



**CITY OF BYRAM
AGENDA FOR THE REGULAR MEETING OF THE
MAYOR AND BOARD OF ALDERMEN
THURSDAY, SEPTEMBER 12, 2024, 7:00 PM
City Hall: 5901 Terry Road, Byram, MS**

- 1. Welcome and Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Presented Items**
 - (a) Approval to amend the agenda to add under Presented Items, Report from JWM Consulting Engineers on the Structural Foundation and Evaluation at 300 Executive Blvd, and under Discussion and Action, Fund 125 and Fund 301 Budget Amendments, discussion of 2022 CDBG Grant Signature Authorization, and authorization to pay the first 2022 CDBG Grant invoice**
 - (b) Acceptance of the lowest and best bid for the 2024 City Overlay project, presented by Ron McMaster, Jr. of McMaster & Associates**
 - (c) Approval for McMaster & Associates, Inc. to submit a grant application (Mississippi Outdoor Stewardship Trust also known as "MOST") on behalf of the City of Byram for the construction of a walking trail at Byram Municipal Park and Sports Complex**
 - (d) Approval of Made in Mississippi Community Partnership Agreement**
 - (e) Report from James Miller of JWM Consulting Engineers on the Structural Foundation Inspection and Evaluation at 300 Executive Blvd**
- 6. Approval of Consent Agenda Items**
 - (a) Approval of Minutes of the Regular Meeting of the Mayor and Board of Aldermen held August 22, 2024**
 - (b) Approval of Minutes of the Budget Public Hearing held September 3rd, 2024**

- (c) Approval for Julia Kraft to attend the Fall Municipal Clerks Conference in Starkville, MS, September 25th to 27th, 2024, with \$200.00 registration fee and estimated travel expenses of \$519.80 (001-140-610/611)**
- (d) Approval of payment in the amount of \$5,466.40 to Mississippi Municipal League, MML Membership dues (001-195-622)**
- (e) Acceptance of donations for the 2024 Veterans Day Program in the amount of \$150.00 from Microtech Industries and Regie Networking Systems**
- (f) Approval for Lt. Maurice Kendrick to attend Mississippi Children's Advocacy Center's One Loud Voice Conference in Biloxi, MS, November 11th - 14th, 2024, with \$265.00 registration fee and \$714.00 estimated travel expenses (001-200-610/611)**
- (g) Approval for Orlando Redd to attend the MS 911 Coordinators Conference in Biloxi MS, October 28 - 31, 2024, with \$495.00 registration fee and \$496.94 estimated travel expenses (001-200-610/611)**
- (h) Approval for Orlando Redd to attend an NECI Crimes in Progress - Liability and Legal Issues Course in Wiggins, MS on September 25, 2024 with \$150.00 registration fee and no estimated travel expense to the City (001-200-611)**
- (i) Approval for Ze'Neisha Morgan to attend a 16 hour Orientation to E-Telecommunications Course in Canton, MS on December 9th and 10th, 2024, at no cost to the City**
- (j) Approval to dispose of two broken chairs, asset numbers 00293 and 00294**
- (k) Approval to dispose of the following assets by auction:**
 - FD1201, 2012 Dodge Ram pickup truck, VIN #1C6RD6KTXCS132589**
 - FD1101, 2011 Chevrolet Silverado pickup truck, VIN #3GCLSE38BG314954**
 - FD1301, 1993 Ladder Truck, VIN#4ENDABA82P1002352**
- (l) Approval to dispose of asset #00821, LGTV, Serial #203RMLM87064, Model #47CM565-UB**
- (m) Approval of quote in the amount of \$11,865.00 from Lewis Electric, Inc. for wiring and installation of outlets on poles to light up Christmas wreaths (001-301-635)**
- (n) Approval of payment in the amount of \$9,117.87 to McMaster & Associates, Inc., professional services regarding the failed storm drain at Bullrun Drive (131-301-602)**
- (o) Approval to enter into a Contract Agreement with Burns Cooley Dennis to explore subsurface soil conditions at the proposed soccer fields site (101-550-602)**
- (p) Approval to accept the proposal from McMaster & Associates for land surveying services for the proposed nature park and soccer fields (101-550-602)**

- (q) Approval to accept the proposal of Headwaters, Inc., for wetland and "other waters" assessment at the proposed nature park and soccer fields site (101-550-602)**
- (r) Approval of Agreement with McMaster & Associates for inspection of the Lake Dockery Dam**
- (s) Approval of quote in the amount of \$5,294.16 from Cooper Electric for the complete rebuild of the Torrance Cove sewer pump (400-700-577)**
- (t) Approval of payment in the amount of \$60,820.00 to Fordice Construction Company for Parker Drive pipe repair (131-301-908)**
- (u) Approval of payment in the amount of \$79,435.00 to Hemphill Construction Company, final invoice for storm drain repairs at Bull Run Drive (131-301-908)**
- (v) Approval of quote in the amount of \$17,294.55 from Carpenter Decorating for a custom-made snowflake design decoration for the City of Byram sign (100-550-559)**
- (w) Approval for Elected Officials to attend the 2024 Small Town Conference in Vicksburg, MS on October 9-10, 2024, with \$125.00 each registration fees and estimated travel costs of \$430.04 each (001-100-610/611)**
- (x) Approval of payment in the amount of \$250.00 to CMPDD, membership dues for Mayor White for the Central Mississippi Mayors Association (001-120-622)**

7. Discussion and Action

- (a) Approval of Claims Docket in the amount of \$235,228.33 from 8/14/24 to 9/4/24**
- (b) Discussion of Fund 125 and Fund 301 Budget Amendments**
- (c) Acceptance of the FY2024-2025 Budget as presented at the Public Hearing held September 3, 2024**
- (d) Approval of Definitions page to be added to the City's current Travel Policy**
- (e) Approval of hiring policy for Department Heads and Interim Department Heads**
- (f) Discussion of potential contract for professional services for State Elections Management System**
- (g) Discussion of 2022 CDBG Grant Signature Authorization**
- (h) Authorization to pay the first 2022 CDBG Grant invoice**
- (i) Discussion of dates for upcoming holiday meetings and events**

- (j) **Approval to promote Officer Jamon Jackson from Patrol Officer to Detective at a salary of \$19.50 per hour**
- (k) **Approval to hire an Executive Assistant to the Chief of Police at \$19.00 per hour with full benefits, contingent upon successful completion of the hiring process**
- (l) **Approval to hire a Patrol Officer Recruit at \$16.85 per hour with full benefits, contingent upon successful completion of the hiring process**
- (m) **Approval to change Michael Sterling's title from Fire Marshall to Assistant Fire Chief at the same rate of pay**
- (n) **Approval of a pay increase to \$13.54 per hour, effective October 1, 2024, for Firefighter Matthew Lloyd after becoming a certified EMT.**
- (o) **Approval of Resolution for Fire Prevention Week**
- (p) **Department Heads Monthly Reports**

8. Public Comments *Byram residents may address the Board at this time, provided they have signed in with their name and address. Discussion will be limited to three (3) minutes per person*

9. Announcements

(a) Announcements:

- **Monday, September 23rd ~ Ward IV meeting, 6:00 P.M. at City Hall**
- **Thursday, September 26th ~ Regular Meeting of the Mayor and Board of Aldermen, 7:00 P.M. at City Hall**
- **Monday, September 30th ~ Ward I Meeting, 6:30 P.M. at City Hall**

10. Adjourn