Phone: 251-443-8402 · Fax: 251-443-9569

FAITH

VISION

WORK

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.e

CONSENT AGENDA: \$46,405.00

FOR: Approval of payment in the amount of \$46,405.00 to Chuck Stevens CDJRF/Kirk Auto Group to purchase a 2025 Dodge Ram 1500 Crew Cab 4x4 due to the original vendor approved by the Board on 3/13/2025 being unable to provide the promised vehicle (001-260-915)

DISTRIBUTION: 001-260-915

INTRODUCED BY: Fire Chief Harry Horton

ATTACHMENTS:

File Name

[Quote from Kirk Auto & Churck Stevens Auto.pdf](#)



CHUCK STEVENS CDJRF
400 US HWY 31 S
BAY MINETTE, AL, 36507
251-937-1000

Date: 7/3/2025
Salesperson: Edward Godbold
Manager: Gary King
Deal Number: 3507
Customer ID #: 1176392

FOR INTERNAL USE ONLY

CUSTOMER	City Of Byram Fire Department	Home Phone : (601) 415-4204
Address :	200 BRYAM PARKWAY BYRAM, MS 39272HINDS	Work Phone :
E-Mail :		Cell Phone : (601) 415-4204

VEHICLE

Stock # : D696262	New / Used : New	VIN : 1C6SRFGP9SN696262	Mileage: 10
Vehicle : 2025 RAM 1500	Color : Flame Red Clear		
Type : Tradesman 4x4 Crew Cab 144.5 in. WB	BDT6L98		

Market Value Selling Price	55,960.00
Discount	6,053.50
Rebate	4,500.00
Adjusted Price	45,406.50
DealerDoc	898.50
Non Tax Fees	100.00
Balance	46,405.00

Customer Approval: _____ Management Approval: _____

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

KIRK AUTO GROUP

GRENADA, MS

COMMERCIAL SALES DEPT

2025 RAM 1500 CREW CAB 4X4

ITEM NUMBER: 070-48523110 MS STATE CONTRACT

BASE PRICE	\$ 39,970.00
3.0L I6 DUAL TURBO	\$ 2,480.00
RED EXTERIOR PAINT	INC
40/20/40 Front seat-	INC
8 Speed Auto Trans	INC
TRAILER HITCH	INC
LIMITED SLIP AXLE	INC
UCONNECT BLUETOOTH	INC
TRADESMAN LEVEL 1 GROUP	\$ 1,560.00
NIGHT EDITION	\$ 1,836.00
PROTECTION GROUP	\$ 364.00
MOPAR ALL WEATHER MATS	\$ 197.00
3.55 LIMITED SLIP REAR AXLE	INC
POWER LOCKS/WINDOWS	INC
REMOTE KEYLESS ENTRY	INC
TOTAL PRICE	\$ 46,407.00

CALL OR SEE: **WES HERRING**
601-503-4534

COMMERCIAL SALES DEPARTMENT

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.f

CONSENT AGENDA: 245.00

FOR: Approval of payment in the amount of \$245.00 to the American Public Works Association for annual membership for the Public Works Director (001-301-622)

DISTRIBUTION: 001-301-622

INTRODUCED BY:

ATTACHMENTS:

File Name

[apwa inv 2.pdf](#)



816-472-6100 • 800-848-2792

www.apwa.org

American Public Works Association
Advancing the Quality of Life for All
#AQOLFA

Invoice #: 000888416

William E Miley

PO Box 720222
Byram, Mississippi 39272

Due Upon Receipt

Membership Renewal Start Date: September 1, 2025

Item Name	Quantity	Price
Individual Membership	1	\$245.00

Total Amount Due \$245.00

Pay Now

Online:

Visit my.apwa.org to pay your invoice online

By Mail: NOTE OUR NEW REMITTANCE ADDRESS

Mail payment with invoice to the address below:

American Public Works Association

P.O. Box 7411530

Chicago, IL 60674-1530

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.g

FOR: Approval of payment in the amount of \$12,784.45 to McMaster & Associates, Inc. for engineering services related to the Widening of Siwell Road and Terry Road Intersection (001-301-602)

INTRODUCED BY:

ATTACHMENTS:

File Name

[3091-Survey#2.inv.pdf](#)

McMaster & Associates, Inc.
212 Waterford Square
Suite 300
Madison, MS 39110

City of Byram
5901 Terry Road
Byram, MS 39272

Invoice number 3091-Survey#2
Date 07/01/2025

Project **Widening of Siwell Road at the
Intersection of Terry Road**

For Professional Services Through 07/01/2025.

Survey

Professional Fees

	Hours	Rate	Billed Amount
Professional Surveyor	32.50	125.00	4,062.50
Senior Technician III	70.00	90.00	6,300.00
Two-Man Survey Crew	5.50	160.00	880.00
Three-Man Survey Crew	1.50	210.00	315.00
Survey subtotal			11,557.50

Reimbursements

Reimbursables

	Units	Rate	Billed Amount
Consultant Expenses	1.00	1,145.00	1,145.00
Fees & Permits	1.00	60.25	60.25
Company Vehicle Mileage	31.00	0.70	21.70
Phase subtotal			1,226.95

Invoice total **12,784.45**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
3091-Survey#2	07/01/2025	12,784.45	12,784.45				
	Total	12,784.45	12,784.45	0.00	0.00	0.00	0.00

Due Upon Receipt

Mailing Address:
509 Cobblestone Court
Suite B
Madison, MS 39110



First Guaranty Title

James V. Smith
Phone: 601-605-6626
Fax: 601-605-6419
James.Smith@firstgt.co

March 14, 2025

Via Email Only

Ron McMaster
McMaster & Associates
Email: ron@mcmastereng.com

RE: Terry/Siwell Road Project | Hinds County, MS | Title Search and Right of Way
Conveyance Document Search

*pd.
3/21/25*

INVOICE
ID # 2025025453

DESCRIPTION:	AMOUNT
Reimbursement of title abstract expenses.....	\$245.00
Reimbursement of title abstract copies-----	\$ 50.00
Review abstractor notes regarding extensive search needed for requested Right of way conveyances. Review report, deeds, maps and right of way documents. Correspond with and provide said documents to Ron McMaster and Jereme Smith-----	\$850.00
TOTAL AMOUNT INVOICED	\$1,145.00

Remit a copy of this invoice with your payment made payable to:
First Guaranty Title, Inc.
509 Cobblestone Court, Suite B
Madison, MS 39110

*Please make sure the Invoice ID # is referenced on all payments whether check or wire transfer.
Thank you.*

M-3091

02/03/2025

10:27 AM CST

HINDS COUNTY CHANCERY CLERK'S
OFFICE

316 SOUTH PRESIDENT STREET
JACKSON, MS 39205-0686

TERMINAL NAME: E5853202

ORDER# 195495753

PAYMENT

MISCELLANEOUS COPIES \$58.00
00

AGENCY SUBTOTAL: \$58.00
LEXISNEXIS SERVICE FEE \$2.25

TOTAL USD: \$60.25

CARD #: 0238 VISA
PAYMENT: CREDITCHIP READ-CONTACT
MODE: ISSUER
AUTH CODE: 299449
APP LABEL: US DEBIT
CVM: NO SIG REQUIRED
AID: A0000000980840
ARQC: 7758AC047D534BDF
AMOUNT: \$60.25

*** CARD APPROVED ***

AMOUNT PAID:
\$60.25

CUSTOMER COPY

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.h

FOR: Approval of payment in the amount of \$14,000.00 to McMaster & Associates, Inc. for design services related to the widening of the Siwell and Terry Road Intersection (001-301-602)

INTRODUCED BY:

ATTACHMENTS:

File Name

[3091-Design-#2.inv.pdf](#)

McMaster & Associates, Inc.
212 Waterford Square
Suite 300
Madison, MS 39110

City of Byram
5901 Terry Road
Byram, MS 39272

Invoice number 3091-Design-#2
Date 07/01/2025

Project M-3091-Design Widening of Siwell Road at
the Intersection with Terry Road-Design

For Professional Services Through 06/30/2025.

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
M-3091-DESIGN DESIGN SERVICES	56,000.00	50.00	14,000.00	28,000.00	28,000.00	50.00	14,000.00
Total	56,000.00	50.00	14,000.00	28,000.00	28,000.00	50.00	14,000.00

Description	Contract Amount	Percent Complete	Current Billed
Design Services	56,000.00	50.00	14,000.00
Total	56,000.00	50.00	14,000.00

Invoice total

14,000.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
3091-Design-#2	07/01/2025	14,000.00	14,000.00				
	Total	14,000.00	14,000.00	0.00	0.00	0.00	0.00

Due Upon Receipt

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 6.i

CONSENT AGENDA: \$871,005.60

FOR: Approval of payment in the amount of \$871,005.60 to Hemphill Construction, Pay app. No. 3 for the Big Creek Sanitary Sewer Interceptor (3002-700-907)

DISTRIBUTION: 302-700-907

INTRODUCED BY: Interim City Clerk

ATTACHMENTS:

File Name

[Pay app 3.pdf](#)



July 1, 2025

Honorable Mayor and Board of Aldermen
City of Byram
5901 Terry Road
Byram, MS 39272

RE: Big Creek Sanitary Sewer Interceptor
MCWI-538-2-CW-5.5
PFI Reference # 26401.00

Mayor and Aldermen:

Transmitted herewith is Pay Application Number Three (3) for the above referenced project.

We have checked this Pay Application and recommend payment, to Hemphill Construction Co., Inc., in the amount of \$871,005.60.

Should you have any questions, please contact me.

Sincerely,

PICKERING FIRM, INC.

A handwritten signature in blue ink, appearing to read "Jeff Green".

Jeff Green, PE

Enclosure

cc: Hemphill Construction Co., Inc.

302-700-907
JK

MCWI Engineer's Certification Form
Reimbursement Request

MCWI Subgrantee Name: CITY OF BYRAM
MCWI Subgrant Agreement Number: 538-2-CW-5.5
MCWI Reimbursement Request Number:

Contractor/Supplier Name: HEMPHILL CONSTRUCTION COMPANY
Contract Identifier (Number or Description): BIG CREEK SANITARY SEWER INTERCEPTOR
Invoice/Payment Application Number(s): H23144-1 PAY APP #3

I certify, to the best of my knowledge and belief, that all items and amounts shown in the above referenced invoice(s)/payment application(s) are correct, that all work has been performed and/or material supplied in compliance with the approved Plans and Specifications is accurate.

Engineer's Signature: _____

Date: 7/1/2025

Print Name: Jeff Green



P.O. Drawer 879 Florence, MS 39073
Phone: 601-932-2060

LETTER OF TRANSMITTAL

TO:

Pickering Firm, Inc. (Pearl Office)

2507 Old Brandon Road, Suite B

Pearl, MS 39208

ATTENTION: **Jeff Green**

601-932-7878

DATE: 7/01/2025

JOB NO.: **H24137-**

TRANSMITTAL: Pay Application 3

REFERENCE:

Byram Big Creek Sanitary Sewer Interceptor

MCWI 538-2-CW-5.5

Attached and/or enclosed are the following documents:

COPIES	DOCUMENT DESCRIPTION	DOC. TYPE	STATUS
	Pay Application	Pay Application	For Review and Comment

Additional Notes:

None

Enclosed please find the referenced pay application for your approval and payment.

If you have any questions or need anything further please give us a call @ (601) 326-9133 or email us at billing@hemphillconstruction.com.

Please email a signed certified copy of this pay request to the email listed above.

PLEASE RETURN SIGNED SHEET BY MAIL TO P.O. DRAWER 879, FLORENCE, MS 39073 OR BY FAX AT 601-932-2550.

Thank you,

Madelynn Zattoni
Billing/Staff Accountant

CC:

Received by: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: H24137-03

To City of Byram
Customer: 5901 Terry Road
Byram, MS 39272

Project H24137- Byram Big Creek Sanitary Sewer
Interceptor

Via Engineer Pickering Firm
2507 Old Brandon Rd Suite B
Pearl, MS 39208

Application No. JB App #3

Period From: 6/1/2025

Period To: 6/30/2025

Distribution to:

☐ Owner
☐ Engineer
☐ Contractor
☐

From Contracto Hemphill Construction Company, Inc.
PO Drawer 879
1858 Hwy 49 South
Florence, MS 39073

Owner: City of Byram
5901 Terry Rd
Byram, MS 39272

External MCWI 538-2-CW-5.5
Contract No.

Contract Date: 7/22/2024

Application Date: 7/1/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract
Continuation Sheet is attached.

1. Original Contract Sum	\$6,998,075.00
2. Net Change By Change Order	\$217,400.00
3. Contract Sum To Date	\$7,215,475.00
4. Work Completed To Date	\$432,790.00
5. Stored Materials Inventory	\$796,005.60
6. Total Completed and Stored To Date	\$1,228,795.60
7. Retainage	
a. Maximum Retainage is in effect.	
b. Securities are furnished in lieu of Retainage.	\$100,000.00
c. Retainage on Work Completed to Date 5.00 %	\$21,639.50
d. Retainage on Stored Materials Inventory 5.00 %	\$39,800.28
e. Total Calculated Retainage	\$61,439.78
f. Total Retainage To Be Withheld	\$0.00
8. Total Earned Less Retainage	\$1,228,795.60
9. Less Previous Certificates For Payments	\$357,790.00
10. Current Payment Due	\$871,005.60
11. Balance to Finish, Plus Retainage.	\$5,986,679.40

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hemphill Construction Company, Inc.

By: Cody R. K. Date: 7/1/2025

State of: Mississippi County of: Simpson

Subscribed and sworn to before me this 1st day of July 2025

Notary Public: Madelynn Cliburn Zotton

My Commission expires: January 29, 2028

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$871,005.60**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

OWNER:

By: _____ Date: _____ By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$217,400.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$217,400.00	\$0.00
Net Changes By Change Order	\$217,400.00	

CONTINUATION SHEET

Page 2 of 2

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #3
Application Date : 07/01/25
Period From: 06/01/25
Period To: 06/30/25
External Contract No.: MCWI 538-2-CW-5.6

Invoice # : H24137-03

Contract : H24137- Byram Big Creek Sanitary Sewer Interceptor

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
1	Mobilization / Demobilization	LS	1.00	\$250,000.00	\$250,000.00	0.30	0.30	0.60	\$75,000.00	\$75,000.00	0.00	\$150,000.00	\$100,000.00	60.00%
2	Clearing and Grubbing	LS	1.00	\$252,000.00	\$252,000.00	1.00	0.00	1.00	\$252,000.00	\$0.00	0.00	\$252,000.00	\$0.00	100.00%
3	Erosion Control & SWPPP	LS	1.00	\$60,000.00	\$60,000.00	0.25	0.00	0.25	\$15,000.00	\$0.00	0.00	\$15,000.00	\$45,000.00	25.00%
4	42" Gravity Sewer (Open Cut)	LF	1,892.00	\$1,690.00	\$3,197,480.00	0.00	0.00	0.00	\$0.00	\$0.00	578,952.00	\$578,952.00	\$2,618,528.00	0.00%
5	Manhole 84" Dia. Base w/ 48" Dia. Riser	EA	5.00	\$84,000.00	\$420,000.00	0.00	0.00	0.00	\$0.00	\$0.00	37,509.60	\$37,509.60	\$382,490.40	0.00%
6	Rip-Rap	TON	275.00	\$275.00	\$75,625.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$75,625.00	0.00%
7	Seeding and Fertilizing	AC	10.00	\$1,500.00	\$15,000.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$15,000.00	0.00%
8	Miscellaneous Concrete	CY	25.00	\$550.00	\$13,750.00	13.00	0.00	13.00	\$7,150.00	\$0.00	0.00	\$7,150.00	\$6,600.00	52.00%
9	Miscellaneous Grout	CY	25.00	\$540.00	\$13,500.00	16.00	0.00	16.00	\$8,640.00	\$0.00	0.00	\$8,640.00	\$4,860.00	64.00%
1A	42" Gravity Sewer (Open Cut)	LF	85.00	\$1,392.00	\$118,320.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$118,320.00	0.00%
2A	42" Gravity Sewer (installed in Casing)	LF	400.00	\$879.00	\$351,800.00	0.00	0.00	0.00	\$0.00	\$0.00	37,944.00	\$37,944.00	\$313,856.00	0.00%
3A	60" Steel Casing	LF	400.00	\$5,948.00	\$2,379,200.00	0.00	0.00	0.00	\$0.00	\$0.00	141,600.00	\$141,600.00	\$2,237,600.00	0.00%
4A	Manhole 84" Dia. Base w/ 48" Dia. Riser	EA	1.00	\$69,000.00	\$69,000.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$69,000.00	0.00%
Grand Totals					\$7,215,476.00				\$367,790.00	\$75,000.00	\$796,005.60	\$1,228,795.60	\$6,986,679.40	17.03%

DUNN SINCE 1878
UTILITY PRODUCTS

6699 I-55 SOUTH
BYRAM, MS 39272
RECEIVED

JUN 13 2025

INVOICE 33424

Invoice Date: 6/12/2025

Sold to: 42
HEMPHILL CONSTRUCTION CO.
P O BOX 879
FLORENCE, MS 39073

RECEIVED

Job Number: 25-120
Ship to: Big Creek Sanitary Sewer Imp
137 Apache Dr
Byram, MS

SHIP DATE	SHIP VIA	F.O.B.	TERMS	PAGE
6/12/2025	Williams Trk 7 - Dekota		Net 30	1
CUSTOMER PO#	LOAD	SALES REP	EXEMPT #	REFERENCE
H241347-A	AM	ca	Applied For	33424

Qty	Item	Description	Weight	TX	Amount
		Structure: MH-1			
1		84" Base B Bottom Variable Height WRA 88"	12,280	☐	
1		84" to 48" Reducer Top WR Stock	10,632	☐	
1		48" Riser 16"	1,166	☐	
1		48" Cone Concentric 36"	3,200	☐	
2		Boot 42" PVC 48" Hole Trelleborg	14	☐	
				Structure Total	\$8,377.72

		Structure: MH-2			
1		84" Base B Bottom Variable Height WRA 70"	12,804	☐	
2		Boot 42" PVC 48" Hole Trelleborg	14	☐	
				Structure Total	\$6,918.70

		Total Weight	39,900		
--	--	--------------	--------	--	--

Please make check payable to Dunn Utility Products, LLC
P.O. Box 721420
Byram, MS 39272

Taxable	\$0.00
Non-Taxable	\$15,296.42
Sub Total	\$15,296.42
Tax	\$0.00
Invoice Total	\$15,296.42
Less Deposit	\$0.00
Invoice Balance	\$15,296.42

P.O. YES ☒ NO ☐

JOB # H24137A

.98 - PHASE # 101530

COST TYPE OT

INITIALS CH

SINCE 1878
DUNN
UTILITY PRODUCTS

RECEIVED
6699 154 SOUTH
BYRAM, MS 39272

JUN 13 2025

INVOICE 33432

Invoice Date: 6/12/2025

RECEIVED

Sold to: 42
HEMPHILL CONSTRUCTION CO. INC
P O BOX 878
FLORENCE, MS 39073

Job Number: 25-120
Ship to: Big Creek Sanitary Sewer Imp
137 Apache Dr
Byram, MS

SHIP DATE	SHIP VIA	F.O.B.	TERMS	PAGE
8/12/2025			Net 30	1
CUSTOMER PO#	LOAD	SALES REP	EXEMPT #	REFERENCE
H241347-A		CS	Applied For	33432

Qty	Item	Description	Weight	TX	Amount
		Structure: MH-2			
1		84" to 48" Reducer Top WR Stock	10,632	☐	
1		48" Riser 48"	3,460	☐	
1		48" Cone Eccentric 38"	3,100	☐	
Structure Total					\$2,779.77

		Structure: MH-3			
1		84" Base B Bottom Variable Height WRA 70"	12,604	☐	
1		84" to 48" Reducer Top WR Stock	10,632	☐	
2		Boot 42" PVC 48" Hole Trelleborg	14	☐	
Structure Total					\$8,216.11

Total Weight 40,442

Please make check payable to Dunn Utility Products, LLC
P.O. Box 721420
Byram, MS 39272

Taxable	\$0.00
Non-Taxable	\$10,994.88
Sub Total	\$10,994.88
Tax	\$0.00
Invoice Total	\$10,994.88
Less Deposit	\$0.00
Invoice Balance	\$10,994.88

P.O. YES ☒ NO

JOB # H24137A

PHASE # 101530

COST TYPE 04

INITIALS CW

DUNN SINCE 1878
UTILITY PRODUCTS

6699 I-55 SOUTH

BYRAM, MS 39272

JUN 13 2025

INVOICE 33403

Invoice Date: 6/12/2025

Sold to: 42
HEMPHILL CONSTRUCTION CO. INC
P O BOX 879
FLORENCE, MS 39073

Job Number: 25-120
Ship to: Big Creek Sanitary Sewer Imp
137 Apache Dr
Byram, MS

SHIP DATE	SHIP VIA	F.O.B.	TERMS	PAGE
6/12/2025	Eureka 6 - Chip		Net 30	1
CUSTOMER PO#	LOAD	SALES REP	EXEMPT #	REFERENCE
H241347-A		CB	Applied For	33403

Qty	Item	Description	Weight	TX	Amount
		Structure: MH-1			
1		48" Riser 72"	5,200	☐	
1		48" Riser 72"	5,200	☐	
1		48" Riser 72"	5,200	☐	
1		48" Riser 72"	5,200	☐	
Structure Total					\$7,259.28
		Structure: MH-2			
1		48" Riser 72"	5,200	☐	
1		48" Riser 72"	5,200	☐	
Structure Total					\$3,959.02
Total Weight			31,200		

Please make check payable to Dunn Utility Products, LLC
P.O. Box 721420
Byram, MS 39272

Taxable	\$0.00
Non-Taxable	\$11,218.30
Sub Total	\$11,218.30
Tax	\$0.00
Invoice Total	\$11,218.30
Less Deposit	\$0.00
Invoice Balance	\$11,218.30

P.O. YES ☒ NO ☐

JOB # H24137A

PHASE # 101530

COST TYPE 04

INITIALS CW



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/26/2025	H24137A	74024	7/26/2025
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:	SHIP TO:
Hemphill Construction Company, Inc. Inc. PO Drawer 879 Florence, MS 39073	H24137A - Big Creek Sewer Chad Phelps - 601-750-3232 Directions to follow Byram, MS 39272 MPC#: MP-31162458

PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT
H24137A / Cody	1% 10 Net 30	NRP	11/19/2024	Vendor	Jobsite	H24137A - Big Creek Sewer

QTY	U/M	DESCRIPTION	UNIT	EXT
1,344	ft	42in SDR26 HW Sewer Pipe - ps115 - 14ft length - Gasket Joint - C900 outside diameter # 42SDR26HWX14 ** Note: Base Bid Item **	306.00	411,264.00
H24137A- 101400 -04 CW				

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$411,264.00
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$411,264.00

Cody



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/30/2025	H24137A	74097	7/30/2025
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:				
Hemphill Construction Company, Inc. Inc. PO Drawer 879 Florence, MS 39073				H24137A - Big Creek Sewer Chad Phelps - 601-750-3232 Directions to follow Byram, MS 39272 MPC#: MP-31162458				
PO or JOB #		TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
H24137A / Cody		Net 30	NRP	11/19/2024	Vendor	Jobsite	H24137A - Big Creek Sewer	
QTY	U/M	DESCRIPTION					UNIT	EXT
574	ft	42in SDR26 HW Sewer Pipe - ps115 - 14ft length - Gasket Joint - C900 outside diameter # 42SDR26HWX14 ** Note: Base Bid Item **					306.00	175,644.00
98	ft	42in SDR26 HW Sewer Pipe - ps115 - 14ft length - Gasket Joint - C900 outside diameter # 42SDR26HWX14 ** Note: Alternate #1 item **					306.00	29,888.00

672

-

H24137A - 101400 - 04

cu

672 - H24137A - 101400 - 04

ch

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$205,632.00
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$205,632.00



450 Industrial Drive
Jackson MS 39209

INVOICE

Your single source for water, sewer, gas, drainage and erosion control needs.

JUN 12 2025

Account #	Invoice #	Due Date
H24137A	73836	7/10/2025
FAX	PHONE	
601-487-7474	601-487-7473	

BILL TO:	SHIP TO:
Hemphill Construction Company, Inc. Inc. PO Drawer 879 Florence, MS 39073	H24137A - Big Creek Sewer Chad Phelps - 601-750-3232 Directions - TBD Byram, MS MPC#: MP-31162458

PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT
H24137A / Cody	1% 10 Net 30	NRP	3/6/2025	Vendor	Jobsite	H24137A - Big Creek Sewer

QTY	U/M	DESCRIPTION	UNIT	EXT
160	ft	60in x .625 wall thickness steel casing - bare - bevel x square - dead 20' - no spiral weld # 60X625CASINGB	354.00	56,640.00
8	ea	60in even load saddle ** note: to be credited in full upon return ** # 60LOADSADDLE	120.00	960.00

160

- H24137A -

101510 - 04

Ch

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$57,600.00
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$57,600.00



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and general
contract needs.

RECEIVED

JUN 09 2025

INVOICE

Date	Account #	Invoice #	Due Date
6/9/2025	H24137A	73817	7/9/2025
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:

Hemphill Construction Company, Inc. Inc.
PO Drawer 879
Florence, MS 39073

RECEIVED

SHIP TO:

H24137A - Big Creek Sewer
Chad Phelps - 601-750-3232
Directions - TBD
Byram, MS
MPC#: MP-31162458

PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
H24137A / Cady	2% 10 Net 30	NRP	3/6/2025	Vendor	Jobsite	H24137A - Big Creek Sewer	
QTY	U/M	DESCRIPTION				UNIT	EXT
240	R	60in x .625 wall thickness steel casing - bare - bevel x square - dead 20's - no spiral weld # 60X625CASINGB				354.00	84,960.00
12	ea	60in even load saddle ** note: to be credited in full upon return ** # 60LOADSADDLE				120.00	1,440.00

240 - H24137A - 10/510 - 04

CW

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$86,400.00
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$86,400.00

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.a

FOR: Approval of Claims Docket in the amount of \$503,087.42 from 6/18/25 to 7/2/25

INTRODUCED BY: Interim City Clerk Julia Kraft

ATTACHMENTS:

File Name

[Claims Docket](#)



CITY OF BYRAM
Claims Docket
06/18/2025 to 07/02/2025
JULY 11, 2025 CHECK RUN

Paid Claims:

PACKET # 9086	\$15,568.50	END OF MONTH 06/30/2025	Pages 1-3 attached
PACKET # 9087	\$62,606.15	AGENDA RUN(IN HOUSE) 06/27/2025	Pages 4-5 attached

Unpaid Claims:

PACKET # 9099	\$67,966.22	07/10/2025 1st A.P. (IN HOUSE)	Pages 6-7 attached
PACKET # 9100	\$339,215.26	07/10/2025 1st A.P. (A/P AUTOMATION)	Pages 8-11 attached
PACKET # 9101	\$17,731.29	07/10/2025 1st A.P. (SEWER AUTOMATION)	Page 12 attached

Total Claims:	\$503,087.42
----------------------	---------------------



City of Byram, MS

Page 1

Docket of Claims Register

APPKT009086 - END OF MONTH 06/30/2025 (IN HOUSE)

By Docket/Claim Number

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00161	AT & T 06112025	DKT0040265 NCIC MONITORING LINE 06/11/2025 - Invoice		06/11/2025	NCIC MONITORING LINE 06/11/2025 -	001-200-609	37.73
00052	COMCAST CH06182025	DKT0040266 ACCT# 8396 41 043 0118550 (06/22/2 Invoice		06/18/2025	ACCT# 8396 41 043 0118550 (06/22/2	001-195-605	121.92
00052	COMCAST PD06232025	DKT0040267 ACCT# 8396 41 046 0063338 (06/24/2 Invoice		06/23/2025	ACCT# 8396 41 046 0063338 (06/24/2	001-200-605	258.27
0005	ENTERGY 110008487122	DKT0040268 ACCT# 104018296 (STREETLIGHTS) 05, Invoice		06/24/2025	ACCT# 104018296 (STREETLIGHTS) 05,	001-301-631	6,650.87
0005	ENTERGY 215007554165	DKT0040269 ACCT# 197777121 (WELCOME SIGN) 0 Invoice		06/25/2025	ACCT# 197777121 (WELCOME SIGN) 0	001-550-630	47.86
00666	ERRINGTON, DAVID 06202025	DKT0040270 TRAVEL REIMBURSEMENT, BILOXI, MS Invoice		06/20/2025	TRAVEL REIMBURSEMENT, BILOXI, MS	001-200-610	132.48
01500	GRIFFIN, TELISTHA	DKT0040271	Invoice	06/13/2025		001-000-125	433.00
02041	KELLUM, WILLIAM S. III 04142025	DKT0040272 COURT APPOINTED ATTORNEY 04/14/ Invoice	Invoice	06/27/2025		01-000-125	216.50
	05132025	COURT APPOINTED ATTORNEY 05/13/ Invoice		04/14/2025	COURT APPOINTED ATTORNEY 04/14/	001-110-670	2,100.00
	05272025	COURT APPOINTED ATTORNEY 05/27/ Invoice		05/13/2025	COURT APPOINTED ATTORNEY 05/13/	001-110-670	350.00
	06102025	COURT APPOINTED ATTORNEY 06/10/ Invoice		05/27/2025	COURT APPOINTED ATTORNEY 05/27/	001-110-670	350.00
	06242025	COURT APPOINTED ATTORNEY 06/24/ Invoice		06/10/2025	COURT APPOINTED ATTORNEY 06/10/	001-110-670	350.00
	12192024	COURT APPOINTED ATTORNEY 12/19/ Invoice		06/24/2025	COURT APPOINTED ATTORNEY 06/24/	001-110-670	350.00
00264	KENTWOOD SPRINGS 10602189 062725	DKT0040273 CH WATER	Invoice	12/19/2024	COURT APPOINTED ATTORNEY 12/19/	001-110-670	350.00
				06/27/2025	CH WATER	001-195-505	76.94

76.94

Page 2

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #
	Payable Number	Payable Description
01968	LEGAL SHIELD	DKT0040274
	CM0001786	
	INV0086347	
	INV0086348	
	INV0086349	
	INV0086350	
	INV0086351	
	INV0086352	
	INV0086353	
	INV0086354	
	INV0086355	
	INV0086475	
	INV0086476	
	INV0086477	
	INV0086478	
	INV0086479	
	INV0086480	
	INV0086481	
	INV0086482	
	INV0086483	
	INV0086523	
02698	MENDELSON LAW FIRM	DKT0040275
	INV0086524	

Payable Type	Payable Date	Item Description
Credit Memo	06/30/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/13/2025	
Invoice	06/27/2025	
Invoice	06/27/2025	
Invoice	06/27/2025	
Invoice	06/27/2025	
Invoice	06/27/2025	
Invoice	06/27/2025	
Invoice	06/27/2025	
Invoice	06/27/2025	
Invoice	06/27/2025	
Invoice	06/30/2025	
Invoice	06/30/2025	

APPKT009086 - END OF MONTH 06/30/2025 (IN HOUSE)

Account Number	Payment Amount
Distribution Amount	
	245.30
001-000-123	-0.06
001-000-123	13.95
001-000-123	16.95
001-000-123	17.95
001-000-123	9.48
001-000-123	9.48
001-000-123	9.48
001-000-123	9.48
001-000-123	9.48
001-000-123	9.48
001-000-123	13.95
001-000-123	16.95
001-000-123	17.95
001-000-123	9.48
001-000-123	9.48
001-000-123	9.48
001-000-123	9.48
001-000-123	9.48
001-000-123	33.90
001-000-125	363.63
	363.63

Page 3

Docket of Claims Register

APPKT009086 - END OF MONTH 06/30/2025 (IN HOUSE)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00322	SOUTHERN STATES POLICE BENE	DKT0040276					472.50
	INV0086362		Invoice	06/13/2025		001-000-124	15.75
	INV0086363		Invoice	06/13/2025		001-000-124	15.75
	INV0086364		Invoice	06/13/2025		001-000-124	15.75
	INV0086365		Invoice	06/13/2025		001-000-124	15.75
	INV0086366		Invoice	06/13/2025		001-000-124	15.75
	INV0086367		Invoice	06/13/2025		001-000-124	15.75
	INV0086368		Invoice	06/13/2025		001-000-124	15.75
	INV0086369		Invoice	06/13/2025		001-000-124	15.75
	INV0086370		Invoice	06/13/2025		001-000-124	15.75
	INV0086371		Invoice	06/13/2025		001-000-124	15.75
	INV0086372		Invoice	06/13/2025		001-000-124	15.75
	INV0086373		Invoice	06/13/2025		001-000-124	15.75
	INV0086374		Invoice	06/13/2025		001-000-124	15.75
	INV0086375		Invoice	06/13/2025		001-000-124	15.75
	INV0086376		Invoice	06/13/2025		001-000-124	15.75
	INV0086490		Invoice	06/27/2025		001-000-124	15.75
	INV0086491		Invoice	06/27/2025		001-000-124	15.75
	INV0086492		Invoice	06/27/2025		001-000-124	15.75
	INV0086493		Invoice	06/27/2025		001-000-124	15.75
	INV0086494		Invoice	06/27/2025		001-000-124	15.75
	INV0086495		Invoice	06/27/2025		001-000-124	15.75
	INV0086496		Invoice	06/27/2025		001-000-124	15.75
	INV0086497		Invoice	06/27/2025		001-000-124	15.75
	INV0086498		Invoice	06/27/2025		001-000-124	15.75
	INV0086499		Invoice	06/27/2025		001-000-124	15.75
	INV0086500		Invoice	06/27/2025		001-000-124	15.75
	INV0086501		Invoice	06/27/2025		001-000-124	15.75
	INV0086502		Invoice	06/27/2025		001-000-124	15.75
	INV0086503		Invoice	06/27/2025		001-000-124	15.75
	INV0086504		Invoice	06/27/2025		001-000-124	15.75
02364	STEWART, KEVIN THOMAS	DKT0040277					1,500.00
	JUNE2025	PUBLIC DEFENDER FOR JUNE 2025	Invoice	06/30/2025	PUBLIC DEFENDER FOR JUNE 2025	001-110-672	1,500.00
03055	TORRI PARKER MARTIN	DKT0040278					3,128.00
	INV0086321		Invoice	06/13/2025		001-000-125	185.50
	INV0086322		Invoice	06/13/2025		001-000-125	166.00
	INV0086323		Invoice	06/13/2025		001-000-125	1,365.00
	INV0086449		Invoice	06/27/2025		001-000-125	185.50
	INV0086450		Invoice	06/27/2025		001-000-125	166.00
	INV0086451		Invoice	06/27/2025		001-000-125	1,060.00
Total Claims: 14						Total Payment Amount:	15,568.50



City of Byram, MS

Page 4

Docket of Claims Register

APPKT009087 - 06/27/2025 AGENDA RUN (IN HOUSE)

By Docket/Claim Number

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
02119	ATMOS ENERGY CORP 06162025	DKT0040247 ACCT# 3063492252 (FIRE #2) 05/16/21	Invoice	06/16/2025	ACCT# 3063492252 (FIRE #2) 05/16/21	001-260-630	81.94
02932	CITY OF BYRAM CADENCE GENE 06262025-1	DKT0040248 JUNE 2025 PAYROLL AND A/P TRANSF	Invoice	06/26/2025	JUNE 2025 PAYROLL AND A/P TRANSF	400-000-005	18,310.29
02932	CITY OF BYRAM CADENCE GENE 06262025-2	DKT0040249 JUNE 2025 DUE TO/FROM TRANSFER	Invoice	06/26/2025	JUNE 2025 DUE TO/FROM TRANSFER	400-000-148	19,986.66
0005	ENTERGY 10020135762	DKT0040250 COLLECTIVE BILL (DAVIS ROAD PARK) #	Invoice	06/24/2025	COLLECTIVE BILL (DAVIS ROAD PARK) #	001-550-630	889.71
0005	ENTERGY 470003557262	DKT0040251 ACCT# 200404150 (STATION #2) 05/13	Invoice	06/17/2025	ACCT# 200404150 (STATION #2) 05/13	001-260-630	877.62
00019	GUEST CONSULTANTS, INC 7508	DKT0040252 PROJECT 24-082 DESIGN SEWER LINE/	Invoice	06/19/2025	PROJECT 24-082 DESIGN SEWER LINE/	400-700-602	2,900.00
03198	HINDS COUNTY DISTRICT ATTOR 06252025	DKT0040253 JASON WINGATE (BPD CASE NO. 2025-	Invoice	06/25/2025	JASON WINGATE (BPD CASE NO. 2025-	001-000-101	253.05
02855	JXN WATER INC DRP06122025	DKT0040254 ACCT# 1740745981 (05/08/2025 - 06/	Invoice	06/12/2025	ACCT# 1740745981 (05/08/2025 - 06/	001-550-630	32.90
00264	KENTWOOD SPRINGS 12083768 062225	DKT0040255 PD WATER	Invoice	06/22/2025	PD WATER	001-200-505	75.93
00264	KENTWOOD SPRINGS 12083768 052525	DKT0040256 PD WATER	Invoice	05/25/2025	PD WATER	001-200-505	92.91
00264	KENTWOOD SPRINGS 12277150 062125	DKT0040257 PW WATER	Invoice	06/21/2025	PW WATER	001-301-505 400-700-505	11.99 5.99 6.00
02419	MCMASTER & ASSOCIATES, INC. 3106-INV	DKT0040258 M-3106 PRELIMINARY ENGINEERING F	Invoice	06/18/2025	M-3106 PRELIMINARY ENGINEERING F	400-700-602	15,000.00
01591	QUADIENT FINANCE USA, INC (P 06152025	DKT0040259 POSTAGE FOR MACHINE	Invoice	06/15/2025	POSTAGE FOR MACHINE	001-140-608 001-140-681 001-140-681	546.72 500.00 39.00 7.72
00423	RAWORTH & HARVEL, LLC JUN2025	DKT0040260 130 SOUTHPOINTE DR. SUITE #G (JUN	Invoice	06/25/2025	130 SOUTHPOINTE DR. SUITE #G (JUN	001-200-688	1,750.00

Page 5

Docket of Claims Register

APPKT009087 - 06/27/2025 AGENDA RUN (IN HOUSE)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00423	RAWORTH & HARVEL, LLC	DKT0040261					1,750.00
	JULY2025	130 SOUTHPOINTE DR. SUITE #G (JULY	Invoice	06/25/2025	130 SOUTHPOINTE DR. SUITE #G (JULY	001-200-688	1,750.00
03135	WASHINGTON, ROBERT JR	DKT0040262					24.76
	06242025	ONE (1) HOUR OF COURT TIME ON 06,	Invoice	06/24/2025	ONE (1) HOUR OF COURT TIME ON 06,	001-200-678	24.76
03239	WILLIAMS, JONOTHAN DANIEL	DKT0040263					10.00
	06232025	REFUND FOR OVERPAYMENT ON COU	Invoice	06/23/2025	REFUND FOR OVERPAYMENT ON COU	001-000-398	10.00
02947	WM CORPORATE SERVICES, INC.	DKT0040264					11.67
	3254638-0078-0	FD-96 GALLON Toter ADDT'L 06/01/2	Invoice	06/20/2025	FD-96 GALLON Toter ADDT'L 06/01/2	001-260-685	11.67
Total Claims: 18						Total Payment Amount:	62,606.15



City of Byram, MS

Page 6

Docket of Claims Register

APPKT009099 - 07/10/2025 1st A.P. (IN HOUSE)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00123	CAPITAL ONE TRADE CREDIT	00367	PTA, DRILL	Invoice	06/10/2025	PTA, DRILL	001-260-504	579.60
		02758	GLADE OIL, REFILL TAPE, PLUG INS	Invoice	05/29/2025	GLADE OIL, REFILL TAPE, PLUG INS	001-200-500	51.85
		03493	CLEANING & JANITORIAL SUPPLIES	Invoice	05/23/2025	CLEANING & JANITORIAL SUPPLIES	001-260-510	45.43
		03596	EXT 1TB (2 @ \$95 EACH), PLUG REFILL	Invoice	06/11/2025	EXT 1TB (2 @ \$95 EACH), PLUG REFILL	001-200-500	188.44
		04525	SITE MERCH - PORTABLE MONITOR FO	Invoice	05/29/2025	SITE MERCH - PORTABLE MONITOR FO	001-110-505	209.88
00252	DEPARTMENT OF FINANCE AND MAY2025	DKT0040315	COURT ASSESSMENT/FINE SETTLEMEN	Invoice	07/02/2025	COURT ASSESSMENT/FINE SETTLEMEN	001-000-105	84.00
00019	GUEST CONSULTANTS, INC 7515	DKT0040316	PROJ 22-051 DESLUDGE 1ST CELL OF S	Invoice	07/02/2025	PROJ 22-051 DESLUDGE 1ST CELL OF S	400-700-602	27,468.18
00019	GUEST CONSULTANTS, INC 7514	DKT0040317	PROJ B-2012-125 PROJECTS & PLAN R	Invoice	07/02/2025	PROJ B-2012-125 PROJECTS & PLAN R	001-195-602	4,060.00
00007	MILLS, SCANLON, DYE & PITTMAY JUNE2025-S	DKT0040318	SEWER SERVICES	Invoice	07/02/2025	SEWER SERVICES	400-700-603	4,060.00
00007	MILLS, SCANLON, DYE & PITTMAY JUNE2025	DKT0040319	GENERAL SERVICES	Invoice	07/02/2025	GENERAL SERVICES	001-100-603	875.00
							001-100-603	13,520.46
							001-110-671	3,895.46
							001-190-603	9,625.00
							001-195-603	15,819.26
							001-301-603	1,050.00
00649	MS DEPARTMENT OF PUBLIC SAFETY 90162453	DKT0040320	MISSISSIPPI FORENSICS LABORATORY	Invoice	06/11/2025	MISSISSIPPI FORENSICS LAB	001-200-614	286.00
00649	MS DEPARTMENT OF PUBLIC SAFETY MAY2025-2	DKT0040321	DUI OFFENSES/NON-ADJUDICATION	Invoice	06/25/2025	DUI OFFENSES/NON-ADJUDICATION	001-000-111	6,287.20
00649	MS DEPARTMENT OF PUBLIC SAFETY MAY2025-1	DKT0040322	CRIME STOPPERS	Invoice	06/25/2025	CRIME STOPPERS	001-000-104	17.50
02096	MS DEPT OF REVENUE MOTOR VEHICLES 07012025	DKT0040323	GOVERNMENT TAG FOR VEHICLE # 25-	Invoice	07/01/2025	GOVERNMENT TAG FOR VEHICLE # 25-	001-200-696	3,384.10
01274	OK AUTO PARTS 628292	DKT0040324	PO8180 (2) TAIL LIGHTS FOR FORD F2	Invoice	06/27/2025	PO8180 (2) TAIL LIGHTS FOR FORD F2	001-301-570	4,794.46
								360.00
								1,500.00
								402.60
								402.60
								12.00
								12.00
								250.00
								250.00

Page 7

Docket of Claims Register

APPKT009099 - 07/10/2025 1st A.P. (IN HOUSE)

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00848	PUCKETT MACHINERY COMPANY WOEN5527652	DKT0040325 GENERATOR MAINTENANCE	Invoice	06/26/2025	GENERATOR MAINTENANCE	001-195-575	2,359.64 2,359.64
03012	SMITH, PATRICIA 07022025	DKT0040326 REFUND FOR DOR INTERCEPT - FINE A	Invoice	07/02/2025	REFUND FOR DOR INTERCEPT - FINE A	001-000-398	327.35 327.35
03241	TAYLOR, MICHELLE 102061	DKT0040327 EMBROIDERY LOGO ON SHIRTS	Invoice	07/01/2025	EMBROIDERY LOGO ON SHIRTS	001-100-535 001-110-535 001-140-535	145.00 65.00 10.00 70.00
00537	TURNER, CAPTAIN KEVIN 06202025	DKT0040328 TRAVEL REIMBURSEMENT - BILOXI, MS	Invoice	06/20/2025	TRAVEL REIMBURSEMENT - BILOXI, MS	001-200-610	287.13 287.13
Total Claims: 15						Total Payment Amount:	67,966.22



City of Byram, MS

Page 8

Docket of Claims Register

APPKT009100 - 07/10/2025 1st A.P. (A/P AUTOMATION)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	Payment Amount
02047	AMAZON CAPITAL SERVICES	DKT0040279							437.70
	14WG-MPFR-LG9L	2025 WALL CALENDAR	Invoice	06/24/2025	2025 WALL CALENDAR	001-140-500		19.81	
	14X3-GX1D-JK1N	PORT AUTHORITY CARDIGAN - ALDERI	Invoice	06/24/2025	PORT AUTHORITY CARDIGAN - ALDERI	001-100-535		34.17	
	1FVY-JHP4-QQGD	(4) PORT AUTHORITY POLO SHIRTS - C	Invoice	06/25/2025	(4) PORT AUTHORITY POLO SHIRTS - C	001-140-535		158.85	
	1TC4-3YNK-R3CQ	(2) PORT AUTHORITY POLO SHIRTS - A	Invoice	06/25/2025	(2) PORT AUTHORITY POLO SHIRTS - A	001-100-535		57.42	
	1V39-4KD4-K4VQ	SOLENOID, HARDWARE KIT, BATTERY F	Invoice	06/30/2025	SOLENOID, HARDWARE KIT, BATTERY F	001-260-575		167.45	
01377	APPLICATION DATA SYSTEMS, IN	DKT0040280							264.78
	06062025	ADSI- SMS TEXT MESSAGING INVOICE	Invoice	06/06/2025	ADSI- SMS TEXT MESSAGING INVOICE	001-200-650		264.78	
00882	BANK PLUS WEALTH MANAGEM	DKT0040281							293,820.00
	61725	2012 G. O. BOND	Invoice	06/17/2025	2012 G. O. BOND	200-140-800		265,000.00	
						200-140-810		28,320.00	
						200-140-840		500.00	
00611	BARNETT'S BODY SHOP	DKT0040282							396.98
	78258	BARNETT'S BODY SHOP SOUTH	Invoice	06/24/2025	REMOVE/REPLACE BATTERY VEH#20-C	001-200-570		337.98	
	78327	OIL CHANGE	Invoice	06/17/2025	OIL CHANGE	001-200-570		59.00	
01197	CINTAS CORPORATION #210	DKT0040283							89.22
	4234602249	UNIFORM RENTALS	Invoice	06/23/2025	UNIFORM RENTALS	001-301-535		30.94	
						001-550-535		8.23	
						400-700-535		5.44	
	4235404099	UNIFORM RENTALS	Invoice	06/30/2025	UNIFORM RENTALS	001-301-535		30.94	
						001-550-535		8.23	
						400-700-535		5.44	
00015	CLYDE C. SCOTT AGENCY, INC	DKT0040284							2,000.00
	54714	SURETY - MAYOR RICHARD WHITE 07/	Invoice	06/17/2025	SURETY - MAYOR RICHARD WHITE 07/	001-120-625		250.00	
	54716	SURETY - ROSHUNDA HARRIS-ALLEN 0	Invoice	06/17/2025	SURETY - ROSHUNDA HARRIS-ALLEN 0	001-100-625		250.00	
	54718	SURETY - ROBERT AMOS 07/01/2025 -	Invoice	06/17/2025	SURETY - ROBERT AMOS 07/01/2025 -	001-100-625		250.00	
	54719	SURETY - CHRIS CARSON 07/01/2025 -	Invoice	06/17/2025	SURETY - CHRIS CARSON 07/01/2025 -	001-100-625		250.00	
	54721	SURETY - ROSCHELLE GIBSON 07/01/2	Invoice	06/17/2025	SURETY - ROSCHELLE GIBSON 07/01/2	001-100-625		250.00	
	54722	SURETY - DIANDRA HOSEY 07/01/202	Invoice	06/17/2025	SURETY - DIANDRA HOSEY 07/01/202	001-100-625		250.00	
	54724	SURETY - ERMA JOHNSON 07/01/202	Invoice	06/17/2025	SURETY - ERMA JOHNSON 07/01/202	001-100-625		250.00	
	54725	SURETY - TERESA MACK 07/01/2025 -	Invoice	06/17/2025	SURETY - TERESA MACK 07/01/2025 -	001-100-625		250.00	
01648	ELECTION SYSTEMS & SOFTWARE	DKT0040285							10,705.76
	CD2120477	STANDARD 4GB MEMORY DEVICE	Invoice	05/15/2025	STANDARD 4GB MEMORY DEVICE	001-195-612		1,745.76	
	CD2121822	CONTRACT CODING, RENTAL, TECH SU	Invoice	06/05/2025	CONTRACT CODING, RENTAL, TECH SU	001-195-612		8,960.00	

Docket of Claims Register

APPKT009100 - 07/10/2025 1st A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description				Distribution Amount	
00018	ELLIOTT SECURITY & ELECTRONIC	DKT0040286					102.00
	26309	MONTHLY MONITORING	Invoice	07/01/2025	MONTHLY MONITORING	001-195-605	45.90
						001-301-605	28.05
						400-700-605	28.05
00058	FLEETCOR TECHNOLOGIES OPER.	DKT0040287					5,980.85
	NP68625737	VEHICLE FUEL FOR 06/16/2025 - 06/23/2025	Invoice	06/23/2025	VEHICLE FUEL FOR 06/16/2025 - 06/23/2025	001-140-525	53.94
						001-190-525	49.08
						001-200-525	2,116.49
						001-260-525	300.36
						001-280-525	55.65
						001-301-525	364.90
						001-550-525	79.32
	NP68654880	VEHICLE FUEL FOR 06/23/2025 - 06/29/2025	Invoice	06/30/2025	VEHICLE FUEL FOR 06/23/2025 - 06/29/2025	001-190-525	96.43
						001-200-525	1,847.56
						001-260-525	313.86
						001-280-525	50.01
						001-301-525	523.46
						001-550-525	129.79
00066	INNOVATIVE COMPUTER SOLUTIONS	DKT0040288					8,965.43
	123230	INNOVATIVE COMPUTER SOLUTIONS	Invoice	03/03/2025	INNOVATIVE COMPUTER SOLUTIONS	001-200-531	104.97
						001-200-531	3,625.00
	123884	INNOVATIVE COMPUTER SOLUTIONS, INC.	Invoice	06/17/2025	ACROBAT PRO ANNUAL 1 YEAR LEASE	001-200-650	2,015.16
	123894	LAPTOP, DESKTOP AND MONITOR	Invoice	06/27/2025	32" MONITOR - VERA JONES	001-110-531	593.11
					DELL DESKTOP CPU - CHRISTY WALKER	001-110-531	1,198.43
					DELL LAPTOP - VERA JONES	001-110-531	1,428.76
02716	JOSEPH MOAK TRUCKING	DKT0040289					1,096.00
	COB-62525	PO8181 LOAD OF 610 LIMESTONE	Invoice	06/25/2025	PO8181 LOAD OF 610 LIMESTONE	001-301-571	1,096.00
03164	LAUTZENHISER'S STATIONARY, L	DKT0040290					537.85
	13305	MINUTE BOOK & MINUTE BOOK PAPER	Invoice	05/14/2025	MINUTE BOOK & 1 REAM MINUTE BOOK	001-140-500	537.85
02549	MAGCOR INDUSTRIES	DKT0040291					86.00
	135450	BUSINESS CARDS FOR ALDERMAN CHURCH	Invoice	06/20/2025	BUSINESS CARDS FOR ALDERMAN CHURCH	001-100-500	86.00
02667	MASON & OVERSTREET WELDING	DKT0040292					225.00
	35386	REPAIR SIDE BOOM ON TRACTOR	Invoice	06/25/2025	REPAIR SIDE BOOM ON TRACTOR	001-301-575	225.00
00076	MID SOUTH UNIFORM & SUPPLY	DKT0040293					214.15
	659742	HANDCUFFS, DUTY BELT, BELT, GLOCK	Invoice	06/24/2025	HANDCUFFS, DUTY BELT, BELT, GLOCK	001-200-535	214.15
02447	MS SUPREME COURT	DKT0040294					191.00
	07012025-1	PAULA MORRISON (pj0801) 04/01/2025	Invoice	07/01/2025	PAULA MORRISON (pj0801) 04/01/2025	001-110-681	22.80
	07012025-2	CHRISTY J WALKER (cw0417) 04/01/2025	Invoice	07/01/2025	CHRISTY J WALKER (cw0417) 04/01/2025	001-110-681	168.20

Docket of Claims Register

APPKT009100 - 07/10/2025 1st A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
02599	ODP BUSINESS SOLUTIONS	DKT0040295					339.82
	426196282001	BINDER, TAPE, COPY PAPER, ENVELOPI	Invoice	06/11/2025	BINDER, TAPE, COPY PAPER, ENVELOPI	001-110-500	59.04
						001-110-505	225.98
						001-140-500	19.99
						100-550-500	11.38
	426197897001	ROTARY TRIMMER	Invoice	06/12/2025	ROTARY TRIMMER	001-110-505	23.43
00096	O'REILLY AUTOMOTIVE STORES,	DKT0040296					86.83
	1676-257182	CAPSULE	Invoice	01/28/2025	CAPSULE	001-200-570	35.14
	1676-257183	CAPSULE	Credit Memo	01/28/2025	CAPSULE	001-200-570	-35.14
	1676-269998	ANTIFREEZE	Invoice	04/05/2025	ANTIFREEZE	001-200-570	39.98
	1676-270112	2PK-KEYLESS	Invoice	04/06/2025	2PK-KEYLESS	001-200-570	10.99
	1676-284938	CAPSULE	Invoice	06/22/2025	CAPSULE	001-200-570	35.86
01317	PAY PROS OF MS, INC	DKT0040297					300.00
	JUNE2025	TIME CLOCK LEASE FOR JUNE 2025	Invoice	06/30/2025	TIME CLOCK LEASE FOR JUNE 2025	001-195-650	300.00
00089	REVELL HARDWARE	DKT0040298					231.55
	199693/4	BELT HEX	Invoice	06/25/2025	BELT HEX	001-301-575	118.74
	199791/4	CHAIN CUT LOOP, TOOL CHAINSAW SC	Invoice	07/02/2025	CHAIN CUT LOOP, TOOL CHAINSAW SC	001-301-505	38.73
	199806/4	CHAIN CUT LOOP	Invoice	07/02/2025	CHAIN CUT LOOP	001-301-505	74.08
00901	ROBERT J YOUNG COMPANY INC	DKT0040299					566.17
	INV7577362	PD PATROL COPIES 06/01/2025 - 06/30/2025	Invoice	06/29/2025	PD PATROL COPIES 06/01/2025 - 06/30/2025	001-200-650	63.75
	INV7577364	PD RECORDS 06/01/2025 - 06/30/2025	Invoice	06/29/2025	PD RECORDS 06/01/2025 - 06/30/2025	001-200-650	224.92
	INV7577365	COURT COPIES 06/01/2025 - 06/30/2025	Invoice	06/29/2025	COURT COPIES 06/01/2025 - 06/30/2025	001-110-650	213.75
	INV7577366	PD CID COPIES 06/01/2025 - 06/30/2025	Invoice	06/29/2025	PD CID COPIES 06/01/2025 - 06/30/2025	001-200-650	63.75
03108	SOUND BILLING, LLC	DKT0040300					90.07
	9535	OIL CHANGE, AIR FILTER	Invoice	06/23/2025	OIL CHANGE, AIR FILTER	001-280-570	90.07
03106	SOUTHERN BILLING SERVICES LLC	DKT0040301					246.03
	56332	STC INTERNET SERVICE/VOICE IP	Invoice	07/01/2025	STC INTERNET SERVICE/VOICE IP	001-260-630	246.03
00194	THE SOUTHERN CONNECTION, LLC	DKT0040302					418.99
	35168	BOOTS	Invoice	06/16/2025	BOOTS	001-200-535	150.00
	35170	KORE BATTLE BELT BLACK	Invoice	06/16/2025	KORE BATTLE BELT BLACK	001-200-555	139.00
	35240	BOOTS	Invoice	06/24/2025	BOOTS	001-200-535	129.99
01153	THOMAS G WARRINGER & BARB	DKT0040303					3,984.00
	41305T	SERVICE ELECTRICAL SALES, LLC	Invoice	06/24/2025	ONE YEAR RENEWAL EATON FLEX PLAT	001-200-650	3,984.00
00340	THORNTON, MELVIN G	DKT0040304					835.84
	87861	PO8176 FD REPLACE REAR BRAKES O	Invoice	06/23/2025	PO8176 FD REPLACE REAR BRAKES O	001-260-570	295.95
	87862	PO8175 FD 2 NEW TIRES FOR TRAILER	Invoice	06/23/2025	PO8175 FD 2 NEW TIRES FOR TRAILER	001-260-559	185.00
	87976	THORNTON TIRE & AUTO SERVICE, LLC	Invoice	06/16/2025	ROTORS, BRAKES, OIL CHANGE, ROTAT	001-200-570	354.89
03212	TKB SERVICES	DKT0040305					3,000.00
	1197	GRASS MOW @ GARY, TERRY & SIWEL	Invoice	06/30/2025	GRASS MOW @ GARY, TERRY & SIWEL	001-301-638	1,500.00
	1197-2	GRASS MOW @ GARY, TERRY & SIWEL	Invoice	06/30/2025	GRASS MOW @ GARY, TERRY & SIWEL	001-301-638	1,500.00

Page 11

Docket of Claims Register

APPKT009100 - 07/10/2025 1st A.P. (A/P AUTOMATION)

	Vendor Name	Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
00506	TRIPLE V, INC	DKT0040306						49.99
	06262025	CAKE FOR MAYOR & BOARD SWEARIN	Invoice	06/26/2025	CAKE FOR MAYOR & BOARD SWEARIN	001-100-505		49.99
02198	WILLIAMS SCOTSMAN, INC	DKT0040307						3,953.25
	9023242805	LIBRARY - BLDG RENT 03/06/2025 - 04	Invoice	03/06/2025	LIBRARY - BLDG RENT 03/06/2025 - 04	001-195-688		3,953.25
Total Claims: 29						Total Payment Amount:	339,215.26	



City of Byram, MS

Page 12

Docket of Claims Register

APPKT009101 - 07/10/2025 1st A.P. (SEWER AUTOMATION)

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
02047	AMAZON CAPITAL SERVICES	DKT0040308						98.99
	1VHG-VK1H-NJND		THERMAL RECEIPT PRINTER	Invoice	06/28/2025	THERMAL RECEIPT PRINTER	400-700-500	98.99
02414	DIVERSIFIED COMPANIES, LLC	DKT0040309						338.70
	2025-2773		PO8185 PRINT PROCESS MAIL JUNE	Invoice	06/26/2025	PO8185 PRINT PROCESS MAIL JUNE	400-700-681	338.70
01616	FLUID PROCESS & PUMPS, LLC	DKT0040310						12,867.00
	0030248		PO8139 PUMP REPLACEMENT 54 PIKE	Invoice	06/16/2025	PO8139 PUMP REPLACEMENT 54 PIKE	400-700-556	4,289.00
	0030251		PO8164 REPLACE PUMP 2146 S RIDGE	Invoice	06/16/2025	PO8164 REPLACE PUMP 2146 S RIDGE	400-700-556	4,289.00
	0030285		PO8171 REPLACE PUMP 957 HOOK ST	Invoice	06/19/2025	PO8171 REPLACE PUMP 957 HOOK ST	400-700-556	4,289.00
00096	O'REILLY AUTOMOTIVE STORES,	DKT0040311						29.97
	1676-280050		O'REILLY DEF	Invoice	05/28/2025	O'REILLY DEF	400-700-576	9.99
	1676-285844		O'REILLY DEF	Invoice	06/27/2025	O'REILLY DEF	400-700-505	19.98
02531	PICKERING FIRM, INC	DKT0040312						3,477.50
	0097372		BIG CREEK INTERCEPTOR SVCS 12/30/	Invoice	06/04/2025	BIG CREEK INTERCEPTOR SVCS 12/30/	400-700-602	3,477.50
02988	VACUUM TRUCK SALES & SERVIC	DKT0040313						919.13
	27545		PO8157 LABOR & NEW 3" HOSE WITH	Invoice	06/19/2025	PO8157 LABOR & NEW 3" HOSE WITH	400-700-575	919.13
Total Claims: 6							Total Payment Amount:	17,731.29

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.b

FOR: Appointment of City Clerk

INTRODUCED BY: Mayor Richard White

ATTACHMENTS:

File Name

[City Clerk JK appointment.pdf](#)



City Clerk's Office

To: Mayor White and the Board of Aldermen

From: Angela Richburg, former City Clerk

RE: City Clerk appointment

Date: June 30, 2025

This memo is written in reference to the appointment of a new City Clerk for the City of Byram. It is with confidence and support that I recommend my lead Deputy Clerk, Julia Kraft, for the City Clerk appointment.

For the past two years, Julia Kraft has worked for me as my lead Deputy Clerk/Purchasing Agent. She has brought strong administration skills, legal knowledge, exceptional organizational skills, and research skills to advance the City of Byram's City Clerk's Office. During those two years, she also advanced her knowledge of the purchasing laws of Mississippi, led the quote and bidding processes, oversaw the organization of special events, helped manage the bank accounts, guided the creation of agendas and minutes, while also supporting the documentation of grant contracts, expenses, and reimbursement packets.

After attending multiple conferences held by the Mississippi Municipal Clerks and Collectors Association and serving on their committees, Julia Kraft obtained her International Institute of Municipal Clerk's Certified Municipal Clerk's certification this year.

Prior to working for the City of Byram, Julia spent eight years with the City of Florence as a Deputy Clerk where she oversaw special events, assisted with Parks and Rec, did Accounts Payables, Accounts Receivables, Privilege Licenses, Building Permits and water billing. This is where she achieved her Mississippi Certified Municipal Deputy Clerk certification and why I thought she was a wonderful fit for the Clerk's Office in Byram.

Before working for Florence's Clerk's Office, she was a legal secretary for the City of Florence Municipal Attorney. This is where she began her journey learning about municipal government in Mississippi and where she honed in her on her research skills. During her time supporting the City of Florence, she was able to gain knowledge that assisted in her career at the City of Florence and City of Byram.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.c

FOR: Appointment of Court Clerk

INTRODUCED BY: Mayor Richard White

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.d

FOR: Appointment of Police Chief

INTRODUCED BY: Mayor Richard White

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.e

FOR: Appointment of Fire Chief

INTRODUCED BY: Mayor Richard White

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.f

FOR: Appointment of Public Works Director

INTRODUCED BY: Mayor Richard White

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.g

FOR: Appointment of City Attorney

INTRODUCED BY: Mayor Richard White

ATTACHMENTS:

File Name

[Byram CITYATTY-ORDER-2025.pdf](#)

[Mills Scanlon Dye & Pittman_Resume_Byram_07-04-2025.pdf \(2\).pdf](#)

**ORDER OF THE MAYOR AND BOARD OF ALDERMEN
APPOINTING CITY ATTORNEY AND FIXING HIS COMPENSATION**

BE IT ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, MISSISSIPPI, that the law firm of Mills & Scanlon, P.A., d/b/a Mills, Scanlon, Dye & Pittman be and is hereby appointed City Attorney for the City of Byram, pursuant to the provisions of Section 21-15-23 of the *Mississippi Code of 1972*.

BE IT FURTHER ORDERED that under the direction of Jerry L. Mills and/or John P. Scanlon, members and employees of their law firm shall perform all the duties required of and permitted to a City Attorney, including prosecuting attorney, by law, specifically, including, but not limited to, representing the City of Byram in litigated and administrative matters, providing legal counsel to the Mayor and Board of Aldermen, prosecuting all cases in the municipal court or appeals thereof, and such other city officials as shall be directed by the Mayor and Board of Aldermen, and providing all legal services necessary to the City of Byram except as may hereafter be designated by the Mayor and Board of Aldermen. This appointment is made under the provisions of Miss. Code Ann. §§ 21-15-25 and 21-23-3.

BE IT FURTHER ORDERED that for the attendance at meetings of the Mayor and Board of Aldermen, including any work sessions, the City Attorney shall be paid the sum of \$1,250.00 per month. For the performance of other services to the City of Byram, the City Attorney shall be paid at the rate of \$225.00 per hour and \$95 per hour for paralegal work when approved by the City Attorney. Should any work be performed by any other member or employee of the City Attorney's law firm the hourly rate will not exceed such person's regular hourly rate and in no event shall exceed \$225.00 per hour without further order of the Mayor and Board of Aldermen. In addition thereto, the City Attorney shall be reimbursed for all reasonable expenses incurred in connection with such representation of the City of Byram.

BE IT FURTHER ORDERED that John P. Scanlon, of the law firm of Mills, Scanlon, Dye & Pittman, shall serve as the primary prosecuting attorney for the City of Byram in the Byram Municipal Court, and that any members and employees of the law firm of Mills, Scanlon, Dye & Pittman, under the direction of John P. Scanlon and/or Jerry L. Mills, may and will also serve as prosecutor when Mr. Scanlon is unavailable to perform the duties of the prosecutor. For prosecuting all primary cases in municipal court, as well as all appeals therefrom, and for performing all attendant duties associated with the office of Municipal Prosecutor, the firm of Mills, Scanlon, Dye & Pittman shall be paid the sum of \$4,000.00 per month. For the handling and management of the prosecution of any and all appeals brought from the Byram Municipal Court, including those for trials de novo in the Hinds County Court and those for review before the Mississippi Supreme Court and Court of Appeals, the firm of Mills, Scanlon, Dye & Pittman shall be paid at the rate of \$225.00 per hour.

BE IT FURTHER ORDERED in cases the city attorney shall be employed in the matter of issuing or refunding of bonds and the drafting of orders and resolutions in connection therewith, the governing authorities shall pay reasonable compensation to such attorney not to exceed the maximum amount set forth in Miss. Code Ann. § 21-15-25. Should, however, legal expenses in connection with the issuance of bonds be borne by some other person or entity other

than the City of Byram, the City Attorney shall be compensated for his necessary services at a rate which is agreed on by the City Attorney and such other person or entity.

SO ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, MISSISSIPPI, in regular meeting assembled on this _____ day of July, 2025.

CITY OF BYRAM, MISSISSIPPI

BY: _____
Richard White, MAYOR



July 4, 2025

Firm recognition, Experience and Reported Cases

Firm Recognition

- Rated **AV-Preeminent** by **Martindale-Hubbell (Judicial Edition)**
- Ranked by **US News and World Report Best Lawyers** – "Best Law Firms – Tier 1" in the following fields of law:
 - Land Use & Zoning Law
 - Litigation – Land Use and Zoning
 - Litigation – Municipal
- Ranked by **US News and World Report Best Lawyers** as "Jackson (footnote) Lawyer of the Year" for the years: **2012, 2013, 2015, 2015, 2016, 2018, 2019, 2020, 2021, 2022, 2023, and 2024** in the following fields of law:
 - Land Use & Zoning Law
 - Municipal Law
 - Municipal Litigation

Experience

- Served as **City Attorney** since 1981:
 - City of Clinton
 - City of Mize
 - City of Carthage
 - City of Ridgeland
 - City of Byram
 - City of Gluckstadt

Firm recognition, Experience and Reported Cases

Experience cont.

- Served as **Special Counsel** to the cities of:
 - Southaven • Olive Branch • Hernando • Tunica • Tupelo • Amory • Macon • Meridian
Kosciusko • Greenwood • Forest • Hattiesburg • Laurel • Brookhaven • Bay St. Louis •
Gulfport • D'Iberville • Ocean Springs • Gautier • Moss Point • Prentiss • Monticello •
Enterprise • West Point • Fulton • Mt. Olive • Yazoo City • Calhoun City • Coffeeville •
Cleveland • Walls • Brandon • Pearl • Florence • Clinton • Pelahatchie • Philadelphia •
Poplaville • Picayune • Diamondhead • Grenada
- Served as **Special Counsel** in municipal matters to counties including:
 - Madison County • Harrison County • Jackson County • Washington County
 - Carroll County • Coahoma County • Greene County • Adams County • Hinds County

- Firm History - **The City of Byram**

Our firm first became involved in the Byram community in 1992. We were retained to oppose an annexation effort by the City of Jackson. Jackson sought to annex slightly over 24 square miles to the South of its then-existing city limits. This area included the core of the City of Byram as it now exists. The matter was tried before the Honorable Denise Sweet-Owens from January through March in 1993. On May 14, 1993, the lower court issued a twenty-six- page opinion, finding the Jackson's annexation of the entire proposed area reasonable. A supplemental opinion was issued on May 27, 1993. Our firm appealed the court's ruling to the Mississippi Supreme Court on behalf of the Byram community. On March 27, 1997, the Mississippi Supreme Court reversed the Chancellor, and invalidated Jackson's annexation.

With the reversal of the order allowing Jackson to annex, the community's interest in municipal incorporation was renewed. However, at that time Mississippi had in place the "prior jurisdiction" rule which essentially created a "race to the courthouse." Because the law then required the major task of obtaining more than two-thirds of the signatures of all registered voters residing in the area before being able to file an incorporation petition,

Firm recognition, Experience and Reported Cases

- Firm History - **The City of Byram, cont.**

Jackson filed a new annexation petition for the area for a second time before the necessary Byram signatures were gained. It appeared that the Jackson annexation would be heard first. At the time the Mississippi Supreme Court had held in a case involving Forrest Hill's attempt to incorporate that the cases could not be combined. Eventually, Byram obtained the signatures necessary to incorporate. Because Jackson had filed a petition to annex, Jackson's case would be heard first, under the law at the time. If that annexation were to be successful, there would be no opportunity for Byram to become a city.

Our firm, on behalf of the Byram community, was able to determine that the Mayor of Jackson had not signed the minutes in the time provided by statute. As a result, Jackson's annexation was dismissed. Byram became entitled to try its case first.

In 2004, the Mississippi Supreme Court eliminated the "prior jurisdiction" rule in a case our firm was involved in between the cities of Biloxi and D'Iberville. As a result, Jackson then filed another annexation action seeking to annex most of what is now Byram. Under the Biloxi ruling the two matters were consolidated. After a lengthy trial in 2007, the Chancellor found the incorporation of Byram reasonable. The matter was appealed by the City of Jackson. The Mississippi Supreme Court affirmed, and thus the City of Byram was created in 2009.

We were named as City Attorneys and had the responsibility for guiding the City through the initial process of getting Byram over its first hurdles – beginning from zero revenue and no employees when meetings were held at the volunteer fire station on Davis Road – and continuing to today as a full-service municipality. Our firm has subsequently been re-appointed every term to the present. During the course of this representation, we have gained substantial institutional knowledge of Byram.

Firm recognition, Experience and Reported Cases

Reported Cases

Jerry L. Mills and John P. Scanlon have served as counsel in more than 100 reported cases in both state and federal court. Of those a majority relate to issues of municipal or governmental law. These cases run the gambit of issues of municipal or local government law including annexation, municipal incorporation, municipal inclusion, municipal exclusion, Section 2 and Section 5 Voting Rights, litigation, redistricting litigation, zoning, municipal tort, municipal sign boundary litigation is specifically significant in that it requires a thorough examination of the legal authorities and methods related to the operation of a municipality.

Either Scanlon, or Mills, or both were counsel in the following reported cases dealing with municipal issues:

1. *In re Extension of Boundaries of Clinton*, 450 So. 2d 85 (Miss. May 9, 1984)
2. *Davidson v. Clinton*, 826 F.2d 1430 (5th Cir. Miss. Sept. 15, 1987)
3. *In re Validation of \$19,800,000 General Obligation School Bonds*, 534 So. 2d 1025 (Miss. Nov. 23, 1988)
4. *In Re Ridgeland*, 494 So. 2d 348 (Miss. Sept. 3, 1986)
5. *Clinton v. Smith, Board of Aldermen v. Conerly*, 509 So. 2d 877 (Miss. May 20, 1987) 493 So. 2d 331 (Miss. Aug. 6, 1986)
6. *In re Extension of Boundaries of Jackson*, 551 So. 2d 861 (Miss. May 31, 1989)
7. *Kynerd v. United States HUD*, 607 F. Supp. 117 (S.D. Miss. Mar. 29, 1985)
8. *Harrison County v. Gulfport*, 557 So. 2d 780 (Miss. Feb. 14, 1990)
9. *In re Enlargement of Corporate Limits of Hattiesburg*, 1991 Miss. LEXIS 905 (Miss. Dec. 4, 1991)
10. *In re Enlargement of the Corporate Limits & Boundaries of the City of Gulfport*, 627 So. 2d 292 (Miss. Sept. 9, 1993)
11. *In re City of Horn Lake*, 1994 Miss. LEXIS 66 (Miss. Feb. 3, 1994)

Firm recognition, Experience and Reported Cases

Reported Cases, cont.

12. *City of Jackson v. City of Ridgeland (In Re Extension of the Boundaries of Ridgeland)*, 651 So. 2d 548 (Miss. Feb. 23, 1995)

13. *In re THE EXTENSION OF THE BOUNDARIES OF THE CITY OF GRENADA v. City of Grenada*, 1996 Miss. LEXIS 121 (Miss. Feb. 15, 1996)

14. *Nichols v. Patterson*, 678 So. 2d 673 (Miss. June 6, 1996)

15. *Incorporation of Oak Grove v. City of Hattiesburg*, 684 So. 2d 1274 (Miss. Dec. 12, 1996)

16. *In re ENLARGEMENT & EXTENSION V. CITY OF JACKSON*, 691 So. 2d 978 (Miss. Mar. 27, 1997)

17. *Cole v. City of Jackson (In re Exclusion of Certain Terr.)*, 698 So. 2d 490 (Miss. June 5, 1997)

18. *In re Enlargement & Extension of the Municipal Boundaries v. City of Biloxi*, 744 So. 2d 270 (Miss. July 29, 1999)

19. *Red Roof Inns, Inc. v. City of Ridgeland*, 797 So. 2d 898 (Miss. Mar. 1, 2001)

20. *In re Enlargement & Extension v. City of Horn Lake*, 822 So. 2d 253 (Miss. Apr. 18, 2002)

21. *City of Ridgeland v. Nat'l Park Serv.*, 253 F. Supp. 2d 888 (S.D. Miss. July 2, 2002)

22. *Lamar County v. City of Hattiesburg (In re Extension of the Boundaries of Hattiesburg)*, 840 So. 2d 69 (Miss. Feb. 6, 2003)

23. *In re Enlargement & Extension of the Boundaries of the City of Macon*, 854 So. 2d 1029 (Miss. Sept. 25, 2003)

24. *In re Enlargement & Extension of the Municipal Boundaries v. City of Southaven*, 864 So. 2d 912 (Miss. Nov. 20, 2003)

25. *In re Extension & Enlarging of the Boundaries of Laurel*, 863 So. 2d 968 (Miss. Jan. 15, 2004)

26. *City of D'Iberville v. City of Biloxi (In re Enlargement & Extension of the Municipal Boundaries)*, 867 So. 2d 241 (Miss. Mar. 4, 2004)

Firm recognition, Experience and Reported Cases

Reported Cases, cont.

27. *Peden v. City of Gautier*, 870 So. 2d 1185 (Miss. Apr. 1, 2004)

28. *Mayor & Bd. Of Aldermen v. Jefferson Davis County*, 874 So. 2d 962 (Miss. June 3, 2004)

29. *In re Extension of the Boundaries of Winona v. City of Winona*, 879 So. 2d 966 (Miss. June 24, 2004)

30. *In re Extension of the Boundaries of Laurel v. Sharon Waterworks Ass'n*, 918 So. 2d 1269 (Miss. Aug. 11, 2005)

31. *Poole v. City of Pearl (In re Extension of the Boundaries)*, 908 So. 2d 728 (Miss. Aug. 11, 2005)

32. *In re Enlargement & Extension of City of Jackson v. City of Ridgeland*, 912 So. 2d 961 (Miss. Oct. 13, 2005)

33. *Weeks v. City of Clinton (In re City of Clinton)*, 920 So. 2d 452 (Miss. Jan. 26, 2006)

34. *Nichols v. Madison County Bd. Of Supervisors*, 953 So. 2d 1128 (Miss. Ct. App. Nov. 14, 2006)

35. *Mayor & Bd. Of Aldermen v. Estate of Lewis*, 2006 Miss. App. LEXIS 887 (Miss. Ct. App. Nov. 28, 2006)

36. *Mayor & Bd. Of Aldermen v. Estate of Lewis*, 963 So. 2d 1210 (Miss. Ct. App. May 1, 2007)

37. *Hale v. City of Clinton (In re Enlargement & Extension of Mun. Boundaries)*, 955 So. 2d 307 (Miss. May 3, 2007)

38. *In re Enlarging City of Brookhaven*, 957 So. 2d 382 (Miss. June 14, 2007)

39. *Fairley v. Hattiesburg*, 2008 U. S. Dist. LEXIS 106354 (S.D. Miss. Aug. 7, 2008)

40. *Town of Macon v. Annexation & Eagle Pointe Homeowner's Assoc. (In re Enlarging, Extending & Defining the Corporate Limits & Boundaries of the City of Meridian)*, 992 So. 2d 1113 (Miss. Aug. 14, 2008)

41. *Bridge v. Mayor & Bd. Of Aldermen of Oxford*, 995 So. 2d 81 (Miss. Sept. 11, 2008)

Firm recognition, Experience and Reported Cases

Reported Cases, cont.

42. *City of Horn Lake v. City of Southaven (In re Enlargement & Extension of the Corporate Limits & Boundaries of the City of Southaven)*, 5 So. 3d 375 (Miss. Jan. 15, 2009)

43. *City of Laurel v. Sharon Waterworks Ass'n (In re Extension of the Boundaries of the City of Laurel)*, 17 So. 3d 529 (Miss. Jan. 15, 2009)

44. *City of Jackson v. Byram Incorporators*, 16 So. 3d 662 (Miss. Apr. 2, 2009)

45. *Greene County v. Corporate Mgmt.*, 10 So. 3d 424 (Miss. May 28, 2009)

46. *Fairley v. Hattiesburg*, 584 F.3d 660 (5th Cir. Miss. Sept. 29, 2009)

47. *Hall v. City of Ridgeland*, 27 So. 3d (Miss. June 10, 2010)

48. *Jones v. Lutken*, 62 So. 3d 455 (Miss. Ct. App. Feb. 22, 2011)

49. *City of Horn Lake v. Town of Walls (In re Enlarging, Extending & Defining the Corporate Limits & Boundaries of the Horn Lake)*, 57 So. 3d 1253 (Miss. Mar. 10, 2011)

50. *Fletcher v. Diamondhead Incorporators*, 77 So. 3d 92 (Miss. Oct. 27, 2011)

51. *City of D'Iberville v. City of Biloxi (In re City of Biloxi)*, 109 So. 3d 529 (Miss. Mar. 21, 2013)

52. *Beard v. City of Ridgeland* 245 So 3d 380 (Miss 2018)

53. *Extending and Defining the Corporate Limits of the City of Clarkdale*, 267 So 3d 236 (Miss 2019)

54. *Lee v. City of Byram*, 273. So3d (Miss 797)

55. *Heckenberger v. Livingston Dev. Corp.* 282 so 3d (Miss. App 2019)

56. *Peco Foods Inc v. City of Canton*, 2021 Miss Lexis, (May 2021)

57. *Wilson v. Town of Terry (In re Enlargement & Extension of the Mun. Boundaries of the Town of Terry)*, 2017 Mss. LEXIS 132 (Miss. Apr. 6, 2017)

Firm recognition, Experience and Reported Cases

Reported Cases, cont.

58. *City of Jackson v. City of Pearl*, 358 So.3d 621 (Miss 2023)

59. *Sinquefield v. City of Ridgeland*, 400 So. 3d 474 (Miss. Ct. App. 2024),
reh'g denied (Nov. 5, 2024), cert. denied, 398 So. 3d 874 (Miss. 2025)

60. *Lumumba v. City Council of Jackson*, 358 So. 3d 318 (Miss. 2023)

61. *Brookwood Dev., LLC v. City of Ridgeland, Mississippi*, No. 3:21-CV-
219, 2023 WL 9188212 (S.D. Miss. Dec. 8, 2023), aff'd sub nom.

Brookwood Dev., L.L.C. v. City of Ridgeland, Mississippi, No. 24-60017,
2024 WL 4835244 (5th Cir. Nov. 20, 2024)

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.h

FOR: Appointment of Municipal Court Judge

INTRODUCED BY: Mayor Richard White

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.i

FOR: Appointment of City Engineer

INTRODUCED BY: Mayor Richard White

ATTACHMENTS:

File Name

[McMaster Engineering.pdf](#)



July 9, 2025

City of Byram, MS
P.O. Box 720222
Byram, MS 39272

Re: General Engineering Agreement
City of Byram, MS

Attn: Mayor Richard White

Gentlemen:

McMaster & Associates, Inc., is pleased to provide this proposal for providing general engineering services for the City of Byram, MS on a hourly basis in accordance with the attached rate sheet. We have reviewed the anticipated items of work and are prepared to submit the following proposal for your review and consideration.

If the terms of this Agreement are acceptable to you, please sign and return to us for our records. This document shall constitute our Agreement for the above referenced Project. We appreciate your consideration and look forward to a successful business association.

Sincerely,
McMaster & Associates, Inc.

A handwritten signature in blue ink, appearing to read 'Ron McMaster, Jr.', is written over a faint circular background.

Ron McMaster, Jr., P.E., P.S.

Accepted: _____

Date: _____

McMaster & Associates, Inc.
2025 Hourly Rates for Services

CATERGORY	BASE RATE	OVERTIME RATE
PROFESSIONAL SERVICES		
Principal	\$275.00	
Senior Professional Engineer	\$185.00	
Professional Engineer	\$160.00	
Registered Landscape Architect	\$150.00	
Engineering Intern	\$135.00	
Professional Surveyor	\$175.00	
Surveying Intern	\$100.00	
OFFICE SERVICES		
Senior Technician III	\$100.00	
Senior Technician II	\$90.00	
Senior Technician I	\$80.00	
Engineering Technician III	\$155.00	
Engineering Technician II	\$110.00	
Engineering Technician I	\$100.00	
Administrative Assistant	\$85.00	
FIELD SURVEYING SERVICES		
Two-Man Survey Crew	\$165.00	\$185.00
Three-Man Survey Crew	\$240.00	\$270.00
Four-Man Survey Crew	\$315.00	\$355.00
Subsurface Utility Locating Crew	\$180.00	\$203.00
Drone	\$280.00	
INSPECTION SERVICES		
Construction Manager	\$165.00	\$190.00
Senior Construction Inspector III	\$100.00	\$115.00
Senior Construction Inspector II	\$90.00	\$104.00
Senior Construction Inspector I	\$70.00	\$81.00
Bridge Inspection Project Manager	\$160.00	\$184.00
Bridge Inspection Team Leader	\$130.00	\$150.00
Bridge Inspection Senior Inspector	\$100.00	\$115.00
Bridge Inspection Junior Inspector	\$70.00	\$81.00
DIRECT EXPENSE		
Mileage	\$0.70/Mile	
Stakes	\$1.25/Each	
Hubs	\$0.60/Each	
Metal T-Posts	\$6.00/Each	
Flags	\$0.15/Each	
Roll Flagging	\$2.50/Roll	
Paint per Can	\$8.00/Each	
Plotting	\$2.00/Sq. Ft.	
Printing	\$0.30/Each	
Supplies & Misc. Expense	Cost Plus 10%	

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.j

FOR: Appointment of Mayor Pro Tem

INTRODUCED BY: Mayor Richard White

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.k

FOR: Approval of a promotion from Recruit Patrol Officer to Patrol Officer Level I for Mark Ross, with a pay increase to \$20.43 per hour

INTRODUCED BY: Chief of Police David Errington

ATTACHMENTS:

File Name

[M. Ross PAN.pdf](#)



BYRAM POLICE DEPARTMENT

EID: 0338

Badge #: 25

PERSONNEL ACTION NOTICE FORM

If you are changing or updating your information, you shall fill in the new information on this form.

Date: 06/26/25 SSN: (Last 4) 3729 Rank/Position: Patrol Officer (Recruit)
Employee Name: Ross, Mark, Joseph Date of Birth: 11/25/97
(Last, First, Middle)
Address: 3100 Woodbine Street Apt.#: 5-D City: Jackson State: MS Zip: 39212

Computer Usage

☐ Login ☐ RMS ☐ PowerDMS ☐ Email ☐ Identix ☐ Time Card ☐ Body Camera

Police Specific Requirements

☐ Application for Certification ☐ Termination/Reassignment Report ☐ ID/Commission ☐ Electronic Access Card

TYPE OF ACTION

☐ New Hire	☐ Return from Layoff
☐ Transfer	☐ Rehire
☐ Promotion	☐ Termination
☐ Leave of Absence (LOA)	☐ LOA Return

TYPE OF CHANGE

☒ Salary Change	☐ Personal Info. Only
☐ Grade Level	☐
☐ Job Title	☐
☐ Status	☐

EMPLOYMENT / CHANGE INFORMATION

	Status FT/PT	Job Title	Pay Rate (Hourly)	Edu. Pay (Hourly)	Exempt / Non-Exempt	Effective Date
Current	FT	Recruit - Patrol Officer	\$19.23			
New	FT	Patrol Officer Level 1	\$20.43			07/21/25

Comments: to be effective the pay period after the BOA meeting on July 10, 2025

If BOA required, notate date of approval.

TERMINATION / LEAVE OF ABSENCE

☐ Resigned in good standing/eligible for re-hire	☐ Resigned in good standing/ineligible for re-hire
☐ Resigned prior to, during or at the conclusion of an investigation	☐ Resigned in lieu of termination
☐ Discharged/Terminated	☐ Reassigned to other duties
☐ Retired	☐ Deceased
☐ Other (Explain):	Effective Date:

Comments:

If BOA required, notate date of approval.

Employee Signature: Mark Ross Date: 06/26/25 Prepared by: David Errington

Chief Signature: David Errington Date: 06/26/25 Date to HR: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.1

FOR: Approval of a promotion from Patrol Officer Level II to Patrol Officer Level III for Tekea Johnson, with a pay increase to \$24.76 per hour

INTRODUCED BY: Chief of Police David Errington

ATTACHMENTS:

File Name

[T. Johnson PAN.pdf](#)



BYRAM POLICE DEPARTMENT

EID: 0226

Badge #: 36

PERSONNEL ACTION NOTICE FORM

If you are changing or updating your information, you shall fill in the new information on this form.

Date: 06/24/25 SSN: (Last 4) 7706 Rank/Position: Patrol Officer Level 2
Employee Name: Johnson, Tekea, Vonsha Date of Birth: 07/19/94
(Last, First, Middle)
Address: 304 Alder Cove Apt. #: City: Pearl State: MS Zip: 39208

Computer Usage

☐ Login ☐ RMS ☐ PowerDMS ☐ Email ☐ Identix ☐ Time Card ☐ Body Camera

Police Specific Requirements

☐ Application for Certification ☐ Termination/Reassignment Report ☐ ID/Commission ☐ Electronic Access Card

TYPE OF ACTION			
☐	New Hire	☐	Return from Layoff
☐	Transfer	☐	Rehire
☐	Promotion	☐	Termination
☐	Leave of Absence (LOA)	☐	LOA Return

TYPE OF CHANGE			
☒	Salary Change	☐	Personal Info. Only
☐	Grade Level	☐	
☐	Job Title	☐	
☐	Status	☐	

EMPLOYMENT / CHANGE INFORMATION

	Status FT/PT	Job Title	Pay Rate (Hourly)	Edu. Pay (Hourly)	Exempt / Non-Exempt	Effective Date
Current	FT	Patrol Officer Level 2	\$21.95	\$0.32		
New	FT	Patrol Officer Level 3	\$24.76	\$0.32		07/21/25

Comments: to be effective the pay period after the BOA meeting on July 10, 2025

If BOA required, notate date of approval.

TERMINATION / LEAVE OF ABSENCE

☐	Resigned in good standing/eligible for re-hire	☐	Resigned in good standing/ineligible for re-hire
☐	Resigned prior to, during or at the conclusion of an investigation	☐	Resigned in lieu of termination
☐	Discharged/Terminated	☐	Reassigned to other duties
☐	Retired	☐	Deceased
☐	Other (Explain):	Effective Date:	

Comments:

If BOA required, notate date of approval.

Employee Signature: [Signature] Date: 4/27/25 Prepared by: David Errington

Chief Signature: [Signature] Date: 06/26/25 Date to HR:

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.m

FOR: Approval to hire a Police Officer III at \$24.75 per hour with full benefits, contingent upon successful completion of the hiring process

INTRODUCED BY: Chief of Police David Errington

ATTACHMENTS:

File Name

[RJ Washington Unconditional Offer.pdf](#)



BYRAM POLICE DEPARTMENT

CHIEF DAVID W. ERRINGTON

P.O. BOX 720222 ~ BYRAM, MS 39272

~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~



07-02-2025

Robert Joe Washington

HAND DELIVERED: CONDITIONAL OFFER OF EMPLOYMENT (RE-HIRE)

Dear: Robert Washington

I am pleased to extend this conditional offer of employment for the position of Police Officer III with the Byram Police Department in accordance with the provisions of the American with Disabilities Act, 1990. Starting pay for this position is \$24.75 per hour equivalent to \$54,000 annually/84 hours bi-weekly.

This offer is conditional pending results of the following:

- In-Depth background investigation, including fingerprint submission (currently on file)
- Medical examination, including drug screen

Nothing in this offer shall be construed to create an employment contract, nor is this a guaranteed job offer. This offer is contingent upon availability of a position. You should not give your present employer a notice of resignation based upon this Conditional Offer of employment.

Any final offer of employment is contingent on the approval of the Byram Board of Aldermen.

Respectfully,

Chief David W. Errington

Please indicate below your acknowledgement of this offer and your wishes to continue with the employment process.

☒ I acknowledge and accept the terms and conditions provided above on my own free will and in good faith with the understanding that I may be offered a position with the Byram Police Department at the conclusion of this process. RW Initial

☐ I acknowledge receipt of this offer and reject same with the understanding that I will be withdrawn from further consideration for employment. _____ Initial

Signature

July 2, 2025
Date

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.n

FOR: Approval to hire a Dispatcher at \$13.75 per hour with full benefits, contingent upon successful completion of the hiring process

INTRODUCED BY: Chief of Police David Errington

ATTACHMENTS:

File Name

[J. Burns Unconditional Offer.pdf](#)



BYRAM POLICE DEPARTMENT

CHIEF DAVID W. ERRINGTON

P.O. Box 720222 ~ BYRAM, MS 39272

~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~



July 3, 2025

Ms. Jessica Bentley Burns

HAND DELIVERED: CONDITIONAL OFFER OF EMPLOYMENT

Dear Ms. Burns

I am pleased to extend this conditional offer of employment for the position of Public Safety Dispatcher with the Byram Police Department in accordance with the provisions of the American with Disabilities Act, 1990. Starting pay for this position is \$13.75 per hour equivalent to \$ 31,460.00 annually.

This offer is conditional pending results of the following:

- In-Depth background investigation, including fingerprint submission
- Drug screen

Nothing in this offer shall be construed to create an employment contract, nor is this a guaranteed job offer. This offer is contingent upon availability of a position. You should not give your present employer a notice of resignation based upon this Conditional Offer of employment.

Any final offer of employment is contingent on the approval of the Byram Board of Aldermen.

Respectfully,

Chief David W. Errington

Please indicate below your acknowledgement of this offer and your wishes to continue with the employment process.

☒ I acknowledge and accept the terms and conditions provided above on my own free will and in good faith with the understanding that I may be offered a position with the Byram Police Department at the conclusion of this process. JB Initial

☐ I acknowledge receipt of this offer and reject same with the understanding that I will be withdrawn from further consideration for employment. _____ Initial

Signature

Date

7/3/25

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.o

FOR: Selection of MML Voting Delegate and Alternate and approval of Resolution appointing them for the 2025 MML Election

INTRODUCED BY: City Clerk Angela Richburg

ATTACHMENTS:

File Name

[Resolution](#)

[2025 Candidates](#)

[Voting Delegate and Alternate](#)

RESOLUTION

RESOLUTION APPOINTING
MISSISSIPPI MUNICIPAL LEAGUE
2025 VOTING DELEGATES
FOR THE CITY/TOWN OF _____

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a Second Vice President from the Central District; and

WHEREAS, the amended bylaws require the governing authority board (Alderman, City Council, City Commission) to designate in its minutes the voting delegate and one alternate to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE (Governing Authority Board) OF THE CITY/TOWN OF _____

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2025 Mississippi Municipal League election to be held at the annual convention on July 22nd are as follows:

Voting Delegate: (Name and title)

First Alternate: (Name and title)

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by

_____, seconded by _____, and was adopted by the following vote, to-wit:

YEAS:

NAYS:

The President thereby declared the motion carried and the Resolution adopted, this the (day, month, and year).

(S E A L)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

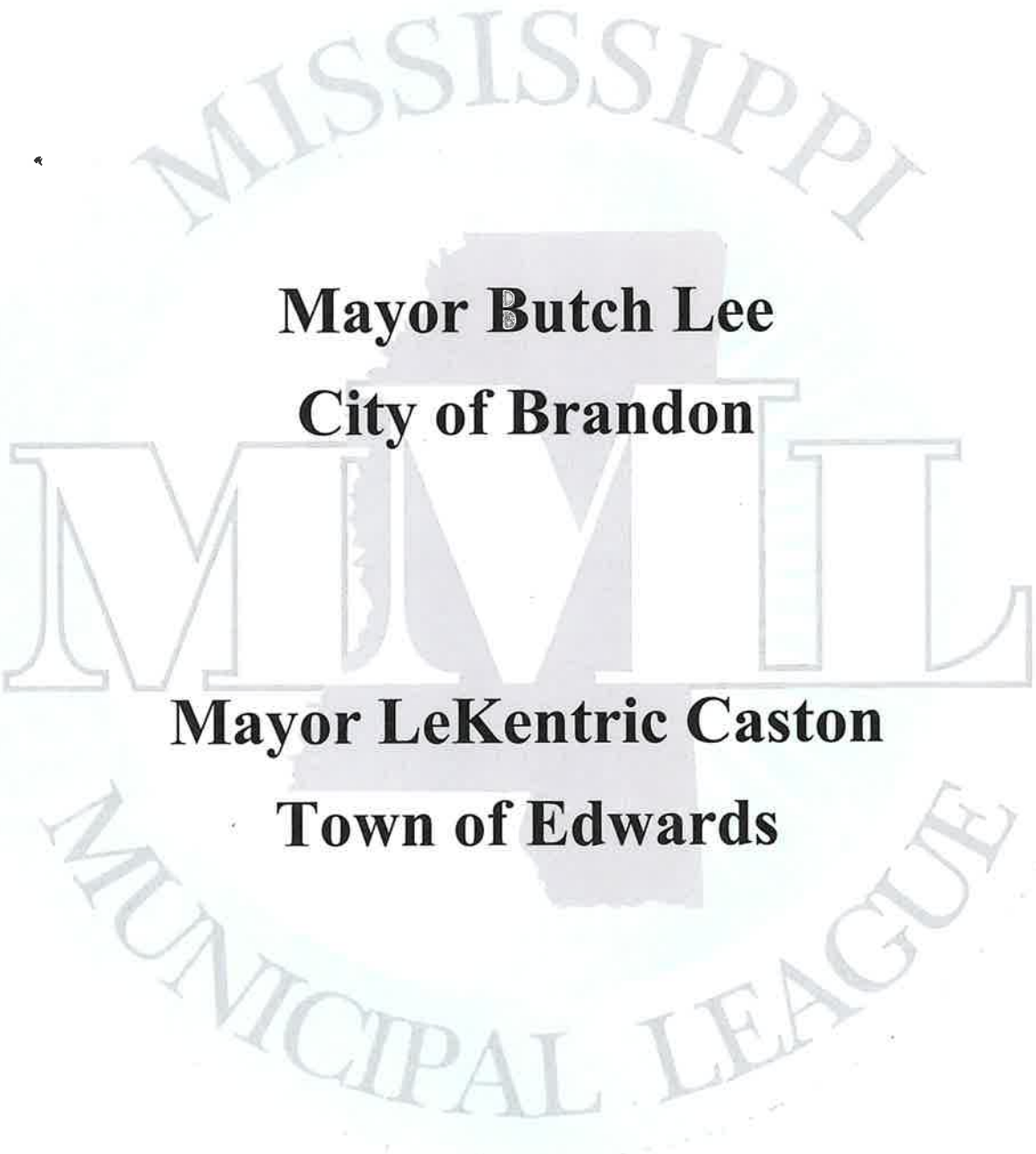
The above and foregoing Resolution having been submitted to and approved by the Mayor, this the (day, month and year).

ATTEST:

APPROVED:

CITY CLERK

MAYOR

The logo of the Mississippi Municipal League is a circular emblem. At the top, the word "MISSISSIPPI" is written in an arc. In the center is a map of the state of Mississippi. Below the map, the word "MUNICIPAL" is written in large, bold, serif capital letters. At the bottom, the word "LEAGUE" is written in an arc.

Mayor Butch Lee
City of Brandon

Mayor LeKentric Caston
Town of Edwards



600 East Amite Street

Suite 104

Jackson MS 39201

601.353.5854

800.325.7641

Fax 601.353.6980

www.mmlonline.com

PRESIDENT

Mayor Billy Nowell
City of Cleveland

FIRST VICE PRESIDENT

Mayor Patti Pettit
Town of Woodland

SECOND VICE PRESIDENT

Mayor Hope Magee Jones
City of Collins

EXECUTIVE DIRECTOR

Shari T. Veazey

ATTENTION CITY CLERK

MML 2025 Election of MML 2nd Vice President Voting Delegate/Alternates Information

On Tuesday, July 22nd, 2025, at the MML Annual Conference, an election will be held to select the MML 2nd Vice President. Each member city in good standing (dues are paid in full by May 15, 2025) must identify a voting delegate, along with an alternate. **The list of qualifying candidates is attached.**

To participate in the election, MML must receive this completed form by July 17, 2025.

Important: All voting delegates & alternates must text the keyword **MMLvote2025** to **888-994-1931** to register as a voting delegate for the 2025 election of MML's 2nd Vice President. Voting delegates will be updated on the status of the election by text message.

City/Town of _____

PLEASE PRINT:

Voting Delegate Name/Title: _____

Cell Phone Number: _____

Alternate Name/Title: _____

Cell Phone Number: _____

IF THE APPOINTED VOTING DELEGATE HAS NOT CAST HIS OR HER VOTE BY 3PM ON TUESDAY, JULY 22ND, 2025, THE ALTERNATE VOTING DELEGATE WILL AUTOMATICALLY BE ALLOWED TO CAST THE VOTE FOR MML 2ND VICE PRESIDENT.

Return by Mail or Fax to:
The Mississippi Municipal League
600 E. Amite Street, Suite 104
Jackson, Mississippi 39201
OR
FAX: (601) 353-6980

Summary Terms & Conditions: Our mobile text messages are intended for subscribers over the age of 18 and are delivered via USA toll free number 8889941931. You may receive up to 5 message(s) per month for text alerts. Message and data rates may apply. This service is available to persons with text-capable phones subscribing to carriers including AT&T, Verizon Wireless, T-Mobile®, Sprint, Virgin Mobile USA, Cincinnati Bell, Centennial Wireless, Unicef, U.S. Cellular®, and Boost. For help, text HELP to 8889941931, email samantha@mmlonline.com, or call +1 6013972009. You may stop your mobile subscription at any time by text messaging STOP to toll free number 8889941931. To opt back in, text "UNSTOP" followed by the keyword to toll free number 8889941931.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.p

FOR: Approval to have Elected Officials and Department Heads take a class on Communication and Respect in the Workplace

INTRODUCED BY: Alderman Roshunda Harris-Allen

NOTES:

Minutes will reflect the specific wording of the Order

ATTACHMENTS:

File Name

[Traing Request Order - 07-10-25.pdf](#)

**ORDER OF THE MAYOR AND BOARD OF ALDERMEN
REQUESTING THE CENTER FOR GOVERNMENT & COMMUNITY
DEVELOPMENT MISSISSIPPI STATE UNIVERSITY EXTENSION SERVICE
TO PROVIDE TRAINING TO ALL DEPARTMENT HEADS AND ELECTED
OFFICIALS ON ROBERT'S RULES OF ORDER, WORKPLACE DECORUM, AND
RESPECTFUL COMMUNICATION**

WHEREAS, the Mayor and Board of Aldermen of the City of Byram recognize the importance of maintaining a professional, respectful, and inclusive environment in all official proceedings and workplace settings; and

WHEREAS, understanding Robert's Rules of Order, effective communication, and proper workplace decorum are essential to the successful operation of city government and to fostering trust, collaboration, and productivity among elected officials, city staff, and the public; and

WHEREAS, the Mayor and Board of Aldermen are committed to ongoing professional development and to setting a standard of conduct that reflects the values and expectations of the citizens of Byram;

NOW, THEREFORE, BE IT ORDERED, by the Mayor and Board of Aldermen of the City of Byram, Mississippi, as follows:

1. The Mayor and Board of Aldermen hereby request for the Center for Government & Community Development Mississippi State University Extension Service to provide training to all department heads and elected officials on Robert's Rules of Order, workplace decorum, and respectful communication.
2. Attendance at the training shall be mandatory for all department heads and elected officials.

SO ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, MISSISSIPPI, in regular meeting assembled on this _____ day of July, 2025.

CITY OF BYRAM, MISSISSIPPI

BY: _____
Richard White, MAYOR

ATTEST:

Julia Kraft, Interim City Clerk

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.q

FOR: Department Heads Monthly Reports

INTRODUCED BY:

ATTACHMENTS:

File Name

[PD 6.2025.pdf](#)

[FD 6.2025.pdf](#)

[PW 6.2025.pdf](#)



BYRAM POLICE DEPARTMENT

CHIEF DAVID W. ERRINGTON

P.O. Box 720222 ~ BYRAM, MS 39272

~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~



Monthly Report

JUNE 2025

Calls for Service	611
Murder	0
Rape	0
Robbery	1
Assaults (including domestic violence)	2
Burglary (auto, residential, business, other)	2
Vehicle Theft	2
Crashes (Roadway – Not Incl Parking Lot)	22
Citations Issued	141
Arrests	46
Misdemeanor	37
Felony	9
DUI Arrests	3
Local Warrants Served	15

Major Crimes:

25-822 – Two juveniles caught by patrol officers attempting to steal vehicles at Holiday Inn on June 26th.

25-807 – Complainant claimed he was robbed at gunpoint near his residence in Lake Ridgelea. Complainant died a few days later from a drug overdose.

Staffing: (3) Sworn Officer vacancies (one candidate in process)
(2) Part-Time Dispatch vacancies (two part-time dispatchers in hiring process)
(1) Full-Time Dispatch vacancy (one candidate in hiring process)

Annual Fire Situation Report - Summary

Basic Incident Type Code And Description (FD1.21)	Total Fires
111 - Building fire	2
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	34
321 - EMS call, excluding vehicle accident with injury	32
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	4
442 - Overheated motor	1
511 - Lock-out	1
551 - Assist police or other governmental agency	1
552 - Police matter	1
5531 - Smoke alarm installation	5
5532 - Tree down (or other debris blocking road)	4
5541 - Lifting assistance (no ambulance response)	13
611 - Dispatched and cancelled en route	3
6111 - Dispatched and cancelled while leaving station	3
651 - Smoke scare, odor of smoke	1
652 - Steam, vapor, fog or dust thought to be smoke	1
735 - Alarm system sounded due to malfunction	1
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
	Total: 112

Report Filters

Basic Incident Date Time: is between '6/1/2025' and '6/30/2025'
Agency Name: is in 'CITY OF BYRAM FD'

Aggregate Function Criteria

Total Fires: Is Greater Than 0

07-01-2025 07:26 AM
PERIOD: 6/01/2025 THRU 6/30/2025
ZONE: * - All Zones
REVENUE CODE: All
ADJUSTMENT CODES:

MONTHLY TRANSACTION REPORT

PAGE: 5

===== A D J U S T M E N T C O D E T O T A L S =====

TYPE	COUNT	REVENUE CODE DISTRIBUTION					
200 - SEWER ADJ	2						
BCA - BILLING CREDIT ADJ	619	200-SEWER	12,968.28-	996-UNAPPL	12,968.67	295-PENALT	0.39-
MISC - MULTIPLE ADJUSTMENTS	1	295-PENALT	20.00-				
NSF - RETURN CHECK	4	200-SEWER	97.24	295-PENALT	27.76	996-UNAPPL	9,497.65
NSFF - RETURNED CHECK FEE	3	300-NSFF	120.00				
RPEN - REVERSE PENALTY	13	295-PENALT	130.00-				

ADJUSTMENT CODE TOTAL FOR PERIOD 9,592.65

===== FEE CODE TOTALS BY TYPE =====

		===== DISTRIBUTION =====					
FEE CODE	TYPE	COUNT	FEE	PENALTY	TAX	INTEREST	TOTAL
CONTRACTOR	Payment	10	275.00CR	0.00	0.00	0.00	275.00CR
INVENTORY	Payment	3	3,742.50CR	305.44CR	0.00	0.00	4,047.94CR
NON MFT EM	Payment	3	119.00CR	0.00	0.00	0.00	119.00CR
TRAN-REN	Payment	2	500.00CR	0.00	0.00	0.00	500.00CR
GRAND TOTAL FOR PERIOD							4,941.94CR

===== TOTALS BY TRANSACTION TYPE =====

===== DISTRIBUTION =====						
TYPE	COUNT	FEE	PENALTY	TAX	INTEREST	TOTAL
Payment	18	4,636.50CR	305.44CR	0.00	0.00	4,941.94CR
TOTAL FOR PERIOD	18					4,941.94CR

BYRAM PUBLIC WORKS DEPARTMENT MONTHLY REPORT JUNE 2025

INSPECTION	Current Month: Jun - 25			Current Month: May - 25		
	Issued	Value	Fee	Issued	Value	Fee
BUILDING PERMITS	2	\$ 2,500.00	\$ 62.00	5	\$ 51,308.41	\$ 370.00
Residential						
New Construction	2	\$ 379,500.00	\$ 1,888.00	4	\$ 779,000.00	\$ 3,836.00
Remodel & Addition	1	\$ 15,950.00	\$ 226.00	2	\$ 13,900.00	\$ 117.00
ACCESSORY-				1	\$ 150,000.00	\$ 621.00
Permit Fee						
Commercial						
New Construction						
Commercial Remodel						
Commercial Electric	1	\$ 9,127.83				
commercial fee	1	\$ 38,000.00	\$ 1,011.00			
Development Fees						
ACCESSORY or Misc						
Cell Tower Addition						
Rental Property						
Rental Renewal	8		\$ 494.00	7		\$ 604.00
Park Pavillon Rental						
Mobile Home						
Demolition	1		\$ 101.00			
Fire Suppression						
Variance Request						
Utility Release	40	\$ 300.00	\$ 1,054.00	27		\$ 702.00
Roofing	15	\$ 226,156.97	\$ 1,490.00	8	\$ 116,052.87	\$ 763.00
Banners & Signs	4	\$ 13,500.00	\$ 762.00	3	\$ 7,396.57	\$ 228.00
TOTAL FEES COLLECTED	75	\$ 685,034.80	\$ 7,088.00	57	\$ 1,117,657.85	\$ 7,241.00
PRIVILEGE & CONTRACTORS LICENSE	CURRENT			PREVIOUS		
New Business & Renewals	18		\$ 4,941.94	7		\$ 175.00
PLANNING / ZONING						
Public Hearings						
Conditional Use				1		\$ 283.00
Architectural Review						
Rezoning Request						

SEWER	Current Month			Previous Month	
	Number	Amount		Number	Amount
Billings	3427	\$ 187,403.61		3425	\$ 187,364.14
Late Charges	1341	\$ 13,410.00		1283	\$ 12,830.00
Deposits	15	\$ 1,500.00		11	\$ 3,000.00
Adjustment Code		\$ 9,592.65			\$ 2,760.83
Applied Deposits		\$ (200.00)			\$ (100.00)
Payments Received	1878	\$ (175,124.53)		1909	\$ (167,345.04)
Drafts	360	\$ (16,748.46)		356	\$ (16,769.32)
Monthly Outstanding balance		\$ 19,833.27			\$ 21,740.61
St. & SW Work Order	Completed 6/25	Open Work Orders		Completed 5/25	Open Work Orders
Tree limbs pickup	54	13		69	7
Potholes/road repair		50		10	43
Sinkholes	1	54		1	50
dead animals on ROW	1				
Mowing		9		1	5
PUBLIC WORKS MISC		21			21
Sewer Misc	4	4		3	5
LT STATION /LEAK/BREAK	1	2			
Ditching/Culvert/Drainage		127			124
Street Signs	1	6		1	6
Traffic Light		2			
TOTAL	62	288		85	261

ADJUSTMENT CODE BREAKDOWN

MULTIPLE ADJ	\$ (20.00)
RETURN CHECK	\$ 9,622.65
RETURN CHECK FEE	\$ 120.00
REVERSE PENALTY	\$ (130.00)
	<u>\$ 9,592.65</u>

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: July 10, 2025 AGENDA ITEM NO: 7.r

FOR: Closed Session to see if Executive Session is needed to discuss a matter of potential litigation

INTRODUCED BY:

BYRAM MAYORAL HEALTH COUNCIL

PRESENTS A

FREE

LUNCH SERVED



TEEN SUMMIT!



**JULY 19, 2025
10 AM- 2 PM CROSSROADS OF LIFE CHURCH
6775 S. SIWELL ROAD, BYRAM, MS**



**SPACE JUMPER
KIDS AGED 3-10**

WE'LL TALK ABOUT:

- ✓ COLLEGE (BELHAVEN, JACKSON STATE, TOUGALOO)
- ✓ HEALTH (PREGNANCY, STDs, BIRTH CONTROL, DEPRESSION)
- ✓ TRADE CAREERS (HINDS COMMUNITY COLLEGE) GED (JSU)

**GUEST SPEAKERS
COLLEGE BOOTHS
MILITARY RECRUITING &
SERVICE OPPORTUNITIES**

**ALL MIDDLE & HIGH SCHOOL
TEENS (AGES 13-18) ARE
ENCOURAGED TO ATTEND!!**

**TO REGISTER
SCAN QR CODE**



- ✓ CONTACT FOR ANY INFO:
- ✓ Alderwoman Erma Johnson @
- ✓ 601-918-6369
- ✓ Elroy Winding @ 601-927-9943