



**CITY OF BYRAM
AGENDA FOR THE REGULAR MEETING OF THE
MAYOR AND BOARD OF ALDERMEN
THURSDAY, AUGUST 22, 2024, 7:00 PM
City Hall: 5901 Terry Road, Byram, MS**

- 1. Welcome and Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Presented Items**
 - (a) Approval to amend the agenda to add under Approval of Consent Agenda, Approval of training for Dispatchers Orlando Redd and Jessica Swindoll**
 - (b) Authorization for McMaster & Associates to prepare and submit applications for the Davis Road Bridge Repair Project and the Terry Road Pavement Improvements Project and for the execution of such grants and/or related documents that are required upon commencement of these projects, and to appoint Mayor Richard White as the Chief LPA, which authorizes him to execute the necessary grant documents and activation of these projects**
 - (c) Approval of Made in Mississippi Community Partnership Agreement**
 - (d) Public Hearing for the purpose of determining whether or not a Conditional Use shall be allowed for a Used Automobile Dealer in a C-4 Zoning District at 5547 I-55 South, Byram, MS**
 - (e) Hearing on property located at 830 West Lake Dockery Drive, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace**
 - (f) Hearing on property located at 1406 Marwood Road, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace**

- (g) Hearing on property located at 190 Peachtree Drive, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace**
- (h) Hearing on property located at 0 South Ridge Road, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace**
- (i) Hearing on property located at 4191 Siwell Road, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace**

6. Approval of Consent Agenda Items

- (a) Approval of minutes of the Budget Work Session held July 30, 2024**
- (b) Approval of minutes of the Budget Work Session held August 1, 2024**
- (c) Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held August 5, 2024**
- (d) Approval of minutes of the Budget Work Session held August 6, 2024**
- (e) Acceptance of a 405D Alcohol and Drug Impaired Driving grant in the amount of \$44,178.00 from the Mississippi Office of Highway Safety**
- (f) Approval of payment in the amount of \$6,309.05 for FY25 annual renewal of PowerDMS for MSLEAC compliance**
- (g) Approval for Officer Shaw Walters to attend a SSGT Handgun Instructor training class at MLEOTA in Pearl, MS, October 7 - 11, 2024, with \$800.00 registration fee and no estimated travel expense (001-200-611)**
- (h) Approval for Orlando Redd to attend a Terrorism Awareness Course in Madison, MS, September 9th and 10th, 2024, with \$300.00 registration fee, reimbursable by the Department of Public Safety, and no estimated travel expense to the City**
- (i) Approval for Jessica Swindoll to attend an IAED 40 hour basic course in Jackson, MS, September 9 - 13, 2024, with a \$395.00 registration fee, reimbursable by the Department of Public Safety, and no estimated travel cost to the City (001-200-611)**
- (j) Approval for Lieutenant Jamere Shelby to take an on-line Fire Officer 1021-11 course, August 12 - November 4, 2024, through MS State Fire Academy at a cost of \$175.00 for the course and \$80.93 for the textbook purchased through Amazon (001-260-611)**

- (k) **Approval of quote in the amount of \$62,700.00 from Turf Tank for the purchase of a GPS Paint Robot to paint the soccer fields (101-550-916)**

7. Discussion and Action

- (a) **Approval of Claims Docket in the amount of \$243,707.85 from August 1st through August 14th, 2024**
- (b) **Discussion of Budget Amendments**
- (c) **Approval for Mayor Richard White to serve on the MML Board of Directors and attend the Fall Board of Directors Meeting in Tunica, MS on 9/26 - 9/27/24, with estimated travel expenses of \$501.80**
- (d) **Approval for Elected Officials to attend the 2024 Small Town Conference in Vicksburg, MS on October 9-10, 2024, with \$125.00 each registration fees and estimated travel costs of \$430.04 each**

8. Public Comments *Byram residents may address the Board at this time, provided they have signed in with their name and address. Discussion will be limited to three (3) minutes per person*

9. Announcements

- (a) **Announcements:**
 - Monday, September 2nd ~ City Administrative Offices will close in observance of Labor Day**
 - Tuesday, September 3rd ~ Coffee Talk with Mayor White from 9:00 to 10:00 A.M.**
 - Monday, September 9th ~ Regular Work Session of the Mayor and Board of Aldermen, 6:30 P.M. at City Hall**
 - Thursday, September 12th ~ Regular Meeting of the Mayor and Board of Aldermen, 7:00 P.M. at City Hall**

10. Adjourn

- (a) **Adjourn in memory of Lauren Metzger**

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.a

FOR: Approval to amend the agenda to add under Approval of Consent Agenda, Approval of training for Dispatchers Orlando Redd and Jessica Swindoll

INTRODUCED BY: Angel Richburg, City Clerk

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.b

FOR: Authorization for McMaster & Associates to prepare and submit applications for the Davis Road Bridge Repair Project and the Terry Road Pavement Improvements Project and for the execution of such grants and/or related documents that are required upon commencement of these projects, and to appoint Mayor Richard White as the Chief LPA, which authorizes him to execute the necessary grant documents and activation of these projects

INTRODUCED BY: Angela Richburg, City Clerk

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.c

FOR: Approval of Made in Mississippi Community Partnership Agreement

INTRODUCED BY: Angela Richburg, City CClerk

ATTACHMENTS:

File Name

[Made in Mississippi Community Partnership Agreement.pdf](#)

COMMUNITY PARTNERSHIP AGREEMENT



MADE IN MISSISSIPPI

A Subsidiary of East & Leake Consulting Group, LLC
105 East Leake Street, Clinton, MS
601-339-6322 | info@madeinmississippi.com

This Community Partnership Agreement ("Agreement") is made and entered into on _____ by and between _____ and Made In Mississippi, collectively referred to as the "Partners."

1. Purpose of Partnership: The Partners agree to collaborate and work together to promote a complimentary promotional video for the _____.
Your Organization will receive two complimentary 30-second videos or One 60 second video to promote a new development, encourage membership, etc.

New in 2024! If a community partner chooses to host a Made in Mississippi Red Carpet event, the partner agrees to combine resources to plan the "BIG REVEAL" to showcase their new community videos and/or exclusive business videos. This will be in conjunction with the community video release on MadeInMississippi.com. **Would you like to partner for a Red Carpet Event?**

2. Roles and Responsibilities: Partner shall have specific roles and responsibilities as outlined below:

_____ is willing to assist Made In Mississippi with organizing & setting appointments for the **community video shoot** (for example, the people, places, and points of interest to be featured in the community video.

_____ is willing to trade _____ Membership. In addition, they will recognize Made In Mississippi as a community partner. This is not an endorsement. This is a mutually beneficial partnership to work together to achieve a common goal of promoting the communities you serve and the state of Mississippi. Each partner will be willing to recognize Made in Mississippi along with all standard methods of recognizing new members/partners/vendors in your organization.

☒ Made In Mississippi will be responsible for producing a video and giving the organization full rights to use the video as they choose (websites, social media, etc.).

☒ Upon request, Made In Mississippi will release any B-roll footage to provide the organization with content needed to update their websites, etc.

☒ Upon request, Made in Mississippi is willing to do an educational "Lunch and Learn" program. Made In Mississippi and their sister company, Main Street Media, is happy to help educate members how to maximize the neverending updates and changes needed to effectively utilize online multimedia advertising, branding, entrepreneurship... and much more!

COMMUNITY PARTNERSHIP AGREEMENT



MADE IN MISSISSIPPI

A Subsidiary of East & Leake Consulting Group, LLC
105 East Leake Street, Clinton, MS
601-339-6322 | info@madeinmississippi.com

3. Duration of Partnership: This partnership shall commence on 7-10-2024 and shall continue for one year or until terminated by either Partner or by mutual agreement. **Partner Initials:** _____

4. Communication and Collaboration: The Partners shall maintain open and regular communication to ensure effective collaboration. They shall share information, resources, and coordinate efforts to achieve the partnership's objectives. **Partner Initials:** _____

5. Resource Sharing: The Partners may share resources, including but not limited to, facilities, equipment, expertise, partnerships and funding, as mutually agreed upon. **Partner Initials:** _____

6. Evaluation and Review: The Partners shall periodically evaluate the progress and effectiveness of the partnership, and make necessary adjustments or improvements as needed. **Partner Initials:** _____

7. Publicity and Promotion: Upon execution of this agreement, Both Partners may promote the partnership and its activities through appropriate channels, with mutual agreement on messaging and branding. **Partner Initials:** _____

8. Partnership Grants or Scholarship programs: In some cases, our partners are willing to use grant money, etc. to do a scholarship fund, or matching funds, for businesses in the community. **Is this something you would like to offer?** ____Yes ____No

I agree to the above terms and conditions:

Name of Person representing Partner

Name of Person representing Made In Mississippi

Organization Title, Name of Organization

Representative's Title

Signature: _____

Signature: _____

Date: _____

Date: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.d

FOR:

Public Hearing for the purpose of determining whether or not a Conditional Use shall be allowed for a Used Automobile Dealer in a C-4 Zoning District at 5547 I-55 South, Byram, MS

INTRODUCED BY: Eric Munden, Building Official

ATTACHMENTS:

File Name

[Conditional Use Application.pdf](#)

[Notice of Public Hearing.pdf](#)

[Proof of Publication.pdf](#)

[DRC Minutes 8.15.24.pdf](#)

20118259

CITY OF BYRAM
REQUEST FOR CONDITIONAL USE
APPLICATION

Subject Property Address 5547 I 55 S Frontage Rd Byram, MS 39272
Owner Good CARS AND TRUCKS wholesale LLC
Address 5547 I 55 S Frontage Rd Byram, MS 39272
Phone # 601-502-6073
Current Zoning District C4
Use/Reason USED DEALER Retail and wholesale

Requirements of Applicant:

1. Letter stating reason for requested conditional use.
2. Copy of the written legal description.
3. Site plan of property.
4. \$250.00 fee required for processing.

Requirements for Granting Conditional Uses: (Section 5.600.15 - Zoning Ordinance)

A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- a) Ingress and egress to property and proposed structures.
- b) Off-street parking and loading areas.
- c) Refuse and service areas.
- d) Utilities, with reference locations, availability and compatibility.
- e) Screening and buffering with reference to type, dimensions and character.
- f) Required yards and other open space.
- g) General compatibility with adjacent properties and other property in the district.
- h) Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Mayor and Board of Alderman meeting. Documents shall be submitted thirty (30) days prior to the Mayor and Board of Alderman meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.


Signature

7/15/2024
Date

Return to: Eric Munden, Building Official
Post Office Box 720222 Byram, MS 39272
emunden@byram-ms.us

GOOD CARS AND TRUCKS
WHOLESALE LLC
25080 HWY 51 CRYSTAL SPRING, MS 39059

July 17, 2024

To whom it may concern; Good Cars and Trucks Wholesale request a conditional use permit in zone C4 at 5547 I55 Frontage Road Byram, MS.

Owner Operator,
Rashad Caston

Summary of Salient Facts

Property Identification

Property Name	Former Sears
Property Address	5547 Interstate 55 S Byram, Hinds County, Mississippi 39272
Latitude & Longitude	32.189582, -90.254984
Tax Parcel Numbers	4851-200-52 and 4851-200-2
Property Owners	Red Star Auto Brokers Inc.

Site

Zoning	Major Thoroughfares Commercial District (C-4)
FEMA Flood Map No.	28049C0435H
Flood Zone	Zone X, Unshaded
Primary Gross Land Area	1.301 acres
Primary Usable Land Area	1.301 acres
Surplus Land Area	0.269 acres
Total Land Area	1.570 acres

Existing Improvements

Property Use	Free Standing Retail Building
Investment Class	C
Occupancy	0.0% - Vacant
Gross Building Area (GBA)	10,080 sf
Net Rentable Area (NRA)	10,080 sf
Number of Buildings	1
Number of Stories	1
Year Built	2002
Condition	Average
Construction Class	S - Steel Frame
Construction Quality	Average
Surface Parking	18 spaces

Valuation Opinions

Highest & Best Use - As Vacant	General commercial
Highest & Best Use - As Improved	Continued free-standing retail
Reasonable Exposure Time	6 to 12 months
Reasonable Marketing Time	6 to 12 months

[illegible]

Aerial and Front Views

AERIAL VIEW



FRONT VIEW





Front view and southern elevations



Rear view and northern elevations

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN to those parties in interest that there will be a Public Hearing at the regular Meeting of the Mayor and Board of Aldermen on August 22, 2024, 7:00 P.M at City Hall, 5901 Terry Road, Byram, for the purpose of determining whether or not a Conditional Use for a Used Automobile Dealer shall be allowed in a C-4 Zoning District at 5547 I-55 South, Byram, MS.



Posted by Angela Richburg, City Clerk



Mississippi
GANNETT

PO Box 632030 Cincinnati, OH 45263-2030

AFFIDAVIT OF PUBLICATION

CITY OF BYRAM-LEGALS
City Of Byram-Legals
PO Box 720222
Byram MS 39272-0222

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he/she is a Legal Advertising Representative of The Clarion-Ledger, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, to be issues of said newspapers editions date as follows:

07/28/2024

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

Sworn to and subscribed before on 07/28/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$22.40

Tax Amount: \$0.00

Payment Cost: \$22.40

Order No: 10398715

Customer No: 1010689

PO #:

of Copies:

1

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

AMY KOKOTT
Notary Public
State of Wisconsin

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN to those parties in interest that there will be a Public Hearing at the regular Meeting of the Mayor and Board of Aldermen on August 22, 2024, 7:00 P.M at City Hall, 5901 Terry Road, Byram, for the purpose of determining whether or not a Conditional Use for a Used Automobile Dealer shall be allowed in a C-4 Zoning District at 5547 I-55 South, Byram, MS.

Public Hearing in relation thereto shall provide parties in interest, and citizens, an opportunity to be heard.

Publish: July 28, 2024

Approved: Mayor Richard White

Attest: City Clerk, Angela Richburg
7/28



City of Byram
DRC Meeting August 15, 2024, 10:00 a.m.
Public Works

Agenda:

1. Conditional Use-For a Used Car Dealership @ 5547 I-55 S. Frontage Rd

Present:

Eric Munden, Building Official
Bill Miley, Director of Public Works
Cmdr Kevin Turner
Fire Marshall Michael Sterling
Fire Chief Harry Horton
Ricky Thompson, Code Enforcement
Cheri Bridges, Administrative Assistant

1. Conditional Use for a Used Car Dealership @ 5547 I-55 S. Frontage Rd
DRC Members recommend approval with the following conditions:
 - PW- Cars need to park on approved paved surfaces and limit the number of cars for sale due to the size of the parking lot.
 - PD- Camera's for the entire area
 - FD- Require a 20ft clearance for the fire truck to get around the building

Approved: _____

Date: _____

Bill Miley
8/15/24

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.e

FOR: Hearing on property located at 830 West Lake Dockery Drive, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace

INTRODUCED BY: Eric Munden, Building Official

ATTACHMENTS:

File Name

[830 W. Lake Dockery.pdf](#)

[Resolution 830 W. Lake Dockery.pdf](#)

Richard White, Mayor
Diandra Hosey, Mayor Pro Tem
Erma Johnson, Alderman Ward I
Robert Amos, Alderman Ward III



Teresa Mack, Alderman Ward IV
Roschelle Gibson, Alderman Ward V
David Moore, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large

August 2, 2024

Frank Keenum
830 West Lake Dockery Dr.
Byram, MS 39272

Mr. Keenum,

You have been made a party in a hearing to be conducted before the Mayor and Board of Aldermen of the City of Byram, Mississippi, to determine pursuant to Mississippi Code 21-19-11 whether a Single Family Dwelling located at 830 West Lake Dockery Dr., **Byram, Mississippi 39272**, Parcel Number: 4854-411-659 owned by you, is in such a state of disrepair and uncleanness to be a menace to the public health, safety and or/welfare of the community.

It is in your best interest to be present before the Mayor and Board of Aldermen of the City of Byram, Mississippi at its meeting dated **Thursday, August 22, 2024 7:00 pm at the Byram City Hall, 5901 Terry Road Byram, Mississippi 39272**, wherein the determination of whether your property is a menace to the public health and safety of the community will be made. Should you not be present, a finding that it is a menace to the public health, safety and/or welfare of the community may be made. Adjudication at this hearing will authorize the City of Byram to enter the property to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property; which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Adjudication at the hearing will also authorize the City of Byram Mississippi to enter and demolish, secure or clean the property for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at the City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is to be re-entered for cleaning.

Further, under section 21-19-11, the Board of Aldermen of the City of Byram may also by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty against you not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against you, and/or, at the option of the City's Board of Aldermen, an assessment against the property.

Should you have any questions prior to the scheduled hearing, please **contact Eric Munden, City of Byram Compliance Officer, at 601-372-7791 – ext. 404 or 769-798-8217** during normal business hours.

Under my hand, this day of August 2, 2024

CITY of BYRAM, MISSISSIPPI

BY: Eric Munden
Compliance Officer



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

HindsCountyMs.com



Database



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Print Page

Landroll Detail

Parcel Number	Map Reference Number
4854-411-659	146.13 1 59.00
	View Map Property Taxes Gis Map
Subdivision No.	Homestead Exemption Account Numbers
3194	
Assessed Owner	Assessed Values
KEENUM FRANK L	Land Value 5,250
830 W LAKE DOCKERY	Improvement Value 15,947
JACKSON MS 39272	Total 21,197
Location	Appraised Values
830 LAKE DOCKERY DR	Land Value 35,000
Legal Description	Improvement Value 106,310
LOT 30 LAKE DOCKERY EST PT 1	Total 141,310
TOWN OF BYRAM	Building Info.
	Type RES
	Base Area 1,920
	Adjusted Area 2,355
	Year Built 1989
	Deed Info.
	Book & Page 5314-0443
	Date 12/04/2000
Acreage Info.	
Cultivated Acres 0.00	
Uncultivated Acres 0.00	

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Friday, August 02, 2024

[Contact Webmaster](#)[Phone Numbers](#)[Map to our Office](#)

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830 Lake Dockery



830 Lake Dockery



**A RESOLUTION DETERMINING PROPERTY OR PARCEL OF LAND WITHIN
THE CITY OF BYRAM, MISSISSIPPI, TO BE A MENACE TO THE PUBLIC
AND AUTHORIZING THE CITY TO CLEAN THE LAND**

WHEREAS, the Mayor and the Board of Aldermen as the governing authorities of the City of Byram, Mississippi, are authorized under section 21-19-11 of the Mississippi Code of 1972, as amended, to conduct a hearing to determine and adjudicate whether any property or parcel of land within the municipality is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did conduct said hearing authorized under section 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did provide all required notices to the property owner under 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen did adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community;

BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, MISSISSIPPI, AS FOLLOWS:

1. The address of the subject real property is: 830 West Lake Dockery, within the municipal limits of Byram, Mississippi, Parcel #4854-411-659.
2. On August 22, 2024, the Mayor and Board of Aldermen at its regular public meeting held at City Hall 5901 Terry Road in Byram, conducted a hearing to determine and adjudicate whether the subject real property was in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.
3. The Mayor and Board did determine that written notices to the property owner were provided at least two (2) full weeks before the date of the hearing in the following manner:

- (a) By United States mail, mailed to the address of the subject property;
- (b) By United States mail, mailed to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax;
- (c) By physical posting on the property or parcel of land alleged to be in need of cleaning; and
- (d) By physical posting at city hall or another place in the municipality where such notices are posted.

See Miss. Code Ann. § 21-19-11 (Rev. 2015).

4. The written notice included language that informed the property owner that an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning. A copy of the required written notice mailed and posted shall be recorded in the minutes of the regular meeting at which the hearing was conducted, and is now attached to this Resolution as “Exhibit A.”

5. Having heard from the City employee(s) who personally inspected the property, and having given opportunity for the property owner to be heard, the City does hereby find, determine, and adjudicate that the subject property in its condition at the time of the hearing is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community. Miss. Code Ann. § 21-19-11. The Mayor and Board also considered photograph(s) of the property in its current condition, and those photograph(s) are now attached to this

Resolution as “Exhibit B”

6. The City is hereby authorized, if the owner does not do so himself, to proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Miss. Code Ann. § 21-19-11.

7. For subsequent cleaning, the City is hereby further authorized to reenter the property or parcel of land for a period of one (1) year after final adjudication to maintain cleanliness without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

8. The City is authorized to do so no more than six (6) times in any twelve-month period with respect to removing abandoned or dilapidated buildings, slabs, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land.

9. The Mayor and Board may by subsequent resolution adjudicate the actual cost of cleaning the property and shall also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$ 1,500.00) or fifty percent (50%) of the actual cost, whichever is more.

10. If the Mayor and Board declare by subsequent resolution that the cost and any penalty shall be collected as a civil debt, the Mayor and Board may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the

manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. Miss. Code Ann. § 21-19-11.

11. The expense of cleaning of the property, except as otherwise provided by statute for removal of hazardous substances, shall not exceed an aggregate amount of Twenty Thousand Dollars (\$ 20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is more. Miss. Code Ann. § 21-19-11.

MOTION was made to adopt the foregoing Resolution was made by Alderman _____ and **SECONDED** by Alderman _____ and the foregoing having first been reduced to writing, was submitted to a Roll Call Vote, the result was as follows:

Alderman Johnson voted:	Aye / Nay
Alderman Hosey voted:	Aye / Nay
Alderman Amos voted:	Aye / Nay
Alderman Mack voted:	Aye / Nay
Alderman Gibson voted:	Aye / Nay
Alderman Moore voted:	Aye / Nay
Alderman Harris-Allen voted:	Aye / Nay

Whereupon, the Mayor declared the Motion carried and the Resolution adopted.

SO RESOLVED, ADOPTED, AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi at its regular meeting held on the _____ day of _____, 2024

CITY OF BYRAM, MISSISSIPPI

BY: RICHARD WHITE, MAYOR

ATTEST

BY: ANGELA RICHBURG, CITY CLERK

[SEAL]

I, Angela Richburg, City Clerk and official custodian of the records of The Mayor and Board of Alderman of the City of BYRAM, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of said Board and is further a matter of record in Minute Book No. ____, at Page No. _____.

CITY CLERK

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.f

FOR: Hearing on property located at 1406 Marwood Road, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace

INTRODUCED BY: Eric Munden, Building Official

ATTACHMENTS:

File Name

[1406 Marwood Rd.pdf](#)

[Resolution 1406 Marwood.pdf](#)

Richard White, Mayor
Diandra Hosey, Mayor Pro Tem
Erma Johnson, Alderman Ward I
Robert Amos, Alderman Ward III



Teresa Mack, Alderman Ward IV
Roschelle Gibson, Alderman Ward V
David Moore, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large

August 2, 2024

Daniel B. Wilder III
1406 Marwood Rd.
Byram, MS 39272

Mr. Wilder,

You have been made a party in a hearing to be conducted before the Mayor and Board of Aldermen of the City of Byram, Mississippi, to determine pursuant to Mississippi Code 21-19-11 whether a Single Family Dwelling located at 1406 Marwood Rd., **Byram, Mississippi 39272**, Parcel Number: 4851-100-35 owned by you, is in such a state of disrepair and uncleanness to be a menace to the public health, safety and or/welfare of the community.

It is in your best interest to be present before the Mayor and Board of Aldermen of the City of Byram, Mississippi at its meeting dated **Thursday, August 22, 2024 7:00 pm at the Byram City Hall, 5901 Terry Road Byram, Mississippi 39272**, wherein the determination of whether your property is a menace to the public health and safety of the community will be made. Should you not be present, a finding that it is a menace to the public health, safety and/or welfare of the community may be made. Adjudication at this hearing will authorize the City of Byram to enter the property to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property; which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Adjudication at the hearing will also authorize the City of Byram Mississippi to enter and demolish, secure or clean the property for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at the City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is to be re-entered for cleaning.

Further, under section 21-19-11, the Board of Aldermen of the City of Byram may also by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty against you not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against you, and/or, at the option of the City's Board of Aldermen, an assessment against the property.

Should you have any questions prior to the scheduled hearing, please **contact Eric Munden, City of Byram Compliance Officer, at 601-372-7791 – ext. 404 or 769-798-8217** during normal business hours.

Under my hand, this day of August 2, 2024

CITY of BYRAM, MISSISSIPPI


BY: Eric Munden
Compliance Officer



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

HindsCountyMs.com



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Landroll Detail

Parcel Number	Map Reference Number
4851-100-35	145.12 1 12.00 View Map Property Taxes Gis Map
Subdivision No.	Homestead Exemption Account Numbers
STR	230386
Assessed Owner	Assessed Values
WILDER DANIEL B III	Land Value 3,000
1406 MARWOOD RD	Improvement Value 5,988
BYRAM MS 39272	Total 8,988
Location	Appraised Values
1406 MARWOOD RD	Land Value 30,000
Legal Description	Improvement Value 59,650
BEG 886.2 FT N & 916.2 FT E SW COR E 1/2 NE	Total 89,650
1/4 N 415.5 FT E 156 FT S 415.5 FT W 156 FT	
TO POB SEC 10 T4 R1W	
TOWN OF BYRAM	
Acreage Info.	Building Info.
Cultivated Acres 0.00	Type RES
Uncultivated Acres 0.00	Base Area 1,536
	Adjusted Area 1,764
	Year Built 1972
	Deed Info.
	Book & Page 7238-9809
	Date 11/13/2019

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Friday, August 02, 2024

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1406 Marwood Rd



1406 Marwood Rd



**A RESOLUTION DETERMINING PROPERTY OR PARCEL OF LAND WITHIN
THE CITY OF BYRAM, MISSISSIPPI, TO BE A MENACE TO THE PUBLIC
AND AUTHORIZING THE CITY TO CLEAN THE LAND**

WHEREAS, the Mayor and the Board of Aldermen as the governing authorities of the City of Byram, Mississippi, are authorized under section 21-19-11 of the Mississippi Code of 1972, as amended, to conduct a hearing to determine and adjudicate whether any property or parcel of land within the municipality is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did conduct said hearing authorized under section 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did provide all required notices to the property owner under 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen did adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community;

BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, MISSISSIPPI, AS FOLLOWS:

1. The address of the subject real property is: 1406 Marwood Road, within the municipal limits of Byram, Mississippi, Parcel #4851-100-35.

2. On August 22, 2024, the Mayor and Board of Aldermen at its regular public meeting held at City Hall 5901 Terry Road in Byram, conducted a hearing to determine and adjudicate whether the subject real property was in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

3. The Mayor and Board did determine that written notices to the property owner were provided at least two (2) full weeks before the date of the hearing in the following manner:

- (a) By United States mail, mailed to the address of the subject property;
- (b) By United States mail, mailed to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax;
- (c) By physical posting on the property or parcel of land alleged to be in need of cleaning; and
- (d) By physical posting at city hall or another place in the municipality where such notices are posted.

See Miss. Code Ann. § 21-19-11 (Rev. 2015).

4. The written notice included language that informed the property owner that an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning. A copy of the required written notice mailed and posted shall be recorded in the minutes of the regular meeting at which the hearing was conducted, and is now attached to this Resolution as “Exhibit A.”

5. Having heard from the City employee(s) who personally inspected the property, and having given opportunity for the property owner to be heard, the City does hereby find, determine, and adjudicate that the subject property in its condition at the time of the hearing is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community. Miss. Code Ann. § 21-19-11. The Mayor and Board also considered photograph(s) of the property in its current condition, and those photograph(s) are now attached to this

Resolution as “Exhibit B”

6. The City is hereby authorized, if the owner does not do so himself, to proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Miss. Code Ann. § 21-19-11.

7. For subsequent cleaning, the City is hereby further authorized to reenter the property or parcel of land for a period of one (1) year after final adjudication to maintain cleanliness without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

8. The City is authorized to do so no more than six (6) times in any twelve-month period with respect to removing abandoned or dilapidated buildings, slabs, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land.

9. The Mayor and Board may by subsequent resolution adjudicate the actual cost of cleaning the property and shall also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$ 1,500.00) or fifty percent (50%) of the actual cost, whichever is more.

10. If the Mayor and Board declare by subsequent resolution that the cost and any penalty shall be collected as a civil debt, the Mayor and Board may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the

manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. Miss. Code Ann. § 21-19-11.

11. The expense of cleaning of the property, except as otherwise provided by statute for removal of hazardous substances, shall not exceed an aggregate amount of Twenty Thousand Dollars (\$ 20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is more. Miss. Code Ann. § 21-19-11.

MOTION was made to adopt the foregoing Resolution was made by Alderman _____ and **SECONDED** by Alderman _____ and the foregoing having first been reduced to writing, was submitted to a Roll Call Vote, the result was as follows:

Alderman Johnson voted:	Aye / Nay
Alderman Hosey voted:	Aye / Nay
Alderman Amos voted:	Aye / Nay
Alderman Mack voted:	Aye / Nay
Alderman Gibson voted:	Aye / Nay
Alderman Moore voted:	Aye / Nay
Alderman Harris-Allen voted:	Aye / Nay

Whereupon, the Mayor declared the Motion carried and the Resolution adopted.

SO RESOLVED, ADOPTED, AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi at its regular meeting held on the _____ day of _____, 2024

CITY OF BYRAM, MISSISSIPPI

BY: RICHARD WHITE, MAYOR

ATTEST

BY: ANGELA RICHBURG, CITY CLERK

[SEAL]

I, Angela Richburg, City Clerk and official custodian of the records of The Mayor and Board of Alderman of the City of BYRAM, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of said Board and is further a matter of record in Minute Book No. ____, at Page No. _____.

CITY CLERK

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.g

FOR: Hearing on property located at 190 Peachtree Drive, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace

INTRODUCED BY: Eric Munden, Building Official

ATTACHMENTS:

File Name

[190 Peachtree Dr.pdf](#)

[Resolution 190 Peachtree.pdf](#)

Richard White, Mayor
Diandra Hosey, Mayor Pro Tem
Erma Johnson, Alderman Ward I
Robert Amos, Alderman Ward III



Teresa Mack, Alderman Ward IV
Roschelle Gibson, Alderman Ward V
David Moore, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large

August 2, 2024

Mary & Bobby Allen
190 Peachtree Dr.
Jackson, MS 39272

Mr. & Mrs. Allen,

You have been made a party in a hearing to be conducted before the Mayor and Board of Aldermen of the City of Byram, Mississippi, to determine pursuant to Mississippi Code 21-19-11 whether a Single Family Dwelling located at., 190 Peachtree Dr., **Byram, Mississippi 39272**, Parcel Number: 4854-410-931 owned by you, is in such a state of disrepair and uncleanness to be a menace to the public health, safety and or/welfare of the community.

It is in your best interest to be present before the Mayor and Board of Aldermen of the City of Byram, Mississippi at its meeting dated **Thursday, August 22, 2024 7:00 pm at the Byram City Hall, 5901 Terry Road Byram, Mississippi 39272**, wherein the determination of whether your property is a menace to the public health and safety of the community will be made. Should you not be present, a finding that it is a menace to the public health, safety and/or welfare of the community may be made. Adjudication at this hearing will authorize the City of Byram to enter the property to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property; which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Adjudication at the hearing will also authorize the City of Byram Mississippi to enter and demolish, secure or clean the property for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at the City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is to be re-entered for cleaning.

Further, under section 21-19-11, the Board of Aldermen of the City of Byram may also by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty against you not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against you, and/or, at the option of the City's Board of Aldermen, an assessment against the property.

Should you have any questions prior to the scheduled hearing, please **contact Eric Munden, City of Byram Compliance Officer, at 601-372-7791 – ext. 404 or 769-798-8217** during normal business hours.

Under my hand, this day of August 2, 2024

CITY of BYRAM, MISSISSIPPI


BY: Eric Munden
Compliance Officer

Real Property Billing Roll

Parcel Number			Tax Year		 Landroll Detail  Gis Map
4854-410-931			2023		
Tax District			Mortgage Info		
R37			600	6688000365052	
Name			Values		
ALLEN BOBBY L & MARY H			True 145,290		
190 PEACHTREE DR JACKSON MS 39272			Assessed 14,529		
Location			Homestead Exemption		
190 PEACHTREE DR			Accounts 126786		
Legal Description			Regular 0		
LOT 9 HENDERSON HILLS TOWN OF BYRAM			Special 7,500		
Acreage Info.			Taxes Due		
Cultivated Acres		0.00	State/County 1,751.62		
Uncultivated Acres		0.00	Municipal 9 524.50		
Payments			Separate School Dist. 0 0.00		
Date	Amount	Int./Fees	MS1 0 0.00		
01/03/24	1,101.17	0.00	MS2 0 0.00		
			Landscape Imp. Dist.		
			Less Homestead Exemption 1,174.95		
			** Total Taxes ** 1,101.17		
			Total Paid 1,101.17		
			Fees		
			Tax Amount Now Due		
			Total Penalty Due		
			Net Amount Due 7/30/2024		

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1st TAGGED on 7-18-2024



190 Peachtree



**A RESOLUTION DETERMINING PROPERTY OR PARCEL OF LAND WITHIN
THE CITY OF BYRAM, MISSISSIPPI, TO BE A MENACE TO THE PUBLIC
AND AUTHORIZING THE CITY TO CLEAN THE LAND**

WHEREAS, the Mayor and the Board of Aldermen as the governing authorities of the City of Byram, Mississippi, are authorized under section 21-19-11 of the Mississippi Code of 1972, as amended, to conduct a hearing to determine and adjudicate whether any property or parcel of land within the municipality is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did conduct said hearing authorized under section 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did provide all required notices to the property owner under 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen did adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community;

BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, MISSISSIPPI, AS FOLLOWS:

1. The address of the subject real property is: 190 Peachtree Drive, within the municipal limits of Byram, Mississippi, Parcel #4854-410-931.

2. On August 22, 2024, the Mayor and Board of Aldermen at its regular public meeting held at City Hall 5901 Terry Road in Byram, conducted a hearing to determine and adjudicate whether the subject real property was in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

3. The Mayor and Board did determine that written notices to the property owner were provided at least two (2) full weeks before the date of the hearing in the following manner:

- (a) By United States mail, mailed to the address of the subject property;
- (b) By United States mail, mailed to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax;
- (c) By physical posting on the property or parcel of land alleged to be in need of cleaning; and
- (d) By physical posting at city hall or another place in the municipality where such notices are posted.

See Miss. Code Ann. § 21-19-11 (Rev. 2015).

4. The written notice included language that informed the property owner that an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning. A copy of the required written notice mailed and posted shall be recorded in the minutes of the regular meeting at which the hearing was conducted, and is now attached to this Resolution as “Exhibit A.”

5. Having heard from the City employee(s) who personally inspected the property, and having given opportunity for the property owner to be heard, the City does hereby find, determine, and adjudicate that the subject property in its condition at the time of the hearing is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community. Miss. Code Ann. § 21-19-11. The Mayor and Board also considered photograph(s) of the property in its current condition, and those photograph(s) are now attached to this

Resolution as “Exhibit B”

6. The City is hereby authorized, if the owner does not do so himself, to proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Miss. Code Ann. § 21-19-11.

7. For subsequent cleaning, the City is hereby further authorized to reenter the property or parcel of land for a period of one (1) year after final adjudication to maintain cleanliness without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

8. The City is authorized to do so no more than six (6) times in any twelve-month period with respect to removing abandoned or dilapidated buildings, slabs, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land.

9. The Mayor and Board may by subsequent resolution adjudicate the actual cost of cleaning the property and shall also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$ 1,500.00) or fifty percent (50%) of the actual cost, whichever is more.

10. If the Mayor and Board declare by subsequent resolution that the cost and any penalty shall be collected as a civil debt, the Mayor and Board may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the

manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. Miss. Code Ann. § 21-19-11.

11. The expense of cleaning of the property, except as otherwise provided by statute for removal of hazardous substances, shall not exceed an aggregate amount of Twenty Thousand Dollars (\$ 20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is more. Miss. Code Ann. § 21-19-11.

MOTION was made to adopt the foregoing Resolution was made by Alderman _____ and **SECONDED** by Alderman _____ and the foregoing having first been reduced to writing, was submitted to a Roll Call Vote, the result was as follows:

Alderman Johnson voted:	Aye / Nay
Alderman Hosey voted:	Aye / Nay
Alderman Amos voted:	Aye / Nay
Alderman Mack voted:	Aye / Nay
Alderman Gibson voted:	Aye / Nay
Alderman Moore voted:	Aye / Nay
Alderman Harris-Allen voted:	Aye / Nay

Whereupon, the Mayor declared the Motion carried and the Resolution adopted.

SO RESOLVED, ADOPTED, AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi at its regular meeting held on the _____ day of _____, 2024

CITY OF BYRAM, MISSISSIPPI

BY: RICHARD WHITE, MAYOR

ATTEST

BY: ANGELA RICHBURG, CITY CLERK

[SEAL]

I, Angela Richburg, City Clerk and official custodian of the records of The Mayor and Board of Alderman of the City of BYRAM, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of said Board and is further a matter of record in Minute Book No. ____, at Page No. _____.

CITY CLERK

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.h

FOR: Hearing on property located at 0 South Ridge Road, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace

INTRODUCED BY: Eric Munden, Building Official

ATTACHMENTS:

File Name

[0 South Ridge Rd.pdf](#)

[Resolution 0 South Ridge.pdf](#)

Richard White, Mayor
Diandra Hosey, Mayor Pro Tem
Erma Johnson, Alderman Ward I
Robert Amos, Alderman Ward III



Teresa Mack, Alderman Ward IV
Roschelle Gibson, Alderman Ward V
David Moore, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large

August 2, 2024

Antonia Macias
3952 Oaklawn Dr.
Jackson, MS 39206

0 S Ridge Rd.
Byram, MS 39272

Mrs. Macias,

You have been made a party in a hearing to be conducted before the Mayor and Board of Aldermen of the City of Byram, Mississippi, to determine pursuant to Mississippi Code 21-19-11 whether a property located at **0 S. Ridge., Byram, Mississippi 39272**, Parcel Number: 4854-534 owned by you, is in such a state of disrepair and uncleanness to be a menace to the public health, safety and or/welfare of the community.

It is in your best interest to be present before the Mayor and Board of Aldermen of the City of Byram, Mississippi at its meeting dated **Thursday, August 22, 2024 7:00 pm at the Byram City Hall, 5901 Terry Road Byram, Mississippi 39272**, wherein the determination of whether your property is a menace to the public health and safety of the community will be made. Should you not be present, a finding that it is a menace to the public health, safety and/or welfare of the community may be made. Adjudication at this hearing will authorize the City of Byram to enter the property to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Adjudication at the hearing will also authorize the City of Byram Mississippi to enter and demolish, secure or clean the property for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at the City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is to be re-entered for cleaning.

Further, under section 21-19-11, the Board of Aldermen of the City of Byram may also by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty against you not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against you, and/or, at the option of the City's Board of Aldermen, an assessment against the property.

Should you have any questions prior to the scheduled hearing, please **contact Eric Munden, City of Byram Compliance Officer, at 601-372-7791 – ext. 404 or 769-798-8217** during normal business hours.

Under my hand, this day of August 2, 2024

CITY of BYRAM, MISSISSIPPI


BY: Eric Munden
Compliance Officer



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

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Landroll Detail

Parcel Number	Map Reference Number
4854-534	162.11 1 140.00 View Map Property Taxes Gis Map
Subdivision No.	Homestead Exemption Account Numbers
2167	
Assessed Owner	Assessed Values
MACIAS ANTONIA	Land Value 300
3952 OAKLAWN DR	Improvement Value 0
JACKSON MS 39206	Total 300
Location	Appraised Values
0 S RIDGE RD	Land Value 2,000
Legal Description	Improvement Value 0
LOT 10 BLK 2 LAKE RIDGELEA AS PER DB 992 PAGE 587	Total 2,000
TOWN OF BYRAM	Building Info.
	Type
	Base Area 0
	Adjusted Area 0
	Year Built 0000
	Deed Info.
	Book & Page 7286-2350
	Date 08/24/2022
Acreage Info.	
Cultivated Acres 0.00	
Uncultivated Acres 0.00	

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Monday, August 05, 2024 [Contact Webmaster](#) [Phone Numbers](#) [Map to our Office](#)
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0 South Ridge



0 South Ridge



**A RESOLUTION DETERMINING PROPERTY OR PARCEL OF LAND WITHIN
THE CITY OF BYRAM, MISSISSIPPI, TO BE A MENACE TO THE PUBLIC
AND AUTHORIZING THE CITY TO CLEAN THE LAND**

WHEREAS, the Mayor and the Board of Aldermen as the governing authorities of the City of Byram, Mississippi, are authorized under section 21-19-11 of the Mississippi Code of 1972, as amended, to conduct a hearing to determine and adjudicate whether any property or parcel of land within the municipality is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did conduct said hearing authorized under section 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did provide all required notices to the property owner under 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen did adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community;

BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, MISSISSIPPI, AS FOLLOWS:

1. The address of the subject real property is: 0 South Ridge Road, within the municipal limits of Byram, Mississippi, Parcel #4854-534.

2. On August 22, 2024, the Mayor and Board of Aldermen at its regular public meeting held at City Hall 5901 Terry Road in Byram, conducted a hearing to determine and adjudicate whether the subject real property was in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

3. The Mayor and Board did determine that written notices to the property owner were provided at least two (2) full weeks before the date of the hearing in the following manner:

- (a) By United States mail, mailed to the address of the subject property;
- (b) By United States mail, mailed to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax;
- (c) By physical posting on the property or parcel of land alleged to be in need of cleaning; and
- (d) By physical posting at city hall or another place in the municipality where such notices are posted.

See Miss. Code Ann. § 21-19-11 (Rev. 2015).

4. The written notice included language that informed the property owner that an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning. A copy of the required written notice mailed and posted shall be recorded in the minutes of the regular meeting at which the hearing was conducted, and is now attached to this Resolution as “Exhibit A.”

5. Having heard from the City employee(s) who personally inspected the property, and having given opportunity for the property owner to be heard, the City does hereby find, determine, and adjudicate that the subject property in its condition at the time of the hearing is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community. Miss. Code Ann. § 21-19-11. The Mayor and Board also considered photograph(s) of the property in its current condition, and those photograph(s) are now attached to this

Resolution as “Exhibit B”

6. The City is hereby authorized, if the owner does not do so himself, to proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Miss. Code Ann. § 21-19-11.

7. For subsequent cleaning, the City is hereby further authorized to reenter the property or parcel of land for a period of one (1) year after final adjudication to maintain cleanliness without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

8. The City is authorized to do so no more than six (6) times in any twelve-month period with respect to removing abandoned or dilapidated buildings, slabs, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land.

9. The Mayor and Board may by subsequent resolution adjudicate the actual cost of cleaning the property and shall also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$ 1,500.00) or fifty percent (50%) of the actual cost, whichever is more.

10. If the Mayor and Board declare by subsequent resolution that the cost and any penalty shall be collected as a civil debt, the Mayor and Board may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the

manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. Miss. Code Ann. § 21-19-11.

11. The expense of cleaning of the property, except as otherwise provided by statute for removal of hazardous substances, shall not exceed an aggregate amount of Twenty Thousand Dollars (\$ 20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is more. Miss. Code Ann. § 21-19-11.

MOTION was made to adopt the foregoing Resolution was made by Alderman _____ and **SECONDED** by Alderman _____ and the foregoing having first been reduced to writing, was submitted to a Roll Call Vote, the result was as follows:

Alderman Johnson voted:	Aye / Nay
Alderman Hosey voted:	Aye / Nay
Alderman Amos voted:	Aye / Nay
Alderman Mack voted:	Aye / Nay
Alderman Gibson voted:	Aye / Nay
Alderman Moore voted:	Aye / Nay
Alderman Harris-Allen voted:	Aye / Nay

Whereupon, the Mayor declared the Motion carried and the Resolution adopted.

SO RESOLVED, ADOPTED, AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi at its regular meeting held on the _____ day of _____, 2024

CITY OF BYRAM, MISSISSIPPI

BY: RICHARD WHITE, MAYOR

ATTEST

BY: ANGELA RICHBURG, CITY CLERK

[SEAL]

I, Angela Richburg, City Clerk and official custodian of the records of The Mayor and Board of Alderman of the City of BYRAM, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of said Board and is further a matter of record in Minute Book No. ____, at Page No. _____.

CITY CLERK

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 5.i

FOR: Hearing on property located at 4191 Siwell Road, Byram, MS to make a determination under Section 21-19-11 of the MS Code as to whether the property is in a condition to be a menace to the health, safety and welfare of the community; if determined then approval of the Resolution declaring the property a menace

INTRODUCED BY: Eric Munden, Building Official

ATTACHMENTS:

File Name

[4191 Siwell Rd.pdf](#)

[Resolution 4191 Siwell.pdf](#)

Richard White, Mayor
Diandra Hosey, Mayor Pro Tem
Erma Johnson, Alderman Ward I
Robert Amos, Alderman Ward III



Teresa Mack, Alderman Ward IV
Roschelle Gibson, Alderman Ward V
David Moore, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large

August 2, 2024

Martha B. Fox
4191 Siwell Rd.
Byram, MS 39272

Mrs. Fox,

You have been made a party in a hearing to be conducted before the Mayor and Board of Aldermen of the City of Byram, Mississippi, to determine pursuant to Mississippi Code 21-19-11 whether a Single Family Dwelling located at 4191 Siwell Rd., **Byram, Mississippi 39272**, Parcel Number: 4859-648-1 owned by you, is in such a state of disrepair and uncleanness to be a menace to the public health, safety and or/welfare of the community.

It is in your best interest to be present before the Mayor and Board of Aldermen of the City of Byram, Mississippi at its meeting dated **Thursday, August 22, 2024 7:00 pm at the Byram City Hall, 5901 Terry Road Byram, Mississippi 39272**, wherein the determination of whether your property is a menace to the public health and safety of the community will be made. Should you not be present, a finding that it is a menace to the public health, safety and/or welfare of the community may be made. Adjudication at this hearing will authorize the City of Byram to enter the property to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property; which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Adjudication at the hearing will also authorize the City of Byram Mississippi to enter and demolish, secure or clean the property for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at the City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is to be re-entered for cleaning.

Further, under section 21-19-11, the Board of Aldermen of the City of Byram may also by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty against you not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against you, and/or, at the option of the City's Board of Aldermen, an assessment against the property.

Should you have any questions prior to the scheduled hearing, please **contact Eric Munden, City of Byram Compliance Officer, at 601-372-7791 – ext. 404 or 769-798-8217** during normal business hours.

Under my hand, this day of August 2, 2024

CITY of BYRAM, MISSISSIPPI

BY: Eric Munden
Compliance Officer

Landroll Detail

Parcel Number		Map Reference Number	
4859-648-1		125.10 1 11.00	 View Map  Property Taxes  Gis Map
Subdivision No.		Homestead Exemption Account Numbers	
2663		116623	
Assessed Owner		Assessed Values	
FOX MARTHA B		Land Value	2,500
4191 SIWELL RD		Improvement Value	5,031
JACKSON MS 39212		Total	7,531
Location		Appraised Values	
4191 SIWELL RD		Land Value	25,000
Legal Description		Improvement Value	50,310
BEG INT W/S SIWELL RD & N/L LOT 11 SLY 224.1 FT TO POB SLY 211.31 FT W 403.5 FT N 208.71 FT E 436.5 FT TO POB IN LOT 11 OAKWOOD SUBN TOWN OF BYRAM		Total	75,310
		Building Info.	
		Type	RES
		Base Area	840
		Adjusted Area	1,375
		Year Built	1986
		Deed Info.	
		Book & Page	2814-0060
		Date	04/07/1981
Acreage Info.			
Cultivated Acres	0.00		
Uncultivated Acres	0.00		

[Back](#) [Search](#)



**A RESOLUTION DETERMINING PROPERTY OR PARCEL OF LAND WITHIN
THE CITY OF BYRAM, MISSISSIPPI, TO BE A MENACE TO THE PUBLIC
AND AUTHORIZING THE CITY TO CLEAN THE LAND**

WHEREAS, the Mayor and the Board of Aldermen as the governing authorities of the City of Byram, Mississippi, are authorized under section 21-19-11 of the Mississippi Code of 1972, as amended, to conduct a hearing to determine and adjudicate whether any property or parcel of land within the municipality is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did conduct said hearing authorized under section 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen of the City of Byram did provide all required notices to the property owner under 21-19-11 of the Mississippi Code; and

WHEREAS, the Mayor and the Board of Aldermen did adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community;

BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BYRAM, MISSISSIPPI, AS FOLLOWS:

1. The address of the subject real property is: 4191 Siwell Road, within the municipal limits of Byram, Mississippi, Parcel #4859-648-1.
2. On August 22, 2024, the Mayor and Board of Aldermen at its regular public meeting held at City Hall 5901 Terry Road in Byram, conducted a hearing to determine and adjudicate whether the subject real property was in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.
3. The Mayor and Board did determine that written notices to the property owner were provided at least two (2) full weeks before the date of the hearing in the following manner:

- (a) By United States mail, mailed to the address of the subject property;
- (b) By United States mail, mailed to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax;
- (c) By physical posting on the property or parcel of land alleged to be in need of cleaning; and
- (d) By physical posting at city hall or another place in the municipality where such notices are posted.

See Miss. Code Ann. § 21-19-11 (Rev. 2015).

4. The written notice included language that informed the property owner that an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning. A copy of the required written notice mailed and posted shall be recorded in the minutes of the regular meeting at which the hearing was conducted, and is now attached to this Resolution as “Exhibit A.”

5. Having heard from the City employee(s) who personally inspected the property, and having given opportunity for the property owner to be heard, the City does hereby find, determine, and adjudicate that the subject property in its condition at the time of the hearing is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community. Miss. Code Ann. § 21-19-11. The Mayor and Board also considered photograph(s) of the property in its current condition, and those photograph(s) are now attached to this

Resolution as “Exhibit B”

6. The City is hereby authorized, if the owner does not do so himself, to proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Miss. Code Ann. § 21-19-11.

7. For subsequent cleaning, the City is hereby further authorized to reenter the property or parcel of land for a period of one (1) year after final adjudication to maintain cleanliness without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

8. The City is authorized to do so no more than six (6) times in any twelve-month period with respect to removing abandoned or dilapidated buildings, slabs, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land.

9. The Mayor and Board may by subsequent resolution adjudicate the actual cost of cleaning the property and shall also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$ 1,500.00) or fifty percent (50%) of the actual cost, whichever is more.

10. If the Mayor and Board declare by subsequent resolution that the cost and any penalty shall be collected as a civil debt, the Mayor and Board may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the

manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. Miss. Code Ann. § 21-19-11.

11. The expense of cleaning of the property, except as otherwise provided by statute for removal of hazardous substances, shall not exceed an aggregate amount of Twenty Thousand Dollars (\$ 20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is more. Miss. Code Ann. § 21-19-11.

MOTION was made to adopt the foregoing Resolution was made by Alderman _____ and **SECONDED** by Alderman _____ and the foregoing having first been reduced to writing, was submitted to a Roll Call Vote, the result was as follows:

Alderman Johnson voted:	Aye / Nay
Alderman Hosey voted:	Aye / Nay
Alderman Amos voted:	Aye / Nay
Alderman Mack voted:	Aye / Nay
Alderman Gibson voted:	Aye / Nay
Alderman Moore voted:	Aye / Nay
Alderman Harris-Allen voted:	Aye / Nay

Whereupon, the Mayor declared the Motion carried and the Resolution adopted.

SO RESOLVED, ADOPTED, AND APPROVED by the Mayor and Board of Aldermen of the City of Byram, Hinds County, Mississippi at its regular meeting held on the _____ day of _____, 2024

CITY OF BYRAM, MISSISSIPPI

BY: RICHARD WHITE, MAYOR

ATTEST

BY: ANGELA RICHBURG, CITY CLERK

[SEAL]

I, Angela Richburg, City Clerk and official custodian of the records of The Mayor and Board of Alderman of the City of BYRAM, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of said Board and is further a matter of record in Minute Book No. ____, at Page No. _____.

CITY CLERK

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.a

FOR: Approval of minutes of the Budget Work Session held July 30, 2024

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

File Name

[2024 7.30 Budget Work Session.pdf](#)

**CITY OF BYRAM
MINUTES OF THE BUDGET WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, JULY 30, 2024, 6:00 PM
City Hall: 5901 Terry Road, Byram, MS**

1. Welcome and Call to Order

2. Roll Call

Present: Erma Johnson, Alderman, Ward I
Diandra Hosey, Mayor Pro-Tem, Alderman, Ward II
Robert Amos, Alderman, Ward III
Teresa Mack, Alderman, Ward IV
Roschelle Gibson, Alderman, Ward V
David Moore, Alderman, Ward VI
Roshunda Harris-Allen, Alderman-At-Large
Angela Richburg, City Clerk
Harry Horton, Interim Fire Chief

3. Presented Items

(a) Discussion of the FY 2024-2025 Budget

No action taken

APPROVED: _____
Richard White, Mayor

DATE: _____

ATTEST: _____
Angela Richburg, City Clerk

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.b

FOR: Approval of minutes of the Budget Work Session held August 1, 2024

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

File Name

[2024 8.1 Budget Work Session.pdf](#)

CITY OF BYRAM
MINUTES OF THE BUDGET WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
THURSDAY, AUGUST 1, 2024, 6:00 PM
City Hall: 5901 Terry Road, Byram, MS

1. Welcome and Call to Order

2. Roll Call

Present: Erma Johnson, Alderman, Ward I
Diandra Hosey, Mayor Pro-Tem, Alderman, Ward II
Robert Amos, Alderman, Ward III
Teresa Mack, Alderman, Ward IV
Roschelle Gibson, Alderman, Ward V
David Moore, Alderman, Ward VI
Roshunda Harris-Allen, Alderman-At-Large
Angela Richburg, City Clerk
David Errington, Police Chief

3. Presented Items

(a) Discussion of the FY 2024-2025 Budget

No action taken

APPROVED: _____
Richard White, Mayor

DATE: _____

ATTEST: _____
Angela Richburg, City Clerk

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.c

FOR: Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held August 5, 2024

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

File Name
[2024 8.5.pdf](#)

CITY OF BYRAM
MINUTES OF THE REGULAR MEETING OF
THE MAYOR AND BOARD OF ALDERMEN
MONDAY, AUGUST 5, 2024, 6:30 PM
City Hall: 5901 Terry Road, Byram, MS

1. Welcome and Call to Order

Mayor White called the meeting to order at 6:32 P.M.

2. Invocation

The Invocation was given by Mayor Richard White

3. Pledge of Allegiance

4. Roll Call

Present: Richard White, Mayor
Erma Johnson, Alderman Ward I
Diandra Hosey, Alderman Ward II, Mayor Pro Tem
Robert Amos, Alderman Ward III
Teresa Mack, Alderman Ward IV, joined at 6:48 P.M.
Roschelle Gibson, Alderman Ward V
David Moore, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large
Angela Richburg, City Clerk

Legal Counsel Present: Attorney Zachary Giddy

5. Presented Items

(a) Mayoral Health Council Initiative information, presented by Excel Fiemotongham, Mississippi Department of Health, Jackson Heart Study

Motion to Approve the Mayor Health Council and Alderman Erma Johnson as Chairwoman

Moved by Alderman Johnson

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(b) Employee insurance and benefit quotes for the upcoming fiscal year, presented by Tim Holifield, Cadence Insurance

Motion to accept the quotes from Blue Cross Blue Shield of Mississippi and Equitable for medical and ancillary insurance

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

- (c) **Approval for JWM Consulting Engineers, Inc. to move forward with the structural evaluation of property located at 300 Executive Blvd, presented by James Miller, JWM Consulting Engineers, Inc.**

Motion to accept the JWM Consulting Engineering rate of \$145.00 per hour to proceed with the structural evaluation of property located at 300 Executive Blvd

Moved by Alderman Johnson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

6. Approval of Consent Agenda Items

Motion to approve Consent Agenda

Moved by Alderman Hosey

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

- (a) **Approval of minutes of the Regular Meeting of the Mayor and Board of Aldermen held July 25, 2024**
- (b) **Approval of payment in the amount of \$190.00 to Government Finance Officers Association, renewal of membership dues for City Clerk Angela Richburg (001-140-622)**
- (c) **Approval of quote in the amount of \$3,975.00 from Puckett Power Systems for a 48 month extended warranty on the City Hall generator (001-195-650)**
- (d) **Approval of payment in the amount of \$3,297.00 to Leads Online, annual renewal of Total Track Investigation System Service Package (001-200-681)**
- (e) **Approval of payment in the amount of \$90.00 to Nick Brooks for CPR training for Police Officers Daisha Williams and Christopher Carter (001-200-611)**
- (f) **Approval of payment in the amount of \$18,500.00 to Checkmate Canine LLC, payment for a K9 and handlers course (001-200-918) This is covered by grants and donations already received for the K9 program**
- (g) **Approval of \$225.00 to Mississippi Recreation & Parks Association, renewal of membership dues for LaKendric Powell & Bill Miley (001-550-622)**
- (h) **Approval of quote in the amount of \$3,975.00 from Puckett Power Systems for an extended warranty on the Public Works generator (001-190/280/301-650 and 400-700-650)**

7. Discussion and Action

(a) Approval of Claims Docket in the amount of \$485,457.33 from 7/16/24 to 8/1/24

Motion to approve Claims Docket

Moved by Alderman Gibson

Seconded by Alderman Amos

Motion Passed

Ayes: Johnson, Hosey, Amos, Gibson, Moore, Harris-Allen

Nays: Mack

(b) Discussion of Budget Amendments

Motion to approve Budget Amendments as presented

Moved by Alderman Hosey

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(c) Discussion and approval of protocol for the hiring and appointment of a Department Head or Interim Department Head after a vacancy

Motion to table discussion

Moved by Alderman Amos

Seconded by Alderman Hosey

Motion Passed

Ayes: Johnson, Hosey, Amos, Moore, Harris-Allen

Nays: Mack, Gibson

Motion to to hold the discussion of the hiring and appointment policy at the September 9th Work Session

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Amos, Mack, Gibson, Harris-Allen

Nays: Hosey, Moore

(d) Approval to hire Harry Horton as Fire Chief at an annual salary of \$70,000.00

Motion to hire Harry Horton as Fire Chief

Moved by Alderman Gibson

Seconded by Alderman Harris-Allen

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(e) Approval to hire a Police Officer Recruit at \$16.85 per hour with full benefits, contingent upon successful completion of the hiring process

Motion to hire Nijua Kagler as a Police Officer Recruit at \$16.85 per hour with full benefits, contingent upon successful completion of the hiring process

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

- (f) Approval to hire a Public Safety Dispatcher at \$15.55 per hour with full benefits, contingent upon successful completion of the hiring process**

Motion to hire Patricia Barlow as a Public Safety Dispatcher at \$15.55 per hour, contingent upon successful completion of the hiring process

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

- (g) Approval to hire a Public Safety Dispatcher at \$13.75 per hour with full benefits, contingent upon successful completion of the hiring process**

Motion to hire Daniya Wallace as a Public Safety Dispatcher at \$13.75 per hour, contingent upon successful completion of the hiring process

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

- (h) Discussion of a current travel reimbursement request and approval of Definitions page to be added to the City's current Travel Policy**

Motion to table until the September 9th Work Session

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

- (i) Approval for Elected Officials to attend a CMO elective evening class covering the Last 6 Months of a Term and Understanding Financial Statements to be held in Ridgeland MS on September 5, 2024, with \$25.00 each registration fees and no estimated travel expense (001-100-611)**

Motion to approve training

Moved by Alderman Harris-Allen

Seconded by Alderman Johnson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

(j) Discussion of design for Pocket Park

No action taken

(k) Department Heads Monthly Reports

No action taken

8. Public Comments *Byram residents may address the Board at this time, provided they have signed in with their name and address. Discussion will be limited to three (3) minutes per person*

No Public Comments

9. Announcements

Tuesday, August 6th from 9:00 A.M. to 10:00 A.M. ~ Coffee Talk with Mayor White at Raising Canes, 7395 South Siwell Road

Tuesday, August 6th at 6:00 P.M. ~ Budget Work Session at City Hall

Thursday, August 22nd at 7:00 P.M. ~ Regular Meeting of the Mayor and Board of Aldermen at City Hall

10. Adjourn

Motion to adjourn at 8:30 P.M.

Moved by Alderman Harris-Allen

Seconded by Alderman Gibson

Motion Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

APPROVED: _____

DATE: _____

ATTEST: _____

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.d

FOR: Approval of minutes of the Budget Work Session held August 6, 2024

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

File Name

[2024 8.6 Budget Work Session.pdf](#)

**CITY OF BYRAM
MINUTES OF THE BUDGET WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, AUGUST 6, 2024, 6:00 PM
City Hall: 5901 Terry Road, Byram, MS**

1. Welcome and Call to Order

2. Roll Call

Present: Erma Johnson, Alderman, Ward I
Diandra Hosey, Mayor Pro-Tem, Alderman, Ward II
Robert Amos, Alderman, Ward III
Teresa Mack, Alderman, Ward IV
Roschelle Gibson, Alderman, Ward V
David Moore, Alderman, Ward VI
Roshunda Harris-Allen, Alderman-At-Large
Angela Richburg, City Clerk
Bill Miley, Public Works Director

3. Presented Items

(a) Discussion of the FY 2024-2025 Budget

No action taken

APPROVED: _____
Richard White, Mayor

DATE: _____

ATTEST: _____
Angela Richburg, City Clerk

DATE: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.e

FOR: Acceptance of a 405D Alcohol and Drug Impaired Driving grant in the amount of \$44,178.00 from the Mississippi Office of Highway Safety

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[MOHS 405D FY25 Grant Agreement - Byram PD.pdf](#)

[MS Office of Hwy Safety - Certification on Conflict of Interest.pdf](#)

[MS Office of Hwy Safety - grant agreement cover letter.pdf](#)

FY25 MOHS GRANT AGREEMENT

MS Office of Highway Safety

P.O. Box 1633

Canton, MS 39046

Phone: (601) 391-4900

1. Sub-grantee's Name & Mailing Address: City of Byram Byram Police Department 141 Southpointe Drive Byram, MS 39272 Telephone Number: (601) 372-7747 E-Mail: derrington@byram-ms.us		2. Effective Date of Grant: October 1, 2024				
		3. Subgrant Number: M5HVE-2025-MD-73-51				
		4. Grant Identifier (Funding Source & Year): 405D Alcohol and Drug Impaired Driving FY25				
		5. Beginning and Ending Dates: October 1, 2024 – September 30, 2025				
		6. Subgrant Payment Method: <u> X </u> Cost Reimbursement Method				
7. CFDA # - 20.616		8. UEI # - F276NKT9CEK9		9. Congressional District: 2		
10. A:FAIN #: 69A3752330000405DMSM 69A3752430000405DMSM		11.A: Initial Federal Award Date: 11/30/2022 11/27/2023		11.C: Additional Federal Award Date:		
10.B. Federal Awarding Agency: NHTSA		11.B: Secondary Federal Award Date:		12. Research and Development Grant: ____ Yes <u> X </u> No Continuation Grant: ____ Yes <u> X </u> No		
13. The following funds are obligated:						
A. COST CATEGORY		B. SOURCE OF FUNDS		C. MATCH	D. RATIO%	
(1) Personal Services-Salary	\$38,328.00	(1) Federal	\$44,178.00			
(2) Personal Services-Fringe	\$0.00	(2) State				
(3) Contractual Services	\$120.00	(3) Local				
(4) Travel	\$0.00	(4) Other				
(5) Equipment	\$4,900.00	Total:	\$44,178.00			
(6) Commodities	\$830.00	E. TOTAL OF ALL FEDERAL GRANTS THROUGH MOHS TO AGENCY:				
(7) Indirect Costs	\$0.00	Number of Grants: 1	405D			TOTAL
TOTAL	\$44,178.00	TOTAL:	\$44,178.00	\$0.00	\$0.00	\$44,178.00
The Sub-Grantee agrees to operate the program outlined in this Agreement in accordance with all provisions of this Agreement as included herein. The following sections are attached and incorporated into this Agreement: Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Sub-Grantee Targets, Performance Measures and Strategies; Task by Quarter; Cost Summary Support Sheet; Agreement of Understanding and Compliances; Designation of Secondary Official (If Applicable); Fiscal Control and Fund Accounting Procedures. All policies, terms, conditions, and provisions listed in funding guidelines, grant agreement, and agreement of understanding which has been provided to Sub-Grantee, are also incorporated into this agreement, and Sub-Grantee agrees to fully comply therewith.						
14. Approved for Grantee:			15. Approved for Sub-Grantee:			
Signature _____ Date _____			Signature _____ Date _____			
Name: Helen Porter Title: Office Director, MS Office of Highway Safety			Name: Richard White Title: Mayor, City of Byram			

FY25 Sub-Grantee Project Description (Law Enforcement):

MOHS Law Enforcement grant programs are provided with Federal grant funds to local police departments, sheriff's and state agencies for enforcement in jurisdictions all across Mississippi. All jurisdictions will provide enforcement, for hours that are specified in each agency Agreement, in support of the Impaired program. These enforcement grants will be coordinated with the national campaigns, along with any state blitz campaigns that the MOHS develops for FY25.

All law enforcement agencies participating in the MOHS Law Enforcement grant program will utilize data to target the need and deploy resources based on problem identification and traffic trends in the agency locale and make adjustments to the program as needed.

Law Enforcement agencies use the funding for salaries part-time, contractual service, commodities and equipment that has been reviewed and approved by the MOHS. All information on budget can be found in the agency budget. The agency will generate at least (1) earned media campaign during the blitz campaigns.

FY25 Sub-Grantee-Target(s), Performance Measures and Strategies

Agency Name: City of Byram/Byram Police Department

List the target(s) that the sub-grantee will accomplish during the FY25 grant year. Performance measures should be set to help the sub-grantee accomplish the target(s) for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the target(s) set by the agency.

Target(s):

The jurisdiction/agency of Byram Police Department will reduce the number of alcohol related fatalities from 2 in 2021 to 1 by the end of 2025.

The jurisdiction/agency of Byram Police Department will reduce the number of alcohol related injuries from 20 in 2021 to 15 by the end of 2025.

The jurisdiction/agency of Byram Police Department will maintain the number of drug related fatalities from 1 in 2021 to 1 by the end of 2025.

The jurisdiction/agency of Byram Police Department will reduce the number of drug related injuries from 10 in 2021 to 7 by the end of 2025.

Performance Measures:

Increase the number of grant funded DUI Arrest from 0 in FY23 to 275 in FY25.

Increase the number of grant funded DUI Other (Drug) Arrest from 0 in FY23 to 60 in FY25.

Strategies:

Overtime Enforcement

15 Checkpoints

25 Saturation Patrols

Generate Earned Media

Publicize patrol activities results (after occurrence)

Attend Troop LEL Network Meeting

Participate in the National blitz campaigns with enhanced DUI enforcement:

Drive Sober or Get Pulled Over – Christmas/ New Year's

Drive Sober or Get Pulled Over – Labor Day

Participate in the State blitz campaigns with enhanced DUI enforcement: Super Bowl, Memorial Day, 4th of July

FY25 MOHS TASKS BY QUARTERS

Agency Name: City of Byram/Byram Police Department

PROJECTION TASKS BY QUARTERS:

SCHEDULE PROJECTION OF TASKS BY QUARTERS									
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List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Conduct not less than 4 checkpoints during quarter.

Conduct not less than 7 saturation patrols during quarter.

Issue a minimum of 69 DUI Arrest during quarter, to reach a goal of 275 for FY2025.

Issue a minimum of **15** DUI Other (Drug) Arrest during quarter, to reach a goal of **60** for FY2025.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over national Christmas/New Year's blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television, social media or radio presentation.

Projected Expenditures for 1st Quarter: \$11,044.50

FY25 MOHS TASK BY QUARTERS

Agency Name: City of Byram/Byram Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 6 saturation patrols during quarter.

Issue a minimum of 68 DUI Arrest during quarter, to reach a goal of 275 for FY2025.

Issue a minimum of 15 DUI Other (Drug) Arrest during quarter, to reach a goal of 60 for FY2025.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over national Christmas/New Year's blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television, social media or radio presentation.

Projected Expenditures for 2nd Quarter: \$11,044.50

FY25 MOHS TASK BY QUARTERS

Agency Name: City of Byram/Byram Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 6 saturation patrols during quarter.

Issue a minimum of 68 DUI Arrest during quarter, to reach a goal of 275 for FY2025.

Issue a minimum of 15 DUI Other (Drug) Arrest during quarter, to reach a goal of 60 for FY2025.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State Memorial Day blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television, social media or radio presentation.

Projected Expenditures for 3rd Quarter: \$11,044.50

FY25 MOHS TASK BY QUARTERS

Agency Name: City of Byram/Byram Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Conduct not less than 5 checkpoints during quarter.

Conduct not less than 6 saturation patrols during quarter.

Issue a minimum of 70 DUI Arrest during quarter, to reach a goal of 275 for FY2025.

Issue a minimum of 15 DUI Other (Drug) Arrest during quarter, to reach a goal of 60 for FY2025.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State 4th of July and Drive Sober or Get Pulled Over national Labor Day blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television, social media or radio presentation.

Projected Expenditures for 4th Quarter: \$11,044.50

FY25 Mississippi Office of Highway Safety-Cost Summary Support Sheet

1. Applicant Agency: City of Byram/Byram Police Department				
2. Subgrant Number: M5HVE-2025-MD-73-51		3. Grant ID: 405D Alcohol and Drug Impaired Driving	4. Beginning: October 1, 2024	5. Ending: September 30, 2025
6. Activity: Alcohol and Drug Impaired Driving Enforcement				
7. Category & Line Item	8. Description of item and/or Basis for Valuation	9. Budget		
		Federal	All Other	Total
Personal Services-Salary	Officers over-time or regular time above and beyond normal work hours @ approx. \$29.49 per hour X @ approx 1299.75 hrs = \$38,329.63 not to exceed \$38,328.00 Total Salaries = \$38,328.00	\$38,328.00		\$38,328.00
Contractual Services	Freight/Shipping and Handling = \$120.00 Total Contractual = \$120.00	\$120.00		\$120.00
Commodities	Alco Sensor Mouthpiece and Alco Sensor IIII @ approx. \$0.29 x 500 = \$145.00 Sotox Test Cartridge/Collet Kit @ approx. \$685.00 x 1 = \$685.00 Total Commodites = \$830.00	\$830.00		\$830.00
Equipment	Sotoxa Oral Fluid Mobile Analyzer System @ approx. \$4,900.00 x 1 = \$4,900.00 Total Equipment = \$4,900.00	\$4,900.00		\$4,900.00

TOTALS	\$44,178.00	\$0.00	\$44,178.00
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Mississippi Office of Highway Safety

FY25 Agreement of Understanding and Compliance

This Agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Sub-Grantee.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Sub-Grantee must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Sub-Grantee has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

- A. It is mutually agreed that upon written application by Sub-Grantee and approval by State and NHTSA (if applicable), State will obligate Federal funds to Sub-Grantee account for reimbursement of eligible expenditures as set forth in the application.
- B. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by 2CFR Subpart F, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Sub-Grantee reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
- C. It is also understood, pursuant to 2 CFR 200.337, the Federal awarding agency, Inspectors General, the Comptroller General of the United States, the pass-through entity, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), must have the right of access to any documents, papers, or other records of the non-Federal entity which are pertinent to the Federal Award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the non-Federal entity's personnel for the purpose of interview and discussion related to such documents.
- D. It is further agreed that where reimbursement is made to Sub-Grantee in installments, State shall have the

right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Sub-Grantee.

- E. Unless otherwise directed, Sub-Grantees must submit monthly reimbursement, activity reports and back up documentation, by the **10th working day** of the following month to receive reimbursement for project activities. Reports reflect the status of project implementation and progress toward reaching goals. Each activity report shall describe the project status and shall be submitted to the State, no later than the 10th working day following the end of the month.
- F. Final Closeout Report and Reimbursement Claim with all required documentation must be received to MS Office of Highway Safety within forty-five (45) days of completion of the project **(Close of Business (COB) November 15th)**. Appropriate forms will be provided to the Project Director. All required due dates for MOHS documents are provided in the Project Director's Guide.

Any Sub-Grantee delinquent in submitting monthly reimbursement, monthly activity, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period in question, may be subject to having submitted reimbursement requests delayed, pending additional justification. Once completed reports are received, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. Each Sub-Grantee will be required to have at least one (1) on-site monitoring visits during the grant year. All written documents will be reviewed to determine progress, problems and reimbursements of the project. The State evaluates all sub recipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purposes of determining the appropriate level of sub recipient monitoring.

III. PROPERTY AGREEMENT

- Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- It is mutually agreed and promised that the Sub-Grantee shall immediately notify the MS Office of Highway Safety, if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Sub-Grantee further agrees to transfer or otherwise dispose of such equipment, as directed by the MS Office of Highway Safety.
- It is mutually agreed and promised by the Sub-Grantee that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- It is mutually agreed and promised that the Sub-Grantee shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- Each Sub-Grantee of federal grant funds has a financial management system that complies with the minimum requirements of 2 CFR Part 200 (Super Circular).
- All equipment awarded in this project agreement must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, the MS Office of Highway Safety must be notified as to the reason for the delay and projected purchase date of the equipment.

- Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.
- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years for the useful life of the property.
- A control system must be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good and working condition.
- If the Sub-Grantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. Sale of items must be approved by the MOHS.
- Costs for equipment items are allowable only as part of a comprehensive program effort. All approved equipment must be included on the Federal Conformation Product List (CPL), where applicable. Approved equipment purchased with federal funds, must be in compliance of the Buy America Act (23 U.S.C. 313).
- Approved equipment with a purchase price of \$5,000.00, must be approved in writing from the National Highway Traffic Safety Administration, before the purchase of approved equipment purchased with federal funds.

IV. STAFFING

Positions covered by this project that are funded 100% or 2080 enforcement hours must be new positions. If staff of the Sub-Grantee agency is transferred to work on this project, the agency must replace the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All positions require detailed activity documentation, as directed by MS Office of Highway Safety.

The Individual Officer(s) on this project is defined as an officer working enforcement at approximately 2080 hours at an approximate rate of pay per hour.

V. GENERAL PROJECT REQUIREMENTS

A. Agreements, Modifications and Revisions

- The Sub-grantee must return original copies of agreements, modifications, and revisions to MOHS physical address. All original documents require an **original signature signed in BLUE ink** by the Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.). MOHS will not accept a secondary signatory official signature or initials.
- In the fully executed grant agreement, the Cost Summary Support Sheet details all allowable cost for which MOHS approved and will reimburse an agency. Any cost not listed in the fully executed grant agreement and/or an approved modification/revision will not be reimbursed.
- All recipients of MOHS federal grant funds must be able to track funds under the requirements of 2CFR 200.302. from the initial expense to the final receipt of reimbursement and provide documentation to back-up the amount spent with federal grant funds.
- No budget modification requests will be accepted by the MS Office of Highway Safety after **July 31st**. Any proposed changes in this Agreement that would result in changes in the scope, character, or complexity of the agreement, require a Letter and Budget Modification Request to the MS Office of Highway Safety signed by the Authorized Signatory Official. Changes to the Agreement will not be effective, until both parties have executed the modification.

- B. Any change to out-of-state travel approved in the Grant Agreement, must have prior written approval by the MS Office of Highway Safety for changes. Requests for change should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel on Agency letterhead.
- Out of State Travel - All federal funded **out of state travel** requires expenses incurred to be placed on the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel - All federal funded **in state travel** requires itemized receipts for expenses incurred, as well as the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel - Meals can only be claimed with an overnight hotel stay.
 - In State Travel – Hotel rates must be based on DFA travel policy for State agencies. Non-State agencies hotel rates must follow the agency’s current travel policy.
 - Meal cost, taxes, and fees (credit card, delivery, service, etc.) are approved cost included in the allocated amount under travel in the grant agreement. Because these costs are associated with travel and needed to carry out project activities, they are considered allowable, reimbursable cost for meals. The amount allowed for individual meals should not exceed the daily maximum reimbursement rate approved in the grant agreement.
 - Fares, fees, and surcharges for taxi, shuttle, airport transportation services, ride sharing services (Uber, Lyft, etc.) to and from a hotel are allowable and require an itemized receipt. The amount allowed for transportation should not exceed the maximum reimbursement amount approved in the grant agreement. Fuel surcharges are only allowable on any ride sharing service if no surcharges are applied for paying with a credit card.
 - MOHS reimburse travel according to Section 25-3-41, Mississippi Code of 1972, establishes guidelines for travel reimbursement of the State of Mississippi, and of any department, institution, board or commission thereof. It also provides that the Mississippi Department of Finance and Administration (DFA) shall promulgate rules and regulations to effectuate economies for all expenses authorized under this section. All rules and regulations contained herein apply to all MOHS sub-grantees.
- C. The Mississippi Office of Highway Safety can only reimburse sub-grantees for grant funded activity. If a sub-grantee is on non-grant related activities for more than 15 minutes; after such time, they should revert to their own agency funding.
- D. No budget modification requests will be accepted by the MS Office of Highway Safety after **July 31st**. Any proposed changes in this Agreement that would result in changes in the scope, character, or complexity of the agreement, require a Letter and Budget Modification Request to the MS Office of Highway Safety. Changes to the Agreement will not be effective, until both parties have executed the modification.
- E. Sub-Grantee must submit any proposed agreements for contractual services to the MS Office of Highway Safety. Contractual Services must be submitted forty-five (60) days prior to acceptance, due to the fact that contracts **must have** review and approval by DPS and NHTSA.
- F. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Sub-Grantee and used for project related expenses or to offset eligible expenses, with the approval of the MS Office of Highway Safety.
- G. Sub-Grantee **must complete** the Authorized Official or Local Government Resolution included within this Agreement, to accept on behalf of the agency that is represented in this Agreement for federal funding to defray the costs of the project described in the award. **Grant Agreements are not effective until both parties (MOHS and the Sub-Grantee) have fully executed (signed and dated) the Grant Agreement.**

- H. Sub-Grantee **must maintain** in the Agency grant file, the most current copy of the following policies with the Application for funding. If Agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
- Seat belt policy (Must Retain a Copy);
 - Warning citation policy (If Applicable);
 - Pursuit policy (Must Retain a Copy);
 - Checkpoint policy (If Applicable);
 - Saturation patrol policy (If Applicable); and
 - DUI enforcement policy (If Applicable)
 - Agency seat belt survey procedures must be provided if usage rate is identified as a performance measure within agreement (If Applicable)
- I. Sub-Grantee **must submit** to the MS Office of Highway Safety a copy of the following policy(s):
- Agency Payroll Schedule- Payroll period begin and payroll end dates & check date);
 - Agency Leave policy (personal and/or vacation, sick, holiday, and military); and
 - Agency Overtime Policy
 - Fiscal Control and Fund Accounting Procedures
 - Pursuit Policy (Law Enforcement Only)
 - In-Direct Cost Agreement (If Applicable)
- J. All training received under federal funded programs must be program related and the Sub-Grantee **must** maintain a copy of the certificate of completion and **must** be available for inspection in the Sub-Grantee grant file. A copy of the certificate of completion **must** be submitted to the MOHS for reimbursement of training expenses.
- K. A Property Inventory form **must** be completed for all equipment. All equipment cost exceeding \$1,000.00 and/or all computer equipment, will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the MOHS inventory data base. All equipment purchased with grant funds must be available for inspection. A copy of the most current Property Inventory form must be available in the Agency's grant file.
- L. Implementation of Agreement: All Sub-Grantees **are required** to attend a mandatory grant implementation meeting. Failure to attend one (1) of the available mandatory grant implementation meetings will result in rescinding of the grant funds allocated for the project.
- M. Termination of Agreement:
- In the event of Sub-Grantee noncompliance with any of the provisions of this agreement, the MS Office of Highway Safety may terminate this Agreement by giving the Sub-Grantee a thirty (30) day notice. Before issuing notice of termination of this Agreement, the MS Office of Highway Safety, shall allow the Sub-Grantee a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
 - The Sub-Grantee may terminate its participation in this agreement by notifying and submitting the required closeout documentation to the MS Office of Highway Safety, thirty (30) days in advance of the termination date.

- H. Agreements: Unless otherwise authorized in writing by the MS Office of Highway Safety, the Sub-Grantee shall not assign any portion of the work to be performed under this Agreement, or execute any Agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this Agreement must include all required and/or applicable clauses and provisions of this agreement.
- I. Sub-Grantee failure to meet all reporting, attendance at meeting(s), scheduled events and timely submission of reimbursement requests set forth in the Agreement by the MS Office of Highway Safety, may result in the withholding of reimbursement payments.
- J. Project Commencement: Unless otherwise indicated within the grant agreement, sub-grantee program activity will begin within **(30) days of the approved start date**, after signed approval of the grant agreement by the MOHS Director. If program activity does not begin within this time period, the program may be subject to cancellation and funds may be reallocated.

VI. UNALLOWABLE COST

The provisions stated in the following section serve as a guide in describing costs that are **not allowable** for highway safety funding. See NHTSA Highway Safety Grant Funding Guidance.

The following are unallowable:

A. Unallowable Costs for Facilities and Construction:

- Highway construction, maintenance, or design other than design of safety features of highways incorporated into Roadway Safety guidelines
- Construction or reconstruction of permanent facilities, such as paving, driving ranges, towers and non-portable skid pads
- Highway safety appurtenances including longitudinal barriers (such as guardrails), sign supports (except as allowed under Allowable Costs with Conditions for selected Items, Part II.A.2.), luminaire supports, and utility poles (FHWA safety construction Federal-aid funds are available)
- Construction, rehabilitation, or remodeling for any buildings or structures or for purchase of office furnishings and fixtures;

Examples of office furnishings and fixtures

- | | | |
|-------------|------------------|------------------------|
| • Desk | • Credenza | • Storage Cabinet |
| • Chair | • Bookcase | • Portable Partition |
| • Table | • Filing Cabinet | • Picture, Wall Clock |
| • Shelving | • Floor covering | • Draperies & Hardware |
| • Coat Rack | • Office Planter | • Fixed Lighting/Lamp |
- Land (except for Section 2010 motorcycle safety grant funds used to purchase facilities which includes the purchase of land.)

B. Unallowable Equipment Costs:

- Fixed and portable truck scales (Motor Carrier safety program funds are available for truck scales)
- Traffic signal preemption systems (FHWA Federal-aid highway program funds are available.)
- Automated traffic enforcement systems may not be purchased, operated, or maintained with Section 402 funds. (23 U.S.C. 402(c)(4)(A) and 23 CFR Part 1300.13(c)).
- Radars or other speed measuring devices using Impaired Driving Countermeasures and Alcohol Impaired Driving Countermeasures grant funds.

C. Unallowable Training Costs:

- Training of employees of Federal civilian and Federal military agencies. Note: Training for Department of the Interior personnel who are assigned Section 402 responsibilities is covered under the 5 percent administrative allowance.
- An individual's salary while pursuing training or the salary of the individual's replacement (except when the individual's salary is already supported with highway safety funds under an approved project).
- Overtime for law enforcement attending drug recognition expert training.

D. Program Administration:

- General costs of government. For States, local governments and Indian Tribes, the general costs of government are unallowable except as provided in 2 CFR 200.475 Travel Cost. (Reference 2 CFR 200.444 and 2 CFR 200.475).
- NHTSA highway safety grant funds used to defray expenses incurred or sought to be incurred for activities of Federal civilian or military agencies or employees. For Department of the Interior, personnel expenditures for the Section 402 program are covered under the five percent administrative allowance.
- Alcoholic beverages for any consumption purposes or techniques for determining driver impairment are not allowable. (Reference 2 CFR 200.423).
- Drug impaired activities, equipment and drug impaired training is not allowable using Sections 154/164 funds.

E. Lobbying:

- Federal - the cost of influencing the U.S. Congress and Federal agency officials for activities associated with obtaining grants, contracts, cooperative agreements or loans.
- State and Local-No Federal funds may be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., grassroots) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds to engage in direct contact with State or local legislative officials, in accordance with customary State practice, even if it urges legislative officials to favor or oppose the adoption of a specific pending legislative proposal. (23 CFR Part 1300)

F. Additional Items Unallowable:

- Cell phones and guns are **not** allowable for purchase with these funds under any circumstances.
- Costs for equipment purchases exceeding \$5,000.00, must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Sub-Grantee.
- Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.
- The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Documentation must be provided in order to receive reimbursement for a Individual Officer's salary for training. MOHS will reimburse an officer's salary, as long as the proper documentation is submitted such as a Certificate of Completion or Certificate of Attendance.

- Development costs of new training curriculum and materials are allowable, if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.
- Costs are **not** allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% under an approved project.
- All training **must be** included within the grant Agreement. Only DUI (Alcohol) training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.
- Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.
- The MOHS **will not reimburse** for the assistance of providing training to law enforcement officers through specialized training activities, unless approved in the MOHS Agreement. Any training or training assistance that is claimed and not listed in the approved MOHS Agreement will not be reimbursed.
- Cost to purchase program advertising space in the mass communication media is **not** allowable for Sub-Grantees.

CERTIFICATIONS AND ASSURANCES **FEDERAL CERTIFICATIONS AND ASSURANCES**

NONDISCRIMINATION **(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

The Sub-Grantee will comply with all Federal statutes and implementing regulations relating to Nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- FEDERAL-AID HIGHWAY ACT OF 1973, (23 U.S.C. 324 *et seq.*), AND TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- SECTION 504 OF THE REHABILITATION ACT OF 1973, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- THE AGE DISCRIMINATION ACT OF 1975, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- THE CIVIL RIGHTS RESTORATION ACT OF 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- TITLES II AND III OF THE AMERICANS WITH DISABILITIES ACT (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;

- EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY POPULATIONS AND LOW-INCOME POPULATIONS (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- EXECUTIVE ORDER 13166, IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100)).

The Sub-Grantee—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its sub recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require any of its sub recipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:
 - “During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
 - a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
 - b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
 - c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
 - d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
 - e. To insert this clause, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
- iii. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Instructions for Primary Certification (Sub-Grantees)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not

suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to check the System for Award Management Exclusions website (<https://www.sam.gov>)

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Tier Covered Transactions

- (1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

- i. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
- ii. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

- iii. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- iv. The terms *covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
- v. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department of agency with which this transaction originated.
- vi. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled “Instructions for Lower Tier Certification” including the “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
- vii. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov>).
- viii. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- ix. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

The Sub-Grantee and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub recipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the Sub-Grantee must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES

Alcohol/Impaired Driving/Occupant Protection/Police Traffic Services/ Law Enforcement Liaison (LEL)

Coordination and High Visibility Enforcement (HVE) Participation Compliance

(Applies only to Law Enforcement Sub-Grantees)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of LEL Coordination and HVE Enforcement Participation must comply with the following:

1. Sub-Grantee with a LEL Network Coordinator Grant **must hold** a LEL Troop Network meeting to promote State/County/Local networking for the national blitz campaigns, blitz reporting, and PI&E efforts. **(LEL Coordination Sub-Grantees Only)**
2. Sub-Grantee with a LEL Network Coordinator Grant **must allow** the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Coordination Sub-Grantees Only)**
3. Sub-Grantee **must engage** in three (3) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols.
4. Sub-Grantee **will engage** in two (2) sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
5. For each of the national blitz campaigns, Sub-Grantee **must maintain** relevant statistics and **submit** a blitz form reporting the total number of checkpoints, saturation patrols, arrests and other

citations/relevant statistics by the MOHS required deadline. Failure to comply with this requirement may result in delay of reimbursement payments.

6. Sub-Grantee **is required** to generate earned media (example: press conference, TV, radio, social media or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national blitz campaign events and must submit documentation after the occurrence as required by MOHS.
7. Law Enforcement Sub-Grantees **will use** the following criteria to help identify locations in each city/county for intensified enforcement including checkpoints and saturation patrols.
 - ☐ Unusual incidents of alcohol/ drug related crashes/fatalities;
 - ☐ Alcohol/ drug impaired driving violations;
 - ☐ Unusual number of nighttime single vehicle crashes/fatalities (Impaired, Unbelted and Speed);
 - ☐ Any other documented alcohol/ drug related vehicular incidents;
 - ☐ Citation data related to restrained and unrestrained occupants;
 - ☐ Unusual incidents of unbelted crashes/fatalities
 - ☐ Seatbelt/Child restraint violations;
 - ☐ Unusual incidents of teen crashes/fatalities; and
 - ☐ Unusual incidents of speed crashes/fatalities.

DUI/Impaired Compliance

High Visibility Enforcement (HVE) and Public Information and Education (PI&E)

Applies only to Sub-Grantees funded with Impaired Driving (405d), Alcohol (154),

and/or any Police Traffic Service (402) funds used for Impaired Driving and/or Alcohol enforcement

Law enforcement and State agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI/Impaired activities must comply with the following:

- Sub-Grantee **agrees and commits** to have the Individual Officer(s) (if applicable) and/or other officers assigned to work DUI/Impaired enforcement to engage their efforts during peak hours when most impaired drivers are likely driving under the influence.
- Individual DUI/Impaired Officer(s) shift hours **will include** 4:00 p.m. and no later than 7:00 a.m. and **will include Thursday, Friday, Saturday and Sunday.**
- Overtime hours for DUI/Impaired Enforcement **will include** 4:00 p.m. and no later than 7:00 a.m. and **will include Thursday, Friday, Saturday, and Sunday.**
- Proper justification may be requested by MOHS regarding **other dates or time periods** within the jurisdiction for needed enforcement outside the above shifts.
- Specific DUI/Impaired activities in which the Individual Officer(s) (if applicable) and/or other officers assigned to work enforcement **will include** checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
- The Sub-Grantee must participate in the National Drive Sober or Get Pulled Over campaigns endorsed by the National Highway Traffic Safety Administration.

- The Sub-Grantee **will engage** in **all** activities as described in the High Visibility Enforcement (HVE) Participation Compliance.
- The Sub-Grantee **will engage** in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the State campaigns.
- The Sub-Grantee **will generate** earned media (example: press conference, tv, social media, radio or print news articles) either before, during, or after national blitz campaign events and must submit documentation after the occurrence as required by MOHS.

Blitz Campaigns – Enforcement Grant: Sub-grantees are to conduct enhanced enforcement during blitz periods based on their funding source. Each sub-grantee funded under 154 Alcohol and 405d Alcohol and Drug Impaired Driving grant funds must participate in the National Blitz Campaigns for Drive Sober or Get Pulled Over with enhanced DUI enforcement.

National Drive Sober or Get Pulled Over campaign with enhanced enforcement: Christmas/ New Year's
 National Drive Sober or Get Pulled Over campaign with enhanced enforcement: Labor Day
 State blitz campaigns with enhanced enforcement: Super Bowl, Memorial Day, 4th of July

Blitz Campaigns – PI&E Grant: Sub-grantees are to collaborate with law enforcement for the National Drive Sober or Get Pulled Over campaigns and State campaigns and generate earned media with at least one (1) newspaper, television, social media or radio presentation.

Occupant Protection/Police Traffic Services
High Visibility Enforcement (HVE) and Public Information and Education (PI&E)
Applies only to Sub-Grantee funded with 402 (OP), 402(PTS) or 405(B)

Law enforcement and State agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of Occupant Protection/Police Traffic Service activities must comply with the following:

- Occupant Protection/Police Traffic Services activities which STEP officers working overtime **will include** checkpoints, saturation patrols and other 402 OP/PT specific enforcement activities as designated.
- Sub-Grantee funded under a 402/405(b) Occupant Protection/Police Traffic Services Federal grant funds **must participate** in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week.
- Sub-Grantee **will submit** HVE blitz forms containing the number of child restraint/safety belt citations, etc. and **submit** by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign. Failure to comply with this requirement may result in the delay of reimbursement payments.

- Sub-Grantee **will generate** earned media (example: press conference, TV, social media, radio or print news articles) either before, during, or after national blitz campaign events and must submit documentation after the occurrence as required by MOHS.
- The Sub-Grantee **will engage** in **all** activities as described in the High Visibility Enforcement (HVE) Participation Compliance.

Blitz Campaigns – Enforcement Grant: Sub-grantees are to conduct enhanced enforcement during blitz periods based on their funding source. Each sub-grantee funded under 402 Occupant Protection and Police Traffic Services grant funds must participate in the National Blitz Campaigns for Click It or Ticket with enhanced OP or PTS enforcement.

National Click It or Ticket campaign with enhanced enforcement: Memorial Day

State blitz campaigns with enhanced enforcement: Christmas/New Year's, Super Bowl, 4th of July, Labor Day

Blitz Campaigns – PI&E Grant: Sub-grantees are to collaborate with law enforcement for the National Click It or Ticket campaign, State campaigns and Child Passenger Safety week and generate earned media with at least one (1) newspaper, television, social media or radio presentation.

Audit Requirements:

Law enforcement, state, local, non-profit agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of grant activity must comply with the following (2 CFR§200.501):

(a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

(b) *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.

(c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a sub recipient, approves in advance a program-specific audit.

(d) *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

(e) *Federally Funded Research and Development Centers (FFRDC)*. Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.

(f) *Sub-recipients and Contractors*. An auditee may simultaneously be a recipient, a sub recipient, and a contractor. Federal awards expended as a recipient or a sub recipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.331 Sub recipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

(g) *Compliance responsibility for contractors*. In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.

(h) *For-profit sub recipient*. Since this part does not apply to for-profit sub recipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit sub recipients. The agreement with the for-profit sub recipient must describe applicable compliance requirements and the for-profit sub recipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit sub recipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also §200.332 Requirements for pass-through entities.

Sub-Grantees are required to provide a copy of the jurisdiction/agency(s) most recent A-133 audit with the Grant Application. If an agency doesn't meet the A-133 audit requirement, MOHS requires a financial audit with the submission of the Grant Application. An agency that receives an updated audit during the grant year is required to provide a copy of the audit to the MOHS.

STATE CERTIFICATION AND ASSURANCE

**CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR:
(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or Sub-Grantee recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement: On or after January 1, 2005, each state, county and local law enforcement agency that conducts emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a Sub-Grantee is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that “recipient” means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency’s emergency response and vehicular pursuit policy with pertinent training procedures must be retained in the agency grant file and be available for review. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received by the MOHS, becomes an actual documented part of the grant documentation and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, Sub-Grantee, or recipient does not show compliance with the statute emphasized above, the grantee, Sub-Grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, Sub-Grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for, _____ **(Sub-Grantee Name)**, I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by retaining true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization. A copy of the vehicular pursuit policy must be maintained in the Sub-Grantee agency grant file.

Authorizing Official’s Signature
(Mayor, Board President, Commissioner, Director)

Date

Print Authorizing Official’s Name

Authorizing Official’s Title

ASSURANCE OF UNDERSTANDING REQUIREMENT FOR SUB-GRANTEES:

This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, within forty-five (45) days of receiving the attached grant award letter.

As the Authorized Official for, _____ **(Sub-Grantee Name)**, I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. I acknowledge by my signature below, that I understand that the Grant Agreement is not effective until both parties (MOHS and Authorized Official) have signed, dated and fully executed the Grant Agreement.

As the Authorized Official, my signature below assures that Federal funds will not be used to supplant State or local funds and that Federal funds will be used to supplement existing funds for program activities and not to replace those funds which have been appropriated for the same purpose.

Therefore, the Agency, I represent agrees to comply and adhere to all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

Authorizing Official's Signature
(Mayor, Board President, Commissioner, Director)

Date

Print Authorizing Official's Name

Authorizing Official's Title

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the _____
(Governing Body of Unit of Government)

Herein called the “**SUB-GRANTEE**” has thoroughly considered the problem addressed in the application (Program Source) **405D ALCOHOL AND DRUG IMPAIRED DRIVING** and has reviewed the project described in the agreement; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE _____
(Governing Body of Unit of Government)

IN THE JURISDICTION _____ **MISSISSIPPI, THIS** _____ **Day of**
_____, **20** _____ **AS**

FOLLOWS:

1. That the project above is in the best interest of the Sub-Grantee and the general public.
2. _____ is authorized to accept, on behalf of the
(Name and Title of Representative)
Sub-Grantee, an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$ _____ to be made to the Sub-Grantee defraying the cost
(Federal Dollar Requested)
of the project described in the award.
3. One original or certified copy of this resolution must be included as part of the award referenced above.
4. That this resolution shall take effect immediately upon its adoption.

(If Applicable)

DONE AND ORDERED IN OPEN MEETING BY _____
(Chairman of Board/Mayor)

Alderman/Councilperson _____ offered the foregoing resolution and moved its adoption, which was seconded by Alderman/Councilperson _____ and, was duly adopted.

Date: _____

Seal (City/County Seal is required)

Attest: _____

By: _____
(Blue Ink)

Mississippi Office of Highway Safety Designation of Secondary Signatory Official

Pursuant to the MS Department of Public Safety's requirements that the signatory official is the only person authorized to sign official documentation in relation to the sub-grant, such as monthly financial cost reporting worksheets, the (agency/department name) _____ has authorized and approved (print designated secondary signatory official name) _____ to sign any/all forms related to this contract.

Upon approval of this request said person will then be **Responsible/Liable**, as the signatory official, for claims submitted by them to this agency. The approval of this request will allow this person to complete required documentation in the absence and/or on behalf of the signatory official.

Name: _____ Title: _____
(Designated Secondary Signatory Official)

Organization Name: _____

Mailing Address: _____

City: _____ Zip Code: _____

Telephone Number: () _____ Cellular Number: () _____

Email Address: _____

Signature of Designated Secondary Signatory Official: _____

Appointed by Authorizing Official: _____ Date: _____
(Mayor, Board President, Commissioner, Director) (Print Name)

Signature: _____ Title: _____
(Authorizing Official)

Mississippi Office of Highway Safety Fiscal Control and Fund Accounting Procedures

All recipients of MOHS federal grant funds must be able to track funds under the requirements of 2CFR 200.302 from the initial expense to the final receipt of reimbursement and provide documentation to back-up the amount spent with federal grant funds.

Federal regulations prohibit the commingling of Federal grant funds with funds from other sources and require grant recipients to maintain separate accounting over grant funds to ensure the funds are used for authorized purposes only. Federal grant funds cannot be commingled with general operating funds.

The Mississippi Office of Highway Safety has established the following criteria that must be met by all agencies receiving MOHS funds:

All recipients of MOHS funds are required to follow the federal regulations prohibiting the commingling of federal funds and maintain appropriate financial records that fully disclose the amount and disposition of MOHS funds received. Adequate record keeping includes financial documentation for disbursements.

All recipients of MOHS funds will follow the requirement above, establish and maintain both fiscal and program controls and funds accounting procedures acceptable to the Mississippi Office of Highway Safety, to assure the proper expenditure and disbursement of all funds and for program management and execution. Books and records will be kept and maintained until audited by the MOHS, federal granting agency, Office of the Inspector General, or any other agency requesting records, who shall have the right to access to any pertinent books, documents, papers, or other records of the sub-grantee, which are pertinent to the award, in order to make audits, examinations, excerpts and transcripts. The rights to access are limited to the required retention period, but last as long as the records are retained (Reference 2CFR 200.337). Records must be maintained for a period of at least three years. Before destruction of any record, written approval must be obtained from the Mississippi Office of Highway Safety. These records include, but are not limited to:

- Financial report covering expenditures of the grant
- General ledger, cash receipts journals, cash disbursements journals, and other subsidiary records
- Approved budget and subsequent modifications
- Indirect cost allocation plans
- All invoices, billings, and reporting worksheets
- All personnel records of individuals paid with grant funds, including time sheets,
- wage authorization, tax withholdings forms, employment applications and other relevant data
- Inventory records for all property purchased with grant funds showing acquisition data, cost of property, identification number, bid information, and the use of the property
- Bank statements and reconciliations;
- Internal and external audit reports and project evaluation

We have read and understand all Fiscal Control and Fund Accounting Procedures as shown above and agree to comply with these conditions in the operation of the grant.

**Authorizing Official's Signature
(Mayor, Board President, Commissioner, Director)**

Date

Print Authorizing Official's Name

Authorizing Official's Title



Mississippi Office of Highway Safety

Certification on Conflict of Interest 23 CFR 1300 Appendix A (Applies to Subrecipients)

Attention Sub-grantee,

Please note this certification on Conflict of Interest. A copy of this document should be placed in your agency's grant file.

General Requirements

No employee, officer or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
 - a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential sub-awardees, including contractors or parties to subcontracts.
 - b. The code or standards shall establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

If you have any questions, please contact your MOHS Program Manager.



MISSISSIPPI
Office of Highway Safety

August 1, 2024

Richard White, Mayor
City of Byram
Byram Police Department
141 Southpointe Drive
Byram, MS 39272

Project Number: M5HVE-2025-MD-73-51
Funding Source and Title: 405D Alcohol and Drug Impaired Driving

Dear Mayor White:

Enclosed please find the Mississippi Office of Highway Safety (MOHS) and City of Byram/ Byram Police Department Grant Agreement for the Fiscal Year 2025. Your agency has been approved for 405D Alcohol and Drug Impaired Driving funding, in the amount of \$44,178.00, pending final review and approval by NHTSA in the FY25 Highway Safety Plan.

The enclosed agreement is not fully executed until both the agency Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.) and the MOHS Office Director, have signed and dated the agreement. Grant activities are not to be implemented and performed, until the agency receives a fully executed copy of the agreement. A copy of the executed agreement, will be provided to the agency after the required Grant Implementation meeting.

All FY25 grant activities begin October 1, 2024 and must be concluded by September 30, 2025. In addition, the FY25 Sub-Grantee Closeout Report must be received by the Mississippi Office of Highway Safety, no later than 5:00 p.m. on November 14, 2025.

Please thoroughly read the Grant Agreement, Certifications and Assurances, Fiscal Control and Fund Accounting Procedures, as changes have been made for FY25. **Your completed original copy grant agreement and all required documents must be returned to the MOHS by 5:00 p.m. on September 2, 2024.** Please make sure that you complete items 1-9 in their entirety and all documents are an original signature signed in BLUE ink by the Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.).

1. Signature Page
2. State Certification and Assurance: Pursuit Policies; (Enforcement grants only)
3. Enclose a copy of your agency's Pursuit Policy (Enforcement grants only)
4. Assurance of Understanding Requirement for Sub-grantees
5. Local Governmental Resolution Agreement and Authorization to Proceed (If Applicable)
6. Designation of Secondary Signatory Official Form (If Applicable)
7. MOHS Fiscal Control and Fund Accounting Procedures
8. Enclose a copy of your agency's **Leave policy** (policy should include personal and/or vacation, sick, holiday, and military leave)

Mississippi Office of Highway Safety P.O. Box 1633, Canton, Mississippi 39046

9. Enclose a copy of your agency's **Overtime Policy** and a **Payroll Schedule** (schedule should include beginning and ending dates of pay periods and paycheck dates for October 1, 2024–September 30, 2025)

Failure to return your completed grant agreement and required documents by the above date may result in the reallocation of grant funds. Please mail the original completed grant agreement and all required documents to the following address:

Mississippi Office of Highway Safety
Attn: Leslie M. Travis, Bureau Director
P.O. Box 1633
Canton, Mississippi 39046

Please feel free to contact me at 601.391.4912 or PHenry@dps.ms.gov if you should have any questions concerning the completion of the grant agreement.

Sincerely,



Princella Henry, Impaired Driving Division Director
Mississippi Office of Highway Safety
Mississippi Department of Public Safety Planning

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.f

CONSENT AGENDA: 6,309.50

FOR: Approval of payment in the amount of \$6,309.05 for FY25 annual renewal of PowerDMS for MSLEAC compliance

DISTRIBUTION: 001-200-681

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[2024 POWER DMS RENEWAL.pdf](#)

Contract Records

Account Number: A-6835
Customer: Byram Police Department (MS)
Employee Count: 50
Sales Rep: Salesforce Administrator

Order Details

Order #: Q-268105
Valid Until: 11/15/2024

Customer Contact

Billing Contact: Byram Police Department (MS)
David Errington
Billing Address: 141 Southpointe Dr
Byram, MS 39272
Billing Contact Email: derrington@byram-ms.us
Billing Phone: 601-372-7747

Shipping Contact : Byram Police Department (MS)
David Errington
Shipping Address: 141 Southpointe Dr
Byram, MS 39272
Shipping Contact Email: derrington@byram-ms.us
Shipping Phone: 601-372-7747

Payment Terms

Payment Term: Net 60

Notes: 40-49 user tier

PO Number:

Subscription Service

November 2024

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerSTANDARDS for MSLEAC	Recurring	11/15/2024	11/14/2025	1	\$950.00
Attach proofs to show compliance with MSLEAC Standard, assign assessment tasks, track revisions, and status-based grading.					
MSLEAC Manual (MS LE)	Recurring	11/15/2024	11/14/2025	1	\$0.00
View Standards Manual electronically.					
Legacy Training Included	Recurring	11/15/2024	11/14/2025	49	\$0.00
A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerDMS Select and Professional, giving you the ability to attach policies to training courses while ensuring version control. This is granted to legacy customers.					
PowerPolicy Professional Subscription	Recurring	11/15/2024	11/14/2025	49	\$5,359.50
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting.					
November 2024 TOTAL:					\$6,309.50

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

Payment Terms: All invoices issued hereunder are due upon the invoice due date. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of GovernmentJobs.com, Inc. (D/B/A NEOGOV).

Terms & Conditions: This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

RECEIVED

AUG 07 2024

BY:

001-200-681

Accepted and Agreed By Authorized Representative of:
Byram Police Department (MS)

Signature: _____

Printed Name: _____

Title: _____

Date _____

**THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.
YOUR SIGNATURE CONSTITUTES ACCEPTANCE OF TERMS HEREIN AND
CONTRACTUAL COMMITMENT TO PURCHASE THE ITEMS LISTED ABOVE.**

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.g

CONSENT AGENDA: \$800.00

FOR: Approval for Officer Shaw Walters to attend a SSGT Handgun Instructor training class at MLEOTA in Pearl, MS, October 7 - 11, 2024, with \$800.00 registration fee and no estimated travel expense (001-200-611)

DISTRIBUTION: 001-200-611

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[Walters Training Request](#)



Byram Police Department Employee Training Request



Employees desiring to attend in-service training shall complete this form in full. Any questions should be directed to the requesting employee's direct supervisor or the Training Sergeant.

Name: Shawn Walters EID: 0185

Training Title: SSGT Handgun instructor Location (City, State) Pearl, MS

Attach supporting documentation such as course flyers and other important information.

Start Date: 10/07/24 End Date: 10/11/20

Travel Day: ☐ Day before class start ☒ Day of class start ☒ Day of class end ☐ Day after class end
Choose One *Choose One*

Justification for Training Request (how will the police department benefit from you attending this training?)

This course will give us another pistol instructor. Course will teach the use of MOS Pistol along with Open Sight Pistol

Employee Signature: [Signature] Date of Request: 8-1-24

By signing this request, I agree that I may be required to reimburse the City of Byram for all training costs associated with this class if I voluntarily terminate employment within three years of the completion of this class. Training classes should be requested at least 30 days prior to the beginning of the training.

Supervisor Approval: _____ Date of Approval: _____

Supervisor acknowledges the training request and indicates by their approval that they will meet service expectations with staffing on hand in the absence of the employee.

Commander Approval: [Signature] Date of Approval: 8/1/24

Training is pertinent to agency's mission and employee's growth plan as identified by annual performance reviews.

Chief's Approval: [Signature] Date of Approval: 8-1-24

Registration may be now be completed and travel accommodations set.

Training Office:	Estimated Costs	Misc. Notes
☒ Course Registration	\$ <u>800.00</u>	
☐ Rooming Accomodations	\$ <u>0</u>	
☐ Rental Car // POV Estimate Mileage	\$ <u>0</u>	☒ City vehicle will be used
☐ Airline	\$ <u>0</u>	
☐ Per Diem (Meals) # of Days: _____	\$ <u>0</u>	
☐ Misc. Fees (i.e. parking, tolls, baggage)	\$ <u>0</u>	
☐ Board of Alderman Approval		Date: <u>8-22-24</u>
☒ Training Order Issued		Training Order Number: <u>24-022</u>



40-Hour SSGT L.E. Handgun Instructor Course

October 7 – 11, 2024
\$800.00



Register for class

SSGT *Protect & Prevail* **HANDGUN INSTRUCTOR**

Subject: 40-hour SSGT Handgun Instructor Course

Instructor(s): Jack Nevils, Ricky Harris, Leslie Hines and Jason Eddie



Prerequisite: Fire 10 rounds in 60 seconds from the 25-yard line, keeping all rounds in a 10-inch circle / bulls-eye from the standing unsupported position.

Course Objectives:

- Objectively reasonable use of force, the effects and mitigation of survival stress, and principles of weapons applications for deadly force encounters.
- Fundamentals of Marksmanship and professional weapon's handling -safety.
- Drawing of the pistol from the duty holster and presentation.
- Weapon's handling for running, kneeling, and prone shooting.
- Sight alinement with iron sights and Red Dot sight / adjustment procedures.
- Speed and reduced capacity magazines changes with handguns.
- Malfunctions and Immediate Action Drills for handguns / Recoil Management
- Drills, scoring, qualifications, and developing a course of fire.
- Instructor development, coaching, and diagnosing shooter errors.
- Critical Task Evaluations (CTE).
- Overhand, Underhand, Transition and Retention grips, Grounded Firing / 360
- Use of Cover (Static and Moving) Threshold Drills
- Shooting, Moving, and Communicating drills.
- Weapons Applications for Tandem Search Tactics.
- Bullet Performance on Vehicles / Use of Cover on Vehicles.
- Problem Solving / Isolation Drill Development
- Shooting Tests, Teach Backs, Written Test, Critiques, Certificates.

Equipment Needed:

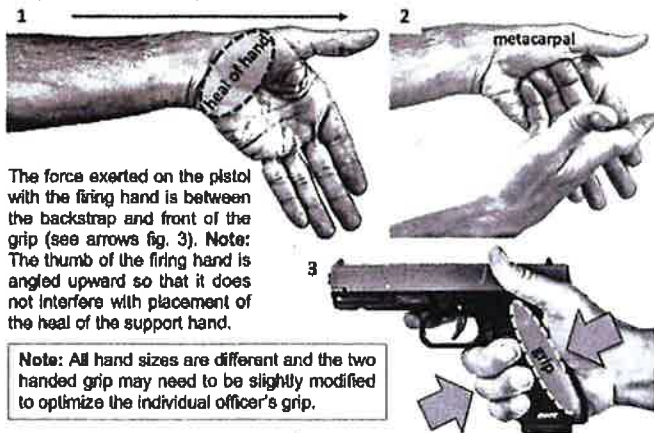
- Tactical Gear – pistol, holster and 3 magazines and magazine pouches
- Protection for eyes and ears
- Ammo – 800 rounds of pistol ammunition (Factory loaded ammunition only) (No re-loaded ammunition allowed)
- Water
- Inclement weather gear



GOSSGT.COM

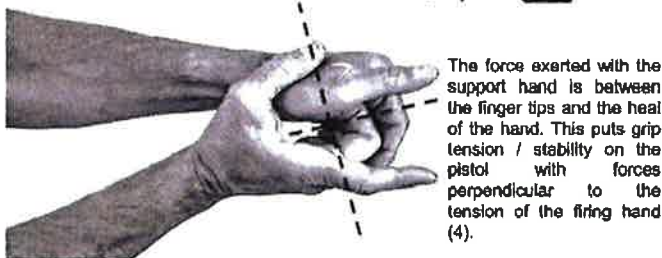
MODULE 3: Fundamentals of Pistol Marksmanship (Grip Details)

Proper Grip: The support hand thumb should be rotated forward until it is in line with the bones in the forearm (1). As much of the heel of Support Hand (SH) as possible should make contact with the grip of the pistol (1&3). The finger tips of the firing hand must be firmly anchored below the muscle of the SH metacarpal (2).



The force exerted on the pistol with the firing hand is between the backstrap and front of the grip (see arrows fig. 3). Note: The thumb of the firing hand is angled upward so that it does not interfere with placement of the heel of the support hand.

Note: All hand sizes are different and the two handed grip may need to be slightly modified to optimize the individual officer's grip.



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MODULE 3: Fundamentals of Pistol Marksmanship (Grip & Arms)

Grip, Framing, and Sight Alignment: The principles that remain consistent in all the different shooting positions below are (1) a solid and stable grip, (2) sight alignment in line with the dominant eye, (3) arms making a solid frame (4) using body mechanics and environment to achieve as much stability as possible, (5) depressing the trigger the moment the sights are aligned with a proper sight picture.



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BYRAM POLICE DEPARTMENT
CHIEF DAVID W. ERRINGTON
P.O. BOX 720222 ~ BYRAM, MS 39272



TRAINING ORDER

Order: 24-022

To: Ofc. Shawn Walters

From: Chief D. Errington

Subject: Firearms Training

Date: August 2, 2024

You are registered to attend the 40-hour SSGT Law Enforcement Handgun Instructor Course being conducted on October 7th to 11th, 2024 at the Mississippi Law Enforcement Officer's Training Academy (MLEOTA) in Pearl, MS.

You are authorized to use your assigned city vehicle for travel to and from this training. You are to submit a copy of any certificate awarded and/or a copy of this order with your signature below certifying that you have completed this training course within five business days of the course's completion. Any questions regarding this order shall be directed to the Chief of Police.

David Errington
Chief of Police

I certify that I have attended and successfully completed the above mentioned training course.

Officer Signature

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.h

CONSENT AGENDA: \$300.00

FOR: Approval for Orlando Redd to attend a Terrorism Awareness Course in Madison, MS, September 9th and 10th, 2024, with \$300.00 registration fee, reimbursable by the Department of Public Safety, and no estimated travel expense to the City

DISTRIBUTION: 001-200-611

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[O. Redd terrorism awareness.pdf](#)



Byram Police Department Employee Training Request



Employees desiring to attend in-service training shall complete this form in full. Any questions should be directed to the requesting employee's direct supervisor or the Training Sergeant.

Name: Redd, Orlando EID: 0154

Training Title: Terrorism Awareness Location (City, State) Madison, Mississippi

Attach supporting documentation such as course flyers and other important information.

Start Date: 09/09/24 End Date: 09/10/24

Travel Day: ☐ Day before class start ☒ Day of class start ☒ Day of class end ☐ Day after class end
Choose One Choose One

Justification for Training Request (how will the police department benefit from you attending this training?)

Electives required for state re-certification. Reimbursable. Expands and refreshes knowledge surrounding the identification, handling, and impacts of terrorism from a communications perspective.

Employee Signature: *Orlando Redd* Date of Request: 08/03/24

By signing this request, I agree that I may be required to reimburse the City of Byram for all training costs associated with this class if I voluntarily terminate employment within three years of the completion of this class. Training classes should be requested at least 30 days prior to the beginning of the training.

Supervisor Approval: *Kwame Juma* Date of Approval: 8/7/24

Supervisor acknowledges the training request and indicates by their approval that they will meet service expectations with staffing on hand in the absence of the employee.

Commander Approval: _____ Date of Approval: _____

Training is pertinent to agency's mission and employee's growth plan as identified by annual performance reviews.

Chief's Approval: *David L. Smith* Date of Approval: 8-8-24

Registration may be now be completed and travel accommodations set.

Training Office:	Estimated Costs	Misc. Notes
☐ Course Registration	\$	
☐ Rooming Accommodations	\$	
☐ Rental Car // POV Estimate Mileage	\$	☐ City vehicle will be used
☐ Airline	\$	
☐ Per Diem (Meals) # of Days: _____	\$	
☐ Misc. Fees (i.e. parking, tolls, baggage)	\$	
☐ Board of Alderman Approval		Date: _____
☐ Training Order Issued		Training Order Number: <u>24-025</u>

INVOICE

Public Safety Academics and Consulting LLC
P/O Box 97601 Pearl, MS 39208
Phone: 601-259-9661 Fax: 888-875-2466
Psac911@aol.com <http://www.psac911.org>

DATE: AUGUST 6, 2024
INVOICE # 101357

ATTN: Orlando Redd

AGENCY Byram PD
INFORMATION **PSAC Tax ID #46-4410467**

COURSE NAME	DATE	PRICE PER STUDENT	LOCATION
Terrorism Awareness	September 9-10, 2024	\$300.00	Madison County EOC 1633 W. Peace St, Canton MS 39046.

STUDENT NAME	PHONE	E-MAIL	PRICE	DISCOUNT	TOTAL
Orlando Redd			\$300.00		\$300.00

**TOTAL
DISCOUNT**

SUBTOTAL	\$300.00
SALES TAX	0
TOTAL	\$300.00

Make all checks payable to Public Safety Academics and Consulting LLC

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.i

CONSENT AGENDA: \$395.00

FOR: Approval for Jessica Swindoll to attend an IAED 40 hour basic course in Jackson, MS, September 9 - 13, 2024, with a \$395.00 registration fee, reimbursable by the Department of Public Safety, and no estimated travel cost to the City (001-200-611)

DISTRIBUTION: 001-200-611

INTRODUCED BY: Chief David Errington

ATTACHMENTS:

File Name

[J. Swindoll IAED 40hr basic course.pdf](#)



Byram Police Department Employee Training Request



Employees desiring to attend in-service training shall complete this form in full. Any questions should be directed to the requesting employee's direct supervisor or the Training Sergeant.

Name: Swindoll, Jessica EID: 0310

Training Title: IAED 40-Hr Basic Course Location (City, State) Jackson, Mississippi

Attach supporting documentation such as course flyers and other important information.

Start Date: 09/09/24 End Date: 09/13/24

Travel Day: ☐ Day before class start ☒ Day of class start ☒ Day of class end ☐ Day after class end
Choose One *Choose One*

Justification for Training Request (how will the police department benefit from you attending this training?)

This course is required for state certification as an emergency telecommunicator. This course lays the ground work and acts as a basic blueprint for each and every function and responsibility of Emergency Dispatch. Reimbursable.

Employee Signature: Jessica R Swindoll Date of Request: 08/03/20

By signing this request, I agree that I may be required to reimburse the City of Byram for all training costs associated with this class if I voluntarily terminate employment within three years of the completion of this class. Training classes should be requested at least 30 days prior to the beginning of the training.

Supervisor Approval: [Signature] Date of Approval: 08/06/2024

Supervisor acknowledges the training request and indicates by their approval that they will meet service expectations with staffing on hand in the absence of the employee.

Commander Approval: [Signature] Date of Approval: 8/7/24

Training is pertinent to agency's mission and employee's growth plan as identified by annual performance reviews.

Chief's Approval: [Signature] Date of Approval: 8-8-24

Registration may be now be completed and travel accommodations set.

Training Office:	Estimated Costs	Misc. Notes
☐ Course Registration	\$	
☐ Rooming Accomodations	\$	
☐ Rental Car // POV Estimate Mileage	\$	☐ City vehicle will be used
☐ Airline	\$	
☐ Per Diem (Meals) # of Days: _____	\$	
☐ Misc. Fees (i.e. parking, tolls, baggage)	\$	
☐ Board of Alderman Approval		Date: _____
☐ Training Order Issued		Training Order Number: <u>24-027</u>

Fergie Walker

119 Janice Road

Phone: 601-382-4840

Byram Police Department

IAED Basic for Certification

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
Jessica Swindoll	IAED		\$395.00
			TOTAL

Make all checks and purchase orders payable to PROTOCOL 911, L.L.C
If you have any questions concerning this invoice, contact Angie Walker
601-382-4840
Revised 4-2-2024

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.j

CONSENT AGENDA: \$175.00

FOR: Approval for Lieutenant Jamere Shelby to take an on-line Fire Officer 1021-11 course, August 12 - November 4, 2024, through MS State Fire Academy at a cost of \$175.00 for the course and \$80.93 for the textbook purchased through Amazon (001-260-611)

DISTRIBUTION: 001-260-611

INTRODUCED BY: Fire Chief Harry Horton

ATTACHMENTS:

File Name

[State Fire Academy Invoice - J Shelby - 7-23-24.pdf](#)

MS State Fire Academy
#1 Fire Academy USA
Jackson, MS 39208-9600 US
(601) 932-2444
storregano@msfa.ms.gov
http://www.msfa.ms.gov/



INVOICE

BILL TO

Interim Chief HARRY HORTON
BYRAM FIRE DEPT
P O BOX 720222
BYRAM, MS 39272

INVOICE # 32586

DATE 07/23/2024

DUE DATE 09/06/2024

TERMS Net 45

ACCT NUMBER

25015

	DESCRIPTION	QTY	RATE	AMOUNT
Services	ONLINE: Fire Officer 1021-I-II, 8/12/2024 - 11/04/2024; Shelby, Jamere	1	175.00	175.00

7/23/24: Invoice req by Int Chief Horton -ST

BALANCE DUE

\$175.00

001-260-611

ALA

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 6.k

CONSENT AGENDA: \$62,700.00

FOR: Approval of quote in the amount of \$62,700.00 from Turf Tank for the purchase of a GPS Paint Robot to paint the soccer fields (101-550-916)

DISTRIBUTION: 101-550-916

INTRODUCED BY: Bill Miley, Public Works Director

ATTACHMENTS:

File Name

[TURF TANK QUOTE.pdf](#)

[SOLE SOURCE TURF TANK.pdf](#)

[MS] Byram Parks and Recreation - Pro Outright

[MS] Byram Parks and Recreation

5901 Terry Rd
Byram, MS 39272
United States

Ken (Lakendrick) Powell

Maintenance Manager
lpowell@byram-ms.us
+16019687301

Bill Miley

Director of Public Works
bmiley@byram-ms.us
6015024285

Reference: 20240805-085435477

Quote created: August 5, 2024

Quote expires: November 3, 2024

Quote created by: Steve Wilson

Regional Territory Manager

steve.wilson@turftank.com

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
US – Turf Tank Two Pro Package – Outright Purchase Includes: - GPS Paint Robot + GPS Package (Includes Android Tablet) - Continuous Software Improvements - Free Form Text Creation - Customized Logo Creation - Standard Geometry Package - Extended Geometry Package - Paint: \$3,000 Allotment of Paint (White) - (2) Robot Batteries - Customer Support: 24/7 Monday-Sunday - Hardware Warranty: Pro (See warranty document) - Paint System Service Kit: (Includes: 1-Solenoid, 1-Pump, 1- Suction rod assembly, 1- tubing set.) - (2) 5.5 Gallon Paint Container for Robot - (2) 2.5 Gallon Empty Paint Containers - Customized Robot Wrapping - (2) Maintenance & Training Visits/Per Year - Courtesy Robot (If necessary)		1	\$61,000.00	\$61,000.00
US – Turf Tank Two Pro Package – Customer Care Plan Includes: - Customer Support: 24/7 Monday-Sunday - Hardware Warranty: Pro (See warranty document) - Continuous Software Improvements - \$3,000 Allotment of Paint (White)		1	\$4,999.00 / year	\$4,999.00 / year

Item & Description	SKU	Quantity	Unit Price	Total
US – Turf Tank Two Pro Package – Upfront Implementation Cost		1	\$1,700.00	\$1,700.00
Includes:				
- Configuration & Shipping of Robot				
- Secure Inventory & Lock in Installation Date				
- Product Training & Online Resources				
			Annual subtotal	\$4,999.00
			One-time subtotal	\$62,700.00
			Customer Care Plan waived in year 1	(\$4,999.00)
			Total	\$62,700.00

Purchase terms & Comments

<u>Invoice</u>	<u>Invoice Details</u>
Implementation Fee Invoice & First Invoice	Implementation Fee & Subscription or Purchase Invoice will be issued at date of shipment with net 18 payment terms. The invoice will be emailed to the billing contact on file and will be from billing@turftank.com .
Renewal Invoices	Subscription Renewal Invoices will be emailed to the billing contact on file 30-days prior to the subscription date with net 30 payment terms.

*****Sales Tax** is not included in the above quote. If you are not tax-exempt you will be subject to sales tax on your invoices. If you are tax-exempt, we will need to collect and validate your tax-exempt certificate.

SUBSCRIPTION WARRANTY



COMPONENT LIST

Package Type	Basic	Plus	Pro
Robot Type	ONE / TWO / LITE	ONE / TWO	ONE / TWO
Rover	6 years	6 years	6 years
Base Station	6 years	6 years	6 years
Control Unit	6 years	6 years	6 years
Harness	6 years	6 years	6 years
Robot Chassis	6 years	6 years	6 years
Rear Wheel Mount Complete	1 year	6 years	6 years
Battery Holder	1 year	6 years	6 years
GNSS Antenna	1 year	6 years	6 years
Actuator	1 year	6 years	6 years
Hub Motor Set	1 year	6 years	6 years
Shell	1 year	1 year	6 years
Rack and Pinion Holder Complete	1 year	1 year	6 years
Control Panel	1 year	1 year	6 years
Disc Lift Assembly	1 year	1 year	6 years
Robot Battery Charger	1 year	1 year	6 years
Front Bumper Complete	1 year	1 year	6 years
Rear Bumper Complete	1 year	1 year	6 years
Robot Battery	1 year	1 year	6 years
Tablet	1 year	1 year	3 years
Wear & Tear Parts	30 days	60 days	90 days
Discount on Parts	0%	20%	40%
SERVICE DETAILS			
Call/Text Support	Mon-Fri 8am-10pm EST	Mon-Fri 8am-10pm EST	24/7
On-Site Visits	\$75/hr minimum charge of 3 hours Within 7 days of Request	\$75/hr minimum charge of 3 hours Within 7 days of Request	2x visits per year
Virtual Help Center	24/7	24/7	24/7
Pre-Booked 1 on 1 Robot Expert	Mon-Fri 8am-10pm EST	Mon-Fri 8am-10pm EST	Mon-Fri 8am-10pm EST
Service Kit	X	X	Included 1x per year
Courtesy Unit	Not Eligible	\$750 30 days max.	Free Shipping within 24 hours

- **Standard Ground Shipping:** Covered by Turf Tank on warranty parts.
- **Overnight/Express Shipping:** Covered by customers at cost.
- **Service Kit:** Includes 1x Solenoid, 1x Suction Rod Assembly, 1x Tubing Set, 1x Pump.
- Warranty components need returned within **14 days** otherwise they will be invoiced.
- Warranty does not cover **labor cost**

- Use of **non-approved paint** will void warranty on paint system. Pump, Suction Rod assembly, Solenoid, Tubing
- **Custom Modifications** of Turf Tank robot will void warranty.
- Above Warranty does not cover **breakdowns and general repairs** directly caused by the owner/operator neglect, accidental damage, abuse or misuse, including inadequate cleaning and improper storage
- All parts not mentioned on the list above is considered **Wear & Tear**.

Signature

Signature

Date

Printed name

Questions? Contact me



Steve Wilson
Regional Territory Manager
steve.wilson@turftank.com

Turf Tank
1110 Allgood Industrial Ct
Marietta, GA 30066
United States



TURF TANK®

WWW.TURFTANK.COM

1/1/2024

To whom it may concern –

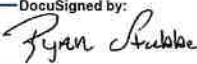
Please accept this letter as our assurance and validation that:

Sole Source Statement:

Turf Tank is the exclusive sole distributor in North America for the Turf Tank Robot. In addition, this product is considered a “sole source” provided product in that only the Turf Tank Robot incorporates the integration of an on-site ground base station, eliminating the reliance of a 3rd party network provider to operate. Additionally, this product is designed as a 4-wheeled autonomous GPS robot, creating the highest level of accuracy and stability for the consumer.

Additionally, Turf Tank is the sole source of providing the warranty, service, support and upgrades which is built into the Customer Care Plan that is billed annually to the customer.

Sincerely,

DocuSigned by:

D65182891D0E4ED

1/4/2024

Ryan Stubbe

VP of Sales

Turf Tank

877-396-4094 (Office)

ryan.stubbe@turftank.com | www.TurfTank.com

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 7.a

FOR: Approval of Claims Docket in the amount of \$243,707.85 from August 1st through August 14th, 2024

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

File Name

[Claims Docket.pdf](#)



CITY OF BYRAM
Claims Docket
08/01/2024 to 08/14/2024
AUGUST 23, 2024 CHECK RUN

Paid Claims:

PACKET # 8519	\$4,391.95	08/05/2024 AGENDA RUN (A/P AUTOMATION)	Page 1 attached
PACKET # 8520	\$77.52	08/05/2024 AGENDA RUN (SEWER AUTOMATION)	Page 2 attached
PACKET # 8521	\$36,771.62	08/05/2024 AGENDA RUN (IN HOUSE)	Page 3 attached
PACKET # 8551	\$42,880.61	08/13/2024 MISCELLANEOUS (IN HOUSE)	Page 4 attached

Unpaid Claims:

PACKET # 8533	\$119,313.31	08/23/2024 2nd A.P. (A/P AUTOMATION)	Pages 5-12 attached
PACKET # 8557	\$2,378.82	08/23/2024 2nd A.P. (SEWER AUTOMATION)	Page 13 attached
PACKET # 8559	\$37,894.02	08/23/2024 2nd A.P. (IN HOUSE)	Page 14 attached

Total Claims:	\$243,707.85
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City of Byram, MS

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Docket of Claims Register

APPKT008519 - AGENDA RUN 08/05/2024 (A/P AUTOMATION)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00048	CENTERPOINT ENERGY	CH08012024	DKT0037541 ACCT# 10679376-3 (GENERATOR) 06/2	Invoice	08/01/2024	ACCT# 10679376-3 (GENERATOR) 06/2	001-195-630	64.98 64.98
00048	CENTERPOINT ENERGY	PD08012024-2	DKT0037542 ACCT# 6402101524-9 (POLICE) 06/28/	Invoice	08/01/2024	ACCT# 6402101524-9 (POLICE) 06/28/	001-200-630	41.05 41.05
00048	CENTERPOINT ENERGY	PW08012024-1	DKT0037543 ACCT# 9314167-9 (PUBLIC WORKS) 06	Invoice	08/01/2024	ACCT# 9314167-9 (PUBLIC WORKS) 06	001-301-630 400-700-630	53.98 26.99 26.99
00048	CENTERPOINT ENERGY	PD08012024	DKT0037544 ACCT# 8751379-2 (POLICE) 06/28/24 -	Invoice	08/01/2024	ACCT# 8751379-2 (POLICE) 06/28/24 -	001-200-630	59.44 59.44
00048	CENTERPOINT ENERGY	FD08012024	DKT0037545 ACCT# 6400010056-6 (FIRE) 06/28/24	Invoice	08/01/2024	ACCT# 6400010056-6 (FIRE) 06/28/24	001-260-630	64.46 64.46
00052	COMCAST	PW07282024	DKT0037546 ACCT# 8396 41 046 0073014 (08/03/2	Invoice	07/28/2024	ACCT# 8396 41 046 0073014 (08/03/2	001-301-605 400-700-605	157.82 78.91 78.91
00018	ELLIOTT SECURITY & ELECTRONIC	24721	DKT0037547 MONTHLY MONITORING	Invoice	08/01/2024	MONTHLY MONITORING	001-195-605 001-301-605 400-700-605	102.00 45.90 28.05 28.05
00559	GOVERNMENT FINANCE OFFICE	2489539	DKT0037548 MEMBERSHIP RENEWAL FOR 06/01/202	Invoice	04/30/2024	MEMBERSHIP RENEWAL FOR 06/01/202	001-140-622	190.00 190.00
00335	LEADS ONLINE	412936	DKT0037549 LeadsOnline Annual Renewal Investiga	Invoice	07/15/2024	LeadsOnline Annual Renewal Investiga	001-200-650	3,297.00 3,297.00
00193	REPUBLIC SERVICES, INC	0823-001164216 0823-001164301	DKT0037550 PD BASIC SERVICE 08/01/2024 - 08/31 PW BASIC SERVICE 07/01/2024 - 07/31	Invoice Invoice	07/26/2024 07/26/2024	PD BASIC SERVICE 08/01/2024 - 08/31 PW BASIC SERVICE 07/01/2024 - 07/31	001-200-681 001-301-685	361.22 306.19 55.03
Total Claims: 10							Total Payment Amount:	4,391.95



City of Byram, MS

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APPKT008520 - AGENDA RUN 08/05/2024 (SEWER AUTOMATION)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
00048	CENTERPOINT ENERGY	PW08012024-2	DKT0037536	ACCT# 11826065-2 (GENERATOR) 06/2	Invoice	08/01/2024	ACCT# 11826065-2 (GENERATOR) 06/2	400-700-630	77.52
Total Claims: 1								Total Payment Amount:	77.52



City of Byram, MS

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APPKT008521 - AGENDA RUN 08/05/2024 (IN HOUSE)

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
02932	CITY OF BYRAM CADENCE GENE	DKT0037559					30,000.00
	08052024	AUGUST 2024 BOND & INTEREST	Invoice	08/05/2024	AUGUST 2024 BOND & INTEREST	400-900-991	30,000.00
03062	COLE, WILLIE	DKT0037560					17.02
	07312024	MIC/DOR INTERCEPTED TOO MUCH	Invoice	07/31/2024	MIC/DOR INTERCEPTED TOO MUCH	001-000-398	17.02
00019	GUEST CONSULTANTS, INC	DKT0037561					3,045.00
	7350	SEWER DESLUDGE PROJECT #22-051	Invoice	08/02/2024	SEWER DESLUDGE PROJECT #22-051	400-700-602	435.00
	7351	LOCATING LIFT STATION/LAKE DOCKE	Invoice	08/02/2024	LOCATING LIFT STATION/LAKE DOCKE	400-700-602	2,610.00
00019	GUEST CONSULTANTS, INC	DKT0037562					3,687.50
	7349	CDBG DRAINAGE PROJECT #23-062	Invoice	08/02/2024	CDBG DRAINAGE PROJECT #23-062	001-195-602	1,250.00
	7352	PROJECTS AND PLAN REVIEW	Invoice	08/02/2024	PROJECTS AND PLAN REVIEW	001-190-602	2,437.50
02843	WATSON, PAYTON	DKT0037563					22.10
	08022024-1	REIMBURSEMENT - INMATE LUNCH	Invoice	08/02/2024	REIMBURSEMENT - INMATE LUNCH	001-200-683	11.54
	08022024-2	REIMBURSEMENT - INMATE LUNCH	Invoice	08/02/2024	REIMBURSEMENT - INMATE LUNCH	001-200-683	10.56
Total Claims: 5						Total Payment Amount:	36,771.62



City of Byram, MS

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APPKT008551 - 08/13/2024 MISCELLANEOUS (IN HOUSE)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
								Distribution Amount
02983	CARR, RIGGS & INGRAM, LLC	18013568	PROFESSIONAL SERVICES RENDERED Y	Invoice	07/30/2024	PROFESSIONAL SERVICES RENDERED Y	001-140-604	8,000.00
02932	CITY OF BYRAM CADENCE GENE	08132023-2	DUE TO/FROM AUGUST 2024	Invoice	08/13/2024	DUE TO/FROM AUGUST 2024	400-000-148	30,188.17
		08132024-1	AUGUST 2024 PAYROLL & A/P TRANSF	Invoice	08/13/2024	AUGUST 2024 PAYROLL & A/P TRANSF	400-000-005	20,570.18
02924	CITY OF BYRAM CADENCE HB603	08072024-1	HB 603 - DRAINAGE REIMBURSEMENT	Invoice	08/07/2024	HB 603 - DRAINAGE REIMBURSEMENT	001-140-658	9,617.99
		08072024-2	HB 603 - DRAINAGE REIMBURSEMENT	Invoice	08/07/2024	HB 603 - DRAINAGE REIMBURSEMENT	001-140-658	16.81
03010	DEEP SOUTH APPAREL LLC	1074-2	REISSUED PO# 7446, EMBROIDERY, SH	Invoice	07/15/2024	REISSUED PO# 7446, EMBROIDERY, SH	001-260-535	8.41
00913	FIRST NATIONAL BANK OF OMAH	07122024	IP CASINO RESORT ADV DEPOSIT - LED	Invoice	07/12/2024	IP CASINO RESORT ADV DEPOSIT - LED	001-140-610	8.40
		07162024	IP CASINO RESORT ADV DEPOSIT - LED	Invoice	07/16/2024	IP CASINO RESORT ADV DEPOSIT - LED	001-140-610	4,235.38
		INV267309646	ZOOM MEETINGS 08/02/2024 - 09/01	Invoice	08/02/2024	ZOOM MEETINGS 08/02/2024 - 09/01	001-110-681	4,235.38
							001-195-681	204.88
00888	MACK, TERESA	06272024	TRAVEL REIMBURSEMENT - MML 06/2	Invoice	06/27/2024	TRAVEL REIMBURSEMENT - MML 06/2	001-100-610	187.89
								1.00
								7.99
								8.00
								235.37
								235.37
Total Claims: 6							Total Payment Amount:	42,880.61



City of Byram, MS

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APPKT008533 - 08/23/2024 2nd A.P. (A/P AUTOMATION)

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
02584	A J CONSTRUCTION INC.	DKT0037570					352.56
	3257	07/26/2024 SC-1, TYPE 8	Invoice	07/26/2024	07/26/2024 SC-1, TYPE 8	001-301-572	78.78
	3319	PO7528 ASPHALT SC-1 TYPE 8	Invoice	08/12/2024	PO7528 ASPHALT SC-1 TYPE 8	001-301-572	273.78
02842	AGUP EQUIPMENT COMPANY	DKT0037571					329.40
	W34647	PO7486 AC REPAIR 6615 TRACTOR PE-	Invoice	07/25/2024	PO7486 AC REPAIR 6615 TRACTOR PE-	001-301-575	329.40
00652	AIR HANDLERS	DKT0037572					195.00
	26695B	2024 2nd QUARTER MAINTENANCE CH	Invoice	07/30/2024	2024 2nd QUARTER MAINTENANCE CH	001-200-650	195.00
02047	AMAZON CAPITAL SERVICES	DKT0037573					269.92
	167X-FTFT-3HFL	CREDIT RETURN - DOG CRATE	Credit Memo	08/01/2024	CREDIT RETURN - DOG CRATE	001-200-918	-749.99
	1DQQ-9NR3-Q3HM	OFFICE & OTHER SUPPLIES	Invoice	08/11/2024	OFFICE & OTHER SUPPLIES	001-301-505	65.58
						400-700-500	10.61
						400-700-505	43.78
	1JHN-Q6PK-9L9C	VAULT FOR CAMERA, DRONE EQUIPMI	Invoice	08/09/2024	VAULT FOR CAMERA, DRONE EQUIPMI	001-260-545	149.95
	1RT6-7XYW-DD6D	DOG CRATE	Invoice	06/14/2024	DOG CRATE	001-200-918	749.99
02563	ARVEST BANK	DKT0037574					3,406.63
	08072024	NOTE #2418292 DUMP TRUCK PAYME	Invoice	08/07/2024	NOTE #2418292 DUMP TRUCK PAYME	001-301-820	3,362.93
						001-301-830	43.70
01804	B & G AUTOBODY	DKT0037575					4,490.00
	765	Deductible From Wreck V-22-02 /Dodge	Invoice	07/02/2024	Deductible From Wreck V-22-02 /Dodge	001-200-570	2,000.00
	766	Deductible From Wreck V-21-06 Dodge	Invoice	07/02/2024	Deductible From Wreck V-21-06 Dodge	001-200-570	2,000.00
	768	18-04 Electrical Diagnosis V-18-04	Invoice	07/11/2024	18-04 Electrical Diagnosis V-18-04 Labr	001-200-570	250.00
					18-04 Electrical Diagnosis V-18-04 Tire	001-200-570	30.00
	773	OIL CHANGE	Invoice	07/29/2024	OIL CHANGE	001-200-570	70.00
	774	OIL CHANGE	Invoice	08/01/2024	OIL CHANGE	001-200-570	70.00
	778	OIL CHANGE	Invoice	08/07/2024	OIL CHANGE	001-200-570	70.00
01626	BADGEPASS	DKT0037576					627.00
	INV118395	Software Support Agreement - BadgeP	Invoice	07/30/2024	Software Support Agreement - BadgeP	001-200-650	627.00
00611	BARNETT'S BODY SHOP	DKT0037577					59.00
	77027	OIL CHANGE	Invoice	08/07/2024	OIL CHANGE	001-200-570	59.00
02960	BRADY INDUSTRIES OF MISSISSIP	DKT0037578					115.52
	9131338	TISSUE, PAPERTOWELS, LINER	Invoice	08/12/2024	TISSUE, PAPERTOWELS, LINER	001-195-510	115.52
02791	BROWN, PERRY WAYNE	DKT0037579					200.00
	07232024	Polygraph for NEW HIRE Clint Earls	Invoice	07/23/2024	Polygraph for NEW HIRE Clint Earls	001-200-681	200.00

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APPKT008533 - 08/23/2024 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description				Distribution Amount	
01992	C SPIRE BUSINESS SOLUTIONS 0000684790-73	DKT0037580 PHONES - ALL DEPARTMENTS	Invoice	07/26/2024	PHONES - ALL DEPARTMENTS	001-110-605 001-190-605 001-195-605 001-200-605 001-260-505 001-280-605 001-301-605 400-700-605	5,478.34 124.11 168.86 1,173.71 1,927.02 1,240.36 168.86 337.71 337.71
02691	C SPIRE WIRELESS 08072024	DKT0037581 ACCT# 0054631220, CELL PHONES 07/ Invoice	Invoice	08/07/2024	ACCT# 0054631220, CELL PHONES 07/	001-120-606 001-140-606 001-200-606 001-260-606 001-280-606 001-301-606 001-550-606 400-700-606	2,268.18 34.48 83.38 1,641.26 181.18 97.80 132.28 48.90 48.90
02691	C SPIRE WIRELESS 07072024	DKT0037582 ACCT# 0054631220, CELL PHONES 06/ Invoice	Invoice	07/07/2024	ACCT# 0054631220, CELL PHONES 06/	001-120-606 001-140-606 001-200-606 001-260-606 001-280-606 001-301-606 001-550-606 400-700-606	2,266.92 34.48 83.32 1,640.60 181.00 97.68 132.16 48.84 48.84
02691	C SPIRE WIRELESS 06072024	DKT0037583 ACCT# 0054631220, CELL PHONE 05/C Invoice	Invoice	06/07/2024	ACCT# 0054631220, CELL PHONE 05/C	001-120-606 001-140-606 001-200-606 001-260-606 001-280-606 001-301-606 001-550-606 400-700-606	2,280.15 34.48 98.60 1,649.33 170.22 97.68 132.16 48.84 48.84
00482	CENTRAL MS AUTO PARTS INC. 763345	DKT0037584 HOSE FITTINGS, 6 MXTXREEL	Invoice	08/13/2024	HOSE FITTINGS, 6 MXTXREEL	001-301-575	66.50 66.50

Docket of Claims Register

APPKT008533 - 08/23/2024 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
01197	CINTAS CORPORATION #210	DKT0037585					80.46
	4200774322	UNIFORM RENTALS	Invoice	08/01/2024	UNIFORM RENTALS	001-301-535	34.78
						001-550-535	2.71
						400-700-535	5.30
	4201488142	UNIFORM RENTALS	Invoice	08/08/2024	UNIFORM RENTALS	001-301-535	29.66
						001-550-535	2.71
						400-700-535	5.30
00483	COVINGTON SALES & SERVICES,	DKT0037586					2,976.25
	99900	PO7473 PHPM 50 EMULSION	Invoice	07/31/2024	PO7473 PHPM 50 EMULSION	001-301-572	2,976.25
00054	CUSTOM PRODUCTS CORPORATI	DKT0037587					744.91
	INV11978	BRACKETS - U CHANNEL FOR SIGN	Invoice	08/01/2024	BRACKETS - U CHANNEL FOR SIGN	001-301-542	109.23
	INV11981	PO7339 8 SIGNS FOR CROSSBRIDGE SL	Invoice	08/01/2024	PO7339 8 SIGNS FOR CROSSBRIDGE SL	001-301-542	635.68
01811	EEP	DKT0037588					47,058.95
	505563	CREDIT - LABOR, FAN & ASSEMBLY, DR	Credit Memo	08/08/2024	CREDIT - LABOR, FAN & ASSEMBLY, DR	001-260-570	-2,168.45
	505564	PO7098 FD TURNOUT WASHER/DRYE	Invoice	08/08/2024	PO7098 FD 2 JAWS OF LIFE PKGS FOR	001-260-916	18,812.40
					PO7098 FD EXTRICATION LIFTING AIR	001-260-916	12,900.00
					PO7098 FD TURNOUT DRYER FOR ST/	001-260-921	9,265.00
					PO7098 FD TURNOUT WASHER	001-260-921	8,250.00
02569	EFFICIENT POWER AND LIGHT	DKT0037589					2,983.60
	26639	INSTALL LED LIGHTING AT CITY HALL	Invoice	08/08/2024	INSTALL LED LIGHTING AT CITY HALL	001-195-560	2,185.00
	2826	15W TLED-T8 4FT, 2FT PW TLED-T8 TY	Invoice	07/30/2024	15W TLED-T8 4FT, 2FT PW TLED-T8 TY	001-200-560	798.60
0005	ENTERGY	DKT0037590					604.95
	15008695354	ACCT# 100229020 (PUBLIC WORKS) 07	Invoice	08/09/2024	ACCT# 100229020 (PUBLIC WORKS) 07	001-301-630	302.48
						400-700-630	302.47
0005	ENTERGY	DKT0037591					224.34
	405004749152	ACCT# 162483564 (POLICE-2) 07/09/	Invoice	08/09/2024	ACCT# 162483564 (POLICE-2) 07/09/	001-200-630	224.34
0005	ENTERGY	DKT0037592					1,256.61
	90008211680	ACCT# 94799053 (POLICE) 07/09/24 -	Invoice	08/09/2024	ACCT# 94799053 (POLICE) 07/09/24 -	001-200-630	1,256.61
03057	EPOCH DESIGN, LLC	DKT0037593					600.00
	ZEUS0806	K9 KENNEL BOSS/LARGE KENNEL/K-9	Invoice	08/06/2024	K9 Kennel Boss/Large Kennel/K-9 Zeus	001-200-515	600.00
01763	FIRE EQUIPMENT SERVICES	DKT0037594					1,474.92
	4431	PO7535 FD INSTALL EMERGENCY LIGH	Invoice	08/14/2024	PO7535 FD INSTALL EMERGENCY LIGH	001-260-570	868.23
	4432	PO7535 FD INSTALL EMERGENCY LIGH	Invoice	08/14/2024	PO7535 FD INSTALL EMERGENCY LIGH	001-260-570	606.69

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APPKT008533 - 08/23/2024 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00058	FLEETCOR TECHNOLOGIES OPER.	DKT0037595					7,294.84
	NP66906986	VEHICLE FUEL FOR 07/29/2024 - 08/04/2024	Invoice	08/05/2024	VEHICLE FUEL FOR 07/29/2024 - 08/04/2024	001-190-525	59.11
						001-200-525	2,075.39
						001-260-525	427.00
						001-280-525	42.89
						001-301-525	488.52
						001-550-525	146.20
						400-700-525	422.69
	NP66942421	VEHICLE FUEL FOR 08/05/2024 - 08/11/2024	Invoice	08/12/2024	VEHICLE FUEL FOR 08/05/2024 - 08/11/2024	001-190-525	114.47
						001-200-525	1,835.00
						001-260-525	425.49
						001-280-525	50.55
						001-301-525	578.31
						001-550-525	228.01
						400-700-525	401.21
03050	HEADSETS DIRECT, INC.	DKT0037596					696.00
	87630	POLY ENCOREPRO540/HEADSET W/QL	Invoice	08/06/2024	POLY ENCOREPRO540/HEADSET W/QL	001-200-919	696.00
02154	HIGH TIDE TECHNOLOGIES, LLC	DKT0037597					1,780.00
	INV20244906	PO7524 ANNUAL COMMUNICATIONS	Invoice	08/01/2024	PO7524 ANNUAL COMMUNICATIONS	400-700-650	250.00
						400-700-650	250.00
						400-700-650	250.00
						400-700-650	250.00
						400-700-650	250.00
						400-700-650	250.00
						400-700-650	280.00
00090	HOME DEPOT CREDIT SERVICES	DKT0037598					168.92
	0020272	LUMBER FOR AIR BAG CRIBBING IN BC	Invoice	08/14/2024	LUMBER FOR AIR BAG CRIBBING IN BC	001-260-545	120.96
	5024861	COMPARTMENTAL ORGANIZERS	Invoice	08/09/2024	COMPARTMENTAL ORGANIZERS	001-280-505	47.96
02350	HYDRA SERVICE, INC	DKT0037599					180.00
	180757	SERVICE CALL PUMP 2 @ LIFT STATION	Invoice	08/08/2024	SERVICE CALL PUMP 2 @ LIFT STATION	400-700-640	180.00

Docket of Claims Register

APPKT008533 - 08/23/2024 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description				Distribution Amount	
00066	INNOVATIVE COMPUTER SOLUTI	DKT0037600					6,531.00
	122101	MONTHLY SERVICE CONTRACT	Invoice	08/12/2024	MONTHLY SERVICE CONTRACT	001-110-650	150.00
						001-140-650	502.50
						001-190-650	120.00
						001-195-650	502.50
						001-200-650	1,005.00
						001-260-650	720.00
						001-280-650	120.00
						001-301-650	240.00
	122201	ICS CLOUD SERVER HOSTING - PD NOT	Invoice	08/02/2024	ICS CLOUD SERVER HOSTING - PD NOT	001-100-650	448.00
						001-110-650	295.00
						001-120-650	64.00
						001-140-650	517.50
						001-190-650	46.50
						001-195-650	373.50
						001-200-650	624.50
						001-260-650	413.50
						001-280-650	93.00
						001-301-650	119.50
						001-550-650	73.00
						400-700-650	103.00
00147	J.S.W., LLC	DKT0037601					42.39
	2071897	PATCH TIRE DRIVER REAR	Invoice	08/08/2024	PATCH TIRE DRIVER REAR	001-280-570	42.39
02855	JXN WATER INC	DKT0037602					92.64
	PD08072024	ACCT# 3179300000 07/07/2024 - 08/0	Invoice	08/07/2024	ACCT# 3179300000 07/07/2024 - 08/0	001-200-630	92.64
02855	JXN WATER INC	DKT0037603					220.83
	PW08072024	ACCT# 9956300000 07/06/2024 - 08/0	Invoice	08/07/2024	ACCT# 9956300000 07/06/2024 - 08/0	001-301-630	110.42
						400-700-630	110.41
02041	KELLUM, WILLIAM S. III	DKT0037604					350.00
	08082024	COURT APPOINTED ATTORNEY 08/09/	Invoice	08/08/2024	COURT APPOINTED ATTORNEY 08/09/	001-110-670	350.00
02549	MAGCOR INDUSTRIES	DKT0037605					86.00
	132371	BUSINESS CARDS - MUNDEN, ERIC & S	Invoice	07/19/2024	BUSINESS CARDS - MUNDEN, ERIC & S	001-280-500	43.00
						400-700-500	43.00
02941	METRO BUILDING SERVICES, LLC	DKT0037606					578.58
	55419	PO7511 REPAIRS AT DAVIS PARK & SO	Invoice	07/31/2024	PO7511 REPAIRS AT DAVIS PARK & SO	001-550-560	578.58
01107	MRPA	DKT0037607					225.00
	4505	MEMBERSHIP - POWELL, LAKENDRICK	Invoice	07/25/2024	MEMBERSHIP - POWELL, LAKENDRICK	001-550-622	225.00
00341	MS STATE FIRE ACADEMY	DKT0037608					70.00
	31954	BLS FOR HEALTHCARE R. ELBERT & H. I	Invoice	02/23/2024	BLS FOR HEALTHCARE R. ELBERT & H. I	001-260-611	70.00

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APPKT008533 - 08/23/2024 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number							Distribution Amount
02599	ODP BUSINESS SOLUTIONS	DKT0037609	ENVELOPES, TAPE, BUSINESS CARDS, T	Invoice	07/19/2024	ENVELOPES, TAPE, BUSINESS CARDS, T	001-110-500	136.77
	376205663001						001-195-500	103.49
							001-195-500	8.03
							001-195-500	3.08
							001-195-500	16.99
							001-195-500	-1.38
							001-200-500	6.56
00096	O'REILLY AUTOMOTIVE STORES,	DKT0037610						214.59
	1676-225141	HOSE, MEGACRIMPS, 5GAL TRACTRFL	Invoice	07/30/2024	HOSE, MEGACRIMPS, 5GAL TRACTRFL	001-301-575		191.61
	1676-225531	MOTOR OIL	Invoice	08/01/2024	MOTOR OIL	001-280-570		22.98
00345	PRECISION PEST MANAGEMENT	DKT0037611						505.00
	43221	PW PEST CONTROL	Invoice	08/06/2024	PW PEST CONTROL	001-301-560		30.00
						400-700-560		30.00
	43222	PD PEST CONTROL	Invoice	08/06/2024	PD PEST CONTROL	001-200-560		75.00
	43223	DAVIS ROAD PARK PEST CONTROL	Invoice	08/06/2024	DAVIS ROAD PARK PEST CONTROL	001-550-560		60.00
	43224	FD-2 PEST CONTROL	Invoice	08/06/2024	FD-2 PEST CONTROL	001-260-560		100.00
	43225	FD PEST CONTROL	Invoice	08/06/2024	FD PEST CONTROL	001-260-560		135.00
	43226	CH PEST CONTROL	Invoice	08/06/2024	CH PEST CONTROL	001-195-560		75.00
01591	QUADIENT FINANCE USA, INC	DKT0037612						265.50
	Q1447533	LEASE ON POSTAGE MACHINE	Invoice	08/01/2024	LEASE ON POSTAGE MACHINE	001-195-681		265.50
00089	REVELL HARDWARE	DKT0037613						478.20
	193974/4	INSECT BUG STOP, WEED KILLER	Invoice	07/30/2024	INSECT BUG STOP, WEED KILLER	001-550-506		30.21
	193976/4	WHITE STRIPING PAINT	Invoice	07/30/2024	WHITE STRIPING PAINT	001-301-505		28.02
	193984/4	SYTHETIC OIL	Invoice	07/30/2024	SYTHETIC OIL	001-301-575		10.25
	194036/4	ZINC NUT, DUCT TAPE	Invoice	08/01/2024	ZINC NUT, DUCT TAPE	001-190-505		15.97
	194106/4	EQUIPMENT RENTAL - SAW CUT OFF 1	Invoice	08/06/2024	EQUIPMENT RENTAL - SAW CUT OFF 1	001-301-640		56.25
	194107/4	MOTOMIX QRT CANS, ALL PURPS DMC	Invoice	08/06/2024	MOTOMIX QRT CANS, ALL PURPS DMC	001-301-505		10.99
						001-301-559		80.97
	194111/4	SEAL FOAM PLUS, WIPE CLOTHS	Invoice	08/06/2024	SEAL FOAM PLUS, WIPE CLOTHS	001-301-505		47.37
	194118/4	STAPLES	Invoice	08/06/2024	STAPLES	001-280-505		6.15
	194143/4	HEX WASH SDS	Invoice	08/07/2024	HEX WASH SDS	001-301-505		8.99
	194145/4	DRILL BIT TITANIUM 1/8"	Invoice	08/07/2024	DRILL BIT TITANIUM 1/8"	001-301-504		7.64
	194162/4	EQUIPMENT RENTAL	Invoice	08/08/2024	EQUIPMENT RENTAL	001-301-640		37.50
	194163/4	HP OIL	Invoice	08/08/2024	HP OIL	001-301-505		17.99
	375376/2	WEED KILLER	Invoice	08/01/2024	WEED KILLER	001-550-506		119.90

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APPKT008533 - 08/23/2024 2nd A.P. (A/P AUTOMATION)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00901	ROBERT J YOUNG COMPANY INC	DKT0037614					836.69
	INV7028752	CH BLACK & WHITE/COLOR COPIES 06	Invoice	07/18/2024	CH BLACK & WHITE/COLOR COPIES 06	001-100-500	33.59
						001-100-500	10.70
						001-110-500	0.32
						001-110-500	0.36
						001-140-500	-11.06
						001-190-500	0.20
						001-195-650	232.31
						001-280-500	0.20
	INV7050841	PD PATROL COPIS 07/01/2024 - 07/31,	Invoice	08/01/2024	PD PATROL COPIS 07/01/2024 - 07/31,	001-200-650	63.75
	INV7050842	PD CID COPIES 07/01/2024 - 07/31/20	Invoice	08/01/2024	PD CID COPIES 07/01/2024 - 07/31/20	001-200-650	63.75
	INV7050843	COURT COPIES 07/01/2024 - 07/31/20	Invoice	08/01/2024	COURT COPIES 07/01/2024 - 07/31/20	001-110-650	213.75
	INV7051487	PD RECORD COPIES 07/01/2024 - 07/3	Invoice	08/01/2024	PD RECORD COPIES 07/01/2024 - 07/3	001-200-650	228.82
03059	SANSOM EQUIPMENT CO, INC	DKT0037615					981.73
	W03638	PO7502 REPAIR HYDRAULIS LEAK ON L	Invoice	08/05/2024	PO7502 REPAIR HYDRAULIS LEAK ON L	001-301-575	981.73
01618	SHRED IT USA	DKT0037616					77.51
	8007995595	CUSTOMER #1000683311 (PD RECYCLI	Invoice	07/31/2024	CUSTOMER #1000683311 (PD RECYCLI	001-200-681	77.51
01618	SHRED IT USA	DKT0037617					77.51
	8007995592	CUSTOMER #1000683303 (CH RECYCLI	Invoice	07/31/2024	CUSTOMER #1000683303 (CH RECYCLI	001-110-681	38.75
						001-140-681	38.76
01766	SNSB SERVICES	DKT0037618					4,250.00
	5247	GRASS MOW @ GARY, TERRY & SIWEL	Invoice	08/05/2024	GRASS MOW @ GARY, TERRY & SIWEL	001-301-638	1,500.00
	5247-2	GRASS MOW @ GARY, TERRY & SIWEL	Invoice	08/05/2024	GRASS MOW @ GARY, TERRY & SIWEL	001-301-638	1,500.00
	5248	GRASS MOW @ DAKOTA ST & RIVERBE	Invoice	08/05/2024	GRASS MOW @ DAKOTA ST & RIVERBE	001-301-638	150.00
						001-301-638	425.00
	5248-2	BUSH HOGGING SERVICE @ 6655 SIWI	Invoice	08/05/2024	BUSH HOGGING SERVICE @ 6655 SIWI	001-301-638	675.00
00313	SPENCER READY MIX - JACKSON,	DKT0037619					599.00
	67497	PO7509 CONCRETE ON BULL RUN DRI	Invoice	08/09/2024	PO7509 CONCRETE ON BULL RUN DRI	001-301-634	599.00
02641	THE ATTORNEY GENERAL'S OFFIC	DKT0037620					1,400.00
	08022024	BYRAM MUNICIPAL COURT - CRIME VI	Invoice	08/02/2024	BYRAM MUNICIPAL COURT - CRIME VI	001-000-112	1,400.00
00194	THE SOUTHERN CONNECTION, LI	DKT0037621					1,199.94
	31528	Streamlight ProTac Pro HL-X KIT	Invoice	08/02/2024	Streamlight ProTac Pro HL-X KIT	001-200-503	1,199.94
01153	THOMAS G WARRINGER & BARB	DKT0037622					3,676.00
	41228T	ANNUAL RENEWAL - EATON FLEX SERV	Invoice	06/11/2024	ANNUAL RENEWAL - EATON FLEX SERV	001-200-650	3,676.00

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APPKT008533 - 08/23/2024 2nd A.P. (A/P AUTOMATION)

Vendor Name		Docket/Claim #					Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
00340	THORNTON, MELVIN G	DKT0037623					283.81
	85738	OIL FILTER & LUBE	Invoice	06/04/2024	OIL FILTER & LUBE	001-200-570	44.94
	85912	TIRE REPAIR	Invoice	06/25/2024	TIRE REPAIR	001-200-570	25.00
	85988	OIL FILTER & LUBE	Invoice	07/08/2024	OIL FILTER & LUBE	001-200-570	44.94
	86170	TIRE REPAIR	Invoice	08/08/2024	TIRE REPAIR	001-301-575	25.00
	86197	TIRE REPAIR	Invoice	08/13/2024	TIRE REPAIR	001-301-575	25.00
	86222	TIRE REPAIR	Invoice	08/02/2024	TIRE REPAIR	001-301-575	20.00
	86230	SYNTHETIC OIL CHANGE, TIRE ROTATIC	Invoice	08/05/2024	SYNTHETIC OIL CHANGE, TIRE ROTATIC	001-260-570	98.93
01940	TIRE HUB	DKT0037624					464.00
	43258232	Wrangler Workhorse All Terrain Tires v	Invoice	07/18/2024	Wrangler Workhorse All Terrain Tires v	001-200-570	464.00
03022	US CORRECTIONS, LLC	DKT0037625					1,187.50
	236170	Transport Prisoner from GA to MS/ F.M	Invoice	07/14/2024	Transport Prisoner from GA to MS/ F.M	001-200-683	1,187.50
02198	WILLIAMS SCOTSMAN, INC	DKT0037626					3,953.25
	9021600683	LIBRARY - BLDG RENT 08/06/2024 - 09	Invoice	08/06/2024	LIBRARY - BLDG RENT 08/06/2024 - 09	001-195-688	3,953.25
						Total Claims: 57	Total Payment Amount: 119,313.31



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APPKT008557 - 08/23/2024 2nd A.P. (SEWER AUTOMATION)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
								Distribution Amount
01562	CONTROL SYSTEMS, INC	DKT0037627						1,130.25
	S-2028	PO7527 RENFORE CONTROL PANEL RE	Invoice	07/01/2024	PO7527 RENFORE CONTROL PANEL RE	400-700-577		1,130.25
02414	DIVERSIFIED COMPANIES, LLC	DKT0037628						306.45
	62447	PO7489 PRINT PROCESS MAIL JULY	Invoice	07/29/2024	PO7489 PRINT PROCESS MAIL JULY	400-700-681		306.45
00066	INNOVATIVE COMPUTER SOLUTI	DKT0037629						240.00
	122101-S	SEWER-MONTHLY SERVICE CONTRACT	Invoice	08/01/2024	SEWER-MONTHLY SERVICE CONTRACT	400-700-650		240.00
02782	RAYNER, BRITTANY CAMILLE	DKT0037630						551.86
	1864	PO7525 REPAIR BRAKES ON TRUCK PT	Invoice	08/12/2024	PO7525 REPAIR BRAKES ON TRUCK PT	400-700-570		551.86
00089	REVELL HARDWARE	DKT0037631						28.66
	193999/4	HOSE CLAMP	Invoice	07/31/2024	HOSE CLAMP	400-700-505		22.16
	194233/4	NUTS, BOLTS, FASTENERS	Invoice	08/12/2024	NUTS, BOLTS, FASTENERS	400-700-505		6.50
01909	TRANSUNION RISK AND ALTERN/	DKT0037632						121.60
	4845521-202407-1	SEWER COLLECTIONS 07/01/2024 - 07	Invoice	08/01/2024	SEWER COLLECTIONS 07/01/2024 - 07	400-700-681		121.60
Total Claims: 6							Total Payment Amount:	2,378.82



City of Byram, MS

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APPKT008559 - 08/23/2024 2nd A.P. (IN HOUSE)

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
01140	BROWN, AUSTIN	08142024	TRAVEL REIMBURSEMENT - FIRE ACAD	Invoice	08/14/2024	TRAVEL REIMBURSEMENT - FIRE ACAD	001-260-610	115.01
02925	CITY OF BYRAM CADENCE HB603	08072024-2	HB 603 - BRIDGES REIMBURSEMENT	Invoice	08/07/2024	HB 603 - BRIDGES REIMBURSEMENT	001-140-658	8.40
02924	CITY OF BYRAM CADENCE HB603	08072024-1	HB 603 - DRAINAGE REIMBURSEMENT	Invoice	08/07/2024	HB 603 - DRAINAGE REIMBURSEMENT	001-140-658	8.41
00252	DEPARTMENT OF FINANCE AND	JULY2024	COURT ASSESSMENT/FINE SETTLEMEN	Invoice	08/08/2024	COURT ASSESSMENT/FINE SETTLEMEN	001-000-105	32,445.60
00649	MS DEPARTMENT OF PUBLIC SAI	JULY2024-1	CRIME STOPPERS	Invoice	08/08/2024	CRIME STOPPERS	001-000-104	412.00
00649	MS DEPARTMENT OF PUBLIC SAI	JULY2024-2	DUI OFFENSES/NON-ADJUDICATION	Invoice	08/08/2024	DUI OFFENSES/NON-ADJUDICATION	001-000-111 001-000-111	4,149.50 756.50 3,393.00
02817	QUINN, SHAMEKA R	08062024	DIRECTOR OF COACHING 08/06/2024	Invoice	08/06/2024	DIRECTOR OF COACHING 08/06/2024	001-550-665	150.00
		08082024	DIRECTOR OF COACHING 08/08/2024	Invoice	08/08/2024	DIRECTOR OF COACHING 08/08/2024	001-550-665	37.50
		08132024	DIRECTOR OF COACHING 08/13/2024	Invoice	08/13/2024	DIRECTOR OF COACHING 08/13/2024	001-550-665	37.50
		08152024	DIRECTOR OF COACHING 08/15/2024	Invoice	08/15/2024	DIRECTOR OF COACHING 08/15/2024	001-550-665	37.50
03064	WALKER, SHAFAA	08072024	MIC/DOR INTERCEPTED TOO MUCH	Invoice	08/07/2024	MIC/DOR INTERCEPTED TOO MUCH	001-000-398	327.50
03066	WILLIAMS, BREANNA	08072024	MIC/DOR INTERCEPTED TOO MUCH	Invoice	08/07/2024	MIC/DOR INTERCEPTED TOO MUCH	001-000-398	137.60
01516	WILLIAMS, LEWIS L	08102024	REFEREE ASSIGNOR WEEK ENDING 08,	Invoice	08/10/2024	REFEREE ASSIGNOR WEEK ENDING 08,	001-550-665	140.00
		08172024	REFEREE ASSIGNOR WEEK ENDING 08,	Invoice	08/17/2024	REFEREE ASSIGNOR WEEK ENDING 08,	001-550-665	70.00 70.00
Total Claims: 10							Total Payment Amount:	37,894.02

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 7.b

FOR: Discussion of Budget Amendments

INTRODUCED BY: Angela Richburg, City Clerk

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 7.c

FOR: Approval for Mayor Richard White to serve on the MML Board of Directors and attend the Fall Board of Directors Meeting in Tunica, MS on 9/26 - 9/27/24, with estimated travel expenses of \$501.80

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

File Name

[R. White Board of Directors meeting.pdf](#)

All travel expenses must have Department Head and Board approval prior to travel

* \$59.00 per day basic per diem, or \$64.00 per day per diem for Oxford & Starkville

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 7.d

FOR: Approval for Elected Officials to attend the 2024 Small Town Conference in Vicksburg, MS on October 9-10, 2024, with \$125.00 each registration fees and estimated travel costs of \$430.04 each

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

File Name

[2024 Small Town Conference.pdf](#)

[2024 Small Town Conference estimated travel.pdf](#)



2024 MML Small Town Conference Draft Schedule of Events
October 9-10, 2024
Vicksburg Convention Center, Vicksburg, MS

Wednesday, October 9, 2024

7:30 a.m.- 4:30 p.m.	Registration
7:30 a.m.- 8:30 a.m.	Continental Breakfast with Platinum Sponsors
8:30 a.m.- 12:00 p.m.	CMO Classes: • Basic Municipal Organization • Advanced Economic & Community Development Case Study • Professional Development • Elective: TBA
12:00 p.m.- 1:30 p.m.	Opening General Session Luncheon
1:45 p.m.- 2:45 p.m.	Concurrent Breakout Sessions
2:45 p.m.- 3:30 p.m.	Refreshment Break with Platinum Sponsors
3:30 p.m.- 4:30 p.m.	Concurrent Breakout Sessions
5:00 p.m.- 7:00 p.m.	Welcome Reception Hosted by the City of Vicksburg

Thursday, October 10, 2024

8:00 a.m.- 10:00 a.m.	Registration
8:30 a.m.- 10:30 a.m.	Closing General Session Breakfast
Conference Adjourns	

CITY OF BYRAM ESTIMATED TRAVEL EXPENSES

All travel expenses must have Department Head and Board approval prior to travel

Employee:	_____	Department:	<u>Elected Officials</u>		
Destination:	<u>Vicksburg, MS</u>	Account #:	<u>001-100-610/611</u>		
Reason for Travel:	<u>2024 Small Town Conference</u>				
Travel dates:	<u>10/8/24 - 10/10/24</u>	Transportation:	<u>City</u>	Private	<u>x</u>
Total Miles in personal vehicle:	<u>110</u>	miles @	<u>0.67</u>	per mile =	<u>\$73.70</u>
Personal car if City car available:	<u>0</u>	miles @	<u>0.21</u>	per mile =	<u>\$0.00</u>
Other expenses:	_____				
(ie: rental car, airfare)	_____				
Accommodations:	<u>2</u>	nights @	<u>\$89.00</u>	per night =	<u>\$178.00</u>
Hotel:	<u>Water View Casino Hotel</u>	Confirmation	<u>MCHDH</u>		
	<u>3990 Washington St</u>	Deposit paid:	_____		
	<u>Vicksburg, MS 39180</u>	Balance due:	_____		
Maximum per diem:	<u>3</u>	days @	<u>\$59.00</u>	per day =	<u>\$177.00</u>
<i>(You <u>must</u> turn in itemized receipts to be reimbursed for expenses up to this maximum amount)</i>					
Registration for event:	<u>\$125.00</u>				
Estimated travel expense:	<u>\$428.70</u> (mileage, max per diem & hotel)				
Department Head/Purchasing Clerk Approval:	_____				

*** Return from Travel form is due to Purchasing Clerk within 5 days of returning to work.**

*** Turn in ITEMIZED receipts for hotel, airfare, meals, tips, taxis, etc. with this form**

*** Please notate tips on your receipt. Meal reimbursement requests should include specific tip amounts**

*** New rates approved 1/2024 Personal vehicle: 0.67 per mile, or .21 per mile if city vehicle available**

*** \$59.00 per day basic per diem, or \$64.00 per day per diem for Oxford & Starkville**

Mileage breakdown

City Hall to hotel	53	miles	10/8/2024
Hotel to Conv. Ctr	2	miles	10/9/2024
Conv. Ctr to hotel	2	miles	10/9/2024
Hotel to conv. ctr	2	miles	10/10/2024
Conv. Ctr to City Hall	51	miles	10/10/2024

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 9.a

FOR: Announcements:

Monday, September 2nd ~ City Administrative Offices will close in observance of Labor Day

Tuesday, September 3rd ~ Coffee Talk with Mayor White from 9:00 to 10:00 A.M.

Monday, September 9th ~ Regular Work Session of the Mayor and Board of Aldermen, 6:30 P.M. at City Hall

Thursday, September 12th ~ Regular Meeting of the Mayor and Board of Aldermen, 7:00 P.M. at City Hall

INTRODUCED BY: Angela Richburg, City Clerk

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: August 22, 2024 AGENDA ITEM NO: 10.a

FOR: Adjourn in memory of Lauren Metzger

INTRODUCED BY: Angela Richburg, City Clerk
