



**CITY OF BYRAM
AGENDA FOR THE REGULAR MEETING OF THE
MAYOR AND BOARD OF ALDERMEN
THURSDAY, AUGUST 14, 2025, 7:00 PM
City Hall: 5901 Terry Road, Byram, MS**

- 1. Welcome and Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Presented Items**
 - (a) Approval to amend the agenda to have the recent damage to the Terry Road Bridge at Bounds Road, and the failure of Renfrow Pump Station to be declared emergencies, and to add quotes for their repair**
 - (b) Approval to declare the recent damage to the Terry Road Bridge at Bounds Road an emergency and approve the quote of Hemphill Construction in the amount of \$57,750.00 to repair the damage**
 - (c) Approval to have the failure of Renfro Pump Station declared an emergency, and approval of quotes totaling \$35,196.64 from Fluid Process and Pumps, Hydra Service and Cooper Electric to repair and replace components as needed**
 - (d) Continuation of Public Hearing for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at the corner of Byram Parkway and Terry Road**
 - (e) Public Hearing for the purpose of determining whether or not a Conditional Use shall be granted for a nail spa at property located at 7381 S. Siwell Road, Suite A in the City of Byram**
- 6. Approval of Consent Agenda Items**
 - (a) Approval of minutes of the Regular Work Session of the Mayor and Board of Aldermen held July 7, 2025**

- (b) Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held July 10, 2025**
- (c) Approval of minutes of the Special Called Meeting of the Mayor and Board of Aldermen held July 18, 2025**
- (d) Approval of minutes of the Special Called Meeting of the Mayor and Board of Aldermen held July 31, 2025**
- (e) Approval to update the signatories on the City's bank accounts to reflect the current administration**
- (f) Approval of quote from Civic Plus in the amount of \$14,325.00, to be billed in FY 2025-26, for implementation, training, import of old agenda files and one year of access to agenda and minute software that will also transmit our video livestream to a dedicated page on our City's website. This will allow the public to watch live as well as access previous meeting videos, with the agendas linked to the videos. The following year's access fee will drop to \$11,500.00 (001-195-681)**
- (g) Approval of payment in the amount of \$178.00 to Stegall Notary Service for a new Notary Commission for Deputy City Clerk Cynthia Elabor (001-140-622)**
- (h) Approval for Court Clerk Paula Morrison and Deputy Court Clerk Darnishia Norwood to attend the 2025 Mississippi Municipal Court Clerk's Conference in Oxford, MS on September 16-19, 2025, with no registration fees and a total of \$1,578.80 in estimated travel expenses (001-110-610)**
- (i) Acceptance of the Judge Pro Tem's letter of resignation**
- (j) Acceptance of donation in the amount of \$40.00 from Ms. Ophelia Nelson in appreciation of the police department - Chief David Errington**
- (k) Acceptance of a Police Traffic Services Grant in the amount of \$55,419.13 from the Mississippi Office of Highway Safety - Chief David Errington**
- (l) Approval of contract/agreement in the amount of \$499.00 annually with Dog Team Pro, Inc for K-9 dog Zeus training and tracking documentation (001-200-515)**
- (m) Approval of renewal with Regional Organized Crime Information Center in the amount of \$300.00 for Criminal Intelligence Software for Byram PD Main Office (001-200-681)**
- (n) Approval of payment in the amount of \$35.00 to the State Fire Academy for Jamere Shelby to recertify her Basic Life Support Instructor certification, to be billed upon completion of recertification (001-260-611)**
- (o) Approval for Jaylon Nichols and Laziyah Dillon to retake the MSTAT entrance exam, September 10, 2025, State Fire Academy, Pearl, MS, at no cost to the city**

- (p) Approval of payment in the amount of \$175.00 to the State Fire Academy for Jamere Shelby to take a Fire Officer II online course, to be billed after completion of the course (001-260-611)**
- (q) Approval of an annual maintenance agreement for Environment Masters to inspect and maintain the HVAC system at Fire Station 2 (001-260-650)**
- (r) Approval of contract with Taylor Sudden Service to perform semi-annual maintenance on the generator at Station 2, beginning in August, 2025 (001-260-650)**
- (s) Approval of estimate in the amount of \$7,600.00 from Livewire Electrical Contractors for annual maintenance of the city's emergency sirens (001-195-575)**
- (t) Approval of payment in the amount of \$39,427.00 to Delta Constructors, Pay Application No. 1 for the East Siwell Road Sewer Main Project (400-700-907)**
- (u) Approval of payment in the amount of \$27,830.00 to Integrated Right of Way, LLC for appraisal services related to the Siwell/Terry Road Intersection Project (001-301-602)**
- (v) Approval of payment in the amount of \$1,832,787.93 to Hemphill Construction, Pay Application No. 4 for the Big Creek Sanitary Sewer Interceptor Project (302-700-907)**

7. Discussion and Action

- (a) Approval of Claims Docket in the amount of \$1,740,632.01 from 7/2/25 through 8/6/25**
- (b) Approval to hire an Accounts Payable Clerk at \$20.00 per hour with full benefits, contingent upon successful completion of the hiring process**
- (c) Appointment of Judge Kenny Lewis as Judge Pro Tem**
- (d) Discussion of Chamber of Commerce Diamond Sponsorship (100-550-646)**
- (e) Approval of a promotion from Recruit Officer to Patrol Officer Level I for Nijua Kagler, with a pay increase to \$20.43 per hour, effective August 18, 2025 - Police Chief David Errington**
- (f) Approval to add education pay of \$0.62 per hour, effective August 18, 2025, for Officer Brittany Milton - Chief of Police David Errington**
- (g) Appointment of Dexter Shelby as Public Works Director at a salary of \$85,000.00 per year, contingent upon successful completion of the hiring process**
- (h) Approval for the City of Byram to partner with the Junior Auxiliary of Byram-Terry in their Read For A treat event to be held at Davis Road Park on October 30, 2025**
- (i) Approval for Elected Officials to attend a CMO Elective Evening Class in Ridgeland, MS on August 26, 2025, with \$25.00 each registration fees and no travel expenses (001-100-611)**

(j) Swearing in of Mayor Pro Tem Erma Johnson, Judge Pro Tem Kenny Lewis, Public Works Director Dexter Shelby and City Clerk Julia Kraft

(k) Department Heads Monthly Reports

8. Public Comments *Byram residents may address the Board at this time, provided they have signed in with their name and address. Discussion will be limited to three (3) minutes per person*

9. Announcements

(a) Saturday, August 16th the Mayoral Health Council will hold a Health and Wealth Fair at Country Woods Baptist Church from 10:00 a.m. to 2:00 p.m.

(b) Thursday, August 28th - Regular Meeting of the Mayor and Board of Aldermen, 7:00 p.m. at City Hall

(c) City administrative offices will be closed on Monday, September 1st in observance of Labor Day

(d) Thursday, September 4th - FY 2025-2026 Budget Public Hearing, 7:00 p.m. at City Hall

10. Adjourn

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 5.a

FOR: Approval to amend the agenda to have the recent damage to the Terry Road Bridge at Bounds Road, and the failure of Renfrow Pump Station to be declared emergencies, and to add quotes for their repair

INTRODUCED BY: City Clerk Julia Kraft

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 5.b

FOR: Approval to declare the recent damage to the Terry Road Bridge at Bounds Road an emergency and approve the quote of Hemphill Construction in the amount of \$57,750.00 to repair the damage

INTRODUCED BY:

ATTACHMENTS:

File Name

[City of Byram - Terry Rd Bridge Rail Repair - August 2025.pdf](#)



City of Byram, MS
Terry Rd Bridge Rail Repair
Hinds County, MS

8/12/2025

Addendums: 0

Quote

<u>Reference No.</u>	<u>Pay Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
1	1	Terry Rd Bridge Rail Repair	1.00	LS	\$ 57,750.00	\$ 57,750.00
Total Quotation:						\$ 57,750.00

Scope of Work
Mobilization
Maintenance of Traffic - Road to be closed
Remove and Replace 2ea post and 3ea rails
Existing utility line attached to existing post must be removed to be able to perform repair

Notes & Exceptions:

Prices "do not" include Bond Premium (1.0%). Add if required
Prices include one mobilization
Prices "do not" include removal or relocation of any underground or overhead obstructions
Prices are based on a traffic closure similar to closure used for prior Terry Rd box culvert repair.

Quote is valid for 30 days

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 5.c

FOR: Approval to have the failure of Renfroe Pump Station declared an emergency, and approval of quotes totaling \$35,196.64 from Fluid Process and Pumps, Hydra Service and Cooper Electric to repair and replace components as needed

INTRODUCED BY:

ATTACHMENTS:

File Name

[Renfroe Pump Repair](#)

[Pumps Installation](#)

[New Pump Quotes](#)



Quote

Attn

cc

Quote Number

RQ2662

Phone:

Fax:

Job Number

(601) 372-7743 x

(601) 373-1470 x

R5872

Customer Information

City of Byram
PO Box 720222
Byram, MS 39272

Ship To Information

City Of Byram
550 Southpointe Dr
BYRAM, MS 39272

Quote Date: 8/12/2025

Customer ID: C30042

Quoted By: Matt Cooper

RFQ #:

Salesperson: Ronald Bridges

Terms: Net 30

Nameplate Information

ID	E5920
Submersible Pump-Make	Hydromatic
Submersible Pump-Model	S4LXP5000FC
Submersible Pump-Serial #	10620707
Job Location	Renfro
HP	50
RPM	1750
1 OR 3 Phase	3

PO 8266

Connected Volt	460
Connected Amp	70.5
Cord Length	60
Cord/Cap	Y
Lifting Bracket	Y
Mating Flange	Y
Chain	Na

Quote Information

Ship Via:

Required Work: Complete Submersible Rebuild ***RUSH***

Rewind
Bearing Kit, Seal Kit, Oring Kit, Oil
Machine Shaft
New Wear Ring & True Impeller Skirt
Machine Bearing Housing Bushing
Repot Cord Cap/Junction Box Assembly
New Power Cord/Control Cord
Disassemble
Clean & Inspect Parts
Reassemble, Test & Paint

Comments: 18.2 18.5 17.6 AMPS

	Pick Up On	Lead Time	Total Price
Work Based on Straight Time:			\$13,870.64

Quotes Do Not Include Sales Tax or Freight, Unless Otherwise Noted.

We Are not Responsible For Items Left Over 60 Days.

Due to extraordinary market conditions, pricing is subject to change without notice.

SIGNATURE: _____

DATE: _____

PRINT NAME: _____

PO# (If not yet issued) _____



ALABAMA FLORIDA GEORGIA MISSISSIPPI

HYDRA SERVICE, INC.

2104 HIGHWAY 160
WARRIOR, AL 35180
PHONE 205-647-5326
FAX 205-647-7449

23304 McAULIFFE DRIVE
ROBERTSDALE, AL 36567
PHONE 251-947-5006
FAX 251-947-5105

4381 HIGHWAY 80
PELAHATCHIE, MS 39145
PHONE 601-854-5502
FAX 601-854-5504

SALESMAN:	<u>Jeremy Fletcher</u>	QUOTATION # JF	0814-CV01
Office #:	<u>601-854-5502</u>	SALES NUMBER:	<u>P92</u>
Cell #:	<u>601-238-1375</u>	DATE:	<u>08 14 2025</u>
TO:	<u>CHERI</u>	PROJECT:	<u>SET PUMP @ RENFROW LS</u>
COMPANY:	<u>CITY OF BYRAM</u>		<u>TERRY RD.</u>

QUANTITY	DESCRIPTION	Unit Price	Total Price
1	SET PUMPS IN STATION AT RENFROW LS / TERRY RD. LABOR AND MILEAGE INCLUDED X1 SERVICE TECH	\$1,350.00	\$ 1,350.00

1	Project Total	\$	<u>1,350.00</u>
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**** FREIGH AND TAXES NOT INCLUDED ****

- 1 Price DOES NOT Include Pump Freight
- 2 All quotations are good for 30 days.
- 3 Under no circumstances are "Retainage Fees" allowed.
- 4 All material is subject to engineer's final approval of submittals.
- 5 Our prices do not include any Federal, State or Local sales taxes.
- 6 All quotations are for material only and do not include any labor or installation unless otherwise noted.
- 7 Manufacturers standard warranty applies to all products.
- 8 HSI standard terms and conditions apply.
- 9 Should the services of a collection agency, attorney, or other legal service become necessary for collection, purchaser shall assume responsibility for all expenses accrued in the collection process.

The undersigned agrees to and has the authority to bind purchaser to the terms, conditions and equip. above:

Date: _____



QUOTATION

DATE: 8/14/25

TO	CITY OF BYRAM	FPP QUOTE#:	7735
	ATTN: CHERI BRIDGES	JOB NAME:	RENFROW PUMP STATION
FAX			
#		LOCATION:	BYRAM, MS

YOUR INQUIRY	SHIPPING DATE	TERMS	F.O.B.
VBL	6-8 WEEKS	NET 30 DAYS	FACTORY

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	THANK YOU FOR THE OPPORTUNITY TO QUOTE AS FOLLOWS:		
	HYDROMATIC SUBMERSIBLE SOLIDS HANDLING PUMP		
	MODEL S4L5000M4-4, 50HP, 1750RPM, 3/60/460V., WITH 50' OF		
	POWER AND CONTROL CORD.		
	NET PRICE, FOB FACTORY, FULL FREIGHT ALLOWED		19,976.00
	Prices do not include any applicable taxes.		

Prices are firm for a period of 30 days after date of this quotation unless otherwise stated herein. After this time the prices are subject to increase without notice.

By: RYAN BAILEY



102 Katie St
Richland MS, 39218

Estimate

Date	Estimate #
8/14/25	Q081425

CITY OF BYRAM

ATTN: CHERI BRIDGES

Estimates Are Good For 15 Days Unless Otherwise Noted		Location	P.O. No.	Rep	
		RENFROW LIFT STATION		CEMS	
Qty	Item	Description		Rate	Total
1	PUMPS	THANK YOU FOR THE OPPORTUNITY TO QUOTE AS FOLLOWS: (1) SUBMERSIBLE PUMP MANUFACTURED BY HYDROMATIC MODEL S4L5000M4-4, 50HP, 3/60/460V., 1750RPM, WITH 50FT. OF POWER AND CONTROL CORD.		\$22,395.00	\$22,395.00
			Subtotal	\$22,395.00	
PH# 601-939-2497 Fax# 601-939-6940 Email: CEMSI@Cooperelec.net			Freight not included in pricing unless specified	Sales Tax (7.0%)	\$0.00
				Total	\$22,395.00

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 5.d

FOR: Continuation of Public Hearing for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at the corner of Byram Parkway and Terry Road

INTRODUCED BY: Building Official Eric Munden

ATTACHMENTS:

File Name

[Conditional Use](#)

[Notice of Public Hearing.pdf](#)

[DRC minutes](#)

[picture of sign on property](#)

[Proof of Publication](#)

[Order approving Conditional Use \(draft\).pdf](#)

[Resolution denying Conditional Use \(draft\).pdf](#)

**MARC E. BRAND &
ASSOCIATES**

Marc E. Brand
Attorney

J.D. Sanford
Attorney

Capital Towers
Suite 1515
125 South Congress Street
Jackson, Mississippi 39201

Mail:
P.O. Box 3508
Jackson, Mississippi 39207
Telephone: (601) 354-7878
Facsimile: (601) 718-6125

Byram Parkway, LLC
2015 Highpointe Drive
Brandon, MS 39042

May 5, 2025

City of Byram City Hall
5901 Terry Road
Byram, MS 39727

Subject: Request for Conditional Use Permit for Gas Station Convenience Store or Terry Byram Parkway

Dear City of Byram Planning and Zoning Committee,

I hope this letter finds you well. My name is John Solomon, I am a member and manager of Byram Parkway, LLC. I am writing to formally request a Conditional Use Permit for the development of a gas station convenience store on the land located at Terry Byram Parkway in Byram, MS. The property is currently zoned as C3, but as per local regulations, a conditional use permit is required for the proposed development.

The proposed gas station convenience store aligns with the strategic development plan for the area and will serve as a valuable asset to both residents and visitors. The convenience store will offer essential services and amenities, contributing to the overall convenience and accessibility of the community. Additionally, it will aid in the future development of Byram Parkway Property.

Details of the Proposed Development:

Location: Terry Byram Parkway, Byram, MS (Specify the exact address or parcel number if available)

Zoning: C3

Nature of Development: Gas Station Convenience Store

Benefits to the Community: Provide essential services, create job opportunities, and enhance local economic growth.

We have conducted a thorough analysis of the impact of the proposed development on the surrounding community, and we are committed to complying with all zoning regulations and

environmental guidelines. We understand the importance of obtaining community input and ensuring that the development aligns with the long-term goals and visions of the City of Byram.

Enclosed with this letter, you will find detailed plans and documents outlining the proposed development, including architectural design, traffic impact studies, and any other relevant information required by the Planning and Zoning Committee.

I kindly request the opportunity to present our proposal at the next available meeting of the Planning and Zoning Committee. Additionally, I am open to scheduling a meeting with the committee members to address any questions or concerns they may have regarding the project.

Thank you for considering our request, I look forward to the opportunity to discuss the proposed development in further detail and working together to contribute positively to the growth and prosperity of the City of Byram.

Sincerely,

A handwritten signature in dark ink, appearing to read "J. Ellis Solomon", is written over a horizontal line. The signature is stylized with a large, sweeping initial "J" and a long, horizontal stroke extending to the right.

John Ellis Solomon
Byram Parkway, LLC
By: Marc E. Brand

Byram Parkway, LLC

2015 Highpointe Drive, Brandon, MS 39042

CITY OF BYRAM
REQUEST FOR CONDITIONAL USE
APPLICATION

Subject Property Address Terry Road / Byram Parkway
Owner Byram Parkway, LLC
Address 2015 Highpoints Drive, Brandon MS 39042
Phone # 601-594-1764
Current Zoning District C3
Use/Reason gas station

Requirements of Applicant:

1. Letter stating reason for requested conditional use.
2. Copy of the written legal description.
3. Site plan of property.
4. \$250.00 fee required for processing.

Requirements for Granting Conditional Uses: (Section 5.600.15 - Zoning Ordinance)

A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- a) Ingress and egress to property and proposed structures.
- b) Off-street parking and loading areas.
- c) Refuse and service areas.
- d) Utilities, with reference locations, availability and compatibility.
- e) Screening and buffering with reference to type, dimensions and character.
- f) Required yards and other open space.
- g) General compatibility with adjacent properties and other property in the district.
- h) Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Mayor and Board of Alderman meeting. Documents shall be submitted thirty (30) days prior to the Mayor and Board of Alderman meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.

John Ellis Saloner 5/5/25
Signature Date

Return to: Eric Munden, Building Official
Post Office Box 720222 Byram, MS 39272
emunden@byram-ms.us

A parcel of land located in the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 23, Township 4 North, Range 1 West, First Judicial District, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron pin found marking the NE Corner of the said NE $\frac{1}{4}$ of the NW $\frac{1}{4}$; thence South for 1,026.30 feet; thence West for 344.94 feet to an iron pin found on the western right of way line of Byram Parkway, said point also being the Point of Beginning; thence along said western right of way line along a curve to the left for 200.00 feet to an iron pin found on the northern right of way line of Terry Road, said curve having a radius of 382.54 feet, an included angle of 29 degrees 57 minutes 20 seconds and a chord of South 24 degrees 40 minutes 04 seconds East for 197.73 feet; thence South 53 degrees 59 minutes 43 seconds West along said northern right of way line for 176.92 feet to an iron pin found on the south line of the said NE $\frac{1}{4}$ of the NW $\frac{1}{4}$; thence North 89 degrees 48 minutes 12 seconds West along said south line for 358.53 feet to a witness pin set; thence continue North 89 degrees 48 minutes 12 seconds West along said south line for 75.00 feet to the centerline of Big Creek; thence North 21 degrees 34 minutes 11 seconds West along said centerline for 36.00 feet; thence North 63 degrees 53 minutes 05 seconds East for 20.00 feet to a witness pin set; thence continue North 63 degrees 53 minutes 05 seconds East for 545.05 feet back to the Point of Beginning. Said parcel contains 2.00 acres, more or less. Bearings in above description are based upon GPS Observation of Geodetic North.

EXHIBIT FOR:

REZONING OF CERTAIN PROPERTIES

BEING LOCATED IN THE S 1/2 OF THE SE 1/4 OF SECTION 14 &
THE NW 1/4 OF THE NE 1/4 OF SECTION 23, TOWNSHIP 4 NORTH,
RANGE 1 WEST, CITY OF BYRAM, FIRST JUDICIAL DISTRICT,
HINDS COUNTY, MISSISSIPPI.

City of Byram
DB-7246
PG-1915

Grace Presbyterian
Church
DB-5616
PG-1

Foshee
DB-3822
PG-197

THE POINT OF COMMENCEMENT:
IS A FOUND 1/2" REBAR MARKING THE NW
CORNER OF THE SW 1/4 OF THE SE 1/4 OF
SECTION 14, T4N-R1W, CITY OF BYRAM, FIRST
JUDICIAL DISTRICT, HINDS COUNTY, MISSISSIPPI.

POINT OF BEGINNING:
TRACT-A
IS A FOUND 1/2" REBAR

N 89°22'49" E
77.41'
N 00°00'11" W
200.00'

N 89°22'49" E
693.42'

N 89°51'32" E
220.83'

ChB=S 66°11'04" V
ChL=195.28'
A=196.55'
R=498.03'

Tract-A
+/-3.515 Acres
ChB=S 62°38'08" W
ChL=268.69'
A=271.72'
R=523.99'

S 89°21'01" W
574.37'

Byram Development Co., LLC
DB-5966
PG-127

City of Byram
DB-7130
PG-2499

POINT OF BEGINNING:
TRACT-B
IS A FOUND 1/2" REBAR

S 89°51'51" E
143.95'
S 00°28'54" E
170.00'

S 89°51'51" E
256.25'

N 90°00'00" W
366.15'

S 00°00'00" E
1600.43'

N 00°29'28" W
751.38'

Tract-B
+/-5.880 Acres
S 00°29'27" E
576.98'

S 89°30'31" W
400.00'

Reynolds
DB-7274
PG-3289

N 89°30'31" E
400.00'

N 90°00'00" W
359.86'

POINT OF BEGINNING:
TRACT-C
IS A FOUND 1/2" REBAR

N 00°29'28" W
686.20'

Tract-C
+/-10.388 Acres
S 00°29'29" E
693.90'

Byram Development Co., LLC
DB-5234
PG-236

Lee
DB-7267
PG-2713

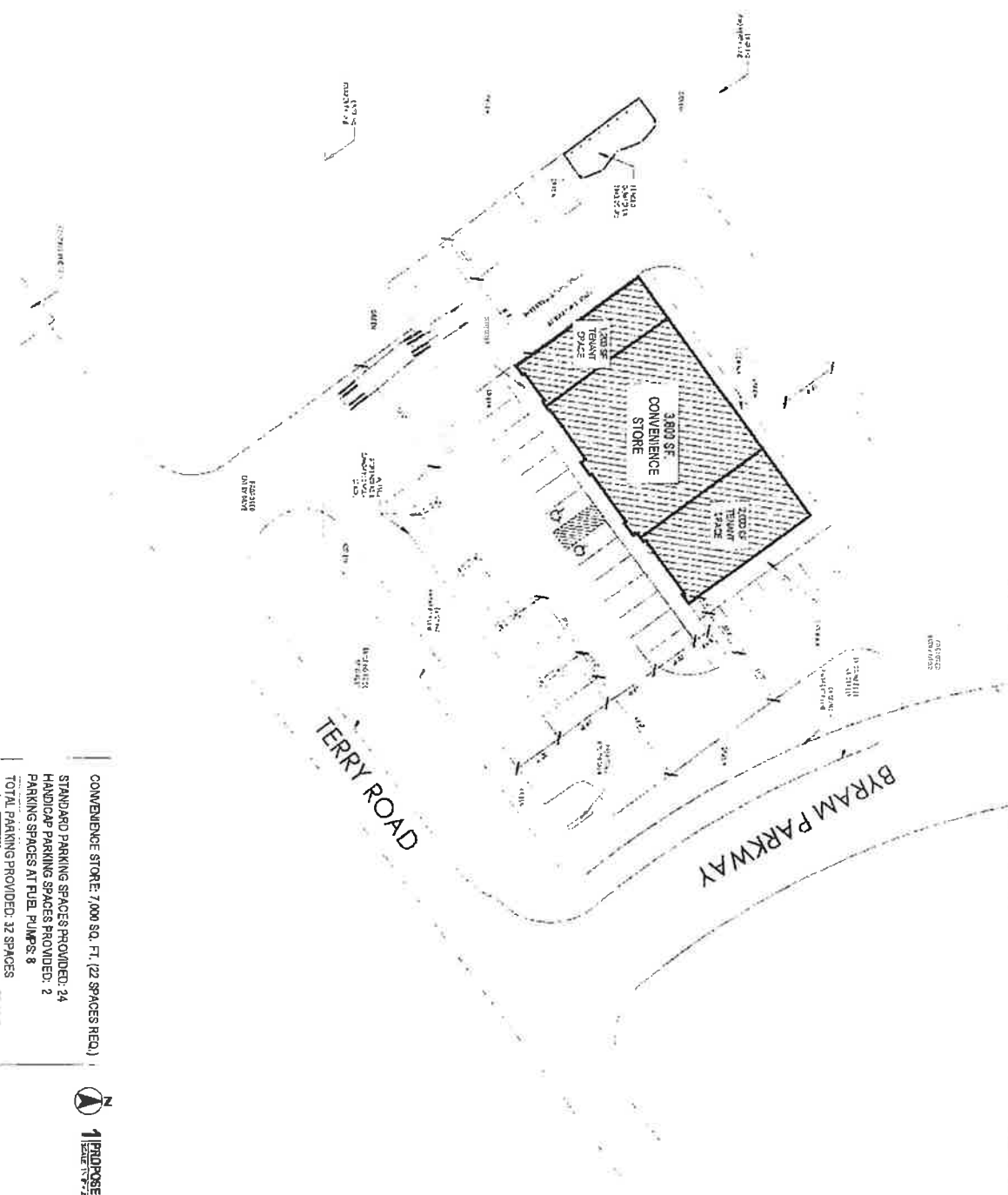
NOTE: THIS IS NOT A BOUNDARY
SURVEY. THIS IS ONLY AN EXHIBIT
TO ILLUSTRATE CERTAIN PROPERTIES
FOR THE PURPOSE OF REZONING.

LEGEND

- FOUND 1/2" REBAR
- ◆ FOUND 3/4" PIPE
- PROPOSED REZONING BOUNDARY
- - - APPROXIMATE ADJOINING LINES
- APPROXIMATE CREEK BANK

LINE	BEARING	DISTANCE
L1	S 54°21'31" W	179.47'
L2	S 90°20'36" W	252.47'

ChB=S 20°34'04" F



CONVENIENCE STORE: 7,000 SQ. FT. (22 SPACES REQ.)
 STANDARD PARKING SPACES PROVIDED: 24
 HANDICAP PARKING SPACES PROVIDED: 2
 PARKING SPACES AT FUEL PUMPS: 8
 TOTAL PARKING PROVIDED: 32 SPACES



REVISIONS

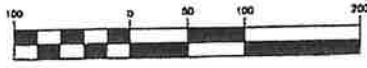
NO.	DATE	DESCRIPTION
1	04/10/2022	2203510

A0.1

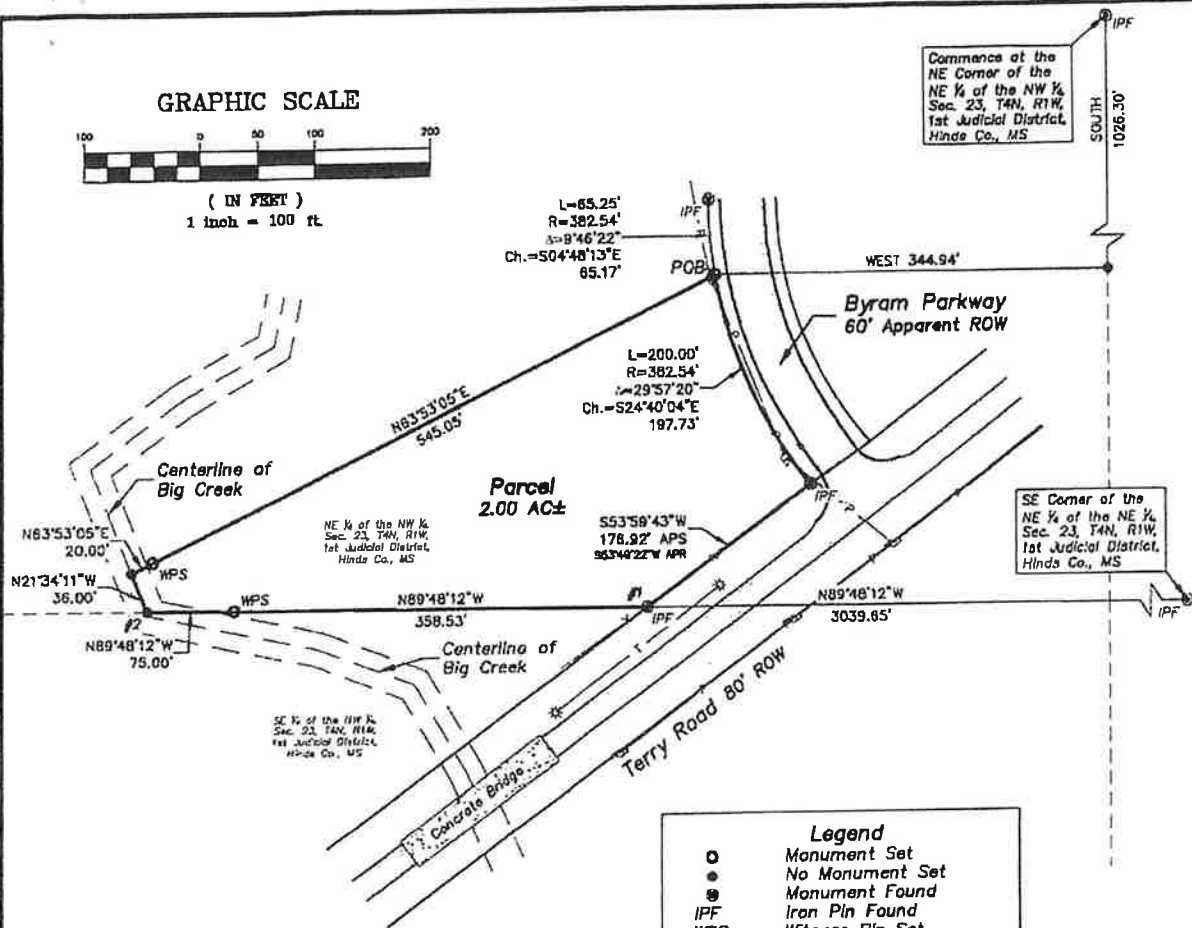
NEW CONVENIENCE STORE FOR
FOOD MART
 TERRY ROAD & BYRAM PARKWAY
 BYRAM, MISSISSIPPI 39272

ARCHITECTS PLUS
 C. JOSEPH MONROE, ARCHITECT, AIA, LEED AP
 1000 W. 10TH AVE., SUITE 100
 JACKSON, MISSISSIPPI 39201
 PHONE: 601.355.5400
 FAX: 601.355.5402
 WWW.ARCHITECTSPUS.COM

GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft



Reference Materials

- 1) Hinds County Tax Map
- 2) GLO Township Plat
- 3) Instructions per client
- 4) Deed Book 5234, Page 236
- 5) Deed Book 7274, Page 3289
- 6) Deed Book 7209, Page 5775

Notes

- 1) No record search of easements was conducted.
- 2) Survey performed without the benefit of a title opinion.
- 3) 1/2"X18" rebar with cap set at all property corners, unless noted otherwise.
- 4) Orientation is based upon GPS Observation (Geodetic North).
- 5) Record call from #1 to #2 is S89°28'09"W for 252.47 feet.

Legal Description

A parcel of land located in the NE 1/4 of the NW 1/4 of Section 23, Township 4 North, Range 1 West, First Judicial District, Hinds County, Mississippi and being more particularly described as follows:

Commence at an Iron pin found marking the NE Corner of the said NE 1/4 of the NW 1/4; thence South for 1,026.30 feet; thence West for 344.94 feet to an iron pin found on the western right of way line of Byram Parkway, said point also being the Point of Beginning; thence along said western right of way line along a curve to the left for 200.00 feet to an iron pin found on the northern right of way line of Terry Road, said curve having a radius of 382.54 feet, an included angle of 29 degrees 57 minutes 20 seconds and a chord of South 24 degrees 40 minutes 04 seconds East for 197.73 feet; thence South 53 degrees 59 minutes 43 seconds West along said northern right of way line for 176.92 feet to an iron pin found on the south line of the said NE 1/4 of the NW 1/4; thence North 89 degrees 48 minutes 12 seconds West along said south line for 358.53 feet to a witness pin set; thence continue North 89 degrees 48 minutes 12 seconds West along said south line for 75.00 feet to the centerline of Big Creek; thence North 21 degrees 34 minutes 11 seconds West along said centerline for 36.00 feet; thence North 63 degrees 53 minutes 05 seconds East for 20.00 feet to a witness pin set; thence continue North 63 degrees 53 minutes 05 seconds East for 545.05 feet back to the Point of Beginning. Said parcel contains 2.00 acres, more or less. Bearings in above description are based upon GPS Observation of Geodetic North.

LANDMARK SURVEYING, LLC

P.O. Box 680 • Magee, Mississippi 39111
Phone: (601) 840-1790 Fax: (601) 840-2797

SCALE: 1" = 100'

DATE OF SURVEY: 03/16/2023

CLASS OF SURVEY: C

SURVEY FOR:

Buddy Brock

NE 1/4 OF NW 1/4
SECTION 23, T 4 N, R 1 W,
FIRST JUDICIAL DISTRICT,
HINDS COUNTY, MISSISSIPPI

BEARINGS DETERMINED BY: GPS Observation

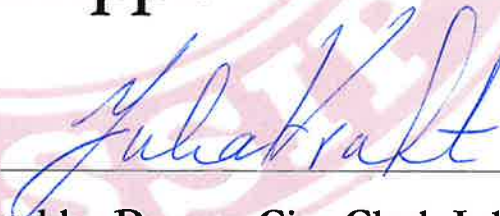
SURVEYED BY: CM

DRAWN BY: CS



NOTICE OF PUBLIC HEARING

Notice is hereby given to those parties in interest that there will be a Public Hearing at the Regular Meeting of the Mayor and Board of Aldermen on Thursday, July 10, 2025, 7:00 p.m. at City Hall, 5901 Terry Road, Byram, for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at property located at the intersection of Terry Road and Byram Parkway, Parcel No. 4851-380 in the City of Byram, Mississippi.



Posted by Deputy City Clerk Julia Kraft 6/20/25



City of Byram
DRC Meeting July 2, 2025, 11:00 a.m.
Public Works

Agenda:

1. Conditional Use for a Gas station/convenience store at the corner of Terry Rd. and Byram Parkway

Present:

Eric Munden, Building Official
Chief David Errington
Fire Chief Harry Horton
Fire Marshall Michael Sterling
Cheri Bridges, Administrative Assistant

1. Conditional Use for a Gas station/convenience store at the corner of Terry Rd. and Byram Parkway

The Conditional use was reviewed and the DRC recommends:

- Recommends an impact traffic study on increase of traffic.
- The DRC recommends 6am-10pm weekdays & 6am – 11pm weekends.
- FD recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment.
- PD recommends security lights and cameras with 30 days of proper storage.
- To disclose the future tenants in the remaining open spaces.

Approved: _____

Date: _____

7-2-25





Mississippi
GANNETT

PO Box 632030 Cincinnati, OH 45263-2030

AFFIDAVIT OF PUBLICATION

Julie Kraft
City Of Byram-Legals
PO Box 720222
Byram MS 39272-0222

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he/she is a Legal Advertising Representative of The Clarion-Ledger, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, to be issues of said newspapers editions date as follows:

06/22/2025

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

Sworn to and subscribed before on 06/22/2025

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$18.16

Tax Amount: \$0.00

Payment Cost: \$18.16

Order No: 11406284

of Copies:

Customer No: 1010689

1

PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

NICOLE JACOBS
Notary Public
State of Wisconsin

**NOTICE OF
PUBLIC HEARING**

Notice is hereby given to those parties in interest that there will be a Public Hearing at the Regular Meeting of the Mayor and Board of Aldermen on Thursday, July 10, 2025, 7:00 p.m. at City Hall, 5901 Terry Road, Byram, for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at property located at the intersection of Terry Road and Byram Parkway, Parcel No. 4851-380 in the City of Byram, Mississippi.
6/22/25 11406284

**ORDER APPROVING AND GRANTING A CONDITIONAL USE PERMIT
ALLOWING A GAS STATION/CONVENIENCE STORE ON PROPERTY LOCATED
AT THE INTERSECTION OF TERRY ROAD AND BYRAM PARKWAY,
BEING PARCEL NO. 4851-380, IN A DISTRICT ZONED C-3,
CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI**

THERE CAME ON for consideration by Applicant, Byram Parkway, LLC, the issue of whether a Conditional Use allowing a gas station/convenience store on the property described herein, which property is located in a district zoned C-3 in the City of Byram, Mississippi, should be permitted. The Mayor and Board of Aldermen hereby find as follows:

WHEREAS, Applicant now requests the governing authorities of City of Byram, Mississippi, to grant a Conditional Use as permitted by Section 5.600.15 for the property described herein, which property is located in a C-3 General Commercial District, under the City of Byram's Official Zoning Ordinance of May 23, 2019, to Applicant, allowing a gas station/convenience store in a district zoned C-3, on said property located at the intersection of Terry Road and Byram Parkway, being Parcel No. 4851-380, in the City of Byram, Hinds County, Mississippi; and

WHEREAS, the Applicant advises the City the real property is owned by Byram Development Co, LLC and Applicant is planning a gas station/convenience store on the subject property; and

WHEREAS, the Development Review Committee ("DRC") upon conclusion of its July 2, 2025, meeting, did make certain findings in its minutes, and did recommend in writing approval by the Board of Aldermen of the request for Conditional Use with the following conditions: 1) The DRC recommends an impact traffic study on increase of traffic; 2) The DRC recommends hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends; 3) the Fire Department recommends Fire Truck access, Knox Box,

emergency fuel shut off and commercial cooking equipment; 4) the Police Department recommends security lights and cameras with 30 days of proper storage; and 5) Applicant to disclose the future tenants in the remaining open spaces; and

WHEREAS, the Mayor and Board of Aldermen scheduled a hearing on said Application for July 10, 2025, at 7:00 o'clock p.m. after review of the Application by the Development Review Committee of the City of Byram (“DRC”) – the Board was advised that the DRC at its July 2, 2025, meeting, had reviewed the Application and did make certain findings in its minutes, and did recommend approval in writing with the following conditions: 1) The DRC recommends an impact traffic study on increase of traffic; 2) The DRC recommends hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends; 3) the Fire Department recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment; 4) the Police Department recommends security lights and cameras with 30 days of proper storage; and 5) Applicant to disclose the future tenants in the remaining open spaces; and

WHEREAS, all notice requirements of the Zoning Ordinance of the City of Byram were accomplished – the City Clerk did cause notice of the July 10, 2025, hearing to be published in the Clarion-Ledger, a newspaper of general circulation in the City of Byram, Hinds County, Mississippi, in the manner and for the time required by law, and did post notice of same inside City Hall and upon the affected property in the manner and for the time required by law; and

WHEREAS, at the time, date and place specified in the City’s public notice, the Mayor and Board of Aldermen of the City of Byram, Mississippi, held a public hearing on the Application at which time it was determined that more information was need, and the Mayor and Board of Aldermen continued the public hearing to August 14, 2025, with all notice and process

continued to that date; and

WHEREAS, the Development Review Committee (“DRC”) upon conclusion of its August 6, 2025, meeting, did make certain findings in its minutes and recommended denial of the Application because following review of the traffic study, 1) traffic at the intersection is already a concern and the project will generate a high volume of vehicles throughout the day, and 2) the additional vehicular traffic would require installation of a new traffic signal at the intersection that could cause traffic to queue on an existing bridge that is currently posted for load, creating a significant risk to public safety; and

WHEREAS, at the August 14, 2025, meeting, the Mayor and Board of Aldermen did conduct a full and complete public hearing on the Application and received comments and heard evidence presented by the Applicant; and

WHEREAS, the Mayor and Board of Aldermen are fully familiar with the request and the property and existing land uses within the City of Byram and in the area of the City where the property is located, and in acting on this Order, have duly considered the matters and facts within their personal knowledge as same affect the land uses requested in the Application;

BE IT HEREBY ORDERED by the Mayor and Board of Aldermen of the City of Byram, Mississippi, that the request of Applicant to grant a Conditional Use for the subject property located at the intersection of Terry Road and Byram Parkway, being Parcel No. 4851-380, in the City of Byram, Hinds County, Mississippi allowing a gas station/convenience store in a district zoned C-3 is hereby granted; such action is taken pursuant to the findings of fact set out as follows:

1. The Mayor and Board of Aldermen of the City of Byram, Mississippi, have the final authority with regard to all matters involving the Zoning Ordinance.

2. The written recommendation of the DRC is advisory in nature.
3. The Mayor and Board of Aldermen have knowledge of the area involved and are aware of the need for the Conditional Use.
4. The requested designation meets the definitions of a Conditional Use of the Zoning Ordinance. See definitions: “Service Station: Any premises that is primarily used for retail sale of gasoline and other petroleum products or automobile accessories and incidental services including facilities for lubricating, washing (either automatic or by hand) and cleaning, or otherwise servicing automobiles and light trucks. This term shall not include premises where heavy vehicular repair activities such as engine overhauls, painting or body work are conducted.” See also: “Convenience Store: A store of not more than 3,000 square feet of retail sales area, not counting storage, which deals in grocery items of a convenience nature.”
5. The subject property described herein, below, is within a zoning district zoned C-3:

See attached published notice. Otherwise, located at the intersection of Terry Road and Byram Parkway, being Parcel No. 4851-380, City of Byram, Hinds County, Mississippi.
6. The Conditional Use will promote the general welfare of the City of Byram and will not adversely affect the public interest or adjacent property. Future projects within the designation area will remain subject to the Zoning Ordinance and approval of site plans or other matter will allow the City to continue to monitor the area.
7. The establishment of this Conditional Use is not detrimental to the public health, safety, or general welfare, and this Conditional Use is compatible with the existing and intended character of the surrounding zoning district.

8. The Mayor and Board of Aldermen find that all portions of Section 5.600.15 (A) - (F) of the Zoning Ordinance have also been complied with and that all requirements of Section 5.600.15 (A) - (F) of the Zoning Ordinances are satisfied based upon the presentation of the Applicant and all documents presented to the DRC and to the Mayor and Board of Aldermen.
9. The granting of this Conditional Use does not relieve the requested use from compliance with any applicable law, court order, covenants, or contracts.
10. The Conditional Use is granted with the following additional conditions:
 - a. An impact traffic study on increase of traffic;
 - b. Hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends;
 - c. Adequate Fire Truck access, a Knox Box, installation of an emergency fuel shut off and commercial cooking equipment;
 - d. Installation of security lights and cameras with 30 days of proper storage; and
 - e. Applicant to disclose the future tenants in the remaining open spaces to be agreed upon by the City;

ORDERED, ADOPTED AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, at a regular meeting thereof held on the ____ day of August, 2025.

The foregoing Order, having been reduced to writing, Alderman _____ moved that said Order be adopted. Alderman _____ seconded. The vote was as follows:

Alderman Johnson (Ward 1) voted:	_____
Alderman Hosey-Sanders (Ward 2) voted:	_____
Alderman Amos (Ward 3) voted:	_____
Alderman Mack (Ward 4) voted:	_____
Alderman Gibson (Ward 5) voted:	_____
Alderman Carson (Ward 6) voted:	_____
Alderman Harris-Allen (At-large) voted:	_____

Whereupon, the Mayor declared the Motion carried and the Order approved and adopted.

SO ORDERED, this the ____ day of August, 2025.

CITY OF BYRAM, MISSISSIPPI

BY: _____
RICHARD WHITE, MAYOR

ATTEST:

BY: _____
JULIA KRAFT, CITY CLERK
[SEAL]

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI DENYING A CONDITIONAL USE PERMIT TO ALLOW A GAS STATION/CONVENIENCE STORE FOR PROPERTY LOCATED AT THE INTERSECTION OF TERRY ROAD AND BYRAM PARKWAY, BEING PARCEL NO. 4851-380, CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI

WHEREAS, Byram Parkway, LLC (the "Applicant"), did file an Application for a Conditional Use Permit to allow a gas station/convenience store on property described herein, which property is located in a C-3 General Commercial District Classification under the City of Byram Zoning Regulations Ordinance of May 23, 2019 (the "Application"); and

WHEREAS, the Mayor and Board of Aldermen referred the Application to the Development Review Committee ("DRC") of the City of Byram, which Committee took the matter under advisement; and

WHEREAS, the Development Review Committee ("DRC") upon conclusion of its July 2, 2025, meeting recommended in writing that the Board of Aldermen did make certain findings in its minutes, and did recommend approval with the following conditions: 1) The DRC recommends an impact traffic study on increase of traffic; 2) The DRC recommends hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends; 3) the Fire Department recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment; 4) the Police Department recommends security lights and cameras with 30 days of proper storage; and 5) Applicant to disclose the future tenants in the remaining open spaces; and

WHEREAS, the Mayor and Board of Aldermen scheduled a hearing on said Application for July 10, 2025, at 7:00 o'clock p.m. after review of the Application by the Development Review Committee of the City of Byram ("DRC") – the Board was advised that the DRC at its July 2, 2025, meeting, had reviewed the Application and did make certain findings in its minutes,

and did recommend approval in writing subject to the following conditions: 1) The DRC recommends an impact traffic study on increase of traffic; 2) The DRC recommends hours of operation to be 6:00 a.m. till 10:00 p.m. on weekdays and 6:00 a.m. till 11:00 p.m. on weekends; 3) the Fire Department recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment; 4) the Police Department recommends security lights and cameras with 30 days of proper storage; and 5) Applicant to disclose the future tenants in the remaining open spaces; and

WHEREAS, all notice requirements of the Zoning Ordinance of the City of Byram were accomplished – the City Clerk did cause notice of the July 10, 2025, hearing to be published in the Clarion-Ledger, a newspaper of general circulation in the City of Byram, Hinds County, Mississippi, in the manner and for the time required by law, and did post notice of same inside City Hall, and upon the affected property in the manner and for the time required by law; and

WHEREAS, at the time, date and place specified in the City’s public notice, at its regular public meeting, the Mayor and Board of Aldermen of the City of Byram, Mississippi, held a public hearing on the Application, but the hearing was continued to the next regular meeting Mayor and Board of Aldermen on August 14, 2025, at 7:00 o'clock p.m., with all notice and process continued to that date; and

WHEREAS, the Development Review Committee (“DRC”) upon conclusion of its August 6, 2025, meeting, did make certain findings in its minutes and recommended denial of the Application because following review of the traffic study, 1) traffic at the intersection is already a concern and the project will generate a high volume of vehicles throughout the day, and 2) the additional vehicular traffic would require installation of a new traffic signal at the intersection that could cause traffic to queue on an existing bridge that is currently posted for

load, creating a significant risk to public safety; and

WHEREAS, at the August 14, 2025, meeting, the Mayor and Board of Aldermen did conduct a full and complete public hearing on the Application and received comments and heard evidence presented by the Applicant; and

WHEREAS, the Mayor and Board of Aldermen are fully familiar with the request and the property and existing land uses within the City of Byram and in the area of the City where the property is located, and in acting on this Resolution, have duly considered the matters and facts within their personal knowledge as same affect the land uses requested in the Application; and

WHEREAS, at the conclusion of the discussion of the DRC's recommendation, the Mayor asked whether the Board of Aldermen desired to take any action regarding the Application and any recommendation of the DRC and after discussion thereof, Alderman _____ offered the following Resolution and moved that it be adopted, to-wit:

IT IS, THEREFORE, RESOLVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, as follows, to-wit;

SECTION 1. That the matters and facts stated in the preamble hereof are found, determined and adjudicated to be true and correct.

SECTION 2. That it is hereby found and determined that the conditions precedent to the granting of a Conditional Use Permit as required by Section 5.600.15 D and 5.600.15 of the City of Byram Zoning Regulations Ordinance of May 23, 2019, do not exist, and have not been satisfied by the Applicant regarding the granting of a Conditional Use Permit to allow a gas station/convenience store on the subject property.

SECTION 3. That the Application to grant a Conditional Use Permit pursuant to Section

5.600.15 D and 5.600.15 of the City of Byram Zoning Regulations Ordinance of May 23, 2019, on the following described property to allow a gas station/convenience store, be and same is hereby denied. The property referenced in the Application (the "property") is known as Parcel No. 4851-380, located at the intersection of Terry Road and Byram Parkway.

SO RESOLVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, at a regular meeting held on ____ day of August 2025.

The motion for adoption was seconded by Alderman _____, and the foregoing Resolution having been first reduced to writing, was submitted to the Board of Aldermen for passage or rejection on roll call vote with the following results:

Alderman Johnson (Ward 1) voted:	_____
Alderman Hosey-Sanders (Ward 2) voted:	_____
Alderman Amos (Ward 3) voted:	_____
Alderman Mack (Ward 4) voted:	_____
Alderman Gibson (Ward 5) voted:	_____
Alderman Carson (Ward 6) voted:	_____
Alderman Harris-Allen (At-large) voted:	_____

Whereupon, the Mayor declared the Motion carried and the Order approved and adopted.

SO ORDERED, this the ____ day of August, 2025.

CITY OF BYRAM, MISSISSIPPI

BY: _____
RICHARD WHITE, MAYOR

ATTEST:

BY: _____
JULIA KRAFT, CITY CLERK

[SEAL]

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 5.e

FOR: Public Hearing for the purpose of determining whether or not a Conditional Use shall be granted for a nail spa at property located at 7381 S. Siwell Road, Suite A in the City of Byram

INTRODUCED BY: Building Official Eric Munden

ATTACHMENTS:

File Name

[application.pdf](#)

[SIGN ON PROPERTY.jpg](#)

[DRC_minutes.pdf](#)

[Proof of Publication.pdf](#)

[Notice.pdf](#)

[Conditional Use \(nail salon-Chau Tran-7381 Siwell Rd\) Order 08-14-2025.pdf](#)

[Conditional Use \(nail salon-Chau Tran-7381 Siwell Rd\) Resolution 08-14-2025.pdf](#)



Project # 20119030 Next Project #

Property 7381 S SIWELL RD

Description CONDITIONAL USE

Issued to TRAN, CHAU

General Segments Financial Property Info Information Comments History Footprint Conditions Description

- Project Mailing Address -

Attention

Address

7381 S SIWELL RD
BYRAM, MS 39272

- General Contractor -

☒ Owner☐ Contractor

Project Type

CON USE

CONDITIONAL USE

Dwelling Type

Private

Square Footage

Units

- Project Details -

Open

Applied Date

7/16/2025

Issued Date

7/16/2025

Expires Date

7/16/2026

Completion Date

Balance

283.00

Pending Activity

0.00

Securities

0.00

BUS NAME

Edit This Record

OK

Cancel

New

bms.cbridge:



Project # 20119030 Next Project #

Property 7381 S SIWELL RD

Description CONDITIONAL USE

Issued to TRAN, CHAU

General Segments Financial Property Info Information Comments History Footprint Conditions Description

Project Mailing Address

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7/16/2026

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General Contractor

☒ Owner☐ Contractor

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283.00

Pending Activity

0.00

Securities

0.00

Project Type

CON USE

CONDITIONAL USE

Dwelling Type

Private

Square Footage

Units

BUS NAME

Edit This Record

OK

Cancel

New

bms.cbridge

CITY OF BYRAM
REQUEST FOR CONDITIONAL USE
APPLICATION

Subject Property Address 7381 S. Siwell Road A, Byram, MS 39272
Owner Chau Tran
Address 400 Brazos, Brandon, MS 39047
Phone # (405-564-4812) or (601-316-7952) Cell phone
Current Zoning District C3
Use/Reason Nails Salon.

Requirements of Applicant:

1. Letter stating reason for requested conditional use.
2. Copy of the written legal description.
3. Site plan of property.
4. \$250.00 fee required for processing.

Requirements for Granting Conditional Uses: (Section 5.600.15 - Zoning Ordinance)

A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- a) Ingress and egress to property and proposed structures.
- b) Off-street parking and loading areas.
- c) Refuse and service areas.
- d) Utilities, with reference locations, availability and compatibility.
- e) Screening and buffering with reference to type, dimensions and character.
- f) Required yards and other open space.
- g) General compatibility with adjacent properties and other property in the district.
- h) Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Mayor and Board of Alderman meeting. Documents shall be submitted thirty (30) days prior to the Mayor and Board of Alderman meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.

Huif no
Signature

07/15/2025
Date

Return to: Eric Munden, Building Official
Post Office Box 720222 Byram, MS 39272
emunden@byram-ms.us

Chau Tran

7381 S. Siwell Road, Suite A Byram, Mississippi 39272

(405) 564-4812

Date: July 15, 2025

City of Byram

Planning and Zoning Department Byram, Mississippi

Subject: Request for Conditional Use to Operate 'Nails Spa' at 7381 S. Siwell Road, Suite A

Dear Planning and Zoning Officials,

I am writing to respectfully request a conditional use permit for the property located at 7381 S. Siwell Road, Suite A, Byram, Mississippi 39272, to open and operate a nail salon named Nails Spa.

With this new business, I hope to contribute in a small but meaningful way to the growth and development of our beautiful city. My goal is to offer professional nail services in a clean, safe, and welcoming environment that serves the needs of local residents while creating new job opportunities and adding to the city's commercial vibrancy.

I kindly ask for the city's support in allowing this conditional use so that small businesses like mine can thrive and play a role in shaping a prosperous and dynamic community.

I would also like to express my commitment to:

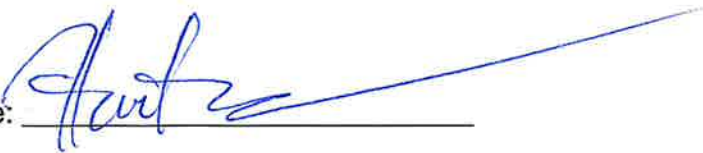
- Complying fully with all applicable zoning, health, and safety regulations,
- Operating a secure and well-maintained facility,
- Being a respectful neighbor and contributing positively to the area,
- Building a business that reflects sustainable and responsible growth.

Thank you very much for your time and consideration. I truly appreciate the opportunity to be part of Byram's continued progress and success. Please do not hesitate to contact me if any additional information is needed.

Sincerely,

Chau Tran

Signature: _____



Date: 07/15/2025

7381-A



PUBLIC NOTICE

THIS PROPERTY BEING
CLOSED FOR
CONSTRUCTION. NO
FOR FURTHER BUSINESS
CALL PLANNING
604-372-7291





City of Byram
DRC Meeting July 2, 2025, 11:00 a.m.
Public Works

Agenda:

1. Conditional Use for a Gas station/convenience store at the corner of Terry Rd. and Byram Parkway

Present:

Eric Munden, Building Official
Chief David Errington
Fire Chief Harry Horton
Fire Marshall Michael Sterling
Cheri Bridges, Administrative Assistant

1. Conditional Use for a Gas station/convenience store at the corner of Terry Rd. and Byram Parkway

The Conditional use was reviewed and the DRC recommends:

- Recommends an impact traffic study on increase of traffic.
- The DRC recommends 6am-10pm weekdays & 6am – 11pm weekends.
- FD recommends Fire Truck access, Knox Box, emergency fuel shut off and commercial cooking equipment.
- PD recommends security lights and cameras with 30 days of proper storage.
- To disclose the future tenants in the remaining open spaces.

Approved: _____

Date: _____

7-2-25



Mississippi
GANNETT

PO Box 632030 Cincinnati, OH 45263-2030

AFFIDAVIT OF PUBLICATION

Julie Kraft
City Of Byram-Legals
PO Box 720222
Byram MS 39272-0222

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he/she is a Legal Advertising Representative of The Clarion-Ledger, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, to be issues of said newspapers editions date as follows:

07/22/2025

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

Sworn to and subscribed before on 07/22/2025

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$17.63

Tax Amount: \$0.00

Payment Cost: \$17.63

Order No: 11503686

of Copies:

Customer No: 1010689

1

PO #: PUBLIC HEARING

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

**NOTICE OF
PUBLIC HEARING**

Notice is hereby given to those parties in interest that there will be a Public Hearing at the Regular Meeting of the Mayor and Board of Aldermen on Thursday, August 14, 2025, 7:00 p.m. at City Hall, 5901 Terry Road, Byram, for the purpose of determining whether or not a Conditional Use shall be granted for a nail spa at property located at 7381 S. Siwell Road, Suite A in the City of Byram, Mississippi.

Publish

07/22/2025 #11503686

NICOLE JACOBS
Notary Public
State of Wisconsin

NOTICE OF PUBLIC HEARING

Notice is hereby given to those parties in interest that there will be a Public Hearing at the Regular Meeting of the Mayor and Board of Aldermen on Thursday, August 14, 2025, 7:00 p.m. at City Hall, 5901 Terry Road, Byram, for the purpose of determining whether or not a Conditional Use shall be granted for a nail spa at property located at 7381 S. Siwell Road, Suite A in the City of Byram, Mississippi.



Julia Kraft, City Clerk

**ORDER APPROVING AND GRANTING A CONDITIONAL USE PERMIT
ALLOWING A NAIL SALON ON PROPERTY LOCATED AT 7381 S. SIWELL ROAD,
SUITE A, BEING PARCEL NO. 4851-269-3, IN A DISTRICT ZONED C-3,
CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI**

THERE CAME ON for consideration by Applicant, Chau Tran, the issue of whether a Conditional Use allowing a nail salon on the property described herein, which property is located in a district zoned C-3 in the City of Byram, Mississippi, should be permitted. The Mayor and Board of Aldermen hereby find as follows:

WHEREAS, Applicant now requests the governing authorities of City of Byram, Mississippi, to grant a Conditional Use as permitted by Section 5.600.15 for the property described herein, which property is located in a C-3 General Commercial District, under the City of Byram's Official Zoning Ordinance of May 23, 2019, to Applicant, allowing a nail salon in a district zoned C-3, on said property located at 7381 S. Siwell Road, Suite A, being Parcel No. 4851-269-3, in the City of Byram, Hinds County, Mississippi; and

WHEREAS, the Applicant advises the City the real property is owned by Harris Enterprises, LLC and Applicant is planning a nail salon on the subject property; and

WHEREAS, the Development Review Committee ("DRC") upon conclusion of its August 6, 2025, meeting, did make certain findings in its minutes, and did recommend in writing approval by the Board of Aldermen of the request for Conditional Use with the following conditions: 1) only one (1) gallon of Acetone on site at a time; 2) installation of one (1) flammable material storage cabinet and fire extinguishers; 3) installation of security cameras with a minimum thirty (30) days backup; 4) each nail station be vented to the outdoors; and

WHEREAS, the Mayor and Board of Aldermen scheduled a hearing on said Application for August 14, 2025, at 7:00 o'clock p.m. after review of the Application by the Development

Review Committee of the City of Byram (“DRC”) – the Board was advised that the DRC at its August 6, 2025, meeting, had reviewed the Application and did make certain findings in its minutes, and did recommend approval in writing with the following conditions: 1) only one (1) gallon of Acetone on site at a time; 2) installation of one (1) flammable material storage cabinet and fire extinguishers; 3) installation of security cameras with a minimum thirty (30) days backup; 4) each nail station be vented to the outdoors; and

WHEREAS, all notice requirements of the Zoning Ordinance of the City of Byram were accomplished – the City Clerk did cause notice of the August 14, 2025, hearing to be published in the Clarion-Ledger, a newspaper of general circulation in the City of Byram, Hinds County, Mississippi, in the manner and for the time required by law, and did post notice of same inside City Hall and upon the affected property in the manner and for the time required by law; and

WHEREAS, at the time, date and place specified in the City’s public notice, the Mayor and Board of Aldermen of the City of Byram, Mississippi, did conduct a full and complete public hearing on the Application on August 14, 2025, and received comments and heard evidence presented by the Applicant; and

WHEREAS, the Mayor and Board of Aldermen are fully familiar with the request and the property and existing land uses within the City of Byram and in the area of the City where the property is located, and in acting on this Order, have duly considered the matters and facts within their personal knowledge as same affect the land uses requested in the Application;

BE IT HEREBY ORDERED by the Mayor and Board of Aldermen of the City of Byram, Mississippi, that the request of Applicant to grant a Conditional Use for the subject property located at 7381 Siwell Road, Suite A, being Parcel No. 4851-269-3, in the City of Byram, Hinds County, Mississippi allowing a nail salon in a district zoned C-3 is hereby granted; such action is

taken pursuant to the findings of fact set out as follows:

1. The Mayor and Board of Aldermen of the City of Byram, Mississippi, have the final authority with regard to all matters involving the Zoning Ordinance.
2. The written recommendation of the DRC is advisory in nature.
3. The Mayor and Board of Aldermen have knowledge of the area involved and are aware of the need for the Conditional Use.
4. The requested designation meets the definitions of a Conditional Use of the Zoning Ordinance. See Table 4.1 - Chart of Uses: "Nail parlors, stand alone nail salons"
5. The subject property described herein, below, is within a zoning district zoned C-3:

See attached published notice. Otherwise, located at 7381 S. Siwell Road, Suite A, being Parcel No. 4851-269-3, City of Byram, Hinds County, Mississippi.
6. The Conditional Use will promote the general welfare of the City of Byram and will not adversely affect the public interest or adjacent property. Future projects within the designation area will remain subject to the Zoning Ordinance and approval of site plans or other matter will allow the City to continue to monitor the area.
7. The establishment of this Conditional Use is not detrimental to the public health, safety, or general welfare, and this Conditional Use is compatible with the existing and intended character of the surrounding zoning district.
8. The Mayor and Board of Aldermen find that all portions of Section 5.600.15 (A) - (F) of the Zoning Ordinance have also been complied with and that all requirements of Section 5.600.15 (A) - (F) of the Zoning Ordinances are satisfied based upon the presentation of the Applicant and all documents presented to the DRC and to the Mayor and Board of Aldermen.

9. The granting of this Conditional Use does not relieve the requested use from compliance with any applicable law, court order, covenants, or contracts.

10. The Conditional Use is granted with the following additional conditions:

- a. only one (1) gallon of Acetone on site at a time;
- b. installation of one (1) flammable material storage and fire extinguishers;
- c. installation of security cameras with a minimum thirty (30) days backup;
- d. each nail station to be vented to the outdoors

e. _____

ORDERED, ADOPTED AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, at a regular meeting thereof held on the _____ day of August, 2025.

The foregoing Order, having been reduced to writing, Alderman _____ moved that said Order be adopted. Alderman _____ seconded. The vote was as follows:

Alderman Johnson (Ward 1) voted:	_____
Alderman Hosey-Sanders (Ward 2) voted:	_____
Alderman Amos (Ward 3) voted:	_____
Alderman Mack (Ward 4) voted:	_____
Alderman Gibson (Ward 5) voted:	_____
Alderman Carson (Ward 6) voted:	_____
Alderman Harris-Allen (At-large) voted:	_____

Whereupon, the Mayor declared the Motion carried and the Order approved and adopted.

SO ORDERED, this the ____ day of August, 2025.

CITY OF BYRAM, MISSISSIPPI

BY: _____
RICHARD WHITE, MAYOR

ATTEST:

BY: _____
JULIA KRAFT, CITY CLERK

[SEAL]

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF BYRAM, HINDS COUNTY, MISSISSIPPI DENYING A CONDITIONAL USE
PERMIT TO ALLOW A NAIL SALON FOR PROPERTY LOCATED AT
7381 S. SIWELL ROAD, SUITE A, BEING PARCEL NO. 4851-269-3, CITY OF BYRAM,
HINDS COUNTY, MISSISSIPPI**

WHEREAS, Chau Tran (the "Applicant"), did file an Application for a Conditional Use Permit to allow a nail salon on property described herein, which property is located in a C-3 General Commercial District Classification under the City of Byram Zoning Regulations Ordinance of May 23, 2019 (the "Application"); and

WHEREAS, the Mayor and Board of Aldermen referred the Application to the Development Review Committee ("DRC") of the City of Byram, which Committee took the matter under advisement; and

WHEREAS, the Development Review Committee ("DRC") upon conclusion of its August 6, 2025, meeting, did make certain findings in its minutes, and did recommend in writing approval by the Board of Aldermen of the request for Conditional Use with the following conditions: 1) only one (1) gallon of Acetone on site at a time; 2) installation of one (1) flammable material storage cabinet and fire extinguishers; 3) installation of security cameras with a minimum thirty (30) days backup; 4) each nail station be vented to the outdoors; and

WHEREAS, the Mayor and Board of Aldermen scheduled a hearing on said Application for August 14, 2025, at 7:00 o'clock p.m. after review of the Application by the Development Review Committee of the City of Byram ("DRC") – the Board was advised that the DRC at its August 6, 2025, meeting, had reviewed the Application and did make certain findings in its minutes, and did recommend approval in writing with the following conditions: 1) only one (1) gallon of Acetone on site at a time; 2) installation of one (1) flammable material storage cabinet and fire extinguishers; 3) installation of security cameras with a minimum thirty (30) days

backup; 4) each nail station be vented to the outdoors; and

WHEREAS, all notice requirements of the Zoning Ordinance of the City of Byram were accomplished – the City Clerk did cause notice of the August 14, 2025, hearing to be published in the Clarion-Ledger, a newspaper of general circulation in the City of Byram, Hinds County, Mississippi, in the manner and for the time required by law, and did post notice of same inside City Hall, and upon the affected property in the manner and for the time required by law; and

WHEREAS, at the time, date and place specified in the City’s public notice, at its regular public meeting, the Mayor and Board of Aldermen of the City of Byram, Mississippi, did conduct a full and complete public hearing on the Application on August 14, 2025, and received comments and heard evidence presented by the Applicant; and

WHEREAS, the Mayor and Board of Aldermen are fully familiar with the request and the property and existing land uses within the City of Byram and in the area of the City where the property is located, and in acting on this Resolution, have duly considered the matters and facts within their personal knowledge as same affect the land uses requested in the Application; and

WHEREAS, at the conclusion of the discussion of the DRC’s recommendation, the Mayor asked whether the Board of Aldermen desired to take any action regarding the Application and any recommendation of the DRC and after discussion thereof, Alderman _____ offered the following Resolution and moved that it be adopted, to-wit:

IT IS, THEREFORE, RESOLVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, as follows, to-wit;

SECTION 1. That the matters and facts stated in the preamble hereof are found, determined and adjudicated to be true and correct.

SECTION 2. That it is hereby found and determined that the conditions precedent to the granting of a Conditional Use Permit as required by Section 5.600.15 D and 5.600.15 of the City of Byram Zoning Regulations Ordinance of May 23, 2019, do not exist, and have not been satisfied by the Applicant regarding the granting of a Conditional Use Permit to allow a nail salon on the subject property.

SECTION 3. That the Application to grant a Conditional Use Permit pursuant to Section 5.600.15 D and 5.600.15 of the City of Byram Zoning Regulations Ordinance of May 23, 2019, on the following described property to allow a nail salon, be and same is hereby denied. The property referenced in the Application (the "property") is known as Parcel No. 4851-269-3, located at 7381 S. Siwell Road, Suite A.

SO RESOLVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi, at a regular meeting held on ____ day of August 2025.

The motion for adoption was seconded by Alderman _____, and the foregoing Resolution having been first reduced to writing, was submitted to the Board of Aldermen for passage or rejection on roll call vote with the following results:

Alderman Johnson (Ward 1) voted:	_____
Alderman Hosey-Sanders (Ward 2) voted:	_____
Alderman Amos (Ward 3) voted:	_____
Alderman Mack (Ward 4) voted:	_____
Alderman Gibson (Ward 5) voted:	_____
Alderman Carson (Ward 6) voted:	_____
Alderman Harris-Allen (At-large) voted:	_____

Whereupon, the Mayor declared the Motion carried and the Order approved and adopted.

SO ORDERED, this the ____ day of August, 2025.

CITY OF BYRAM, MISSISSIPPI

BY: _____
RICHARD WHITE, MAYOR

ATTEST:

BY: _____
JULIA KRAFT, INTERIM CITY CLERK

[SEAL]

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.a

FOR: Approval of minutes of the Regular Work Session of the Mayor and Board of Aldermen held July 7, 2025

INTRODUCED BY:

ATTACHMENTS:

File Name

[2025 7.7 WS.pdf](#)

CITY OF BYRAM
MINUTES OF THE REGULAR WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
MONDAY, JULY 7, 2025, 6:30 PM
City Hall: 5901 Terry Road, Byram, MS

1. Welcome and Call to Order

Mayor White called the meeting to order at 6:36 p.m.

2. Roll Call

Present: Richard White, Mayor
Erma Johnson, Alderman Ward I
Robert Amos, Alderman Ward III
Roschelle Gibson, Alderman Ward V
Chris Carson, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large, via Zoom
Attorney Zachary Giddy
Julia Kraft, Interim City Clerk
Absent: Diandra Hosey Sanders, Alderman Ward II
Teresa Mack, Alderman Ward IV

3. Presented Items

(a) Discussion of 7/10/25 agenda

No Board action taken

Meeting adjourned at 6:56 p.m.

APPROVED: _____
Richard White, Mayor

DATE: _____

ATTEST: _____
Julia Kraft, Interim City Clerk

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.b

FOR: Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held July 10, 2025

INTRODUCED BY: City Clerk Julia Kraft

ATTACHMENTS:

File Name
[2025 7.10.pdf](#)

CITY OF BYRAM
MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
THURSDAY, JULY 10, 2025, 7:00 PM
City Hall: 5901 Terry Road, Byram, MS

1. Welcome and Call to Order

Mayor White called the meeting to order at 7:00 p.m.

2. Invocation

The Invocation was given by Mayor Richard White

3. Pledge of Allegiance

4. Roll Call

Present: Richard White, Mayor
Erma Johnson, Alderman Ward I, via Zoom
Diandra Hosey Sanders, Alderman Ward II, via Zoom
Robert Amos, Alderman Ward III
Teresa Mack, Alderman Ward IV
Roschelle Gibson, Alderman Ward V
Chris Carson, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large
Attorney John Scanlon
Julia Kraft, City Clerk

5. Presented Items

- (a) Approval to amend the agenda to include under Presented Items a proposal from McMaster & Associates to complete an inspection of Lake Dockery Dam, and to add an invoice from Hemphill Construction for work on the Big Creek Sanitary Sewer Interceptor to the Consent Agenda**

Motion to amend the agenda

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Ayes: Johnson, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

- (b) Public Hearing for the purpose of determining whether or not a Conditional Use shall be granted for a convenience store/gas station at the corner of Byram Parkway and Terry Road**

Mayor White opened the Public Hearing at 7:02 p.m.

Persons who addressed the Board were Eric Munden, Building Official, JD Sanford as legal counsel for the applicants, Buddy Brock on behalf of the applicants and, through its minutes, the DRC. All Public Hearing requirements have been met.

An opportunity to address the Mayor and Board of Aldermen was afforded to those in opposition, with Marnee Tompkins of Wagonwheel Drive voicing the opposition of herself and her neighbors. Social media comments were also noted in opposition to the Conditional Use being granted.

Motion to continue the Public Hearing to August 14, 2025

Moved by Alderman Amos

Seconded by Alderman Carson

Ayes: Johnson, Amos, Gibson, Carson, Harris-Allen

Nays: Mack

Motion Passed

- (c) **Approval of a proposal from McMaster & Associates to perform an inspection required by MDEQ of the Lake Dockery Dam**

Motion to approve proposal for the inspection of the Lake Dockery Dam

Moved by Alderman Gibson

Seconded by Alderman Mack

Ayes: Johnson, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

6. Approval of Consent Agenda Items

Motion to approve Consent Agenda

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Ayes: Johnson, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

- (a) **Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held June 26, 2025**
- (b) **Approval of minutes of the Special Called Meeting of the Mayor and Board of Aldermen held June 30, 2025**
- (c) **Approval for Detective Mashanna Gibbs to attend an Interviews in Gun Crime Investigations Course on July 15-16, 2025, in Jackson, MS, at no cost to the City**
- (d) **Approval to renew an annual Maintenance Service Agreement in the amount of \$790.00 with Taylor Sudden Service, Inc. for the Police Department generator (001-200-650)**
- (e) **Approval of payment in the amount of \$46,405.00 to Chuck Stevens CDJRF/Kirk**

Auto Group to purchase a 2025 Dodge Ram 1500 Crew Cab 4x4, due to the original vendor approved by the Board on 3/13/2025 being unable to provide the promised vehicle (001-260-915)

- (f) Approval of payment in the amount of \$245.00 to the American Public Works Association for annual membership for the Public Works Director (001-301-622)**
- (g) Approval of payment in the amount of \$12,784.45 to McMaster & Associates, Inc. for engineering services related to the Widening of Siwell Road and Terry Road Intersection (001-301-602)**
- (h) Approval of payment in the amount of \$14,000.00 to McMaster & Associates, Inc. for design services related to the widening of the Siwell and Terry Road Intersection (001-301-602)**
- (i) Approval of payment in the amount of \$871,005.60 to Hemphill Construction, Pay app. No. 3 for the Big Creek Sanitary Sewer Interceptor (3002-700-907)**

7. Discussion and Action

- (a) Approval of Claims Docket in the amount of \$503,087.42 from 6/18/25 to 7/2/25**
Motion to approve Claims Docket
Moved by Alderman Gibson
Seconded by Alderman Harris-Allen
Ayes: Johnson, Amos, Mack, Gibson, Carson, Harris-Allen
Motion Passed
- (b) Appointment of City Clerk**
Motion to table the appointments of City Clerk and Public Works Director until the August 14th Meeting
Moved by Alderman Gibson
Seconded by Alderman Mack
Ayes: Johnson, Mack, Gibson
Nays: Hosey Sanders, Amos, Carson, Harris-Allen
Motion Failed

Motion to appoint Julia Kraft as City Clerk at a salary of \$80,000.00/year
Moved by Alderman Amos
Seconded by Alderman Carson
Ayes: Johnson, Hosey Sanders, Amos, Carson, Harris-Allen
Nays: Mack, Gibson
Motion Passed

Alderman Mack asked that the following written statement be included in the minutes:

MEMO

To: Mayor and Board of Aldermen
From: Alderman Teresa Maek 
Re: Appointee Positions
Date: July 10, 2025

~~~~~

Please included my following message in the minutes with my vote on July 10, 2025.

I will be voting 'NO' on the appointment(s) of  
Appointee's Julie Kraft to the Position  
City for the City of Byram. Despite multiple requests, copies of the appointee's resume and supporting documentation outlining their qualifications for this position have not been provided to me. Without access to this information, I am unable to adequately assess their suitability for this role and therefore cannot support their appointment.

**Note: I left the blank to be written-in due to the person(s) to the position(s) were not provided to board by Mayor until the night of meeting.**

The following email, sent to the Mayor and Board of Aldermen on July 1, 2025, was read by Attorney Scanlon

*On Jul 1, 2025, at 7:01 AM, Julia Kraft <jkraft@byram-ms.us> wrote:*

*Good morning, Elected Officials,*

*After having been asked to provide copies of the job applications submitted for the positions of City Clerk and Public Works Director, I have been advised by the City's legal counsel that such applications should not be copied and distributed, but that any elected official who wishes to review them may do so in the Human Resources Office.*

*Sincerely,*

*Julia Kraft, CMC  
Interim City Clerk*

**(c) Appointment of Court Clerk**

*Motion to reappoint Paula Morrison as Court Clerk at her current salary*

Moved by Alderman Gibson

Seconded by Alderman Amos

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

**(d) Appointment of Police Chief**

*Motion to reappoint David Errington as Police Chief at his current salary*

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

**(e) Appointment of Fire Chief Harry Horton**

*Motion to reappoint Harry Horton as Fire Chief at his current salary*

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

**(f) Appointment of Public Works Director**

*Motion to appoint James Caldwell as Public Works Director at a salary of \$80,000.00/year*

Moved by Alderman Amos

Seconded by Alderman Carson

Ayes: Johnson, Hosey Sanders, Amos, Mack, Carson, Harris-Allen

Nays: Gibson  
Motion Passed

**(g) Appointment of City Attorneys**

Motion to reappoint Mills, Scanlon, Dye & Pittman as the City Attorneys per the attached agreement

Moved by Alderman Amos

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

**(h) Appointment of City Engineer**

Motion to appoint McMaster & Associates as the City Engineers per the attached agreement

Moved by Alderman Harris-Allen

Seconded by Alderman Amos

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

**(i) Appointment of Municipal Court Judge**

Motion to reappoint Damon Stevenson as Municipal Court Judge

Moved by Alderman Johnson

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

**(j) Election of Mayor Pro Tem**

Alderman Erma Johnson and Alderman Roshunda Harris-Allen were presented as candidates for Mayor Pro Tem

Motion to elect Alderman Erma Johnson as Mayor Pro Tem

Moved by Alderman Mack

Seconded by Alderman Gibson

Alderman Mack withdrew the motion

A roll call vote was called to elect the Mayor Pro Tem, the results being as follows:

5 votes for Alderman Erma Johnson as Mayor Pro Tem: Johnson, Hosey Sanders, Amos, Mack, Gibson

2 votes for Roshunda Harris-Allen as Mayor Pro Tem: Carson, Harris-Allen

Motion to amend the agenda to discuss the position of Lead Deputy Clerk

Moved by Alderman Mack

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

Motion to Promote Cynthia Elabor to Lead Deputy Clerk with a pay increase to \$24.00 per hour

Moved by Alderman Mack

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

- (k) Approval of a promotion from Recruit Patrol Officer to Patrol Officer Level I for Mark Ross, with a pay increase to \$20.43 per hour**

Motion to promote Mark Ross from Recruit Patrol Officer to Patrol Officer Level I with a pay increase to \$20.43 per hour

Moved by Alderman Harris-Allen

Seconded by Alderman Mack

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

- (l) Approval of a promotion from Patrol Officer Level II to Patrol Officer Level III for Tekea Johnson, with a pay increase to \$24.76 per hour**

Motion to promote Tekea Johnson from Patrol Officer Level II to Patrol Officer Level III with a pay increase to \$24.76 per hour

Moved by Alderman Harris-Allen

Seconded by Alderman Carson

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

- (m) Approval to hire a Police Officer III at \$24.75 per hour with full benefits, contingent upon successful completion of the hiring process**

Motion to hire Robert Joe Washington as a Police Officer III at \$24.75 per hour with full benefits, contingent upon successful completion of the hiring process

Moved by Alderman Carson

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

- (n) Approval to hire a Dispatcher at \$13.75 per hour with full benefits, contingent upon successful completion of the hiring process**

Motion to hire Jessica Bentley Burns as a Dispatcher at \$13.75 per hour with full benefits, contingent upon successful completion of the hiring process

Moved by Alderman Johnson

Seconded by Alderman Carson

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

- (o) **Selection of MML Voting Delegate and Alternate and approval of Resolution appointing them for the 2025 MML Election**

Motion to appoint Alderman Chris Carson as MML Voting Delegate and Alderman Teresa Mack as Alternate Voting Delegate and approval of Resolution appointing them for the 2025 MML Election

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

- (p) **Approval to have Elected Officials and Department Heads take a class on Communication and Respect in the Workplace**

Motion to deny this request

Moved by Alderman Johnson

Seconded by Alderman Mack

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson

Nays: Harris-Allen

Motion Passed

- (q) **Department Heads Monthly Reports**

No Board action taken

- (r) **Closed Session to see if Executive Session is needed to discuss a matter of acquisition of real estate**

Motion to go in to Closed Session to see if Executive Session is warranted

Moved by Alderman Amos

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

Motion to go into Executive Session to discuss a matter regarding the acquisition of real estate

Moved by Alderman Carson

Seconded by Alderman Mack

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

Motion to establish just compensation and make a fair market value offer for three parcels of land in the amounts of \$71,250.00, \$10,375.00 and \$9,000.00

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen  
Motion Passed

Motion to leave Executive Session and re-enter Open Session

Moved by Alderman Harris-Allen

Seconded by Alderman Mack

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen  
Motion Passed

8. **Public Comments** *Byram residents may address the Board at this time, provided they have signed in with their name and address. Discussion will be limited to three (3) minutes per person*

Cassandra Peterson and Diana Peterson of Statesman Drive addressed the Mayor and Board of Aldermen, Police Chief and Fire Chief regarding ambulance response time to a recent fire

9. **Announcements**

- (a) **Food Truck Friday is tomorrow, July 11th at Davis Road Park from 5:00 p.m. to 9:00 p.m.**
- (b) **Saturday, July 19th - Teen Summit, presented by the Mayoral Health Council at Crossroads of Life Church from 10:00 a.m. to 2:00 p.m.**
- (c) **Saturday, July 26th - Youth Health and Safety Day at City Hall from 9:00 a.m. to 2:00 p.m.**
- (d) **There will be no Meeting of the Mayor and Board of Aldermen on the fourth Thursday in July. We will resume our regular meeting schedule in August with the Work Session on Monday, August 11th at 6:30 p.m.**

10. **Adjourn**

Meeting adjourned at 9:35 p.m.

APPROVED: \_\_\_\_\_  
Richard White, Mayor

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Julia Kraft, City Clerk

DATE: \_\_\_\_\_

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.c

FOR: Approval of minutes of the Special Called Meeting of the Mayor and Board of Aldermen held July 18, 2025

INTRODUCED BY: City Clerk Julia Kraft

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### ATTACHMENTS:

File Name

[2025 7.18 special.docx.pdf](#)

**CITY OF BYRAM**  
**MINUTES OF THE SPECIAL CALLED MEETING**  
**OF THE MAYOR AND BOARD OF ALDERMEN**  
**FRIDAY, JULY 18, 2025, 6:30 PM**  
**City Hall: 5901 Terry Road, Byram, MS**

**1. Welcome and Call to Order**

Mayor White called the meeting to order at 6:30 p.m.

**2. Roll Call**

Present: Richard White, Mayor  
Erma Johnson, Alderman, Ward I  
Diandra Hosey Sanders, Alderman, Ward II  
Robert Amos, Alderman, Ward III  
Teresa Mack, Alderman, Ward IV  
Rochelle Gibson, Alderman, Ward V, joined at 7:18 p.m.  
Chris Carson, Alderman, Ward VI  
Roshunda Harris-Allen, Alderman At Large, via Zoom  
Attorney Zachary Giddy  
Julia Kraft, City Clerk

**3. Presented Items**

**(a) Discussion/Clarification of a possible vacancy of the Public Works Director Position**

Mayor White informed the Board that James Caldwell, who was appointed as Public Works Director at the Regular Meeting of the Mayor and Board of Aldermen on July 10, 2025, has declined the position.

Motion to re-advertise the Public Works Director position for seven days

Moved by Alderman Mack

Seconded by Alderman Harris-Allen

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

Alderman Roschelle Gibson asked that it be noted that she wishes to be involved in the process of reviewing applications for Public Works Director

**(b) Discussion of a possible Interim for the Public Works Director Position**

Streets Superintendent Elgin Kelley addressed the Mayor and Board of Aldermen

Motion to go into Closed Session to see if Executive Session is warranted to discuss a personnel matter

Moved by Alderman Hosey Sanders

Seconded by Alderman Amos

Ayes: Johnson, Hosey Sanders, Amos, Carson, Harris-Allen

Nays: Mack, Gibson

Motion Passed

Motion to go into Executive Session to discuss a personnel matter regarding a specific employee

Moved by Alderman Johnson

Seconded by Alderman Mack

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

Motion to give Elgin Kelley a raise to \$30.50 per hour retroactive to the first day of the current pay period

Moved by Alderman Carson

Seconded by Alderman Hosey Sanders

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

Motion to exit Executive Session and re-enter Open Session

Moved by Alderman Gibson

Seconded by Alderman Johnson

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson, Harris-Allen

Motion Passed

Motion to appoint Elgin Kelley as Interim Public Works Director

Moved by Alderman Gibson

Seconded by Alderman Mack

Ayes: Johnson, Mack, Gibson, Harris-Allen

Nays: Hosey Sanders, Amos, Carson

Motion Passed

**(c) Discussion of dates for Budget Work Sessions**

The Board set Budget Work Sessions for August 4<sup>th</sup> at 6:30 p.m., August 5<sup>th</sup> at 6:30 p.m. and August 12<sup>th</sup> at 6:30 p.m.

**4. Adjourn**

Meeting adjourned at 7:44 p.m.

APPROVED: \_\_\_\_\_

Richard White, Mayor

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Julia Kraft, City Clerk

DATE: \_\_\_\_\_

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.d

FOR: Approval of minutes of the Special Called Meeting of the Mayor and Board of Aldermen held July 31, 2025

INTRODUCED BY: City Clerk Julia Kraft

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ATTACHMENTS:

File Name

[2025 7.31 special.pdf](#)

**CITY OF BYRAM**  
**MINUTES OF THE SPECIAL CALLED MEETING OF THE**  
**MAYOR AND BOARD OF ALDERMEN**  
**THURSDAY, JULY 31, 2025, 6:30 PM**  
**City Hall: 5901 Terry Road, Byram, MS**

**1. Welcome and Call to Order**

Mayor White called the meeting to order at 6:30 p.m.

**2. Roll Call**

Present: Richard White, Mayor  
Erma Johnson, Alderman, Ward I  
Diandra Hosey Sanders, Alderman, Ward II  
Robert Amos, Alderman, Ward III  
Teresa Mack, Alderman, Ward IV  
Roschelle Gibson, Alderman, Ward V  
Chris Carson, Alderman, Ward VI  
Attorney Zachary Giddy  
Ron McMaster, Jr., City Engineer  
Julia Kraft, City Clerk

Absent: Roshunda Harris-Allen, Alderman At Large

**3. Presented Items**

**(a) Closed Session to see if Executive Session is needed to to establish Fair Market Value on two parcels of land**

Motion to go into Closed Session to see if Executive Session is necessary to establish Fair Market Value on two parcels of land

Moved by Alderman Johnson

Seconded by Alderman Hosey Sanders

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson

Motion Passed

Motion to go into Executive Session

Moved by Alderman Amos

Seconded by Alderman Johnson

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson

Motion Passed

Motion to Establish Fair Market Value and make offers of \$42,810 and \$650.00 on two parcels of land

Moved by Alderman Gibson

Seconded by Alderman Johnson

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson

Motion Passed

*Motion to exit Closed Session and re-enter Open Session*

Moved by Alderman Gibson

Seconded by Alderman Mack

Ayes: Johnson, Hosey Sanders, Amos, Mack, Gibson, Carson

Motion Passed

**4. Adjourn**

Meeting adjourned at 6:50 p.m.

APPROVED: \_\_\_\_\_  
Richard White, Mayor

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Julia Kraft, City Clerk

DATE: \_\_\_\_\_

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.e

FOR: Approval to update the signatories on the City's bank accounts to reflect the current administration

INTRODUCED BY: City Clerk Julia Kraft

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING  
DATE:

August 14, 2025

AGENDA ITEM  
NO:

6.f

CONSENT AGENDA:

\$14,325.00 to be paid in FY  
2025-26

FOR: Approval of quote from Civic Plus in the amount of \$14,325.00, to be billed in FY 2025-26, for implementation, training, import of old agenda files and one year of access to agenda and minute software that will also transmit our video livestream to a dedicated page on our City's website. This will allow the public to watch live as well as access previous meeting videos, with the agendas linked to the videos. The following year's access fee will drop to \$11,500.00 (001-195-681)

DISTRIBUTION: 001-195-681

INTRODUCED BY: City Clerk Julia Kraft

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ATTACHMENTS:

File Name

[Civic Plus agenda software info.pdf](#)

[Byram - Agenda and Livestreaming Quote.pdf](#)



# Agenda and Meeting Management Select



## City of Byram, Mississippi

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PRESENTED BY:

Jacen Clapp, Account Executive

June 23, 2025

# Company Overview

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CivicPlus started back in June of 1998 with a simple yet powerful vision: to develop technology solutions that empower local government staff to manage daily operations efficiently without depending on paper-based processes or complex systems.

Today, CivicPlus provides public sector technology that provides intelligent automation for staff and a unified experience for residents. CivicPlus solutions help increase process efficiency by up to 40%, freeing staff to improve community engagement. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a singular experience for residents and staff.

## Our Portfolio Includes:

- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Mass Notification
- Social Media Archiving
- NextRequest
- Recreation Management
- SeeClickFix 311 CRM
- Municode Codification
- Process Automation and Digital Services
- Community Development
- Asset Management
- Utility Billing
- Resident Portal

## Contact Information



### Primary Contact

Jacen Clapp  
Account Executive  
jacen.clapp@civicplus.com  
785.222.4874

### Company

302 S. 4th Street, Suite 500  
Manhattan, KS 66502  
Toll Free: 888.228.2233 | Fax: 785.587.8951  
[civicplus.com](http://civicplus.com)



# Experience & Recognition

**25+** Years

**10,000+** Customers

**950+** Employees

With public service in our DNA, our 25-year heritage of success is fueled by the expertise of our product innovators—many of whom served in local government. Our commitment to deliver impactful solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government technology. We are proud to have earned the trust of our over 10,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for Byram.

We're proud to be recognized in various ways for our dedication and service to our customers.

- Winner of multiple Stevie® Awards, the world's top honors for customer service, sales professionals, and more.
- Designated a top-100 U.S. company by Government Technology magazine for making a difference in the public sector.
- Selected by Inc. Magazine as "One of the Fastest Growing Privately-Held Companies in the U.S." each year since 2011.
- Certified™ by Great Place To Work®, which is a prestigious award is based entirely on what current employees say about their working experience.



## The Best-Run Local Governments Run on CivicPlus Technology

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services. However, they struggle with budget cutbacks and technology constraints. With CivicPlus, leaders can finally overcome the perpetual trade-off between the demand for better services and the realities of operational resources, by leveraging the unique Civic Impact Platform to deliver both unmatched end-to-end automated efficiency and truly unified, delightful resident experiences.

CivicPlus is the only government technology company exclusively committed to being a trusted partner for impact-led government, enabling our customers to efficiently keep our communities informed, involved, and connected using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, our customers increase revenue and operate more efficiently while nurturing trust among residents.



# The Civic Impact Platform

The comprehensive Civic Impact Platform delivers unmatched end-to-end efficiency, supercharging staff impact through intelligent automation, and unlocking collaboration in and across departments. At the same time, this unique platform delivers a truly unified residence experience, delighting residents with a singular profile and single sign-on for friction-free, no-hassle services.

With CivicPlus your team is always change-ready, staying a step ahead of disruption, whether evolving compliance and accessibility requirements, civil emergencies, and more.



## IMPACT-LED GOVERNMENT

Impact-led government goes beyond transactional services to create lasting change in communities. By modernizing processes, it uses automation, collaboration, and data-driven insights to help staff work more efficiently and make services more accessible—anticipating needs and addressing challenges before they arise for residents and staff.

The CivicPlus Civic Impact Platform Enables Impact-Led Government Through Five Key Principles:

1. Modernize and connect every function: Work better together through intelligent automation, efficiency, and stronger collaboration.
2. Deliver a singular, personalized resident experience: Replace hassle with friction-free delight, delivering a unified profile and intuitive, consistent experiences.
3. Supercharge staff impact: Boost staff performance with automated tasks, data-driven decisions, and aligned priorities and processes.
4. Strengthen compliance, accessibility, and readiness: Forward-thinking best practices and continuous adaptation to change.
5. Consolidate on a comprehensive, purpose-built platform: Choose solution breadth, eliminate multiple vendors, and gain compounding value over time.



# Features & Functionality

## Select Solution

CivicPlus' Select software (Select) is the fastest, most intuitive way to streamline the entire agenda management process—from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with Select is easy with customized workflows, version tracking, and built-in communication tools.



Our Pro package includes the most frequently used functionality to manage your agendas and meetings. You'll be able to seamlessly create agendas with the ability to assign an item status and use configurable workflows to help manage your internal processes. Built-in integrations and a suite of APIs make working with other internal applications easy. Select's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.

### Fully Integrated, Cloud-Based Software Suite

- » User-friendly, modern interface
- » Unlimited users
- » Unlimited storage
- » Highly configurable to your agenda and meeting management processes
- » Adaptable permission settings
- » Confidential attachments
- » Enhanced Analytics for Data Visibility
- » Field-level versioning
- » Single sign-on via the CivicPlus Platform
- » Integrated code of ordinances
- » Secure Cloud-Based Hosting
- » Automatic Updates
- » Customer-Defined Roadmap
- » Built-in integrations with Dropbox, Microsoft's One Drive, Google Drive, Laserfiche, Zoom, and API availability (additional fees may apply)



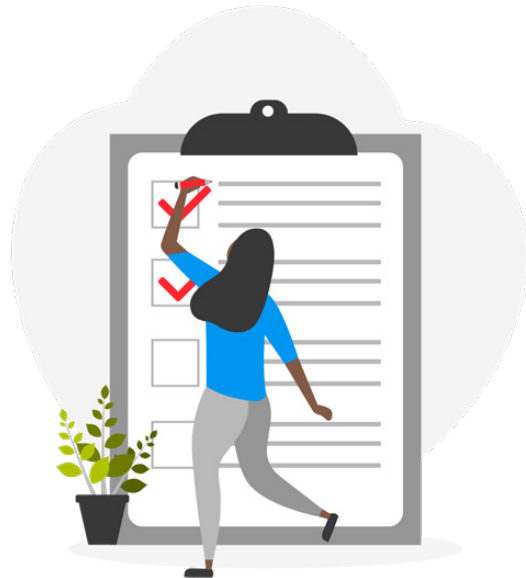
# Agenda Management

## FLEXIBLE, PERSONALIZED DESIGNS

Standardized designs throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.

## EFFICIENTLY MANAGE AGENDA PACKETS OF ANY SIZE

The software compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.



Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

## CONVENIENT, ANYTIME AGENDA MODIFICATIONS

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically rennumbers everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

# Item Management

## CREATE AGENDA ITEMS AND STAFF REPORTS IN SECONDS

An easy-to-use item entry allows staff members to enter agenda items, upload attachments, and collaborate with each other to make items meeting ready. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for Select to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

## MANAGE THE MEETING READINESS OF ITEMS

Update item statuses (approved, in-progress, tabled, etc.), assign tasks to staff members to update item content and attachments, leave comments on items, and be notified when changes are made to items.



## AUTOMATE YOUR APPROVALS PROCESS

The workflow engine streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.

## CUSTOM TAGS TO GROUP LIKE AGENDA ITEMS

Administrators can set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.

# Board Portal

## FLEXIBLE ACCESS

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, Google Drive, or post to the Board Portal. It is optimized for all devices, including desktops, laptops, and tablets. No separate application required.

## A PERSONAL MEETING REPOSITORY

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.

## FIND WHAT YOU NEED-FASTER

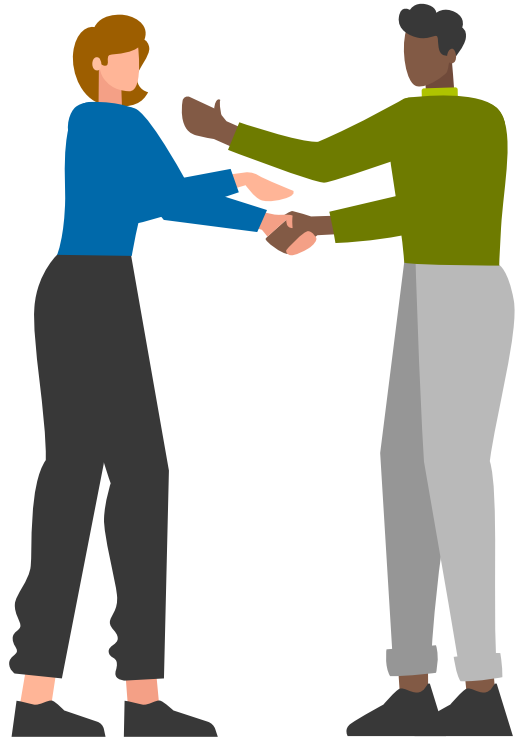
Agenda and Meeting Management Select automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate published meeting content by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.



# Public Resident Portal

## FEATURES

- Resident portal to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Mobile-responsive
- Custom branding
- Side-by-side agenda and video display with CivicPlus Media live streaming and on-demand video service
- Optional Motions and Vote minutes display updates the HTML agenda view to allow residents to quickly see the final disposition of agenda items without having to read full minutes documents
- Integrated live or on-demand video with timestamps to easily jump to desired content
- Optional public commenting forum
- Easily jump to past, current, upcoming events with an embedded calendar and continuous scrolls



## CONTENT ACCESSIBILITY

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video. Additional fees apply for closed captioning.

## CONTENT TRANSPARENCY

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping residents engaged and informed.



# Minutes Module

## AUTOMATED MINUTES SETUP

A fully integrated Minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the Minutes module with a single click.

## KEEP UP WITH THE MEETING ACTION

Meetings move fast. Select's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls.

## SPEAKER MANAGER



Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

## EASY, INTUITIVE MINUTES-TAKING

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

If using CivicPlus Media's integrated video streaming and video-on-demand service, you can also create timestamps for the accompanying video during the live meeting. Additional fees apply.



# CivicPlus Media

Today's digitally minded residents are logging more hours watching online video than ever before, and they are searching for content that ranges from entertaining to informative. For local governments, video is a powerful mechanism for sharing news and events, encouraging civic participation, meeting transparency requirements, building a brand, recruiting employees, and encouraging residents to develop a sense of civic pride.



Media is a core component of the Civic Experience Platform and is accessible through CivicPlus Municipal Websites and CivicPlus Agenda & Meeting Management Select. With CivicPlus Media, you can integrate live or recorded videos of meetings and events anywhere on your CivicPlus website that are easily accessible by residents from any desktop computer or mobile device—no technical or coding skills necessary.

## SIMPLE LIVE STREAM RECORDING

- Immediate availability of recorded videos for on-demand viewing—no additional steps or manual file uploads
- Convenient integration with social media platforms including Facebook and YouTube
- High-definition video for professional-quality presentations
- Link meeting agendas and bookmarks
- Auto-start recordings of meetings, so video viewers never miss a moment of live proceedings

## CIVICPLUS MEDIA + ZOOM

- Password protect each meeting to prevent Zoombombing
- Create and share a Zoom meeting ID number only with elected officials and key staff when necessary
- Mute resident participants when open comment session has ended
- Control the meeting within Zoom and protect participants from attempting a screen share
- Allow residents to sign up to receive a link that will allow them to issue public comments and share their screen during the session
- Record and automatically upload meeting videos for on-demand playback



# The Civic Impact Platform

For governments to operate smoothly, departments, staff, and residents need to be able to find answers, complete their tasks, and communicate without hassle. CivicPlus connects all of your teams and functions, so they work better together for your community. With the Civic Impact Platform, you can:

- Modernize and connect every function.
- Strengthen compliance, accessibility, and readiness.
- Consolidate onto a comprehensive, purpose-built platform.
- Deliver a singular, personalized resident experience.
- Empower staff effectiveness.

## EXAMPLES OF MEANINGFUL CIVIC IMPACT INTEGRATIONS

The following are examples of integrations between the CivicPlus Agenda and Meeting Management Select with other CivicPlus solutions and tools. If you have yet to experience all that CivicPlus can provide, please reach out for additional information and a quote.

|                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Municipal Websites Central (Web Central)</b> | <ul style="list-style-type: none"><li>• Set-up a workflow to post in Web Central's News Flash once you've published your meeting documents.</li><li>• Automatically add agenda or minute files to Web Central's Document Center to be displayed on your website after they are published in Select.</li><li>• Meeting information and dates are automatically integrated to the Web Central's Calendar.</li><li>• Meeting files are automatically included in the website's search results.</li></ul> |
| <b>Codification</b>                             | <ul style="list-style-type: none"><li>• Send adopted ordinances to the Codification Legal Team in one click.</li><li>• Send ordinances straight to your online code portal as "Adopted and Not Yet Codified".</li><li>• Instantly link your online code to the meeting content produced within Select.</li></ul>                                                                                                                                                                                      |
| <b>CivicPlus Media</b>                          | <ul style="list-style-type: none"><li>• Share high-definition, on-demand video or live video feeds of your meetings directly from Select and CivicPlus Media, seamlessly integrated with your meeting agendas and equipped with clear bookmarking and navigation.</li></ul>                                                                                                                                                                                                                           |
| <b>Integration Hub</b>                          | <ul style="list-style-type: none"><li>• Third-party integrations examples include integrations with Zoom, Webex, and GoToMeetings, and with Laserfiche, Google Drive, Dropbox, and other APIs.</li></ul>                                                                                                                                                                                                                                                                                              |

# CivicPlus Resident Portal

## THE NEXT EVOLUTION IN DIGITAL RESIDENT ENGAGEMENT

CivicPlus Portal is a mobile-friendly, personalized online hub from which residents can quickly, easily, and securely obtain information, access resources, discover services, complete transactions, and interact with their local government administration. It is the public gateway to the Civic Impact Platform, empowering resident self-service from one central location for everything from submitting forms, referencing recent legislation, and engaging with public meetings to managing individual alert and notification preferences.



### Personalized Resident Benefits:

- One username, password, or popular platform-enabled single sign-on (via Facebook, Google, Microsoft, or Apple) to securely manage their user profile and interact with all their government resources and information.
- A personalized, customizable dashboard that serves as the launchpad to save frequently accessed digital services, view past interactions, bookmark frequent payment options, and stay up to date with featured, meaningful content.
- Anytime, anywhere access from any device.
- Enabling self-service form viewing, submission, and payments to support a variety of digital transactions from parking permits and business licenses to pet adoptions.
- Easy management of individual communication preferences related to routine and emergency alerts, website newsletters, and agenda & meeting notifications from one single view.
- A centralized hub to submit and track requests, such as public records requests, non-emergency issues, and code enforcement complaints and violations.

### Staff and Administrator Benefits:

- A low-maintenance tool for administrators to easily spotlight information, share content, and link to services to further promote local government initiatives while improving public transparency and trust.
- Ability to consolidate digital services from multiple CivicPlus and third-party solutions into one intuitive, accessible, and responsive interface.
- Consolidation of siloed alerts and notifications from the variety of solutions you control into a single view residents to sign up for and manage.
- Localization of cross-department payments and forms in one place, including those from CivicPlus and third-party solutions, enhancing residents' convenience for increased payments and engagement.
- Multi-factor authentication options and optimized for security and accessibility.



# Implementation

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## Project Timeline

### 14 – 16 Weeks

While every implementation is unique, the following timeline can provide you with information about the different implementation stages and what you can expect at each stage.

|                                        |                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PHASE 1: INITIATE</b>               | <ul style="list-style-type: none"><li>• Project Kickoff and communication including timeline, deliverables, and an implementation questionnaire to capture details for your configuration</li></ul>                                                                                                                                                  |
| <b>PHASE 2: ANALYZE</b>                | <ul style="list-style-type: none"><li>• Design Review meeting to review and discuss needs for proposed Agenda, Minutes, and Item/Staff Report designs</li><li>• Obtain internal approvals on proposed designs and send in final approval</li></ul>                                                                                                   |
| <b>PHASE 3: DESIGN &amp; CONFIGURE</b> | <ul style="list-style-type: none"><li>• Configuration of designs</li><li>• Configuration of up to 10 boards</li><li>• Configuration of up to 10 meeting types</li><li>• Configuration of up to 10 approval workflows</li><li>• Configuration of up to 1 item/staff report</li></ul>                                                                  |
| <b>PHASE 4: OPTIMIZE</b>               | <ul style="list-style-type: none"><li>• Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options</li><li>• Configuration is completed and handed off for review, testing, and feedback</li><li>• Configuration adjustments made per submitted feedback</li></ul> |
| <b>PHASE 5: EDUCATE</b>                | <ul style="list-style-type: none"><li>• Live, virtual training sessions are conducted within configured site</li></ul>                                                                                                                                                                                                                               |
| <b>PHASE 6: LAUNCH</b>                 | <ul style="list-style-type: none"><li>• First Live Meeting and System Launch</li><li>• Access to live chat features, Technical Support and introduction to Live Care</li></ul>                                                                                                                                                                       |



# Implementation Approach

## Implementation & Support Experience Designed for You

The Select Implementation Team has experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Premium Implementation Package is the perfect fit for transforming complex agenda and meeting processes. Have CivicPlus create original designs that meet the specific needs of your Agendas, Minutes, and Item/Staff Reports. A dedicated and knowledgeable Implementation Team will manage your project from end-to-end—consulting and collaborating with your team to build confidence navigating the system, configuring the system to automate your process, and delivering live virtual training to your users.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning Technical Support team.

## CONSULTING

### Up to Two Hours of Virtual Consultation

During this consulting session, your implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your agenda, minutes, and item/staff report designs and discuss the configurations that will be made to ensure your workflows match your current agenda and meeting processes.

## DESIGN CONFIGURATIONS

We will configure the following consistent with your branding and content needs:

- One original Agenda Design with both four Section Designs and four Item Designs per Agenda Design
- One original Minutes Design with two Discussion Designs
- One original Item/Staff Report Design with up to 32 fields; eight system defaults, eight text boxes, eight check boxes, and eight date fields

Additional design configurations and approval workflows can be purchased as needed. For no additional cost, Approval Workflows can be created from scratch and Meeting Types can be duplicated and modified—while still making use of existing designs—by administrative users at any time using Help Center resources.

## TRAINING

### Up to Four Hours of Virtual Training

Your implementation consultant will guide user groups through live, virtual training sessions using your custom configured Agenda and Meeting Management Select solution. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.



## HISTORICAL FILE IMPORT

As part of your implementation project, we will import up to 500 meetings (not including videos) to your new system. You and your residents will still have access to this historical information with increased functionality. Historic meeting documents imported into Select will be optimized for character recognition to improve complete text search, and accessibility for screen reading assistive devices.

- The customer must provide the files to us in a single folder in PDF format.
- The customer must provide the files in a specific naming convention as directed by their implementation consultant/project manager.
- The customer must upload the files to an FTP server that will be provided to them by their implementation consultant/project manager.

This process includes indexing your imported agendas for keyword searching and retrieval. However, links and metadata associated with an agenda may not be maintained. As we will only be able to migrate PDF versions of your agenda, agenda packet, and minutes files, only links that are embedded within the PDFs themselves will come over. Please reach out if you have any questions regarding our migration process.



# Continuing Services

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## Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Select.

CivicPlus Technical Support will provide a toll-free number as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

### Support at a Glance

- Technical support engineers available 7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour initial response during business hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center ([civicplus.help](https://civicplus.help))



### AWARD-WINNING

CivicPlus has been honored with four Gold Stevie® Awards, eight Silver Stevie® Awards, and eleven Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

## CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

## CONTINUING PARTNERSHIP

We won't disappear after your solution is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.



## MAINTENANCE

CivicPlus is proactive in identifying any potential system issues and often corrects issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Regular review of site logs, error messages, servers, router activity, and the internet in general
- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Operating system patches
- Testing and development

## Hosting & Security

Redundant power sources and internet access ensure consistent and stable connections. We invest over 1.0M annually to ensure we adapt to the ever-changing security landscape while providing maximum availability. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site are unparalleled.

## CLOUD-HOSTING WITH AZURE

The infrastructure is fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model. Using a mix of Azure Virtual Machines and Storage Accounts, all processing and data storage is done within this environment. All users need is a web browser to access and utilize the application. Your system is monitored 24/7/365 with a 99.9% guaranteed up-time (excluding maintenance). Additional details regarding our hosting and security services can be provided upon request.

## DISASTER RECOVERY

Agenda and Meeting Management Select utilizes Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions. All data is written to a GRS account, which creates copies of that data in data centers across multiple Azure regions, so access to the data is always available. Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines.



# Investment Proposal

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing are valid for 60 days from June 23, 2025.

## Features & Functionality

- Unlimited Users
- Unlimited Storage
- CivicPlus Public Portal
- Public Resident Portal
- Board Portal
- Agenda Management
  - Unlimited Boards
  - Unlimited Templates
  - Upload Agendas, Packets, Minutes, & Custom Documents
  - Create or Upload Item/Staff Reports
  - Create Items, Agendas, & Packets
  - Assign Item Status
  - Approval Workflows
- Minutes Module
  - Record Minutes Including Motions, Votes, Speakers, & Discussion
  - Create Minutes
- Google Drive, OneDrive, & Dropbox Integrations
- CivicPlus Media with Unlimited Storage
  - Up to 3 Concurrent Streams

## Implementation

- Typical Project Timeline: 14-16 Weeks
- Access to Design Library for Agendas, Minutes, & Item/Staff Reports
- Configuration of Up to 10 Boards
- Configuration of Up to 10 Meeting Types
- Configuration of Up to 10 Approval Workflows
- Configuration of Up to 1 item/staff report
- Original Design Configurations: 1 Agenda, 1 Staff/Item Report, & 1 Minutes
- Up to 2 Hours Virtual Consulting
- Up to 4 Hours Virtual Training
- Historical Import without Videos
  - Up to 500 Meetings

## Annual Recurring Services

- Hosting & Security
- Software Maintenance Including Service Patches & System Enhancements
- 24/7 Technical Support
- Dedicated Customer Success Manager

| Byram's Investment                                                                           |              |
|----------------------------------------------------------------------------------------------|--------------|
| List Price - Initial Term Total                                                              | \$17,200.00  |
| Initial Term - Discount                                                                      | (\$2,875.00) |
| Total Investment - Initial Term<br>(includes one-time fees and Initial Term annual services) | \$14,325.00  |
| Annual Recurring Services<br>(subject to uplift)                                             | \$11,500.00  |



# CivicPlus Project Pricing & Invoicing

CivicPlus has endeavored to meet Byram's needs and expectations for your new CivicPlus Agenda and Meeting Management Select solution based on the information provided. The investment proposal included is subject to change should additional functionality, custom development, or project enhancements, outside of the included scope, be added before contract signing.

CivicPlus prices on a per-project, all-inclusive basis. This type of pricing structure eliminates surprise costs, the uncertainty of paying by the hour, and is overall more cost-effective for our customers. It provides you with a price based on the products and features listed in this proposal that only varies if additional functionality of work, outside of the original project scope, is requested. We understand local governments must look beyond just functionality and that multiple factors come into play when determining which vendor can meet not only your functional needs but also your budgetary requirements.

## CIVICPLUS OFFERS:

### Standard Invoicing

- 100% of Initial Term invoiced upon signature date
- First-year Annual Services is included with your total Initial Term cost
- Subsequent annual invoicing occurs on the anniversary of the contract signing date, and is subject to a 5% technology fee uplift each year starting in year 2 of your contract

We will work with you before contract signing to determine a billing process that will meet both your needs for budget planning and our accounting processes.

## Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with Byram.



**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:****Date:****Expires On:**

Statement of Work

Q-102575-1

6/18/2025 2:37 PM

10/31/2025

**Client:**

City of Byram, MS

**Bill To:**

BYRAM CITY, MISSISSIPPI

| SALESPERSON | Phone        | EMAIL                     | DELIVERY METHOD | PAYMENT METHOD |
|-------------|--------------|---------------------------|-----------------|----------------|
| Jacen Clapp | 785-222-4874 | jacen.clapp@civicplus.com |                 | Net 30         |

## Discount(s)

| QTY  | PRODUCT NAME                    | DESCRIPTION                |
|------|---------------------------------|----------------------------|
| 1.00 | AMM: Year 1 Annual Fee Discount | Year 1 Annual Fee Discount |
| 1.00 | AMM: Year 1 Annual Fee Discount | Year 1 Annual Fee Discount |

## One-time(s)

| QTY  | PRODUCT NAME                                                 | DESCRIPTION                                                                                                                                                                                                                                                   |
|------|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.00 | AMM Select: Pro Premium Implementation                       | Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design |
| 1.00 | CivicPlus Media: Implementation Fee                          | CivicPlus Media: Implementation Fee                                                                                                                                                                                                                           |
| 1.00 | AMM Select: Historical Import Fee without Videos (up to 500) | Historical import of up to 500 meetings; Volume is calculated based on number of meetings being imported; Import does not include any video files                                                                                                             |

## Recurring Service(s)

| QTY  | PRODUCT NAME               | DESCRIPTION                |
|------|----------------------------|----------------------------|
| 1.00 | AMM Select: Pro Annual Fee | AMM Select: Pro Annual Fee |

| QTY  | PRODUCT NAME                | DESCRIPTION                                                                                |
|------|-----------------------------|--------------------------------------------------------------------------------------------|
| 1.00 | CivicPlus Media: Annual Fee | CivicPlus Media Annual Fee: Unlimited storage, unlimited users, up to 3 concurrent streams |

|                                               |               |
|-----------------------------------------------|---------------|
| List Price - Initial Term Total               | USD 17,200.00 |
| Total Investment - Initial Term               | USD 14,325.00 |
| Annual Recurring Services (Subject to Uplift) | USD 11,500.00 |

|                               |                                   |
|-------------------------------|-----------------------------------|
| Initial Term                  | 12 Months Beginning at Signing    |
| Initial Term Invoice Schedule | 100% Invoiced upon Signature Date |

|                   |                                                                                     |
|-------------------|-------------------------------------------------------------------------------------|
| Renewal Procedure | Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date |
| Annual Uplift     | 5% to be applied in year 2                                                          |

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

**Acceptance of Quote # Q-102575-1**

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

Organization Legal Name:

\_\_\_\_\_  
Billing Contact:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Billing Phone Number:

\_\_\_\_\_  
Billing Email:

\_\_\_\_\_  
Billing Address:

\_\_\_\_\_  
Mailing Address: (If different from above)

\_\_\_\_\_  
PO Number: (Info needed on Invoice (PO or Job#) if required)

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.g

FOR: Approval of payment in the amount of \$178.00 to Stegall Notary Service for a new Notary Commission for Deputy City Clerk Cynthia Elabor (001-140-622)

INTRODUCED BY: City Clerk Julia Kraft

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.h

FOR: Approval for Court Clerk Paula Morrison and Deputy Court Clerk Darnishia Norwood to attend the 2025 Mississippi Municipal Court Clerk's Conference in Oxford, MS on September 16-19, 2025, with no registration fees and a total of \$1,578.80 in estimated travel expenses (001-110-610)

INTRODUCED BY: City Clerk Julia Kraft

---

### ATTACHMENTS:

File Name

[Court conference.pdf](#)

[court conference estimated travel.pdf](#)

Good morning,

Attached is the information on the Court Clerks Conference in September. The Judicial College will reimburse Wednesday and Thursday night for me, however we will need to pay for Darnishia. Since the conference is in Oxford, Darnishia and I will be traveling on Tuesday September 16, 2025.

Thank you for all you do.

*Paula M. Morrison*

Court Clerk  
Byram Municipal Court  
5901 Terry Road  
Byram, MS 39272  
(601) 500-7010 Ext. 104



**From:** Chelsey Wilson <chelsey@olemiss.edu>  
**Sent:** Monday, July 28, 2025 8:36 AM  
**To:** Paula Morrison <pmorrison@byram-ms.us>  
**Subject:** [External]2025 Mississippi Municipal Court Clerks Registration

#### **Municipal Court Clerk,**

MJC is pleased to announce that the **2025 Mississippi Municipal Court Clerks Conference** will be held at the Oxford Conference Center in Oxford on **September 17-19, 2025**.

#### **Conference Information:**

The conference agenda will be posted on the MJC website on the upcoming conferences tab. All materials will be linked to the agenda. Attendees are responsible for downloading/printing written materials from the MJC website.

Here is the link to the **2025 Mississippi Municipal Court Clerks Registration**.

#### **Hotel Information:**

The hotel reservation deadline is **Wednesday, August 27, 2025**.

There will be three (3) host hotels for this conference. Two (2) hotels (Hampton Inn Oxford Conference Center & TownPlace Suites by Marriott) are directly across the street from the OCC. The other (Tru by Hilton) is approximately ¼ mile from OCC. Please see the reservation information listed below for making your reservations. You will need to present a credit card number to hold your reservation.

MJC only covers the overnight rooms for **Wednesday, September 17** and **Thursday, September 18**. Any additional night(s) will be your individual responsibility. If you choose to stay at another location, you will need to pay the hotel directly and submit your paid hotel folio showing a -0- balance with your travel reimbursement. If you choose to stay at an alternate location, MJC will only reimburse the nightly rate of **\$139.00** toward your accommodations.

#### **Hotel Reservations:**

**Hampton Inn Oxford Conference Center – Hampton Inn Oxford Conf. Center Reservations**

The Hampton Inn Oxford Conference Center is located **directly across the street from the Oxford Conference Center**. The property has a modern layout and décor. **Complimentary hot breakfast** is served every morning. The hotel also provides complimentary high-speed wireless internet and parking. Guests have access to 24-hour business and deluxe fitness centers as well as an outdoor pool and patio. Standard in all rooms is a mini-refrigerator, microwave, iron and ironing board, and cable with HBO. Check-in is 3:00 pm and check-out is noon.

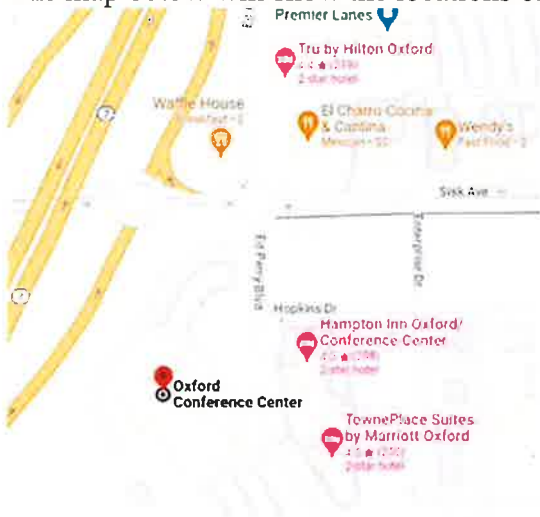
**TownePlace Suites by Marriott – [TownPlace Suites Oxford Reservations](#)**

TownePlace Suites Marriott is also located **directly across from the Oxford Conference Center**. All rooms are larger than average hotel rooms and come standard with a fully equipped, full-size kitchen, customizable closets, and cable with HBO. The hotel provides **complimentary hot breakfast**, high-speed wireless internet, and parking. The hotel has a food market, two outdoor patios with grills, and access to an outdoor pool. Check-in is at 4:00 pm and check-out is noon.

**Tru by Hilton – [Tru by Hilton Reservations](#)**

The Tru by Hilton, the newest hotel, is located **across the street from the Oxford Conference Center**. The hotel will provide **complimentary breakfast**, high-speed wireless internet, and parking. Check-in is at 3:00 pm and check-out is noon.

The map below will show the locations of each hotel in relation to the Oxford Conference Center.



**Commuters:**

If you prefer to commute to the conference, please be aware that you will be limited to mileage that is equivalent to the hotel contract rate for this conference. Commuter expenses are capped at one round-trip plus the overnight costs of staying in the host hotel for two (2) nights. Additionally, commuters are limited to Wednesday and Friday lunches for meal reimbursements.

Please let us know if you need any additional information. We are looking forward to seeing everyone at the Oxford Conference Center!

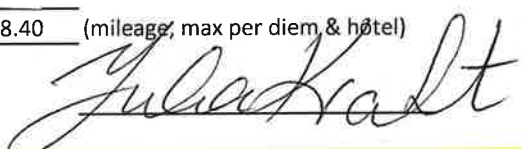
**MJC Events Team**

Anna-Sloan, Chelsey, & Krisden

THIS EMAIL IS FROM AN EXTERNAL SENDER. DO NOT click links, open attachments, or provide any information if the sender is unknown or the email is unexpected.

**CITY OF BYRAM ESTIMATED TRAVEL EXPENSES**

**All travel expenses must have Department Head and Board approval prior to travel**

|                                            |                                                                                                                 |                                 |                                             |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------|
| Employee:                                  | <u>Darnishia Norwood</u>                                                                                        | Department:                     | <u>Court</u>                                |
| Destination:                               | <u>Oxford, MS</u>                                                                                               | Account #:                      | <u>001-110-610</u>                          |
| Reason for Travel:                         | <u>2025 MS Municipal Court Clerks Conference</u>                                                                | Travel Dates:                   | <u>9/16 to 9/19/25</u>                      |
| Transportation:                            | <u>Personal    X                      City                      Other Transportation expenses (eg: airfare)</u> |                                 |                                             |
| Mileage: City Hall to Conference Ctr:      | <u>342</u>                                                                                                      | miles @                         | <u>0.70</u> per mile = <u>\$239.40</u>      |
| Add'l Mileage between hotel & Conference:  | <u>0</u>                                                                                                        |                                 | <u>0.00</u> = <u>\$0.00</u>                 |
| Personal car if City car available:        | <u>0</u>                                                                                                        | miles @                         | <u>0.21</u> per mile = <u>\$0.00</u>        |
| Total Mileage Advance Paid                 | <u>342</u>                                                                                                      |                                 | <u>\$239.40</u>                             |
| Accommodations:                            | <u>3</u>                                                                                                        | nights @                        | <u>\$139.00</u> per night = <u>\$417.00</u> |
|                                            |                                                                                                                 | nights @                        | per night = <u>\$0.00</u>                   |
| Add'l Resort Fees:                         |                                                                                                                 | nights @                        | per night = <u>\$0.00</u>                   |
| Total Accommodations:                      |                                                                                                                 |                                 | <u>\$417.00</u>                             |
| Hotel:                                     | <u>TownPlace Suites Oxford</u>                                                                                  |                                 | Confirmation: _____                         |
|                                            | <u>105 Ed Perry Blvd</u>                                                                                        |                                 | Deposit paid: _____                         |
|                                            | <u>Oxford, MS 38655</u>                                                                                         |                                 | Balance due: _____                          |
| Maximum per diem:                          | <u>4</u>                                                                                                        | days @                          | <u>\$68.00</u> per day = <u>\$272.00</u>    |
| Registration for event:                    | _____                                                                                                           |                                 |                                             |
| Estimated travel expense:                  | <u>\$928.40</u>                                                                                                 | (mileage, max per diem & hotel) |                                             |
| Department Head/Purchasing Clerk Approval: |                             |                                 |                                             |

\* Return from Travel form is due to Purchasing Clerk within 5 days of returning to work.

\* You must turn in ITEMIZED receipts for hotel, airfare, meals, tips, taxis, etc. to be reimbursed

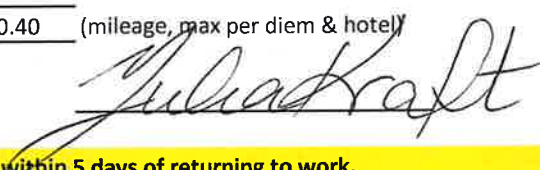
\* Please notate tips on your receipt. Meal reimbursement requests should include specific tip amounts

\* New DFA rates approved 1/2025 Personal vehicle: 0.70 per mile, or .21 per mile if city vehicle available

\* New DFA rate as of 10/1/24: all areas in MS \$68.00 per day

**CITY OF BYRAM ESTIMATED TRAVEL EXPENSES**

**All travel expenses must have Department Head and Board approval prior to travel**

|                                            |                                                                                      |                                                    |                                        |
|--------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------|----------------------------------------|
| Employee:                                  | <u>Paula Morrison</u>                                                                | Department:                                        | <u>Court</u>                           |
| Destination:                               | <u>Oxford, MS</u>                                                                    | Account #:                                         | <u>001-110-610</u>                     |
| Reason for Travel:                         | <u>2025 MS Municipal Court Clerks Conference</u>                                     | Travel Dates:                                      | <u>9/16 to 9/19/25</u>                 |
| Transportation:                            | <u>Personal</u> <u>X</u> <u>City</u>                                                 | <u>Other Transportation expenses (eg: airfare)</u> |                                        |
| Mileage: City Hall to Conference Ctr:      | <u>342</u>                                                                           | miles @                                            | <u>0.70</u> per mile = <u>\$239.40</u> |
| Add'l Mileage between hotel & Conference:  | <u>0</u>                                                                             |                                                    | <u>0.00</u> = <u>\$0.00</u>            |
| Personal car if City car available:        | <u>0</u>                                                                             | miles @                                            | <u>0.21</u> per mile = <u>\$0.00</u>   |
| Total Mileage Advance Paid                 | <u>342</u>                                                                           |                                                    | <u>\$239.40</u>                        |
| Accommodations:                            | <u>1</u> nights @                                                                    | <u>\$139.00</u> per night =                        | <u>\$139.00</u>                        |
|                                            |                                                                                      | nights @                                           | per night = <u>\$0.00</u>              |
| Add'l Resort Fees:                         |                                                                                      | nights @                                           | per night = <u>\$0.00</u>              |
| Total Accommodations:                      |                                                                                      |                                                    | <u>\$139.00</u>                        |
| Hotel:                                     | <u>TownPlace Suites Oxford</u>                                                       | Confirmation:                                      |                                        |
|                                            | <u>105 Ed Perry Blvd</u>                                                             | Deposit paid:                                      |                                        |
|                                            | <u>Oxford, MS 38655</u>                                                              | Balance due:                                       |                                        |
| Maximum per diem:                          | <u>4</u> days @                                                                      | <u>\$68.00</u> per day =                           | <u>\$272.00</u>                        |
| Registration for event:                    |                                                                                      |                                                    |                                        |
| Estimated travel expense:                  | <u>\$650.40</u>                                                                      | (mileage, max per diem & hotel)                    |                                        |
| Department Head/Purchasing Clerk Approval: |  |                                                    |                                        |

\* Return from Travel form is due to Purchasing Clerk within 5 days of returning to work.

\* You must turn in ITEMIZED receipts for hotel, airfare, meals, tips, taxis, etc. to be reimbursed

\* Please notate tips on your receipt. Meal reimbursement requests should include specific tip amounts

\* New DFA rates approved 1/2025 Personal vehicle: 0.70 per mile, or .21 per mile if city vehicle available

\* New DFA rate as of 10/1/24: all areas in MS \$68.00 per day

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.i

FOR: Acceptance of the Judge Pro Tem's letter of resignation

INTRODUCED BY:

---

ATTACHMENTS:

File Name

[7.19.25 Resignation Letter](#)

KELLUM LAW FIRM  
A PROFESSIONAL CORPORATION

1438 North State Street  
Jackson, Mississippi 39202

William S. Kellum, III  
Email: [bill@kellumlawfirm.com](mailto:bill@kellumlawfirm.com)

Telephone: 601-969-2709  
Facsimile: 601-969-2161

*Mailing Address*  
Post Office Box 4318  
Jackson, Mississippi 39296

July 19, 2025

**VIA EMAIL**

Richard White  
Mayor, City of Byram  
5901 Terry Road  
P. O. Box 720222  
Byram, MS 39272  
[rwhite@byram-ms.us](mailto:rwhite@byram-ms.us)

**Re: Resignation of Judge Pro Tem William S. Kellum**

Dear Mayor White:

Please accept this letter as notice of my resignation as Judge Pro Tem of the City of Byram effective July 17, 2025.

It has been an honor and privilege to serve the people of Byram and I am most grateful to you for providing me with the opportunity to serve. I would like to express my appreciation to the Municipal Court Clerk's Office, the Byram Police Department, the City Prosecutor's Office and all those with whom I worked with during my time on the bench. It was an invaluable experience and one that I will draw from in future endeavors.

Thank you for your attention to this matter.

Sincerely yours,

/s/ William S. Kellum  
William S. Kellum

WSK

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.j

FOR: Acceptance of donation in the amount of \$40.00 from Ms. Ophelia Nelson in appreciation of the police department - Chief David Errington

INTRODUCED BY: Chief of Police David Errington

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.k

FOR: Acceptance of a Police Traffic Services Grant in the amount of \$55,419.13 from the Mississippi Office of Highway Safety - Chief David Errington

INTRODUCED BY: Chief David Errington

---

### ATTACHMENTS:

File Name

[BYRAM 402 POLICE TRAFFIC SERVICES - FY26 Grant Agreement - Law Enforcement.pdf](#)

[BYRAM FY26 Police Traffic Services Agreement Cover Letter.pdf](#)

# FY26 MOHS LAW ENFORCEMENT GRANT AGREEMENT

Mississippi Office of Highway Safety

P.O. Box 1633

Canton, MS 39046

Phone: (601) 391-4900

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    |                                                                                                                                         |                    |                                                                                                                                                                                    |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <b>1. Sub-grantee's Name &amp; Mailing Address:</b><br><br><b>City of Byram</b><br><b>Byram Police Department</b><br><b>141 Southpointe Drive</b><br><b>Byram, MS 39272</b><br><br>Telephone Number: (601) 372-7747<br>E-Mail: derrington@byram-ms.us                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    | <b>2. Effective Date of Grant: October 1, 2025</b>                                                                                      |                    |                                                                                                                                                                                    |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    | <b>3. Subgrant Number: PT-2026-PT-73-51</b>                                                                                             |                    |                                                                                                                                                                                    |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    | <b>4. Grant Identifier (Funding Source &amp; Year):</b><br><b>402 Police Traffic Services FY26</b>                                      |                    |                                                                                                                                                                                    |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    | <b>5. Beginning and Ending Dates:</b><br><b>October 1, 2025 – September 30, 2026</b>                                                    |                    |                                                                                                                                                                                    |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    | <b>6. Subgrant Payment Method:</b><br><input checked="" type="checkbox"/> Cost Reimbursement Method                                     |                    |                                                                                                                                                                                    |                  |
| <b>7. ALN # - 20.600</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                    | <b>8. UEI # - F276NKT9CEK9</b>                                                                                                          |                    | <b>9. Congressional District: 2</b>                                                                                                                                                |                  |
| <b>10. A:FAIN #:</b><br>69A37522300004020MS0<br>69A3752230SUP4020MS0<br>69A37523300004020MS0<br>69A3752330SUP4020MS0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    | <b>11.A: Initial Federal Award Date:</b><br><br>12/15/2021<br>11/30/2022                                                                |                    | <b>11.C: Additional Federal Award Date:</b>                                                                                                                                        |                  |
| <b>10.B. Federal Awarding Agency:</b><br><br>NHTSA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                    | <b>11.B: Secondary Federal Award Date:</b>                                                                                              |                    | <b>12. Research and Development Grant:</b><br>____ Yes <input checked="" type="checkbox"/> No<br><br><b>Continuation Grant:</b><br><input checked="" type="checkbox"/> Yes ____ No |                  |
| <b>13. The following funds are obligated:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                    |                                                                                                                                         |                    |                                                                                                                                                                                    |                  |
| <b>A. COST CATEGORY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    | <b>B. SOURCE OF FUNDS</b>                                                                                                               |                    | <b>C. MATCH</b>                                                                                                                                                                    | <b>D. RATIO%</b> |
| (1) Personal Services-Salary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$51,600.00        | (1) Federal                                                                                                                             | \$55,419.13        |                                                                                                                                                                                    |                  |
| (2) Personal Services-Fringe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$0.00             | (2) State                                                                                                                               |                    |                                                                                                                                                                                    |                  |
| (3) Contractual Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$58.00            | (3) Local                                                                                                                               |                    |                                                                                                                                                                                    |                  |
| (4) Travel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$0.00             | (4) Other                                                                                                                               |                    |                                                                                                                                                                                    |                  |
| (5) Equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$2,152.99         | Total:                                                                                                                                  | \$55,419.13        |                                                                                                                                                                                    |                  |
| (6) Commodities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$1,608.14         | <b>E. TOTAL OF ALL FEDERAL GRANTS THROUGH MOHS TO AGENCY:</b>                                                                           |                    |                                                                                                                                                                                    |                  |
| (7) Indirect Costs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$0.00             | Number of Grants: 1                                                                                                                     | 402PT              |                                                                                                                                                                                    |                  |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$55,419.13</b> | <b>TOTAL:</b>                                                                                                                           | <b>\$55,419.13</b> |                                                                                                                                                                                    |                  |
| <p>The Sub-Grantee agrees to operate the program outlined in this Agreement in accordance with all provisions of this Agreement as included herein. The following sections are attached and incorporated into this Agreement: Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Sub-Grantee Targets, Performance Measures and Strategies; Task by Quarter; Cost Summary Support Sheet; Agreement of Understanding and Compliances; Designation of Secondary Official (If Applicable); Fiscal Control and Fund Accounting Procedures.</p> <p>All policies, terms, conditions, and provisions listed in funding guidelines, grant agreement, and agreement of understanding which has been provided to Sub-Grantee, are also incorporated into this agreement, and Sub-Grantee agrees to fully comply therewith.</p> |                    |                                                                                                                                         |                    |                                                                                                                                                                                    |                  |
| <b>14. Approved for Grantee:</b><br><br>_____<br>Signature Date<br><b>Helen Porter, Office Director, MS Office of Highway Safety</b><br><br>_____<br>Signature Date<br><b>Joshua Broman, Executive Director / Governor's Representative</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    | <b>15. Approved for Sub-Grantee:</b><br><br>_____<br>Signature Date<br><b>Name: Richard White</b><br><b>Title: Mayor, City of Byram</b> |                    |                                                                                                                                                                                    |                  |

## FY26 Sub-Grantee Project Description (Law Enforcement)

MOHS Law Enforcement grant programs are provided with Federal grant funds to local police departments, sheriff's and state agencies for enforcement in jurisdictions all across Mississippi. All jurisdictions will provide enforcement, for hours that are specified in each agency Agreement, in support of the PTS program. These enforcement grants will be coordinated with the national campaigns, along with any state blitz campaigns that the MOHS develops for FY26.

All law enforcement agencies participating in the MOHS Law Enforcement grant program will utilize data to target the need and deploy resources bases on problem identification and traffic trends in the agency locale and make adjustments to the program as needed.

Law Enforcement agencies use the funding for salaries (part-time), contractual services, equipment, and commodities that has been reviewed and approved by the MOHS. All information on the budget can be found on the Cost Summary Support Sheet. The agency will generate at least (1) earned media campaign during the blitz campaigns.

## FY26 Sub-Grantee-Target(s), Performance Measures and Strategies

**Agency Name:** City of Byram/Byram Police Department

List the target(s) that the sub-grantee will accomplish during the FY26 grant year. Performance measures should be set to help the sub-grantee accomplish the target(s) for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the target(s) set by the agency.

### Target(s):

The jurisdiction/agency of Byram Police Department will maintain the number of unbelted fatalities from 0 in 2022 to 0 by the end of 2026.

The jurisdiction/agency of Byram Police Department will reduce the number of unbelted injuries from 13 in 2022 to 10 by the end of 2026.

The jurisdiction/agency of Byram Police Department will maintain the number of speed fatalities from 0 in 2022 to 0 by the end of 2026.

The jurisdiction/agency of Byram Police Department will reduce the number of speed injuries from 12 in 2022 to 9 by the end of 2026.

The jurisdiction/agency of Byram Police Department will maintain the number of alcohol related fatalities from 0 in 2022 to 0 by the end of 2026.

The jurisdiction/agency of Byram Police Department will maintain the number of alcohol related injuries from 0 in 2022 to 0 by the end of 2026.

The jurisdiction/agency of Byram Police Department will maintain the number of drug related fatalities from 0 in 2022 to 0 by the end of 2026.

The jurisdiction/agency of Byram Police Department will reduce the number of drug related injuries from 7 in 2022 to 4 by the end of 2026.

**Performance Measures:**

Increase the number of grant funded Seatbelt citations from 0 in FY24 to 300 in FY26.

Increase the number of grant funded Child Restraint citations from 0 in FY24 to 50 in FY26.

Increase the number of grant funded Speed citations from 0 in FY24 to 1500 in FY26.

Increase the number of grant funded DUI Arrest from 0 in FY24 to 60 in FY26.

Increase the number of grant funded DUI Other (Drug) Arrest from 0 in FY24 to 75 in FY26.

**Strategies:**

Overtime Enforcement

25 Checkpoints

35 Saturation Patrols

Generate Earned Media

Publicize patrol activities results (after occurrence)

Attend Troop LEL Network Meeting

Participate in the National blitz campaigns with enhanced PT enforcement: Click It or Ticket – Memorial Day

Participate in the State blitz campaigns with enhanced PT enforcement: Christmas/New Year's, Super Bowl, 4<sup>th</sup> of July, Labor Day

## FY26 MOHS TASKS BY QUARTERS

Agency Name: City of Byram/Byram Police Department

### PROJECTION TASKS BY QUARTERS:

#### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **1<sup>st</sup> QUARTER (OCTOBER, NOVEMBER & DECEMBER)**

Conduct not less than 6 checkpoints during quarter.

Conduct not less than 8 saturation patrols during quarter.

Issue a minimum of 75 Seat Belt citations during quarter, to reach a goal of 300 for FY2026.

Issue a minimum of 12 Child Restraint citations during quarter, to reach a goal of 50 for FY2026.

Issue a minimum of 375 Speed citations during quarter, to reach a goal of 1500 for FY2026.

Issue a minimum of 15 DUI Arrest during quarter, to reach a goal of 60 for FY2026.

Issue a minimum of 18 DUI Other (Drug) Arrest during quarter, to reach a goal of 75 for FY2026.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

#### **Additional Tasks:**

Participate in the State Christmas/New Year's blitz campaign with enhanced PT enforcement and earned media with at least one (1) newspaper, television, social media or radio presentation.

**Projected Expenditures for 1<sup>st</sup> Quarter: \$13,854.78**

## FY26 MOHS TASK BY QUARTERS

Agency Name: City of Byram/Byram Police Department

### PROJECTION TASK BY QUARTERS

#### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **2<sup>nd</sup> QUARTER (JANUARY, FEBRUARY & MARCH)**

Conduct not less than 6 checkpoints during quarter.

Conduct not less than 9 saturation patrols during quarter.

Issue a minimum of 75 Seat Belt citations during quarter, to reach a goal of 300 for FY2026.

Issue a minimum of 12 Child Restraint citations during quarter, to reach a goal of 50 for FY2026.

Issue a minimum of 375 Speed citations during quarter, to reach a goal of 1500 for FY2026.

Issue a minimum of 15 DUI Arrest during quarter, to reach a goal of 60 for FY2026.

Issue a minimum of 19 DUI Other (Drug) Arrest during quarter, to reach a goal of 75 for FY2026.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

#### **Additional Tasks:**

Participate in the State Christmas/New Year's blitz campaign with enhanced PT enforcement and earned media with at least one (1) newspaper, television, social media or radio presentation.

**Projected Expenditures for 2<sup>nd</sup> Quarter: \$13,854.78**

## FY26 MOHS TASK BY QUARTERS

Agency Name: City of Byram/Byram Police Department

### PROJECTION TASK BY QUARTERS

#### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **3<sup>RD</sup> QUARTER (APRIL, MAY & JUNE)**

Conduct not less than 7 checkpoints during quarter.

Conduct not less than 9 saturation patrols during quarter.

Issue a minimum of 75 Seat Belt citations during quarter, to reach a goal of 300 for FY2026.

Issue a minimum of 13 Child Restraint citations during quarter, to reach a goal of 50 for FY2026.

Issue a minimum of 375 Speed citations during quarter, to reach a goal of 1500 for FY2026.

Issue a minimum of 15 DUI Arrest during quarter, to reach a goal of 60 for FY2026.

Issue a minimum of 19 DUI Other (Drug) Arrest during quarter, to reach a goal of 75 for FY2026.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

#### **Additional Tasks:**

Participate in the National Click It or Ticket Memorial Day blitz campaign with enhanced PT enforcement and earned media with at least one (1) newspaper, television, social media or radio presentation.

**Projected Expenditures for 3<sup>rd</sup> Quarter: \$13,854.78**

## FY26 MOHS TASK BY QUARTERS

Agency Name: City of Byram/Byram Police Department

### PROJECTION TASK BY QUARTERS

#### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **4<sup>TH</sup> QUARTER (JULY, AUGUST & SEPTEMBER)**

Conduct not less than **6** checkpoints during quarter.

Conduct not less than **9** saturation patrols during quarter.

Issue a minimum of **75** Seat Belt citations during quarter, to reach a goal of **300** for FY2026.

Issue a minimum of **13** Child Restraint citations during quarter, to reach a goal of **50** for FY2026.

Issue a minimum of **375** Speed citations during quarter, to reach a goal of **1500** for FY2026.

Issue a minimum of **15** DUI Arrest during quarter, to reach a goal of **60** for FY2026.

Issue a minimum of **19** DUI Other (Drug) Arrest during quarter, to reach a goal of **75** for FY2026.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

#### **Additional Tasks:**

Participate in the State 4<sup>th</sup> of July and Labor Day blitz campaign with enhanced PT and earned media with at least one (1) newspaper, television, social media or radio presentation.

**Projected Expenditures for 4<sup>th</sup> Quarter: \$13,854.79**

## FY26 Mississippi Office of Highway Safety-Cost Summary Support Sheet

| <b>1. Applicant Agency: City of Byram/Byram Police Department</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |             |
|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------------|-------------|
| <b>2. Subgrant Number:</b><br>PT-2026-PT-73-51                    | <b>3. Grant ID:</b><br>402 Police Traffic Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>4. Beginning:</b> October 1, 2025 | <b>5. Ending:</b> September 30, 2026 |             |
| <b>6. Activity: Police Traffic Services Enforcement</b>           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |             |
|                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |             |
| 7. Category & Line Item                                           | 8. Description of item and/or Basis for Valuation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 9. Budget                            |                                      |             |
|                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Federal                              | All Other                            | Total       |
| Personal Services-Salary                                          | Officers over-time or regular time above and beyond normal work hours @ approx. \$37.59 per hour X @ approx. 1197.75 hrs = \$45,023.42 <b>not to exceed \$45,022.00</b><br><br>Grant Manager over-time or regular time above and beyond normal work hours @ approx. \$37.14 per hour X @ approx. 130 hrs = \$4,828.20 <b>not to exceed \$4,828.00</b><br><br>Dispatchers over-time or regular time above and beyond normal work hours @ approx. \$23.33 per hour X @ approx. 75.25 hrs = \$1,755.58 <b>not to exceed \$1,750.00</b><br><br><b>Total Salaries = \$51,600.00</b> | \$51,600.00                          |                                      | \$51,600.00 |
| Contractual Services                                              | Shipping/Handling/Freight - <b>\$58.00</b><br><br><b>Total Contractual = \$58.00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$58.00                              |                                      | \$58.00     |
| Equipment                                                         | Dell Pro Rugged 14 – (1) x @ approx. \$2,152.99 each = <b>\$2,152.99</b><br><br><b>Total Equipment = \$2,152.99</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$2,152.99                           |                                      | \$2,152.99  |
| Commodities                                                       | Havis DS-Dell Docking Station – (1) x @ approx. \$773.14 each = <b>\$773.14</b><br>Alco-Sensor and Alco Sensor III Mouthpiece – (500) x @ approx. \$0.30 each = <b>\$150.00</b><br>Sotoxa Test Cartridge/Collect Kit 25/Box – (1) x @ approx. \$685.00 each = <b>\$685.00</b><br><br><b>Total Commodities = \$1,608.14</b>                                                                                                                                                                                                                                                     | \$1,608.14                           |                                      | \$1,608.14  |

|               |                    |               |                    |
|---------------|--------------------|---------------|--------------------|
| <b>TOTALS</b> | <b>\$55,419.13</b> | <b>\$0.00</b> | <b>\$55,419.13</b> |
|---------------|--------------------|---------------|--------------------|

# Mississippi Office of Highway Safety

## **FY26 Agreement of Understanding and Compliance**

This Agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Sub-Grantee.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Sub-Grantee must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Sub-Grantee has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

### **I. REIMBURSEMENT OF ELIGIBLE EXPENSES**

- A. It is mutually agreed that upon written application by Sub-Grantee and approval by State and NHTSA (if applicable), State will obligate Federal funds to Sub-Grantee account for reimbursement of eligible expenditures as set forth in the application.
- B. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by 2CFR Subpart F, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Sub-Grantee reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
- C. It is also understood, pursuant to 2 CFR 200.337, the Federal awarding agency, Inspectors General, the Comptroller General of the United States, the pass-through entity, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), must have the right of access to any documents, papers, or other records of the non-Federal entity which are pertinent to the Federal Award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the non-Federal entity's personnel for the purpose of interview and discussion related to such documents.
- D. It is further agreed that where reimbursement is made to Sub-Grantee in installments, State shall have the right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Sub-Grantee.
- E. Unless otherwise directed, Sub-Grantees must submit monthly reimbursement, activity reports and back up

documentation, by the **10th working day** of the following month to receive reimbursement for project activities. Reports reflect the status of project implementation and progress toward reaching goals. Each activity report shall describe the project status and shall be submitted to the State, no later than the 10th working day following the end of the month.

- F. Final Closeout Report and Reimbursement Claim with all required documentation must be received to MS Office of Highway Safety within forty-five (45) days of completion of the project (**Close of Business (COB) November 15<sup>th</sup>**). Appropriate forms will be provided to the Project Director. All required due dates for MOHS documents are provided in the Project Director's Guide.

**Any Sub-Grantee delinquent in submitting monthly reimbursement, monthly activity, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period in question, may be subject to having submitted reimbursement requests delayed, pending additional justification. Once completed reports are received, reimbursement requests will be processed.**

## **II. ON-SITE MONITORING AND EVALUATION**

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. Each Sub-Grantee will be required to have at least one (1) on-site monitoring visits during the grant year. All written documents will be reviewed to determine progress, problems and reimbursements of the project. The State evaluates all sub recipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purposes of determining the appropriate level of sub recipient monitoring.

## **III. PROPERTY AGREEMENT**

- Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- It is mutually agreed and promised that the Sub-Grantee shall immediately notify the MS Office of Highway Safety, if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Sub-Grantee further agrees to transfer or otherwise dispose of such equipment, as directed by the MS Office of Highway Safety.
- It is mutually agreed and promised by the Sub-Grantee that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- It is mutually agreed and promised that the Sub-Grantee shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project. Former sub-grantees (no longer active in the grant program) are required to submit equipment reports/updates on the equipment purchased with federal funds for the extent of the useful life.
- Each Sub-Grantee of federal grant funds has a financial management system that complies with the minimum requirements of 2 CFR Part 200 (Super Circular).
- All equipment awarded in this project agreement must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, the MS Office of Highway Safety must be notified as to the reason for the delay and projected purchase date of the equipment.
- Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.
- A physical inventory of the property must be taken and the results reconciled with the property records at least once a year for the useful life of the property.
- A control system must be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.

- Adequate maintenance procedures must be developed to keep the property in good and working condition.
- If the Sub-Grantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. Sale of items must be approved by the MOHS.
- Costs for equipment items are allowable only as part of a comprehensive program effort. All approved equipment must be included on the Federal Conformation Product List (CPL), where applicable. Approved equipment purchased with federal funds, must be in compliance of the Buy America Act (23 U.S.C. 313).
- Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- Approved equipment with a purchase price of \$10,000.00, must be approved in writing from the National Highway Traffic Safety Administration, before the purchase of approved equipment purchased with federal funds.

#### **IV. STAFFING**

Positions covered by this project that are funded 100% or 2080 enforcement hours must be new positions. If staff of the Sub-Grantee agency is transferred to work on this project, the agency must replace the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All positions require detailed activity documentation, as directed by MS Office of Highway Safety.

The Individual Officer(s) on this project is defined as an officer working enforcement at approximately 2080 hours at an approximate rate of pay per hour.

#### **V. GENERAL PROJECT REQUIREMENTS**

- A. Agreements, Modifications and Revisions
- The Sub-grantee must return original copies of agreements, modifications, and revisions to MOHS physical address. All original documents require an **original signature signed in BLUE ink** by the Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.). MOHS will not accept a secondary signatory official signature or initials.
  - In the fully executed grant agreement, the Cost Summary Support Sheet details all allowable cost for which MOHS approved and will reimburse an agency. Any cost not listed in the fully executed grant agreement and/or an approved modification/revision will not be reimbursed.
  - All recipients of MOHS federal grant funds must be able to track funds under the requirements of 2CFR 200.302. from the initial expense to the final receipt of reimbursement and provide documentation to back-up the amount spent with federal grant funds.
  - No budget modification requests will be accepted by the MS Office of Highway Safety before **January 1<sup>st</sup>** (the second quarter) and after **July 31<sup>st</sup>**. Any proposed changes in this Agreement that would result in changes in the scope, character, or complexity of the agreement, require a Letter and Budget Modification Request to the MS Office of Highway Safety signed by the Authorized Signatory Official. Changes to the Agreement will not be effective, until both parties have executed the modification.
- B. Any change to out-of-state travel approved in the Grant Agreement, must have prior written approval by the MS Office of Highway Safety for changes. Requests for change should be submitted to the MS Office of Highway Safety not less than thirty (30) days before the intended date of travel on Agency letterhead.
- Out of State Travel - All federal funded **out of state travel** requires expenses incurred to be placed on the authorized travel voucher. All cost must be based on current state and federal policies.
  - In State Travel - All federal funded **in state travel** requires **itemized receipts** for expenses incurred, as well as the authorized travel voucher. All cost must be based on current state and federal policies.
  - In State Travel - Meals can only be claimed with an overnight hotel stay.

- In State Travel – Hotel rates must be based on DFA travel policy for State agencies. Non-State agencies hotel rates must follow the agency's current travel policy.
  - Meal cost, taxes, and fees (credit card, delivery, service, etc.) are approved cost included in the allocated amount under travel in the grant agreement. Because these costs are associated with travel and needed to carry out project activities, they are considered allowable, reimbursable cost for meals. The amount allowed for individual meals should not exceed the daily maximum reimbursement rate approved in the grant agreement.
  - Fares, fees, and surcharges for taxi, shuttle, airport transportation services, ride sharing services (Uber, Lyft, etc.) to and from a hotel are allowable and require an itemized receipt. The amount allowed for transportation should not exceed the maximum reimbursement amount approved in the grant agreement. Fuel surcharges are only allowable on any ride sharing service if no surcharges are applied for paying with a credit card.
  - MOHS reimburse travel according to Section 25-3-41, Mississippi Code of 1972, establishes guidelines for travel reimbursement of the State of Mississippi, and of any department, institution, board or commission thereof. It also provides that the Mississippi Department of Finance and Administration (DFA) shall promulgate rules and regulations to effectuate economies for all expenses authorized under this section. All rules and regulations contained herein apply to all MOHS sub-grantees.
- C. The Mississippi Office of Highway Safety can only reimburse sub-grantees for grant funded activity. If a sub-grantee is on non-grant related activities for more than 15 minutes; after such time, they should revert to their own agency funding.
- D. The Local Governmental Resolution Agreement and Authorization to Proceed included within this Agreement, must be completed by the Authorizing Official, to accept on behalf of the agency that is represented in this Agreement for federal funding to defray the cost of the project described in the award. The City/County seal is required. This document is not applicable to State agencies.
- E. Sub-Grantee must submit any proposed agreements for contractual services to the MS Office of Highway Safety. Contractual Services must be submitted sixty (60) days prior to acceptance, due to the fact that contracts **must have** review and approval by DPS and NHTSA.
- F. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Sub-Grantee and used for project related expenses or to offset eligible expenses, with the approval of the MS Office of Highway Safety.
- G. The Assurance of Understanding included within this Agreement, must be completed by the Authorizing Official, to accept on behalf of the agency that is represented in this Agreement for federal funding to defray the cost of the project described in the award.
- H. Sub-Grantee **must maintain** in the Agency grant file, the most current copy of the following policies with the Application for funding. If Agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
- Seat belt policy (Must Retain a Copy);
  - Warning citation policy (If Applicable);
  - Pursuit policy (Must Retain a Copy);
  - Checkpoint policy (If Applicable);
  - Saturation patrol policy (If Applicable); and
  - DUI enforcement policy (If Applicable)
  - Agency seat belt survey procedures must be provided if usage rate is identified as a performance measure within agreement (If Applicable)

- I. Sub-Grantee **must submit** to the MS Office of Highway Safety a copy of the following policy(s):
- Agency Payroll Schedule- Payroll period begin and payroll end dates & check date);
  - Agency Leave policy (personal and/or vacation, sick, holiday, and military); and
  - Agency Overtime Policy
  - Fiscal Control and Fund Accounting Procedures
  - Pursuit Policy (Law Enforcement Only)
  - In-Direct Cost Agreement (If Applicable)
- J. All training received under federal funded programs must be program related and the Sub-Grantee **must** maintain a copy of the certificate of completion and **must** be available for inspection in the Sub-Grantee grant file. A copy of the certificate of completion **must** be submitted to the MOHS for reimbursement of training expenses.
- K. All Instructor related training **must be** included within the grant Agreement under Strategies to receive reimbursement.
- L. Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
- Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines)
  - Alcohol testing
  - Mobile video systems
- M. A Property Inventory form **must** be completed for all equipment. All equipment cost exceeding \$1,000.00 and/or all computer equipment, will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the MOHS inventory data base. All equipment purchased with grant funds must be available for inspection. A copy of the most current Property Inventory form must be available in the Agency's grant file.
- N. The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Documentation must be provided in order to receive reimbursement for a Individual Officer's salary for training. MOHS will reimburse an officer's salary, as long as the proper documentation is submitted such as a Certificate of Completion or Certificate of Attendance.
- O. Development costs of new training curriculum and materials are allowable, if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.
- P. Execution of Agreement: Grant Agreements are not effective until all parties (MOHS, PSP Executive Director/Governor's Rep and the Sub-Grantee) have fully executed (signed and dated) the Grant Agreement.
- Q. Implementation of Agreement: All Sub-Grantees **are required** to attend a mandatory grant implementation meeting. Failure to attend one (1) of the available mandatory grant implementation meetings will result in rescinding of the grant funds allocated for the project.
- R. Agreements: Unless otherwise authorized in writing by the MS Office of Highway Safety, the Sub-Grantee shall not assign any portion of the work to be performed under this Agreement, or execute any Agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this Agreement must include all required and/or applicable clauses and provisions of this agreement.

- S. Sub-Grantee failure to meet all reporting, attendance at meeting(s), scheduled events and timely submission of reimbursement requests set forth in the Agreement by the MS Office of Highway Safety, may result in the withholding of reimbursement payments.
- T. Project Commencement: Unless otherwise indicated within the grant agreement, sub-grantee program activity will begin within **(30) days of the approved start date**, after signed approval of the grant agreement by the MOHS Director. If program activity does not begin within this time period, the program may be subject to cancellation and funds may be reallocated.
- U. Termination of Agreement:
- In the event of Sub-Grantee noncompliance with any of the provisions of this agreement, the MS Office of Highway Safety may terminate this Agreement by giving the Sub-Grantee a thirty (30) day notice. Before issuing notice of termination of this Agreement, the MS Office of Highway Safety, shall allow the Sub-Grantee a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
  - The Sub-Grantee may terminate its participation in this agreement by notifying and submitting the required closeout documentation to the MS Office of Highway Safety, thirty (30) days in advance of the termination date.

## **VI. UNALLOWABLE COST**

The provisions stated in the following section serve as a guide in describing costs that are **not allowable** for highway safety funding. See NHTSA Highway Safety Grant Funding Guidance.

The following are unallowable:

### **A. Unallowable Costs for Facilities and Construction:**

- Highway construction, maintenance, or design other than design of safety features of highways incorporated into Roadway Safety guidelines
- Construction or reconstruction of permanent facilities, such as paving, driving ranges, towers and non-portable skid pads
- Highway safety appurtenances including longitudinal barriers (such as guardrails), sign supports (except as allowed under Allowable Costs with Conditions for selected Items, Part II.A.2.), luminaire supports, and utility poles (FHWA safety construction Federal-aid funds are available)
- Construction, rehabilitation, or remodeling for any buildings or structures or for purchase of office furnishings and fixtures;

Examples of office furnishings and fixtures

- |             |                  |                        |
|-------------|------------------|------------------------|
| • Desk      | • Credenza       | • Storage Cabinet      |
| • Chair     | • Bookcase       | • Portable Partition   |
| • Table     | • Filing Cabinet | • Picture, Wall Clock  |
| • Shelving  | • Floor covering | • Draperies & Hardware |
| • Coat Rack | • Office Planter | • Fixed Lighting/Lamp  |
- Land (except for Section 2010 motorcycle safety grant funds used to purchase facilities which includes the purchase of land.)

### **B. Unallowable Equipment Costs:**

- Fixed and portable truck scales (Motor Carrier safety program funds are available for truck scales)

- Traffic signal preemption systems (FHWA Federal-aid highway program funds are available.)
- Automated traffic enforcement systems may not be purchased, operated, or maintained with Section 402 funds. (23 U.S.C. 402(c)(4)(A) and 23 CFR Part 1300.13(c)).
- Radars or other speed measuring devices using Impaired Driving Countermeasures and Alcohol Impaired Driving Countermeasures grant funds.

**C. Unallowable Training Costs:**

- Training of Special Traffic Enforcement Program (STEP) law enforcement officers.
- An individual's salary while pursuing training or the salary of the individual's replacement (except when the individual's salary is already supported with highway safety funds under an approved project).
- Overtime for law enforcement attending drug recognition expert training.

**D. Unallowable Program Administration:**

- General costs of government - For States, local governments and Indian Tribes, the general costs of government are unallowable except as provided in 2 CFR 200.475 Travel Cost. (Reference 2 CFR 200.444 and 2 CFR 200.475).
- Alcoholic beverages for any consumption purposes or techniques for determining driver impairment are not allowable. (Reference 2 CFR 200.423).
- Drug impaired activities, equipment and drug impaired training is not allowable using Sections 154/164 funds.
- Entertainment costs, including amusement and social activities and expenses directly associated with such costs (tickets to shows or sporting events, meals, lodging, rentals, transportation, and gratuities). 2 CFR 200.438.

**E. Lobbying:**

- Federal - the cost of influencing the U.S. Congress and Federal agency officials for activities associated with obtaining grants, contracts, cooperative agreements or loans.
- State and Local-No Federal funds may be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., grassroots) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds to engage in direct contact with State or local legislative officials, in accordance with customary State practice, even if it urges legislative officials to favor or oppose the adoption of a specific pending legislative proposal. (23 CFR Part 1300)

**F. Additional Items Unallowable:**

- Cell phones, guns, and office furniture are **not** allowable for purchase with these funds under any circumstances.
- The cost of promotional items and memorabilia, including models, gifts and souvenirs are unallowable advertising and public relations costs. (2 CFR Part 200.421(e)(3)). Promotional items that are unallowable can include t-shirts, hats, key chains, bumper stickers, etc.
- Costs are **not** allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% under an approved project.
- Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.
- The MOHS **will not reimburse** for the assistance of providing training to law enforcement officers through specialized training activities, unless approved in the MOHS Agreement. Any training or training assistance that is claimed and not listed in the approved MOHS Agreement will not be reimbursed.
- Cost to purchase program advertising space in the mass communication media is **not** allowable for Sub-Grantees.

**CERTIFICATIONS AND ASSURANCES**  
**FEDERAL CERTIFICATIONS AND ASSURANCES**

**NONDISCRIMINATION**

**(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

The Sub-Grantee will comply with all Federal statutes and implementing regulations relating to Nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

**TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. 2000d et seq., 78 stat. 252)**

Prohibits discrimination on the basis of race, color, national origin and 49 CFR part 21.

**THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES Act of 1970, (42 U.S.C. 4601)**

Prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects.

**FEDERAL-AID HIGHWAY ACT OF 1973, (23 U.S.C. 324 et seq.) AND TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686)**

Prohibit discrimination on the basis of sex.

**SECTION 504 OF THE REHABILITATION ACT OF 1973, (29 U.S.C. 794 et seq.)**

As amended, prohibits discrimination on the basis of disability and 49 CFR part 27.

**THE AGE DISCRIMINATION ACT OF 1975, as amended, (42 U.S.C. 6101 et seq.)**

Prohibits discrimination on the basis of age.

**THE CIVIL RIGHTS RESTORATION ACT OF 1987, (Pub. L. 100-209)**

Broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not.

**TITLES II AND III OF THE AMERICANS WITH DISABILITIES ACT (42 U.S.C. 12131-12189)**

Prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing and 49 CFR parts 37 and 38.

The Sub-Grantee—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its sub recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require any of its sub recipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;

- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause, “During the performance of this contract/funding agreement, the contractor/funding recipient agrees”:
1. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time.
  2. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 2I and herein.
  3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA.
  4. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part.
  5. To insert this clause, including paragraphs (1) through (5), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

### **POLITICAL ACTIVITY (HATCH ACT)**

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

### **CERTIFICATION REGARDING FEDERAL LOBBYING**

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section

1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **RESTRICTION ON STATE LOBBYING**

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

### **CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

#### Instructions for Primary Certification (Sub-Grantees)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to check the System for Award Management Exclusions website (<https://www.sam.gov>)
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

#### Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Tier Covered Transactions

1. The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department of agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

#### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

## **CERTIFICATION ON CONFLICT OF INTEREST 23 CFR 1300 APPENDIX A**

**(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

No employee, officer or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
  - a) The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential sub-awardees, including contractors or parties to subcontracts.
  - b) The code or standards shall establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

## **PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE**

**(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

The Sub-Grantee and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

## **BUY AMERICA ACT**

The Sub-Grantee and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub recipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the Sub-Grantee must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

## **MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES**

**Alcohol/Impaired Driving/Occupant Protection/Police Traffic Services and High Visibility Enforcement (HVE)**

**Participation Compliance**

**(Applies only to Law Enforcement Sub-Grantees)**

1. Law Enforcement Sub-Grantees **will use** the following criteria to help identify locations in each city/county for intensified enforcement including checkpoints and saturation patrols:
  - ▣ Unusual incidents of alcohol/ drug related crashes/fatalities
  - ▣ Alcohol/ drug impaired driving violations
  - ▣ Unusual number of nighttime single vehicle crashes/fatalities (Impaired, Unbelted and Speed)
  - ▣ Any other documented alcohol/ drug related vehicular incidents
  - ▣ Citation data related to restrained and unrestrained occupants

- ▯ Unusual incidents of unbelted crashes/fatalities
  - ▯ Seatbelt/Child restraint violations
  - ▯ Unusual incidents of teen crashes/fatalities
  - ▯ Unusual incidents of speed crashes/fatalities
2. Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of HVE Enforcement Participation must comply with the following:
  3. Sub-Grantee **must engage** in three (3) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols.
  4. Sub-Grantee **will engage** in two (2) sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
  5. For each of the national blitz campaigns, Sub-Grantee **must maintain** relevant statistics and **submit** a blitz form reporting the total number of citations issued, checkpoints, saturation patrols, arrests, and other citations/relevant statistics by the MOHS required deadline. Failure to comply with this requirement may result in delay of reimbursement payments.
  6. Sub-Grantee **is required** to generate earned media (example: press conference, TV, radio, social media or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national blitz campaign events and must submit documentation after the occurrence as required by MOHS.

#### **DUI/Impaired Compliance**

##### **High Visibility Enforcement (HVE) and Public Information and Education (PI&E)**

**Applies only to Sub-Grantees funded with Impaired Driving (405d), Alcohol (154), and/or any Police Traffic Service (402) funds used for Impaired Driving and/or Alcohol enforcement**

Law enforcement and State agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI/Impaired activities must comply with the following:

- Sub-Grantee **agrees and commits** to have the Individual Officer(s) (if applicable) and/or other officers assigned to work DUI/Impaired enforcement to engage their efforts during peak hours when most impaired drivers are likely driving under the influence.
- Individual DUI/Impaired Officer(s) shift hours **will include 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday, Saturday and Sunday.**
- Overtime hours for DUI/Impaired Enforcement **will include 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday, Saturday, and Sunday.**
- Proper justification may be requested by MOHS regarding **other dates or time periods** within the jurisdiction for needed enforcement outside the above shifts.
- Specific DUI/Impaired activities in which the Individual Officer(s) (if applicable) and/or other officers assigned to work enforcement **will include** checkpoints, saturation patrols and other impaired driving enforcement activities as designated.

- The Sub-Grantee must participate in the National Drive Sober or Get Pulled Over campaigns endorsed by the National Highway Traffic Safety Administration.
- The Sub-Grantee **will engage** in **all** activities as described in the High Visibility Enforcement (HVE) Participation Compliance.
- The Sub-Grantee **will engage** in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the State campaigns.
- The Sub-Grantee **will generate** earned media (example: press conference, tv, social media, radio or print news articles) either before, during, or after national blitz campaign events and must submit documentation after the occurrence as required by MOHS.

**Blitz Campaigns – Enforcement Grant:** Sub-grantees are to conduct enhanced enforcement during blitz periods based on their funding source. Each sub-grantee funded under 154 Alcohol and 405d Alcohol and Drug Impaired Driving grant funds must participate in the National Blitz Campaigns for Drive Sober or Get Pulled Over with enhanced DUI enforcement.

National Drive Sober or Get Pulled Over campaign with enhanced enforcement: Christmas/ New Year's

National Drive Sober or Get Pulled Over campaign with enhanced enforcement: Labor Day

State blitz campaigns with enhanced enforcement: Super Bowl, Memorial Day, 4<sup>th</sup> of July

**Blitz Campaigns – PI&E Grant:** Sub-grantees are to collaborate with law enforcement for the National Drive Sober or Get Pulled Over campaigns and State campaigns and generate earned media with at least one (1) newspaper, television, social media or radio presentation.

**Occupant Protection/Police Traffic Services**  
**High Visibility Enforcement (HVE) and Public Information and Education (PI&E)**  
**Applies only to Sub-Grantee funded with 402 (OP), 402(PTS) or 405(B)**

Law enforcement and State agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of Occupant Protection/Police Traffic Service activities must comply with the following:

- Occupant Protection/Police Traffic Services activities for STEP officers assigned to work enforcement overtime **will include** checkpoints, saturation patrols and other 402 OP/PT specific enforcement activities as designated.
- Sub-Grantee funded under a 402/405(b) Occupant Protection/Police Traffic Services Federal grant funds **must participate** in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week endorsed by the NHTSA
- The Sub-Grantee **will engage** in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the State campaigns.
- Sub-Grantee **will submit** HVE blitz forms containing the number of child restraint/safety belt citations, etc. and **submit** by the reporting deadline set forth by the MS Office of Highway Safety for national blitz campaigns. Failure to comply with this requirement may result in the delay of reimbursement payments.

- Sub-Grantee **will generate** earned media (example: press conference, TV, social media, radio or print news articles) either before, during, or after national blitz campaign events and must submit documentation after the occurrence as required by MOHS.
- The Sub-Grantee **will engage** in **all** activities as described in the High Visibility Enforcement (HVE) Participation Compliance.

**Blitz Campaigns – Enforcement Grant:** Sub-grantees are to conduct enhanced enforcement during blitz periods based on their funding source. Each sub-grantee funded under 402 Occupant Protection and Police Traffic Services grant funds must participate in the National Blitz Campaigns for Click It or Ticket with enhanced OP or PTS enforcement.

National Click It or Ticket campaign with enhanced enforcement: Memorial Day

State blitz campaigns with enhanced enforcement: Christmas/New Year's, Super Bowl, 4<sup>th</sup> of July, Labor Day

**Blitz Campaigns – PI&E Grant:** Sub-grantees are to collaborate with law enforcement for the National Click It or Ticket campaign, State campaigns and Child Passenger Safety week and generate earned media with at least one (1) newspaper, television, social media or radio presentation.

### **Law Enforcement Liaison Participation Compliance** **(Applies only to Law Enforcement Liaison Sub-Grantees)**

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of LEL Coordination Participation must comply with the following:

Sub-Grantee with a LEL Network Coordination Grant **must** sign the MOHS Law Enforcement Liaison Agreement. A LEL serves as a liaison between the Mississippi Office of Highway Safety and the state's law enforcement community. LELs help promote and enhance state and national highway safety programs, initiatives, and campaigns.

Sub-Grantee with a LEL Network Coordination Grant **must hold** a LEL Network meeting to promote State/County/Local networking for the Christmas/New Year's, Memorial Day, and Labor Day national blitz campaigns, blitz reporting, and PI&E efforts.

Sub-Grantee with a LEL Network Coordination Grant **must allow** the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns.

Sub-Grantee with a LEL Network Coordination Grant **will promote** MOHS highway safety countermeasures and enforcement strategies.

### **Audit Requirements:**

**Law enforcement, state, local, non-profit agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of grant activity must comply with the following (2 CFR§200.501):**

(a) *Audit required.* A non-Federal entity that expends \$1,000,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

(b) *Single audit.* A non-Federal entity that expends \$1,000,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.

(c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a sub recipient, approves in advance a program-specific audit.

(d) *Exemption when Federal awards expended are less than \$1,000,000.* A non-Federal entity that expends less than \$1,000,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

(e) *Federally Funded Research and Development Centers (FFRDC).* Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.

(f) *Sub-recipients and Contractors.* An auditee may simultaneously be a recipient, a sub recipient, and a contractor. Federal awards expended as a recipient or a sub recipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.331 Sub recipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

(g) *Compliance responsibility for contractors.* In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, for procurement transactions in which the contractor is made responsible for meeting program requirements, the auditee must ensure those requirements are met, including by clearly stating the contractor's responsibilities within the contract and reviewing the contractor's records to determine compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include a determination of whether these transactions comply with Federal statutes, regulations, and the terms and conditions of a Federal award.

(h) *For-profit sub recipient.* This subpart does not apply to for-profit organizations. As necessary, the pass through entity is responsible for establishing requirements to ensure compliance by for-profit subrecipients. The subaward with a for-profit subrecipient must describe applicable compliance requirements and the for-profit subrecipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit subrecipients may include pre-award audits, monitoring throughout the performance of the subaward, and post-award audits. See also §200.332 Requirements for pass-through entities.

**Sub-Grantees are required to provide a copy of the jurisdiction/agency(s) most recent A-133 audit with the Grant Application. If an agency doesn't meet the A-133 audit requirement, MOHS requires a financial audit with the submission of the Grant Application. An agency that receives an updated audit during the grant year is required to provide a copy of the audit to the MOHS.**

**STATE CERTIFICATION AND ASSURANCE**  
**CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR:**  
**(APPLIES TO LAW ENFORCEMENT SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

**CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES**

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or Sub-Grantee recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement: On or after January 1, 2005, **each state, county and local law enforcement agency that conducts emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted.** Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding. (MS Code Annotated § 45-1-43)

The obligation of a Sub-Grantee is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that “recipient” means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency’s emergency response and vehicular pursuit policy with pertinent training procedures must be retained in the agency grant file and be available for review. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received by the MOHS, becomes an actual documented part of the grant documentation and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, Sub-Grantee, or recipient does not show compliance with the statute emphasized above, the grantee, Sub-Grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, Sub-Grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for, \_\_\_\_\_ **(Sub-Grantee Name)**, I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by retaining true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization. A copy of the vehicular pursuit policy must be maintained in the Sub-Grantee agency grant file.

---

**Authorizing Official's Signature**  
**(Mayor, Board President, Commissioner, Director)**

---

**Date**

---

**Print Authorizing Official's Name**

---

**Authorizing Official's Title**

**ASSURANCE OF UNDERSTANDING REQUIREMENT FOR SUB-GRANTEES:**

**This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, within forty-five (45) days of receiving the attached grant award letter.**

As the Authorized Official for, \_\_\_\_\_ **(Sub-Grantee Name)**, I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. I acknowledge by my signature below, that I understand that the Grant Agreement is not effective until all parties (MOHS, PSP Executive Director/Governor's Rep and Authorized Official) have signed, dated and fully executed the Grant Agreement.

As the Authorized Official, my signature below assures that Federal funds will not be used to supplant State or local funds and that Federal funds will be used to supplement existing funds for program activities and not to replace those funds which have been appropriated for the same purpose.

Therefore, the Agency, I represent agrees to comply and adhere to all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

---

**Authorizing Official's Signature**  
**(Mayor, Board President, Commissioner, Director)**

---

**Date**

---

**Print Authorizing Official's Name**

---

**Authorizing Official's Title**

**LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED**

**WHEREAS**, the \_\_\_\_\_  
(Governing Body of Unit of Government)

Herein called the "**SUB-GRANTEE**" has thoroughly considered the problem addressed in the application  
(Program Funding Source) **402 POLICE TRAFFIC SERVICES** and has reviewed the project described in the agreement; and

**WHEREAS**, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

**NOW THEREFORE BE IT RESOLVED BY THE** \_\_\_\_\_  
(Governing Body of Unit of Government)

**IN THE JURISDICTION** \_\_\_\_\_ **MISSISSIPPI, THIS** \_\_\_\_\_ **Day of**  
\_\_\_\_\_, 20\_\_\_\_ **AS FOLLOWS:**

1. That the project above is in the best interest of the Sub-Grantee and the general public.
2. \_\_\_\_\_ is authorized to accept, on behalf of the Sub-Grantee,  
(Name and Title of Representative)  
an award in the form prescribed by the Mississippi Office of Highway Safety for federal funding in the amount of \$ \_\_\_\_\_ to be made to the Sub-Grantee defraying the cost of the  
(Federal Dollar Requested)  
project described in the award.
3. One original or certified copy of this resolution must be included as part of the award referenced above.
4. That this resolution shall take effect immediately upon its adoption.

(If Applicable)

**DONE AND ORDERED IN OPEN MEETING BY** \_\_\_\_\_  
(Chairman of Board / Mayor)

Alderman/Councilperson \_\_\_\_\_ offered the foregoing resolution and moved its adoption,  
which was seconded by Alderman/Councilperson \_\_\_\_\_ and was duly adopted.

**Date:** \_\_\_\_\_

**Seal** (City/County Seal is required)

**Attest By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Mississippi Office of Highway Safety  
Designation of Secondary Signatory Official**

Pursuant to the MS Department of Public Safety's requirements that the signatory official is the only person authorized to sign official documentation in relation to the sub-grant, such as monthly financial cost reporting worksheets, the  
(agency/department name) \_\_\_\_\_ has authorized and approved  
(print designated secondary signatory official name) \_\_\_\_\_ to sign any/all forms  
related to this contract.

Upon approval of this request said person will then be **Responsible/Liable**, as the signatory official, for claims submitted by them to this agency. The approval of this request will allow this person to complete required documentation in the absence and/or on behalf of the signatory official.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Designated Secondary Signatory Official)

Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_ Cellular Number: ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature of Designated Secondary Signatory Official: \_\_\_\_\_

Appointed by Authorizing Official: \_\_\_\_\_ Date: \_\_\_\_\_  
(Mayor, Board President, Commissioner, Director) (Print Name)

Signature: \_\_\_\_\_ Title: \_\_\_\_\_  
(Authorizing Official)

## **Mississippi Office of Highway Safety Fiscal Control and Fund Accounting Procedures**

All recipients of MOHS federal grant funds must be able to track funds under the requirements of 2CFR 200.302 from the initial expense to the final receipt of reimbursement and provide documentation to back-up the amount spent with federal grant funds.

Federal regulations prohibit the commingling of Federal grant funds with funds from other sources and require grant recipients to maintain separate accounting over grant funds to ensure the funds are used for authorized purposes only. Federal grant funds cannot be commingled with general operating funds.

The Mississippi Office of Highway Safety has established the following criteria that must be met by all agencies receiving MOHS funds:

All recipients of MOHS funds are required to follow the federal regulations prohibiting the commingling of federal funds and maintain appropriate financial records that fully disclose the amount and disposition of MOHS funds received. Adequate record keeping includes financial documentation for disbursements.

All recipients of MOHS funds will follow the requirement above, establish and maintain both fiscal and program controls and funds accounting procedures acceptable to the Mississippi Office of Highway Safety, to assure the proper expenditure and disbursement of all funds and for program management and execution. Books and records will be kept and maintained until audited by the MOHS, federal granting agency, Office of the Inspector General, or any other agency requesting records, who shall have the right to access to any pertinent books, documents, papers, or other records of the sub-grantee, which are pertinent to the award, in order to make audits, examinations, excerpts and transcripts. The rights to access are limited to the required retention period, but last as long as the records are retained (Reference 2CFR 200.337). Records must be maintained for a period of at least three years. Before destruction of any record, written approval must be obtained from the Mississippi Office of Highway Safety. These records include, but are not limited to:

- Financial report covering expenditures of the grant
- General ledger, cash receipts journals, cash disbursements journals, and other subsidiary records
- Approved budget and subsequent modifications
- Indirect cost allocation plans
- All invoices, billings, and reporting worksheets
- All personnel records of individuals paid with grant funds, including time sheets,
- wage authorization, tax withholdings forms, employment applications and other relevant data
- Inventory records for all property purchased with grant funds showing acquisition data, cost of property, identification number, bid information, and the use of the property
- Bank statements and reconciliations;
- Internal and external audit reports and project evaluation

We have read and understand all Fiscal Control and Fund Accounting Procedures as shown above and agree to comply with these conditions in the operation of the grant.

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**Authorizing Official's Signature**  
**(Mayor, Board President, Commissioner, Director)**

---

**Date**

---

**Print Authorizing Official's Name**

---

**Authorizing Official's Title**



**STATE OF MISSISSIPPI**  
TATE REEVES, GOVERNOR  
**DEPARTMENT OF PUBLIC SAFETY**  
SEAN J. TINDELL, COMMISSIONER

July 23, 2025

Richard White, Mayor  
City of Byram  
Byram Police Department  
141 Southpointe Drive  
Byram, MS 39272

**Project Number: PT-2026-PT-73-51**  
**Funding Source and Title: 402 Police Traffic Services FY26**

Dear Mayor White:

Enclosed please find the Mississippi Office of Highway Safety (MOHS) and **Byram Police Department** Grant Agreement for the Fiscal Year 2026. Your agency has been approved for **402 Police Traffic Services** funding, in the amount of **\$55,419.13**, pending final review and approval by NHTSA of the FY26 Annual Grant Application.

The enclosed agreement is not fully executed until both the agency Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.), the PSP Executive Director/Governor's Representative and the MOHS Office Director, have signed and dated the agreement. Grant activities are not to be implemented and performed, until the agency receives a fully executed copy of the agreement. A copy of the executed agreement will be provided to the agency after the required Grant Implementation meeting.

All FY26 grant activities begin October 1, 2025 and must be concluded by September 30, 2026. In addition, the FY26 Sub-Grantee Closeout Report must be received by the Mississippi Office of Highway Safety, no later than 5:00 p.m. on November 13, 2026.

Please thoroughly read the Grant Agreement, Certifications and Assurances, Fiscal Control and Fund Accounting Procedures, as changes have been made for FY26. **Your completed original copy grant agreement and all required documents must be returned to the MOHS by 5:00 p.m. on August 29, 2025.** Please make sure that you complete items 1-9 in their entirety and all documents are an [original signature signed in BLUE ink](#) by the Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.).

*Mississippi Office of Highway Safety, P.O. Box 1633, Canton, Mississippi 39046*

1. Signature Page
2. State Certification and Assurance: Pursuit Policies; (Enforcement grants only)
3. Enclose a copy of your agency's Pursuit Policy (Enforcement grants only)
4. Assurance of Understanding Requirement for Sub-grantees (PI&E and Enforcement grants)
5. Local Governmental Resolution Agreement and Authorization to Proceed (If Applicable)
6. Designation of Secondary Signatory Official Form (If Applicable)
7. MOHS Fiscal Control and Fund Accounting Procedures (PI&E and Enforcement grants)
8. Enclose a copy of your agency's **Leave policy** (policy should include personal and/or vacation, sick, holiday, and military leave)
9. Enclose a copy of your agency's **Overtime Policy** and a **Payroll Schedule** (schedule should include beginning and ending dates of pay periods and paycheck dates for October 1, 2025–September 30, 2026)

Failure to return your completed grant agreement and required documents by the above date may result in the reallocation of grant funds. Please mail the original completed grant agreement and all required documents to the following address:

**Mississippi Office of Highway Safety  
Attn: Leslie M. Travis, Bureau Director of Programs  
P.O. Box 1633  
Canton, Mississippi 39046**

Please feel free to contact Lekisha Noel, Occupant Protection/Police Traffic Services Division Director at 601-391-4920 or [LNoel@dps.ms.gov](mailto:LNoel@dps.ms.gov) if you should have any questions concerning the completion of the grant agreement.

Sincerely,

*Tenicia Speech*

Tenicia L. Speech, Compliance Director  
Mississippi Office of Highway Safety  
Mississippi Department of Public Safety Planning

*Mississippi Office of Highway Safety, P.O. Box 1633, Canton, Mississippi 39046*

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.1

FOR: Approval of contract/agreement in the amount of \$499.00 annually with Dog Team Pro, Inc for K-9 dog Zeus training and tracking documentation (001-200-515)

INTRODUCED BY: Chief of Police David Errington

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ATTACHMENTS:

File Name

[DOG TEAM PRO MEMBERSHIP INVOICE.pdf](#)



# INVOICE

Byram Police Department (MS)

**Invoice Date**

Jul 8, 2025

**Invoice Number**

INV-1319

**Reference**

QU-0335

Dogteampro

12175 Visionary Way #104

FISHERS IN 46038

(317) 559-8301

| Description                                                                                                                                             | Quantity | Unit Price | Tax        | Amount USD |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|------------|
| The "Small" plan is an annual subscription for a large K-9 Unit of up to 2 active K9s. Includes unlimited users, hosting, support, and feature updates. | 1.00     | 499.00     | Tax Exempt | 499.00     |
| Subtotal                                                                                                                                                |          |            |            | 499.00     |
| TOTAL TAX                                                                                                                                               |          |            |            | 0.00       |
| TOTAL USD                                                                                                                                               |          |            |            | 499.00     |

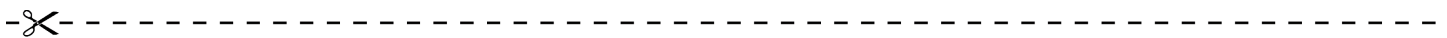
**Due Date: Sep 6, 2025**

The 12 month term starts upon invoice issue date for 1st year customers, and at the invoice "due date" for year 2 renewals and beyond.

NOW ACCEPTING ACH PAYMENTS. Email [finance@dogteampro.com](mailto:finance@dogteampro.com) for banking details.



[View and pay online now](#)



## PAYMENT ADVICE

To: Dogteampro  
12175 Visionary Way #104  
FISHERS IN 46038  
(317) 559-8301

|                                       |                              |
|---------------------------------------|------------------------------|
| Customer                              | Byram Police Department (MS) |
| Invoice Number                        | INV-1319                     |
| Amount Due                            | 499.00                       |
| Due Date                              | Sep 6, 2025                  |
| Amount Enclosed                       |                              |
| Enter the amount you are paying above |                              |

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.m

FOR: Approval of renewal with Regional Organized Crime Information Center in the amount of \$300.00 for Criminal Intelligence Software for Byram PD Main Office (001-200-681)

INTRODUCED BY: Chief of Police David Errington

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### ATTACHMENTS:

File Name

[ROCIC Invoice.PDF](#)

ROCIC  
545 MARIOTT DR  
STE 850  
NASHVILLE, TN 37214  
FED ID # 62-1046640

## Invoice



Byram Police Department  
PO Box 720222  
Byram, MS 39272

Invoice Number: 0071311-IN

Invoice Date: 6/1/2025

Customer Number: 0003290

Billing Contact: [derrington@byram-ms.us](mailto:derrington@byram-ms.us)

Terms: DUE JULY 1, 2025

| Item Code | Description                   | Amount |
|-----------|-------------------------------|--------|
| 25-26 SF  | JUL 2025-JUN 2026 Service Fee | 300.00 |

Click the link to pay by credit card: <http://www.rocic.com/payment/order.aspx?v=300&i=3290-71311>

Net Invoice: 300.00

Invoice Total: 300.00

Please return the portion below with your payment.

Remit to:  
ROCIC  
545 MARIOTT DR  
STE 850  
NASHVILLE, TN 37214

Invoice Number: 0071311-IN

Customer Number: 0003290

Customer Name: Byram Police Department

Check Number \_\_\_\_\_

Questions: [invoicing@rocic.riss.net](mailto:invoicing@rocic.riss.net)  
800-238-7985 ext. 5445

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.n

CONSENT AGENDA: \$35.00

FOR: Approval of payment in the amount of \$35.00 to the State Fire Academy for Jamere Shelby to recertify her Basic Life Support Instructor certification, to be billed upon completion of recertification (001-260-611)

DISTRIBUTION: 001-260-611

INTRODUCED BY: Fire Chief Harry Horton

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.o

FOR: Approval for Jaylon Nichols and Laziyah Dillon to retake the MSTAT entrance exam, September 10, 2025, State Fire Academy, Pearl, MS, at no cost to the city

INTRODUCED BY: Fire Chief Harry Horton

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.p

CONSENT AGENDA: \$175.00

FOR: Approval of payment in the amount of \$175.00 to the State Fire Academy for Jamere Shelby to take a Fire Officer II online course, to be billed after completion of the course (001-260-611)

DISTRIBUTION: 001-260-611

INTRODUCED BY: Fire Chief Harry Horton

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.q

FOR: Approval of an annual maintenance agreement for Environment Masters to inspect and maintain the HVAC system at Fire Station 2 (001-260-650)

INTRODUCED BY: Fire Chief Harry Horton

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### ATTACHMENTS:

File Name

[Envir. Masters - Station 2 contract.pdf](#)



August 1, 2025

Byram Fire Station 2  
Attn: Chief Horton

**Re: HVAC Planned Maintenance**  
**100 Firehouse Rd**  
**Byram, MS 39272**

Dear Chief Horton,

Environment Masters is pleased to provide you a quotation on quarterly planned maintenance, one condenser coil washing, one belt change and inspection on the HVAC. Quotation also **includes** air filter service.

Yearly Total **\$1,105.00 + tax**

Quarterly Payments **\$276.25 + tax**

*The above quotations are for acceptance within 30 days from the above date.*

\_\_\_\_\_  
Signature of EMI Representative

  
\_\_\_\_\_  
Signature of Byram Fire Station 2 Representative

The above can be cancelled by either party with 30 days notification.

We appreciate the opportunity of submitting our proposal and look forward to working with you.

Sincerely,

Sarah Martin  
Commercial Service Manager

Standard terms of sale are net 30 days. 1.5% interest added per month on unpaid balances.

Heating • Cooling • Plumbing

JACKSON 168 East Porter Street, Jackson, MS 39201 / MADISON 123 Solleftea, Madison, MS 39110  
MAILING P.O. Box 1015 / Jackson, MS 39215-1015 / 601-353-4681 / [www.environmentmasters.com](http://www.environmentmasters.com)



## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.r

FOR: Approval of contract with Taylor Sudden Service to perform semi-annual maintenance on the generator at Station 2, beginning in August, 2025 (001-260-650)

INTRODUCED BY: Fire Chief Harry Horton

---

### ATTACHMENTS:

File Name

[Taylor Sudden Service Contract 8-25.pdf](#)



Taylor Sudden Service  
461 Hwy 49 S  
Richland, MS 39218  
(601) 922-4444

**GENERATOR**  
PARTS, SERVICE, REPAIR & RENTAL



Taylor Power Systems  
947 Industrial Park Drive  
Clinton, MS 39056  
(601) 922-4444

## STANDBY GENERATOR INDUSTRIAL MAINTENANCE SERVICE AGREEMENT

Byram Fire Station 2  
100 Firehouse Rd  
Byram, MS 39272  
601-351-9700 ext. 4  
Email: hhorton@byrma-ms.us  
Email: lwarren@byram-ms.us  
Account 12816100

August - August 2025-2026

- I: Agreement Period: One Year
- II: Equipment:
- See attached equipment list
  - Kohler KG60 SPEC GM116235-GA4 SN#33M6GMMD0038
  - Basic PM \$620.00 August 2025
  - 41 POINT INSPECTION \$252.00-February 2026
- III: Payment Terms:
- You will be invoiced as each service is performed. Payment is net following receipt of invoice. No sales or use taxes are included in the pricing and will be added as applicable. Please do not send payment; you will be invoiced.
- IV: Activation of Agreement:
- Your Signature activates this service and must be received by the agreement start date. Pricing is good for 60 days. No service will be scheduled until a signed agreement is received. You may mail to 461 Hwy 49 S, Richland, MS, 39218 or email to [bculpepper@taylorbigred.com](mailto:bculpepper@taylorbigred.com).

Taking Care of Our Customers is **PRIORITY ONE!**



**GENERATOR**  
PARTS, SERVICE, REPAIR & RENTAL

Taylor Sudden Service  
461 Hwy 49 S  
Richland, MS 39218  
(601) 922-4444



Taylor Power Systems  
947 Industrial Park Drive  
Clinton, MS 39056  
(601) 922-4444

VI: Taylor Sudden Service Disclaimer:

Taylor Sudden Service may or may not be the manufacturer of the equipment to which this Service/Preventative any manufacturer's originally issued warranty. Regularly scheduled service or preventative maintenance is necessary to extend the life of the equipment to which this agreement applies and make it more likely that the standby/prime power unit will provide power when needed; however, Taylor Sudden Service is neither an insurer nor guarantor of the equipment or the customer's product for which power is to be provided. INCIDENTAL AND CONSEQUENTIAL DAMAGES OCCURRING AS A RESULT OF THE FAILURE OF THE EQUIPMENT IS EXPRESSLY DISCLAIMED AND THE SOLE LIABILITY OF TAYLOR SUDDEN SERVICE FOR ANY WORK PERFORMED UNDER THIS AGREEMENT IS LIMITED TO THE INVOICE AMOUNT OF THE AGREEMENT.

TOTAL PRICE \$872.00

VII: Total Agreement Price: \$ Payment Due Only After each Service.

**For questions on when your services will be performed or questions about service work that was done, contact the Service Department that handles your agreement:**

➤ **Richland 601-922-4444**

ACCEPTED BY: Harry L. [Signature] DATE: 8/5/25

Prepared By:  
Brandy Culpepper Inside Sales  
461 Hwy 49 S, Richland, MS 39218

Phone: 601.922.4444

Taking Care of Our Customers is **PRIORITY ONE!**

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.s

FOR: Approval of estimate in the amount of \$7,600.00 from Livewire Electrical Contractors for annual maintenance of the city's emergency sirens (001-195-575)

INTRODUCED BY: City Clerk Julia Kraft

---

### ATTACHMENTS:

File Name

[Livewire.pdf](#)

## ESTIMATE

Livewire Electrical Contractors,  
LLC  
P.O. Box 121  
Raymond, MS 39154

marcus\_buffington@yahoo.com  
+1 (601) 955-5391



### city of Byram Fire Department

#### Bill to

City of Byram  
City of Byram  
PO Box 720222  
MS.  
Byram, MS 39272

#### Estimate details

Estimate no.: 1034  
Estimate date: 07/14/2025

001-195-575

| #  | Product or service | Description                                                                                                                                                      | Amount     |
|----|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1. | Sales              | Asset # 621 Henderson Road. Service the siren head and check all components for proper operation. Replace the (4) batteries with new MK siren batteries.         | \$1,200.00 |
| 2. | Sales              | Asset # 622 4711 Siwell Road. Service the siren head and check all components for proper operation. Replace the (4) batteries with new MK siren batteries.       | \$1,200.00 |
| 3. | Sales              | Asset # 623 2401 Davis Road. Service the siren head and check all components for proper operation. Replace the (4) batteries with new MK siren batteries.        | \$1,200.00 |
| 4. | Sales              | Asset # 624 11287 Springridge Road. Service the siren head and check all components for proper operation. Replace the (4) batteries with new MK siren batteries. | \$1,200.00 |
| 5. | Sales              | Asset # 529 529 Fairway Avenue. Service the siren head and check all components for proper operation. Batteries are good until 2027.                             | \$400.00   |
| 6. | Sales              | Asset # 530 Crooked Creek. Service the siren head and check all components for proper operation. Batteries are good until 2027.                                  | \$400.00   |
| 7. | Sales              | Asset # 531 Executive Blvd. Service the siren head and check all components for proper operation. Batteries are good until 2027.                                 | \$400.00   |

|           |                                                                                                                                         |                   |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 8. Sales  | Asset # 532 6741 Siwell Road. Service the siren head and check all components for proper operation. Batteries are good until 2027.      | \$400.00          |
| 9. Sales  | Asset # 527 215 East Lake Dockery. Service the siren head and check all components for proper operation. Batteries are good until 2027. | \$400.00          |
| 10. Sales | Asset # 526 Byram Parkway. Service the siren head and check all components for proper operation. Batteries are good until 2027.         | \$400.00          |
| 11. Sales | Asset # 528 Pearlie Owens. Service the siren head and check all components for proper operation. Batteries are good until 2027.         | \$400.00          |
| Total     |                                                                                                                                         | <b>\$7,600.00</b> |

Accepted date

Accepted by

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.t

CONSENT AGENDA: \$39,427.00

FOR: Approval of payment in the amount of \$39,427.00 to Delta Constructors, Pay Application No. 1 for the East Siwell Road Sewer Main Project (400-700-907)

DISTRIBUTION: 400-700-907

INTRODUCED BY: Interim Public Works Director Elgin Kelley

---

### ATTACHMENTS:

File Name

[Delta Constructors Pay Request No. 1.pdf](#)

# GUEST CONSULTANTS, INC.

CONSULTING ENGINEERS – SURVEYORS

P. O. BOX 1225  
BRANDON, MISSISSIPPI 39043-1225

TWENTY-SIX EASTGATE DRIVE, SUITE C  
BRANDON, MISSISSIPPI 39042

TELEPHONE 601-825-8341  
FAX 601-825-3032  
email: [guestcon@bellsouth.net](mailto:guestcon@bellsouth.net)

August 6, 2025

Mayor and Board  
City of Byram  
5901 Terry Road  
Byram, MS 39272

RE: City of Byram  
East Siwell Road Sewer Main  
Pay Application Number 1

Dear Mayor and Board:

We have reviewed Pay Application 1 from Delta Constructors, Inc. in the amount of \$39,427.00 and recommend to the Mayor and Board that this request be paid. We have verified the work on this pay application is in place and complete.

Should you have any questions or require additional information, please do not hesitate to contact our office at 601-825-8341.

Sincerely,

A handwritten signature in blue ink that reads "Joe Barton Ballard". The signature is fluid and cursive, with the first name "Joe" being the most prominent.

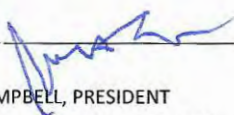
Joe Barton Ballard, P.E., P.L.S.  
Guest Consultants, Inc.  
President

REFERENCE: 2505 City of Byram  
PERIODIC ESTIMATE PERIOD: July 31,2025  
PERIODIC ESTIMATE NO.: NO 1  
PROJECT: East Siwell Road

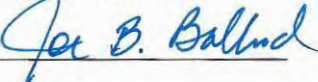
| ITEM             | DESCRIPTION                              | CONTRACT |      | U P | CONTRACT<br>AMOUNT | QTY.           | QTY.           | QTY.       | EARNED         | EARNED             | EARNED     |             |
|------------------|------------------------------------------|----------|------|-----|--------------------|----------------|----------------|------------|----------------|--------------------|------------|-------------|
|                  |                                          | QTY.     | UM   |     |                    | THIS<br>PERIOD | PRE.<br>PERIOD | TO<br>DATE | THIS<br>PERIOD | PREVIOUS<br>PERIOD | TO<br>DATE |             |
| East Siwell Road |                                          |          |      |     |                    |                |                |            |                |                    |            |             |
| 1                | MOBILIZATION                             | 1        | LS   | \$  | 5,000.00           | \$5,000.00     | 1              | 0          | 1              | \$5,000.00         | \$0.00     | \$5,000.00  |
| 2                | MANHOLES 8' - 10'                        | 2        | EA   | \$  | 5,000.00           | \$10,000.00    | 2              | 0          | 2              | \$10,000.00        | \$0.00     | \$10,000.00 |
| 3                | MANHOLES 10' - 12'                       | 1        | EA   | \$  | 7,000.00           | \$7,000.00     | 1              | 0          | 1              | \$7,000.00         | \$0.00     | \$7,000.00  |
| 4                | MANHOLES 12' - 14'                       | 1        | EA   | \$  | 7,500.00           | \$7,500.00     | 0              | 0          | 0              | \$0.00             | \$0.00     | \$0.00      |
| 5                | 8" SDR-26 SEWER PIPE                     | 934      | LF   | \$  | 31.00              | \$28,954.00    | 477            | 0          | 477            | \$14,787.00        | \$0.00     | \$14,787.00 |
| 6                | SELECT BEDDING                           | 40       | CY   | \$  | 66.00              | \$2,640.00     | 40             | 0          | 40             | \$2,640.00         | \$0.00     | \$2,640.00  |
| 7                | SILT FENCW & EROSION CONTROL             | 1        | LS   | \$  | 2,000.00           | \$2,000.00     | 0              | 0          | 0              | \$0.00             | \$0.00     | \$0.00      |
| 8                | CONNECTION TO EXISTING MANHOLE           | 1        | LS   | \$  | 2,000.00           | \$2,000.00     | 0              | 0          | 0              | \$0.00             | \$0.00     | \$0.00      |
| 9                | 16" STEEL CASING JACKED AND BORED        | 32       | LF   | \$  | 530.00             | \$16,960.00    | 0              | 0          | 0              | \$0.00             | \$0.00     | \$0.00      |
| 10               | GRASSING AND SEEDING                     | 0.35     | ACRE | \$  | 800.00             | \$280.00       | 0              | 0          | 0              | \$0.00             | \$0.00     | \$0.00      |
| 11               | ASPHALT PATCH                            | 18       | SY   | \$  | 98.00              | \$1,764.00     | 0              | 0          | 0              | \$0.00             | \$0.00     | \$0.00      |
| 12               | CONNECTION EXISTING 4 INCH SEWER SERVICE | 1        | LS   | \$  | 900.00             | \$900.00       | 0              | 0          | 0              | \$0.00             | \$0.00     | \$0.00      |
| 13               | EROSION CONTROL WATTLES AS NEEDED        | 20       | EA   | \$  | 7.00               | \$140.00       | 0              | 0          | 0              | \$0.00             | \$0.00     | \$0.00      |

Original Contract Total

TOTAL PROJECT\$85,138.00\$39,427.00\$0.00\$39,427.00

BY:   
JOE H. CAMPBELL, PRESIDENT  
DATE: August 4, 2025

Remit:  
Delta Constructors, Inc.  
PO Box 9545  
Jackson, MS 39286

RECOMMENED FOR PAYMENT  
BY:   
DATE: 8-6-2025

|                           |             |
|---------------------------|-------------|
| TOTAL EARNED-REGULAR WORK | \$39,427.00 |
| ADD FOR STORED MATERIALS  | 0.00        |
| SUBTOTAL                  | \$39,427.00 |
| RETAINAGE @ 0.0%          |             |
| SUBTOTAL                  | \$39,427.00 |
| LESS PREVIOUS ESTIMATES   | \$0.00      |
| NET AMOUNT DUE ESTIMATE   | \$39,427.00 |

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.u

FOR: Approval of payment in the amount of \$27,830.00 to Integrated Right of Way, LLC for appraisal services related to the Siwell/Terry Road Intersection Project (001-301-602)

INTRODUCED BY:

---

ATTACHMENTS:

File Name

[iRow invoice 1.pdf](#)

[iRow invoice 2.pdf](#)

Integrated Right of Way, LLC

617 Renaissance Way  
Ridgeland, MS 39157 US  
jturner@irow.ms



INVOICE

BILL TO  
City of Byram  
Attn: Honorable Richard White, Mayor  
5901 Terry Road  
Byram, MS 39272

INVOICE 2025-2092 0001  
DATE 07/11/2025  
TERMS Net 30  
DUE DATE 08/11/2025

| ACTIVITY                                                     | QTY | RATE     | AMOUNT   |
|--------------------------------------------------------------|-----|----------|----------|
| Appraisal Valuation<br>Tract 1 – ARC WGBYRMS001              | 1   | 4,000.00 | 4,000.00 |
| Appraisal Review<br>Tract 1 – ARC WGBYRMS001                 | 1   | 1,750.00 | 1,750.00 |
| Appraisal Valuation<br>Tract 3 – Siwell Road Byram LLC       | 1   | 4,000.00 | 4,000.00 |
| Appraisal Review<br>Tract 3 – Siwell Road Byram LLC          | 1   | 1,750.00 | 1,750.00 |
| Appraisal Valuation<br>Tract 4 – Marl Grove Church of Christ | 1   | 4,000.00 | 4,000.00 |
| Appraisal Review<br>Tract 4 – Marl Grove Church of Christ    | 1   | 1,750.00 | 1,750.00 |

Subtotal: 17,250.00

|                                                        |   |          |          |
|--------------------------------------------------------|---|----------|----------|
| Project Management Fee<br>10% Project Management Fee   | 1 | 1,725.00 | 1,725.00 |
| Project Incidentals Fee<br>10% Project Incidentals Fee | 1 | 1,897.50 | 1,897.50 |

Project Number:  
City of Byram LPA Project / Terry Road  
& Siwell Road Intersection

BALANCE DUE **\$20,872.50**

Integrated Right of Way, LLC

617 Renaissance Way  
Ridgeland, MS 39157 US  
jturner@irow.ms



INVOICE

BILL TO  
City of Byram  
Attn: Honorable Richard White, Mayor  
5901 Terry Road  
Byram, MS 39272

INVOICE 2025-2092 0002  
DATE 07/31/2025  
TERMS Net 30  
DUE DATE 09/01/2025

| ACTIVITY                                                  | QTY | RATE     | AMOUNT   |
|-----------------------------------------------------------|-----|----------|----------|
| Appraisal Valuation<br>Tract 2 – Otto Evans & Oneta Evans | 1   | 4,000.00 | 4,000.00 |
| Appraisal Review<br>Tract 2 – Otto Evans & Oneta Evans    | 1   | 1,750.00 | 1,750.00 |

Subtotal: 5,750.00

|                                                        |   |        |        |
|--------------------------------------------------------|---|--------|--------|
| Project Management Fee<br>10% Project Management Fee   | 1 | 575.00 | 575.00 |
| Project Incidentals Fee<br>10% Project Incidentals Fee | 1 | 632.50 | 632.50 |

Project Number:  
City of Byram LPA Project / Terry Road  
& Siwell Road Intersection

BALANCE DUE **\$6,957.50**

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 6.v

FOR: Approval of payment in the amount of \$1,832,787.93 to Hemphill Construction, Pay Application No. 4 for the Big Creek Sanitary Sewer Interceptor Project (302-700-907)

INTRODUCED BY:

---

ATTACHMENTS:

File Name

[EstLtr #4.pdf](#)

[pay app. 4.pdf](#)



August 5, 2025

Honorable Mayor and Board of Aldermen  
City of Byram  
5901 Terry Road  
Byram, MS 39272

RE: Big Creek Sanitary Sewer Interceptor  
MCWI-538-2-CW-5.5  
PFI Reference # 26401.00

Mayor and Aldermen:

Transmitted herewith is Pay Application Number Four (4) for the above referenced project.

We have checked this Pay Application and recommend payment, to Hemphill Construction Co., Inc., in the amount of \$1,832,787.93.

Should you have any questions, please contact me.

Sincerely,

PICKERING FIRM, INC.

A blue ink signature of Jeff Green, written in a cursive style.

Jeff Green, PE

Enclosure

cc: Hemphill Construction Co., Inc.

## APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: H24137-04

To City of Byram  
Customer: 5901 Terry Road  
Byram, MS 39272

Project H24137- Byram Big Creek Sanitary Sewer  
Interceptor  
Via Engineer Pickering Firm  
2507 Old Brandon Rd Suite B  
Pearl, MS 39208

Application No. JB App #4  
Period From: 7/1/2025  
Period To: 7/31/2025

Distribution to:  
☐ Owner  
☐ Engineer  
☐ Contractor

From Contracto Hemphill Construction Company, Inc.  
PO Drawer 879  
1858 Hwy 49 South  
Florence, MS 39073

Owner: City of Byram  
5901 Terry Rd  
Byram, MS 39272

External Contract Nn MCWI 538-2-CW-5 5  
Contract Date: 7/22/2024

Application Date: 8/1/2025

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

|                                                   |                |
|---------------------------------------------------|----------------|
| 1. Original Contract Sum                          | \$6,998,075.00 |
| 2. Net Change By Change Order                     | \$217,400.00   |
| 3. Contract Sum To Date                           | \$7,215,475.00 |
| 4. Work Completed To Date                         | \$2,176,000.00 |
| 5. Stored Materials Inventory                     | \$885,583.53   |
| 6. Total Completed and Stored To Date             | \$3,061,583.53 |
| 7. Retainage                                      |                |
| a. Maximum Retainage is in effect                 |                |
| b. Securities are furnished in lieu of Retainage  | \$180,000.00   |
| c. Retainage on Work Completed to Date 5.00 %     | \$108,800.00   |
| d. Retainage on Stored Materials Inventory 5.00 % | \$44,279.18    |
| e. Total Calculated Retainage                     | \$153,079.18   |
| f. Total Retainage To Be Withheld                 | \$0.00         |
| 8. Total Earned Less Retainage                    | \$3,061,583.53 |
| 9. Less Previous Certificates For Payments        | \$1,228,795.60 |
| 10. Current Payment Due                           | \$1,832,787.93 |
| 11. Balance to Finish, Plus Retainage             | \$4,153,891.47 |

| CHANGE ORDER SUMMARY                               | Additions    | Deductions |
|----------------------------------------------------|--------------|------------|
| Total changes approved in previous months by Owner | \$217,400.00 | \$0.00     |
| Total Approved This Month                          | \$0.00       | \$0.00     |
| TOTALS                                             | \$217,400.00 | \$0.00     |
| Net Changes By Change Order                        | \$217,400.00 |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR Hemphill Construction Company, Inc.

By Cody R. Lee Date 8/1/2025State of Mississippi County of SimpsonSubscribed and sworn to before me this 1st day of August 2025Notary Public: Madeleine Ch. ZattouniMy Commission expires: January 29, 2028

## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$1,832,787.93

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

OWNER:

By [Signature] Date 8/5/2025 By \_\_\_\_\_ Date \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.a

FOR: Approval of Claims Docket in the amount of \$1,740,632.01 from 7/2/25 through 8/6/25

INTRODUCED BY: City Clerk Julia Kraft

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### ATTACHMENTS:

File Name

[claims docket.pdf](#)



## CITY OF BYRAM

### Claims Docket

07/02/2025 to 08/06/2025

### AUGUST 15, 2025 CHECK RUN

#### Paid Claims:

|               |              |                                    |                      |
|---------------|--------------|------------------------------------|----------------------|
| PACKET # 9102 | \$483,643.96 | AGENDA RUN 07/10/2025 (IN HOUSE)   | Pages 1-3 attached   |
| PACKET # 9114 | \$46,405.00  | FIRE DEPT TAM 1500                 | Page 4 attached      |
| PACKET # 9123 | \$22,079.13  | MISCELLANEOUS CHECK RUN 07/25/2025 | Pages 5-7 attached   |
| PACKET # 9140 | \$52,179.90  | 07/31/2025 END OF MONTH (IN HOUSE) | Pages 8-10 attached  |
| PACKET # 9147 | \$10,305.21  | TRAVEL REIMBURSEMENTS, UTILITIES   | Pages 11-12 attached |

#### Unpaid Claims:

|               |              |                                         |                      |
|---------------|--------------|-----------------------------------------|----------------------|
| PACKET # 9138 | \$942,116.21 | 08/15/2025 1st A. P. (IN HOUSE)         | Page 13 attached     |
| PACKET # 9148 | \$78,545.97  | 08/15/2025 1st A. P. (A/P AUTOMATION)   | Pages 14-22 attached |
| PACKET # 9149 | \$105,356.63 | 08/15/2025 1st A. P. (SEWER AUTOMATION) | Pages 23-24 attached |

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|                      |                       |
|----------------------|-----------------------|
| <b>Total Claims:</b> | <b>\$1,740,632.01</b> |
|----------------------|-----------------------|

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City of Byram, MS

Page 1

## Docket of Claims Register

APPKT009102 - AGENDA RUN 07/10/2025 (IN HOUSE)

By Docket/Claim Number

| Vendor # | Vendor Name                | Payable Number | Payable Description                | Payable Type | Payable Date | Item Description                   | Account Number                                                                                                       | Distribution Amount                                                                            | Payment Amount |
|----------|----------------------------|----------------|------------------------------------|--------------|--------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|----------------|
| 02601    | AMOS, ROBERT               | 07112025       | MILEAGE ADVANCE, MML BILOXI, JULY  | Invoice      | 07/11/2025   | MILEAGE ADVANCE, MML BILOXI, JULY  | 001-100-610                                                                                                          | 255.22                                                                                         | 255.22         |
| 00042    | AT&T                       | 06232025       | ACCT# 601 M31-3923001 0598 (06/23  | Invoice      | 06/23/2025   | ACCT# 601 M31-3923001 0598 (06/23  | 001-200-605                                                                                                          | 284.00                                                                                         | 284.00         |
| 01992    | C SPIRE BUSINESS SOLUTIONS | 0000684790-84  | PHONES - ALL DEPARTMENTS           | Invoice      | 06/26/2025   | PHONES - ALL DEPARTMENTS           | 001-110-605<br>001-190-605<br>001-195-605<br>001-200-605<br>001-260-605<br>001-280-605<br>001-301-605<br>400-700-605 | 5,409.96<br>122.76<br>167.05<br>1,170.46<br>1,879.54<br>1,234.91<br>167.05<br>334.09<br>334.10 |                |
| 03246    | CARSON, CHRISTOPHER        | 07112025       | MILEAGE ADVANCE, MML BILOXI, JULY  | Invoice      | 07/11/2025   | MILEAGE ADVANCE, MML BILOXI, JULY  | 001-100-610                                                                                                          | 257.04                                                                                         | 257.04         |
| 00048    | CENTERPOINT ENERGY         | PW07022025-2   | ACCT# 11826065-2 (GENERATOR) 05/2  | Invoice      | 07/02/2025   | ACCT# 11826065-2 (GENERATOR) 05/2  | 400-700-630                                                                                                          | 69.35                                                                                          | 69.35          |
| 00048    | CENTERPOINT ENERGY         | PD07022025-2   | ACCT# 6402101524-9 (POLICE) 05/27/ | Invoice      | 07/02/2025   | ACCT# 6402101524-9 (POLICE) 05/27/ | 001-200-630                                                                                                          | 43.16                                                                                          | 43.16          |
| 00048    | CENTERPOINT ENERGY         | PD07022025-1   | ACCT# 8751379-2 (POLICE) 05/27/202 | Invoice      | 07/02/2025   | ACCT# 8751379-2 (POLICE) 05/27/202 | 001-200-630                                                                                                          | 51.89                                                                                          | 51.89          |
| 00048    | CENTERPOINT ENERGY         | FD07022025     | ACCT# 6400010056-6 (FIRE) 05/27/20 | Invoice      | 07/02/2025   | ACCT# 6400010056-6 (FIRE) 05/27/20 | 001-260-630                                                                                                          | 80.25                                                                                          | 80.25          |
| 00048    | CENTERPOINT ENERGY         | PW07022025-1   | ACCT# 9314167-9 (PUBLIC WORKS) 05  | Invoice      | 07/02/2025   | ACCT# 9314167-9 (PUBLIC WORKS) 05  | 001-301-630<br>400-700-630                                                                                           | 58.44<br>29.22<br>29.22                                                                        |                |
| 00048    | CENTERPOINT ENERGY         | CH07022025     | ACCT# 10679376-3 (GENERATOR) 05/2  | Invoice      | 07/02/2025   | ACCT# 10679376-3 (GENERATOR) 05/2  | 001-195-630                                                                                                          | 48.62                                                                                          | 48.62          |
| 01498    | ELABOR, CYNTHIA            | 07112025       | MILEAGE ADVANCE, MML BILOXI, JULY  | Invoice      | 07/11/2025   | MILEAGE ADVANCE, MML BILOXI, JULY  | 001-140-610                                                                                                          | 261.24                                                                                         | 261.24         |
| 02455    | GIBSON, ROSCHELLE          | 07112025       | MILEAGE ADVANCE, MML BILOXI, JULY  | Invoice      | 07/11/2025   | MILEAGE ADVANCE, MML BILOXI, JULY  | 001-100-610                                                                                                          | 257.04                                                                                         | 257.04         |

Page 2

Docket of Claims Register

APPKT009102 - AGENDA RUN 07/10/2025 (IN HOUSE)

| Vendor # | Vendor Name<br>Payable Number                              | Docket/Claim #<br>Payable Description                                                    | Payable Type       | Payable Date             | Item Description                                                           | Account Number             | Payment Amount<br>Distribution Amount |
|----------|------------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------|--------------------------|----------------------------------------------------------------------------|----------------------------|---------------------------------------|
| 00887    | HOSEY, DIANDRA<br>07112025                                 | DKT0040356<br>MILEAGE ADVANCE, MML BILOXI, JULY                                          | Invoice            | 07/11/2025               | MILEAGE ADVANCE, MML BILOXI, JULY                                          | 001-100-610                | 257.95<br>257.95                      |
| 02454    | JOHNSON, ERMA<br>07112025                                  | DKT0040357<br>MILEAGE ADVANCE, MML BILOXI, JULY                                          | Invoice            | 07/11/2025               | MILEAGE ADVANCE, MML BILOXI, JULY                                          | 001-100-610                | 255.22<br>255.22                      |
| 02604    | JONES, VERA<br>07112025                                    | DKT0040358<br>MILEAGE ADVANCE, MML BILOXI, JULY                                          | Invoice            | 07/11/2025               | MILEAGE ADVANCE, MML BILOXI, JULY                                          | 001-110-610                | 231.00<br>231.00                      |
| 01587    | JORDAN, KEITH<br>06272025                                  | DKT0040359<br>REIMBURSEMENT - FOOD PURCHASE I                                            | Invoice            | 06/27/2025               | REIMBURSEMENT - FOOD PURCHASE I                                            | 001-200-515                | 94.99<br>94.99                        |
| 03247    | LOCICERO, LAYLA MIGNON<br>07082025                         | DKT0040360<br>OVERPAYMENT OF FINE                                                        | Invoice            | 07/08/2025               | OVERPAYMENT OF FINE                                                        | 001-000-398                | 67.00<br>67.00                        |
| 00888    | MACK, TERESA<br>07112025                                   | DKT0040361<br>MILEAGE ADVANCE, MML BILOXI, JULY                                          | Invoice            | 07/11/2025               | MILEAGE ADVANCE, MML BILOXI, JULY                                          | 001-100-610                | 240.10<br>240.10                      |
| 02419    | MCMASTER & ASSOCIATES, INC.<br>3091-DESIGN#2               | DKT0040362<br>M-3091 WIDENING OF SIWELL @ TERI                                           | Invoice            | 07/01/2025               | M-3091 WIDENING OF SIWELL @ TERI                                           | 001-301-602                | 14,000.00<br>14,000.00                |
| 02419    | MCMASTER & ASSOCIATES, INC.<br>3091-SURVEY#2               | DKT0040363<br>WIDENING OF SIWELL RD @ TERRY RD                                           | Invoice            | 07/01/2025               | WIDENING OF SIWELL RD @ TERRY RD                                           | 001-301-602                | 12,784.45<br>12,784.45                |
| 03242    | MIGGINS, COREY & LENORA<br>INV0086545                      | DKT0040364<br>MIGGINS, COREY & LENORA                                                    | Invoice            | 07/03/2025               | MIGGINS, COREY & LENORA                                                    | 400-000-156                | 82.38<br>82.38                        |
| 00581    | MORRISON, PAULA<br>07112025                                | DKT0040365<br>MILEAGE ADVANCE, MML BILOXI, JULY                                          | Invoice            | 07/11/2025               | MILEAGE ADVANCE, MML BILOXI, JULY                                          | 001-110-610                | 231.00<br>231.00                      |
| 00585    | NORWOOD, DARNISHIA<br>07112025                             | DKT0040366<br>MILEAGE ADVANCE, MML BILOXI, JULY                                          | Invoice            | 07/11/2025               | MILEAGE ADVANCE, MML BILOXI, JULY                                          | 001-110-610                | 231.00<br>231.00                      |
| 00193    | REPUBLIC SERVICES, INC<br>0823-001224983<br>0823-001225062 | DKT0040367<br>PD BASIC SERVICE 07/01/2025 - 07/31<br>PW BASIC SERVICE 06/01/2025 - 06/31 | Invoice<br>Invoice | 06/26/2025<br>06/26/2025 | PD BASIC SERVICE 07/01/2025 - 07/31<br>PW BASIC SERVICE 06/01/2025 - 06/31 | 001-200-685<br>001-301-685 | 937.32<br>385.37<br>551.95            |
| 01618    | SHRED IT USA<br>8011314200                                 | DKT0040368<br>CUSTOMER # 1000683303 (CH RECYCL                                           | Invoice            | 06/30/2025               | CUSTOMER # 1000683303 (CH RECYCL                                           | 001-110-681<br>001-195-681 | 99.92<br>49.96<br>49.96               |
| 02639    | THE PEOPLES BANK<br>07032025                               | DKT0040369<br>TIF, SERIES 2017                                                           | Invoice            | 07/03/2025               | TIF, SERIES 2017                                                           | 215-140-800<br>215-140-810 | 446,763.75<br>420,000.00<br>26,763.75 |
| 03243    | THOMPSON, SHONTERIA<br>INV0086546                          | DKT0040370<br>THOMPSON, SHONTERIA                                                        | Invoice            | 07/03/2025               | THOMPSON, SHONTERIA                                                        | 400-000-156                | 10.71<br>10.71                        |
| 03135    | WASHINGTON, ROBERT JR<br>07082025                          | DKT0040371<br>ONE (1) HOUR OF COURT TIME ON 07,                                          | Invoice            | 07/08/2025               | ONE (1) HOUR OF COURT TIME ON 07,                                          | 001-200-678                | 24.76<br>24.76                        |

Page 3

Docket of Claims Register

APPKT009102 - AGENDA RUN 07/10/2025 (IN HOUSE)

| Vendor #         | Vendor Name    | Docket/Claim # | Payable Description               | Payable Type | Payable Date | Item Description                  | Account Number        | Payment Amount      |
|------------------|----------------|----------------|-----------------------------------|--------------|--------------|-----------------------------------|-----------------------|---------------------|
|                  | Payable Number |                |                                   |              |              |                                   |                       | Distribution Amount |
| 00890            | WHITE, RICHARD | DKT0040372     |                                   |              |              |                                   |                       | 256.20              |
|                  | 07112025       |                | MILEAGE ADVANCE, MML BILOXI, JULY | Invoice      | 07/11/2025   | MILEAGE ADVANCE, MML BILOXI, JULY | 001-120-610           | 256.20              |
| Total Claims: 29 |                |                |                                   |              |              |                                   | Total Payment Amount: | 483,643.96          |



City of Byram, MS

Page 4

## Docket of Claims Register

APPKT009114 - FIRE DEPT RAM 1500

By Docket/Claim Number

| Vendor #        | Vendor Name                 | Payable Number | Payable Description      | Payable Type | Payable Date | Item Description                | Account Number        | Payment Amount |
|-----------------|-----------------------------|----------------|--------------------------|--------------|--------------|---------------------------------|-----------------------|----------------|
| 03244           | CHUCK STEVENS AUTOMOTIVE II | DKT0040384     |                          |              |              |                                 |                       |                |
|                 | INV003507                   | PO8193         | FD 2025 DODGE RAM 1500 4 | Invoice      | 07/11/2025   | PO8193 FD 2025 DODGE RAM 1500 4 | 001-260-915           | 46,405.00      |
| Total Claims: 1 |                             |                |                          |              |              |                                 | Total Payment Amount: | 46,405.00      |



City of Byram, MS

Page 5

## Docket of Claims Register

APPKT009123 - MISCELLANEOUS CHECK RUN 07/25/2025

By Docket/Claim Number

| Vendor # | Vendor Name                | Docket/Claim #                     | Payable Type | Payable Date | Item Description                   | Account Number | Payment Amount      |
|----------|----------------------------|------------------------------------|--------------|--------------|------------------------------------|----------------|---------------------|
|          | Payable Number             | Payable Description                |              |              |                                    |                | Distribution Amount |
| 00161    | AT & T                     | DKT0040413                         |              |              |                                    |                | 236.20              |
|          | 0395714019                 | ACCT# 8310012904295 (CIRCUIT) 06/2 | Invoice      | 06/29/2025   | ACCT# 8310012904295 (CIRCUIT) 06/2 | 001-200-605    | 236.20              |
| 00161    | AT & T                     | DKT0040414                         |              |              |                                    |                | 214.61              |
|          | 1547373017                 | NCIC MONITORING 06/01/2025 - 06/3  | Invoice      | 07/01/2025   | NCIC MONITORING 06/01/2025 - 06/3  | 001-200-609    | 214.61              |
| 00161    | AT & T                     | DKT0040415                         |              |              |                                    |                | 37.60               |
|          | 07112025                   | NCIC MONITORING 07/11/2025 - 08/1  | Invoice      | 07/11/2025   | NCIC MONITORING 07/11/2025 - 08/1  | 001-200-609    | 37.60               |
| 02119    | ATMOS ENERGY CORP          | DKT0040416                         |              |              |                                    |                | 78.24               |
|          | 07162025                   | ACCT# 3063492252 (FIRE #2) 06/17/2 | Invoice      | 07/16/2025   | ACCT# 3063492252 (FIRE #2) 06/17/2 | 001-260-630    | 78.24               |
| 01992    | C SPIRE BUSINESS SOLUTIONS | DKT0040417                         |              |              |                                    |                | 2,267.97            |
|          | 07062025                   | ACCT# 0054631220, CELL PHONES 06/  | Invoice      | 07/06/2025   | ACCT# 0054631220, CELL PHONES 06/  | 001-120-606    | 34.48               |
|          |                            |                                    |              |              |                                    | 001-140-606    | 83.37               |
|          |                            |                                    |              |              |                                    | 001-200-606    | 1,641.15            |
|          |                            |                                    |              |              |                                    | 001-260-606    | 181.15              |
|          |                            |                                    |              |              |                                    | 001-280-606    | 97.78               |
|          |                            |                                    |              |              |                                    | 001-301-606    | 132.26              |
|          |                            |                                    |              |              |                                    | 001-550-606    | 48.89               |
|          |                            |                                    |              |              |                                    | 400-700-606    | 48.89               |
| 03246    | CARSON, CHRISTOPHER        | DKT0040418                         |              |              |                                    |                | 340.09              |
|          | 07242025                   | TRAVEL REIMBURSEMENT - MML BILO    | Invoice      | 07/25/2025   | TRAVEL REIMBURSEMENT - MML BILO    | 001-100-610    | 32.09               |
|          | 07252025                   | MILEAGE ADVANCE - MS BLACK CAUCI   | Invoice      | 07/25/2025   | MILEAGE ADVANCE - MS BLACK CAUCI   | 001-100-610    | 308.00              |
| 00048    | CENTERPOINT ENERGY         | DKT0040419                         |              |              |                                    |                | 29.53               |
|          | PW07162025                 | ACCT# 11732033-3 (GENERATOR) 06/1  | Invoice      | 07/16/2025   | ACCT# 11732033-3 (GENERATOR) 06/1  | 400-700-630    | 29.53               |
| 00052    | COMCAST                    | DKT0040420                         |              |              |                                    |                | 311.44              |
|          | FD07092025                 | ACCT# 8396 41 046 0114198 (07/13/2 | Invoice      | 07/09/2025   | ACCT# 8396 41 046 0114198 (07/13/2 | 001-200-605    | 311.44              |
| 00052    | COMCAST                    | DKT0040421                         |              |              |                                    |                | 158.11              |
|          | PW06282025                 | ACCT# 8396 41 046 0073014 (07/03/2 | Invoice      | 06/28/2025   | ACCT# 8396 41 046 0073014 (07/03/2 | 001-301-605    | 79.05               |
|          |                            |                                    |              |              |                                    | 400-700-605    | 79.06               |
| 01498    | ELABOR, CYNTHIA            | DKT0040422                         |              |              |                                    |                | 181.71              |
|          | 07242025                   | TRAVEL REIMBURSEMENT - MML BILO    | Invoice      | 07/24/2025   | TRAVEL REIMBURSEMENT - MML BILO    | 001-140-610    | 181.71              |
| 0005     | ENTERGY                    | DKT0040423                         |              |              |                                    |                | 7,829.92            |
|          | 10020211449                | COLLECTIVE BILL (SEWER) #10201798  | Invoice      | 07/16/2025   | COLLECTIVE BILL (SEWER) #10201798  | 400-700-632    | 7,829.92            |
| 0005     | ENTERGY                    | DKT0040424                         |              |              |                                    |                | 222.26              |
|          | 295006787764               | ACCT# 162483564 (POLICE-2) 06/09/2 | Invoice      | 07/11/2025   | ACCT# 162483564 (POLICE-2) 06/09/2 | 001-200-630    | 222.26              |

Page 6

Docket of Claims Register

APPKT009123 - MISCELLANEOUS CHECK RUN 07/25/2025

| Vendor # | Vendor Name                  | Docket/Claim #                       | Payable Type | Payable Date | Item Description                     | Account Number             | Payment Amount      |
|----------|------------------------------|--------------------------------------|--------------|--------------|--------------------------------------|----------------------------|---------------------|
|          | Payable Number               | Payable Description                  |              |              |                                      |                            | Distribution Amount |
| 0005     | ENERGY                       | DKT0040425                           |              |              |                                      |                            | 794.69              |
|          | 475004549037                 | ACCT# 103157525 (CITY HALL) 06/10/   | Invoice      | 07/14/2025   | ACCT# 103157525 (CITY HALL) 06/10/   | 001-195-630                | 794.69              |
| 0005     | ENERGY                       | DKT0040426                           |              |              |                                      |                            | 642.40              |
|          | 490003575173                 | ACCT# 100229020 (PUBLIC WORKS) 06/   | Invoice      | 07/11/2025   | ACCT# 100229020 (PUBLIC WORKS) 06/   | 001-301-630<br>400-700-630 | 321.20<br>321.20    |
| 0005     | ENERGY                       | DKT0040427                           |              |              |                                      |                            | 602.13              |
|          | 10020211448                  | COLLECTIVE BILL (TRAFFIC SIGNAL) #10 | Invoice      | 07/16/2025   | COLLECTIVE BILL (TRAFFIC SIGNAL) #10 | 001-301-631                | 602.13              |
| 0005     | ENERGY                       | DKT0040428                           |              |              |                                      |                            | 1,572.32            |
|          | 335005687070                 | ACCT# 112464243 (FIRE) 06/10/2025    | Invoice      | 07/14/2025   | ACCT# 112464243 (FIRE) 06/10/2025    | 001-260-630                | 1,572.32            |
| 0005     | ENERGY                       | DKT0040429                           |              |              |                                      |                            | 1,293.38            |
|          | 280006541549                 | ACCT# 94799053 (POLICE) 06/09/2025   | Invoice      | 07/15/2025   | ACCT# 94799053 (POLICE) 06/09/2025   | 001-200-630                | 1,293.38            |
| 0005     | ENERGY                       | DKT0040430                           |              |              |                                      |                            | 973.35              |
|          | 115008255980                 | ACCT# 200404150 (STATION #2) 06/13   | Invoice      | 07/17/2025   | ACCT# 200404150 (STATION #2) 06/13   | 001-260-630                | 973.35              |
| 00913    | FIRST NATIONAL BANK OF OMAHA | DKT0040431                           |              |              |                                      |                            | 512.25              |
|          | 06112025 6836                | CREDIT - ANGELA ROOM @ THE GOLD      | Credit Memo  | 06/11/2025   | CREDIT - ANGELA ROOM @ THE GOLD      | 001-140-610                | -134.39             |
|          | 06132025 6836                | BEAU RIVAGE - LEDIREADA KENT         | Invoice      | 06/13/2025   | BEAU RIVAGE - LEDIREADA KENT         | 001-140-610                | 217.12              |
|          | 06182025 6836                | GOLDEN NUGGET - CAPTAIN KEVIN TU     | Invoice      | 06/18/2025   | GOLDEN NUGGET - CAPTAIN KEVIN TU     | 001-200-610                | 413.53              |
|          | INV307818633                 | ZOOM MEETINGS 06/02/2025 - 07/01     | Invoice      | 06/02/2025   | ZOOM MEETINGS 06/02/2025 - 07/01     | 001-110-681<br>001-195-681 | 7.99<br>8.00        |
| 02558    | FIRST NAT'L BANK OF OMAHA    | DKT0040432                           |              |              |                                      |                            | 189.27              |
|          | 07092025                     | CREDIT BALANCE ON PREVIOUS STATE     | Credit Memo  | 07/09/2025   | CREDIT BALANCE ON PREVIOUS STATE     | 001-140-611                | -9.73               |
|          | 07092025 1941                | BOARD MANDATED TRAINING FOR A. I     | Invoice      | 07/09/2025   | BOARD MANDATED TRAINING FOR A. I     | 001-100-622                | 199.00              |
| 02455    | GIBSON, ROSCHELLE            | DKT0040433                           |              |              |                                      |                            | 308.00              |
|          | 07252025                     | MILEAGE ADVANCE - MS BLACK CAUCI     | Invoice      | 07/25/2025   | MILEAGE ADVANCE - MS BLACK CAUCI     | 001-100-610                | 308.00              |
| 02453    | HARRIS-ALLEN, ROSHUNDA       | DKT0040434                           |              |              |                                      |                            | 308.00              |
|          | 07252025                     | MILEAGE ADVANCE - MS BLACK CAUCI     | Invoice      | 07/25/2025   | MILEAGE ADVANCE - MS BLACK CAUCI     | 001-100-610                | 308.00              |
| 00887    | HOSEY, DIANDRA               | DKT0040435                           |              |              |                                      |                            | 141.45              |
|          | 07232025                     | TRAVEL REIMBURSEMENT - MML BILO      | Invoice      | 07/23/2025   | TRAVEL REIMBURSEMENT - MML BILO      | 001-100-610                | 141.45              |
| 02454    | JOHNSON, ERMA                | DKT0040436                           |              |              |                                      |                            | 308.00              |
|          | 07252025                     | MILEAGE ADVANCE - MS BLACK CAUCI     | Invoice      | 07/25/2025   | MILEAGE ADVANCE - MS BLACK CAUCI     | 001-100-610                | 308.00              |
| 02855    | JXN WATER INC                | DKT0040437                           |              |              |                                      |                            | 85.76               |
|          | PD07072025                   | ACCT# 3179300000 (06/05/2025 - 07/   | Invoice      | 07/07/2025   | ACCT# 3179300000 (06/05/2025 - 07/   | 001-200-630                | 85.76               |
| 02855    | JXN WATER INC                | DKT0040438                           |              |              |                                      |                            | 433.54              |
|          | PW07072025                   | ACCT# 9956300000 (06/05/2025 - 07/   | Invoice      | 07/07/2025   | ACCT# 9956300000 (06/05/2025 - 07/   | 001-301-630<br>400-700-630 | 216.77<br>216.77    |
| 02855    | JXN WATER INC                | DKT0040439                           |              |              |                                      |                            | 41.78               |
|          | FD07082025                   | ACCT# 1836400000 (06/08/2025 - 07/   | Invoice      | 07/08/2025   | ACCT# 1836400000 (06/08/2025 - 07/   | 001-260-630                | 41.78               |

Docket of Claims Register

APPKT009123 - MISCELLANEOUS CHECK RUN 07/25/2025

| Vendor #         | Vendor Name           | Docket/Claim #                     | Payable Description | Payable Type | Payable Date                       | Item Description | Account Number        | Payment Amount<br>Distribution Amount |
|------------------|-----------------------|------------------------------------|---------------------|--------------|------------------------------------|------------------|-----------------------|---------------------------------------|
| 02855            | JXN WATER INC         | DKT0040440                         |                     |              |                                    |                  |                       | 32.90                                 |
|                  | DRP07112025           | ACCT# 1740745981 (06/09/2025 - 07/ | Invoice             | 07/11/2025   | ACCT# 1740745981 (06/09/2025 - 07/ | 001-550-630      |                       | 32.90                                 |
| 02856            | KRAFT, JULIA          | DKT0040441                         |                     |              |                                    |                  |                       | 74.71                                 |
|                  | 07242025              | TRAVEL REIMBURSEMENT - MML BILO    | Invoice             | 07/24/2025   | TRAVEL REIMBURSEMENT - MML BILO    | 001-140-610      |                       | 74.71                                 |
| 00888            | MACK, TERESA          | DKT0040442                         |                     |              |                                    |                  |                       | 308.00                                |
|                  | 07252025              | MILEAGE ADVANCE - MS BLACK CAUCI   | Invoice             | 07/25/2025   | MILEAGE ADVANCE - MS BLACK CAUCI   | 001-100-610      |                       | 308.00                                |
| 02364            | STEWART, KEVIN THOMAS | DKT0040443                         |                     |              |                                    |                  |                       | 1,500.00                              |
|                  | JUNE2025-2            | BALANCE DUE ON JUNE 2025 INVOICE   | Invoice             | 06/30/2025   | BALANCE DUE ON JUNE 2025 INVOICE   | 001-110-672      |                       | 750.00                                |
|                  | MAY2025-2             | BALANCE DUE ON MAY 2025 INVOICE    | Invoice             | 05/30/2025   | BALANCE DUE ON MAY 2025 INVOICE    | 001-110-672      |                       | 750.00                                |
| 03135            | WASHINGTON, ROBERT JR | DKT0040444                         |                     |              |                                    |                  |                       | 49.52                                 |
|                  | 07142025              | TWO (2) HOURS FOR FEDERAL COURT    | Invoice             | 07/14/2025   | TWO (2) HOURS FOR FEDERAL COURT    | 001-200-678      |                       | 49.52                                 |
| Total Claims: 32 |                       |                                    |                     |              |                                    |                  | Total Payment Amount: | 22,079.13                             |



City of Byram, MS

Page 8

## Docket of Claims Register

APPKT009140 - 07/31/2025 END OF MONTH (IN HOUSE)

By Docket/Claim Number

| Vendor # | Vendor Name                | Payable Number  | Payable Description               | Payable Type | Payable Date | Item Description                  | Account Number | Distribution Amount | Payment Amount |
|----------|----------------------------|-----------------|-----------------------------------|--------------|--------------|-----------------------------------|----------------|---------------------|----------------|
| 03046    | FLAGSTAR PUBLIC FUNDING CO | 500399001072325 | LOAN PAYMENT # 500399001 (FIRE ST | Invoice      | 07/23/2025   | LOAN PAYMENT # 500399001 (FIRE ST | 001-260-820    | 42,609.13           | 42,609.13      |
| 01500    | GRIFFIN, TELISTHA          | INV0086578      |                                   | Invoice      | 07/11/2025   | TELISTHA GRIFFIN V TIMOTHY FORD 2 | 001-000-125    | 216.50              | 433.00         |
|          |                            | INV0086693      |                                   | Invoice      | 07/25/2025   | TELISTHA GRIFFIN V TIMOTHY FORD 2 | 001-000-125    | 216.50              |                |
| 01222    | HENLEY, ROSS E.            | INV0086629      |                                   | Invoice      | 07/11/2025   | CHRISTOPHER CARTER *****7265 #18  | 001-000-125    | 341.06              | 696.34         |
|          |                            | INV0086745      |                                   | Invoice      | 07/25/2025   | CHRISTOPHER CARTER *****7265 #18  | 001-000-125    | 355.28              |                |
| 01968    | LEGAL SHIELD               | CM0001810       |                                   | Credit Memo  | 07/31/2025   |                                   | 001-000-123    | -0.06               | 245.30         |
|          |                            | INV0086599      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 13.95               |                |
|          |                            | INV0086600      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 16.95               |                |
|          |                            | INV0086601      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 17.95               |                |
|          |                            | INV0086602      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086603      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086604      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086605      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086606      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086607      |                                   | Invoice      | 07/11/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086715      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 13.95               |                |
|          |                            | INV0086716      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 16.95               |                |
|          |                            | INV0086717      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 17.95               |                |
|          |                            | INV0086718      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086719      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086720      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086721      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086722      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086723      |                                   | Invoice      | 07/25/2025   |                                   | 001-000-123    | 9.48                |                |
|          |                            | INV0086772      |                                   | Invoice      | 07/31/2025   |                                   | 001-000-123    | 33.90               |                |
| 02698    | MENDELSON LAW FIRM         | INV0086773      | ROBERT AMOS ***-**-9665           | Invoice      | 07/31/2025   | ROBERT AMOS ***-**-9665           | 001-000-125    | 363.63              | 363.63         |
| 00423    | RAWORTH & HARVEL, LLC      |                 | 130 SOUTHPOINTE DR. SUITE #G (AUG | Invoice      | 07/31/2025   | 130 SOUTHPOINTE DR. SUITE #G (AUG | 001-200-688    | 1,750.00            | 1,750.00       |
|          | AUG2025                    |                 |                                   |              |              |                                   |                |                     |                |

Page 9

Docket of Claims Register

APPKT009140 - 07/31/2025 END OF MONTH (IN HOUSE)

| Vendor Name |                             | Docket/Claim #                    | Payment Amount |              |                                   |                |                     |
|-------------|-----------------------------|-----------------------------------|----------------|--------------|-----------------------------------|----------------|---------------------|
| Vendor #    | Payable Number              | Payable Description               | Payable Type   | Payable Date | Item Description                  | Account Number | Distribution Amount |
| 00322       | SOUTHERN STATES POLICE BENE | DKT0040465                        |                |              |                                   |                | 472.50              |
|             | INV0086614                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086615                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086616                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086617                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086618                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086619                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086620                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086621                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086622                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086623                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086624                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086625                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086626                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086627                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086628                  |                                   | Invoice        | 07/11/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086730                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086731                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086732                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086733                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086734                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086735                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086736                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086737                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086738                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086739                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086740                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086741                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086742                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086743                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
|             | INV0086744                  |                                   | Invoice        | 07/25/2025   |                                   | 001-000-124    | 15.75               |
| 00146       | STEGALL, EARL               | DKT0040466                        |                |              |                                   |                | 178.00              |
|             | 07312025                    | CYNTHIA H. ELABOR - NEW APPLICATI | Invoice        | 07/31/2025   | CYNTHIA H. ELABOR - NEW APPLICATI | 001-140-622    | 178.00              |
| 02364       | STEWART, KEVIN THOMAS       | DKT0040467                        |                |              |                                   |                | 2,250.00            |
|             | JULY2025                    | PUBLIC DEFENDER FOR JULY 2025     | Invoice        | 07/31/2025   | PUBLIC DEFENDER FOR JULY 2025     | 001-110-672    | 2,250.00            |

Page 10

Docket of Claims Register

APPKT009140 - 07/31/2025 END OF MONTH (IN HOUSE)

| Vendor #         | Vendor Name         | Docket/Claim #      | Payable Type | Payable Date | Item Description | Account Number        | Payment Amount |
|------------------|---------------------|---------------------|--------------|--------------|------------------|-----------------------|----------------|
|                  | Payable Number      | Payable Description |              |              |                  | Distribution Amount   |                |
| 03055            | TORRI PARKER MARTIN | DKT0040468          |              |              |                  |                       | 3,182.00       |
|                  | CM0001806           |                     | Credit Memo  | 07/11/2025   |                  | 001-000-125           | -121.00        |
|                  | INV0086575          |                     | Invoice      | 07/11/2025   |                  | 001-000-125           | 185.50         |
|                  | INV0086576          |                     | Invoice      | 07/11/2025   |                  | 001-000-125           | 166.00         |
|                  | INV0086577          |                     | Invoice      | 07/11/2025   |                  | 001-000-125           | 1,300.00       |
|                  | INV0086690          |                     | Invoice      | 07/25/2025   |                  | 001-000-125           | 185.50         |
|                  | INV0086691          |                     | Invoice      | 07/25/2025   |                  | 001-000-125           | 166.00         |
|                  | INV0086692          |                     | Invoice      | 07/25/2025   |                  | 001-000-125           | 1,300.00       |
| Total Claims: 10 |                     |                     |              |              |                  | Total Payment Amount: | 52,179.90      |



City of Byram, MS

Page 11

## Docket of Claims Register

APPKT009147 - 07/31/2025 TRAVEL REIMBURSEMENT, UTILITIES, MISC

By Docket/Claim Number

| Vendor # | Vendor Name              | Docket/Claim # | Payable Description                 | Payable Type | Payable Date | Item Description                    | Account Number             | Payment Amount<br>Distribution Amount |
|----------|--------------------------|----------------|-------------------------------------|--------------|--------------|-------------------------------------|----------------------------|---------------------------------------|
| 00123    | CAPITAL ONE TRADE CREDIT | DKT0040445     |                                     |              |              |                                     |                            | 312.17                                |
|          | 00177                    |                | VACUUM CLEANER FOR CITY HALL        | Invoice      | 07/14/2025   | VACUUM CLEANER FOR CITY HALL        | 001-195-559                | 78.00                                 |
|          | 01549                    |                | IPAD CASE & COVER                   | Invoice      | 07/18/2025   | IPAD CASE & COVER                   | 001-140-505                | 26.76                                 |
|          | 02327                    |                | ITEMS FOR SWEARING IN CEREMONY      | Invoice      | 06/25/2025   | ITEMS FOR SWEARING IN CEREMONY      | 001-100-505                | 26.86                                 |
|          | 03059                    |                | OUTDOOR CANOPY                      | Invoice      | 07/14/2025   | OUTDOOR CANOPY                      | 001-200-500                | 117.97                                |
|          | 04311                    |                | BINDERS                             | Invoice      | 07/10/2025   | BINDERS                             | 001-200-500                | 71.02                                 |
|          | 07192025                 |                | LATE/FINANCE CHARGE                 | Invoice      | 07/19/2025   | LATE/FINANCE CHARGE                 | 001-140-681                | 8.44                                  |
|          | 08390                    |                | CREDIT RETURN - IPHONE CASE         | Credit Memo  | 07/18/2025   | CREDIT RETURN - IPHONE CASE         | 001-140-505                | -16.88                                |
| 00052    | COMCAST                  | DKT0040446     |                                     |              |              |                                     |                            | 121.92                                |
|          | CH07182025               |                | ACCT# 8396 41 043 0118550 (07/22/2  | Invoice      | 07/18/2025   | ACCT# 8396 41 043 0118550 (07/22/2  | 001-195-605                | 121.92                                |
| 01498    | ELABOR, CYNTHIA          | DKT0040447     |                                     |              |              |                                     |                            | 8.12                                  |
|          | 07282025                 |                | REIMBURSEMENT - GOLDEN NUGGET       | Invoice      | 07/28/2025   | REIMBURSEMENT - GOLDEN NUGGET       | 001-140-610                | 8.12                                  |
| 0005     | ENTERGY                  | DKT0040448     |                                     |              |              |                                     |                            | 883.16                                |
|          | 10020238450              |                | COLLECTIVE BILL (DAVIS ROAD PARK) # | Invoice      | 07/25/2025   | COLLECTIVE BILL (DAVIS ROAD PARK) # | 001-550-630                | 883.16                                |
| 0005     | ENTERGY                  | DKT0040449     |                                     |              |              |                                     |                            | 6,689.55                              |
|          | 345005584377             |                | ACCT# 104018296 (STREETLIGHTS) 08,  | Invoice      | 07/25/2025   | ACCT# 104018296 (STREETLIGHTS) 08,  | 001-301-631<br>001-301-681 | 6,649.55<br>40.00                     |
| 02604    | JONES, VERA              | DKT0040450     |                                     |              |              |                                     |                            | 86.01                                 |
|          | 07252025                 |                | TRAVEL REIMBURSEMENT - MML BILO     | Invoice      | 07/25/2025   | TRAVEL REIMBURSEMENT - MML BILO     | 001-110-610                | 86.01                                 |
| 00264    | KENTWOOD SPRINGS         | DKT0040451     |                                     |              |              |                                     |                            | 68.45                                 |
|          | 10602189 072525          |                | CH WATER                            | Invoice      | 07/25/2025   | CH WATER                            | 001-195-505                | 68.45                                 |
| 00581    | MORRISON, PAULA          | DKT0040452     |                                     |              |              |                                     |                            | 111.65                                |
|          | 07252025                 |                | TRAVEL REIMBURSEMENT - MML BILO     | Invoice      | 07/25/2025   | TRAVEL REIMBURSEMENT - MML BILO     | 001-110-610                | 111.65                                |
| 00585    | NORWOOD, DARNISHIA       | DKT0040453     |                                     |              |              |                                     |                            | 168.01                                |
|          | 07252025                 |                | TRAVEL REIMBURSEMENT - MML BILO     | Invoice      | 07/25/2025   | TRAVEL REIMBURSEMENT - MML BILO     | 001-110-610                | 168.01                                |

Page 12

Docket of Claims Register

APPKT009147 - 07/31/2025 TRAVEL REIMBURSEMENT, UTILITIES, MISC

| Vendor #         | Vendor Name                                   | Docket/Claim #                                    | Payable Type | Payable Date | Item Description                    | Account Number        | Payment Amount |
|------------------|-----------------------------------------------|---------------------------------------------------|--------------|--------------|-------------------------------------|-----------------------|----------------|
|                  | Payable Number                                | Payable Description                               |              |              |                                     | Distribution Amount   |                |
| 00028            | PETTY CASH CUSTODIAN / JULIA<br>07102025      | DKT0040454<br>REIMBURSEMENT TO PETTY CASH         | Invoice      | 07/10/2025   | REIMBURSEMENT TO PETTY CASH         | 001-140-622           | 256.22         |
|                  |                                               |                                                   |              |              |                                     | 001-195-505           | 15.00          |
|                  |                                               |                                                   |              |              |                                     | 001-200-608           | 58.96          |
|                  |                                               |                                                   |              |              |                                     | 001-200-696           | 18.50          |
|                  |                                               |                                                   |              |              |                                     | 001-140-622           | 49.00          |
|                  | 07312025                                      | REIMBURSEMENT TO PETTY CASH                       | Invoice      | 07/31/2025   | REIMBURSEMENT TO PETTY CASH         | 001-140-622           | 15.00          |
|                  |                                               |                                                   |              |              |                                     | 001-195-505           | 7.34           |
|                  |                                               |                                                   |              |              |                                     | 001-195-505           | 7.90           |
|                  |                                               |                                                   |              |              |                                     | 001-195-505           | 10.69          |
|                  |                                               |                                                   |              |              |                                     | 001-195-505           | 11.72          |
|                  |                                               |                                                   |              |              |                                     | 001-195-505           | 10.56          |
|                  |                                               |                                                   |              |              |                                     | 001-195-505           | 9.40           |
|                  |                                               |                                                   |              |              |                                     | 001-200-609           | 24.89          |
|                  |                                               |                                                   |              |              |                                     | 001-200-609           | 17.26          |
| 00193            | REPUBLIC SERVICES, INC<br>0823-001230145      | DKT0040455<br>PW BASIC SERVICE 07/01/2025 - 07/31 | Invoice      | 07/26/2025   | PW BASIC SERVICE 07/01/2025 - 07/31 | 001-301-685           | 55.03          |
| 00193            | REPUBLIC SERVICES, INC<br>0823-001230067      | DKT0040456<br>PD BASIC SERVICE 08/01/2025 - 08/31 | Invoice      | 07/31/2025   | PD BASIC SERVICE 08/01/2025 - 08/31 | 001-200-685           | 390.36         |
| 02981            | TURNER, WALTER J<br>07312025                  | DKT0040457<br>REFUND FOR INCORRECT DOR INTERC     | Invoice      | 07/31/2025   | REFUND FOR INCORRECT DOR INTERC     | 001-000-398           | 1,141.65       |
| 02947            | WM CORPORATE SERVICES, INC.<br>3260635-0078-8 | DKT0040458<br>FD - 96 GALLON Toter ADDT'L 07/01/  | Invoice      | 07/22/2025   | FD - 96 GALLON Toter ADDT'L 07/01/  | 001-260-685           | 12.91          |
| Total Claims: 14 |                                               |                                                   |              |              |                                     | Total Payment Amount: | 10,305.21      |



City of Byram, MS

Page 13

## Docket of Claims Register

APPKT009138 - 08/15/2025 1st A.P. (IN HOUSE)

By Docket/Claim Number

| Vendor # | Vendor Name                 | Docket/Claim #                     | Payable Type | Payable Date | Item Description                   | Account Number          | Payment Amount                          |
|----------|-----------------------------|------------------------------------|--------------|--------------|------------------------------------|-------------------------|-----------------------------------------|
|          | Payable Number              | Payable Description                |              |              |                                    |                         | Distribution Amount                     |
| 01717    | BULLDOG CONSTRUCTION CO., I | DKT0040543                         |              |              |                                    |                         | 30,957.00                               |
|          | 6040                        | PO8051 BRANCH CREEK DRIVE PIPE SE  | Invoice      | 07/10/2025   | PO8051 BRANCH CREEK DRIVE PIPE SE  | 131-301-908             | 30,957.00                               |
| 00233    | CARTRUST                    | DKT0040544                         |              |              |                                    |                         | 73.46                                   |
|          | 226926                      | OIL CHANGE                         | Invoice      | 07/25/2025   | OIL CHANGE                         | 001-301-570             | 73.46                                   |
| 00252    | DEPARTMENT OF FINANCE AND   | DKT0040545                         |              |              |                                    |                         | 22,170.16                               |
|          | JUNE2025                    | COURT ASSESSMENTS/FINE SETTLEMENT  | Invoice      | 07/16/2025   | COURT ASSESSMENTS/FINE SETTLEMENT  | 001-000-105             | 22,170.16                               |
| 00019    | GUEST CONSULTANTS, INC      | DKT0040546                         |              |              |                                    |                         | 10,582.50                               |
|          | 7529                        | GENERAL SEWER WORK                 | Invoice      | 08/05/2025   | GENERAL SEWER WORK                 | 400-700-602             | 2,437.50                                |
|          | 7530                        | SEWER DESLUDGE PROJECT # 22-051    | Invoice      | 08/05/2025   | SEWER DESLUDGE PROJECT # 22-051    | 400-700-602             | 1,305.00                                |
|          | 7531                        | E. SIWELL/SE FRONTAGE RD SEWER DE  | Invoice      | 08/05/2025   | E. SIWELL/SE FRONTAGE RD SEWER DE  | 400-700-602             | 6,840.00                                |
| 00860    | HEMPHILL CONSTRUCTION CO    | DKT0040547                         |              |              |                                    |                         | 871,005.60                              |
|          | H24137-03                   | PAY APP #3 BIG CREEK SANITARY SEWI | Invoice      | 07/29/2025   | PAY APP #3 BIG CREEK SANITARY SEWI | 302-700-907             | 871,005.60                              |
| 02454    | JOHNSON, ERMA               | DKT0040548                         |              |              |                                    |                         | 396.99                                  |
|          | 07272025                    | REIMBURSEMENT - TEEN SUMMIT SUI    | Invoice      | 07/27/2025   | REIMBURSEMENT - TEEN SUMMIT SUI    | 001-195-512             | 396.99                                  |
| 00649    | MS DEPARTMENT OF PUBLIC SAI | DKT0040549                         |              |              |                                    |                         | 2,276.50                                |
|          | JUNE2025-2                  | DUI OFFENSES/NON-ADJUDICATION      | Invoice      | 07/16/2025   | DUI OFFENSES/NON-ADJUDICATION      | 001-000-111             | 2,276.50                                |
| 00649    | MS DEPARTMENT OF PUBLIC SAI | DKT0040550                         |              |              |                                    |                         | 264.00                                  |
|          | JUNE2025-1                  | CRIME STOPPERS                     | Invoice      | 07/16/2025   | CRIME STOPPERS                     | 001-000-104             | 264.00                                  |
| 00977    | MS DEPARTMENT OF PUBLIC SAI | DKT0040551                         |              |              |                                    |                         | 420.00                                  |
|          | 90163412                    | MISSISSIPPI FORENSICS LABORATORY   | Invoice      | 07/11/2025   | ALCOHOL AND DRUG ANALYSIS TRAFF    | 001-200-614             | 420.00                                  |
| 02876    | RODGERS, DAVID A            | DKT0040552                         |              |              |                                    |                         | 2,450.00                                |
|          | 85262                       | PO8209 B PKWY 2, LK CHRISTNE 1, RA | Invoice      | 06/03/2025   | PO8209 B PKWY 2, LK CHRISTNE 1, RA | 400-700-635             | 1,750.00                                |
|          | 85296                       | PO8210 GUNNER DRIVE                | Invoice      | 06/25/2025   | PO8210 GUNNER DRIVE                | 400-700-635             | 700.00                                  |
| 02364    | STEWART, KEVIN THOMAS       | DKT0040553                         |              |              |                                    |                         | 1,500.00                                |
|          | FEB2025                     | PUBLIC DEFENDER FOR FEBRUARY 202   | Invoice      | 02/24/2025   | PUBLIC DEFENDER FOR FEBRUARY 202   | 001-110-672             | 1,500.00                                |
| 02872    | WICKER BROTHERS, INC.       | DKT0040554                         |              |              |                                    |                         | 20.00                                   |
|          | 35293                       | DROP PIECES OF ALUMINUM TUBE       | Invoice      | 07/31/2025   | DROP PIECES OF ALUMINUM TUBE       | 001-260-545             | 20.00                                   |
|          |                             |                                    |              |              |                                    | <b>Total Claims: 12</b> | <b>Total Payment Amount: 942,116.21</b> |



City of Byram, MS

Page 14

## Docket of Claims Register

APPKT009148 - 08/15/2025 1st A. P. (A/P AUTOMATION)

By Docket/Claim Number

| Vendor # |  | Vendor Name             | Docket/Claim #                     | Payable Type | Payable Date | Item Description                   | Account Number | Payment Amount      |
|----------|--|-------------------------|------------------------------------|--------------|--------------|------------------------------------|----------------|---------------------|
|          |  | Payable Number          | Payable Description                |              |              |                                    |                | Distribution Amount |
| 02584    |  | A J CONSTRUCTION INC.   | DKT0040469                         |              |              |                                    |                | 631.80              |
|          |  | 3591                    | SC-1, TYPE 8                       | Invoice      | 11/04/2024   | SC-1, TYPE 8                       | 001-301-572    | 137.28              |
|          |  | 3693                    | PO8205 SC1 TYPE 8 ASPHALT          | Invoice      | 12/11/2024   | PO8205 SC1 TYPE 8 ASPHALT          | 001-301-572    | 299.52              |
|          |  | 4152                    | SC-1, TYPE 8/CITY OF BYRAM FOB 07/ | Invoice      | 07/23/2025   | SC-1, TYPE 8/CITY OF BYRAM FOB 07/ | 001-301-572    | 195.00              |
| 00505    |  | ALERT-ALL               | DKT0040470                         |              |              |                                    |                | 980.00              |
|          |  | 225070063               | PO8224 FD COMMUNITY PROMOTIO       | Invoice      | 07/11/2025   | PO8224 FD COMMUNITY PROMOTIO       | 001-260-646    | 840.00              |
|          |  |                         |                                    |              |              | PO8224 FD COMMUNITY PROMOTIO       | 001-260-646    | 140.00              |
| 02047    |  | AMAZON CAPITAL SERVICES | DKT0040471                         |              |              |                                    |                | 1,793.13            |
|          |  | 133W-KCC9-F9TK          | COOLING TOWELS, HIGHLIGHTERS, STI  | Invoice      | 08/04/2025   | COOLING TOWELS, HIGHLIGHTERS, STI  | 001-280-500    | 2.24                |
|          |  |                         |                                    |              |              |                                    | 001-280-500    | 8.95                |
|          |  |                         |                                    |              |              |                                    | 001-301-505    | 20.38               |
|          |  |                         |                                    |              |              |                                    | 001-301-681    | 6.99                |
|          |  | 13RT-X7N6-GT6G          | WRIST REST, POLO SHIRT, ENVELOPES, | Invoice      | 07/30/2025   | WRIST REST, POLO SHIRT, ENVELOPES, | 001-100-535    | 33.06               |
|          |  |                         |                                    |              |              |                                    | 001-100-535    | 22.47               |
|          |  |                         |                                    |              |              |                                    | 001-140-500    | 64.58               |
|          |  |                         |                                    |              |              |                                    | 001-140-500    | 13.71               |
|          |  | 1FRK-7P4N-JR41          | SURGE PROTECTOR                    | Invoice      | 07/07/2025   | SURGE PROTECTOR                    | 001-110-505    | 83.99               |
|          |  |                         |                                    |              |              |                                    | 001-195-505    | 83.99               |
|          |  | 1JYX-4WXD-9QRT          | PO8244 FD ACCESS - PICKUP TRUCK,   | Invoice      | 07/29/2025   | PO8244 DISCOUNTS & PROMOTIONS      | 001-260-500    | -22.58              |
|          |  |                         |                                    |              |              | PO8244 EPSON WIRELESS COLOR SCA    | 001-260-500    | 225.00              |
|          |  |                         |                                    |              |              | PO8244 HARD FOLD TRUCK BED COVE    | 001-260-559    | 399.99              |
|          |  |                         |                                    |              |              | PO8244 HITCH RECEIVER PIN LOCK     | 001-260-559    | 20.98               |
|          |  |                         |                                    |              |              | PO8244 INK REFILL BOTTLES FOR EPS  | 001-260-500    | 25.56               |
|          |  |                         |                                    |              |              | PO8244 TRI-MOUNT TRAILER HITCH     | 001-260-559    | 59.00               |
|          |  |                         |                                    |              |              | PO8244 TRUCK BED ALL-WEATHER M.    | 001-260-559    | 129.95              |
|          |  | 1L46-FYXG-FFYF          | MAILBOX                            | Invoice      | 07/30/2025   | MAILBOX                            | 001-301-505    | 94.62               |
|          |  | 1Q4C-YL9N-DTQK          | BUSINESS CARDS, BATTERY, MAGNETIC  | Invoice      | 07/12/2025   | BUSINESS CARDS, BATTERY, MAGNETIC  | 001-260-500    | 143.13              |
|          |  | 1T6W-DPVL-JY9D          | GLOVES                             | Invoice      | 07/03/2025   | GLOVES                             | 001-301-505    | 48.36               |
|          |  |                         |                                    |              |              |                                    | 400-700-505    | 84.00               |
|          |  | 1TMH-MCX3-4YGF          | BATTERY REPLACEMENT (2), NO PETS   | Invoice      | 07/16/2025   | BATTERY REPLACEMENT (2), NO PETS   | 001-100-500    | 23.63               |
|          |  |                         |                                    |              |              |                                    | 001-195-505    | 6.99                |
|          |  |                         |                                    |              |              |                                    | 001-200-559    | 189.45              |
|          |  |                         |                                    |              |              |                                    | 001-200-559    | 24.69               |

Page 15

Docket of Claims Register

APPKT009148 - 08/15/2025 1st A. P. (A/P AUTOMATION)

| Vendor # | Vendor Name                  | Docket/Claim #                     | Payable Type | Payable Date | Item Description                   | Account Number | Payment Amount      |
|----------|------------------------------|------------------------------------|--------------|--------------|------------------------------------|----------------|---------------------|
|          | Payable Number               | Payable Description                |              |              |                                    |                | Distribution Amount |
| 01377    | APPLICATION DATA SYSTEMS, IN | DKT0040472                         |              |              |                                    |                | 4,290.98            |
|          | 07012025                     | SMS TEXT MESSAGING 06/01/2025 - 0  | Invoice      | 07/01/2025   | SMS TEXT MESSAGING 06/01/2025 - 0  | 001-200-650    | 95.98               |
|          | 12420                        | PD & COURT SOFTWARE FOR AUGUST     | Invoice      | 07/01/2025   | PD & COURT SOFTWARE FOR AUGUST     | 001-200-650    | 3,356.00            |
|          |                              |                                    |              |              |                                    | 001-200-650    | 839.00              |
| 01804    | B & G AUTOBODY               | DKT0040473                         |              |              |                                    |                | 4,776.56            |
|          | 925                          | B&G AUTOBODY                       | Invoice      | 06/26/2025   | BRAKES, ROTORS, CALIBER, AXLE & BE | 001-200-570    | 2,612.55            |
|          | 926                          | B&G AUTOBODY                       | Invoice      | 06/26/2025   | MOUNT & BALANCE TIRES, LATERAL A   | 001-200-570    | 648.41              |
|          | 927                          | OIL CHANGE                         | Invoice      | 07/02/2025   | OIL CHANGE                         | 001-200-570    | 70.00               |
|          | 928                          | OIL CHANGE                         | Invoice      | 07/02/2025   | OIL CHANGE                         | 001-200-570    | 70.00               |
|          | 929                          | MOUNT & BALANCE                    | Invoice      | 07/15/2025   | MOUNT & BALANCE                    | 001-200-570    | 90.00               |
|          | 930                          | B&G AUTOBODY                       | Invoice      | 07/10/2025   | REPLACE REAR SHOCKS & SWAY BAR V   | 001-200-570    | 1,138.50            |
|          | 937                          | REPLACED DRIVE BELT                | Invoice      | 07/31/2025   | REPLACED DRIVE BELT                | 001-200-570    | 147.10              |
| 00611    | BARNETT'S BODY SHOP          | DKT0040474                         |              |              |                                    |                | 118.00              |
|          | 78396                        | OIL CHANGE                         | Invoice      | 07/14/2025   | OIL CHANGE                         | 001-200-570    | 59.00               |
|          | 78443                        | OIL CHANGE                         | Invoice      | 07/23/2025   | OIL CHANGE                         | 001-200-570    | 59.00               |
| 03147    | BONAVENTURE CO, INC.         | DKT0040475                         |              |              |                                    |                | 9,719.00            |
|          | SO-0030513                   | PO7914 FD FULL SET OF TURNOUT GI   | Invoice      | 07/14/2025   | PO7914 FD FULL SET OF TURNOUT GI   | 001-260-538    | 3,523.00            |
|          | SO-0031219                   | PO8207 FD 3 PAIR NFPA GLOVES       | Invoice      | 07/03/2025   | PO8207 FD 3 PAIR NFPA GLOVES       | 001-260-538    | 315.00              |
|          | SO-0031220                   | PO8225 FD TURNOUT GEAR, WM. TU     | Invoice      | 07/14/2025   | PO8225 FD TURNOUT GEAR, STEALTH    | 001-260-538    | 1,625.00            |
|          |                              |                                    |              |              | PO8225 FD TURNOUT GEAR, STEALTH    | 001-260-538    | 1,133.00            |
|          | SO-0031220-A                 | PO8226 FD TURNOUT GEAR & BOOTS     | Invoice      | 07/14/2025   | PO8226 FD TURNOUT BOOTS, C STAN    | 001-260-538    | 395.00              |
|          |                              |                                    |              |              | PO8226 FD TURNOUT STEALTH JACKE    | 001-260-538    | 1,595.00            |
|          |                              |                                    |              |              | PO8226 FD TURNOUT STEALTH PANT     | 001-260-538    | 1,133.00            |
| 00289    | CDW-GOVERNMENT               | DKT0040476                         |              |              |                                    |                | 241.63              |
|          | AE9CG7V                      | CDW POLY SPARE REMOTE W/BATTER     | Invoice      | 07/15/2025   | CDW POLY SPARE REMOTE W/BATTER     | 001-200-559    | 241.63              |
| 00048    | CENTERPOINT ENERGY           | DKT0040477                         |              |              |                                    |                | 46.43               |
|          | PW08012025-1                 | ACCT# 9314167-9 (PUBLIC WORKS) 06  | Invoice      | 08/01/2025   | ACCT# 9314167-9 (PUBLIC WORKS) 06  | 001-301-630    | 23.21               |
|          |                              |                                    |              |              |                                    | 400-700-630    | 23.22               |
| 00048    | CENTERPOINT ENERGY           | DKT0040478                         |              |              |                                    |                | 80.25               |
|          | FD08012025                   | ACCT# 6400010056-6 (FIRE) 06/25/20 | Invoice      | 08/01/2025   | ACCT# 6400010056-6 (FIRE) 06/25/20 | 001-260-630    | 80.25               |
| 00048    | CENTERPOINT ENERGY           | DKT0040479                         |              |              |                                    |                | 48.62               |
|          | PD08012025-1                 | ACCT# 8751379-2 (POLICE) 06/25/202 | Invoice      | 08/01/2025   | ACCT# 8751379-2 (POLICE) 06/25/202 | 001-200-630    | 48.62               |
| 00048    | CENTERPOINT ENERGY           | DKT0040480                         |              |              |                                    |                | 45.35               |
|          | CH08012025                   | ACCT# 10679376-3 (GENERATOR) 06/2  | Invoice      | 08/01/2025   | ACCT# 10679376-3 (GENERATOR) 06/2  | 001-195-630    | 45.35               |
| 00048    | CENTERPOINT ENERGY           | DKT0040481                         |              |              |                                    |                | 43.16               |
|          | PD08012025-2                 | ACCT# 6402101524-9 (POLICE) 06/25/ | Invoice      | 08/01/2025   | ACCT# 6402101524-9 (POLICE) 06/25/ | 001-200-630    | 43.16               |

Page 16

Docket of Claims Register

APPKT009148 - 08/15/2025 1st A. P. (A/P AUTOMATION)

| Vendor # | Vendor Name                   | Docket/Claim #                     | Payable Type | Payable Date | Item Description                   | Account Number | Payment Amount      |
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|          | Payable Number                | Payable Description                |              |              |                                    |                | Distribution Amount |
| 01197    | CINTAS CORPORATION #210       | DKT0040482                         |              |              |                                    |                | 267.66              |
|          | 4230867886                    | UNIFORM RENTALS                    | Invoice      | 05/19/2025   | UNIFORM RENTALS                    | 001-301-535    | 30.94               |
|          |                               |                                    |              |              |                                    | 001-550-535    | 8.23                |
|          |                               |                                    |              |              |                                    | 400-700-535    | 5.44                |
|          | 4236054288                    | UNIFORM RENTALS                    | Invoice      | 07/07/2025   | UNIFORM RENTALS                    | 001-301-535    | 30.94               |
|          |                               |                                    |              |              |                                    | 001-550-535    | 8.23                |
|          |                               |                                    |              |              |                                    | 400-700-535    | 5.44                |
|          | 4236807695                    | UNIFORM RENTALS                    | Invoice      | 07/14/2025   | UNIFORM RENTALS                    | 001-301-535    | 30.94               |
|          |                               |                                    |              |              |                                    | 001-550-535    | 8.23                |
|          |                               |                                    |              |              |                                    | 400-700-535    | 5.44                |
|          | 4237529358                    | UNIFORM RENTALS                    | Invoice      | 07/21/2025   | UNIFORM RENTALS                    | 001-301-535    | 30.94               |
|          |                               |                                    |              |              |                                    | 001-550-535    | 8.23                |
|          |                               |                                    |              |              |                                    | 400-700-535    | 5.44                |
|          | 4238264123                    | UNIFORM RENTALS                    | Invoice      | 07/28/2025   | UNIFORM RENTALS                    | 001-301-535    | 30.94               |
|          |                               |                                    |              |              |                                    | 001-550-535    | 8.23                |
|          |                               |                                    |              |              |                                    | 400-700-535    | 5.44                |
|          | 4238990392                    | UNIFORM RENTALS                    | Invoice      | 08/04/2025   | UNIFORM RENTALS                    | 001-301-535    | 30.94               |
|          |                               |                                    |              |              |                                    | 001-550-535    | 8.23                |
|          |                               |                                    |              |              |                                    | 400-700-535    | 5.44                |
| 00052    | COMCAST                       | DKT0040483                         |              |              |                                    |                | 258.27              |
|          | PD07232025                    | ACCT# 8396 41 046 0063338 (07/24/2 | Invoice      | 07/23/2025   | ACCT# 8396 41 046 0063338 (07/24/2 | 001-200-605    | 258.27              |
| 00052    | COMCAST                       | DKT0040484                         |              |              |                                    |                | 158.11              |
|          | PW07282025                    | ACCT# 8396 41 046 0073014 (08/03/2 | Invoice      | 07/28/2025   | ACCT# 8396 41 046 0073014 (08/03/2 | 001-301-605    | 79.05               |
|          |                               |                                    |              |              |                                    | 400-700-605    | 79.06               |
| 02673    | COTTEN, JOSEPH R. JRE         | DKT0040485                         |              |              |                                    |                | 3,928.37            |
|          | 5706                          | PO8206 FD REPLACE OIL PRESSURE S   | Invoice      | 07/11/2025   | PO8206 FD REPLACE OIL PRESSURE S   | 001-260-570    | 599.38              |
|          | 5727                          | PO8223 FD ON-SITE A/C REPAIR OF E  | Invoice      | 07/18/2025   | PO8223 FD ON-SITE A/C REPAIR OF E  | 001-260-570    | 480.00              |
|          | 5751                          | PO8230 FD REPLACE 2 A/C HOSES,ADI  | Invoice      | 07/23/2025   | PO8230 FD REPLACE 2 A/C HOSES,ADI  | 001-260-570    | 2,222.99            |
|          | 5761                          | PO8235 FD REPAIRS TO E1            | Invoice      | 07/25/2025   | PO8235 FD REPAIRS TO E1            | 001-260-570    | 626.00              |
| 03139    | CROSS FLAGS AUTO SALES LLC    | DKT0040486                         |              |              |                                    |                | 109.43              |
|          | 1188                          | WORK COMPLETED ON VEHICLE/2014     | Invoice      | 07/15/2025   | WORK COMPLETED ON VEHICLE/2014     | 001-200-570    | 109.43              |
| 02733    | DIRECT AUTO PARTS             | DKT0040487                         |              |              |                                    |                | 375.54              |
|          | 1026                          | OIL CHANGE                         | Invoice      | 07/10/2025   | OIL CHANGE                         | 001-200-570    | 94.99               |
|          | 1027                          | DIRECT AUTO PARTS                  | Invoice      | 07/17/2025   | LEFT FRONT INNER FENDER LINER VEH  | 001-200-570    | 280.55              |
| 00018    | ELLIOTT SECURITY & ELECTRONIK | DKT0040488                         |              |              |                                    |                | 102.00              |
|          | 26442                         | MONTHLY MONITORING                 | Invoice      | 08/01/2025   | MONTHLY MONITORING                 | 001-195-605    | 45.90               |
|          |                               |                                    |              |              |                                    | 001-301-605    | 28.05               |
|          |                               |                                    |              |              |                                    | 400-700-605    | 28.05               |
| 0005     | ENTERGY                       | DKT0040489                         |              |              |                                    |                | 47.69               |
|          | 345005585317                  | ACCT# 197777121 (WELCOME SIGN) 0   | Invoice      | 07/28/2025   | ACCT# 197777121 (WELCOME SIGN) 0   | 001-550-630    | 47.69               |

Docket of Claims Register

APPKT009148 - 08/15/2025 1st A. P. (A/P AUTOMATION)

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|          | Payable Number                |                |                                   |              |              |                                   |                | Distribution Amount |
| 00941    | ENVIRONMENT MASTERS           | DKT0040490     |                                   |              |              |                                   |                | 859.00              |
|          | 348120092                     | PO8197         | FD MID-SEASON MAIN, HVA           | Invoice      | 07/07/2025   | PO8197 FD MID-SEASON MAIN, HVA    | 001-260-650    | 448.00              |
|          | 348692076                     |                | COMMERCIAL/PLANNED MAINTENAN      | Invoice      | 07/14/2025   | COMMERCIAL/PLANNED MAINTENAN      | 001-195-575    | 411.00              |
| 01763    | FIRE EQUIPMENT SERVICES       | DKT0040491     |                                   |              |              |                                   |                | 3,557.09            |
|          | 4623                          | PO8257         | FD REPLACE DEF TANK, ANTI         | Invoice      | 07/27/2025   | PO8257 FD REPLACE DEF TANK, ANTI  | 001-260-570    | 2,529.09            |
|          | 4631                          | PO8256         | FD 2 THERMAL IMAGING CAI          | Invoice      | 08/05/2025   | PO8256 FD 2 THERMAL IMAGING CAI   | 001-260-545    | 1,198.00            |
|          |                               |                |                                   |              |              | PO8256 FD 2 THERMAL IMAGING CAI   | 001-260-545    | -170.00             |
| 00132    | FISHER FIRE EXTINGUISHER SERV | DKT0040492     |                                   |              |              |                                   |                | 107.50              |
|          | 90008                         |                | ANNUAL INSPECTION - PORTABLE FIRE | Invoice      | 06/19/2025   | ANNUAL INSPECTION - PORTABLE FIRE | 001-195-575    | 107.50              |

## Docket of Claims Register

APPKT009148 - 08/15/2025 1st A. P. (A/P AUTOMATION)

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|----------|-----------------------------|-------------------------------------|--------------|--------------|-------------------------------------|---------------------|----------------|
|          | Payable Number              | Payable Description                 |              |              |                                     | Distribution Amount |                |
| 00058    | FLEETCOR TECHNOLOGIES OPER. | DKT0040493                          |              |              |                                     |                     | 15,617.28      |
|          | NP68445035                  | VEHICLE FUEL FOR 05/12/2025 - 05/11 | Invoice      | 05/19/2025   | VEHICLE FUEL FOR 05/12/2025 - 05/11 | 001-190-525         | 52.24          |
|          |                             |                                     |              |              |                                     | 001-200-525         | 2,050.40       |
|          |                             |                                     |              |              |                                     | 001-260-525         | 214.66         |
|          |                             |                                     |              |              |                                     | 001-280-525         | 103.93         |
|          |                             |                                     |              |              |                                     | 001-301-525         | 271.03         |
|          |                             |                                     |              |              |                                     | 001-550-525         | 131.63         |
|          |                             |                                     |              |              |                                     | 400-700-525         | 225.60         |
|          | NP68746393                  | VEHICLE FUEL FOR 06/30/2025 - 07/01 | Invoice      | 07/07/2025   | VEHICLE FUEL FOR 06/30/2025 - 07/01 | 001-200-525         | 2,038.80       |
|          |                             |                                     |              |              |                                     | 001-260-525         | 403.47         |
|          |                             |                                     |              |              |                                     | 001-280-525         | 39.01          |
|          |                             |                                     |              |              |                                     | 001-301-525         | 271.29         |
|          |                             |                                     |              |              |                                     | 001-550-525         | 108.94         |
|          |                             |                                     |              |              |                                     | 400-700-525         | 58.96          |
|          | NP68791363                  | VEHICLE FUEL FOR 07/07/2025 - 07/11 | Invoice      | 07/14/2025   | VEHICLE FUEL FOR 07/07/2025 - 07/11 | 001-190-525         | 54.30          |
|          |                             |                                     |              |              |                                     | 001-200-525         | 2,216.36       |
|          |                             |                                     |              |              |                                     | 001-260-525         | 384.01         |
|          |                             |                                     |              |              |                                     | 001-280-525         | 44.04          |
|          |                             |                                     |              |              |                                     | 001-301-525         | 320.53         |
|          |                             |                                     |              |              |                                     | 001-550-525         | 141.54         |
|          | NP68845694                  | VEHICLE FUEL FOR 07/21/2025 - 07/21 | Invoice      | 07/28/2025   | VEHICLE FUEL FOR 07/21/2025 - 07/21 | 001-140-525         | 31.05          |
|          |                             |                                     |              |              |                                     | 001-190-525         | 49.32          |
|          |                             |                                     |              |              |                                     | 001-200-525         | 1,910.68       |
|          |                             |                                     |              |              |                                     | 001-260-525         | 449.66         |
|          |                             |                                     |              |              |                                     | 001-280-525         | 99.97          |
|          |                             |                                     |              |              |                                     | 001-301-525         | 410.20         |
|          |                             |                                     |              |              |                                     | 001-550-525         | 129.11         |
|          | NP68913268                  | VEHICLE FUEL FOR 07/28/2025 - 08/01 | Invoice      | 08/04/2025   | VEHICLE FUEL FOR 07/28/2025 - 08/01 | 001-190-525         | 52.63          |
|          |                             |                                     |              |              |                                     | 001-200-525         | 2,444.01       |
|          |                             |                                     |              |              |                                     | 001-260-525         | 372.95         |
|          |                             |                                     |              |              |                                     | 001-280-525         | 55.24          |
|          |                             |                                     |              |              |                                     | 001-301-525         | 269.24         |
|          |                             |                                     |              |              |                                     | 001-550-525         | 130.13         |
|          |                             |                                     |              |              |                                     | 400-700-525         | 82.35          |
| 00534    | FORESTRY SUPPLIERS          | DKT0040494                          |              |              |                                     |                     | 1,085.00       |
|          | 689875-00                   | PO8106 SPRAYER & SEED SPREADER F    | Invoice      | 05/15/2025   | PO8106 SPRAYER & SEED SPREADER F    | 001-550-559         | 1,085.00       |
| 02826    | GANNETT MEDIA CORP          | DKT0040495                          |              |              |                                     |                     | 74.09          |
|          | 0007183255                  | CDBG, ZONING 06/01/2025 - 06/30/21  | Invoice      | 06/30/2025   | CDBG, ZONING 06/01/2025 - 06/30/21  | 001-190-615         | 18.16          |
|          |                             |                                     |              |              |                                     | 001-301-615         | 23.46          |
|          |                             |                                     |              |              |                                     | 001-301-615         | 32.47          |
| 00090    | HOME DEPOT CREDIT SERVICES  | DKT0040496                          |              |              |                                     |                     | 62.25          |
|          | 9023957                     | BATTERIES, FEBREEZE, DISINFECTANTS  | Invoice      | 07/11/2025   | BATTERIES, FEBREEZE, DISINFECTANTS  | 001-301-510         | 62.25          |

## Docket of Claims Register

APPKT009148 - 08/15/2025 1st A. P. (A/P AUTOMATION)

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|          | Payable Number                | Payable Description                          |              |              |                                    |                | Distribution Amount |
| 00066    | INNOVATIVE COMPUTER SOLUTIONS | DKT0040497                                   |              |              |                                    |                | 6,808.00            |
|          | 123909                        | MONTHLY SERVICE CONTRACT                     | Invoice      | 07/01/2025   | MONTHLY SERVICE CONTRACT           | 001-110-650    | 150.00              |
|          |                               |                                              |              |              |                                    | 001-140-650    | 502.50              |
|          |                               |                                              |              |              |                                    | 001-190-650    | 120.00              |
|          |                               |                                              |              |              |                                    | 001-195-650    | 502.50              |
|          |                               |                                              |              |              |                                    | 001-200-650    | 1,005.00            |
|          |                               |                                              |              |              |                                    | 001-260-650    | 720.00              |
|          |                               |                                              |              |              |                                    | 001-280-650    | 120.00              |
|          |                               |                                              |              |              |                                    | 001-301-650    | 240.00              |
|          | 123910                        | INNOVATIVE COMPUTER SOLUTIONS, : Invoice     | Invoice      | 07/01/2025   | ICS CLOUD SERVER HOSTING (JULY)    | 001-200-681    | 250.00              |
|          | 124022                        | ICS CLOUD SERVER HOSTING/MICROSOFT : Invoice | Invoice      | 07/07/2025   | ICS CLOUD SERVER HOSTING/MICROSOFT | 001-100-650    | 448.00              |
|          |                               |                                              |              |              |                                    | 001-110-650    | 295.00              |
|          |                               |                                              |              |              |                                    | 001-120-650    | 64.00               |
|          |                               |                                              |              |              |                                    | 001-140-650    | 469.00              |
|          |                               |                                              |              |              |                                    | 001-190-650    | 46.50               |
|          |                               |                                              |              |              |                                    | 001-195-650    | 364.00              |
|          |                               |                                              |              |              |                                    | 001-200-650    | 684.50              |
|          |                               |                                              |              |              |                                    | 001-260-650    | 438.50              |
|          |                               |                                              |              |              |                                    | 001-280-650    | 93.00               |
|          |                               |                                              |              |              |                                    | 001-301-650    | 119.50              |
|          |                               |                                              |              |              |                                    | 001-550-650    | 73.00               |
|          |                               |                                              |              |              |                                    | 400-700-650    | 103.00              |
| 00069    | JACKSON PAPER                 | DKT0040498                                   |              |              |                                    |                | 631.67              |
|          | 1419165                       | COPY PAPER, PAPER TOWELS                     | Invoice      | 06/11/2025   | COPY PAPER, PAPER TOWELS           | 001-301-510    | 24.39               |
|          |                               |                                              |              |              |                                    | 400-700-500    | 39.80               |
|          | 1422226                       | COPY PAPER, TISSUE                           | Invoice      | 07/15/2025   | COPY PAPER, TISSUE                 | 001-550-505    | 31.51               |
|          |                               |                                              |              |              |                                    | 400-700-500    | 39.80               |
|          | 1422436                       | PO8242 FD PAPER PRODUCTS, BOTH               | Invoice      | 07/16/2025   | PO8242 FD PAPER PRODUCTS, BOTH     | 001-260-505    | 303.88              |
|          | 1422662                       | TISSUE, CENTERPULL PAPERTOWELS               | Invoice      | 07/18/2025   | TISSUE, CENTERPULL PAPERTOWELS     | 001-195-510    | 85.84               |
|          | 1423077                       | TISSUE, PAPERTOWELS, CENTERPULL F            | Invoice      | 07/22/2025   | TISSUE, PAPERTOWELS, CENTERPULL F  | 001-200-510    | 106.45              |
| 01013    | JEFCOAT FENCE COMPANY         | DKT0040499                                   |              |              |                                    |                | 613.75              |
|          | AC42414                       | PO8240 REPAIR THE AUTOMATIC GATE             | Invoice      | 07/28/2025   | PO8240 REPAIR THE AUTOMATIC GATE   | 001-301-559    | 113.75              |
|          |                               |                                              |              |              |                                    | 001-550-559    | 400.00              |
|          |                               |                                              |              |              |                                    | 400-700-559    | 100.00              |
| 00170    | LAWRENCE PRINTING CO, INC     | DKT0040500                                   |              |              |                                    |                | 603.13              |
|          | 20880                         | UNIFORM TRAFFIC TICKETS                      | Invoice      | 07/28/2025   | UNIFORM TRAFFIC TICKETS            | 001-110-620    | 603.13              |
| 02549    | MAGCOR INDUSTRIES             | DKT0040501                                   |              |              |                                    |                | 150.00              |
|          | 135642                        | BUSINESS CARDS - JULIA KRAFT                 | Invoice      | 07/18/2025   | BUSINESS CARDS - JULIA KRAFT       | 001-140-505    | 150.00              |
| 00076    | MID SOUTH UNIFORM & SUPPLY    | DKT0040502                                   |              |              |                                    |                | 166.44              |
|          | 659944                        | CLUTCHES                                     | Invoice      | 07/01/2025   | CLUTCHES                           | 001-200-536    | 166.44              |

Page 20

Docket of Claims Register

APPKT009148 - 08/15/2025 1st A. P. (A/P AUTOMATION)

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|----------|-----------------------------|------------------------------------|--------------|--------------|------------------------------------|----------------|---------------------|
|          | Payable Number              | Payable Description                |              |              |                                    |                | Distribution Amount |
| 01784    | MS ELEVATOR, LLC            | DKT0040503                         |              |              |                                    |                | 375.00              |
|          | 4192                        | PO8202 FD SEMI ANNUAL ELEVATOR     | Invoice      | 07/01/2025   | PO8202 FD SEMI ANNUAL ELEVATOR     | 001-260-650    | 375.00              |
| 00341    | MS STATE FIRE ACADEMY       | DKT0040504                         |              |              |                                    |                | 40.00               |
|          | 11381                       | MS TRAINEE AGILITY TESTS (L DILLON | Invoice      | 07/10/2025   | MS TRAINEE AGILITY TESTS (L DILLON | 001-260-611    | 20.00               |
|          |                             |                                    |              |              |                                    | 001-260-611    | 20.00               |
| 00096    | O'REILLY AUTOMOTIVE STORES, | DKT0040505                         |              |              |                                    |                | 179.62              |
|          | 1676-288055                 | WIPER BLADES                       | Invoice      | 07/08/2025   | WIPER BLADES                       | 001-200-570    | 45.88               |
|          | 1676-289706                 | JCASE FUSES                        | Invoice      | 07/16/2025   | JCASE FUSES                        | 001-200-570    | 11.03               |
|          | 1676-291224                 | AIR HOSE, AIR PLUG, SEAL TAPE      | Invoice      | 07/24/2025   | AIR HOSE, AIR PLUG, SEAL TAPE      | 001-200-505    | 33.12               |
|          | 1676-291240                 | O'REILLY DEF                       | Invoice      | 07/24/2025   | O'REILLY DEF                       | 001-260-570    | 9.99                |
|          | 1676-292132                 | CRANK CASE FILTER                  | Invoice      | 07/29/2025   | CRANK CASE FILTER                  | 001-260-570    | 72.11               |
|          | 1676-292178                 | MOTOR OIL                          | Invoice      | 07/29/2025   | MOTOR OIL                          | 001-280-570    | 7.49                |
| 00086    | PHELPS                      | DKT0040506                         |              |              |                                    |                | 2,531.25            |
|          | 1427524                     | PROFESSIONAL SVCS THROUGH MAY 3    | Invoice      | 06/22/2025   | PROFESSIONAL SVCS THROUGH MAY 3    | 001-195-603    | 2,250.00            |
|          | 1434585                     | EMPLOYMENT ADVICE - PROF SVCS TH   | Invoice      | 07/25/2025   | EMPLOYMENT ADVICE - PROF SVCS TH   | 001-140-603    | 281.25              |
| 00345    | PRECISION PEST MANAGEMENT   | DKT0040507                         |              |              |                                    |                | 505.00              |
|          | 42500                       | PD PEST CONTROL                    | Invoice      | 07/07/2025   | PD PEST CONTROL                    | 001-200-560    | 75.00               |
|          | 42501                       | DAVIS ROAD PARK PEST CONTROL       | Invoice      | 07/07/2025   | DAVIS ROAD PARK PEST CONTROL       | 001-550-560    | 60.00               |
|          | 42502                       | FD-2 PEST CONTROL                  | Invoice      | 07/07/2025   | FD-2 PEST CONTROL                  | 001-260-560    | 100.00              |
|          | 42503                       | FD PEST CONTROL                    | Invoice      | 07/07/2025   | FD PEST CONTROL                    | 001-260-560    | 135.00              |
|          | 42504                       | CH PEST CONTROL                    | Invoice      | 07/07/2025   | CH PEST CONTROL                    | 001-195-560    | 75.00               |
|          | 42649                       | PW PEST CONTROL                    | Invoice      | 07/07/2025   | PW PEST CONTROL                    | 001-301-560    | 30.00               |
|          |                             |                                    |              |              |                                    | 400-700-560    | 30.00               |
| 00848    | PUCKETT MACHINERY COMPANY   | DKT0040508                         |              |              |                                    |                | 2,148.04            |
|          | WOEN5529406                 | PO8187 PERFORM PM3 ON PW GENEI     | Invoice      | 07/30/2025   | PO8187 PERFORM PM3 ON PW GENEI     | 001-550-560    | 2,148.04            |
| 02914    | QUAD INTERMED COMPANY, LLC  | DKT0040509                         |              |              |                                    |                | 1,316.00            |
|          | 9922                        | PRE-EMPLOYMENT/RANDOM DRUG S       | Invoice      | 07/02/2025   | PRE-EMPLOYMENT/RANDOM DRUG S       | 001-110-699    | 47.00               |
|          |                             |                                    |              |              |                                    | 001-140-699    | 94.00               |
|          |                             |                                    |              |              |                                    | 001-200-699    | 517.00              |
|          |                             |                                    |              |              |                                    | 001-260-699    | 564.00              |
|          |                             |                                    |              |              |                                    | 001-550-699    | 47.00               |
|          |                             |                                    |              |              |                                    | 400-700-699    | 47.00               |
| 03240    | RAY ALLEN MANUFACTURING, LI | DKT0040510                         |              |              |                                    |                | 164.98              |
|          | RINV443949                  | RAY ALLEN MANUFACTURING            | Invoice      | 07/02/2025   | SIRIUS BREAKER BAR & TRACKING HAR  | 001-200-515    | 164.98              |

Page 21

APPKT009148 - 08/15/2025 1st A. P. (A/P AUTOMATION)

Docket of Claims Register

|          | Vendor Name                  | Docket/Claim #                           |              |              |                                          |                | Payment Amount      |
|----------|------------------------------|------------------------------------------|--------------|--------------|------------------------------------------|----------------|---------------------|
| Vendor # | Payable Number               | Payable Description                      | Payable Type | Payable Date | Item Description                         | Account Number | Distribution Amount |
| 00089    | REVELL HARDWARE              | DKT0040511                               |              |              |                                          |                | 270.56              |
|          | 199079/4                     | SIGN - NO TRESSPASSING                   | Invoice      | 05/20/2025   | SIGN - NO TRESSPASSING                   | 001-280-505    | 8.26                |
|          | 199137/4                     | MAINTENANCE OF INTERSECTION PLA          | Invoice      | 05/22/2025   | MAINTENANCE OF INTERSECTION PLA          | 001-301-686    | 50.06               |
|          | 199865/4                     | GREAT STUFF BIG GAP SEALANT              | Invoice      | 07/08/2025   | GREAT STUFF BIG GAP SEALANT              | 001-301-505    | 27.16               |
|          | 199879/4                     | CAUTION BARCODE TAPE                     | Invoice      | 07/08/2025   | CAUTION BARCODE TAPE                     | 001-301-505    | 12.87               |
|          | 199911/4                     | NYLON LINE - ORANGE                      | Invoice      | 07/09/2025   | NYLON LINE - ORANGE                      | 001-260-505    | 37.04               |
|          | 200001/4                     | NUTS, BOLTS, FASTENERS                   | Invoice      | 07/15/2025   | NUTS, BOLTS, FASTENERS                   | 001-200-505    | 2.05                |
|          | 200030/4                     | BULBS                                    | Invoice      | 07/16/2025   | BULBS                                    | 001-200-505    | 17.98               |
|          | 200040/4                     | HINGE                                    | Invoice      | 07/17/2025   | HINGE                                    | 001-280-560    | 17.47               |
|          | 200139/4                     | EXTENSION CORD, PUSHBROOM, SCO           | Invoice      | 07/22/2025   | EXTENSION CORD, PUSHBROOM, SCO           | 001-260-505    | 29.99               |
|          |                              |                                          |              |              |                                          | 001-260-545    | 61.04               |
|          | 200256/4                     | NUMBERS 0-9 GOLD 3" 26PC                 | Invoice      | 07/29/2025   | NUMBERS 0-9 GOLD 3" 26PC                 | 001-301-505    | 6.64                |
| 00901    | ROBERT J YOUNG COMPANY INC   | DKT0040512                               |              |              |                                          |                | 566.17              |
|          | INV7622225                   | PD PATROL COPIES 07/01/2025 - 07/31/2025 | Invoice      | 07/30/2025   | PD PATROL COPIES 07/01/2025 - 07/31/2025 | 001-200-650    | 63.75               |
|          | INV7622226                   | PD RECORDS 07/01/2025 - 07/31/2025       | Invoice      | 07/30/2025   | PD RECORDS 07/01/2025 - 07/31/2025       | 001-200-650    | 224.92              |
|          | INV7622227                   | COURT COPIES 07/01/2025 - 07/31/2025     | Invoice      | 07/30/2025   | COURT COPIES 07/01/2025 - 07/31/2025     | 001-110-650    | 213.75              |
|          | INV7622228                   | PD CID COPIES 07/01/2025 - 07/31/2025    | Invoice      | 07/30/2025   | PD CID COPIES 07/01/2025 - 07/31/2025    | 001-200-650    | 63.75               |
| 01618    | SHRED IT USA                 | DKT0040513                               |              |              |                                          |                | 91.95               |
|          | 8011600727                   | CUSTOMER # 8011600727 (PD RECYCL         | Invoice      | 07/31/2025   | CUSTOMER # 8011600727 (PD RECYCL         | 001-200-650    | 91.95               |
| 00421    | SOUTHERN TIRE MART           | DKT0040514                               |              |              |                                          |                | 1,461.09            |
|          | 2600214826                   | PO8232 FD 2 FRONT TIRES FOR ENGI         | Invoice      | 07/24/2025   | PO8232 FD 2 FRONT TIRES FOR ENGI         | 001-260-570    | 1,461.09            |
| 02641    | THE ATTORNEY GENERAL'S OFFIC | DKT0040515                               |              |              |                                          |                | 200.00              |
|          | 06302025                     | CRIME VICTIMS FUND                       | Invoice      | 06/30/2025   | CRIME VICTIMS FUND                       | 001-000-112    | 200.00              |
| 00194    | THE SOUTHERN CONNECTION, LI  | DKT0040516                               |              |              |                                          |                | 3,585.02            |
|          | 35361                        | THE SOUTHERN CONNECTION                  | Invoice      | 07/03/2025   | VEST AND GROMMET FOR OFFICER TH          | 001-200-535    | 1,203.15            |
|          | 35374                        | KORE BATTLE BELT BLACK                   | Invoice      | 07/07/2025   | KORE BATTLE BELT BLACK                   | 001-200-555    | 139.00              |
|          | 35387                        | THE SOUTHERN CONNECTION                  | Invoice      | 07/08/2025   | TACTICAL PANTS AND SHIRTS FOR K-9        | 001-200-535    | 360.00              |
|          | 35388                        | THE SOUTHERN CONNECTION                  | Invoice      | 07/08/2025   | FLEXERS WOMEN SHIRT AND VESTS FC         | 001-200-535    | 227.92              |
|          | 35395                        | GUN BELT                                 | Invoice      | 07/08/2025   | GUN BELT                                 | 001-200-555    | 59.00               |
|          | 35410                        | TACTICAL PANTS                           | Invoice      | 07/09/2025   | TACTICAL PANTS                           | 001-200-555    | 59.00               |
|          | 35526                        | THE SOUTHERN CONNECTION                  | Invoice      | 07/23/2025   | (3)SIDE POLO SHIRTS & (3) TACTICAL P     | 001-200-535    | 270.00              |
|          | 35552                        | THE SOUTHERN CONNECTION                  | Invoice      | 07/28/2025   | PISTOL AMMO HOLDERS                      | 001-200-555    | 357.00              |
|          | 35576                        | THE SOUTHERN CONNECTION , LLC            | Invoice      | 07/30/2025   | BYRAM SMITH & WARREN BADGES & I          | 001-200-536    | 909.95              |
|          |                              |                                          |              |              |                                          |                | 110.00              |
| 00927    | THE TROPHY SHOPPE            | DKT0040517                               |              |              |                                          |                |                     |
|          | 22-2557                      | NAMES PLATES - DIANDRA HOSEY-SAN         | Invoice      | 06/30/2025   | NAMES PLATES - DIANDRA HOSEY-SAN         | 001-100-505    | 14.00               |
|          | 22-2573                      | DESK WEDGE (3)                           | Invoice      | 07/24/2025   | DESK WEDGE (3)                           | 001-140-505    | 96.00               |

| Vendor #         | Vendor Name                | Docket/Claim #                      | Payable Type | Payable Date | Item Description                    | Account Number        | Payment Amount      |
|------------------|----------------------------|-------------------------------------|--------------|--------------|-------------------------------------|-----------------------|---------------------|
|                  |                            |                                     |              |              |                                     |                       | Distribution Amount |
| 00340            | THORNTON, MELVIN G         | DKT0040518                          |              |              |                                     |                       | 756.68              |
|                  | 87856                      | OIL CHANGE                          | Invoice      | 06/09/2025   | OIL CHANGE                          | 001-200-570           | 75.94               |
|                  | 87866                      | TIRE REPAIR                         | Invoice      | 06/23/2025   | TIRE REPAIR                         | 001-200-570           | 25.00               |
|                  | 87947                      | OIL CHANGE, TIRE REPAIR             | Invoice      | 06/10/2025   | OIL CHANGE, TIRE REPAIR             | 001-200-570           | 79.97               |
|                  | 87970                      | OIL CHANGE                          | Invoice      | 06/13/2025   | OIL CHANGE                          | 001-200-570           | 44.94               |
|                  | 87992                      | OIL CHANGE                          | Invoice      | 06/18/2025   | OIL CHANGE                          | 001-200-570           | 64.94               |
|                  | 88133                      | TIRE REPAIR                         | Invoice      | 07/14/2025   | TIRE REPAIR                         | 001-260-570           | 25.00               |
|                  | 88212                      | THORNTON TIRE & AUTO SERVICE        | Invoice      | 07/25/2025   | FRONT BRAKES AND FRONT ROTORS V     | 001-200-570           | 313.95              |
|                  | 88287                      | MOUNT & BALANCE                     | Invoice      | 08/04/2025   | MOUNT & BALANCE                     | 001-301-575           | 50.00               |
|                  | 88304                      | SYNTHETIC OIL CHANGE                | Invoice      | 08/06/2025   | SYNTHETIC OIL CHANGE                | 001-260-570           | 76.94               |
| 00240            | THRASH LOCKSMITH, LLC      | DKT0040519                          |              |              |                                     |                       | 206.14              |
|                  | 12048                      | SERVICE CALL, 2 ASSEMBLIES @ CITY F | Invoice      | 07/08/2025   | SERVICE CALL, 2 ASSEMBLIES @ CITY F | 001-195-560           | 206.14              |
| 01940            | TIRE HUB                   | DKT0040520                          |              |              |                                     |                       | 942.04              |
|                  | 50874675                   | TIRE HUB                            | Invoice      | 07/01/2025   | GOOD YEAR EAGLE RSA POLICE TIRES \  | 001-200-570           | 532.00              |
|                  | 51102628                   | THE TIRE HUB                        | Invoice      | 07/10/2025   | GY EAGLE ENFORCER ALL WEATHER 25    | 001-200-570           | 147.00              |
|                  | 51463104                   | PO8231 2 TIRES FOR THE HOT BOX      | Invoice      | 07/24/2025   | PO8231 2 TIRES FOR THE HOT BOX      | 001-301-576           | 263.04              |
| 02917            | TRACTOR SUPPLY CREDIT PLAN | DKT0040521                          |              |              |                                     |                       | 649.98              |
|                  | 88183                      | PO8247 FD TRUCK BED TOOL BOX        | Invoice      | 07/30/2025   | PO8247 FD TRUCK BED TOOL BOX        | 001-260-559           | 629.99              |
|                  |                            |                                     |              |              | PO8247 FD TRUCK BED TOOL BOX TIE    | 001-260-559           | 19.99               |
| 00506            | TRIPLE V, INC              | DKT0040522                          |              |              |                                     |                       | 96.02               |
|                  | 07112025                   | INMATE MEALS                        | Invoice      | 07/11/2025   | INMATE MEALS                        | 001-200-683           | 78.48               |
|                  | 07112025-2                 | BALANCE DUE ON INVOICE # 0711202    | Invoice      | 07/11/2025   | BALANCE DUE ON INVOICE # 0711202    | 001-200-683           | 5.49                |
|                  | 07222025                   | 2-LITER COKES FOR TRUSTEE           | Invoice      | 07/22/2025   | 2-LITER COKES FOR TRUSTEE           | 001-200-683           | 11.48               |
|                  | 07222025-2                 | BALANCE DUE ON INVOICE # 0722202    | Invoice      | 07/22/2025   | BALANCE DUE ON INVOICE # 0722202    | 001-200-683           | 0.57                |
| 02198            | WILLIAMS SCOTSMAN, INC     | DKT0040523                          |              |              |                                     |                       | 3,953.25            |
|                  | 9024092749                 | LIBRARY - BLDG RENT 07/06/2025 - 08 | Invoice      | 07/06/2025   | LIBRARY - BLDG RENT 07/06/2025 - 08 | 001-195-688           | 3,953.25            |
| Total Claims: 55 |                            |                                     |              |              |                                     | Total Payment Amount: | 78,545.97           |



City of Byram, MS

Page 23

## Docket of Claims Register

APPKT009149 - 08/15/2025 1st A. P. (SEWER AUTOMATION)

By Docket/Claim Number

| Vendor # | Vendor Name                  | Docket/Claim #                      | Payable Type | Payable Date | Item Description                    | Account Number | Payment Amount      |
|----------|------------------------------|-------------------------------------|--------------|--------------|-------------------------------------|----------------|---------------------|
|          | Payable Number               | Payable Description                 |              |              |                                     |                | Distribution Amount |
| 02047    | AMAZON CAPITAL SERVICES      | DKT0040524                          |              |              |                                     |                | 92.98               |
|          | 1XKD-YLT4-KW6G               | GLOVES, PROPEL, ALCOHOL WIPES       | Invoice      | 08/01/2025   | GLOVES, PROPEL, ALCOHOL WIPES       | 400-700-505    | 92.98               |
| 01005    | AUTOMATED POWER, INC         | DKT0040525                          |              |              |                                     |                | 257.93              |
|          | S1127411.001                 | CONTACTOR AND OVERLOAD FOR ROE      | Invoice      | 07/07/2025   | CONTACTOR AND OVERLOAD FOR ROE      | 400-700-577    | 257.93              |
| 00048    | CENTERPOINT ENERGY           | DKT0040526                          |              |              |                                     |                | 45.35               |
|          | PW08012025-2                 | ACCT# 11826065-2 (GENERATOR) 06/2   | Invoice      | 08/01/2025   | ACCT#                               | 400-700-630    | 45.35               |
| 00482    | CENTRAL MS AUTO PARTS INC.   | DKT0040527                          |              |              |                                     |                | 47.80               |
|          | 786366                       | IMPACT SOCKETS                      | Invoice      | 07/30/2025   | IMPACT SOCKETS                      | 400-700-505    | 47.80               |
| 01562    | CONTROL SYSTEMS, INC         | DKT0040528                          |              |              |                                     |                | 117.10              |
|          | S-2630                       | SERVICE CALL TO LIFT STATION 06/06/ | Invoice      | 07/02/2025   | SERVICE CALL TO LIFT STATION 06/06/ | 400-700-577    | 117.10              |
| 02414    | DIVERSIFIED COMPANIES, LLC   | DKT0040529                          |              |              |                                     |                | 553.29              |
|          | 2025-3307                    | PO8253 PRINT PROCESS MAIL JULY      | Invoice      | 07/28/2025   | PO8253 PRINT PROCESS MAIL JULY      | 400-700-681    | 344.10              |
|          | 2025-3307-P                  | PO8254 POSTAGE JULY                 | Invoice      | 07/28/2025   | PO8254 POSTAGE JULY                 | 400-700-608    | 209.19              |
| 00516    | DULANEY ELECTRIC & ASSOCIATI | DKT0040530                          |              |              |                                     |                | 180.00              |
|          | 10216                        | WORKED ON CONTACTOR NOT PULLIN      | Invoice      | 07/09/2025   | WORKED ON CONTACTOR NOT PULLIN      | 400-700-635    | 180.00              |
| 01616    | FLUID PROCESS & PUMPS, LLC   | DKT0040531                          |              |              |                                     |                | 7,396.00            |
|          | 0030433                      | PO8211 PUMP/PANEL 1745 SPINNING     | Invoice      | 07/18/2025   | PO8211 PUMP/PANEL 1745 SPINNING     | 400-700-556    | 3,575.00            |
|          | INV0086798                   | PO8208 SEWER PUMP 2211A WEST RI     | Invoice      | 07/18/2025   | PO8208 SEWER PUMP 2211A WEST RI     | 400-700-556    | 3,821.00            |
| 02154    | HIGH TIDE TECHNOLOGIES, LLC  | DKT0040532                          |              |              |                                     |                | 250.00              |
|          | INV20251785                  | PO8237 ANNUAL COMMUNICATIONS RI     | Invoice      | 07/25/2025   | PO8237 ANNUAL COMMUNICATIONS RI     | 400-700-650    | 250.00              |
| 00090    | HOME DEPOT CREDIT SERVICES   | DKT0040533                          |              |              |                                     |                | 30.88               |
|          | 5020221                      | FEBREEZE PLUG-INS, SPRING WATER     | Invoice      | 07/25/2025   | FEBREEZE PLUG-INS, SPRING WATER     | 400-700-510    | 30.88               |
| 02350    | HYDRA SERVICE, INC           | DKT0040534                          |              |              |                                     |                | 5,015.33            |
|          | 189601                       | PO8184 SERVICE CALL FOR MAIN RENI   | Invoice      | 06/30/2025   | PO8184 SERVICE CALL FOR MAIN RENI   | 400-700-577    | 475.00              |
|          | 190030                       | PO8218 SERVICE CALL REPLCE CONTR    | Invoice      | 07/18/2025   | PO8218 SERVICE CALL REPLCE CONTR    | 400-700-577    | 1,866.81            |
|          | 190085                       | PO8221 SERVICE CALL TS PANEL @ BR   | Invoice      | 07/21/2025   | PO8221 SERVICE CALL TS PANEL @ BR   | 400-700-577    | 272.50              |
|          | 1901131                      | PO8228 SERVICE CALL RENFROE PUMF    | Invoice      | 07/23/2025   | PO8228 SERVICE CALL RENFROE PUMF    | 400-700-577    | 800.50              |
|          | 190221                       | po8236 INSTALL BREAKER ON RENFRO    | Invoice      | 07/28/2025   | po8236 INSTALL BREAKER ON RENFRO    | 400-700-577    | 1,600.52            |
| 02941    | METRO BUILDING SERVICES, LLC | DKT0040535                          |              |              |                                     |                | 230.79              |
|          | 61360                        | LABOR, MATERIALS & TRIP CHARGE      | Invoice      | 07/28/2025   | LABOR, MATERIALS & TRIP CHARGE      | 400-700-635    | 230.79              |
| 02531    | PICKERING FIRM, INC          | DKT0040536                          |              |              |                                     |                | 3,995.00            |
|          | 0097592                      | PROFESSIONAL SVCS FROM 06/01/202    | Invoice      | 07/11/2025   | PROFESSIONAL SVCS FROM 06/01/202    | 400-700-602    | 3,995.00            |

Docket of Claims Register

APPKT009149 - 08/15/2025 1st A. P. (SEWER AUTOMATION)

| Vendor #         | Vendor Name                 | Docket/Claim #                      | Payable Type | Payable Date | Item Description                    | Account Number        | Payment Amount      |
|------------------|-----------------------------|-------------------------------------|--------------|--------------|-------------------------------------|-----------------------|---------------------|
|                  | Payable Number              | Payable Description                 |              |              |                                     |                       | Distribution Amount |
| 00848            | PUCKETT MACHINERY COMPANY   | DKT0040537                          |              |              |                                     |                       | 4,687.18            |
|                  | WOEN5529405                 | PO8246 PERFORM PM3 ON REFROE G      | Invoice      | 07/30/2025   | PO8246 PERFORM PM3 ON REFROE G      | 400-700-575           | 2,839.25            |
|                  | WOEN5529420                 | PO8188 PM3 PERFORMED ON LAGOO       | Invoice      | 07/30/2025   | PO8188 PM3 PERFORMED ON LAGOO       | 400-700-576           | 1,847.93            |
| 00569            | RANKIN COUNTY CO-OP         | DKT0040538                          |              |              |                                     |                       | 459.50              |
|                  | 1222979                     | PO8229 10 BAGS OF KARMEX DF         | Invoice      | 07/28/2025   | PO8229 10 BAGS OF KARMEX DF         | 400-700-505           | 459.50              |
| 00089            | REVELL HARDWARE             | DKT0040539                          |              |              |                                     |                       | 62.52               |
|                  | 199994/4                    | 9 X 2-1/4 EXT TAN SABER #1          | Invoice      | 07/15/2025   | 9 X 2-1/4 EXT TAN SABER #1          | 400-700-505           | 11.19               |
|                  | 200141/4                    | 9 X 1-3/4 EXT TAN SABER 1#          | Invoice      | 07/22/2025   | 9 X 1-3/4 EXT TAN SABER 1#          | 400-700-505           | 22.38               |
|                  | 200262/4                    | U-BOLT 3-1/2X4 - 1/2X3/8"           | Invoice      | 07/30/2025   | U-BOLT 3-1/2X4 - 1/2X3/8"           | 400-700-505           | 11.86               |
|                  | 200268/4                    | ROPE                                | Invoice      | 07/30/2025   | ROPE                                | 400-700-505           | 17.09               |
| 02639            | THE PEOPLES BANK            | DKT0040540                          |              |              |                                     |                       | 81,200.00           |
|                  | 08072025                    | G. O. BOND                          | Invoice      | 08/07/2025   | G. O. BOND                          | 400-700-800           | 80,000.00           |
|                  |                             |                                     |              |              |                                     | 400-700-810           | 1,200.00            |
| 01940            | TIRE HUB                    | DKT0040541                          |              |              |                                     |                       | 526.08              |
|                  | 51402787                    | PO8227 - 4 TIRES FOR THE TRAILER PU | Invoice      | 07/22/2025   | PO8227 - 4 TIRES FOR THE TRAILER PU | 400-700-575           | 526.08              |
| 02988            | VACUUM TRUCK SALES & SERVIC | DKT0040542                          |              |              |                                     |                       | 208.90              |
|                  | 27554                       | PO8157 LABOR & NEW 3" HOSE WITH     | Invoice      | 06/20/2025   | PO8157 LABOR & NEW 3" HOSE WITH     | 400-700-575           | 208.90              |
| Total Claims: 19 |                             |                                     |              |              |                                     | Total Payment Amount: | 105,356.63          |

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.b

FOR: Approval to hire an Accounts Payable Clerk at \$20.00 per hour with full benefits, contingent upon successful completion of the hiring process

INTRODUCED BY: City Clerk Julia Kraft

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.c

FOR: Appointment of Judge Kenny Lewis as Judge Pro Tem

INTRODUCED BY:

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.d

FOR: Discussion of Chamber of Commerce Diamond Sponsorship (100-550-646)

INTRODUCED BY: Linda Chess Collins, Executive Director of the Byram Chamber of Commerce

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.e

FOR: Approval of a promotion from Recruit Officer to Patrol Officer Level I for Nijua Kagler, with a pay increase to \$20.43 per hour, effective August 18, 2025 - Police Chief David Errington

INTRODUCED BY: Chief of Police- David Errington

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### ATTACHMENTS:

File Name

[N. Kagler PAN.pdf](#)



# BYRAM POLICE DEPARTMENT

EID: 335

Badge #: 29

## PERSONNEL ACTION NOTICE FORM

*If you are changing or updating your information, you shall fill in the new information on this form.*

Date: 07/25/20 SSN: (Last 4) 5887 Rank/Position: Recruit Officer  
Employee Name: Kagler, Nijua Date of Birth: 08/07/93  
(Last, First, Middle)  
Address: 4417 Blake Circle Apt.#: City: Byram State: MS Zip: 39272

### Computer Usage

☐ Login ☐ RMS ☐ PowerDMS ☐ Email ☐ Identix ☐ G-Suite ☐ Body Camera

### Police Specific Requirements

☐ Application for Certification ☐ Termination/Reassignment Report ☐ ID/Commission ☐ Electronic Access Card

### TYPE OF ACTION

|                                                 |                                             |
|-------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> New Hire               | <input type="checkbox"/> Return from Layoff |
| <input type="checkbox"/> Transfer               | <input type="checkbox"/> Rehire             |
| <input checked="" type="checkbox"/> Promotion   | <input type="checkbox"/> Termination        |
| <input type="checkbox"/> Leave of Absence (LOA) | <input type="checkbox"/> LOA Return         |

### TYPE OF CHANGE

|                                                   |                                              |
|---------------------------------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> Salary Change | <input type="checkbox"/> Personal Info. Only |
| <input type="checkbox"/> Grade Level              | <input type="checkbox"/>                     |
| <input type="checkbox"/> Job Title                | <input type="checkbox"/>                     |
| <input type="checkbox"/> Status                   | <input type="checkbox"/>                     |

### EMPLOYMENT / CHANGE INFORMATION

|         | Status<br>FT/PT | Job Title              | Pay Rate<br>(Hourly) | Edu. Pay<br>(Hourly) | Exempt /<br>Non-Exempt | Effective<br>Date |
|---------|-----------------|------------------------|----------------------|----------------------|------------------------|-------------------|
| Current | FT              | Recruit Officer        | \$19.86              |                      |                        |                   |
| New     | FT              | Patrol Officer Level I | \$20.43              |                      |                        | 08/18/25          |

Comments:

*If BOA required, notate date of approval.*

### TERMINATION / LEAVE OF ABSENCE

|                                                                                             |                                                                           |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| <input type="checkbox"/> Resigned in good standing/eligible for re-hire                     | <input type="checkbox"/> Resigned in good standing/ineligible for re-hire |
| <input type="checkbox"/> Resigned prior to, during or at the conclusion of an investigation | <input type="checkbox"/> Resigned in lieu of termination                  |
| <input type="checkbox"/> Discharged/Terminated                                              | <input type="checkbox"/> Reassigned to other duties                       |
| <input type="checkbox"/> Retired                                                            | <input type="checkbox"/> Deceased                                         |
| <input type="checkbox"/> Other (Explain):                                                   | Effective Date:                                                           |

Comments:

*If BOA required, notate date of approval.*

Employee Signature: Date: Prepared by:

Chief Signature: David J. [Signature] Date: 7-27-25 Date to HR:

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.f

FOR: Approval to add education pay of \$0.62 per hour, effective August 18, 2025, for Officer Brittany Milton - Chief of Police David Errington

INTRODUCED BY:

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ATTACHMENTS:

File Name

[B. Milton PAN.pdf](#)



# BYRAM POLICE DEPARTMENT

EID: 347  
Badge #: 40

## PERSONNEL ACTION NOTICE FORM

*If you are changing or updating your information, you shall fill in the new information on this form.*

Date: 07/25/20 SSN: (Last 4) 0704 Rank/Position: Recruit Officer  
Employee Name: Milton, Brittany Date of Birth: 08/16/99  
(Last, First, Middle)  
Address: 228 Parks Road Apt.#: \_\_\_\_\_ City: Jackson State: MS Zip: 39212

### Computer Usage

☐ Login ☐ RMS ☐ PowerDMS ☐ Email ☐ Identix ☐ G-Suite ☐ Body Camera

### Police Specific Requirements

☐ Application for Certification ☐ Termination/Reassignment Report ☐ ID/Commission ☐ Electronic Access Card

| TYPE OF ACTION           |                        |                          |                    |
|--------------------------|------------------------|--------------------------|--------------------|
| <input type="checkbox"/> | New Hire               | <input type="checkbox"/> | Return from Layoff |
| <input type="checkbox"/> | Transfer               | <input type="checkbox"/> | Rehire             |
| <input type="checkbox"/> | Promotion              | <input type="checkbox"/> | Termination        |
| <input type="checkbox"/> | Leave of Absence (LOA) | <input type="checkbox"/> | LOA Return         |

| TYPE OF CHANGE           |               |                                     |                     |
|--------------------------|---------------|-------------------------------------|---------------------|
| <input type="checkbox"/> | Salary Change | <input type="checkbox"/>            | Personal Info. Only |
| <input type="checkbox"/> | Grade Level   | <input checked="" type="checkbox"/> | Add Education Pay   |
| <input type="checkbox"/> | Job Title     | <input type="checkbox"/>            |                     |
| <input type="checkbox"/> | Status        | <input type="checkbox"/>            |                     |

### EMPLOYMENT / CHANGE INFORMATION

|         | Status<br>FT/PT | Job Title       | Pay Rate<br>(Hourly) | Edu. Pay<br>(Hourly) | Exempt /<br>Non-Exempt | Effective<br>Date |
|---------|-----------------|-----------------|----------------------|----------------------|------------------------|-------------------|
| Current | FT              | Recruit Officer |                      | \$0.62               |                        |                   |
| New     | FT              | Recruit Officer |                      |                      |                        | 08/18/25          |

Comments: BOA August 14, 2025 to be effective on August 18, 2025. Bachelor's degree \$1300.00 annually.

*If BOA required, notate date of approval.*

### TERMINATION / LEAVE OF ABSENCE

|                          |                                                                    |                          |                                                  |
|--------------------------|--------------------------------------------------------------------|--------------------------|--------------------------------------------------|
| <input type="checkbox"/> | Resigned in good standing/eligible for re-hire                     | <input type="checkbox"/> | Resigned in good standing/ineligible for re-hire |
| <input type="checkbox"/> | Resigned prior to, during or at the conclusion of an investigation | <input type="checkbox"/> | Resigned in lieu of termination                  |
| <input type="checkbox"/> | Discharged/Terminated                                              | <input type="checkbox"/> | Reassigned to other duties                       |
| <input type="checkbox"/> | Retired                                                            | <input type="checkbox"/> | Deceased                                         |
| <input type="checkbox"/> | Other (Explain):                                                   | Effective Date:          |                                                  |

Comments:

*If BOA required, notate date of approval.*

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Chief Signature: David E. Smith Date: 7.29.25 Date to HR: \_\_\_\_\_

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.g

FOR: Appointment of Dexter Shelby as Public Works Director at a salary of \$85,000.00 per year, contingent upon successful completion of the hiring process

INTRODUCED BY:

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## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.h

FOR: Approval for the City of Byram to partner with the Junior Auxiliary of Byram-Terry in their Read For A treat event to be held at Davis Road Park on October 30, 2025

INTRODUCED BY:

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ATTACHMENTS:

File Name

[Read For A Treat 2025.pdf](#)

**CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION**

| <b>SPECIAL EVENT APPLICATION</b>                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                 |                        |                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------|
| There is a \$25.00 Special Event fee plus a \$1.00 Record Fee, due upon submission of Application.                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                 |                        |                  |
| <b>APPLICANT INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                 |                        |                  |
| Applicant Name<br>Erica Fuqua Dixon                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Organization Name<br>Junior Auxiliary of Byram-Terry                                                                            |                        |                  |
| Address                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | City                                                                                                                            | State                  | Zip              |
| E-Mail Address<br>jabtprojectscom@gmail.com                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Web Site Address                                                                                                                |                        |                  |
| Telephone Number                                                                                                                                                                                                                                                                                                                                                                                                                          | Facsimile                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Mobile Number<br>(601) 954 - 8340                                                                                               |                        | Secondary Number |
| Type of Organization<br>( ) Charitable<br>( ) For Profit Organization<br>( ) Other                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> Individual<br><input checked="" type="checkbox"/> Non-Profit Organization<br>501.3C Tax ID # 640871730 |                        |                  |
| On Site Contact<br>Erica Fuqua Dixon                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Mobile Number for On-Site Contact<br>(601) 954 - 8340                                                                           |                        |                  |
| <b>EVENT INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                 |                        |                  |
| Event Name<br>Read For A Treat - Trunk or Treat                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Event Date(s)<br>10/30/2025                                                                                                     | Time<br>6PM - 8PM      |                  |
| Type of Event                                                                                                                                                                                                                                                                                                                                                                                                                             | <div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"><input type="checkbox"/> Carnival</div> <div style="width: 33%;"><input type="checkbox"/> Fundraiser</div> <div style="width: 33%;"><input type="checkbox"/> Run/Walk</div> <div style="width: 33%;"><input type="checkbox"/> Concert/Performance</div> <div style="width: 33%;"><input type="checkbox"/> Parade</div> <div style="width: 33%;"><input type="checkbox"/> Sports/Recreational</div> <div style="width: 33%;"><input checked="" type="checkbox"/> Festival</div> <div style="width: 33%;"><input type="checkbox"/> Private Gathering</div> <div style="width: 33%;"><input type="checkbox"/> Other</div> <div style="width: 33%;"><input type="checkbox"/> Professional Filming</div> <div style="width: 33%;"><input type="checkbox"/> Reception</div> <div style="width: 33%;"><input type="checkbox"/></div> </div> |                                                                                                                                 |                        |                  |
| Is this a first time event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No      If No, date of previous event <u>October 2024</u><br>What was the past attendance? _____                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                 |                        |                  |
| Is this event open to the public?<br><input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Admission/Entry Fee                                                                                                             | Estimated Total Budget |                  |
| Proposed Area                                                                                                                                                                                                                                                                                                                                                                                                                             | Davis Road Park - Parking Lot and Fields                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                 |                        |                  |
| <div style="display: flex; justify-content: space-between;"> <div>                         Setup: (first item to be loaded in on site)<br/>                         Date: 10/30/2025<br/>                         Time: 5PM                     </div> <div>                         Teardown: (last item removed)<br/>                         Date: 10/30/2025<br/>                         Time: 9PM                     </div> </div> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                 |                        |                  |
| Estimated Attendance                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Known Current Sponsor(s):                                                                                                       |                        |                  |
| Participants<br>300 to 500                                                                                                                                                                                                                                                                                                                                                                                                                | Spectators                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Est. # Hotel Rms.                                                                                                               | Beneficiary(ies):      |                  |

# CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

## EVENT SPECIAL FEATURES

|                                                                                                                                                       |                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| Will sound amplification equipment be used?<br>( ) Yes (X) No                                                                                         | If Yes, provide the following:                                            |
| If Yes, provide the following:<br>Sound System ( ) Yes (X) No<br>Lighting System ( ) Yes (X) No<br>Stage ( ) Yes (X) No<br>Dance Floor ( ) Yes (X) No | Recorded Music ( ) Yes ( ) No<br>Live Music ( ) Yes ( ) No<br>Other _____ |

|                                                                |                                                                  |
|----------------------------------------------------------------|------------------------------------------------------------------|
| Will the event feature food/beverage service<br>(X) Yes ( ) No | If Yes, provide Current Known Vendor Names and Telephone Numbers |
|----------------------------------------------------------------|------------------------------------------------------------------|

|                                                                                                                                                                                                                     |                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| Open Flames or Cooking ( ) Yes (X) No<br><i>Please show location of cooking areas on site plan</i><br><i>Vendors cooking with charcoal, wood, or gas must have at least one 2.5 water fire extinguisher nearby.</i> | Type of Fuel ( ) Gas<br>( ) Electric<br>( ) Charcoal<br>( ) Wood                                       |
| Does the event propose closing, blocking or using public streets? ( ) Yes (X) No<br><br><i>If Yes, a road closure plan complete with barricades and signage shall be submitted</i>                                  | Streets Closing Opening<br>Day/Time Day/Time<br>_____<br>_____                                         |
| Tents or Canopies ( ) Yes (X) No<br><i>Applicable if larger than 20'x15'</i>                                                                                                                                        | If Yes, provide the following:<br>Company: _____                                                       |
| Approximate Number of Tents/Size(s)<br>_____<br>_____<br>_____                                                                                                                                                      |                                                                                                        |
| Temporary Perimeter Fencing ( ) Yes (X) No<br><i>Indicate fence locations on site plan</i>                                                                                                                          | If Yes, provide the following:<br>Company _____<br>Provide approximate dimensions of fenced area _____ |
| Restrooms ( ) Yes ( ) No<br>____ #Portables _____ # ADA Portables _____ # Restroom trailers                                                                                                                         | Company _____                                                                                          |
| Trash Collection (X) Yes ( ) No<br>Dumpsters ( ) Yes ( ) No<br>Quantity Size                                                                                                                                        | Company _____                                                                                          |
| If no dumpsters, please provide details for trash collection:<br>Trash cans to be placed in parking lot or area of event _____                                                                                      |                                                                                                        |

**CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION**

**EVENT SPECIAL FEATURES (CONTINUED)**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------|
| <b>Electrical Services</b><br><i>*Event must use a licensed electrician</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | ( ) Yes (X) No                                   | Requirements:                                                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Supplemental Equipment<br>(check all that apply) | ( ) Generator(s) # _____<br>( ) Light Tower(s) # _____                                   |
| <b>Professional Parking/Valet</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | ( ) Yes (X) No                                   | If Yes, provide Company:                                                                 |
| Number of Parking Personnel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Hours                                            | # of Cars                                                                                |
| <b>Carnival/Amusement Rides and Attractions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | ( ) Yes (X) No                                   | If Yes, provide Company:                                                                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Contact Name                                     | Phone                                                                                    |
| <b>Climate Control</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | ( ) Yes (X) No                                   | If Yes, provide Company:                                                                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Type (check all that apply)                      | ( ) Fan (pedestal, box, etc)<br>( ) Misting Air<br>( ) Air-Conditioning<br>( ) Heater(s) |
| <b>Pyrotechnics/Laser/Special Effects</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ( ) Yes (X) No<br>Show Budget \$ _____           | If Yes, provide Company:                                                                 |
| Day/Time of Show                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Length of Show (in minutes)                      | Products Used                                                                            |
| <p>Please check all items that apply to your event. Provide a detailed explanation in the space provided for each item checked.</p> <p>( ) a. Animals      ( ) b. Barricades      ( ) c. Bicycles      ( ) d. Bleachers      ( ) e. Booths – Vendors handing out items<br/> ( ) f. Booths – Vendors Selling      ( ) g. Decorator/scenery      ( ) h. Drawing or raffle      ( ) i. First Aid Station      ( ) j. Golf Carts<br/> ( ) k. Inflatable's      ( ) l. Road Closure      ( ) m. Security      ( ) n. Shuttle bus/tram      ( ) o. Signs/banners      ( ) p. Ticket agent<br/> ( ) q. Video Production/Photography      ( ) r. Other _____</p> |                                                  |                                                                                          |
| Explanation of items checked above (list letter for reference):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                                                          |

## CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION

### **INSURANCE INFORMATION** (Proof of insurance required within 30 days of event)

|                          |       |         |
|--------------------------|-------|---------|
| Name of Insurance Agency |       |         |
| Name of Insurance Agent  |       |         |
| Address                  |       |         |
| City                     | State | Zip     |
| Phone                    | Fax   | Policy# |

### **REFERENCES** (For first time event or out of town applicants or as required)

|                                                                                                                   |                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <div>Contact Name _____</div> <div>Company _____</div> <div>Telephone # _____</div> <div>Relationship _____</div> | <div>Contact Name _____</div> <div>Company _____</div> <div>Telephone # _____</div> <div>Relationship _____</div> |
| <div>Contact Name _____</div> <div>Company _____</div> <div>Telephone # _____</div> <div>Relationship _____</div> | <div>Contact Name _____</div> <div>Company _____</div> <div>Telephone # _____</div> <div>Relationship _____</div> |

*Lack of Reference is not Grounds for Denial of Application*

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Application received by** \_\_\_\_\_ **Date** \_\_\_\_\_

## **Submission of this form does not guarantee approval of the event**

Promoter/Applicant agrees that this form is complete to the best of his/her knowledge and ability. Promoter/Applicant agrees that it accepts, shall abide by, and is subject to all terms and conditions of the Special Event Guidelines, which are incorporated herein for all purposes as if set out in full, and are included in this package and hereby represents that it had read the said Rules, Regulations and General Information and understands the same.

### Checklist

- ✓ *Completed Application*
- ✓ *Site Plan*
- ✓ *Fees (Checks made payable to City of Byram)*
- ✓ *Copy of Insurance Certificate*
- ✓ *Non-profit, 501c3 Certificate (if applicable)*
- ✓ *Completed Sponsorship Application (if applicable)*

**CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION**

**SPECIAL EVENT SPONSORSHIP APPLICATION  
CITY OF BYRAM**

| Applicant Information                                                                                          |           |                                                        |                                   |
|----------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------|-----------------------------------|
| This sponsorship request will be attached to and become part of the Event Application                          |           |                                                        |                                   |
| Applicant Name<br>Erica Fuqua Dixon                                                                            |           | Organization Name<br>Junior Auxiliary of Byram - Terry |                                   |
| Address                                                                                                        | City      | Zip                                                    | State                             |
| E-mail Address<br>jabtprojectscom@gmail.com                                                                    |           | Web Site Address                                       |                                   |
| Telephone Number                                                                                               | Facsimile |                                                        | Mobile Number<br>(601) 954 - 8340 |
| Type of Organization<br>( ) Charitable<br>(X) Non-profit organization (501.C3 Tax ID # 640871730)<br>( ) Other |           |                                                        |                                   |

**Event Information Read For A Treat - Trunk or Treat**

|                                                                                                                                    |                                 |                      |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------|
| Event Name                                                                                                                         | Event Date(s) 10/30/2025        | Event Time 6PM - 8PM |
| Event estimated needs and justification for City in-kind services:<br>In-kind services request:<br><br>Trash Cans<br>Traffic Cones | Other sources of event funding: |                      |

**Advertising and Promotion**

What types of advertising/promotion will be done prior to the event?

|                |        |       |
|----------------|--------|-------|
| Radio          | ( )Yes | (X)No |
| Television     | ( )Yes | (X)No |
| Print Ads      | (X)Yes | ( )No |
| Press Release  | (X)Yes | ( )No |
| Fliers/Posters | (X)Yes | ( )No |
| Direct Mail    | ( )Yes | (X)No |
| Billboards     | ( )Yes | (X)No |
| Other          | ( )Yes | (X)No |

Explain

Social Media  
May reach out to news station

This request acknowledges that if the City of Byram through the Board of Aldermen decides to sponsor your event through in-kind services, then the value of the sponsorship calculated will serve to determine the sponsorship level that is commensurate with that value. This sponsorship level will allow the City to have the visibility afforded to all other sponsorships at the same or equivalent level.

Erica Dixon

Signature of Applicant

Date

**CITY OF BYRAM SPECIAL EVENT REQUIREMENTS AND APPLICATION**

**STATE OF MISSISSIPPI  
COUNTY OF HINDS**

**ATTACHMENT TO SPECIAL EVENT APPLICATION  
AGREEMENT TO INDEMNIFY**

As a condition precedent to holding and conducting the event, which is the subject of this application, and as consideration for same, and in accordance with the provisions of the application and the City of Byram:

**Erica Dixon - Junior Auxiliary of Byram - Terry**

(name of applicant) (The "Indemnitor") agrees to and shall indemnify, hold harmless, and defend at its sole cost and expense the City of Byram, Mississippi (The "City"), its officials, officers, employees, agents (in both their official and private capacities) (Each an "Indemnitee") from and against any and all claims, suites, actions, judgments, liabilities, penalties, fines, expenses, fees, costs (including attorney's fees and other costs of defense), and damages (together, "damages") arising out of or in connection with (A) the Indemnitor's performance of the event, (B) the use of any portion or property of the city, by the Indemnitor or by any owner, officer, partner, shareholder, member, employee, agent, representative, contractor, sub-contractor, licensee, customer, guest, invitee, or concessionaire of the Indemnitor, or any person action by or under the authority or with the permission of the Indemnitor, or any other person under the express or implied invitation of the Indemnitor, or any other person or entity for whom the Indemnitor may be liable (together, "the Indemnitor parties"), or any of them, (C) the conduct of the Indemnitor's business or anything else done or permitted by the Indemnitor (or any of the Indemnitor parties) to be done in or about any portion of property of the city, (d) any breach or default in the performance of the Indemnitor's obligation in connection with the event, and (E) without limiting any of the foregoing, any act or omission of the Indemnitor or any of the Indemnitor parties under, related to, or in connection with, the event, which is the subject of this application, including damages caused in whole or in part by an Indemnitee's own negligence.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

This indemnity provision is solely for the benefit of the City, its officials, officers, employees, and agents and is not intended to create or grant any rights, contractual or otherwise to any other person or entity.

This indemnity agreement survives the termination or expiration of the event, which is the subject of this application, and the termination or expiration of any contract between the Indemnitor and the City.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute the Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect.

In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Hinds County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

BY: Erica Dixon - Junior Auxiliary of Byram - Terry

TITLE: JABT Projects Chair

ATTEST:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.i

FOR: Approval for Elected Officials to attend a CMO Elective Evening Class in Ridgeland, MS on August 26, 2025, with \$25.00 each registration fees and no travel expenses (001-100-611)

INTRODUCED BY: City Clerk Julia Kraft

NOTES:

Registration deadline is August 19th

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ATTACHMENTS:

File Name

[Fall 2025 CMO Announcement Registration.pdf](#)



**EXTENSION**

## THE MISSISSIPPI MUNICIPAL LEAGUE

IN CONJUNCTION WITH  
**THE CENTER FOR  
GOVERNMENT  
& COMMUNITY DEVELOPMENT**  
IS PROUD TO ANNOUNCE A SERIES OF



## CMO ELECTIVE EVENING CLASSES

THE CMO ELECTIVE COURSE

### **Foundations of Municipal Government**

Topics will include Duties & Responsibilities, Budgeting, Open Meetings, Public Records,  
Purchasing

WILL BE OFFERED AT THE THREE FOLLOWING LOCATIONS:

**August 26<sup>th</sup>**

**Ridgeland**

**Embassy Suites**

REGISTRATION DEADLINE:

August 19<sup>th</sup>

**October 2<sup>nd</sup>**

**Hattiesburg**

**Holiday Inn North**

REGISTRATION DEADLINE:

September 19<sup>th</sup>

**November 20<sup>th</sup>**

**Oxford**

**Oxford Conference Center**

REGISTRATION DEADLINE:

November 10<sup>th</sup>

**Dinner will start at 5:00**  
**The class will start at 5:30**

Cost of registration for one of the sessions is \$25 and includes dinner 5:00-5:30). If you would like to attend a CMO night class, please complete the registration form below and return to the **MML office** along with payment. Attendees will receive three CMO elective credits for attending any ONE of the THREE sessions. (May not duplicate class)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Municipality: \_\_\_\_\_ Location of CMO Night Class: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Payment Method: ☐ Check # \_\_\_\_\_ ☐ Please Invoice \_\_\_\_\_ ☐ Charge: (See below)

To pay by credit card, please list an email address to receive electronic payment link:

PLEASE FAX REGISTRATION TO 601-353-6980 OR MAIL TO 600 E. AMITE STREET, STE. 104 JACKSON, MS 39201

**NO REFUNDS WILL BE ISSUED**

Registration form can be emailed to [info@mmlonline.com](mailto:info@mmlonline.com)

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.j

FOR: Swearing in of Mayor Pro Tem Erna Johnson, Judge Pro Tem Kenny Lewis, Public Works Director Dexter Shelby and City Clerk Julia Kraft

INTRODUCED BY: Mayor Richard White

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### ATTACHMENTS:

File Name

[Oath of Office E. Johnson Mayor Pro Tem.docx.pdf](#)

[Oath of Office Kenneth Lewis.pdf](#)

[Oath of Office D. Shelby.pdf](#)

[Oath of Office J. Kraft.docx.pdf](#)



**CITY OF BYRAM  
OATH OF OFFICE  
(Miss. Const. Art. 16:268)**

**“I, Erma J. Johnson, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi, and obey the laws thereof; that I am not disqualified from holding the office of Mayor Pro Tem; that I will faithfully discharge the duties of the office upon which I am about to enter, so help me God.”**

---

**Erma J. Johnson, Mayor Pro Tem**

**SWORN TO AND SUBSCRIBED BEFORE ME, this the 14<sup>th</sup> day of August, 2025.**

---

**Notary Public**

**My Commission expires:**

---



**CITY OF BYRAM  
OATH OF OFFICE  
(Miss. Const. Art. 16:268)**

**“I, Kenneth Lewis, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi, and obey the laws thereof; that I am not disqualified from holding the office of Judge Pro Tem; that I will faithfully discharge the duties of the office upon which I am about to enter, so help me God.”**

---

**Kenneth Lewis, Judge Pro Tem**

**SWORN TO AND SUBSCRIBED BEFORE ME, this the 14<sup>th</sup> day of August, 2025.**

---

**Notary Public**

**My Commission expires:**

---



**CITY OF BYRAM  
OATH OF OFFICE  
(Miss. Const. Art. 16:268)**

**“I, Dexter Shelby, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi, and obey the laws thereof; that I am not disqualified from holding the office of Public Works Director; that I will faithfully discharge the duties of the office upon which I am about to enter, so help me God.”**

\_\_\_\_\_  
**Dexter Shelby, Public Works Director**

**SWORN TO AND SUBSCRIBED BEFORE ME, this the 14<sup>th</sup> day of  
August, 2025.**

\_\_\_\_\_  
**Notary Public**

**My Commission expires:**

\_\_\_\_\_



**CITY OF BYRAM  
OATH OF OFFICE  
(Miss. Const. Art. 16:268)**

**“I, Julia Kraft, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi, and obey the laws thereof; that I am not disqualified from holding the office of City Clerk; that I will faithfully discharge the duties of the office upon which I am about to enter, so help me God.”**

\_\_\_\_\_  
**Julia Kraft, City Clerk**

**SWORN TO AND SUBSCRIBED BEFORE ME, this the 14<sup>th</sup> day of August, 2025.**

\_\_\_\_\_  
**Notary Public**

**My Commission expires:**

\_\_\_\_\_

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: August 14, 2025 AGENDA ITEM NO: 7.k

FOR: Department Heads Monthly Reports

INTRODUCED BY:

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ATTACHMENTS:

File Name

[Budget Report 7.31.25.pdf](#)

[PD 7.2025.pdf](#)

[FD 7.2025.pdf](#)

[PW 7.2025.pdf](#)



City of Byram, MS

# Budget Report

## Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                                     |                                 | Original          | Current           | Period           | Fiscal            |                | Variance                   | Percent      |
|-----------------------------------------------------|---------------------------------|-------------------|-------------------|------------------|-------------------|----------------|----------------------------|--------------|
|                                                     |                                 | YTD Budget        | YTD Budget        | Activity         | Activity          | Encumbrances   | Favorable<br>(Unfavorable) | Remaining    |
| <b>Fund: 001 - GENERAL FUND</b>                     |                                 |                   |                   |                  |                   |                |                            |              |
| <b>Department: 100 - LEGISLATIVE - BOARD</b>        |                                 |                   |                   |                  |                   |                |                            |              |
| <a href="#">001-100-410</a>                         | SALARIES                        | 132,863.50        | 132,863.50        | 14,423.71        | 132,915.54        | 0.00           | -52.04                     | -0.04 %      |
| <a href="#">001-100-430</a>                         | OVERTIME                        | 292.30            | 292.30            | 295.30           | 455.63            | 0.00           | -163.33                    | -55.88 %     |
| <a href="#">001-100-460</a>                         | PERS                            | 24,001.20         | 24,001.20         | 2,639.10         | 23,877.79         | 0.00           | 123.41                     | 0.51 %       |
| <a href="#">001-100-470</a>                         | FICA / SOCIAL SECURITY MATCH    | 8,255.80          | 8,255.80          | 912.29           | 8,271.84          | 0.00           | -16.04                     | -0.19 %      |
| <a href="#">001-100-471</a>                         | MEDICARE MATCH                  | 1,930.80          | 1,930.80          | 213.39           | 1,934.88          | 0.00           | -4.08                      | -0.21 %      |
| <a href="#">001-100-480</a>                         | INSURANCE                       | 31,693.10         | 31,693.10         | 2,290.98         | 26,873.26         | 0.00           | 4,819.84                   | 15.21 %      |
| <a href="#">001-100-491</a>                         | WORKER'S COMPENSATION           | 544.70            | 544.70            | 0.00             | 202.67            | 0.00           | 342.03                     | 62.79 %      |
| <a href="#">001-100-500</a>                         | OFFICE SUPPLIES                 | 833.00            | 833.00            | 23.63            | 602.03            | 0.00           | 230.97                     | 27.73 %      |
| <a href="#">001-100-505</a>                         | OTHER SUPPLIES                  | 624.70            | 624.70            | 0.00             | 90.85             | 0.00           | 533.85                     | 85.46 %      |
| <a href="#">001-100-535</a>                         | UNIFORMS                        | 408.10            | 408.10            | 120.53           | 362.94            | 0.00           | 45.16                      | 11.07 %      |
| <a href="#">001-100-602</a>                         | PROFESSIONAL FEES - ENGINEERING | 1,249.50          | 249.50            | 0.00             | 0.00              | 0.00           | 249.50                     | 100.00 %     |
| <a href="#">001-100-603</a>                         | PROFESSIONAL FEES - LEGAL       | 6,247.50          | 8,247.50          | 0.00             | 10,421.00         | 0.00           | -2,173.50                  | -26.35 %     |
| <a href="#">001-100-608</a>                         | POSTAGE                         | 166.60            | 166.60            | 0.00             | 0.00              | 0.00           | 166.60                     | 100.00 %     |
| <a href="#">001-100-610</a>                         | TRAVEL                          | 15,868.60         | 13,868.60         | 3,236.11         | 6,987.00          | 0.00           | 6,881.60                   | 49.62 %      |
| <a href="#">001-100-611</a>                         | TRAINING                        | 6,664.00          | 6,664.00          | 0.00             | 4,635.00          | 0.00           | 2,029.00                   | 30.45 %      |
| <a href="#">001-100-622</a>                         | MEMBERSHIP DUES                 | 166.60            | 166.60            | 199.00           | 325.50            | 0.00           | -158.90                    | -95.38 %     |
| <a href="#">001-100-625</a>                         | INSURANCE                       | 7,080.50          | 7,080.50          | 0.00             | 7,862.97          | 0.00           | -782.47                    | -11.05 %     |
| <a href="#">001-100-646</a>                         | COMMUNITY PROMOTIONS            | 1,749.30          | 1,749.30          | 0.00             | 1,729.75          | 0.00           | 19.55                      | 1.12 %       |
| <a href="#">001-100-650</a>                         | MAINTENANCE AGREEMENTS          | 1,249.50          | 5,449.50          | 448.00           | 4,772.70          | -287.70        | 964.50                     | 17.70 %      |
| <a href="#">001-100-681</a>                         | OTHER SERVICES & CHARGES        | 416.50            | 416.50            | 0.00             | 315.17            | 0.00           | 101.33                     | 24.33 %      |
| <a href="#">001-100-699</a>                         | MEDICAL - DRUG TESTING          | 83.30             | 83.30             | 0.00             | 0.00              | 0.00           | 83.30                      | 100.00 %     |
| <b>Department: 100 - LEGISLATIVE - BOARD Total:</b> |                                 | <b>242,389.10</b> | <b>245,589.10</b> | <b>24,802.04</b> | <b>232,636.52</b> | <b>-287.70</b> | <b>13,240.28</b>           | <b>5.39%</b> |

**Budget Report**

**For Fiscal: 2024-2025 Period Ending: 07/31/2025**

|                                          |                                   | Original<br>YTD Budget | Current<br>YTD Budget | Period<br>Activity | Fiscal<br>Activity | Encumbrances   | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|------------------------------------------|-----------------------------------|------------------------|-----------------------|--------------------|--------------------|----------------|----------------------------------------|----------------------|
| <b>Department: 110 - JUDICIAL</b>        |                                   |                        |                       |                    |                    |                |                                        |                      |
| <a href="#">001-110-410</a>              | SALARIES                          | 172,407.60             | 172,407.60            | 16,051.27          | 167,180.96         | 0.00           | 5,226.64                               | 3.03 %               |
| <a href="#">001-110-430</a>              | OVERTIME                          | 3,865.90               | 3,865.90              | 356.76             | 2,551.73           | 0.00           | 1,314.17                               | 33.99 %              |
| <a href="#">001-110-460</a>              | PERS                              | 31,773.90              | 31,773.90             | 3,019.07           | 30,464.14          | 0.00           | 1,309.76                               | 4.12 %               |
| <a href="#">001-110-470</a>              | FICA / SOCIAL SECURITY MATCH      | 10,928.90              | 10,928.90             | 1,013.42           | 10,491.31          | 0.00           | 437.59                                 | 4.00 %               |
| <a href="#">001-110-471</a>              | MEDICARE MATCH                    | 2,555.60               | 2,555.60              | 237.00             | 2,453.63           | 0.00           | 101.97                                 | 3.99 %               |
| <a href="#">001-110-480</a>              | INSURANCE                         | 25,129.10              | 25,129.10             | 2,543.86           | 24,166.67          | 0.00           | 962.43                                 | 3.83 %               |
| <a href="#">001-110-491</a>              | WORKER'S COMPENSATION             | 706.30                 | 706.30                | 0.00               | 489.20             | 0.00           | 217.10                                 | 30.74 %              |
| <a href="#">001-110-500</a>              | OFFICE SUPPLIES                   | 2,499.00               | 2,499.00              | 0.00               | 2,522.21           | 18.69          | -41.90                                 | -1.68 %              |
| <a href="#">001-110-505</a>              | OTHER SUPPLIES                    | 833.00                 | 1,083.00              | 60.56              | 1,358.59           | 0.00           | -275.59                                | -25.45 %             |
| <a href="#">001-110-525</a>              | GAS                               | 208.20                 | 108.20                | 0.00               | 0.00               | 0.00           | 108.20                                 | 100.00 %             |
| <a href="#">001-110-530</a>              | FURNITURE                         | 2,082.50               | 832.50                | 0.00               | 359.88             | 0.00           | 472.62                                 | 56.77 %              |
| <a href="#">001-110-531</a>              | OFFICE EQUIPMENT                  | 208.20                 | 3,458.20              | 0.00               | 3,441.19           | 0.00           | 17.01                                  | 0.49 %               |
| <a href="#">001-110-535</a>              | UNIFORMS                          | 874.60                 | -25.40                | 10.00              | 149.62             | 0.00           | -175.02                                | 689.06 %             |
| <a href="#">001-110-559</a>              | MISCELLANEOUS EQUIPMENT           | 833.00                 | 83.00                 | 0.00               | 0.00               | 0.00           | 83.00                                  | 100.00 %             |
| <a href="#">001-110-560</a>              | REPAIRS & MAINTENANCE - BUILDING  | 416.50                 | 416.50                | 0.00               | 0.00               | 0.00           | 416.50                                 | 100.00 %             |
| <a href="#">001-110-575</a>              | REPAIRS & MAINTENANCE - EQUIPMENT | 624.70                 | 374.70                | 0.00               | 0.00               | 0.00           | 374.70                                 | 100.00 %             |
| <a href="#">001-110-603</a>              | PROFESSIONAL FEES - LEGAL         | 4,165.00               | 2,165.00              | 0.00               | 0.00               | 0.00           | 2,165.00                               | 100.00 %             |
| <a href="#">001-110-605</a>              | TELEPHONE                         | 2,249.10               | 2,249.10              | 0.00               | 1,105.51           | 0.00           | 1,143.59                               | 50.85 %              |
| <a href="#">001-110-606</a>              | TELEPHONE - CELL                  | 499.80                 | -100.20               | 0.00               | 0.00               | 0.00           | -100.20                                | 100.00 %             |
| <a href="#">001-110-608</a>              | POSTAGE                           | 962.10                 | 962.10                | 0.00               | 1,114.11           | 0.00           | -152.01                                | -15.80 %             |
| <a href="#">001-110-610</a>              | TRAVEL                            | 2,249.10               | 2,249.10              | 1,058.67           | 2,291.49           | 0.00           | -42.39                                 | -1.88 %              |
| <a href="#">001-110-611</a>              | TRAINING                          | 833.00                 | 833.00                | 0.00               | 150.00             | 0.00           | 683.00                                 | 81.99 %              |
| <a href="#">001-110-615</a>              | ADVERTISING                       | 0.00                   | 0.00                  | 0.00               | 90.00              | 0.00           | -90.00                                 | 0.00 %               |
| <a href="#">001-110-620</a>              | PRINTING & BINDING                | 833.00                 | 1,723.00              | 603.13             | 1,193.43           | 0.00           | 529.57                                 | 30.74 %              |
| <a href="#">001-110-621</a>              | PUBLICATIONS                      | 416.50                 | -473.50               | 0.00               | 0.00               | 0.00           | -473.50                                | 100.00 %             |
| <a href="#">001-110-622</a>              | MEMBERSHIP DUES                   | 208.20                 | 208.20                | 0.00               | 175.00             | 0.00           | 33.20                                  | 15.95 %              |
| <a href="#">001-110-625</a>              | INSURANCE                         | 1,249.50               | 1,249.50              | 0.00               | 700.00             | 0.00           | 549.50                                 | 43.98 %              |
| <a href="#">001-110-646</a>              | COMMUNITY PROMOTIONS              | 208.20                 | 208.20                | 0.00               | 0.00               | 0.00           | 208.20                                 | 100.00 %             |
| <a href="#">001-110-650</a>              | MAINTENANCE AGREEMENTS            | 17,609.60              | 17,609.60             | 658.75             | 14,998.76          | -123.30        | 2,734.14                               | 15.53 %              |
| <a href="#">001-110-670</a>              | MUNICIPAL COURT JUDGE             | 5,622.70               | 5,622.70              | 0.00               | 2,100.00           | 0.00           | 3,522.70                               | 62.65 %              |
| <a href="#">001-110-671</a>              | MUNICIPAL COURT ATTORNEY          | 49,980.00              | 49,980.00             | 0.00               | 42,140.25          | 0.00           | 7,839.75                               | 15.69 %              |
| <a href="#">001-110-672</a>              | COURT APPOINTED ATTORNEY          | 22,491.00              | 23,991.00             | 3,000.00           | 17,150.00          | 0.00           | 6,841.00                               | 28.51 %              |
| <a href="#">001-110-673</a>              | INTERPRETER                       | 833.00                 | 833.00                | 0.00               | 0.00               | 0.00           | 833.00                                 | 100.00 %             |
| <a href="#">001-110-681</a>              | OTHER SERVICES & CHARGES          | 833.00                 | 833.00                | 191.00             | 1,167.93           | 0.00           | -334.93                                | -40.21 %             |
| <a href="#">001-110-699</a>              | MEDICAL - DRUG TESTING            | 416.50                 | 416.50                | 47.00              | 235.00             | 0.00           | 181.50                                 | 43.58 %              |
| <b>Department: 110 - JUDICIAL Total:</b> |                                   | <b>367,606.30</b>      | <b>366,756.30</b>     | <b>28,850.49</b>   | <b>330,240.61</b>  | <b>-104.61</b> | <b>36,620.30</b>                       | <b>9.98%</b>         |

**Budget Report**

**For Fiscal: 2024-2025 Period Ending: 07/31/2025**

|                                                   |                              | Original         | Current          | Period          | Fiscal           |               | Variance                   |                      |
|---------------------------------------------------|------------------------------|------------------|------------------|-----------------|------------------|---------------|----------------------------|----------------------|
|                                                   |                              | YTD Budget       | YTD Budget       | Activity        | Activity         | Encumbrances  | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <b>Department: 120 - EXECUTIVE - MAYOR</b>        |                              |                  |                  |                 |                  |               |                            |                      |
| <a href="#">001-120-410</a>                       | SALARIES                     | 26,593.50        | 22,093.50        | 2,812.21        | 23,953.06        | 0.00          | -1,859.56                  | -8.42 %              |
| <a href="#">001-120-430</a>                       | OVERTIME                     | 404.00           | 404.00           | 0.00            | 316.13           | 0.00          | 87.87                      | 21.75 %              |
| <a href="#">001-120-460</a>                       | PERS                         | 4,866.30         | 4,038.30         | 513.50          | 4,354.37         | 0.00          | -316.07                    | -7.83 %              |
| <a href="#">001-120-470</a>                       | FICA / SOCIAL SECURITY MATCH | 1,648.50         | 1,648.50         | 175.34          | 1,514.05         | 0.00          | 134.45                     | 8.16 %               |
| <a href="#">001-120-471</a>                       | MEDICARE MATCH               | 385.60           | 385.60           | 41.02           | 354.21           | 0.00          | 31.39                      | 8.14 %               |
| <a href="#">001-120-480</a>                       | INSURANCE                    | 3,908.40         | 2,658.40         | 384.27          | 2,883.68         | 0.00          | -225.28                    | -8.47 %              |
| <a href="#">001-120-491</a>                       | WORKER'S COMPENSATION        | 109.10           | 109.10           | 0.00            | 75.46            | 0.00          | 33.64                      | 30.83 %              |
| <a href="#">001-120-500</a>                       | OFFICE SUPPLIES              | 249.90           | 249.90           | 0.00            | 0.87             | 0.00          | 249.03                     | 99.65 %              |
| <a href="#">001-120-505</a>                       | OTHER SUPPLIES               | 249.90           | 249.90           | 0.00            | 50.00            | 0.00          | 199.90                     | 79.99 %              |
| <a href="#">001-120-531</a>                       | OFFICE EQUIPMENT             | 999.60           | 999.60           | 0.00            | 0.00             | 0.00          | 999.60                     | 100.00 %             |
| <a href="#">001-120-535</a>                       | UNIFORMS                     | 83.30            | 83.30            | 0.00            | 15.19            | 0.00          | 68.11                      | 81.76 %              |
| <a href="#">001-120-559</a>                       | MISCELLANEOUS EQUIPMENT      | 208.20           | 208.20           | 0.00            | 0.00             | 0.00          | 208.20                     | 100.00 %             |
| <a href="#">001-120-603</a>                       | PROFESSIONAL FEES - LEGAL    | 1,249.50         | 1,249.50         | 0.00            | 595.00           | 0.00          | 654.50                     | 52.38 %              |
| <a href="#">001-120-606</a>                       | TELEPHONE - CELL             | 349.80           | 349.80           | 34.48           | 379.28           | 0.00          | -29.48                     | -8.43 %              |
| <a href="#">001-120-608</a>                       | POSTAGE                      | 83.30            | 83.30            | 0.00            | 0.00             | 0.00          | 83.30                      | 100.00 %             |
| <a href="#">001-120-610</a>                       | TRAVEL                       | 999.60           | 974.60           | 256.20          | 918.12           | 0.00          | 56.48                      | 5.80 %               |
| <a href="#">001-120-611</a>                       | TRAINING                     | 458.10           | 483.10           | 0.00            | 200.00           | 0.00          | 283.10                     | 58.60 %              |
| <a href="#">001-120-622</a>                       | MEMBERSHIP DUES              | 333.20           | 333.20           | 0.00            | 0.00             | 0.00          | 333.20                     | 100.00 %             |
| <a href="#">001-120-625</a>                       | INSURANCE                    | 1,041.20         | 1,041.20         | 0.00            | 1,123.28         | 0.00          | -82.08                     | -7.88 %              |
| <a href="#">001-120-646</a>                       | COMMUNITY PROMOTIONS         | 208.20           | 208.20           | 0.00            | 0.00             | 0.00          | 208.20                     | 100.00 %             |
| <a href="#">001-120-650</a>                       | MAINTENANCE AGREEMENTS       | 639.70           | 689.70           | 64.00           | 681.10           | -41.10        | 49.70                      | 7.21 %               |
| <a href="#">001-120-681</a>                       | OTHER SERVICES & CHARGES     | 83.30            | 83.30            | 0.00            | 104.90           | 0.00          | -21.60                     | -25.93 %             |
| <a href="#">001-120-699</a>                       | MEDICAL - DRUG TESTING       | 83.30            | 83.30            | 0.00            | 0.00             | 0.00          | 83.30                      | 100.00 %             |
| <b>Department: 120 - EXECUTIVE - MAYOR Total:</b> |                              | <b>45,235.50</b> | <b>38,707.50</b> | <b>4,281.02</b> | <b>37,518.70</b> | <b>-41.10</b> | <b>1,229.90</b>            | <b>3.18%</b>         |

# Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                                            |                                   | Original          | Current           | Period           | Fiscal            |              | Variance                   |                      |
|------------------------------------------------------------|-----------------------------------|-------------------|-------------------|------------------|-------------------|--------------|----------------------------|----------------------|
|                                                            |                                   | YTD Budget        | YTD Budget        | Activity         | Activity          | Encumbrances | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <b>Department: 140 - ADMINISTRATION - FINANCIAL</b>        |                                   |                   |                   |                  |                   |              |                            |                      |
| <a href="#">001-140-410</a>                                | SALARIES                          | 203,221.10        | 203,221.10        | 27,512.53        | 205,629.13        | 0.00         | -2,408.03                  | -1.18 %              |
| <a href="#">001-140-430</a>                                | OVERTIME                          | 5,156.20          | 5,156.20          | 364.61           | 4,959.01          | 0.00         | 197.19                     | 3.82 %               |
| <a href="#">001-140-460</a>                                | PERS                              | 37,559.90         | 37,559.90         | 5,115.55         | 37,825.10         | 0.00         | -265.20                    | -0.71 %              |
| <a href="#">001-140-470</a>                                | FICA / SOCIAL SECURITY MATCH      | 12,918.90         | 12,918.90         | 1,736.90         | 12,540.96         | 0.00         | 377.94                     | 2.93 %               |
| <a href="#">001-140-471</a>                                | MEDICARE MATCH                    | 3,021.20          | 3,021.20          | 406.20           | 2,932.78          | 0.00         | 88.42                      | 2.93 %               |
| <a href="#">001-140-480</a>                                | INSURANCE                         | 20,413.40         | 20,413.40         | 1,417.88         | 18,837.65         | 0.00         | 1,575.75                   | 7.72 %               |
| <a href="#">001-140-491</a>                                | WORKER'S COMPENSATION             | 833.00            | 833.00            | 0.00             | 576.63            | 0.00         | 256.37                     | 30.78 %              |
| <a href="#">001-140-500</a>                                | OFFICE SUPPLIES                   | 2,499.00          | 2,499.00          | 78.29            | 2,700.57          | 0.00         | -201.57                    | -8.07 %              |
| <a href="#">001-140-505</a>                                | OTHER SUPPLIES                    | 624.70            | 624.70            | 255.88           | 362.24            | 0.00         | 262.46                     | 42.01 %              |
| <a href="#">001-140-525</a>                                | GAS                               | 1,249.50          | 1,249.50          | 31.05            | 659.10            | 0.00         | 590.40                     | 47.25 %              |
| <a href="#">001-140-530</a>                                | FURNITURE                         | 2,499.00          | 2,499.00          | 0.00             | 2,987.00          | 0.00         | -488.00                    | -19.53 %             |
| <a href="#">001-140-531</a>                                | OFFICE EQUIPMENT                  | 1,666.00          | 1,666.00          | 0.00             | 1,943.85          | 0.00         | -277.85                    | -16.68 %             |
| <a href="#">001-140-535</a>                                | UNIFORMS                          | 249.90            | 249.90            | 70.00            | 339.73            | 0.00         | -89.83                     | -35.95 %             |
| <a href="#">001-140-559</a>                                | MISCELLANEOUS EQUIPMENT           | 1,249.50          | 1,249.50          | 0.00             | 0.00              | 0.00         | 1,249.50                   | 100.00 %             |
| <a href="#">001-140-570</a>                                | REPAIRS & MAINTENANCE - VEHICLE   | 1,249.50          | 1,249.50          | 0.00             | 538.84            | 0.00         | 710.66                     | 56.88 %              |
| <a href="#">001-140-575</a>                                | REPAIRS & MAINTENANCE - EQUIPMENT | 833.00            | 833.00            | 0.00             | 0.00              | 0.00         | 833.00                     | 100.00 %             |
| <a href="#">001-140-576</a>                                | REPAIRS & MAINTENANCE - OTHER     | 416.50            | 416.50            | 0.00             | 0.00              | 0.00         | 416.50                     | 100.00 %             |
| <a href="#">001-140-603</a>                                | PROFESSIONAL FEES - LEGAL         | 1,666.00          | 1,916.00          | 281.25           | 750.00            | 0.00         | 1,166.00                   | 60.86 %              |
| <a href="#">001-140-604</a>                                | PROFESSIONAL FEES - AUDIT         | 45,815.00         | 48,315.00         | 0.00             | 0.00              | 0.00         | 48,315.00                  | 100.00 %             |
| <a href="#">001-140-606</a>                                | TELEPHONE - CELL                  | 999.60            | 749.60            | 83.37            | 917.85            | 0.00         | -168.25                    | -22.45 %             |
| <a href="#">001-140-608</a>                                | POSTAGE                           | 833.00            | 833.00            | 0.00             | 337.42            | 0.00         | 495.58                     | 59.49 %              |
| <a href="#">001-140-610</a>                                | TRAVEL                            | 6,455.70          | 6,455.70          | 525.78           | 4,502.15          | 0.00         | 1,953.55                   | 30.26 %              |
| <a href="#">001-140-611</a>                                | TRAINING                          | 3,831.80          | 3,831.80          | -9.73            | 2,390.27          | 0.00         | 1,441.53                   | 37.62 %              |
| <a href="#">001-140-615</a>                                | ADVERTISING                       | 1,082.90          | 1,082.90          | 0.00             | 0.00              | 0.00         | 1,082.90                   | 100.00 %             |
| <a href="#">001-140-620</a>                                | PRINTING & BINDING                | 208.20            | 208.20            | 0.00             | 0.00              | 0.00         | 208.20                     | 100.00 %             |
| <a href="#">001-140-621</a>                                | PUBLICATIONS                      | 416.50            | 416.50            | 0.00             | 0.00              | 0.00         | 416.50                     | 100.00 %             |
| <a href="#">001-140-622</a>                                | MEMBERSHIP DUES                   | 1,666.00          | 1,666.00          | 208.00           | 1,369.50          | 0.00         | 296.50                     | 17.80 %              |
| <a href="#">001-140-625</a>                                | INSURANCE                         | 2,499.00          | 2,499.00          | 0.00             | 1,746.49          | 0.00         | 752.51                     | 30.11 %              |
| <a href="#">001-140-646</a>                                | COMMUNITY PROMOTIONS              | 249.90            | 249.90            | 0.00             | 0.00              | 0.00         | 249.90                     | 100.00 %             |
| <a href="#">001-140-650</a>                                | MAINTENANCE AGREEMENTS            | 47,689.20         | 48,289.20         | 971.50           | 54,189.32         | 0.00         | -5,900.12                  | -12.22 %             |
| <a href="#">001-140-658</a>                                | BANK SERVICE FEES                 | 5,997.60          | 5,397.60          | 0.00             | 4,506.15          | 0.00         | 891.45                     | 16.52 %              |
| <a href="#">001-140-681</a>                                | OTHER SERVICES & CHARGES          | 624.70            | 624.70            | 8.44             | 1,196.62          | 0.00         | -571.92                    | -91.55 %             |
| <a href="#">001-140-684</a>                                | TAX COLLECTION FEES               | 59,036.30         | 59,036.30         | 0.00             | 53,873.17         | 0.00         | 5,163.13                   | 8.75 %               |
| <a href="#">001-140-696</a>                                | LICENSES & PERMITS                | 83.30             | 83.30             | 0.00             | 0.00              | 0.00         | 83.30                      | 100.00 %             |
| <a href="#">001-140-699</a>                                | MEDICAL - DRUG TESTING            | 333.20            | 333.20            | 94.00            | 188.00            | 0.00         | 145.20                     | 43.58 %              |
| <b>Department: 140 - ADMINISTRATION - FINANCIAL Total:</b> |                                   | <b>475,148.20</b> | <b>477,648.20</b> | <b>39,151.50</b> | <b>418,799.53</b> | <b>0.00</b>  | <b>58,848.67</b>           | <b>12.32%</b>        |

**Budget Report**

**For Fiscal: 2024-2025 Period Ending: 07/31/2025**

|                                                       |                                   | Original          | Current           | Period          | Fiscal           |              | Variance                   |                      |
|-------------------------------------------------------|-----------------------------------|-------------------|-------------------|-----------------|------------------|--------------|----------------------------|----------------------|
|                                                       |                                   | YTD Budget        | YTD Budget        | Activity        | Activity         | Encumbrances | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <b>Department: 190 - PLANNING &amp; ZONING</b>        |                                   |                   |                   |                 |                  |              |                            |                      |
| <a href="#">001-190-410</a>                           | SALARIES                          | 44,803.70         | 44,803.70         | 3,763.13        | 43,188.57        | 0.00         | 1,615.13                   | 3.60 %               |
| <a href="#">001-190-430</a>                           | OVERTIME                          | 1,849.20          | 1,099.20          | 3.18            | 293.50           | 0.00         | 805.70                     | 73.30 %              |
| <a href="#">001-190-460</a>                           | PERS                              | 8,409.10          | 8,409.10          | 691.12          | 7,800.35         | 0.00         | 608.75                     | 7.24 %               |
| <a href="#">001-190-470</a>                           | FICA / SOCIAL SECURITY MATCH      | 2,892.10          | 2,892.10          | 235.02          | 2,716.70         | 0.00         | 175.40                     | 6.06 %               |
| <a href="#">001-190-471</a>                           | MEDICARE MATCH                    | 676.30            | 676.30            | 54.97           | 635.31           | 0.00         | 40.99                      | 6.06 %               |
| <a href="#">001-190-480</a>                           | INSURANCE                         | 5,534.40          | 5,534.40          | 515.56          | 5,259.40         | 0.00         | 275.00                     | 4.97 %               |
| <a href="#">001-190-491</a>                           | WORKER'S COMPENSATION             | 184.00            | 184.00            | 0.00            | 127.12           | 0.00         | 56.88                      | 30.91 %              |
| <a href="#">001-190-500</a>                           | OFFICE SUPPLIES                   | 416.50            | 416.50            | 0.00            | 65.90            | 0.00         | 350.60                     | 84.18 %              |
| <a href="#">001-190-505</a>                           | OTHER SUPPLIES                    | 333.20            | 333.20            | 0.00            | 0.00             | 0.00         | 333.20                     | 100.00 %             |
| <a href="#">001-190-510</a>                           | CLEANING & JANITORIAL SUPPLIES    | 41.60             | 41.60             | 0.00            | 0.00             | 0.00         | 41.60                      | 100.00 %             |
| <a href="#">001-190-525</a>                           | GAS                               | 2,249.10          | 2,249.10          | 155.86          | 2,189.11         | 0.00         | 59.99                      | 2.67 %               |
| <a href="#">001-190-530</a>                           | FURNITURE                         | 0.00              | 200.00            | 0.00            | 200.00           | 0.00         | 0.00                       | 0.00 %               |
| <a href="#">001-190-531</a>                           | OFFICE EQUIPMENT                  | 624.70            | 624.70            | 0.00            | 0.00             | 0.00         | 624.70                     | 100.00 %             |
| <a href="#">001-190-535</a>                           | UNIFORMS                          | 83.30             | 83.30             | 0.00            | 100.00           | 0.00         | -16.70                     | -20.05 %             |
| <a href="#">001-190-559</a>                           | MISCELLANEOUS EQUIPMENT           | 416.50            | 216.50            | 0.00            | 0.00             | 0.00         | 216.50                     | 100.00 %             |
| <a href="#">001-190-560</a>                           | REPAIRS & MAINTENANCE - BUILDING  | 416.50            | 416.50            | 0.00            | 479.24           | 0.00         | -62.74                     | -15.06 %             |
| <a href="#">001-190-570</a>                           | REPAIRS & MAINTENANCE - VEHICLE   | 833.00            | 833.00            | 0.00            | 96.05            | 0.00         | 736.95                     | 88.47 %              |
| <a href="#">001-190-575</a>                           | REPAIRS & MAINTENANCE - EQUIPMENT | 416.50            | 416.50            | 0.00            | 0.00             | 0.00         | 416.50                     | 100.00 %             |
| <a href="#">001-190-602</a>                           | PROFESSIONAL FEES - ENGINEERING   | 9,996.00          | 6,496.00          | 0.00            | 0.00             | 0.00         | 6,496.00                   | 100.00 %             |
| <a href="#">001-190-603</a>                           | PROFESSIONAL FEES - LEGAL         | 11,995.20         | 11,995.20         | 0.00            | 5,681.00         | 0.00         | 6,314.20                   | 52.64 %              |
| <a href="#">001-190-605</a>                           | TELEPHONE                         | 1,699.30          | 1,699.30          | 0.00            | 1,513.04         | 0.00         | 186.26                     | 10.96 %              |
| <a href="#">001-190-608</a>                           | POSTAGE                           | 208.20            | 208.20            | 0.00            | 15.87            | 0.00         | 192.33                     | 92.38 %              |
| <a href="#">001-190-610</a>                           | TRAVEL                            | 624.70            | 624.70            | 0.00            | 0.00             | 0.00         | 624.70                     | 100.00 %             |
| <a href="#">001-190-611</a>                           | TRAINING                          | 416.50            | 416.50            | 0.00            | 0.00             | 0.00         | 416.50                     | 100.00 %             |
| <a href="#">001-190-615</a>                           | ADVERTISING                       | 1,249.50          | 1,249.50          | 0.00            | 201.71           | 0.00         | 1,047.79                   | 83.86 %              |
| <a href="#">001-190-622</a>                           | MEMBERSHIP DUES                   | 124.90            | 124.90            | 0.00            | 0.00             | 0.00         | 124.90                     | 100.00 %             |
| <a href="#">001-190-625</a>                           | INSURANCE                         | 1,666.00          | 1,666.00          | 0.00            | 873.28           | 0.00         | 792.72                     | 47.58 %              |
| <a href="#">001-190-630</a>                           | UTILITIES - GENERAL               | 333.20            | 333.20            | 0.00            | 0.00             | 0.00         | 333.20                     | 100.00 %             |
| <a href="#">001-190-646</a>                           | COMMUNITY PROMOTIONS              | 229.00            | 229.00            | 0.00            | 0.00             | 0.00         | 229.00                     | 100.00 %             |
| <a href="#">001-190-650</a>                           | MAINTENANCE AGREEMENTS            | 12,195.10         | 12,195.10         | 166.50          | 6,725.80         | 0.00         | 5,469.30                   | 44.85 %              |
| <a href="#">001-190-681</a>                           | OTHER SERVICES & CHARGES          | 416.50            | 416.50            | 0.00            | 262.71           | 0.00         | 153.79                     | 36.92 %              |
| <a href="#">001-190-682</a>                           | LOT CLEAN-UPS                     | 8,330.00          | 11,830.00         | 0.00            | 10,350.00        | 0.00         | 1,480.00                   | 12.51 %              |
| <a href="#">001-190-696</a>                           | LICENSES & PERMITS                | 83.30             | 83.30             | 0.00            | 0.00             | 0.00         | 83.30                      | 100.00 %             |
| <a href="#">001-190-699</a>                           | MEDICAL - DRUG TESTING            | 124.90            | 124.90            | 0.00            | 0.00             | 0.00         | 124.90                     | 100.00 %             |
| <b>Department: 190 - PLANNING &amp; ZONING Total:</b> |                                   | <b>119,872.00</b> | <b>119,122.00</b> | <b>5,585.34</b> | <b>88,774.66</b> | <b>0.00</b>  | <b>30,347.34</b>           | <b>25.48%</b>        |

**Budget Report**

**For Fiscal: 2024-2025 Period Ending: 07/31/2025**

|                                                          |                                   | Original          | Current           | Period           | Fiscal            |                 | Variance                   |                      |
|----------------------------------------------------------|-----------------------------------|-------------------|-------------------|------------------|-------------------|-----------------|----------------------------|----------------------|
|                                                          |                                   | YTD Budget        | YTD Budget        | Activity         | Activity          | Encumbrances    | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <b>Department: 195 - ADMINISTRATION - GENERAL</b>        |                                   |                   |                   |                  |                   |                 |                            |                      |
| <a href="#">001-195-500</a>                              | OFFICE SUPPLIES                   | 1,249.50          | 1,699.50          | 0.00             | 1,502.32          | 0.00            | 197.18                     | 11.60 %              |
| <a href="#">001-195-505</a>                              | OTHER SUPPLIES                    | 3,332.00          | 2,832.00          | 276.00           | 2,453.54          | 0.00            | 378.46                     | 13.36 %              |
| <a href="#">001-195-510</a>                              | CLEANING & JANITORIAL SUPPLIES    | 1,041.20          | 1,041.20          | 85.84            | 1,265.15          | 0.00            | -223.95                    | -21.51 %             |
| <a href="#">001-195-512</a>                              | MAYORAL HEALTH COUNCIL SUPPLIES   | 0.00              | 5,000.00          | 396.99           | 1,945.42          | 0.00            | 3,054.58                   | 61.09 %              |
| <a href="#">001-195-530</a>                              | FURNITURE                         | 2,082.50          | 2,507.50          | 0.00             | 2,920.00          | 0.00            | -412.50                    | -16.45 %             |
| <a href="#">001-195-559</a>                              | MISCELLANEOUS EQUIPMENT           | 4,165.00          | 3,740.00          | 78.00            | 207.18            | 0.00            | 3,532.82                   | 94.46 %              |
| <a href="#">001-195-560</a>                              | REPAIRS & MAINTENANCE - BUILDING  | 4,165.00          | 4,165.00          | 281.14           | 2,399.14          | 0.00            | 1,765.86                   | 42.40 %              |
| <a href="#">001-195-575</a>                              | REPAIRS & MAINTENANCE - EQUIPMENT | 11,662.00         | 10,162.00         | 411.00           | 4,876.86          | 0.00            | 5,285.14                   | 52.01 %              |
| <a href="#">001-195-576</a>                              | REPAIRS & MAINTENANCE - OTHER     | 2,499.00          | 2,499.00          | 0.00             | 0.00              | 0.00            | 2,499.00                   | 100.00 %             |
| <a href="#">001-195-601</a>                              | PROFESSIONAL FESS - CONSULTING    | 8,330.00          | 5,330.00          | 0.00             | 6,000.00          | 0.00            | -670.00                    | -12.57 %             |
| <a href="#">001-195-602</a>                              | PROFESSIONAL FEES - ENGINEERING   | 49,980.00         | 49,980.00         | 875.00           | 17,376.25         | 0.00            | 32,603.75                  | 65.23 %              |
| <a href="#">001-195-603</a>                              | PROFESSIONAL FEES - LEGAL         | 41,650.00         | 37,850.00         | 0.00             | 31,372.43         | 0.00            | 6,477.57                   | 17.11 %              |
| <a href="#">001-195-605</a>                              | TELEPHONE                         | 13,494.60         | 13,494.60         | 167.82           | 12,182.56         | 0.00            | 1,312.04                   | 9.72 %               |
| <a href="#">001-195-608</a>                              | POSTAGE                           | 1,249.50          | 1,249.50          | 0.00             | 1,024.95          | 0.00            | 224.55                     | 17.97 %              |
| <a href="#">001-195-610</a>                              | TRAVEL                            | 624.70            | 624.70            | 0.00             | 222.88            | 0.00            | 401.82                     | 64.32 %              |
| <a href="#">001-195-611</a>                              | TRAINING                          | 999.60            | 999.60            | 0.00             | 0.00              | 0.00            | 999.60                     | 100.00 %             |
| <a href="#">001-195-612</a>                              | ELECTIONS                         | 27,072.50         | 37,322.50         | 0.00             | 42,694.66         | 1,725.00        | -7,097.16                  | -19.02 %             |
| <a href="#">001-195-615</a>                              | ADVERTISING                       | 7,497.00          | 7,497.00          | 0.00             | 108.12            | 0.00            | 7,388.88                   | 98.56 %              |
| <a href="#">001-195-621</a>                              | PUBLICATIONS                      | 249.90            | 249.90            | 0.00             | 0.00              | 0.00            | 249.90                     | 100.00 %             |
| <a href="#">001-195-622</a>                              | MEMBERSHIP DUES                   | 10,474.90         | 10,474.90         | 0.00             | 12,009.40         | 0.00            | -1,534.50                  | -14.65 %             |
| <a href="#">001-195-625</a>                              | INSURANCE                         | 24,990.00         | 22,990.00         | 0.00             | 24,878.21         | 0.00            | -1,888.21                  | -8.21 %              |
| <a href="#">001-195-630</a>                              | UTILITIES - GENERAL               | 10,995.60         | 8,795.60          | 843.31           | 7,675.31          | 0.00            | 1,120.29                   | 12.74 %              |
| <a href="#">001-195-646</a>                              | COMMUNITY PROMOTIONS              | 2,082.50          | 2,082.50          | 0.00             | 300.00            | 0.00            | 1,782.50                   | 85.59 %              |
| <a href="#">001-195-650</a>                              | MAINTENANCE AGREEMENTS            | 26,572.70         | 26,572.70         | 866.50           | 20,945.10         | 0.00            | 5,627.60                   | 21.18 %              |
| <a href="#">001-195-651</a>                              | JANITORIAL SERVICES               | 833.00            | 833.00            | 0.00             | 0.00              | 0.00            | 833.00                     | 100.00 %             |
| <a href="#">001-195-681</a>                              | OTHER SERVICES & CHARGES          | 12,303.40         | 23,303.40         | 0.00             | 23,900.79         | 0.00            | -597.39                    | -2.56 %              |
| <a href="#">001-195-688</a>                              | BUILDING RENT                     | 40,483.80         | 40,483.80         | 7,906.50         | 39,532.50         | 0.00            | 951.30                     | 2.35 %               |
| <b>Department: 195 - ADMINISTRATION - GENERAL Total:</b> |                                   | <b>310,079.90</b> | <b>323,779.90</b> | <b>12,188.10</b> | <b>257,792.77</b> | <b>1,725.00</b> | <b>64,262.13</b>           | <b>19.85%</b>        |

# Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                 |                                            | Original<br>YTD Budget | Current<br>YTD Budget | Period<br>Activity | Fiscal<br>Activity | Encumbrances | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|---------------------------------|--------------------------------------------|------------------------|-----------------------|--------------------|--------------------|--------------|----------------------------------------|----------------------|
| <b>Department: 200 - POLICE</b> |                                            |                        |                       |                    |                    |              |                                        |                      |
| <a href="#">001-200-410</a>     | SALARIES                                   | 1,613,003.70           | 1,538,003.70          | 137,670.30         | 1,394,468.32       | 0.00         | 143,535.38                             | 9.33 %               |
| <a href="#">001-200-420</a>     | HOLIDAY                                    | 54,544.80              | 54,544.80             | 4,823.76           | 14,418.64          | 0.00         | 40,126.16                              | 73.57 %              |
| <a href="#">001-200-430</a>     | OVERTIME                                   | 98,610.50              | 198,610.50            | 18,442.04          | 201,946.63         | 0.00         | -3,336.13                              | -1.68 %              |
| <a href="#">001-200-460</a>     | PERS                                       | 309,417.00             | 309,417.00            | 29,530.13          | 292,807.86         | 0.00         | 16,609.14                              | 5.37 %               |
| <a href="#">001-200-470</a>     | FICA / SOCIAL SECURITY MATCH               | 107,503.60             | 107,503.60            | 9,639.15           | 97,025.82          | 0.00         | 10,477.78                              | 9.75 %               |
| <a href="#">001-200-471</a>     | MEDICARE MATCH                             | 25,141.60              | 25,141.60             | 2,254.31           | 22,691.66          | 0.00         | 2,449.94                               | 9.74 %               |
| <a href="#">001-200-480</a>     | INSURANCE                                  | 203,174.50             | 182,174.50            | 18,622.66          | 162,182.92         | 0.00         | 19,991.58                              | 10.97 %              |
| <a href="#">001-200-491</a>     | WORKER'S COMPENSATION                      | 45,988.20              | 32,488.20             | 0.00               | 31,827.24          | 0.00         | 660.96                                 | 2.03 %               |
| <a href="#">001-200-500</a>     | OFFICE SUPPLIES                            | 3,748.50               | 3,748.50              | 188.99             | 2,297.10           | 124.69       | 1,326.71                               | 35.39 %              |
| <a href="#">001-200-503</a>     | WEAPONS SUPPLIES                           | 1,662.60               | 1,662.60              | 0.00               | 1,445.13           | 0.00         | 217.47                                 | 13.08 %              |
| <a href="#">001-200-505</a>     | OTHER SUPPLIES                             | 6,247.50               | 6,247.50              | 53.15              | 5,011.88           | 0.00         | 1,235.62                               | 19.78 %              |
| <a href="#">001-200-510</a>     | CLEANING & JANITORIAL SUPPLIES             | 666.40                 | 1,566.40              | 106.45             | 1,253.29           | 233.46       | 79.65                                  | 5.08 %               |
| <a href="#">001-200-511</a>     | BLUE DAWG SUPPLIES                         | 15,806.10              | -3,168.90             | 0.00               | 0.00               | 0.00         | -3,168.90                              | 100.00 %             |
| <a href="#">001-200-515</a>     | FEED / SUPPLIES FOR DRUG K9                | 1,874.20               | 1,874.20              | 164.98             | 547.97             | 499.00       | 827.23                                 | 44.14 %              |
| <a href="#">001-200-525</a>     | GAS                                        | 108,290.00             | 107,890.00            | 8,216.24           | 83,699.63          | 0.00         | 24,190.37                              | 22.42 %              |
| <a href="#">001-200-530</a>     | FURNITURE                                  | 833.00                 | 833.00                | 0.00               | 167.96             | 0.00         | 665.04                                 | 79.84 %              |
| <a href="#">001-200-531</a>     | OFFICE EQUIPMENT                           | 3,748.50               | 3,748.50              | 3,729.97           | 3,729.97           | 0.00         | 18.53                                  | 0.49 %               |
| <a href="#">001-200-534</a>     | UNIFORM DUTY GEAR                          | 2,748.90               | 2,748.90              | 0.00               | 404.33             | 1,913.11     | 431.46                                 | 15.70 %              |
| <a href="#">001-200-535</a>     | UNIFORMS                                   | 15,827.00              | 15,827.00             | 2,061.07           | 18,885.07          | -805.11      | -2,252.96                              | -14.23 %             |
| <a href="#">001-200-536</a>     | UNIFORM ACCESSORIES                        | 1,624.30               | 1,624.30              | 1,076.39           | 1,119.93           | 102.00       | 402.37                                 | 24.77 %              |
| <a href="#">001-200-537</a>     | AMMUNITION                                 | 6,247.50               | 6,247.50              | 0.00               | 7,277.00           | 0.00         | -1,029.50                              | -16.48 %             |
| <a href="#">001-200-553</a>     | OFFICERS EQUIPMENT                         | 4,998.00               | 4,998.00              | 0.00               | 5,969.95           | 0.00         | -971.95                                | -19.45 %             |
| <a href="#">001-200-555</a>     | SWAT EQUIPMENT                             | 3,665.20               | 3,665.20              | 614.00             | 1,808.98           | 654.34       | 1,201.88                               | 32.79 %              |
| <a href="#">001-200-559</a>     | MISCELLANEOUS EQUIPMENT                    | 4,581.50               | 4,581.50              | 455.77             | 1,640.91           | 0.00         | 2,940.59                               | 64.18 %              |
| <a href="#">001-200-560</a>     | REPAIRS & MAINTENANCE - BUILDING           | 6,247.50               | 6,247.50              | 75.00              | 2,374.73           | -1,288.30    | 5,161.07                               | 82.61 %              |
| <a href="#">001-200-570</a>     | REPAIRS & MAINTENANCE - VEHICLE            | 33,320.00              | 69,295.00             | 6,480.36           | 74,223.93          | 443.34       | -5,372.27                              | -7.75 %              |
| <a href="#">001-200-575</a>     | REPAIRS & MAINTENANCE - EQUIPMENT          | 4,581.50               | 3,081.50              | 0.00               | 1,065.00           | 0.00         | 2,016.50                               | 65.44 %              |
| <a href="#">001-200-576</a>     | REPAIRS & MAINTENANCE - OTHER              | 624.70                 | 624.70                | 0.00               | 245.00             | 0.00         | 379.70                                 | 60.78 %              |
| <a href="#">001-200-602</a>     | PROFESSIONAL FEES - ENGINEERING            | 1,666.00               | 1,666.00              | 0.00               | 0.00               | 0.00         | 1,666.00                               | 100.00 %             |
| <a href="#">001-200-603</a>     | PROFESSIONAL FEES - LEGAL                  | 5,831.00               | 5,831.00              | 0.00               | 4,495.47           | 0.00         | 1,335.53                               | 22.90 %              |
| <a href="#">001-200-605</a>     | TELEPHONE                                  | 39,984.00              | 31,984.00             | 569.71             | 25,082.96          | 0.00         | 6,901.04                               | 21.58 %              |
| <a href="#">001-200-606</a>     | TELEPHONE - CELL                           | 14,477.50              | 19,477.50             | 1,641.15           | 18,141.23          | 0.00         | 1,336.27                               | 6.86 %               |
| <a href="#">001-200-608</a>     | POSTAGE                                    | 83.30                  | 83.30                 | 18.50              | 45.02              | 0.00         | 38.28                                  | 45.95 %              |
| <a href="#">001-200-609</a>     | NCIC - NATIONAL CRIME INFORMATION COMPUTER | 7,080.50               | 7,080.50              | 294.36             | 2,173.55           | 0.00         | 4,906.95                               | 69.30 %              |
| <a href="#">001-200-610</a>     | TRAVEL                                     | 9,996.00               | 9,996.00              | 0.00               | 7,245.66           | 0.00         | 2,750.34                               | 27.51 %              |
| <a href="#">001-200-611</a>     | TRAINING                                   | 16,660.00              | 16,660.00             | 0.00               | 18,669.94          | 0.00         | -2,009.94                              | -12.06 %             |
| <a href="#">001-200-614</a>     | LAB ANALYSIS                               | 7,705.20               | 7,705.20              | 420.00             | 3,960.00           | 240.00       | 3,505.20                               | 45.49 %              |
| <a href="#">001-200-615</a>     | ADVERTISING                                | 416.50                 | 416.50                | 0.00               | 0.00               | 0.00         | 416.50                                 | 100.00 %             |
| <a href="#">001-200-622</a>     | MEMBERSHIP DUES                            | 2,623.90               | 2,623.90              | 0.00               | 740.00             | 0.00         | 1,883.90                               | 71.80 %              |
| <a href="#">001-200-625</a>     | INSURANCE                                  | 98,960.40              | 98,960.40             | 0.00               | 98,797.92          | 0.00         | 162.48                                 | 0.16 %               |
| <a href="#">001-200-630</a>     | UTILITIES - GENERAL                        | 13,328.00              | 13,328.00             | 1,696.45           | 13,466.02          | 0.00         | -138.02                                | -1.04 %              |

# Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                 |                                         | Original     | Current      | Period     | Fiscal       |              | Variance                   |                      |
|---------------------------------|-----------------------------------------|--------------|--------------|------------|--------------|--------------|----------------------------|----------------------|
|                                 |                                         | YTD Budget   | YTD Budget   | Activity   | Activity     | Encumbrances | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <a href="#">001-200-640</a>     | RENTALS                                 | 103,042.10   | 103,042.10   | 0.00       | 116,578.00   | 0.00         | -13,535.90                 | -13.14 %             |
| <a href="#">001-200-646</a>     | COMMUNITY PROMOTIONS                    | 1,666.00     | 1,666.00     | 0.00       | 0.00         | 0.00         | 1,666.00                   | 100.00 %             |
| <a href="#">001-200-650</a>     | MAINTENANCE AGREEMENTS                  | 74,032.80    | 74,032.80    | 6,424.85   | 84,965.54    | -698.70      | -10,234.04                 | -13.82 %             |
| <a href="#">001-200-678</a>     | CONTRACT LABOR                          | 208.20       | 208.20       | 74.28      | 303.31       | 0.00         | -95.11                     | -45.68 %             |
| <a href="#">001-200-681</a>     | OTHER SERVICES & CHARGES                | 13,161.40    | 13,161.40    | 250.00     | 11,443.85    | 0.00         | 1,717.55                   | 13.05 %              |
| <a href="#">001-200-683</a>     | PRISONERS' EXPENSE                      | 2,499.00     | 2,499.00     | 96.02      | 318.37       | 0.00         | 2,180.63                   | 87.26 %              |
| <a href="#">001-200-685</a>     | WASTE COLLECTION                        | 1,879.20     | 3,379.20     | 390.36     | 3,923.77     | 385.37       | -929.94                    | -27.52 %             |
| <a href="#">001-200-688</a>     | BUILDING RENT                           | 17,493.00    | 17,493.00    | 1,750.00   | 17,500.00    | 0.00         | -7.00                      | -0.04 %              |
| <a href="#">001-200-689</a>     | VETERINARY EXPENSE                      | 1,249.50     | 1,249.50     | 0.00       | 446.76       | 0.00         | 802.74                     | 64.24 %              |
| <a href="#">001-200-692</a>     | ANIMAL BOARDING & ET                    | 5,831.00     | 5,831.00     | 0.00       | 0.00         | 0.00         | 5,831.00                   | 100.00 %             |
| <a href="#">001-200-696</a>     | LICENSES & PERMITS                      | 249.90       | 249.90       | 61.00      | 118.50       | 0.00         | 131.40                     | 52.58 %              |
| <a href="#">001-200-699</a>     | MEDICAL - DRUG TESTING                  | 2,915.50     | 2,915.50     | 517.00     | 3,882.00     | 0.00         | -966.50                    | -33.15 %             |
| <a href="#">001-200-903</a>     | CAPITAL OUTLAY - PATROL CARS' EQUIPMENT | 15,493.80    | -3,106.20    | 0.00       | 0.00         | 0.00         | -3,106.20                  | 100.00 %             |
| <a href="#">001-200-915</a>     | CAPITAL OUTLAY - VEHICLES               | 71,346.40    | 89,946.40    | 0.00       | 100,955.17   | 0.00         | -11,008.77                 | -12.24 %             |
| Department: 200 - POLICE Total: |                                         | 3,214,606.90 | 3,219,606.90 | 258,408.40 | 2,963,789.89 | 1,803.20     | 254,013.81                 | 7.89%                |

# Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                               |                                   | Original<br>YTD Budget | Current<br>YTD Budget | Period<br>Activity | Fiscal<br>Activity | Encumbrances | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|-------------------------------|-----------------------------------|------------------------|-----------------------|--------------------|--------------------|--------------|----------------------------------------|----------------------|
| <b>Department: 260 - FIRE</b> |                                   |                        |                       |                    |                    |              |                                        |                      |
| <a href="#">001-260-410</a>   | SALARIES                          | 1,235,316.50           | 1,235,316.50          | 105,274.69         | 1,116,900.86       | 0.00         | 118,415.64                             | 9.59 %               |
| <a href="#">001-260-430</a>   | OVERTIME                          | 86,183.80              | 101,183.80            | 7,663.66           | 92,088.65          | 0.00         | 9,095.15                               | 8.99 %               |
| <a href="#">001-260-460</a>   | PERS                              | 241,526.60             | 241,526.60            | 20,780.65          | 216,973.94         | 0.00         | 24,552.66                              | 10.17 %              |
| <a href="#">001-260-470</a>   | FICA / SOCIAL SECURITY MATCH      | 83,076.70              | 83,076.70             | 7,010.35           | 75,042.53          | 0.00         | 8,034.17                               | 9.67 %               |
| <a href="#">001-260-471</a>   | MEDICARE MATCH                    | 19,472.20              | 19,472.20             | 1,639.54           | 17,550.22          | 0.00         | 1,921.98                               | 9.87 %               |
| <a href="#">001-260-480</a>   | INSURANCE                         | 171,243.10             | 149,243.10            | 12,408.71          | 116,150.38         | 0.00         | 33,092.72                              | 22.17 %              |
| <a href="#">001-260-491</a>   | WORKER'S COMPENSATION             | 65,498.70              | 50,498.70             | 0.00               | 45,329.78          | 0.00         | 5,168.92                               | 10.24 %              |
| <a href="#">001-260-500</a>   | OFFICE SUPPLIES                   | 2,082.50               | 2,082.50              | 371.11             | 1,674.10           | 0.00         | 408.40                                 | 19.61 %              |
| <a href="#">001-260-504</a>   | TOOLS                             | 624.70                 | 624.70                | 0.00               | 532.80             | 0.00         | 91.90                                  | 14.71 %              |
| <a href="#">001-260-505</a>   | OTHER SUPPLIES                    | 2,499.00               | 2,499.00              | 370.91             | 2,964.26           | 0.00         | -465.26                                | -18.62 %             |
| <a href="#">001-260-510</a>   | CLEANING & JANITORIAL SUPPLIES    | 2,082.50               | 2,082.50              | 0.00               | 2,000.47           | 351.42       | -269.39                                | -12.94 %             |
| <a href="#">001-260-525</a>   | GAS                               | 17,076.50              | 17,076.50             | 1,451.80           | 12,489.00          | 0.00         | 4,587.50                               | 26.86 %              |
| <a href="#">001-260-531</a>   | OFFICE EQUIPMENT                  | 999.60                 | 999.60                | 0.00               | 0.00               | 0.00         | 999.60                                 | 100.00 %             |
| <a href="#">001-260-535</a>   | UNIFORMS                          | 12,495.00              | 12,495.00             | 0.00               | 7,480.29           | 0.00         | 5,014.71                               | 40.13 %              |
| <a href="#">001-260-536</a>   | UNIFORM ACCESSORIES               | 416.50                 | 416.50                | 0.00               | 23.75              | 0.00         | 392.75                                 | 94.30 %              |
| <a href="#">001-260-538</a>   | TURNOUT GEAR                      | 12,994.80              | 12,994.80             | 9,719.00           | 9,719.00           | 491.63       | 2,784.17                               | 21.43 %              |
| <a href="#">001-260-545</a>   | FIRE HARDWARE                     | 5,414.50               | 5,414.50              | 81.04              | 1,502.09           | 0.00         | 3,912.41                               | 72.26 %              |
| <a href="#">001-260-559</a>   | MISCELLANEOUS EQUIPMENT           | 2,499.00               | 2,499.00              | 1,259.90           | 1,725.82           | 0.00         | 773.18                                 | 30.94 %              |
| <a href="#">001-260-560</a>   | REPAIRS & MAINTENANCE - BUILDING  | 5,206.20               | 5,206.20              | 235.00             | 5,189.06           | 0.00         | 17.14                                  | 0.33 %               |
| <a href="#">001-260-570</a>   | REPAIRS & MAINTENANCE - VEHICLE   | 16,243.50              | 16,243.50             | 5,496.56           | 13,758.35          | 0.00         | 2,485.15                               | 15.30 %              |
| <a href="#">001-260-575</a>   | REPAIRS & MAINTENANCE - EQUIPMENT | 6,664.00               | 6,664.00              | 0.00               | 4,501.68           | 0.00         | 2,162.32                               | 32.45 %              |
| <a href="#">001-260-602</a>   | PROFESSIONAL FEES - ENGINEERING   | 1,249.50               | 1,249.50              | 0.00               | 0.00               | 0.00         | 1,249.50                               | 100.00 %             |
| <a href="#">001-260-603</a>   | PROFESSIONAL FEES - LEGAL         | 2,499.00               | 3,999.00              | 0.00               | 3,790.00           | 0.00         | 209.00                                 | 5.23 %               |
| <a href="#">001-260-605</a>   | TELEPHONE                         | 20,491.80              | 17,491.80             | 0.00               | 12,413.88          | 0.00         | 5,077.92                               | 29.03 %              |
| <a href="#">001-260-606</a>   | TELEPHONE - CELL                  | 2,618.90               | 2,618.90              | 181.15             | 1,994.99           | 0.00         | 623.91                                 | 23.82 %              |
| <a href="#">001-260-608</a>   | POSTAGE                           | 83.30                  | 83.30                 | 0.00               | 5.52               | 0.00         | 77.78                                  | 93.37 %              |
| <a href="#">001-260-610</a>   | TRAVEL                            | 833.00                 | 833.00                | 0.00               | 744.71             | 0.00         | 88.29                                  | 10.60 %              |
| <a href="#">001-260-611</a>   | TRAINING                          | 4,189.90               | 4,189.90              | 40.00              | 2,031.95           | 0.00         | 2,157.95                               | 51.50 %              |
| <a href="#">001-260-615</a>   | ADVERTISING                       | 83.30                  | 83.30                 | 0.00               | 0.00               | 0.00         | 83.30                                  | 100.00 %             |
| <a href="#">001-260-621</a>   | PUBLICATIONS                      | 124.90                 | 124.90                | 0.00               | 0.00               | 0.00         | 124.90                                 | 100.00 %             |
| <a href="#">001-260-622</a>   | MEMBERSHIP DUES                   | 583.10                 | 583.10                | 0.00               | 265.00             | 0.00         | 318.10                                 | 54.55 %              |
| <a href="#">001-260-625</a>   | INSURANCE                         | 79,135.00              | 79,135.00             | 0.00               | 85,727.04          | 0.00         | -6,592.04                              | -8.33 %              |
| <a href="#">001-260-630</a>   | UTILITIES - GENERAL               | 32,761.80              | 32,761.80             | 2,991.97           | 26,848.70          | 0.00         | 5,913.10                               | 18.05 %              |
| <a href="#">001-260-646</a>   | COMMUNITY PROMOTIONS              | 833.00                 | 833.00                | 980.00             | 980.00             | 0.00         | -147.00                                | -17.65 %             |
| <a href="#">001-260-650</a>   | MAINTENANCE AGREEMENTS            | 16,243.50              | 17,743.50             | 1,981.50           | 16,486.82          | 0.00         | 1,256.68                               | 7.08 %               |
| <a href="#">001-260-681</a>   | OTHER SERVICES & CHARGES          | 624.70                 | 1,624.70              | 0.00               | 536.24             | 290.50       | 797.96                                 | 49.11 %              |
| <a href="#">001-260-685</a>   | WASTE COLLECTION                  | 0.00                   | 1,500.00              | 12.91              | 672.07             | 0.00         | 827.93                                 | 55.20 %              |
| <a href="#">001-260-696</a>   | LICENSES & PERMITS                | 416.50                 | 416.50                | 0.00               | 374.00             | 0.00         | 42.50                                  | 10.20 %              |
| <a href="#">001-260-699</a>   | MEDICAL - DRUG TESTING            | 1,041.20               | 1,041.20              | 564.00             | 1,546.00           | 0.00         | -504.80                                | -48.48 %             |
| <a href="#">001-260-820</a>   | NOTES - PRINCIPAL PAYMENT -       | 99,127.00              | 99,127.00             | 42,609.13          | 161,609.13         | 0.00         | -62,482.13                             | -63.03 %             |
| <a href="#">001-260-830</a>   | NOTES - INTEREST PAYMENT -        | 73,080.70              | 73,080.70             | 0.00               | 45,123.00          | 0.00         | 27,957.70                              | 38.26 %              |

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                    | Original     | Current      | Period     | Fiscal       |              | Variance                   |                      |
|------------------------------------|--------------|--------------|------------|--------------|--------------|----------------------------|----------------------|
|                                    | YTD Budget   | YTD Budget   | Activity   | Activity     | Encumbrances | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <a href="#">001-260-903</a>        |              |              |            |              |              |                            |                      |
| CAPITAL OUTLAY - VEHICLE EQUIPMENT | 2,915.50     | -584.50      | 0.00       | 0.00         | 0.00         | -584.50                    | 100.00 %             |
| <a href="#">001-260-915</a>        |              |              |            |              |              |                            |                      |
| CAPITAL OUTLAY - VEHICLES          | 41,650.00    | 45,400.00    | 46,405.00  | 46,817.78    | 6,925.20     | -8,342.98                  | -18.38 %             |
| Department: 260 - FIRE Total:      | 2,370,201.50 | 2,350,951.50 | 269,528.58 | 2,151,563.86 | 8,058.75     | 191,328.89                 | 8.14%                |

**Budget Report**

**For Fiscal: 2024-2025 Period Ending: 07/31/2025**

|                                                     |                                   | Original          | Current           | Period          | Fiscal            |               | Variance                   |                      |
|-----------------------------------------------------|-----------------------------------|-------------------|-------------------|-----------------|-------------------|---------------|----------------------------|----------------------|
|                                                     |                                   | YTD Budget        | YTD Budget        | Activity        | Activity          | Encumbrances  | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <b>Department: 280 - BUILDING INSPECTION</b>        |                                   |                   |                   |                 |                   |               |                            |                      |
| <a href="#">001-280-410</a>                         | SALARIES                          | 74,477.60         | 74,477.60         | 6,464.11        | 71,610.27         | 0.00          | 2,867.33                   | 3.85 %               |
| <a href="#">001-280-430</a>                         | OVERTIME                          | 3,470.20          | 3,470.20          | 3.17            | 664.23            | 0.00          | 2,805.97                   | 80.86 %              |
| <a href="#">001-280-460</a>                         | PERS                              | 14,050.20         | 14,050.20         | 1,188.10        | 12,972.16         | 0.00          | 1,078.04                   | 7.67 %               |
| <a href="#">001-280-470</a>                         | FICA / SOCIAL SECURITY MATCH      | 4,833.00          | 4,833.00          | 378.22          | 4,274.06          | 0.00          | 558.94                     | 11.57 %              |
| <a href="#">001-280-471</a>                         | MEDICARE MATCH                    | 1,042.90          | 1,042.90          | 88.44           | 999.49            | 0.00          | 43.41                      | 4.16 %               |
| <a href="#">001-280-480</a>                         | INSURANCE                         | 10,537.40         | 10,537.40         | 1,013.93        | 9,995.71          | 0.00          | 541.69                     | 5.14 %               |
| <a href="#">001-280-491</a>                         | WORKER'S COMPENSATION             | 3,527.70          | 3,527.70          | 0.00            | 2,441.72          | 0.00          | 1,085.98                   | 30.78 %              |
| <a href="#">001-280-500</a>                         | OFFICE SUPPLIES                   | 249.90            | 249.90            | 0.00            | 100.49            | 0.00          | 149.41                     | 59.79 %              |
| <a href="#">001-280-505</a>                         | OTHER SUPPLIES                    | 666.40            | 666.40            | 0.00            | 347.45            | 225.00        | 93.95                      | 14.10 %              |
| <a href="#">001-280-510</a>                         | CLEANING & JANITORIAL SUPPLIES    | 208.20            | 208.20            | 0.00            | 106.36            | 0.00          | 101.84                     | 48.91 %              |
| <a href="#">001-280-525</a>                         | GAS                               | 3,248.70          | 3,248.70          | 286.95          | 2,665.73          | 0.00          | 582.97                     | 17.94 %              |
| <a href="#">001-280-530</a>                         | FURNITURE                         | 0.00              | 200.00            | 0.00            | 200.00            | 0.00          | 0.00                       | 0.00 %               |
| <a href="#">001-280-531</a>                         | OFFICE EQUIPMENT                  | 624.70            | 624.70            | 0.00            | 0.00              | 0.00          | 624.70                     | 100.00 %             |
| <a href="#">001-280-535</a>                         | UNIFORMS                          | 199.90            | 199.90            | 0.00            | 240.00            | 0.00          | -40.10                     | -20.06 %             |
| <a href="#">001-280-559</a>                         | MISCELLANEOUS EQUIPMENT           | 291.50            | 91.50             | 0.00            | 0.00              | 0.00          | 91.50                      | 100.00 %             |
| <a href="#">001-280-560</a>                         | REPAIRS & MAINTENANCE - BUILDING  | 291.50            | 291.50            | 17.47           | 60.86             | 0.00          | 230.64                     | 79.12 %              |
| <a href="#">001-280-570</a>                         | REPAIRS & MAINTENANCE - VEHICLE   | 1,707.60          | 1,707.60          | 7.49            | 1,274.60          | 0.00          | 433.00                     | 25.36 %              |
| <a href="#">001-280-575</a>                         | REPAIRS & MAINTENANCE - EQUIPMENT | 291.50            | 291.50            | 0.00            | 0.00              | 0.00          | 291.50                     | 100.00 %             |
| <a href="#">001-280-602</a>                         | PROFESSIONAL FEES - ENGINEERING   | 833.00            | 833.00            | 0.00            | 0.00              | 0.00          | 833.00                     | 100.00 %             |
| <a href="#">001-280-603</a>                         | PROFESSIONAL FEES - LEGAL         | 2,499.00          | 2,499.00          | 0.00            | 1,401.94          | 0.00          | 1,097.06                   | 43.90 %              |
| <a href="#">001-280-605</a>                         | TELEPHONE                         | 1,699.30          | 1,699.30          | 0.00            | 1,513.05          | 0.00          | 186.25                     | 10.96 %              |
| <a href="#">001-280-606</a>                         | TELEPHONE - CELL                  | 999.60            | 999.60            | 97.78           | 1,077.14          | 0.00          | -77.54                     | -7.76 %              |
| <a href="#">001-280-608</a>                         | POSTAGE                           | 208.20            | 208.20            | 0.00            | 3.45              | 0.00          | 204.75                     | 98.34 %              |
| <a href="#">001-280-610</a>                         | TRAVEL                            | 833.00            | 833.00            | 0.00            | 152.30            | 0.00          | 680.70                     | 81.72 %              |
| <a href="#">001-280-611</a>                         | TRAINING                          | 374.80            | 374.80            | 0.00            | 350.00            | 0.00          | 24.80                      | 6.62 %               |
| <a href="#">001-280-620</a>                         | PRINTING & BINDING                | 249.90            | 249.90            | 0.00            | 0.00              | 0.00          | 249.90                     | 100.00 %             |
| <a href="#">001-280-622</a>                         | MEMBERSHIP DUES                   | 291.50            | 291.50            | 0.00            | 150.00            | 0.00          | 141.50                     | 48.54 %              |
| <a href="#">001-280-625</a>                         | INSURANCE                         | 3,540.20          | 3,540.20          | 0.00            | 3,020.81          | 0.00          | 519.39                     | 14.67 %              |
| <a href="#">001-280-630</a>                         | UTILITIES - GENERAL               | 208.20            | 208.20            | 0.00            | 0.00              | 0.00          | 208.20                     | 100.00 %             |
| <a href="#">001-280-646</a>                         | COMMUNITY PROMOTIONS              | 166.60            | 166.60            | 0.00            | 0.00              | 0.00          | 166.60                     | 100.00 %             |
| <a href="#">001-280-650</a>                         | MAINTENANCE AGREEMENTS            | 8,392.40          | 8,392.40          | 213.00          | 3,066.81          | 0.00          | 5,325.59                   | 63.46 %              |
| <a href="#">001-280-681</a>                         | OTHER SERVICES & CHARGES          | 208.20            | 208.20            | 0.00            | 297.72            | 0.00          | -89.52                     | -43.00 %             |
| <a href="#">001-280-696</a>                         | LICENSES & PERMITS                | 166.60            | 166.60            | 0.00            | 0.00              | 0.00          | 166.60                     | 100.00 %             |
| <a href="#">001-280-699</a>                         | MEDICAL - DRUG TESTING            | 83.30             | 83.30             | 0.00            | 0.00              | 0.00          | 83.30                      | 100.00 %             |
| <b>Department: 280 - BUILDING INSPECTION Total:</b> |                                   | <b>140,472.70</b> | <b>140,472.70</b> | <b>9,758.66</b> | <b>118,986.35</b> | <b>225.00</b> | <b>21,261.35</b>           | <b>15.14%</b>        |

# Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                 |                                        | Original<br>YTD Budget | Current<br>YTD Budget | Period<br>Activity | Fiscal<br>Activity | Encumbrances | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|---------------------------------|----------------------------------------|------------------------|-----------------------|--------------------|--------------------|--------------|----------------------------------------|----------------------|
| <b>Department: 301 - STREET</b> |                                        |                        |                       |                    |                    |              |                                        |                      |
| <a href="#">001-301-410</a>     | SALARIES                               | 262,354.10             | 252,354.10            | 17,759.70          | 166,831.90         | 0.00         | 85,522.20                              | 33.89 %              |
| <a href="#">001-301-430</a>     | OVERTIME                               | 9,671.10               | 8,171.10              | 9.50               | 3,995.61           | 0.00         | 4,175.49                               | 51.10 %              |
| <a href="#">001-301-460</a>     | PERS                                   | 49,032.00              | 46,973.00             | 3,234.78           | 30,632.38          | 0.00         | 16,340.62                              | 34.79 %              |
| <a href="#">001-301-470</a>     | FICA / SOCIAL SECURITY MATCH           | 16,865.70              | 16,865.70             | 1,100.49           | 10,587.70          | 0.00         | 6,278.00                               | 37.22 %              |
| <a href="#">001-301-471</a>     | MEDICARE MATCH                         | 3,864.20               | 3,864.20              | 257.40             | 2,476.25           | 0.00         | 1,387.95                               | 35.92 %              |
| <a href="#">001-301-480</a>     | INSURANCE                              | 41,747.40              | 30,447.40             | 2,018.46           | 21,986.85          | 0.00         | 8,460.55                               | 27.79 %              |
| <a href="#">001-301-491</a>     | WORKER'S COMPENSATION                  | 13,915.20              | 10,165.20             | 0.00               | 9,630.48           | 0.00         | 534.72                                 | 5.26 %               |
| <a href="#">001-301-500</a>     | OFFICE SUPPLIES                        | 291.50                 | 291.50                | 0.00               | 64.08              | 0.00         | 227.42                                 | 78.02 %              |
| <a href="#">001-301-504</a>     | TOOLS                                  | 833.00                 | 833.00                | 0.00               | 24.05              | 0.00         | 808.95                                 | 97.11 %              |
| <a href="#">001-301-505</a>     | OTHER SUPPLIES                         | 2,915.50               | 2,915.50              | 302.46             | 2,350.20           | 0.00         | 565.30                                 | 19.39 %              |
| <a href="#">001-301-506</a>     | WEED AND GRASS SUPPLIES                | 1,249.50               | 1,249.50              | 0.00               | 221.60             | 0.00         | 1,027.90                               | 82.26 %              |
| <a href="#">001-301-507</a>     | PEST CONTROL SUPPLIES                  | 1,666.00               | 1,666.00              | 0.00               | 0.00               | 0.00         | 1,666.00                               | 100.00 %             |
| <a href="#">001-301-510</a>     | CLEANING & JANITORIAL SUPPLIES         | 249.90                 | 249.90                | 62.25              | 247.50             | 0.00         | 2.40                                   | 0.96 %               |
| <a href="#">001-301-525</a>     | GAS                                    | 18,492.60              | 17,492.60             | 1,273.05           | 14,281.43          | 0.00         | 3,211.17                               | 18.36 %              |
| <a href="#">001-301-535</a>     | UNIFORMS                               | 10,562.40              | 10,562.40             | 154.70             | 2,186.01           | 0.00         | 8,376.39                               | 79.30 %              |
| <a href="#">001-301-542</a>     | REPLACEMENT STREET SIGNS               | 8,434.10               | 8,434.10              | 0.00               | 3,322.96           | 0.00         | 5,111.14                               | 60.60 %              |
| <a href="#">001-301-557</a>     | TRAFFIC CONTROL EQUIPMENT              | 2,082.50               | 2,082.50              | 0.00               | 1,025.00           | 0.00         | 1,057.50                               | 50.78 %              |
| <a href="#">001-301-559</a>     | MISCELLANEOUS EQUIPMENT                | 3,823.40               | 4,823.40              | 113.75             | 5,525.95           | 0.00         | -702.55                                | -14.57 %             |
| <a href="#">001-301-560</a>     | REPAIRS & MAINTENANCE - BUILDING       | 2,082.50               | 2,082.50              | 30.00              | 2,072.38           | 0.00         | 10.12                                  | 0.49 %               |
| <a href="#">001-301-569</a>     | REPAIRS & MAINTENANCE - BRIDGES        | 8,330.00               | 83,330.00             | 0.00               | 74,750.00          | 0.00         | 8,580.00                               | 10.30 %              |
| <a href="#">001-301-570</a>     | REPAIRS & MAINTENANCE - VEHICLE        | 10,295.80              | 10,295.80             | 73.46              | 4,651.41           | 0.00         | 5,644.39                               | 54.82 %              |
| <a href="#">001-301-571</a>     | REPAIRS & MAINTENANCE - DRAINAGE       | 8,330.00               | 8,330.00              | 0.00               | 7,940.88           | 0.00         | 389.12                                 | 4.67 %               |
| <a href="#">001-301-572</a>     | REPAIRS & MAINTENANCE - STREETS        | 12,495.00              | 11,495.00             | 631.80             | 5,163.04           | 0.00         | 6,331.96                               | 55.08 %              |
| <a href="#">001-301-573</a>     | REPAIRS & MAINTENANCE - TRAFFIC LIGHTS | 12,495.00              | 4,995.00              | 0.00               | 2,087.00           | 0.00         | 2,908.00                               | 58.22 %              |
| <a href="#">001-301-575</a>     | REPAIRS & MAINTENANCE - EQUIPMENT      | 10,620.70              | 19,120.70             | 0.00               | 20,512.90          | 0.00         | -1,392.20                              | -7.28 %              |
| <a href="#">001-301-576</a>     | REPAIRS & MAINTENANCE - OTHER          | 2,082.50               | 2,082.50              | 263.04             | 1,158.04           | 0.00         | 924.46                                 | 44.39 %              |
| <a href="#">001-301-602</a>     | PROFESSIONAL FEES - ENGINEERING        | 172,014.50             | 129,264.50            | 26,784.45          | 91,647.25          | 0.00         | 37,617.25                              | 29.10 %              |
| <a href="#">001-301-603</a>     | PROFESSIONAL FEES - LEGAL              | 14,994.00              | 22,994.00             | 0.00               | 20,907.98          | 0.00         | 2,086.02                               | 9.07 %               |
| <a href="#">001-301-605</a>     | TELEPHONE                              | 4,448.20               | 4,448.20              | 107.10             | 4,099.21           | 0.00         | 348.99                                 | 7.85 %               |
| <a href="#">001-301-606</a>     | TELEPHONE - CELL                       | 1,349.40               | 1,349.40              | 132.26             | 1,456.42           | 0.00         | -107.02                                | -7.93 %              |
| <a href="#">001-301-608</a>     | POSTAGE                                | 291.50                 | 291.50                | 0.00               | 10.64              | 0.00         | 280.86                                 | 96.35 %              |
| <a href="#">001-301-610</a>     | TRAVEL                                 | 1,291.10               | 1,291.10              | 0.00               | 547.92             | 0.00         | 743.18                                 | 57.56 %              |
| <a href="#">001-301-611</a>     | TRAINING                               | 1,041.20               | 1,041.20              | 0.00               | 0.00               | 0.00         | 1,041.20                               | 100.00 %             |
| <a href="#">001-301-615</a>     | ADVERTISING                            | 833.00                 | 833.00                | 0.00               | 445.50             | 0.00         | 387.50                                 | 46.52 %              |
| <a href="#">001-301-622</a>     | MEMBERSHIP DUES                        | 416.50                 | 416.50                | 0.00               | 0.00               | 0.00         | 416.50                                 | 100.00 %             |
| <a href="#">001-301-625</a>     | INSURANCE                              | 39,817.40              | 39,817.40             | 0.00               | 39,799.90          | 0.00         | 17.50                                  | 0.04 %               |
| <a href="#">001-301-630</a>     | UTILITIES - GENERAL                    | 5,547.70               | 5,547.70              | 567.19             | 4,283.39           | 0.00         | 1,264.31                               | 22.79 %              |
| <a href="#">001-301-631</a>     | UTILITIES - STREET LIGHTS              | 85,965.60              | 85,965.60             | 7,251.68           | 72,016.26          | 0.00         | 13,949.34                              | 16.23 %              |
| <a href="#">001-301-634</a>     | STREET REPAIR - OUTSIDE SVCS.          | 12,495.00              | 12,495.00             | 0.00               | 0.00               | 0.00         | 12,495.00                              | 100.00 %             |
| <a href="#">001-301-638</a>     | OUTSIDE SVCS - ROW MAINTENANCE         | 26,156.20              | 34,356.20             | 0.00               | 23,025.00          | 0.00         | 11,331.20                              | 32.98 %              |
| <a href="#">001-301-640</a>     | RENTALS                                | 3,332.00               | 12,332.00             | 0.00               | 9,000.00           | 0.00         | 3,332.00                               | 27.02 %              |

**Budget Report**

**For Fiscal: 2024-2025 Period Ending: 07/31/2025**

|                                        |                                 | Original<br>YTD Budget | Current<br>YTD Budget | Period<br>Activity | Fiscal<br>Activity  | Encumbrances | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|----------------------------------------|---------------------------------|------------------------|-----------------------|--------------------|---------------------|--------------|----------------------------------------|----------------------|
| <a href="#">001-301-646</a>            | COMMUNITY PROMOTIONS            | 166.60                 | 166.60                | 0.00               | 0.00                | 0.00         | 166.60                                 | 100.00 %             |
| <a href="#">001-301-650</a>            | MAINTENANCE AGREEMENTS          | 2,499.00               | 3,499.00              | 359.50             | 4,783.60            | 0.00         | -1,284.60                              | -36.71 %             |
| <a href="#">001-301-678</a>            | CONTRACT LABOR                  | 6,997.20               | 6,997.20              | 0.00               | 0.00                | 0.00         | 6,997.20                               | 100.00 %             |
| <a href="#">001-301-681</a>            | OTHER SERVICES & CHARGES        | 4,998.00               | 3,998.00              | 40.00              | 3,168.80            | 0.00         | 829.20                                 | 20.74 %              |
| <a href="#">001-301-685</a>            | WASTE COLLECTION                | 7,980.10               | 7,980.10              | 55.03              | 8,613.71            | 0.00         | -633.61                                | -7.94 %              |
| <a href="#">001-301-686</a>            | KBB BEAUTIFICATION EXPENSES     | 9,163.00               | 9,913.00              | 0.00               | 11,871.36           | 0.00         | -1,958.36                              | -19.76 %             |
| <a href="#">001-301-687</a>            | TRASH DUMP FEE                  | 1,249.50               | 1,249.50              | 0.00               | 0.00                | 0.00         | 1,249.50                               | 100.00 %             |
| <a href="#">001-301-696</a>            | LICENSES & PERMITS              | 416.50                 | 416.50                | 0.00               | 12.00               | 0.00         | 404.50                                 | 97.12 %              |
| <a href="#">001-301-699</a>            | MEDICAL - DRUG TESTING          | 316.50                 | 316.50                | 0.00               | 282.00              | 0.00         | 34.50                                  | 10.90 %              |
| <a href="#">001-301-820</a>            | NOTES - PRINCIPAL PAYMENT -     | 14,055.20              | 14,055.20             | 0.00               | 16,873.33           | 0.00         | -2,818.13                              | -20.05 %             |
| <a href="#">001-301-830</a>            | NOTES - INTEREST PAYMENT -      | 76.60                  | 76.60                 | 0.00               | 92.36               | 0.00         | -15.76                                 | -20.57 %             |
| <a href="#">001-301-909</a>            | CAPITAL OUTLAY - TRAFFIC LIGHTS | 541,450.00             | 541,450.00            | 0.00               | 0.00                | 0.00         | 541,450.00                             | 100.00 %             |
| <a href="#">001-301-910</a>            | CAPITAL OUTLAY - BRIDGES        | 1,231,030.70           | -178,719.30           | 0.00               | 43,270.90           | 0.00         | -221,990.20                            | 124.21 %             |
| <a href="#">001-301-912</a>            | CAPITAL OUTLAY - STREETS        | 1,041,250.00           | 830,348.00            | 0.00               | 1,039,097.51        | 0.00         | -208,749.51                            | -25.14 %             |
| <a href="#">001-301-916</a>            | CAPITAL OUTLAY - EQUIPMENT      | 54,873.80              | 54,873.80             | 0.00               | 65,709.31           | 0.00         | -10,835.51                             | -19.75 %             |
| <b>Department: 301 - STREET Total:</b> |                                 | <b>3,801,297.60</b>    | <b>2,210,236.60</b>   | <b>62,582.05</b>   | <b>1,854,739.95</b> | <b>0.00</b>  | <b>355,496.65</b>                      | <b>16.08%</b>        |

# Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                                |                                   | Original   | Current    | Period   | Fiscal    |              | Variance                   |                      |
|------------------------------------------------|-----------------------------------|------------|------------|----------|-----------|--------------|----------------------------|----------------------|
|                                                |                                   | YTD Budget | YTD Budget | Activity | Activity  | Encumbrances | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <b>Department: 550 - PARK &amp; RECREATION</b> |                                   |            |            |          |           |              |                            |                      |
| <a href="#">001-550-410</a>                    | SALARIES                          | 58,506.50  | 54,506.50  | 4,861.65 | 51,706.26 | 0.00         | 2,800.24                   | 5.14 %               |
| <a href="#">001-550-430</a>                    | OVERTIME                          | 3,932.50   | 9,307.50   | 3.60     | 8,537.04  | 0.00         | 770.46                     | 8.28 %               |
| <a href="#">001-550-460</a>                    | PERS                              | 11,254.60  | 11,504.60  | 895.20   | 10,807.80 | 0.00         | 696.80                     | 6.06 %               |
| <a href="#">001-550-470</a>                    | FICA / SOCIAL SECURITY MATCH      | 3,870.90   | 3,920.90   | 298.42   | 3,704.69  | 0.00         | 216.21                     | 5.51 %               |
| <a href="#">001-550-471</a>                    | MEDICARE MATCH                    | 905.40     | 930.40     | 69.77    | 866.33    | 0.00         | 64.07                      | 6.89 %               |
| <a href="#">001-550-480</a>                    | INSURANCE                         | 9,180.40   | 8,480.40   | 762.05   | 7,460.21  | 0.00         | 1,020.19                   | 12.03 %              |
| <a href="#">001-550-491</a>                    | WORKER'S COMPENSATION             | 3,118.70   | 2,118.70   | 0.00     | 2,158.14  | 0.00         | -39.44                     | -1.86 %              |
| <a href="#">001-550-500</a>                    | OFFICE SUPPLIES                   | 249.90     | 249.90     | 0.00     | 57.94     | 0.00         | 191.96                     | 76.81 %              |
| <a href="#">001-550-501</a>                    | SOCCER SUPPLIES                   | 7,080.50   | 7,080.50   | 0.00     | 4,158.03  | 0.00         | 2,922.47                   | 41.27 %              |
| <a href="#">001-550-503</a>                    | BASKETBALL SUPPLIES               | 7,913.50   | -1,586.50  | 0.00     | 0.00      | 0.00         | -1,586.50                  | 100.00 %             |
| <a href="#">001-550-504</a>                    | TOOLS                             | 833.00     | 833.00     | 0.00     | 166.96    | 0.00         | 666.04                     | 79.96 %              |
| <a href="#">001-550-505</a>                    | OTHER SUPPLIES                    | 1,666.00   | 1,666.00   | 31.51    | 704.72    | 0.00         | 961.28                     | 57.70 %              |
| <a href="#">001-550-506</a>                    | WEED AND GRASS SUPPLIES           | 1,666.00   | 1,666.00   | 0.00     | 499.99    | 0.00         | 1,166.01                   | 69.99 %              |
| <a href="#">001-550-508</a>                    | SK SUPPLIES                       | 1,666.00   | 1,666.00   | 0.00     | 0.00      | 0.00         | 1,666.00                   | 100.00 %             |
| <a href="#">001-550-510</a>                    | CLEANING & JANITORIAL SUPPLIES    | 416.50     | 416.50     | 0.00     | 82.70     | 0.00         | 333.80                     | 80.14 %              |
| <a href="#">001-550-525</a>                    | GAS                               | 4,748.10   | 4,748.10   | 511.22   | 3,873.84  | 0.00         | 874.26                     | 18.41 %              |
| <a href="#">001-550-535</a>                    | UNIFORMS                          | 599.70     | 599.70     | 41.15    | 631.93    | 0.00         | -32.23                     | -5.37 %              |
| <a href="#">001-550-559</a>                    | MISCELLANEOUS EQUIPMENT           | 2,915.50   | 2,915.50   | 400.00   | 2,160.00  | 0.00         | 755.50                     | 25.91 %              |
| <a href="#">001-550-560</a>                    | REPAIRS & MAINTENANCE - BUILDING  | 6,247.50   | 4,247.50   | 2,208.04 | 3,170.34  | 0.00         | 1,077.16                   | 25.36 %              |
| <a href="#">001-550-570</a>                    | REPAIRS & MAINTENANCE - VEHICLE   | 2,082.50   | 2,082.50   | 0.00     | 1,343.81  | 0.00         | 738.69                     | 35.47 %              |
| <a href="#">001-550-575</a>                    | REPAIRS & MAINTENANCE - EQUIPMENT | 2,915.50   | 2,915.50   | 0.00     | 469.72    | 0.00         | 2,445.78                   | 83.89 %              |
| <a href="#">001-550-576</a>                    | REPAIRS & MAINTENANCE - OTHER     | 2,499.00   | 42,999.00  | 0.00     | 43,225.56 | 0.00         | -226.56                    | -0.53 %              |
| <a href="#">001-550-602</a>                    | PROFESSIONAL FEES - ENGINEERING   | 8,330.00   | 5,830.00   | 0.00     | 0.00      | 0.00         | 5,830.00                   | 100.00 %             |
| <a href="#">001-550-603</a>                    | PROFESSIONAL FEES - LEGAL         | 4,165.00   | 3,165.00   | 0.00     | 0.00      | 0.00         | 3,165.00                   | 100.00 %             |
| <a href="#">001-550-605</a>                    | TELEPHONE                         | 416.50     | 416.50     | 0.00     | 0.00      | 0.00         | 416.50                     | 100.00 %             |
| <a href="#">001-550-606</a>                    | TELEPHONE - CELL                  | 599.70     | 599.70     | 28.89    | 348.57    | 0.00         | 251.13                     | 41.88 %              |
| <a href="#">001-550-608</a>                    | POSTAGE                           | 249.90     | 249.90     | 0.00     | 0.69      | 0.00         | 249.21                     | 99.72 %              |
| <a href="#">001-550-610</a>                    | TRAVEL                            | 1,249.50   | 1,249.50   | 0.00     | 1,079.69  | 0.00         | 169.81                     | 13.59 %              |
| <a href="#">001-550-611</a>                    | TRAINING                          | 416.50     | 416.50     | 0.00     | 510.00    | 0.00         | -93.50                     | -22.45 %             |
| <a href="#">001-550-615</a>                    | ADVERTISING                       | 1,249.50   | 1,249.50   | 0.00     | 0.00      | 0.00         | 1,249.50                   | 100.00 %             |
| <a href="#">001-550-622</a>                    | MEMBERSHIP DUES                   | 416.50     | 416.50     | 0.00     | 0.00      | 0.00         | 416.50                     | 100.00 %             |
| <a href="#">001-550-625</a>                    | INSURANCE                         | 5,414.50   | 5,414.50   | 0.00     | 5,812.75  | 0.00         | -398.25                    | -7.36 %              |
| <a href="#">001-550-630</a>                    | UTILITIES - GENERAL               | 9,996.00   | 9,996.00   | 963.75   | 10,416.89 | 0.00         | -420.89                    | -4.21 %              |
| <a href="#">001-550-640</a>                    | RENTALS                           | 4,581.50   | 4,581.50   | 0.00     | 870.00    | 0.00         | 3,711.50                   | 81.01 %              |
| <a href="#">001-550-646</a>                    | COMMUNITY PROMOTIONS              | 1,249.50   | 1,249.50   | 0.00     | 0.00      | 0.00         | 1,249.50                   | 100.00 %             |
| <a href="#">001-550-650</a>                    | MAINTENANCE AGREEMENTS            | 833.00     | 833.00     | 73.00    | 730.00    | 0.00         | 103.00                     | 12.36 %              |
| <a href="#">001-550-665</a>                    | REFEREES                          | 7,913.50   | 7,913.50   | 0.00     | 7,447.50  | 0.00         | 466.00                     | 5.89 %               |
| <a href="#">001-550-676</a>                    | EVENT CONTRACTED SERVICES         | 1,249.50   | 1,249.50   | 0.00     | 0.00      | 0.00         | 1,249.50                   | 100.00 %             |
| <a href="#">001-550-678</a>                    | CONTRACT LABOR                    | 3,498.60   | 3,498.60   | 0.00     | 2,880.00  | 0.00         | 618.60                     | 17.68 %              |
| <a href="#">001-550-681</a>                    | OTHER SERVICES & CHARGES          | 2,082.50   | 2,082.50   | 0.00     | 1,150.68  | 0.00         | 931.82                     | 44.75 %              |
| <a href="#">001-550-685</a>                    | WASTE COLLECTION                  | 291.50     | 291.50     | 0.00     | 0.00      | 0.00         | 291.50                     | 100.00 %             |

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                                    | Original<br>YTD Budget | Current<br>YTD Budget | Period<br>Activity | Fiscal<br>Activity | Encumbrances | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|----------------------------------------------------|------------------------|-----------------------|--------------------|--------------------|--------------|----------------------------------------|----------------------|
| <a href="#">001-550-696</a> LICENSES & PERMITS     | 83.30                  | 83.30                 | 0.00               | 0.00               | 0.00         | 83.30                                  | 100.00 %             |
| <a href="#">001-550-699</a> MEDICAL - DRUG TESTING | 166.60                 | 166.60                | 47.00              | 47.00              | 0.00         | 119.60                                 | 71.79 %              |
| Department: 550 - PARK & RECREATION Total:         | 188,721.30             | 214,221.30            | 11,195.25          | 177,079.78         | 0.00         | 37,141.52                              | 17.34%               |
| Fund: 001 - GENERAL FUND Total:                    | 11,275,631.00          | 9,707,092.00          | 726,331.43         | 8,631,922.62       | 11,378.54    | 1,063,790.84                           | 10.96%               |

# Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                         |                                                 | Original<br>YTD Budget | Current<br>YTD Budget | Period<br>Activity | Fiscal<br>Activity | Encumbrances | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|-----------------------------------------|-------------------------------------------------|------------------------|-----------------------|--------------------|--------------------|--------------|----------------------------------------|----------------------|
| <b>Fund: 400 - SEWER FUND</b>           |                                                 |                        |                       |                    |                    |              |                                        |                      |
| <b>Department: 700 - SEWER SERVICES</b> |                                                 |                        |                       |                    |                    |              |                                        |                      |
| <a href="#">400-700-410</a>             | SALARIES                                        | 154,639.70             | 117,139.70            | 16,008.71          | 125,713.33         | 0.00         | -8,573.63                              | -7.32 %              |
| <a href="#">400-700-430</a>             | OVERTIME                                        | 9,175.40               | 9,175.40              | 327.22             | 9,601.15           | 0.00         | -425.75                                | -4.64 %              |
| <a href="#">400-700-460</a>             | PERS                                            | 29,528.10              | 22,628.10             | 2,971.03           | 24,267.98          | 0.00         | -1,639.88                              | -7.25 %              |
| <a href="#">400-700-470</a>             | FICA / SOCIAL SECURITY MATCH                    | 10,156.70              | 10,156.70             | 1,012.34           | 8,387.99           | 0.00         | 1,768.71                               | 17.41 %              |
| <a href="#">400-700-471</a>             | MEDICARE MATCH                                  | 2,375.70               | 2,375.70              | 236.75             | 1,961.82           | 0.00         | 413.88                                 | 17.42 %              |
| <a href="#">400-700-480</a>             | INSURANCE                                       | 24,406.00              | 20,046.00             | 1,297.40           | 16,127.27          | 0.00         | 3,918.73                               | 19.55 %              |
| <a href="#">400-700-491</a>             | WORKER'S COMPENSATION                           | 4,846.30               | 3,646.30              | 0.00               | 3,354.14           | 0.00         | 292.16                                 | 8.01 %               |
| <a href="#">400-700-500</a>             | OFFICE SUPPLIES                                 | 3,332.00               | 1,832.00              | 39.80              | 1,835.65           | 0.00         | -3.65                                  | -0.20 %              |
| <a href="#">400-700-504</a>             | TOOLS                                           | 1,666.00               | 1,166.00              | 0.00               | 41.78              | 0.00         | 1,124.22                               | 96.42 %              |
| <a href="#">400-700-505</a>             | OTHER SUPPLIES                                  | 4,165.00               | 2,865.00              | 653.82             | 2,441.75           | 0.00         | 423.25                                 | 14.77 %              |
| <a href="#">400-700-507</a>             | PEST CONTROL SUPPLIES                           | 208.20                 | 208.20                | 0.00               | 35.88              | 0.00         | 172.32                                 | 82.77 %              |
| <a href="#">400-700-510</a>             | CLEANING & JANITORIAL SUPPLIES                  | 208.20                 | 208.20                | 30.88              | 198.30             | 0.00         | 9.90                                   | 4.76 %               |
| <a href="#">400-700-525</a>             | GAS                                             | 12,495.00              | 5,995.00              | 284.56             | 5,320.99           | 0.00         | 674.01                                 | 11.24 %              |
| <a href="#">400-700-531</a>             | OFFICE EQUIPMENT                                | 0.00                   | 1,000.00              | 0.00               | 0.00               | 950.00       | 50.00                                  | 5.00 %               |
| <a href="#">400-700-535</a>             | UNIFORMS                                        | 708.00                 | 708.00                | 27.20              | 496.20             | 0.00         | 211.80                                 | 29.92 %              |
| <a href="#">400-700-556</a>             | GRINDERS AND PUMPS                              | 33,528.20              | 88,028.20             | 7,396.00           | 83,243.48          | 3,575.00     | 1,209.72                               | 1.37 %               |
| <a href="#">400-700-559</a>             | MISCELLANEOUS EQUIPMENT                         | 8,330.00               | 3,680.00              | 100.00             | 272.09             | 0.00         | 3,407.91                               | 92.61 %              |
| <a href="#">400-700-560</a>             | REPAIRS & MAINTENANCE - BUILDING                | 833.00                 | 833.00                | 30.00              | 1,184.22           | 0.00         | -351.22                                | -42.16 %             |
| <a href="#">400-700-570</a>             | REPAIRS & MAINTENANCE - VEHICLE                 | 4,048.30               | 4,048.30              | 0.00               | 1,886.12           | 0.00         | 2,162.18                               | 53.41 %              |
| <a href="#">400-700-575</a>             | REPAIRS & MAINTENANCE - EQUIPMENT               | 12,495.00              | 7,495.00              | 3,365.33           | 7,302.98           | 0.00         | 192.02                                 | 2.56 %               |
| <a href="#">400-700-576</a>             | REPAIRS & MAINTENANCE - OTHER                   | 8,330.00               | 3,330.00              | 1,847.93           | 3,795.77           | 0.00         | -465.77                                | -13.99 %             |
| <a href="#">400-700-577</a>             | REPAIRS & MAINTENANCE - LAGOONS & PUMP STATIONS | 79,135.00              | 65,834.00             | 4,915.36           | 81,243.58          | 426.00       | -15,835.58                             | -24.05 %             |
| <a href="#">400-700-601</a>             | PROFESSIONAL FEES - CONSULTING                  | 2,082.50               | 582.50                | 0.00               | 0.00               | 0.00         | 582.50                                 | 100.00 %             |
| <a href="#">400-700-602</a>             | PROFESSIONAL FEES - ENGINEERING                 | 74,970.00              | 84,970.00             | 8,055.00           | 67,945.00          | 0.00         | 17,025.00                              | 20.04 %              |
| <a href="#">400-700-603</a>             | PROFESSIONAL FEES - LEGAL                       | 109,956.00             | 119,956.00            | 0.00               | 128,661.15         | 0.00         | -8,705.15                              | -7.26 %              |
| <a href="#">400-700-605</a>             | TELEPHONE                                       | 4,748.10               | 4,748.10              | 107.11             | 4,099.19           | 0.00         | 648.91                                 | 13.67 %              |
| <a href="#">400-700-606</a>             | TELEPHONE - CELL                                | 949.60                 | 949.60                | 48.89              | 538.57             | 0.00         | 411.03                                 | 43.28 %              |
| <a href="#">400-700-608</a>             | POSTAGE                                         | 18,992.40              | 18,992.40             | 0.00               | 12,677.80          | 0.00         | 6,314.60                               | 33.25 %              |
| <a href="#">400-700-610</a>             | TRAVEL                                          | 624.70                 | 624.70                | 0.00               | 0.00               | 0.00         | 624.70                                 | 100.00 %             |
| <a href="#">400-700-611</a>             | TRAINING                                        | 833.00                 | 833.00                | 0.00               | 0.00               | 0.00         | 833.00                                 | 100.00 %             |
| <a href="#">400-700-615</a>             | ADVERTISING                                     | 416.50                 | 416.50                | 0.00               | 418.97             | 0.00         | -2.47                                  | -0.59 %              |
| <a href="#">400-700-622</a>             | MEMBERSHIP DUES                                 | 291.50                 | 291.50                | 0.00               | 0.00               | 0.00         | 291.50                                 | 100.00 %             |
| <a href="#">400-700-625</a>             | INSURANCE                                       | 25,823.00              | 21,323.00             | 0.00               | 26,570.20          | 0.00         | -5,247.20                              | -24.61 %             |
| <a href="#">400-700-630</a>             | UTILITIES - GENERAL                             | 3,748.50               | 6,248.50              | 666.07             | 5,226.61           | 0.00         | 1,021.89                               | 16.35 %              |
| <a href="#">400-700-632</a>             | UTILITIES - PUMPS & LIFT STATIONS               | 78,718.50              | 73,718.50             | 7,829.92           | 69,356.68          | 0.00         | 4,361.82                               | 5.92 %               |
| <a href="#">400-700-633</a>             | UTILITIES - TRAHON                              | 234,906.00             | 234,906.00            | 0.00               | 0.00               | 0.00         | 234,906.00                             | 100.00 %             |
| <a href="#">400-700-635</a>             | REPAIRS & MAINTENANCE - OUTSIDE SERVICES        | 37,485.00              | 22,485.00             | 2,860.79           | 16,851.31          | 0.00         | 5,633.69                               | 25.06 %              |
| <a href="#">400-700-640</a>             | RENTALS                                         | 16,660.00              | 19,160.00             | 0.00               | 18,269.80          | 0.00         | 890.20                                 | 4.65 %               |
| <a href="#">400-700-650</a>             | MAINTENANCE AGREEMENTS                          | 25,173.20              | 25,173.20             | 593.00             | 22,514.35          | 0.00         | 2,658.85                               | 10.56 %              |
| <a href="#">400-700-658</a>             | BANK SERVICE FEES                               | 0.00                   | 720.00                | 0.00               | 400.00             | 0.00         | 320.00                                 | 44.44 %              |

# Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

|                                                |                                 | Original             | Current              | Period            | Fiscal              |                   | Variance                   |                      |
|------------------------------------------------|---------------------------------|----------------------|----------------------|-------------------|---------------------|-------------------|----------------------------|----------------------|
|                                                |                                 | YTD Budget           | YTD Budget           | Activity          | Activity            | Encumbrances      | Favorable<br>(Unfavorable) | Percent<br>Remaining |
| <a href="#">400-700-681</a>                    | OTHER SERVICES & CHARGES        | 6,297.40             | 6,297.40             | 0.00              | 6,840.49            | 0.00              | -543.09                    | -8.62 %              |
| <a href="#">400-700-687</a>                    | TRASH DUMP FEE                  | 416.50               | 416.50               | 0.00              | 0.00                | 0.00              | 416.50                     | 100.00 %             |
| <a href="#">400-700-696</a>                    | LICENSES & PERMITS              | 83.30                | 83.30                | 0.00              | 0.00                | 0.00              | 83.30                      | 100.00 %             |
| <a href="#">400-700-699</a>                    | MEDICAL - DRUG TESTING          | 416.50               | 416.50               | 47.00             | 188.00              | 0.00              | 228.50                     | 54.86 %              |
| <a href="#">400-700-800</a>                    | BOND PRINCIPAL                  | 66,640.00            | 66,640.00            | 0.00              | 0.00                | 0.00              | 66,640.00                  | 100.00 %             |
| <a href="#">400-700-810</a>                    | BONDS INTEREST                  | 1,999.20             | 1,999.20             | 0.00              | 1,200.00            | 0.00              | 799.20                     | 39.98 %              |
| <a href="#">400-700-820</a>                    | NOTES - PRINCIPAL PAYMENT -     | 203,144.50           | 238,844.50           | 17,831.35         | 243,829.35          | 0.00              | -4,984.85                  | -2.09 %              |
| <a href="#">400-700-830</a>                    | NOTES - INTEREST PAYMENT -      | 30,639.40            | 37,990.40            | 2,629.05          | 38,953.24           | 0.00              | -962.84                    | -2.53 %              |
| <a href="#">400-700-840</a>                    | BOND PAYING AGENT FEES          | 1,499.40             | 1,499.40             | 0.00              | 0.00                | 0.00              | 1,499.40                   | 100.00 %             |
| <a href="#">400-700-907</a>                    | CAPITAL OUTLAY - INFRASTRUCTURE | 333,200.00           | 455,200.00           | 0.00              | 118,044.98          | 403,950.02        | -66,795.00                 | -14.67 %             |
| <a href="#">400-700-916</a>                    | CAPITAL OUTLAY - EQUIPMENT      | 0.00                 | 60,000.00            | 0.00              | 59,943.96           | 0.00              | 56.04                      | 0.09 %               |
| <b>Department: 700 - SEWER SERVICES Total:</b> |                                 | <b>1,685,324.50</b>  | <b>1,877,884.50</b>  | <b>81,212.51</b>  | <b>1,221,242.12</b> | <b>408,901.02</b> | <b>247,741.36</b>          | <b>13.19%</b>        |
| <b>Fund: 400 - SEWER FUND Total:</b>           |                                 | <b>1,685,324.50</b>  | <b>1,877,884.50</b>  | <b>81,212.51</b>  | <b>1,221,242.12</b> | <b>408,901.02</b> | <b>247,741.36</b>          | <b>13.19%</b>        |
| <b>Report Total:</b>                           |                                 | <b>12,960,955.50</b> | <b>11,584,976.50</b> | <b>807,543.94</b> | <b>9,853,164.74</b> | <b>420,279.56</b> | <b>1,311,532.20</b>        | <b>11.32%</b>        |

Fund Summary

| Fund               | Original<br>YTD Budget | Current<br>YTD Budget | Period<br>Activity | Fiscal<br>Activity | Encumbrances | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|--------------------|------------------------|-----------------------|--------------------|--------------------|--------------|----------------------------------------|----------------------|
| 001 - GENERAL FUND | 11,275,631.00          | 9,707,092.00          | 726,331.43         | 8,631,922.62       | 11,378.54    | 1,063,790.84                           | 10.96%               |
| 400 - SEWER FUND   | 1,685,324.50           | 1,877,884.50          | 81,212.51          | 1,221,242.12       | 408,901.02   | 247,741.36                             | 13.19%               |
| Report Total:      | 12,960,955.50          | 11,584,976.50         | 807,543.94         | 9,853,164.74       | 420,279.56   | 1,311,532.20                           | 11.32%               |



# BYRAM POLICE DEPARTMENT

CHIEF DAVID W. ERRINGTON

P.O. Box 720222 ~ BYRAM, MS 39272

~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~



## Monthly Report

JULY 2025

| Calls for Service                             | 663 |
|-----------------------------------------------|-----|
| Murder                                        | 0   |
| Rape                                          | 1   |
| Robbery                                       | 0   |
| Assaults (including domestic violence)        | 7   |
| Burglary (auto, residential, business, other) | 4   |
| Vehicle Theft                                 | 1   |
| Crashes (Roadway – Not Incl Parking Lot)      | 21  |
| Citations Issued                              | 258 |
| Arrests                                       | 35  |
| Misdemeanor                                   | 29  |
| Felony                                        | 6   |
| DUI Arrests                                   | 8   |
| Local Warrants Served                         | 14  |

### **Major Crimes:**

*Juvenile runaway complaint resulted in an active investigation of a sexual relationship between a 14 year-old juvenile and a 35 year-old adult male.*

### **Staffing:** (2) Sworn Officer vacancies

(2) Full-Time Dispatch vacancies

(1) Civilian administrative position – on hold for hiring until approval of FY26 budget

## Annual Fire Situation Report - Summary

| Basic Incident Type Code And Description (FD1.21)          | Total Fires |
|------------------------------------------------------------|-------------|
| 111 - Building fire                                        | 1           |
| 113 - Cooking fire, confined to container                  | 1           |
| 131 - Passenger vehicle fire                               | 1           |
| 143 - Grass fire                                           | 1           |
| 311 - Medical assist, assist EMS crew                      | 24          |
| 3111 - Canceled on medical scene (CANNOT be used for fire) | 2           |
| 321 - EMS call, excluding vehicle accident with injury     | 40          |
| 322 - Motor vehicle accident with injuries                 | 6           |
| 324 - Motor vehicle accident with no injuries.             | 2           |
| 424 - Carbon monoxide incident                             | 1           |
| 444 - Power line down                                      | 1           |
| 531 - Smoke or odor removal                                | 1           |
| 551 - Assist police or other governmental agency           | 1           |
| 5531 - Smoke alarm installation                            | 2           |
| 5532 - Tree down (or other debris blocking road)           | 1           |
| 5541 - Lifting assistance (no ambulance response)          | 11          |
| 561 - Unauthorized burning                                 | 3           |
| 611 - Dispatched and cancelled en route                    | 3           |
| 622 - No incident found on arrival at dispatch address     | 1           |
| 651 - Smoke scare, odor of smoke                           | 1           |
| 661 - EMS call, party transported by non-fire agency       | 1           |
| 711 - Municipal alarm system, malicious false alarm        | 3           |
| 743 - Smoke detector activation, no fire - unintentional   | 1           |
| 745 - Alarm system activation, no fire - unintentional     | 5           |
| 746 - Carbon monoxide detector activation, no CO           | 1           |
| <b>Total:</b>                                              | <b>115</b>  |

## Report Filters

Basic Incident Date Time: is between '7/1/2025' and '7/31/2025'  
Agency Name: is in 'CITY OF BYRAM FD'

## Aggregate Function Criteria

Total Fires: Is Greater Than 0

**BYRAM PUBLIC WORKS DEPARTMENT MONTHLY REPORT JULY 2025**

| INSPECTION                                 | Current Month: Jul - 25 |                        |                     | Current Month: Jun - 25 |                      |                    |
|--------------------------------------------|-------------------------|------------------------|---------------------|-------------------------|----------------------|--------------------|
|                                            | Issued                  | Value                  | Fee                 | Issued                  | Value                | Fee                |
| BUILDING PERMITS                           | 5                       | \$ 7,421.78            | \$ 160.00           | 2                       | \$ 2,500.00          | \$ 62.00           |
| <b>Residential</b>                         |                         |                        |                     |                         |                      |                    |
| New Construction                           | 11                      | \$ 2,078,050.00        | \$ 10,360.00        | 2                       | \$ 379,500.00        | \$ 1,888.00        |
| Remodel & Addition-pool                    | 2                       | \$ 163,500.00          | \$ 782.00           | 1                       | \$ 15,950.00         | \$ 226.00          |
| ACCESSORY-                                 | 1                       | \$ 10,000.00           | \$ 26.00            |                         |                      |                    |
| Permit Fee-Boring                          | 1                       |                        | \$ 300.00           |                         |                      |                    |
| <b>Commercial</b>                          |                         |                        |                     |                         |                      |                    |
| New Construction                           |                         |                        |                     |                         |                      |                    |
| Commercial Remodel                         |                         |                        |                     |                         |                      |                    |
| Commercial Electric                        |                         |                        |                     | 1                       | \$ 9,127.83          |                    |
| commercial plumbing                        | 1                       | \$ 1,000.00            | \$ 26.00            | 1                       | \$ 38,000.00         | \$ 1,011.00        |
| Development Fees                           |                         |                        |                     |                         |                      |                    |
| ACCESSORY or Misc                          | 1                       | \$ 35,000.00           | \$ 1,191.00         |                         |                      |                    |
| Cell Tower Addition                        |                         |                        |                     |                         |                      |                    |
| Rental Property                            |                         |                        |                     |                         |                      |                    |
| Rental Renewal                             | 8                       |                        | \$ 2,544.00         | 8                       |                      | \$ 494.00          |
| Park Pavillon Rental                       |                         |                        |                     |                         |                      |                    |
| Mobile Home                                | 1                       |                        | \$ 51.00            |                         |                      |                    |
| Demolition                                 |                         |                        |                     | 1                       |                      | \$ 101.00          |
| Fire Suppression                           |                         |                        |                     |                         |                      |                    |
| Variance Request                           |                         |                        |                     |                         |                      |                    |
| Utility Release                            | 24                      |                        | \$ 624.00           | 40                      | \$ 300.00            | \$ 1,054.00        |
| Roofing                                    | 4                       | \$ 80,570.00           | \$ 494.00           | 15                      | \$ 226,156.97        | \$ 1,490.00        |
| Banners & Signs                            | 1                       |                        |                     | 4                       | \$ 13,500.00         | \$ 762.00          |
| <b>TOTAL FEES COLLECTED</b>                | <b>60</b>               | <b>\$ 2,375,541.78</b> | <b>\$ 16,558.00</b> | <b>75</b>               | <b>\$ 685,034.80</b> | <b>\$ 7,088.00</b> |
| <b>PRIVILEGE &amp; CONTRACTORS LICENSE</b> | <b>CURRENT</b>          |                        |                     | <b>PREVIOUS</b>         |                      |                    |
|                                            |                         |                        |                     |                         |                      |                    |
| New Business & Renewals                    | 12                      |                        | \$ 2,175.00         | 18                      |                      | \$ 4,941.94        |
| <b>PLANNING / ZONING</b>                   |                         |                        |                     |                         |                      |                    |
| Public Hearings                            |                         |                        |                     |                         |                      |                    |
| Conditional Use                            | 1                       |                        | \$ 283.00           |                         |                      |                    |
| Architectural Review                       |                         |                        |                     |                         |                      |                    |
| Rezoning Request                           |                         |                        |                     |                         |                      |                    |

| SEWER                              | Current Month  |                       |  | Previous Month |                     |
|------------------------------------|----------------|-----------------------|--|----------------|---------------------|
|                                    | Number         | Amount                |  | Number         | Amount              |
| Billings                           | 3441           | \$ 187,450.65         |  | 3427           | \$ 187,403.61       |
| Late Charges                       | 1332           | \$ 13,320.00          |  | 1341           | \$ 13,410.00        |
| Deposits                           | 14             | \$ 1,400.00           |  | 15             | \$ 1,500.00         |
| Adjustment Code                    |                | \$ 983.11             |  |                | \$ 9,592.65         |
| Applied Deposits                   |                | \$ (500.00)           |  |                | \$ (200.00)         |
| Payments Received                  | 1864           | \$ (199,520.45)       |  | 1878           | \$ (175,124.53)     |
| Drafts                             | 364            | \$ (17,200.87)        |  | 360            | \$ (16,748.46)      |
| <b>Monthly Outstanding balance</b> |                | <b>\$ (14,067.56)</b> |  |                | <b>\$ 19,833.27</b> |
|                                    |                |                       |  |                |                     |
| St. & SW Work Order                | Completed 7/25 | Open Work Orders      |  | Completed 6/25 | Open Work Orders    |
| Tree limbs pickup                  | 78             | 8                     |  | 54             | 13                  |
| Potholes/road repair               | 6              | 57                    |  |                | 50                  |
| Sinkholes                          |                | 55                    |  | 1              | 54                  |
| dead animals on ROW                | 1              |                       |  | 1              |                     |
| Mowing                             |                | 11                    |  |                | 9                   |
| PUBLIC WORKS MISC                  |                | 26                    |  |                | 21                  |
| Sewer Misc                         | 4              | 7                     |  | 4              | 4                   |
| LT STATION /LEAK/BREAK             |                | 3                     |  | 1              | 2                   |
| Ditching/Culvert/Drainage          | 1              | 133                   |  |                | 127                 |
| Street Signs                       |                | 2                     |  | 1              | 6                   |
| Traffic Light                      |                | 1                     |  |                | 2                   |
| <b>TOTAL</b>                       | <b>90</b>      | <b>303</b>            |  | <b>62</b>      | <b>288</b>          |

#### ADJUSTMENT CODE BREAKDOWN

|                  |                  |
|------------------|------------------|
| SEWER ADJ        | \$ 668.11        |
| MULTIPLE ADJ     | \$ (20.00)       |
| RETURN CHECK     | \$ 245.00        |
| RETURN CHECK FEE | \$ 200.00        |
| REVERSE PENALTY  | \$ (110.00)      |
|                  | <u>\$ 983.11</u> |

08-01-2025 07:14 AM  
PERIOD: 7/01/2025 THRU 7/31/2025  
ZONE: \* - All Zones  
REVENUE CODE: All  
ADJUSTMENT CODES:

MONTHLY TRANSACTION REPORT

PAGE: 5

===== A D J U S T M E N T C O D E T O T A L S =====

| TYPE                        | COUNT | REVENUE CODE DISTRIBUTION |           |            |           |
|-----------------------------|-------|---------------------------|-----------|------------|-----------|
| 200 - SEWER ADJ             | 4     | 200-SEWER                 | 668.11    |            |           |
| BCA - BILLING CREDIT ADJ    | 603   | 200-SEWER                 | 12,583.28 | 996-UNAPPL | 12,555.55 |
|                             |       |                           |           | 295-PENALT | 27.73     |
| MISC - MULTIPLE ADJUSTMENTS | 1     | 295-PENALT                | 20.00     |            |           |
| NSF - RETURN CHECK          | 3     | 200-SEWER                 | 193.36    | 295-PENALT | 51.64     |
| NSFF - RETURNED CHECK FEE   | 7     | 300-NSFF                  | 200.00    |            |           |
| RPEN - REVERSE PENALTY      | 11    | 295-PENALT                | 110.00    |            |           |

ADJUSTMENT CODE TOTAL FOR PERIOD

983.11

| ===== DISTRIBUTION ===== |                     |           |        |         |           |         |     |          |           |
|--------------------------|---------------------|-----------|--------|---------|-----------|---------|-----|----------|-----------|
| ID                       | ISSUED TO           | DATE      | PACKET | TYPE    | FEE       | PENALTY | TAX | INTEREST | TOTAL     |
| 1292                     | FAITHFUL EXPLORERS  | 7/23/2025 | 01676  | Payment | 60.00-    |         |     |          | 60.00-    |
| 1658                     | AIRSOUTH COOLING AN | 7/25/2025 | 01677  | Payment | 50.00-    |         |     |          | 50.00-    |
| 1885                     | TRACTOR SUPPLY COMP | 7/14/2025 | 01675  | Payment | 1,840.00- |         |     |          | 1,840.00- |
| 1997                     | HALO ROOFING & REST | 7/02/2025 | 01673  | Payment | 25.00-    |         |     |          | 25.00-    |
| 2133                     | OASIS POOLS & SPA I | 7/02/2025 | 01673  | Payment | 25.00-    |         |     |          | 25.00-    |
| 2135                     | SMITH'S ELECTRICAL  | 7/07/2025 | 01674  | Payment | 25.00-    |         |     |          | 25.00-    |
| 2136                     | HAWKINS             | 7/14/2025 | 01675  | Payment | 25.00-    |         |     |          | 25.00-    |
| 2137                     | GERARDO'S CONSTRUCT | 7/14/2025 | 01675  | Payment | 25.00-    |         |     |          | 25.00-    |
| 2140                     | PROLINE PLUMBING &  | 7/28/2025 | 01678  | Payment | 25.00-    |         |     |          | 25.00-    |
| 2141                     | BOTELER REAL ESTATE | 7/28/2025 | 01679  | Payment | 25.00-    |         |     |          | 25.00-    |
| 2143                     | MCJORDAN CONSULTING | 7/28/2025 | 01679  | Payment | 20.00-    |         |     |          | 20.00-    |
| 2144                     | TOTAL PACKAGE LAWN  | 7/31/2025 | 01680  | Payment | 30.00-    |         |     |          | 30.00-    |

## ===== FEE CODE TOTALS BY TYPE =====

| ===== DISTRIBUTION ===== |         |       |            |         |      |            |
|--------------------------|---------|-------|------------|---------|------|------------|
| FEE CODE                 | TYPE    | COUNT | FEE        | PENALTY | TAX  | INTEREST   |
| CONTRACTOR               | Payment | 8     | 225.00CR   | 0.00    | 0.00 | 0.00       |
| INVENTORY                | Payment | 1     | 1,840.00CR | 0.00    | 0.00 | 0.00       |
| NON MFT EM               | Payment | 3     | 110.00CR   | 0.00    | 0.00 | 0.00       |
| GRAND TOTAL FOR PERIOD   |         |       |            |         |      | 2,175.00CR |

## ===== TOTALS BY TRANSACTION TYPE =====

| ===== DISTRIBUTION ===== |       |            |         |      |          |            |
|--------------------------|-------|------------|---------|------|----------|------------|
| TYPE                     | COUNT | FEE        | PENALTY | TAX  | INTEREST | TOTAL      |
| Payment                  | 12    | 2,175.00CR | 0.00    | 0.00 | 0.00     | 2,175.00CR |
| TOTAL FOR PERIOD         | 12    |            |         |      |          | 2,175.00CR |



**AUGUST 16, 2025**

**10AM-2PM**

**Country Woods  
Baptist Church  
6737 S. Siwell  
Road, Byram,  
MS**

# **Byram Mayoral Health Council Presents A HEALTH & WEALTH FAIR**

**WE'LL TALK ABOUT:**

**HEALTH SCREENING**

**BLOOD DRIVE**

**WALGREENS PHARMACY**

**FINANCIAL PLANNING**

**MENTAL HEALTH**

**2026 CHANGES IN HEALTH  
INSURANCE**

**PREVENTION OF IMPAIRED DRIVING**

**TOBACCO CONTROL**

**So Come & Be Informed!**

**FRUITS & VEGETABLES  
GIVEAWAY**



**TO REGISTER SCAN QR CODE**



**FOR INFO CONTACT:**

**📞 Alderwoman Erma Johnson @  
601-918-6369**

**📞 Arlean Lloyd @ 601-613-1924**

**LIGHT REFRESHMENTS WILL  
BE SERVED**