

**CITY OF BYRAM  
AGENDA FOR REGULAR MEETING OF THE MAYOR  
AND BOARD OF ALDERMEN  
THURSDAY, NOVEMBER 9, 2023, 7:00 PM  
City Hall, 5901 Terry Road**

- 1. Welcome and Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Presented Items**
  - (a) Approval of the lowest and best bid for Jayroe Drive drainage improvements to Fordice Construction Company in the amount of \$213,425.00 - Mr. Ron McMaster**
  - (b) Public Hearing for the purpose of determining whether or not rezoning shall be allowed on three tracts of land on the Byram Parkway - Eric Munden, Building Official**
- 6. Approval of Consent Agenda Items**
  - (a) Approval of Minutes from the Regular Meeting of the Mayor and Board of Aldermen held on October 26th, 2023 - Angela Richburg, City Clerk**
  - (b) Approval of a Resolution by the City of Byram Regarding the Mississippi Outdoor Stewardship Trust Fund Program - Angela Richburg, City Clerk**
  - (c) Approval to donate two computers and one monitor to the City of Satartia - Angela Richburg, City Clerk**
  - (d) Approval of the attached Purchasing Policy, updated to match State Purchasing Law - Angela Richburg, City Clerk**
  - (e) Approval of the attached Debt Book contract (001-140-650)**
  - (f) \$31,424.40 to Mills, Scanlon, Dye & Pittman for October legal fees - Angela Richburg, City Clerk**
  - (g) \$14,202.60 to Guest Consultants for October engineering fees - Angela Richburg, City Clerk**
  - (h) \$69,000.00 to Pickering Firm, Inc. for MCWI Grant application and design (400-700-602)**
  - (i) Acceptance of a Certification of Completion presented to Paula Morrison by the Mississippi Judicial College of the University of Mississippi Law Center for having attended the 2023 Municipal Court Clerk's Conference - Angela Richburg, City Clerk**
  - (j) \$495.00 to Axon Enterprise, registration for Sgt. M. Aycox to attend**

**Taser Instructor Certification Course at the Mississippi Bureau of Narcotics, in Hinds County. Nov. 29,2023 (001-200-611)**

- (k) Acceptance of \$250.00 donation for the 2023 Byram Police Department Christmas Toy Drive from Raworth and Harvel, Inc. - Chief David W. Errington**
- (l) Approval to surplus 1 light bar, 2 dispatch chairs, and 2 Chrome books - Chief David W. Erring**
- (m) Acceptance of Memorandum of Understanding between City of Byram and The United States Secret Service**
- (n) Approval for Sgt. T. Thomas to attend CIT Academy Train the Trainer Course at the Hinds Behavioral Health Services in Jackson, MS on Nov. 15-16, 2023 at no cost to the City - Chief David W. Errington**
- (o) Approval of the attached contract and \$2,000.00 deposit to Resource Entertainment Group for Dr. Zarr's Amazing Funk Monster to play at the Swinging Bridge Festival (100-550-676)**
- (p) Acceptance of the final plat for Handley Blvd. Extension**
- (q) Approval of Hemphill Construction quote for \$22,750.00 for Byram Parkway Pump Station Improvements(400-700-577)**

**Discussion/Action**

- 7. \$288,341.45 Claims from October 18th to November 1st, 2023 - Angela Richburg, City Clerk**
- 8. Approval of Change Order for Fire Station No. 2 - Fire Chief Fred Green**
- 9. Approval to hire a Utility Billing Clerk at \$15.00 per hour with full benefits, contingent upon successful completion of the hiring process - Bill Miley, Public Works Director**
- 10. Discussion of Travel Policy - Alderman Teresa Mack**
- 11. Department Head's Monthly Reports**
- 12. Announcements**
  - City Hall will be closed November 23rd and 24th in observance of the Thanksgiving Holiday
  - Time and date change: Meeting of the Mayor and Board of Aldermen at 6:00p.m. on Thursday, November 30th at City Hall, 5901 Terry Road
  - Christmas Tree Lighting Ceremony at 7:00 p.m. on Thursday, November 30th at the Pocket Park, 6758 Siwell Road
  - November 30th begins our 2023 Byram Christmas Spirit Awards contest for best decorated houses and businesses
  - Christmas Parade, Saturday December 9th at 10:00 a.m.

**13. Adjourn**

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (a)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

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### ATTACHMENTS:

|   | Description    | Upload Date | Type            | File Name                            |
|---|----------------|-------------|-----------------|--------------------------------------|
| 📎 | Jayroe bid tab | 11/2/2023   | Backup Material | Jayroe_Drive_-_Certified_Bid_Tab.pdf |



| BID LETTING - Jayroe Drive Drainage Improvements |                                     |                                          |               |
|--------------------------------------------------|-------------------------------------|------------------------------------------|---------------|
| City of Byram, Mississippi                       |                                     |                                          |               |
| RANK                                             | CONTRACTOR                          | SURETY                                   | AMOUNT OF BID |
| 1                                                | Fordice Construction Company        | Fidelity and Deposit Company of Maryland | \$213,425.00  |
| 2                                                | Hemphill Construction Company, Inc. | Federal Insurance Company                | \$219,414.00  |
| 3                                                | Elite Land Management, LLC.         | Indemnity National Insurance Company     | \$248,850.00  |
| 4                                                | Delta Constructors, Inc.            | N/A                                      | \$0.00        |

| Jayroe Drive Drainage Improvements        |                                                           |            |             | *** Apparent Low Bid ***                 |              |                                     |              |                                      |              |                          |      |
|-------------------------------------------|-----------------------------------------------------------|------------|-------------|------------------------------------------|--------------|-------------------------------------|--------------|--------------------------------------|--------------|--------------------------|------|
| City of Byram, Mississippi                |                                                           |            |             | \$213,425.00                             |              | \$219,414.00                        |              | 248,850.00                           |              | N/A                      |      |
| Project Engineer- Ron McMaster, Jr., P.E. |                                                           |            |             | Fordice Construction Company             |              | Hemphill Construction Company, Inc. |              | Elite Land Management, LLC.          |              | Delta Constructors, Inc. |      |
| 31-Oct-2023                               |                                                           |            |             | Fidelity and Deposit Company of Maryland |              | Federal Insurance Company           |              | Indemnity National Insurance Company |              | N/A                      |      |
| BASE BID                                  |                                                           |            |             |                                          |              |                                     |              |                                      |              |                          |      |
| 1                                         | Mobilization                                              | 1 LS       | 10,000.0000 | 10,000.00                                | 18,000.0000  | 18,000.00                           | 24,000.0000  | 24,000.00                            | 0.0000       | 0.00                     |      |
| 2                                         | Clearing and Grubbing                                     | 1 LS       | 25,000.0000 | 25,000.00                                | 10,000.0000  | 10,000.00                           | 10,000.0000  | 10,000.00                            | 0.0000       | 0.00                     |      |
| 3                                         | Removal of Asphalt (All Depths)                           | 150.0 SY   | 20.0000     | 3,000.00                                 | 20.0000      | 3,000.00                            | 12.0000      | 1,800.00                             | 0.0000       | 0.00                     |      |
| 4                                         | Removal of Pipes (All Sizes)(All Types)                   | 80.0 LF    | 20.0000     | 1,600.00                                 | 100.0000     | 8,000.00                            | 20.0000      | 1,600.00                             | 0.0000       | 0.00                     |      |
| 5                                         | Borrow Excavation (L.V.M.)(Contractor Furnished)(Class 9) | 230.0 CY   | 35.0000     | 8,050.00                                 | 26.0000      | 5,980.00                            | 35.0000      | 8,050.00                             | 0.0000       | 0.00                     |      |
| 6                                         | Excess Excavation (L.V.M.)                                | 1,050.0 CY | 20.0000     | 21,000.00                                | 30.0000      | 31,500.00                           | 15.0000      | 15,750.00                            | 0.0000       | 0.00                     |      |
| 7                                         | 60" Reinforced Concrete Pipe                              | 64.0 LF    | 330.0000    | 21,120.00                                | 431.0000     | 27,584.00                           | 475.0000     | 30,400.00                            | 0.0000       | 0.00                     |      |
| 8                                         | 60" Reinforced Concrete Pipe Flared End Section           | 4.0 EA     | 6,000.0000  | 24,000.00                                | 4,100.0000   | 16,400.00                           | 6,000.0000   | 24,000.00                            | 0.0000       | 0.00                     |      |
| 9                                         | Hot Mix Asphalt (SC-1)(3" Depth)                          | 30.00 TON  | 365.0000    | 10,950.00                                | 270.0000     | 8,100.00                            | 350.0000     | 10,500.00                            | 0.0000       | 0.00                     |      |
| 10                                        | Crushed Stone (Size No.610)                               | 100.0 TON  | 80.0000     | 8,000.00                                 | 75.0000      | 7,500.00                            | 125.0000     | 12,500.00                            | 0.0000       | 0.00                     |      |
| 11                                        | Maintenance of Traffic                                    | 1 LS       | 3,500.0000  | 3,500.00                                 | 9,970.0000   | 9,970.00                            | 35,000.0000  | 35,000.00                            | 0.0000       | 0.00                     |      |
| 12                                        | Additional Construction Signs                             | 0.00 SF    | 10.0000     | 0.00                                     | 10.0000      | 0.00                                | 10.0000      | 0.00                                 | 0.0000       | 0.00                     |      |
| 13                                        | Class "B" Structural Concrete                             | 8.0 CY     | 1,300.0000  | 10,400.00                                | 50.0000      | 400.00                              | 425.0000     | 3,400.00                             | 0.0000       | 0.00                     |      |
| 14                                        | Commercial Fertilizer (13-13-13)                          | 0.5 TON    | 1,250.0000  | 625.00                                   | 1,200.0000   | 600.00                              | 2,500.0000   | 1,250.00                             | 0.0000       | 0.00                     |      |
| 15                                        | Vegetative Material for Mulch                             | 1.0 TON    | 435.0000    | 435.00                                   | 300.0000     | 300.00                              | 2,000.0000   | 2,000.00                             | 0.0000       | 0.00                     |      |
| 16                                        | Seeding                                                   | 0.5 AC     | 1,250.0000  | 625.00                                   | 2,000.0000   | 1,000.00                            | 1,200.0000   | 600.00                               | 0.0000       | 0.00                     |      |
| 17                                        | Solid Sodding (Tiffway Bermuda II)                        | 1,000.0 SY | 7.5000      | 7,500.00                                 | 11.0000      | 11,000.00                           | 8.0000       | 8,000.00                             | 0.0000       | 0.00                     |      |
| 18                                        | Temporary Silt Fence (Type I)(AOS - 0.15-0.84)            | 800.0 LF   | 5.0000      | 4,000.00                                 | 3.0000       | 2,400.00                            | 6.0000       | 4,800.00                             | 0.0000       | 0.00                     |      |
| 19                                        | RipRap (200#)                                             | 140.0 TON  | 105.0000    | 14,700.00                                | 145.0000     | 20,300.00                           | 125.0000     | 17,500.00                            | 0.0000       | 0.00                     |      |
| 20                                        | Geotextile Fabric                                         | 300.0 SY   | 6.0000      | 1,800.00                                 | 3.0000       | 900.00                              | 5.0000       | 1,500.00                             | 0.0000       | 0.00                     |      |
| 21                                        | Temporary Erosion Control Checks                          | 8.0 EA     | 265.0000    | 2,120.00                                 | 185.0000     | 1,480.00                            | 150.0000     | 1,200.00                             | 0.0000       | 0.00                     |      |
| 22                                        | Contingency Allowance                                     | 1 LS       | 35,000.0000 | 35,000.00                                | 35,000.0000  | 35,000.00                           | 35,000.0000  | 35,000.00                            | 0.0000       | 0.00                     |      |
| TOTAL BID                                 |                                                           |            |             |                                          | \$213,425.00 |                                     | \$219,414.00 |                                      | \$248,850.00 |                          | 0.00 |

Approved:

  
Ron McMaster, Jr., P.E., Project Engineer

- NOTES:**
- 1. Fordice Construction Company is the apparent low bidder.
  - 2. Delta Constructors, Inc. did not execute affidavit in duplicate, therefore, causing their bid to be considered irregular.

# **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (b)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

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## ATTACHMENTS:

| Description                                           | Upload Date | Type            | File Name                                        |
|-------------------------------------------------------|-------------|-----------------|--------------------------------------------------|
| <input type="checkbox"/> DRC Minutes                  | 11/3/2023   | Backup Material | DRC_Minutes_11.2.23.pdf                          |
| <input type="checkbox"/> Proof of publication         | 11/3/2023   | Backup Material | 11.9.23_public_hearing_order_for_publication.pdf |
| <input type="checkbox"/> Tract A legal description    | 10/16/2023  | Backup Material | Tract-A_Legal_Description.pdf                    |
| <input type="checkbox"/> Proposed description tract B | 11/3/2023   | Backup Material | Tract-B_Legal_Description_-_rezoned.pdf          |
| <input type="checkbox"/> Proposed description tract C | 11/3/2023   | Backup Material | Tract-C_Legal_Description_-_rezoned.pdf          |
| <input type="checkbox"/> Plat                         | 11/3/2023   | Backup Material | Exhibit_for_Rezoning_09-28-23.pdf                |
| <input type="checkbox"/> Tract A picture              | 11/3/2023   | Backup Material | Tract_A_picture.pdf                              |
| <input type="checkbox"/> Tract B picture              | 11/3/2023   | Backup Material | Tract_B_picture.pdf                              |
| <input type="checkbox"/> Tract C picture              | 11/3/2023   | Backup Material | Tract_C_picture.pdf                              |
| <input type="checkbox"/> Notice of Public Hearing     | 11/3/2023   | Backup Material | Public_Hearing_11.9.23.pdf                       |



**City of Byram**  
**DRC Meeting November 2, 2023, 2:00 p.m.**  
**Public Works**

**Agenda:**

1. Rezoning for parcels on Byram Parkway from C3/RE to C3
2. Acceptance of final plat for Handley Blvd. Extension (Tractor Supply Rd.)

**Present:**

Eric Munden, Building Official  
Lieutenant Ricardo Kincaid, PD  
Bill Miley, Director of Public Works  
Chief David Errington, PD  
Cheri Bridges, Administrative Assistant  
Ricky Thompson, Code Enforcement

- 1 Rezoning for parcels on Byram Parkway from C3/RE to C3
  - The DRC Members were all in agreement that there was a mistake in the original zoning of the parcels
  - DRC recommends to approve the rezoning request
- 2 Acceptance of final plat for Handley Blvd. Extension (Tractor Supply Rd.)  
DRC recommended to approve the final plat as submitted

Approved: Bill Miley

Date: 11/2/23



## Order Confirmation

Not an Invoice

|                   |                                                              |
|-------------------|--------------------------------------------------------------|
| Account Number:   | 1010689                                                      |
| Customer Name:    | City Of Byram-Legals                                         |
| Customer Address: | City Of Byram-Legals<br>PO Box 720222<br>Byram MS 39272-0222 |
| Contact Name:     | CITY OF BYRAM-LEGALS                                         |
| Contact Phone:    |                                                              |
| Contact Email:    |                                                              |
| PO Number:        | 11/09-Byram Parkway                                          |

|                    |            |
|--------------------|------------|
| Date:              | 10/18/2023 |
| Order Number:      | 9425024    |
| Prepayment Amount: | \$ 0.00    |

|                   |          |
|-------------------|----------|
| Column Count:     | 1.0000   |
| Line Count:       | 337.0000 |
| Height In Inches: | 0.0000   |

Print

| Product                    | #Insertions | Start - End             | Category            |
|----------------------------|-------------|-------------------------|---------------------|
| JMS Jackson Clarion Ledger | 1           | 10/23/2023 - 10/23/2023 | Govt Public Notices |
| JMS clarionledger.com      | 1           | 10/23/2023 - 10/23/2023 | Govt Public Notices |

|                           |          |
|---------------------------|----------|
| Order Confirmation Amount | \$185.11 |
|---------------------------|----------|

Notice is hereby given to those parties in interest that there will be a hearing on Thursday, November 9, 2023 at 7:00 p.m. at City Hall, 5901 Terry Road, Byram MS for the purpose of determining whether or rezoning shall be allowed on the following described property located in the City of Byram, Mississippi:

**Tract-A:** A parcel of land containing 3.515 acres or 153104.71 sq ft., more or less, situated in the South 1/2 of the SE 1/4 of Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi and being more particularly described as follows, to wit: Commencing and Beginning at a found 1/2" rebar marking the Northwest corner of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi, said point being the SW corner of the Grace Presbyterian Church property (DB-5616, PG-1); thence proceed along the South line of said Grace Presbyterian Church property (DB-5616, PG-1) N 89°51'32" E a distance of 220.83 feet to a point on the West Right-of-Way Line of Byram Parkway, a paved public road as now laid out and in use this date (June 2023); thence leaving the South line of said Grace Presbyterian Church property (DB-5616, PG-1), continue along said West Right-of-Way Line with a curve turning to the right with an arc length of 196.55 feet, a radius of 498.03 feet, a chord bearing of S 66°11'04" W, and a chord length of 195.28 feet to a point; thence with a reverse curve turning to the left with an arc length of 271.72 feet, a radius of 523.99 feet, a chord bearing of S 62°38'08" W, and a chord length of 268.69 feet to a found 1/2" rebar at the NE corner of City of Byram (Fire Station) property (DB-7130, PG-2499); thence leaving said West Right-of-Way Line of Byram Parkway, run along the North line of said City of Byram (Fire Station) property (DB-7130, PG-2499), S 89°21'01" W a distance of 574.37 feet to a found 1/2" rebar at the NW corner of City of Byram (Fire Station) property (DB-7130, PG-2499); thence leaving said NW corner of City of Byram (Fire Station) property (DB-7130, PG-2499), run N 00°00'11" W a distance of 200.00 feet to a point on the South line of the Foshee Property (DB-3822, PG-197); thence continue along said South line of the Foshee Property (DB-3822, PG-197) N 89°22'49" E a distance of 77.41 feet to a found 3/4" pipe at the SE corner of said Foshee Property (DB-3822, PG-197) & the SW corner of the City of Byram property (DB-7246, PG-1915); thence continue along said South line of the City of Byram property (DB-7246, PG-1915), N 89°22'49" E a distance of 693.42 feet back to The Point of Commencement & Beginning of the above described parcel of land, having an area of 3.515 acres or 153104.71 sq ft., more or less.

**Tract-B:** A parcel of land containing 8.052 acres or 350764.76 sq ft., more or less, situated in the SW 1/4 of the SE 1/4 of Section 14, & the NW 1/4 of the NE 1/4 of Section 23, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi and being more particularly described as follows, to wit: Commencing at a found 1/2" rebar marking the Northwest corner of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi, proceed S 00°00'00" E a distance of 866.97 feet to a point; thence N 90°00'00" W a distance of 366.15 feet to a found 1/2" rebar at the SE corner of Blount Investments, LLC property (DB-7179, PG-7478), said point being on the West Right-of-Way Line of Byram Parkway, a paved public road as now laid out and in use this date (September 2023), said point also being The Point of Beginning of the following described parcel of land; thence leaving the SE corner of said Blount Investments, LLC property (DB-7179, PG-7478), continue along said West Right-of-Way Line, S 00°29'27" E a distance of 576.98 feet to a found 1/2" rebar at the NE corner of Reynolds property (DB-7274, PG-3289); thence leaving said West Right-of-Way Line of Byram Parkway, run along the North line of said Reynolds property (DB-7274, PG-3289), S 89°30'31" W a distance of 443.58 feet to a point in the center of Big Creek; thence continue northerly along the center of Big Creek N 62°20'40" W a distance of 134.13 feet to a point; thence N 74°50'47" W a distance of 133.16 feet to a point; thence N 10°43'21" W a distance of 74.70 feet to a point; thence N 52°45'31" E a distance of 214.35 feet to a point; thence N 25°09'28" E a distance of 122.30 feet to a point; thence N 11°50'39" E a distance of 91.36 feet to a point; thence N 10°51'41" W a distance of 104.41 feet to a point; thence N 63°36'59" W a distance of 136.05 feet to a point; thence N 54°42'13" W a distance of 154.37 feet to a point; thence leaving the center of Big Creek, run S 89°51'51" E a distance of 391.86 feet to a point at the NW corner of the aforementioned Blount Investments, LLC property (DB-7179, PG-7478); thence continue along the West line of said Blount Investments, LLC property (DB-7179, PG-7478), S 48°24'54" W a distance of 147.43 feet to a point; thence S 09°19'18" E a distance of 72.86 feet to a point at the SW corner of Blount Investments, LLC property (DB-7179, PG-7478); thence continue along the South line of said Blount Investments, LLC property (DB-7179, PG-7478), S 89°51'51" E a distance of 432.63 feet back to The Point of Beginning of the above described parcel of land, having an area of 8.052 acres or 350764.76 sq ft., more or less.

**Tract-C:** A parcel of land containing 14.489 acres or 631158.82 sq ft., more or less, situated in the NW 1/4 of the

NE 1/4 of Section 23, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi and being more particularly described as follows, to wit: Commencing at a found 1/2" rebar marking the Northwest corner of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi, thence proceed S 00°00'00" E a distance of 1600.43 feet to a point; thence N 90°00'00" W a distance of 359.86 feet to a found 1/2" rebar at the SE corner of Reynolds property (DB-7274, PG-3289), said point being on the West Right-of-Way Line of Byram Parkway, a paved public road as now laid out and in use this date (September 2023), said point also being The Point of Beginning of the following described parcel of land; thence leaving the SE corner of Reynolds property (DB-7274, PG-3289), continue along said West Right-of-Way Line, S 00°29'29" E a distance of 693.90 feet to a point; thence with a curve turning to the left with an arc length of 266.31 feet, a radius of 380.00 feet, a chord bearing of S 20°34'04" E, and a chord length of 260.89 feet to a point at the intersection of said West Right-of-Way Line of Byram Parkway and the North Right-of-Way Line of Hwy 51 (AKA-Terry Road); thence leaving said West Right-of-Way Line of Byram Parkway, continue along said North Right-of-Way Line of Hwy 51 (AKA-Terry Road), S 54°21'31" W a distance of 179.47 feet to the SE most corner of the Byram Development Company, LLC property (DB-5234, PG-236); thence leaving said North Right-of-Way Line of Hwy 51 (AKA-Terry Road), run along the South line of the Byram Development Company, LLC property the following distance as described in (DB-5234, PG-236), S 89°30'38" W a distance of 252.47 feet to a point in the center of Big Creek; thence continue along the center of said Big Creek the following distances as described in (DB-5234, PG-236), N 54°31'12" W a distance of 32.23 feet to a point; thence N 88°03'30" W a distance of 128.85 feet to a point; thence N 43°33'42" W a distance of 131.77 feet to a point; thence N 05°47'25" E a distance of 79.55 feet to a point; thence N 65°46'46" E a distance of 135.69 feet to a point; thence N 07°05'31" E a distance of 102.68 feet to a point; thence N 53°00'40" W a distance of 89.95 feet to a point; thence N 87°59'36" W a distance of 167.07 feet to a point; thence N 69°31'40" W a distance of 45.36 feet to a point; thence N 44°57'49" W a distance of 49.50 feet to a point; thence N 12°42'58" W a distance of 97.01 feet to a point; thence N 21°49'34" E a distance of 294.14 feet to a point; thence N 22°24'42" W a distance of 123.75 feet to a point; thence N 14°25'11" E a distance of 99.68 feet to a point; thence leaving said center of Big Creek and running along a portion of the South line of the aforementioned Reynolds property (DB-7274, PG-3289), run N 89°30'31" E a distance of 645.57 feet back to The

Point of Beginning of the above described parcel of land, having an area of 14.489 acres or 631158.82 sq ft., more or less.

\*(This description is intended for rezoning purposes and was prepared without the benefit of a Boundary Survey.)  
10/23/2023  
9425024

Tract-A

Description for Rezoning

A parcel of land containing 3.515 acres or 153104.71 sq ft., more or less, situated in the South 1/2 of the SE 1/4 of Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi and being more particularly described as follows, to wit:

Commencing and Beginning at a found 1/2" rebar marking the Northwest corner of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi, said point being the SW corner of the Grace Presbyterian Church property (DB-5616, PG-1); thence proceed along the South line of said Grace Presbyterian Church property (DB-5616, PG-1) N 89°51'32" E a distance of 220.83 feet to a point on the West Right-of-Way Line of Byram Parkway, a paved public road as now laid out and in use this date (June 2023); thence leaving the South line of said Grace Presbyterian Church property (DB-5616, PG-1), continue along said West Right-of-Way Line with a curve turning to the right with an arc length of 196.55 feet, a radius of 498.03 feet, a chord bearing of S 66°11'04" W, and a chord length of 195.28 feet to a point; thence with a reverse curve turning to the left with an arc length of 271.72 feet, a radius of 523.99 feet, a chord bearing of S 62°38'08" W, and a chord length of 268.69 feet to a found 1/2" rebar at the NE corner of City of Byram (Fire Station) property (DB-7130, PG-2499); thence leaving said West Right-of-Way Line of Byram Parkway, run along the North line of said City of Byram (Fire Station) property (DB-7130, PG-2499), S 89°21'01" W a distance of 574.37 feet to a found 1/2" rebar at the NW corner of City of Byram (Fire Station) property (DB-7130, PG-2499); thence leaving said NW corner of City of Byram (Fire Station) property (DB-7130, PG-2499), run N 00°00'11" W a distance of 200.00 feet to a point on the South line of the Foshee Property (DB-3822, PG-197); thence continue along said South line of the Foshee Property (DB-3822, PG-197) N 89°22'49" E a distance of 77.41 feet to a found 3/4" pipe at the SE corner of said Foshee Property (DB-3822, PG-197) & the SW corner of the City of Byram property (DB-7246, PG-1915); thence continue along said South line of the City of Byram property (DB-7246, PG-1915), N 89°22'49" E a distance of 693.42 feet back to The Point of Commencement & Beginning of the above described parcel of land, having an area of 3.515 acres or 153104.71 sq ft., more or less.

\*(This description is intended for rezoning purposes and was prepared without the benefit of a Boundary Survey.)

Tract-B

Description for Rezoning

A parcel of land containing 8.052 acres or 350764.76 sqft., more or less, situated in the SW 1/4 of the SE 1/4 of Section 14, & the NW 1/4 of the NE 1/4 of Section 23, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi and being more particularly described as follows, to wit:

Commencing at a found 1/2" rebar marking the Northwest corner of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi, proceed S 00°00'00" E a distance of 866.97 feet to a point; thence N 90°00'00" W a distance of 366.15 feet to a found 1/2" rebar at the SE corner of Blount Investments, LLC property (DB-7179, PG-7478), said point being on the West Right-of-Way Line of Byram Parkway, a paved public road as now laid out and in use this date (September 2023), said point also being The Point of Beginning of the following described parcel of land; thence leaving the SE corner of said Blount Investments, LLC property (DB-7179, PG-7478), continue along said West Right-of-Way Line, S 00°29'27" E a distance of 576.98 feet to a found 1/2" rebar at the NE corner of Reynolds property (DB-7274, PG-3289); thence leaving said West Right-of-Way Line of Byram Parkway, run along the North line of said Reynolds property (DB-7274, PG-3289), S 89°30'31" W a distance of 443.58 feet to a point in the center of Big Creek; thence continue northerly along the center of Big Creek N 62°20'40" W a distance of 134.13 feet to a point; thence N 74°50'47" W a distance of 133.16 feet to a point; thence N 10°43'21" W a distance of 74.70 feet to a point; thence N 52°45'31" E a distance of 214.35 feet to a point; thence N 25°09'28" E a distance of 122.30 feet to a point; thence N 11°50'39" E a distance of 91.36 feet to a point; thence N 10°51'41" W a distance of 104.41 feet to a point; thence N 63°36'59" W a distance of 136.05 feet to a point; thence N 54°42'13" W a distance of 154.37 feet to a point; thence leaving the center of Big Creek, run S 89°51'51" E a distance of 391.86 feet to a point at the NW corner of the aforementioned Blount Investments, LLC property (DB-7179, PG-7478); thence continue along the West line of said Blount Investments, LLC property (DB-7179, PG-7478), S 48°24'54" W a distance of 147.43 feet to a point; thence S 09°19'18" E a distance of 72.86 feet to a point at the SW corner of Blount Investments, LLC property (DB-7179, PG-7478); thence continue along the South line of said Blount Investments, LLC property (DB-7179, PG-7478), S 89°51'51" E a distance of 432.63 feet back to The Point of Beginning of the above described parcel of land, having an area of 8.052 acres or 350764.76 sqft., more or less.

\*(This description is intended for rezoning purposes and was prepared without the benefit of a Boundary Survey.)

## Tract-C

### Description for Rezoning

A parcel of land containing 14.489 acres or 631158.82 sqft., more or less, situated in the NW 1/4 of the NE 1/4 of Section 23, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi and being more particularly described as follows, to wit:

Commencing at a found 1/2" rebar marking the Northwest corner of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi, thence proceed S 00°00'00" E a distance of 1600.43 feet to a point; thence N 90°00'00" W a distance of 359.86 feet to a found 1/2" rebar at the SE corner of Reynolds property (DB-7274, PG-3289), said point being on the West Right-of-Way Line of Byram Parkway, a paved public road as now laid out and in use this date (September 2023), said point also being The Point of Beginning of the following described parcel of land; thence leaving the SE corner of Reynolds property (DB-7274, PG-3289), continue along said West Right-of-Way Line, S 00°29'29" E a distance of 693.90 feet to a point; thence with a curve turning to the left with an arc length of 266.31 feet, a radius of 380.00 feet, a chord bearing of S 20°34'04" E, and a chord length of 260.89 feet to a point at the intersection of said West Right-of-Way Line of Byram Parkway and the North Right-of-Way Line of Hwy 51 (AKA-Terry Road); thence leaving said West Right-of-Way Line of Byram Parkway, continue along said North Right-of-Way Line of Hwy 51 (AKA-Terry Road), S 54°21'31" W a distance of 179.47 feet to the SE most corner of the Byram Development Company, LLC property (DB-5234, PG-236); thence leaving said North Right-of-Way Line of Hwy 51 (AKA-Terry Road), run along the South line of the Byram Development Company, LLC property the following distance as described in (DB-5234, PG-236), S 89°30'38" W a distance of 252.47 feet to a point in the center of Big Creek; thence continue along the center of said Big Creek the following distances as described in (DB-5234, PG-236), N 54°31'12" W a distance of 32.23 feet to a point; thence N 88°03'30" W a distance of 128.85 feet to a point; thence N 43°33'42" W a distance of 131.77 feet to a point; thence N 05°47'25" E a distance of 79.55 feet to a point; thence N 65°46'46" E a distance of 135.69 feet to a point; thence N 07°05'31" E a distance of 102.68 feet to a point; thence N 53°00'40" W a distance of 89.95 feet to a point; thence N 87°59'36" W a distance of 167.07 feet to a point; thence N 69°31'40" W a distance of 45.36 feet to a point; thence N 44°57'49" W a distance of 49.50 feet to a point; thence N 12°42'58" W a distance of 97.01 feet to a point; thence N 21°49'34" E a distance of 294.14 feet to a point; thence N 22°24'42" W a distance of 123.75 feet to a point; thence N 14°25'11" E a distance of 99.68 feet to a point; thence leaving said center of Big Creek and running along a portion of the South line of the aforementioned Reynolds property (DB-7274, PG-3289), run N 89°30'31" E a distance of 645.57 feet back to The Point of Beginning of the above described parcel of land, having an area of 14.489 acres or 631158.82 sqft., more or less.

\*(This description is intended for rezoning purposes and was prepared without the benefit of a Boundary Survey.)

EXHIBIT FOR:  
**REZONING OF CERTAIN PROPERTIES**  
BEING LOCATED IN THE S 1/2 OF THE SE 1/4 OF SECTION 14 &  
THE NW 1/4 OF THE NE 1/4 OF SECTION 23, TOWNSHIP 4 NORTH,  
RANGE 1 WEST, CITY OF BYRAM, FIRST JUDICIAL DISTRICT,  
HINDS COUNTY, MISSISSIPPI.

City of Byram  
DB-7246  
PG-1915

Grace Presbyterian  
Church  
DB-5616  
PG-1

Foshee  
DB-3822  
PG-197

Byram Development Co., LLC  
DB-5966  
PG-127

Byram Development Co., LLC  
DB-5966  
PG-127

THE POINT OF COMMENCEMENT:  
IS A FOUND 1/2" REBAR MARKING THE NW  
CORNER OF THE SW 1/4 OF THE SE 1/4 OF  
SECTION 14, T4N-R1W, CITY OF BYRAM, FIRST  
JUDICIAL DISTRICT, HINDS COUNTY, MISSISSIPPI.

POINT OF BEGINNING:  
TRACT-A  
IS A FOUND 1/2" REBAR

N 89°22'49" E 77.41'  
N 89°22'49" E 693.42'  
N 89°51'32" E 220.83'  
ChB=S 66°11'04" W  
ChL=195.28'  
A=196.55'  
R=498.03'  
ChB=S 62°38'08" W  
ChL=268.69'  
A=271.72'  
R=523.99'  
S 89°21'01" W 574.37'  
N 00°00'11" W 200.00'

City of Byram  
DB-7130  
PG-2499

POINT OF BEGINNING:  
TRACT-B  
IS A FOUND 1/2" REBAR

S 89°51'51" E 391.86'  
S 89°51'51" E 426.00'  
N 90°00'00" W 366.15'  
N 90°00'00" W 1600.43'  
S 00°00'00" E 866.97'  
S 00°29'27" E 576.98'

Blount Inv., LLC  
DB-7179  
PG-7478

Tract-B  
+/-8.052 Acres

BYRAM PARKWAY (60' R.O.W.)

Reynolds  
DB-7274  
PG-3289

POINT OF BEGINNING:  
TRACT-C  
IS A FOUND 1/2" REBAR

Tract-C  
+/-14.489 Acres

ChB=S 20°34'04" E  
ChL=260.89'  
A266.31'  
R380.00'  
D40°09'12"

Lee  
DB-7267  
PG-2713

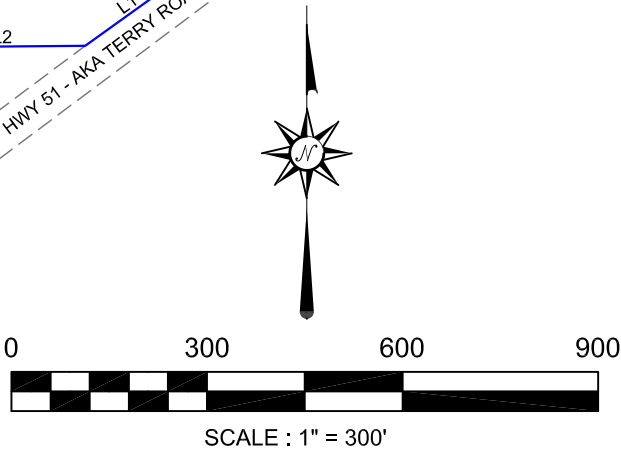
NOTE: THIS IS NOT A BOUNDARY  
SURVEY. THIS IS ONLY AN EXHIBIT  
TO ILLUSTRATE CERTAIN PROPERTIES  
FOR THE PURPOSE OF REZONING.

LEGEND

- FOUND 1/2" REBAR
- ◆ FOUND 3/4" PIPE
- PROPOSED REZONING BOUNDARY
- - - APPROXIMATE ADJOINING LINES
- APPROXIMATE CREEK BANK

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L1   | S 54°21'31" W | 179.47'  |
| L2   | S 89°30'38" W | 252.47'  |
| L3   | N 54°31'12" W | 32.23'   |
| L4   | N 88°03'30" W | 128.85'  |
| L5   | N 43°33'42" W | 131.77'  |
| L6   | N 05°47'25" E | 79.55'   |
| L7   | N 65°46'46" E | 135.69'  |
| L8   | N 07°05'31" E | 102.68'  |
| L9   | N 53°00'40" W | 80.95'   |
| L10  | N 87°59'36" W | 167.07'  |
| L11  | N 69°31'40" W | 45.36'   |
| L12  | N 44°57'49" W | 49.50'   |
| L13  | N 12°42'58" W | 97.01'   |
| L14  | N 21°49'34" E | 294.14'  |
| L15  | N 22°24'42" W | 123.75'  |
| L16  | N 14°25'11" E | 99.68'   |
| L17  | N 62°20'40" W | 134.13'  |
| L18  | N 74°50'47" W | 133.16'  |
| L19  | N 10°43'21" W | 74.70'   |
| L20  | N 52°45'31" E | 214.35'  |
| L21  | N 25°09'28" E | 122.30'  |
| L22  | N 11°50'39" E | 91.36'   |
| L23  | N 10°51'41" W | 104.41'  |
| L24  | N 63°36'59" W | 136.05'  |
| L25  | N 54°42'13" W | 154.37'  |
| L26  | S 48°24'54" W | 147.43'  |
| L27  | S 09°19'18" E | 72.86'   |

EXHIBIT  
09/228/23



tract A



Sent from my iPhone

tract B



## Julia Kraft

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**From:** Eric Munden  
**Sent:** Friday, November 3, 2023 8:42 AM  
**To:** Julia Kraft  
**Subject:** rezoning pictures

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**From:** Eric Munden  
**Sent:** Friday, November 3, 2023 8:20 AM  
**To:** Eric Munden <emunden@byram-ms.us>  
**Subject:**

tract C

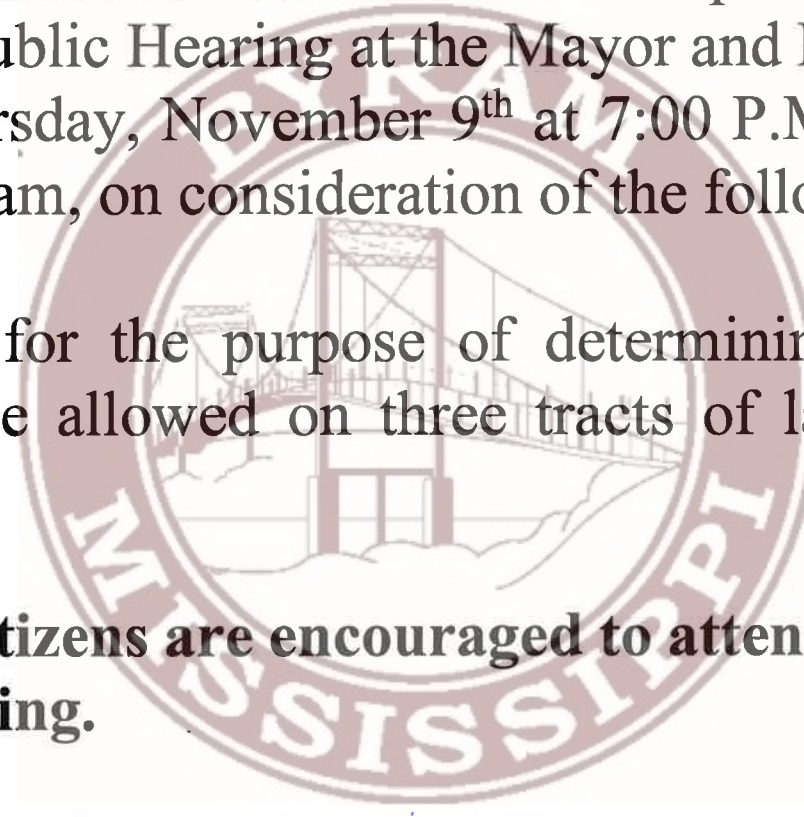


## **NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** to those parties in interest that there will be a Public Hearing at the Mayor and Board of Aldermen Meeting on Thursday, November 9<sup>th</sup> at 7:00 P.M., City Hall, 5901 Terry Road, Byram, on consideration of the following item:

Public Hearing for the purpose of determining whether or not rezoning shall be allowed on three tracts of land on the Byram Parkway.

**All interested citizens are encouraged to attend and comment at the Public Hearing.**



*Angela E. Richburg*

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**Posted by Angela Richburg, City Clerk, November 2<sup>nd</sup>, 2023**

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (a)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

### ATTACHMENTS:

|   | Description | Upload Date | Type            | File Name      |
|---|-------------|-------------|-----------------|----------------|
| 📎 | Minutes     | 10/31/2023  | Backup Material | 2023_10.26.pdf |

**CITY OF BYRAM**  
**MINUTES FOR THE REGULAR MEETING OF THE**  
**MAYOR AND BOARD OF ALDERMEN**  
**THURSDAY, OCTOBER 26, 2023, 7:00 PM**  
**City Hall, 5901 Terry Road**

**1. Welcome and Call to Order**

Mayor White called the meeting to order at 7:01 p.m.

**2. Invocation**

**3. Pledge of Allegiance**

**4. Roll Call**

Present: Richard White, Mayor  
Erma Johnson, Alderman Ward I  
Diandra Hosey, Alderman Ward II, Mayor Pro Tem  
Robert Amos, Alderman Ward III  
Teresa Mack, Alderman Ward IV  
Roschelle Gibson, Alderman Ward V, joined at 7:31 p.m.  
David Moore, Alderman Ward VI  
Roshunda Harris-Allen, Alderman At Large  
Angela Richburg, City Clerk  
Legal Counsel Present: Attorney Zachary Giddy

**5. Presented Items**

- a. Approval to amend the agenda to include Consent Agenda item j, approval of the 2023 Municipal Compliance Questionnaire, and to update item 10 to reflect new maximum daily reimbursement rates updated by the Department of Finance and Administration for estimated travel expenses - Angela Richburg, City Clerk**

*Motion to approve amending the agenda*

Moved By: Alderman Johnson

Seconded By: Alderman Harris-Allen

MOTION Passed

Ayes: Johnson, Hosey, Amos, Mack, Moore, Harris-Allen

Absent: Gibson

**Discussion of extending TIF**

*Motion to approve the Amended and Restated Development and Reimbursement Agreement and the Resolution adopting the Amended Agreement as written*

Moved By: Alderman Hosey

Seconded By: Alderman Johnson

MOTION Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

**6. Approval of Consent Agenda Items**

Motion to approve Consent Agenda

Moved By: Alderman Hosey

Seconded By: Alderman Harris-Allen

MOTION Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

- (a) **Approval of Minutes from the Regular Meeting of the Mayor and Board of Aldermen held October 9, 2023 - Angela Richburg, City Clerk**
- (b) **Approval of Holiday meeting schedule, as discussed in the September 11th Work Session - Angela Richburg, City Clerk**
- (c) **Approval to enter into a Government Agreement with Flock Group, Inc. for Operating System and #4 Flock LPR cameras with a one-time Flock Safety Professional Fee Implementation Fee in the amount of \$52,600.00 with the initial payment of \$12,600.00 (001-200-640).**
- (d) **Approval of Southern Connection Police Supplies quote for \$7,286.51 for patrol car equipment for 2023 Dodge Charger (001-200-903)**
- (e) **Approval of Order Recognizing 2023 Chevrolet Silverado SSV 1500 Crew Cab Pick-up Truck as unmarked.**
- (f) **\$200.00 to Ridgeland Firefighter's Association, registration for M. Sterling and H. Horton to attend the 2024 Mid-Winter Mississippi Fire Chiefs Conference in Ridgeland, MS, Jan. 30 - Feb. 1, 2024 (001-260-611)**
- (g) **\$45.00 to Mississippi Fire Chief's Association, annual dues for M. Sterling (001-260-622)**
- (h) **Approval of Hydra Service Inc quote for \$13,702.00 for Bryan Cove Pump Station (400-700-916)**
- (i) **Approval for the City to purchase 15 bags of candy and 20 books for the Junior Auxiliary Read for a Treat event, that will bring favorable notice to opportunities within the City of Byram (001-100-646)**
- (j) **Approval of the 2023 Municipal Compliance Questionnaire - Angela Richburg, City Clerk**

**Discussion/Action**

**7. \$314,136.77 claims for October 4th through October 18th, 2023 - Angela Richburg, City Clerk**

Motion to approve claims

Moved By: Alderman Gibson

Seconded By: Alderman Amos

MOTION Passed

Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

8. **Approval of Special Event application for Lakeshore Congregational Methodist Church's annual Live Nativity to be held the evenings of December 8th and 9th**  
Motion to approve Special Event Application  
Moved By: Alderman Gibson  
Seconded By: Alderman Hosey  
MOTION Passed  
Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen
9. **Approval to hire an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process - Fire Chief Fred Green**  
Motion to approve hiring Orlando Morris as an experienced firefighter at \$10.76 per hour with full benefits, contingent on successful completion of the hiring process  
Moved By: Alderman Gibson  
Seconded By: Alderman Harris-Allen  
MOTION Passed  
Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen
10. **Approval for Alderman Gibson to attend the National League of Cities City Summit in Atlanta GA, November 15th - 18th, 2023 , with \$800.00 registration fee and estimated travel expenses of \$2704.90, for a total of \$3,504.90 - Angela Richburg, City Clerk**  
Motion to approve Alderman Gibson's travel to the NCL 2023 Summit  
Moved By: Alderman Gibson  
Seconded By: Alderman Johnson  
MOTION Passed  
Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen
11. **Discussion of a potential supplemental garbage can contract - Alderman Diandra Hosey**  
No action taken
12. **Announcements**  
No action taken
13. **Adjourn**  
Motion to adjourn at 8:33 p.m.  
Moved By: Alderman Johnson  
Seconded By: Alderman Hosey  
MOTION Passed  
Ayes: Johnson, Hosey, Amos, Mack, Gibson, Moore, Harris-Allen

APPROVED: \_\_\_\_\_  
Richard White, Mayor

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Angela Richburg, City Clerk

Date: \_\_\_\_\_

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING      November 9,  
DATE:                      2023

AGENDA ITEM NO: (b)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

DISCUSSION: In order to apply for this grant by the October 31st the attached resolution had to be executed prior to the Board meeting. The grant was applied for with a 20% match using the 2% restaurant tax as the matching funds.

### ATTACHMENTS:

|   | Description | Upload Date | Type            | File Name                  |
|---|-------------|-------------|-----------------|----------------------------|
| 📎 | Resolution  | 10/31/2023  | Backup Material | MSOST_Byram_Resolution.pdf |

**A RESOLUTION BY  
THE CITY OF BYRAM,  
MISSISSIPPI  
REGARDING THE  
MS OUTDOOR STEWARDSHIP TRUST FUND PROGRAM**

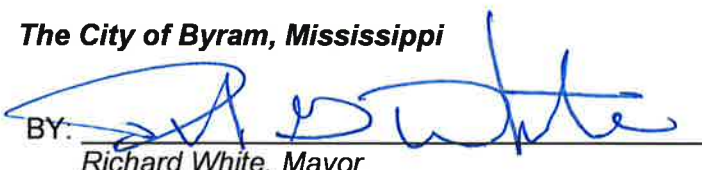
WHEREAS, the City of Byram, Mississippi desires to submit an application for funding through the Mississippi Outdoor Stewardship Trust (MOST) to construct a walking trail at the Byram Municipal Park and Sports Complex on Siwell Road, and

WHEREAS, The City of Byram desires to designate a Main Point of Contact for this project, and

**Now, Therefore, I,** Richard G. White, Mayor of Byram, and the Board of Aldermen of Byram, designates Angela Richburg, City Clerk of Byram as the Main Point of Contact for the herein referenced project.

SO ORDERED this 31<sup>ST</sup> day of October, 2023.

***The City of Byram, Mississippi***

BY: 

*Richard White, Mayor*

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (c)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

DISCUSSION: In replacing our budgeted items, and after having been made aware of the needs of another municipality, we seek approval to donate two CPU's and one monitor that would otherwise have been disposed of to the Village of Satartia.

#01357 - Dell computer #4GBT903, purchased in 2019 and replaced in 2023

#01279 – HP Prodesk 400G, purchased in 2019 and replaced in 2023  
Acer monitor previously used in boardroom

### ATTACHMENTS:

| Description              | Upload Date | Type | File Name |
|--------------------------|-------------|------|-----------|
| No Attachments Available |             |      |           |

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING      November 9,  
DATE:                      2023

AGENDA ITEM NO: (d)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

DISCUSSION: Approval of the attached Purchasing Policy which has been updated to reflect that a Purchase Order is necessary for purchases over \$250.00, and that purchases up to \$5,000.00 must be approved by the Department Head and the Purchasing Clerk

### ATTACHMENTS:

|   | Description                       | Upload Date | Type            | File Name                             |
|---|-----------------------------------|-------------|-----------------|---------------------------------------|
| ▣ | Purchasing policy updated 11/9/23 | 11/1/2023   | Backup Material | Purchasing_Policy_updated_11.9.23.pdf |

**CITY OF BYRAM**  
**PURCHASING POLICY**  
(amended November 9, 2023)

**Mission Statement**

The purpose of this Purchasing Policy is to ensure that sound business judgment is utilized in all purchase transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable executive orders and state law and to ensure that all purchasing transactions will be conducted in a manner that provides full and open competition. Upon all things being equal, purchases are to be made within the City of Byram. It is the desire of the City of Byram to secure the best commodity and/or service at the best price for the tax dollar.

**Methods of Purchasing**

Purchase procedures for the procurement of services, supplies, or other property:

1. Any purchase over \$250.00 requires a Purchase Order.
2. A Purchase Order up to \$1,000.00 may be approved and signed for by the Department Head.
3. A Purchase Order over \$1,000.00 up to \$5000.00 is to be approved by the Department Head and the Purchasing Clerk.
4. Any purchase over \$5,000.00, and any membership fees, travel, subscriptions, or contracts must be signed off on by the Department Head, submitted to the Purchasing Clerk, and put on the agenda for approval by the Board.
5. Exceptions – Any item specifically listed on the Budget only requires a Purchase Order approved by the Department Head and Purchasing Clerk.

A Purchase Order is a legal and binding agreement between the vendor and the City. If the Purchase Order does not agree with vendor records, it is the responsibility of the vendor to contact the City to have the order rescinded before delivery is attempted.

**Bid Process**

**Purchases less than \$5,000.00** excluding freight or shipping charges, may be made without advertising or otherwise requesting competitive bids or quotes. “Comparative” buying practices should always be followed when goods and services are sought to be purchased.

**Purchases \$5,000 to \$75,000.00**, excluding freight and shipping charges, may be made from the lowest and best bidder without publishing or posting an advertisement for bids, provided at least two (2) competitive written quotes have been obtained. The Department Head will have the authorization to accept the lowest and best competitive written quote if the item has been budgeted for and a Purchase Order is completed and submitted to the Purchasing Clerk with the attached quotes before the actual purchase is made. If the item has not been budgeted for, the Purchasing Clerk will then have the Purchase Order and documentation placed on the agenda for approval by the Board and recorded in the official minutes. The term “competitive written quote” shall mean a bid or quote submitted to the buying agency or governing authority and signed by authorized personnel representing the vendor. “Competitive” shall

mean that the quotes are developed based upon comparable identification of the needs and are developed independently and without knowledge of other quotes or prospective bids. Quotes may be submitted by facsimile, electronic mail, hand delivered or regular mail.

**For purchases over \$75,000.00** excluding freight and shipping charges, all official bid notices will appear in the Clarion Ledger, the City's current legal publication vendor. Items placed for bid are listed in the classified section of the newspaper. The bid notice shall appear at least once each week for two (2) consecutive weeks with the bid opening not less than seven (7) working days from the last publication. For construction projects the bids shall not be opened in less than fifteen (15) working days after the last notice is published. The invitation to bid will state where the bid should be turned in and the bid opening time, date, and place. Once the lowest and best bid has been decided upon the documentation will be placed on the agenda for approval by the Board and recorded in the official minutes.

**Reverse auctions** shall be the primary method for receiving bids during the bidding process.

### **SPECIAL CIRCUMSTANCES**

#### **Emergency Purchase Procedure** Reference Sec. 31-7-1 (f)

If the governing Board of the City determines that an emergency exists regarding the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the City, then the provisions herein for competitive bidding shall not apply and the Department Head shall be authorized to make the purchase or repair. Total purchases so made shall only be for the purpose of meeting needs created by the emergency situation. In the event the Department Head is responsible to the Board, at the meeting next following the emergency purchase, documentation by way of a Special Circumstances Approval Form is to be presented to the Board and shall be placed on the minutes of the Board of the City.

#### **Sole Source** Reference Sec. 31-7-1 (m) (viii)

Noncompetitive items available from one (1) source only. In the connection with the purchase of noncompetitive items only available from one (1) source, the Department Head is responsible to submit a Special Circumstances Approval Form to the Board for approval and shall be placed on the minutes of the Board of the City.

#### **Optional Use Authority Without Bidding** Reference Sec. 31-7-13 (m) (xi)

The purchase of commodities approved by the Department of Finance and Administration from the state contract vendor, or from any source offering the identical commodity, at a price not exceeding the state contract price established for such commodity, can be made without obtaining or advertising for competitive bids. A Special Circumstances Approval Form is to be presented to the Board for approval and shall be placed on the minutes of the Board of the City.

**Purchase Law Violation** prohibits Circumvention and Invoice Splitting: No contract or purchase as herein authorized shall be made for the purpose of circumventing the provisions of this section. It shall not be lawful for any person or concern to submit individual invoices for the amounts within those authorized for a contract or purchase where the actual value of the contract of commodity purchased exceeds the authorized amount.

Purchasing Practices not listed in the Purchasing Policy will be in accordance with MS Code section 31-7-13.

**CITY OF BYRAM**  
**SPECIAL CIRCUMSTANCES APPROVAL FORM**

This form must be completed and submitted when requesting authority to purchase under any of the following special circumstances: Emergency Purchase, Sole-Source Purchase, and Exemption from State Contract.

Department Submitting Request: \_\_\_\_\_

Date: \_\_\_\_\_

Type of Special Circumstance:

\_\_\_\_\_ Emergency Purchase    \_\_\_\_\_ Sole-Source Purchase    \_\_\_\_\_ Exemption from State Contract

PLEASE NOTE THAT SOLE-SOURCE PURCHASES AND EXEMPTIONS FROM STATE CONTRACT PURCHASES REQUIRE PRIOR APPROVAL. REQUESTS FOR APPROVAL OF EMERGENCY PURCHASES MAY BE MADE AFTER THE PURCHASE HAS BEEN MADE, HOWEVER, THEY MUST STILL BE DEEMED AN EMERGENCY BY THE BOARD.

**JUSTIFICATION**

Please submit an explanation of why the special circumstance is justified in sufficient detail that a person not familiar with the situation could be expected to understand the need to forego the normal purchasing procedure. The justification can be typed on the back of this form or submitted on an attached sheet. Consider the following questions when preparing the justification:

**Emergency:**

- Does it fall under the definition of an emergency set forth in the Purchasing Policy?
- What happened to cause the emergency?
- What would be the negative consequences of following normal purchasing procedures?

**Sole Source:**

- Do other companies make similar commodities that will do the same job or meet the same goals?
- How is this item unique from all others?
- What can this item do that the others can't?
- Is there a copyright or patent on the commodity? Is this item available from other distributors?

**Exemption from State Contract:**

- What is the state contract price for a comparable item?
- Is the quality level equal to or better than that on contract?
- What are the transportation costs?
- Have all applicable costs been included in the evaluation?

## JUSTIFICATION

Attach an additional page if needed and include all applicable attachments.

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## CERTIFICATIONS

As per the Purchasing Policy the certification for an emergency purchase must be signed by the executive head of the requesting agency. Other certifications should be signed by the individual responsible for the justification.

**EMERGENCY PURCHASE** “This is to certify that an extreme emergency existed to such an extent that delay incident to obtaining competitive quotations would have resulted in loss and/or harm to the agency.”

\_\_\_\_\_  
Signed

**SOLE-SOURCE PURCHASE** “This is to certify that this purchase covers a commodity which is available from one source only and neither comparative nor competitive quotations can be obtained.”

\_\_\_\_\_  
Signed

**EXEMPTION FROM STATE CONTRACT** “This is to certify that this purchase covers a commodity which is available by a non-state vendor for an equal or lesser value.

\_\_\_\_\_  
Signed

## CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (e)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

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DISCUSSION: OMNIA Partners contract and the RFP DebtBook won:

- OMNIA Partners is a cooperative purchasing group **used by over 90,000 entities** in which the Lead Agency issues a competitive solicitation for a product or service on behalf of OMNIA and all public agencies. The solicitation is advertised nationally for a minimum of 30 days.
- DebtBook was **awarded a contract based on our response to the Debt, Lease and Subscription Management** Software and Consulting services (Contract 14-03) by Lead Agency Region 14 ESC.
- **Byram is an active member of OMNIA partners**, and has used the platform to procure several services over the last 12 months. The contract you have is our 3 year OMNIA partners contract and should give the board assurance around the quality of our product.

### ATTACHMENTS:

| Description              | Upload Date | Type            | File Name                                  |
|--------------------------|-------------|-----------------|--------------------------------------------|
| ▣ 3 year agreement       | 11/3/2023   | Backup Material | Byram_MS_Omnia_3_year_agreement.pdf        |
| ▣ Debt Book presentation | 11/6/2023   | Backup Material | Byram_MS_-_Business_Case_for_Debt_Book.pdf |

**ORDER FORM  
RELATING TO A MASTER AGREEMENT WITH  
REGION 14 EDUCATION SERVICE CENTER**

Fifth Asset, Inc., d/b/a DebtBook ("**DebtBook**") is pleased to provide the customer executing below ("**Customer**") with the Services subject to the terms established in this Order Form and under a Master Agreement dated as of August 16, 2021 and referenced as Contract Number 14-03 (the "**Master Agreement**") between DebtBook and Region 14 Education Service Center ("**Region 14 ESC**"), on its own behalf and on behalf of other government agencies, and made available through OMNIA Partners, Inc. ("**OMNIA**"), as successor in interest to the National Cooperative Purchasing Alliance, as administrative agent under an Administration Agreement dated as of August 16, 2021 (the "**Administration Agreement**," and together with the Master Agreement, the "**OMNIA Agreements**") between OMNIA and DebtBook.

DebtBook will provide the Services pursuant to the terms of the OMNIA Agreements and this Order Form, including DebtBook's pricing document attached as **Exhibit A** and incorporated herein by this reference (the "**DebtBook Quote**").

The Services are subject to the OMNIA Agreements, DebtBook's General Terms & Conditions, which have been provided to Customer (the "**Terms & Conditions**"), the Incorporated Documents referenced in the Terms & Conditions, and any additional terms set forth in **Exhibit B** to this Order Form (the "**Customer Terms**"), which, together with this Order Form and any other Order Form in effect from time to time, constitute the complete "**Agreement**" between the parties. The Agreement supersedes any prior discussion or representations regarding Customer's purchase and use of the Products and Services described in this Order Form.

Each capitalized term used but not defined in this Order Form has the meaning given in the Terms & Conditions.

**Effective Date; Initial Term.** The Effective Date of this Order Form will be the date indicated beneath the Customer's signature below unless a specific Effective Date is set forth in the Customer Terms. This Order Form will remain in effect for the Initial Term indicated in the DebtBook Quote.

**Services.** The DebtBook Quote sets forth the Services to be provided to Customer under this Order Form, including the specific Products to be provided to Customer through its access to the Application Services.

**Fees.** DebtBook will charge Customer a recurring Subscription Fee as set forth in the DebtBook Quote for Customer's access to the Onboarding Services, the Application Services, and the Support Services. To the extent applicable, DebtBook will also charge Customer an Implementation Fee as set forth in the DebtBook Quote and otherwise in accordance with the OMNIA Agreements for the Premium Implementation Services.

**Billing.** Unless otherwise provided in the Customer Terms, (1) all Fees will be due and payable annually and subject to the payment terms set forth in the Terms & Conditions, and (2) each invoice will be emailed to Customer's billing contact indicated in the DebtBook Quote.

**Notices.** Any Notice delivered under the Agreement will be delivered, if to the Customer, to the address indicated in the DebtBook Quote and, if to DebtBook, the address below DebtBook's signature below.

[Signatures Begin on Following Page]

**Authority; Execution.** Each of the undersigned represents that they are authorized to (1) execute and deliver this Order Form on behalf of their respective party and (2) bind their respective party to the terms of the Agreement. This Order Form and any other documents executed and delivered in connection with the Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. If permitted by applicable law, electronic signatures may be used for the purpose of executing this Order Form by email or other electronic means. Any document delivered electronically and accepted is deemed to be "in writing" to the same extent and with the same effect as if the document had been signed manually.

FIFTH ASSET, INC., D/B/A DEBTBOOK

Byram, MS

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Notice Address**

PO Box 667950  
Charlotte, NC 28266  
Attention: Chief Operating Officer  
legal@debtbook.com

**Date:** \_\_\_\_\_

**Purchase Order Required:** Yes \_\_\_\_ No \_\_\_\_

**Exhibit A**

**DebtBook Quote**

[See attached.]



# Byram, MS

**Byram, MS**

5901 Terry Road  
Byram, MS 39272

Quote created: October 25, 2023  
Quote expires: November 24, 2023  
Quote created by: Tyler Marlowe  
Account Executive  
tyler.marlowe@debtbook.com

**Comments from Tyler Marlowe**

The Initial Term of this Order Form is three (3) years with a standard 3% annual increase:  
Year 1 = \$12,000, Year 2 = \$12,360, Year 3 = \$12,730.80  
The Application Services purchased under this Order Form include the Products listed below. The Services include the Application Services, the Onboarding Services, the Support Services, and the Implementation Services option indicated below. All invoices will be emailed to the Customer's billing contact at the following address: arichburg@byram-ms.us.

**Products & Services**

| Item & Description                                                                                                                                                                                                                                 | SKU      | Quantity | Unit Price        | Total                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-------------------|-------------------------------------------------------|
| 2023 Tier 1 - Debt<br>DebtBook's debt management software-as-a-service application provided, if applicable, to Customer through access to the Application Services.                                                                                | 23DST1-2 | 1        | \$8,000.00 / year | \$6,000.00 / year<br>after 25% discount<br>for 1 year |
| 2023 Tier 1 - Debt Premium<br>Implementation<br>The additional implementation services provided to Customer on an annual basis, including tailored implementation support, review of Application Obligations, and entry of relevant Customer Data. | 23DPI1-2 | 1        | \$2,500.00        | \$1,250.00<br>after 50% discount                      |

| Item & Description                                                                                                                                                                                                 | SKU           | Quantity | Unit Price           | Total                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------|----------------------|-------------------------------------------------------|
| 2023 Tier 1 - Lease & Subscription<br>DebtBook's lease management and SBITA<br>management software-as-a-service<br>application provided, if applicable, to Customer<br>through access to the Application Services. | 23LSST1-<br>2 | 1        | \$8,000.00<br>/ year | \$6,000.00 / year<br>after 25% discount<br>for 1 year |
| 2023 Tier 1 - Lease & Subscription<br>Guided Implementation                                                                                                                                                        | 23LSGI1-<br>2 | 1        | \$0.00               | \$0.00                                                |
|                                                                                                                                                                                                                    |               |          | Total                | \$13,250.00                                           |

Questions? Contact me



Tyler Marlowe  
Account Executive  
tyler.marlowe@debtbook.com

**Exhibit B**

**Customer Terms**

The additional terms set forth below constitute “**Customer Terms**” for all purposes of the Agreement, apply to the Products and Services purchased under this Order Form, and modify any conflicting provision in the Agreement.

## DEBTBOOK'S GENERAL TERMS & CONDITIONS

Please carefully read these General Terms and Conditions (these “**Terms & Conditions**”) which govern Customer’s access and use of the Services described in the Order Form.

By executing the Order Form and using any of the Services, Customer agrees to be bound by these Terms.

1. Definitions.

“**Aggregated Statistics**” means data and information related to Customer’s use of the Services that is used by DebtBook in an aggregate and anonymized manner, including statistical and performance information related to the Services.

“**Agreement**” means, collectively and to the extent applicable, the Order Form, any Customer Terms, these Terms & Conditions, and the Incorporated Documents, in each case as may be amended from time to time in accordance with their terms.

“**Application Obligations**” means, collectively, each contractual or financial obligation or agreement managed by Customer using the Products made available to Customer through the Application Services.

“**Application Services**” means the Products and other application-based services that DebtBook offers to Customer through access to the DebtBook application. The specific Products offered to Customer as part of the Application Services are limited to those Products expressly described in any Order Form then in effect.

“**Appropriate Security Measures**” means, collectively, commercially reasonable technical and physical controls and safeguards intended to protect Customer Data against destruction, loss, unauthorized disclosure, or unauthorized access by employees or contractors employed by DebtBook.

“**Authorized User**” means any of Customer’s employees, consultants, contractors, or agents who are authorized by Customer to access and use any of the Services.

“**Customer**” means the person or entity purchasing the Services as identified in the Order Form.

“**Customer Data**” means, other than Aggregated Statistics, information, data, and other content, in any form or medium, that is transmitted by or on behalf of Customer or an Authorized User through the Services.

“**Customer Terms**” means the terms set forth in or otherwise identified and incorporated into the Order Form. For the avoidance of doubt, “Customer Terms” does not include any purchase order or similar document generated by Customer unless such document is expressly identified and incorporated into the Order Form.

“**DebtBook**” means Fifth Asset, Inc., d/b/a DebtBook, a Delaware corporation, and its permitted successor and assigns.

“**DebtBook IP**” means (1) the Products, Services, Documentation, and Feedback, including all ideas, concepts, discoveries, strategies, analyses, research, developments, improvements, data, materials, products, documents, works of authorship, processes, procedures, designs, techniques, inventions, and other intellectual property, whether or not patentable or copyrightable, and all embodiments and derivative works of each of the foregoing in any form and media, that are developed, generated or produced by DebtBook arising from or related to the Product, Services, Documentation, or Feedback; and (2) any intellectual property provided to Customer or any Authorized User in connection with the foregoing other than Customer Data.

“**DebtBook Quote**” means any pricing document identified and incorporated into each Order Form that may establish the Products, Services, Term, payment terms, and other relevant details applicable to each Customer purchase of Products and Services under such Order Form.

“**Documentation**” means DebtBook’s end user documentation and content, regardless of media, relating to the Products or Services made available from time to time on DebtBook’s website at <https://support.debtbook.com>.

“**Feedback**” means any comments, questions, suggestions, or similar feedback transmitted in any manner to DebtBook, including suggestions relating to features, functionality, or changes to the DebtBook IP.

“**Guided Implementation Services**” means DebtBook’s standard Implementation Services option, including basic implementation support, guidance, and training.

“**Governing State**” means, if Customer is a Government Entity, the state in which Customer is located. If Customer is not a Government Entity, “Governing State” means the State of North Carolina.

“**Government Entity**” means any unit of state or local government, including states, counties, cities, towns, villages, school districts, special purpose districts, and any other political or governmental subdivisions and municipal corporations, and any agency, authority, board, or instrumentality of any of the foregoing.

**“Implementation Services”** means DebtBook’s Guided Implementation Services or its Premium Implementation Services, in each case as requested by Customer and as provided to Customer on an annual basis.

**“Incorporated Documents”** means, collectively, the Privacy Policy, the SLA, and the Usage Policy, as each may be updated from time to time in accordance with their terms. The Incorporated Documents, as amended, are incorporated into these Terms & Conditions by this reference. Current versions of the Incorporated Documents are available at <https://www.debtbook.com/legal>.

**“Initial Term”** means the Initial Term established in the Order Form.

**“Onboarding Services”** means onboarding services, support, and training as required to make the Application Services available to Customer during the Initial Term.

**“Order Form”** means each order document (including, if applicable, any DebtBook Quote incorporated therein by reference) duly authorized by Customer and DebtBook for the purchase of any Products or Services in effect from time to time, as each such Order Form may be amended, modified, or replaced in accordance with its terms and these Terms & Conditions.

**“Premium Implementation Services”** means DebtBook’s premium Implementation Services option, including implementation support, guidance, and training, review of Application Obligations, and entry of relevant Customer Data.

**“Pricing Tier”** means, if applicable, Customer’s pricing tier for each Product as of the date of determination.

**“Privacy Policy”** means, collectively, DebtBook’s privacy policy and any similar data policies generally applicable to all users of the Application Services, in each case as posted to DebtBook’s website and as updated from time to time in accordance with their terms.

**“Products”** means, collectively, any products DebtBook may offer to Customer from time to time through the Application Services, in each case as established in any Order Form then in effect.

**“Renewal Term”** means any renewal term established in accordance with the terms of the Agreement.

**“Services”** means, collectively, the Application Services, the Onboarding Services, the Implementation Services, and the Support Services. For the avoidance of doubt, “Services” includes the underlying Products made available to Customer through access to the Application Services.

**“SLA”** means the Service Level Addendum generally applicable to all users of the Application Services, as posted to DebtBook’s website and as updated from time to time in accordance with its terms.

**“Support Services”** means the general maintenance services and technical support provided in connection with the Application, as more particularly described in the SLA.

**“Term”** means, collectively, the Initial Term and, if applicable, each successive Renewal Term.

**“Usage Policy”** means, collectively, DebtBook’s acceptable usage policy, any end user licensing agreement, or any similar policy generally applicable to all end users accessing the Application Services, in each case as posted to DebtBook’s website and as updated from time to time in accordance with its terms.

Each capitalized term used but not otherwise defined in these Terms & Conditions has the meaning given to such term in the applicable Order Form.

## 2. Access and Use.

(a) Provision of Access. Subject to the terms and conditions of the Agreement, DebtBook grants Customer and Customer’s Authorized Users a non-exclusive, non-transferable (except as permitted by these Terms) right to access and use the Application Services during the Term, solely for Customer’s internal use and for the Authorized Users’ use in accordance with the Agreement. DebtBook will provide to Customer the necessary passwords and network links or connections to allow Customer to access the Application Services.

(b) Documentation License. Subject to the terms and conditions of the Agreement, DebtBook grants to Customer and Customer’s Authorized Users a non-exclusive, non-sublicensable, non-transferable (except as permitted by these Terms) license to use the Documentation during the Term solely for Customer’s and its Authorized User’s internal business purposes in connection with its use of the Services.

(c) Customer Responsibilities. Customer is responsible and liable for its Authorized Users’ access and use of the Services and Documentation, regardless of whether such use is permitted by the Agreement. Customer must use reasonable efforts to make all Authorized Users aware of the provisions applicable to their use of the Services, including the Incorporated Documents.

(d) Use Restrictions. Customer may not at any time, directly or indirectly through any Authorized User, access or use the Services in violation of the Usage Policies, including any attempt to (1) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (2) sell, license, or otherwise transfer or make available the Services or Documentation except as expressly permitted by the Agreement; or (3) reverse engineer, disassemble, decompile, decode, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part. Customer will not knowingly transmit any personally identifiable information to DebtBook or any other third-party through the Services.

(e) Suspension. Notwithstanding anything to the contrary in the Agreement, DebtBook may temporarily suspend Customer's and any Authorized User's access to any or all of the Services if: (1) Customer is more than 45 days late in making any payment due under, and in accordance with, the terms of the Agreement; (2) DebtBook reasonably determines that (A) there is a threat or attack on any of the DebtBook IP; (B) Customer's or any Authorized User's use of the DebtBook IP disrupts or poses a security risk to the DebtBook IP or to any other customer or vendor of DebtBook; (C) Customer, or any Authorized User, is using the DebtBook IP for fraudulent or other illegal activities; or (D) DebtBook's provision of the Services to Customer or any Authorized User is prohibited by applicable law; or (3) any vendor of DebtBook has suspended or terminated DebtBook's access to or use of any third-party services or products required to enable Customer to access the Services (any such suspension, a "Service Suspension"). DebtBook will use commercially reasonable efforts to (i) provide written notice of any Service Suspension to Customer, (ii) provide updates regarding resumption of access to the Services, and (iii) resume providing access to the Services as soon as reasonably possible after the event giving rise to the Service Suspension is cured. DebtBook is not liable for any damage, losses, or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

(f) Aggregated Statistics. Notwithstanding anything to the contrary in the Agreement, DebtBook may monitor Customer's use of the Services and collect and compile Aggregated Statistics. As between DebtBook and Customer, all right, title, and interest in Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by DebtBook. DebtBook may compile Aggregated Statistics based on Customer Data input into the Services. DebtBook may (1) make Aggregated Statistics publicly available in compliance with applicable law, and (2) use Aggregated Statistics as permitted under applicable law so long as, in each case, DebtBook's use of any Aggregated Statistics does not identify Customer or disclose Customer's Confidential Information.

### 3. Services and Support.

(a) Services Generally. Subject to the terms of the Agreement, DebtBook will grant Customer access to the Application Services during the Initial Term and, if applicable, each subsequent Renewal Term. As part of the onboarding process, DebtBook will provide Customer with the Onboarding Services and the level of Implementation Services indicated in the Order Form. DebtBook will provide Customer with the Support Services throughout the Term.

(b) Implementation Services. DebtBook will provide Implementation Services for each Product to the extent indicated for such Product in the applicable Order Form. Unless DebtBook has agreed to provide Premium Implementation Services for any such Product in accordance with this subsection, DebtBook will provide Customer with Guided Implementation Services for such Product at no additional charge. At Customer's request, DebtBook will identify in an Order Form those Products for which DebtBook will provide Premium Implementation Services. For each Product indicated for Premium Implementation Services, DebtBook will charge Customer a one-time Fee for the Premium Implementation Services as set forth in such Order Form. Customer agrees to cooperate in good faith and to respond in a timely manner to any reasonable request for data or information DebtBook may require to complete the Implementation Services. DebtBook is not obligated to provide any Implementation Services after the date that is 180 days after the Effective Date of the Order Form pursuant to which DebtBook is providing such Implementation Services.

(c) Service Levels and Support. Subject to the terms and conditions of the Agreement, DebtBook will make the Application Services and Support Services available in accordance with the SLA.

### 4. Fees and Payment.

(a) Fees. Customer will pay DebtBook the fees set forth in each Order Form (the "Fees"). DebtBook will invoice Customer for all Fees in accordance with the invoicing schedule and requirements set forth in each Order Form. Customer must pay all Fees in US dollars. If Customer is a Government Entity, then Customer's obligation to pay any Fees under the Agreement is subject in all respects to the requirements and limitations of the Governing State's Prompt Payment Act, as amended. Except as expressly provided in the Agreement, DebtBook does not provide refunds of any paid Fees. Unless otherwise provided in the Customer Terms, and to the extent permitted by applicable law, if Customer fails to make any payment when due, DebtBook may, without limiting any of its other rights, charge interest on the past due amount at the lowest of (1) the rate of 1.5% per month, (2) the rate established in any Customer Term, or (3) the maximum rate permitted under applicable law.

(b) Taxes. All Fees and other amounts payable by Customer under the Agreement are exclusive of taxes and similar assessments. Unless Customer is exempt from making any such payment under applicable law or regulation, Customer is responsible for all applicable sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by

any federal, state, or local governmental or regulatory authority on any amounts payable by Customer under the Agreement, other than any taxes imposed on DebtBook's income.

5. Confidential Information.

(a) From time to time during the Term, either party (the "**Disclosing Party**") may disclose or make available to the other party (the "**Receiving Party**") information about the Disclosing Party's business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether in written, electronic, or other form or media, that is marked, designated, or otherwise identified as "confidential", or which a reasonable person would understand to be confidential or proprietary under the circumstances (collectively, "**Confidential Information**"). For the avoidance of doubt, DebtBook's Confidential information includes the DebtBook IP and the Application Services source code and specifications. As used in the Agreement, "Confidential Information" expressly excludes any information that, at the time of disclosure is (1) in the public domain; (2) known to the receiving party at the time of disclosure; (3) rightfully obtained by the Receiving Party on a non-confidential basis from a third party; or (4) independently developed by the Receiving Party.

(b) To the extent permitted by applicable law, the Receiving Party will hold the Disclosing Party's Confidential Information in strict confidence and may not disclose the Disclosing Party's Confidential Information to any person or entity, except to the Receiving Party's employees, officers, directors, agents, subcontractors, financial advisors, and attorneys who have a need to know the Confidential Information for the Receiving Party to exercise its rights or perform its obligations under the Agreement or otherwise in connection with the Services. Notwithstanding the foregoing, each party may disclose Confidential Information to the limited extent required (1) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the party making the disclosure pursuant to the order must first give written notice to the other party; or (2) to establish a party's rights under the Agreement, including to make required court filings.

(c) On the expiration or termination of the Agreement, the Receiving Party must promptly return to the Disclosing Party all copies of the Disclosing Party's Confidential Information, or destroy all such copies and, on the Disclosing Party's request, certify in writing to the Disclosing Party that such Confidential Information has been destroyed.

(d) Each party's obligations under this Section are effective as of the Effective Date and will expire three years from the termination of the Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of the Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

(e) Notwithstanding anything in this Section to the contrary, if Customer is a Government Entity, then DebtBook expressly agrees and understands that Customer's obligations under this Section are subject in all respects to, and only enforceable to the extent permitted by, the public records laws, policies, and regulations of the Governing State.

6. Intellectual Property.

(a) DebtBook IP. As between Customer and DebtBook, DebtBook owns all right, title, and interest, including all intellectual property rights, in and to the DebtBook IP.

(b) Customer Data. As between Customer and DebtBook, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data. Customer hereby grants to DebtBook a non-exclusive, royalty-free, worldwide license to reproduce, distribute, sublicense, modify, prepare derivative works based on, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary or appropriate for DebtBook to provide the Services to Customer.

(c) Effect of Termination. Without limiting either party's obligations under Section 5 of the Agreement, DebtBook, at no further charge to Customer, will (1) provide Customer with temporary access to the Application Services for up to 60 days after the termination of the Agreement to permit Customer to retrieve its Customer Data in a commercially transferrable format and (2) use commercially reasonable efforts to assist Customer, at Customer's request, with such retrieval. After such period, DebtBook may destroy any Customer Data in accordance with DebtBook's data retention policies.

7. Limited Warranties.

(a) Functionality & Service Levels. During the Term, the Application Services will operate in a manner consistent with general industry standards reasonably applicable to the provision of the Application Services and will conform in all material respects to the Documentation and service levels set forth in the SLA when accessed and used in accordance with the Documentation. Except as expressly stated in the SLA, DebtBook does not make any representation, warranty, or guarantee regarding availability of the Application Services, and the remedies set forth in the SLA are Customer's sole remedies and DebtBook's sole liability under the limited warranty set forth in this paragraph.

(b) Security. DebtBook has implemented Appropriate Security Measures and has made commercially reasonable efforts to ensure its licensors and hosting providers, as the case may be, have implemented Appropriate Security Measures intended to protect Customer Data.

(c) EXCEPT FOR THE WARRANTIES SET FORTH IN THIS SECTION, DEBTBOOK IP IS PROVIDED “AS IS,” AND DEBTBOOK HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. DEBTBOOK SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN THIS SECTION, DEBTBOOK MAKES NO WARRANTY OF ANY KIND THAT THE DEBTBOOK IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER’S OR ANY OTHER PERSON’S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

(d) DebtBook exercises no control over the flow of information to or from the Application Service, DebtBook’s network, or other portions of the Internet. Such flow depends in large part on the performance of Internet services provided or controlled by third parties. At times, actions or inactions of such third parties can impair or disrupt connections to the Internet. Although DebtBook will use commercially reasonable efforts to take all actions DebtBook deems appropriate to remedy and avoid such events, DebtBook cannot guarantee that such events will not occur. ACCORDINGLY, DEBTBOOK DISCLAIMS ANY AND ALL LIABILITY RESULTING FROM OR RELATING TO ALL SUCH EVENTS, AND EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THE AGREEMENT, ANY OTHER ACTIONS OR INACTIONS CAUSED BY OR UNDER THE CONTROL OF A THIRD PARTY.

8. Indemnification.

(a) DebtBook Indemnification.

(i) DebtBook will indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys’ fees) (collectively, “**Losses**”) incurred by Customer resulting from any third-party claim, suit, action, or proceeding (“**Third-Party Claim**”) that the Application Services, or any use of the Application Services in accordance with the Agreement, infringes or misappropriates such third party’s US patents, copyrights, or trade secrets, provided that Customer promptly notifies DebtBook in writing of the Third-Party Claim, reasonably cooperates with DebtBook in the defense of the Third-Party Claim, and allows DebtBook sole authority to control the defense and settlement of the Third-Party Claim.

(ii) If such a claim is made or appears possible, Customer agrees to permit DebtBook, at DebtBook’s sole expense and discretion, to (A) modify or replace the DebtBook IP, or component or part of the DebtBook IP, to make it non-infringing, or (B) obtain the right for Customer to continue use. If DebtBook determines that neither alternative is reasonably available, DebtBook may terminate the Agreement in its entirety or with respect to the affected component or part, effective immediately on written notice to Customer, so long as, in each case, DebtBook promptly refunds or credits to Customer all amounts Customer paid with respect to the DebtBook IP that Customer cannot reasonably use as intended under the Agreement.

(iii) DebtBook’s indemnification obligation under this Section will not apply to the extent that the alleged infringement arises from Customer’s use of the Application Services in combination with data, software, hardware, equipment, or technology not provided or authorized in writing by DebtBook or modifications to the Application Services not made by DebtBook.

(b) Sole Remedy. SECTION 8(a) SETS FORTH CUSTOMER’S SOLE REMEDIES AND DEBTBOOK’S SOLE LIABILITY FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE SERVICES INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY THIRD PARTY’S INTELLECTUAL PROPERTY RIGHTS. IN NO EVENT WILL DEBTBOOK’S LIABILITY UNDER SECTION 8(a) EXCEED \$1,000,000.

(c) Customer Indemnification. Customer will indemnify, hold harmless, and, at DebtBook’s option, defend DebtBook from and against any Losses resulting from any Third-Party Claim that the Customer Data, or any use of the Customer Data in accordance with the Agreement, infringes or misappropriates such third party’s intellectual property rights and any Third-Party Claims based on Customer’s or any Authorized User’s negligence or willful misconduct or use of the Services in a manner not authorized by the Agreement. DEBTBOOK EXPRESSLY AGREES THAT THIS PROVISION WILL NOT APPLY TO ANY CUSTOMER THAT IS A GOVERNMENT ENTITY TO THE EXTENT SUCH INDEMNIFICATION OBLIGATIONS ARE PROHIBITED UNDER APPLICABLE LAW.

9. Limitations of Liability. EXCEPT AS EXPRESSLY OTHERWISE PROVIDED IN THIS SECTION, IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THE AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES, REGARDLESS OF WHETHER EITHER PARTY WAS ADVISED

OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. EXCEPT AS EXPRESSLY OTHERWISE PROVIDED IN THIS SECTION, IN NO EVENT WILL THE AGGREGATE LIABILITY OF DEBTBOOK ARISING OUT OF OR RELATED TO THE AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE TOTAL AMOUNTS PAID TO DEBTBOOK UNDER THE AGREEMENT IN THE 12-MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM. THE EXCLUSIONS AND LIMITATIONS IN THIS SECTION DO NOT APPLY TO CLAIMS PURSUANT TO SECTION 8.

10. Term and Termination.

(a) Term. Except as the parties may otherwise agree in the Customer Terms, or unless terminated earlier in accordance with the Agreement:

(i) the Agreement will automatically renew for successive 12-month Renewal Terms unless either party gives the other party written notice of non-renewal at least 30 days before the expiration of the then-current term; and

(ii) each Renewal Term will be subject to the same terms and conditions established under the Agreement, with any Fees determined in accordance with DebtBook's then-current pricing schedule, as provided to Customer at least 60 days before the expiration of the then-current term.

(b) Termination. In addition to any other express termination right set forth in the Customer Terms:

(i) DebtBook may terminate the Agreement immediately if Customer breaches any of its obligations under Section 2 or Section 5;

(ii) Customer may terminate the Agreement in accordance with the SLA;

(iii) either party may terminate the Agreement, effective on written notice to the other party, if the other party materially breaches the Agreement, and such breach: (A) is incapable of cure; or (B) being capable of cure, remains uncured 30 days after the non-breaching party provides the breaching party with written notice of such breach;

(iv) if Customer is a Government Entity and sufficient funds are not appropriated to pay for the Application Services, then Customer may terminate the Agreement at any time without penalty following 30 days prior written notice to DebtBook; or

(v) either party may, to the extent permitted by law, terminate the Agreement, effective immediately on written notice to the other party, if the other party becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law.

(c) Survival. Only this Section and Section 1 (Definitions), Sections 4 through 6 (Fees; Confidential Information; Intellectual Property), Section 7(c) (Disclaimer of Warranties), and Sections 8, 9 and 12 (Indemnification; Limitations of Liability; Miscellaneous) will survive any termination or expiration of the Agreement.

11. Independent Contractor. The parties to the Agreement are independent contractors. The Agreement does not create a joint venture or partnership between the parties, and neither party is, by virtue of the Agreement, authorized as an agent, employee, or representative of the other party.

12. Miscellaneous.

(a) Governing Law; Submission to Jurisdiction. The Agreement will be governed by and construed in accordance with the laws of the Governing State, without regard to any choice or conflict of law provisions, and any claim arising out of the Agreement may be brought in the state or federal courts located in the Governing State. Each party irrevocably submits to the jurisdiction of such courts in any such suit, action, or proceeding.

(b) Entire Agreement; Order of Precedence. The Order Form, the Customer Terms, the Terms & Conditions, the OMNIA Agreements, and the Incorporated Documents constitute the complete Agreement between the parties and supersede any prior discussion or representations regarding Customer's purchase and use of the Services.

To the extent any conflict exists between the terms of the Agreement, the documents will govern in the following order or precedence: (1) the Customer Terms, (2) Order Form, (3) the Terms & Conditions, (4) the OMNIA Agreements, and (4) the Incorporated Documents. No other purchasing order or similar instrument issued by either party in connection with the Services will have any effect on the Agreement or bind the other party in any way.

(c) Amendment; Waiver. No amendment to the Order Form, the Terms & Conditions, or the Customer Terms will be effective unless it is in writing and signed by an authorized representative of each party. DebtBook may update the Incorporated Documents from time-to-time following notice to Customer so long as such updates are generally applicable to all users of the Services. No waiver by any party of any of the provisions of the Agreement will be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in the Agreement, no failure to exercise, delay in exercising, or any partial exercise of any rights, remedy, power, or privilege arising from the Agreement will in any way waive or otherwise limit the future exercise of any right, remedy, power, or privilege available under the Agreement.

(d) Notices. All notices, requests, consents, claims, demands, and waivers under the Agreement (each, a “Notice”) must be in writing and addressed to the recipients and addresses set forth for each party on the Order Form (or to such other address as DebtBook or Customer may designate from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), or email (with confirmation of transmission), or certified or registered mail (in each case, return receipt requested, postage pre-paid).

(e) Force Majeure. In no event will either party be liable to the other party, or be deemed to have breached the Agreement, for any failure or delay in performing its obligations under the Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such party’s reasonable control, including acts of God, flood, fire, earthquake, pandemic, epidemic, problems with the Internet, shortages in materials, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

(f) Severability. If any provision of the Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of the Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

(g) Assignment. Either party may assign its rights or delegate its obligations, in whole or in part, on 30 days prior written notice to the other party, to an affiliate or an entity that acquires all or substantially all of the business or assets of such party, whether by merger, reorganization, acquisition, sale, or otherwise. Except as stated in this paragraph, neither party may assign any of its rights or delegate any of its obligations under the Agreement without the prior written consent of the other party, which consent may not be unreasonably withheld, conditioned, or delayed. The Agreement is binding on and inures to the benefit of the parties and their permitted successors and assigns.

(h) Marketing. Neither party may issue press releases related to the Agreement without the other party’s prior written consent. Unless otherwise provided in the Customer Terms, either party may include the name and logo of the other party in lists of customers or vendors.

(i) State-Specific Certifications & Agreements. If Customer is a Government Entity and to the extent required under the laws of the Governing State, DebtBook hereby certifies and agrees as follows:

(i) DebtBook has not been designated by any applicable government authority or body as a company engaged in the boycott of Israel under the laws of the Governing State;

(ii) DebtBook is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the Agreement by any governmental department or agency of the Governing State;

(iii) DebtBook will not discriminate against any employee or applicant for employment because of race, ethnicity, gender, gender identity, sexual orientation, age, religion, national origin, disability, color, ancestry, citizenship, genetic information, political affiliation or military/veteran status, or any other status protected by federal, state, or local law;

(iv) DebtBook will verify the work authorization of its employees using the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security and, if applicable, will require its subcontractors to do the same; and

(v) Nothing in the Agreement is intended to act as a waiver of immunities that Customer has as a matter of law as a Government Entity under the laws of the Governing State, including but not limited to sovereign or governmental immunity, public officers or official immunity or qualified immunity, to the extent Customer is entitled to such immunities.

(j) Execution. Any document executed and delivered in connection with the Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. To the extent permitted by applicable law, electronic signatures may be used for the purpose of executing the Order Form by email or other electronic means. Any document delivered electronically and accepted is deemed to be “in writing” to the same extent and with the same effect as if the document had been signed manually.

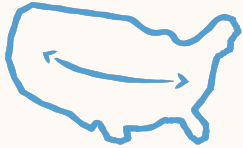


# City of Byram, MS

**Debt, Lease, & Subscription Management**  
**GASB-87 & GASB-96 Compliance**

**DebtBook was created by government finance teams tired of using Excel and old software to manage their debt, leases, and subscriptions.**

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**2,000+**  
CLIENTS



**50**  
STATES

### **Local Facts:**

40+ clients in Mississippi including:

- Laurel, MS (Mary Ann Hess)
- Meridian, MS (Brandye Latimer)
- Pearl Public School District
- Hazlehurst City School District

# The Vision

Create a modern, durable system to centralize and unify debt, lease, and subscription data across teams. DebtBook will reduce significant manual effort and enable higher value work by staff with automated financial reporting, data visibility, dashboards, and notifications that enable better and faster execution and compliance.

## Main benefits for Accounting Team

- Automated end-of-year financial statement note disclosures, designed to meet the GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Automated journal entries for leases, and subscriptions.
- Centralized document storage with notifications and reminders.

## Main benefits for Debt/Treasury Team

- Centralized debt profile with historical data, refundings, and automated amortization schedules.
- Navigate between debt issues down to the type, fund, purpose, and project level.
- Automated financial reporting, data visibility, dashboards, and notifications that enable better and faster execution and compliance.
- Reduce manual effort and enable higher value work.

# What we're hearing from public finance leaders

- Many teams are struggling with a talent shortfall / workforce challenges
  - Upward pressure on wages
  - Increased turnover in critical positions
  - Understaffed teams for longer
  - Impending retirement cliff will make the issue even worse ([link](#)).
- The revenue picture is uncertain
  - Interest rates are up as the Fed fights inflation
  - Economic growth will slow, pressuring revenue

# What we're hearing from public finance leaders

- Teams are consumed with low value operational work
  - Slowed by time intensive, manual, spreadsheet based work
  - Reduces employee engagement and satisfaction
  - Restricts higher value strategic work
  - Contributes to disruptive turnover
- Finance leaders are looking for solutions
  - Unify data and create operating efficiencies to sustain performance through change
  - Fight turnover with greater opportunities for employees
  - Find new opportunities for revenue growth and expense reduction

# DebtBook Solution Benefits



## Data Integrity & Visibility

Centralize and unify org data across teams to bring greater confidence and visibility into one of your most important assets, your data.



## Optimize Efficiency

Reduce manual effort and enable higher value work with data visibility, automated reporting, dashboards, and notifications that enable better and faster execution.



## System Resiliency

Strengthen current and future teams while enabling sustained performance with a modern, durable and usable system of record.



## Ensure Compliance

Ensure compliance with GASB 87 & 96, debt audit compliance, tax regulations, disclosure requirements, debt covenants, payment responsibilities, and the upcoming FDTA.

# Outstanding Implementation & Support

“By far one of the easiest implementations in my 25-year career! DebtBook was outstanding!”

**Aileen Staples**

CFO, Wake Forest, NC

“The team is awesome as always – great service, quick responses, and they check up to make sure all's going well.”

**Lucio Cruz**

Revenue / Cash Manager, Nueces County, TX

“DebtBook is wonderful. By far one of the best implementations of any software ever.”

**Paula Parker**

Director of Finance, Brighton, NY

“Some of the best customer service and responsiveness I've seen in a very long time.”

**Marie Friedman**

CFO, Burlington, VT

# How DebtBook Enhances Byram's Current Processes:

## Debt Management:

- **Centralized debt profile** including historical data, refundings and amortization schedules **in the cloud** - eliminating the need to manually track all of this in spreadsheets.
- Interactive platform that allows you to **seamlessly navigate between debt issues** down to the type, fund, purpose and project level.
- **Reduce** significant manual effort and **enable higher value work** by staff with automated financial reporting, data visibility, dashboards, and notifications that enable better and faster execution and compliance.

## Lease Management (GASB-87) and Software Subscription Management (GASB-96):

- **Automated** end-of-year financial statement note disclosures, including pre-formatted obligation narratives, designed to meet **GFOA Certificate of Achievement** for Excellence in Financial Reporting.
- Automated **journal entries** for debt, lease, and subscription products, including modified and full accrual journal entries.
- **Unlimited** document storage and collaborative repository, with **unlimited** number of internal users and external guests.

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (f)

CONSENT  
AGENDA: \$31,424.40

TO: Mills, Scanlon, Dye & Pittman

FOR: October legal bill

ACCOUNT NO:

INTRODUCED BY: Angela Richburg, City Clerk

---

### ATTACHMENTS:

|   | Description | Upload Date | Type            | File Name                        |
|---|-------------|-------------|-----------------|----------------------------------|
| 📎 | legal bill  | 11/2/2023   | Backup Material | Mills__Scanlon__Dye__Pittman.pdf |

Mills, Scanlon, Dye & Pittman

Invoice date: 11/2/23

Post date: 10/31/2023

Total invoice: \$ 31,424.40

|       |    |           |
|-------|----|-----------|
| POOL  | \$ | 15,360.40 |
| SEWER | \$ | 16,064.00 |

|                     |             | Postage & | Lexis Nexis | File sharing  |            | Hours  | Hourly rate: | \$ 175.00    |
|---------------------|-------------|-----------|-------------|---------------|------------|--------|--------------|--------------|
|                     | Retainer    | Copies    | Westlaw     | teleconf fees | Litigation | Billed |              | TOTAL BILLED |
| Elected Officials   |             |           |             |               |            | 27.30  | 001-100-603  | \$ 4,777.50  |
| Prosecutor/Court    | \$ 3,750.00 | \$ 94.00  |             |               |            |        | 001-110-671  | \$ 3,844.00  |
| Court               |             | \$ 4.75   |             | \$ 15.40      |            | 16.30  | 001-110-603  | \$ 2,872.65  |
| Mayor               |             |           |             |               |            | 0.00   | 001-120-603  | \$ -         |
| P & Z               |             |           |             |               |            | 0.00   | 001-190-603  | \$ -         |
| Admin-General       | \$ 1,250.00 | \$ 6.25   | \$ 360.00   | \$ 45.00      |            | 9.30   | 001-195-603  | \$ 3,288.75  |
| Police              |             |           |             |               |            | 2.80   | 001-200-603  | \$ 490.00    |
| Building Inspect    |             |           |             |               |            | 0.50   | 001-280-603  | \$ 87.50     |
| Street              |             |           |             |               |            | 0.00   | 001-301-603  | \$ -         |
| Fire                |             |           |             |               |            | 0.00   | 001-260-603  | \$ -         |
| Sewer               |             |           |             |               |            | 3.70   | 400-700-603  | \$ 647.50    |
| Sewer Collections   |             | \$ 16.50  |             |               |            | 88.00  | 400-700-603  | \$ 15,416.50 |
| Byram v. Anderson   |             |           |             |               |            |        | 001-280-603  | \$ -         |
| Law Clerk @ \$55/hr |             |           |             |               |            |        | 001-280-603  | \$ -         |
| TOTAL               | \$ 5,000.00 | \$ 121.50 | \$ 360.00   | \$ 60.40      | \$ -       |        |              | \$ 31,424.40 |

# **Mills, Scanlon, Dye & Pittman**

ATTORNEYS AT LAW

800 Avery Boulevard North, Suite 101  
Ridgeland, Mississippi 39157

Jerry L. Mills  
John P. Scanlon  
John T. Wakeland

Edwin L. Pittman, Of Counsel

Telephone:  
(601) 957-2600  
Facsimile:  
(601) 957-7440

Brad Dye (1933-2018)  
James H. Gabriel (1948-2016)  
Carolyn B. Mills (1947-2017)

November 2, 2023

## **CITY OF BYRAM STATEMENTS FOR SERVICES RENDERED Through October 31, 2023**

|                         |             |
|-------------------------|-------------|
| RETAINER                | \$ 1,250.00 |
| GENERAL LEGAL           | 7,026.25    |
| ADMINISTRATION          | 0.00        |
| LITIGATION              | 87.50       |
| PLANNING & ZONING       | 0.00        |
| BUILDING INSPECTIONS    | 0.00        |
| CITY COURT/PROSECUTION  | 3,844.00    |
| MUNICIPAL COURT APPEALS | 2,872.65    |
| POLICE DEPARTMENT       | 420.00      |
| FIRE DEPARTMENT         | 0.00        |
| PUBLIC WORKS            | 507.50      |
| STREETS                 | 0.00        |
| SEWER                   | 15,416.50   |
| PARKS & RECREATION      | 0.00        |
| ANNEXATION              | 0.00        |

|            |             |
|------------|-------------|
| TOTAL DUE: | \$31,424.40 |
|------------|-------------|

Mills, Scanlon, Dye & Pittman  
800 Avery Boulevard North  
Suite 101  
Ridgeland, Mississippi 39157

Tax ID# 64-0777372

CITY OF BYRAM  
POST OFFICE BOX 720222  
BYRAM MS 39272

ATTN: MAYOR RICHARD WHITE

Page: 1  
11/02/2023  
ACCOUNT NO: 3500-0000M  
STATEMENT NO: 169

RETAINER

|            |     |                               | HOURS |          |
|------------|-----|-------------------------------|-------|----------|
| 10/09/2023 | JPS | Special BoA meeting.          | 3.50  |          |
| 10/26/2023 | ZLG | BoA meeting.                  | 2.50  |          |
|            |     | FOR CURRENT SERVICES RENDERED | 6.00  | 1,250.00 |

|                   | RECAPITULATION |                    |              |
|-------------------|----------------|--------------------|--------------|
| <u>TIMEKEEPER</u> | <u>HOURS</u>   | <u>HOURLY RATE</u> | <u>TOTAL</u> |
| John P. Scanlon   | 3.50           | \$208.33           | \$729.17     |
| Zachary L. Giddy  | 2.50           | 208.33             | 520.83       |

TOTAL CURRENT WORK 1,250.00

BALANCE DUE \$1,250.00

HANDLING CHARGES ACCRUE AFTER THIRTY  
(30) DAYS AT THE RATE OF 1.5 % PER MONTH  
ON ALL UNPAID BALANCES

Mills, Scanlon, Dye & Pittman  
800 Avery Boulevard North  
Suite 101  
Ridgeland, Mississippi 39157

Tax ID# 64-0777372

CITY OF BYRAM  
POST OFFICE BOX 720222  
BYRAM MS 39272

ATTN: MAYOR RICHARD WHITE

Page: 1  
11/02/2023  
ACCOUNT NO: 3500-1000M  
STATEMENT NO: 133

GENERAL LEGAL

|            |     |                                                                                                                                                                                                                           | HOURS |
|------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 10/03/2023 | JPS | Receipt and review - correspondence re: Special Meeting; correspondence; conference.                                                                                                                                      | 0.10  |
|            | ZLG | Conference with JPS re: DA suit; telephone conference with Chancery Court re: Motion for Extension of time.                                                                                                               | 0.40  |
| 10/04/2023 | JPS | Telephone conference with Mayor re: quorum; research (legal); correspondence - memo to board; file review; review of documents - statute and AG opinions; telephone conference with Mayor and Chief; conference with ZLG. | 0.70  |
|            | ZLG | Conference with JPS re: suspending employee with pay.                                                                                                                                                                     | 0.40  |
| 10/06/2023 | JPS | Review of documents - agenda and backup; conference and telephone conference re: redistricting.                                                                                                                           | 0.50  |
| 10/09/2023 | JPS | Telephone conference with AR and Mayor re: agenda and redistricting; conference with JLM; research (legal); review of documents - agenda and backup - prepare for meeting.                                                | 0.80  |
|            | JLM | Conference with JPS.                                                                                                                                                                                                      | 0.30  |
| 10/10/2023 | JPS | Conference with ZLG and JLM re: meeting and social media and office closures; research (legal); telephone conference with AR re: social media; receipt and review - information re: comments.                             | 0.70  |
|            | JLM | Conference with JPS and ZLG.                                                                                                                                                                                              | 0.30  |
|            | ZLG | Conference with JPS and JLM.                                                                                                                                                                                              | 0.30  |
| 10/11/2023 | JPS | Receipt and review - from AR attorney letter requests; correspondence; conference.                                                                                                                                        | 0.20  |
|            | ZLG | Correspondence from AR re: attorney letter for audit; correspondence from AR re: letter for USDA grant; review of documents - USDA grant application.                                                                     | 1.40  |
| 10/12/2023 | ZLG | Research (legal) re: serving process via mail / publication after failure to physically serve; research (legal) re: service by mail to out of state defendant.                                                            | 1.80  |
| 10/13/2023 | JPS | Receipt and review - correspondence re: updating ordinances; telephone conference; correspondence; review of documents - AR request for counsel opinion and begin draft.                                                  | 0.60  |

## GENERAL LEGAL

|            |     |                                                                                                                                                                                                                                                                                                      | HOURS |
|------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
|            | ZLG | Conference with JPS re: memo advising on updated laws regarding mileage / per diem, city office closures, P&Z board and Robert's Rules of Order.                                                                                                                                                     | 0.50  |
| 10/16/2023 | JPS | Telephone conference with AR and RW; conference; receipt and review - correspondence re: citizen complaints; correspondence; receipt and review - travel policy; receipt and review - tort suit; research.                                                                                           | 2.20  |
|            | ZLG | Conference with JPS re: comments on City social media; telephone conference with AR re: City travel policy; review of documents - City travel policy; correspondence from AR re: Tort claim against City; review of documents - Tort claim.                                                          | 1.40  |
| 10/17/2023 | JPS | Telephone conference with citizens re: complaint against elected officials; research; conference with AR; correspondence re: tort suit.                                                                                                                                                              | 3.00  |
|            | ZLG | Research (legal) re: mileage rates and per diem for city travel; research (legal) re: AG opinions on city office closures for non-holidays.                                                                                                                                                          | 1.50  |
| 10/18/2023 | JPS | Telephone conference with Mayor re: garbage collection interlocal; file review; review of documents - 2010 letter from Hinds County.                                                                                                                                                                 | 0.40  |
|            | JPS | Correspondence re: counsel opinion re: rural grant application; review of documents - letter request from AR; research (legal); review of documents - statutes.                                                                                                                                      | 0.30  |
|            | ZLG | Research (legal) re: mileage / per diem for travel; drafting of documents - draft memo on mileage / per diem for travel.                                                                                                                                                                             | 0.70  |
| 10/19/2023 | JPS | Correspondence - finalize correspondence re: water improvement grant; review of documents - statute; review of documents - request; correspondence with AR re: tort suit.                                                                                                                            | 0.60  |
|            | ZLG | Review of documents - JPS letter for USDA grant; drafting of documents - revisions to letter.                                                                                                                                                                                                        | 0.70  |
| 10/20/2023 | JPS | Correspondence with AR and JK re: FB comments policy; research (legal); review of documents - cases re: First Amendment; drafting of documents - memo.                                                                                                                                               | 0.60  |
|            | ZLG | Conference with JPS re: comments on City social media pages; research (legal) re: First Amendment issues when deleting comments on City social media.                                                                                                                                                | 0.80  |
| 10/23/2023 | JPS | Receipt and review - agenda and backup; correspondence.                                                                                                                                                                                                                                              | 0.20  |
|            | ZLG | Correspondence from JC re: 10/26 agenda and backup; drafting of documents - draft memo re: mileage / per diem, City office closures, establishing P&Z board, and updating/adopting Robert's Rules of Orders.                                                                                         | 1.30  |
| 10/24/2023 | JPS | Telephone conference with BM; receipt and review - easement drafts from Cole Goza; correspondence; conference.                                                                                                                                                                                       | 0.30  |
|            | ZLG | Research (legal) re: authority to close city department on non-holiday; research (legal) re: state statutes re: authority of Mayor and BoA as it relates to city departments.                                                                                                                        | 1.90  |
| 10/25/2023 | JPS | Research (legal) re: social media comments and First Amendment; review of documents - cases; drafting of documents / correspondence - memo; review of documents - policy examples; correspondence to AR; review of documents - agenda and backup; conference with ZLG re: memos; conference with ZLG |       |

## GENERAL LEGAL

|            |     |                                                                                                                                                                                                                                                                                                                                    | HOURS |          |
|------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|----------|
|            |     | and JLM.                                                                                                                                                                                                                                                                                                                           | 1.60  |          |
|            | JPS | Receipt and review - appraisals from BM; conference re: easements; review of documents - drafts and correspondence; revise drafts.                                                                                                                                                                                                 | 0.50  |          |
|            | JLM | Review personnel issues; conference with JPS and ZLG.                                                                                                                                                                                                                                                                              | 0.90  |          |
|            | ZLG | Conference with JLM and JPS re: City deleting comments on social media page; review of documents - memo to BoA on social media comments; review of documents - agenda and backup documents for BoA meeting; drafting of documents - draft memo re: mileage / per diem, authority to close city offices and establishing P&Z board. | 2.10  |          |
| 10/26/2023 | ZLG | Conference with JPS re: BoA meeting agenda and backup; conference with JPS re: memo on mileage / per diem and city office closure; review of documents - agenda and backup for BoA meeting; drafting of documents - draft memo re: mileage / per diem and city office closure.                                                     | 2.10  |          |
|            | JPS | Review of documents - agenda and backup; conference / telephone conference; correspondence; review of documents - ZLG research.                                                                                                                                                                                                    | 0.50  |          |
| 10/27/2023 | ZLG | Drafting of documents - memo re: mileage / per diem reimbursement, city office closures, establishing P&Z board, and policies on Robert's Rules of Order; conference with JPS re: memo.                                                                                                                                            | 2.30  |          |
|            | JPS | Conference with ZLG; review of documents - memo draft; correspondence with AR re: audit.                                                                                                                                                                                                                                           | 0.50  |          |
| 10/30/2023 | ZLG | Drafting of documents - final draft memo re: mileage / per diem, etc.; correspondence to Alderman with memo.                                                                                                                                                                                                                       | 2.40  |          |
|            |     | FOR CURRENT SERVICES RENDERED                                                                                                                                                                                                                                                                                                      | 37.80 | 6,615.00 |

## RECAPITULATION

| TIMEKEEPER       | HOURS | HOURLY RATE | TOTAL    |
|------------------|-------|-------------|----------|
| Jerry L. Mills   | 1.50  | \$175.00    | \$262.50 |
| John P. Scanlon  | 14.30 | 175.00      | 2,502.50 |
| Zachary L. Giddy | 22.00 | 175.00      | 3,850.00 |

|            |                                         |                   |
|------------|-----------------------------------------|-------------------|
| 10/31/2023 | Photocopy expense                       | 6.25              |
| 10/31/2023 | Teleconferencing and File Sharing fees. | 45.00             |
| 10/31/2023 | Lexis Nexis research usage.             | 360.00            |
|            | TOTAL EXPENSES                          | 411.25            |
|            | TOTAL CURRENT WORK                      | 7,026.25          |
|            | BALANCE DUE                             | <u>\$7,026.25</u> |

HANDLING CHARGES ACCRUE AFTER THIRTY  
(30) DAYS AT THE RATE OF 1.5 % PER MONTH  
ON ALL UNPAID BALANCES

Mills, Scanlon, Dye & Pittman  
800 Avery Boulevard North  
Suite 101  
Ridgeland, Mississippi 39157

Tax ID# 64-0777372

CITY OF BYRAM  
POST OFFICE BOX 720222  
BYRAM MS 39272

ATTN: MAYOR RICHARD WHITE

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11/02/2023  
ACCOUNT NO: 3500-1002M  
STATEMENT NO: 39

LITIGATION

|                    |     |                                                                                                                                              | HOURS              |                |
|--------------------|-----|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------|
| 10/04/2023         | JPS | (Siwell Suit) conference / correspondence re: extension of time for service;<br>telephone conference with Court; receipt and review - Order. | 0.50               |                |
|                    |     | FOR CURRENT SERVICES RENDERED                                                                                                                | 0.50               | 87.50          |
| RECAPITULATION     |     |                                                                                                                                              |                    |                |
| <u>TIMEKEEPER</u>  |     | <u>HOURS</u>                                                                                                                                 | <u>HOURLY RATE</u> | <u>TOTAL</u>   |
| John P. Scanlon    |     | 0.50                                                                                                                                         | \$175.00           | \$87.50        |
| TOTAL CURRENT WORK |     |                                                                                                                                              |                    | 87.50          |
| BALANCE DUE        |     |                                                                                                                                              |                    | <u>\$87.50</u> |

HANDLING CHARGES ACCRUE AFTER THIRTY  
(30) DAYS AT THE RATE OF 1.5 % PER MONTH  
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Tax ID# 64-0777372

CITY OF BYRAM  
POST OFFICE BOX 720222  
BYRAM MS 39272

ATTN: MAYOR RICHARD WHITE

Page: 1  
11/02/2023  
ACCOUNT NO: 3500-3000M  
STATEMENT NO: 145

CITY COURT/PROSECUTION

|            |     |                                                                                                                                                                                                                                     | HOURS |
|------------|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 10/02/2023 | JPS | Correspondence with T. Coker re: bond.                                                                                                                                                                                              | 0.20  |
| 10/04/2023 | JPS | Telephone conference with J. Maglorie re: assault case.                                                                                                                                                                             | 0.20  |
|            | ZLG | Correspondence from PM with discovery requests.                                                                                                                                                                                     | 0.30  |
| 10/05/2023 | JPS | Discovery procedures / correspondence.                                                                                                                                                                                              | 0.10  |
|            | ZLG | Correspondence from PM with discovery requests.                                                                                                                                                                                     | 0.20  |
| 10/06/2023 | JPS | Discovery procedures / correspondence.                                                                                                                                                                                              | 0.20  |
|            | ZLG | Correspondence from PM with Court alert for B. Armstrong; correspondence from PM with continuance request for Jack Duke Jr.; correspondence to PM and Judge with City objection.                                                    | 0.40  |
| 10/10/2023 | ZLG | Correspondence from MW re: RB discovery; correspondence from CW re: TK continuance request.                                                                                                                                         | 0.30  |
| 10/11/2023 | ZLG | Correspondence from PM re: discovery requests; correspondence from KW re: KH discovery; correspondence from CW re: QA; telephone conference with DW re: CB and MH.                                                                  | 1.30  |
| 10/12/2023 | JPS | Correspondence with T. Coker re: Davis bond; discovery procedures; conference with ZLG.                                                                                                                                             | 0.30  |
|            | ZLG | Correspondence from KW re: TS; correspondence from SG re: JW; telephone conference with SG; telephone conference with BA re: SG; correspondence from PM re: discovery requests; correspondence from KS re: discovery request on CH. | 1.50  |
|            | ZLG | Telephone conference with KS re: 10/13 trial docket and felony life size hearings.                                                                                                                                                  | 0.50  |
| 10/13/2023 | ZLG | Prosecute.                                                                                                                                                                                                                          | 6.00  |
| 10/16/2023 | JPS | Correspondence; discovery procedures.                                                                                                                                                                                               | 0.20  |
|            | ZLG | Telephone conference with KG re: JD; correspondence to Judge Stevenson re: JD continuance; correspondence to SG re: JW; correspondence from PM re: discovery and court violations.                                                  | 1.80  |

## CITY COURT/PROSECUTION

|            |     |                                                                                                                                                                                                                                                                                                                                                                   | HOURS |          |
|------------|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|----------|
| 10/17/2023 | JPS | Correspondence; conference; receipt and review - M+C from T. Coker.                                                                                                                                                                                                                                                                                               | 0.20  |          |
| 10/18/2023 | JPS | Correspondence; receipt and review - correspondence and motions.                                                                                                                                                                                                                                                                                                  | 0.30  |          |
|            | ZLG | Correspondence with PM and TB re: Kylah Holden; W from PM re: discovery requests.                                                                                                                                                                                                                                                                                 | 0.40  |          |
| 10/19/2023 | JPS | Telephone conference with AF; correspondence with Court; discovery procedures.                                                                                                                                                                                                                                                                                    | 0.50  |          |
|            | ZLG | Correspondence from CW with dockets; review of documents - dockets for 10/20 court; correspondence from TC re: Christopher Brown continuance request; telephone conference with JT re: continuance request; correspondence to Judge Stevenson re: Turner continuance requests; correspondence from PM re: discovery requests.                                     | 1.60  |          |
| 10/20/2023 | ZLG | Prosecute.                                                                                                                                                                                                                                                                                                                                                        | 6.00  |          |
| 10/23/2023 | ZLG | Correspondence from PM re: discovery requests.                                                                                                                                                                                                                                                                                                                    | 0.50  |          |
| 10/24/2023 | ZLG | Correspondence from KC re: Harold Ezell discovery.                                                                                                                                                                                                                                                                                                                | 0.10  |          |
| 10/26/2023 | ZLG | Telephone conference with S Knott re: C. Brown bond hearing; telephone conference with BA re: CB; telephone conference with PM re: CB; telephone conference with JM re: CB; telephone conference with SK re: CB and municipal court authority to deny bond; research (legal) re: municipal court denying bond; correspondence from PM re: JE preliminary hearing. | 2.50  |          |
| 10/27/2023 | ZLG | Prosecute.                                                                                                                                                                                                                                                                                                                                                        | 4.50  |          |
| 10/30/2023 | ZLG | Correspondence from PM re: CB bond order; research (legal) re: municipal court denying bond; court appearance (Zoom) bond hearing.                                                                                                                                                                                                                                | 1.40  |          |
| 10/31/2023 | ZLG | Telephone conference with MF re: KG; correspondence from PM re: KG.                                                                                                                                                                                                                                                                                               | 0.50  |          |
|            |     | FOR CURRENT SERVICES RENDERED                                                                                                                                                                                                                                                                                                                                     | 32.00 | 3,750.00 |

## RECAPITULATION

| TIMEKEEPER       | HOURS | HOURLY RATE | TOTAL    |
|------------------|-------|-------------|----------|
| John P. Scanlon  | 2.20  | \$117.20    | \$257.83 |
| Zachary L. Giddy | 29.80 | 117.19      | 3,492.17 |

|            |                    |                   |
|------------|--------------------|-------------------|
| 10/31/2023 | Photocopy expense  | 94.00             |
|            | TOTAL EXPENSES     | 94.00             |
|            | TOTAL CURRENT WORK | 3,844.00          |
|            | BALANCE DUE        | <u>\$3,844.00</u> |

Mills, Scanlon, Dye & Pittman  
800 Avery Boulevard North  
Suite 101  
Ridgeland, Mississippi 39157

Tax ID# 64-0777372

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11/02/2023

CITY OF BYRAM  
POST OFFICE BOX 720222  
BYRAM MS 39272

ACCOUNT NO: 3500-4000M  
STATEMENT NO: 60

ATTN: MAYOR RICHARD WHITE

# MUNICIPAL COURT APPEALS

|            |     |                                                                                                                                                                                                                                                                                                                     | HOURS |
|------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 10/09/2023 | ZLG | Correspondence from J. Franks re: Deangelo Wilder appeal; review of documents - appeal documents.                                                                                                                                                                                                                   | 0.70  |
| 10/10/2023 | JPS | Receipt and review - NOA's; correspondence.                                                                                                                                                                                                                                                                         | 0.20  |
|            | ZLG | Review of documents - incident report and discovery for DB; telephone conference with CG re: DB; telephone conference with JM re: DB; drafting of documents - Motion for Continuance; drafting of documents - proposed order granting continuance.                                                                  | 3.20  |
| 10/11/2023 | ZLG | Court appearance at County Court for DB appeal.                                                                                                                                                                                                                                                                     | 2.00  |
| 10/13/2023 | ZLG | Correspondence from BG re: WN; telephone conference with BG.                                                                                                                                                                                                                                                        | 0.30  |
| 10/16/2023 | ZLG | Correspondence to LB re: WN; telephone conference with BG.                                                                                                                                                                                                                                                          | 0.60  |
| 10/17/2023 | ZLG | Telephone conference with BG re: Newsome appeal on 10/18.                                                                                                                                                                                                                                                           | 0.30  |
| 10/18/2023 | JPS | Receipt and review - Notice of trial from A. Summral; correspondence.                                                                                                                                                                                                                                               | 0.20  |
|            | ZLG | Court appearance at County Court for WN appeal; drafting of documents - draft proposed order of dismissal; correspondence with BG re: proposed order; drafting of documents - draft proposed order setting trial for LS; correspondence with AS re: order setting trial; correspondence to PC with proposed orders. | 3.20  |
| 10/19/2023 | ZLG | Drafting of documents - draft Writ of Procedendo re: Corey Mathis; correspondence to PC with Writ.                                                                                                                                                                                                                  | 0.80  |
| 10/20/2023 | JPS | Telephone conference / correspondence with L. Coleman re: Robinson appeal; conference.                                                                                                                                                                                                                              | 0.30  |
|            | ZLG | Telephone conference with VC re: DB and CC orders; review of documents - DB and CC orders; correspondence to VC re: Burse and Cromwell orders; telephone conference with JPS re: Sharon Robinson; correspondence to PM and CW with signed Writ re: CM from Judge Stevenson.                                         | 1.30  |
| 10/23/2023 | ZLG | Correspondence with VC re: Jennifer Craft order; correspondence with VC and PC re: Burse and Cromwell orders; research (legal) re: expert testimony                                                                                                                                                                 |       |

CITY OF BYRAM

MUNICIPAL COURT APPEALS

Page: 2  
11/02/2023  
ACCOUNT NO: 3500-4000M  
STATEMENT NO: 60

|            |                  |                                                                      | HOURS |                   |
|------------|------------------|----------------------------------------------------------------------|-------|-------------------|
|            |                  | on medical issues from a non-licensed doctor.                        | 2.40  |                   |
| 10/24/2023 | ZLG              | Correspondence from VC re: JC order; review of documents - JC order. | 0.80  |                   |
|            |                  | FOR CURRENT SERVICES RENDERED                                        | 16.30 | 2,852.50          |
|            |                  | RECAPITULATION                                                       |       |                   |
|            | TIMEKEEPER       |                                                                      | HOURS | HOURLY RATE       |
|            | John P. Scanlon  |                                                                      | 0.70  | \$175.00          |
|            | Zachary L. Giddy |                                                                      | 15.60 | 175.00            |
|            |                  |                                                                      |       | TOTAL             |
|            |                  |                                                                      |       | \$122.50          |
|            |                  |                                                                      |       | 2,730.00          |
| 10/31/2023 |                  | Photocopy expense                                                    |       | 4.75              |
| 10/31/2023 |                  | Mississippi Electronic Courts fee.                                   |       | 12.80             |
| 10/31/2023 |                  | Mississippi Electronic Courts fee.                                   |       | 2.60              |
|            |                  | TOTAL EXPENSES                                                       |       | 20.15             |
|            |                  | TOTAL CURRENT WORK                                                   |       | 2,872.65          |
|            |                  | BALANCE DUE                                                          |       | <u>\$2,872.65</u> |

HANDLING CHARGES ACCRUE AFTER THIRTY  
(30) DAYS AT THE RATE OF 1.5 % PER MONTH  
ON ALL UNPAID BALANCES

Mills, Scanlon, Dye & Pittman  
800 Avery Boulevard North  
Suite 101  
Ridgeland, Mississippi 39157  
Tax ID# 64-0777372

CITY OF BYRAM  
POST OFFICE BOX 720222  
BYRAM MS 39272

ATTN: MAYOR RICHARD WHITE

POLICE DEPARTMENT

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11/02/2023  
ACCOUNT NO: 3500-5000M  
STATEMENT NO: 53

|            |     |                                                                                                                                      | HOURS |        |
|------------|-----|--------------------------------------------------------------------------------------------------------------------------------------|-------|--------|
| 10/24/2023 | ZLG | Correspondence from Chief Errington re: Cyber Crime Task Force MOU; review of documents - CCTF MOU; correspondence to Chief re: MOU. | 1.60  |        |
| 10/27/2023 | ZLG | Correspondence from Chief Errington re: ATF MOU; review of documents - ATF MOU.                                                      | 0.80  |        |
|            |     | FOR CURRENT SERVICES RENDERED                                                                                                        | 2.40  | 420.00 |

|                  | RECAPITULATION |             |          |
|------------------|----------------|-------------|----------|
| TIMEKEEPER       | HOURS          | HOURLY RATE | TOTAL    |
| Zachary L. Giddy | 2.40           | \$175.00    | \$420.00 |

TOTAL CURRENT WORK 420.00

BALANCE DUE \$420.00

HANDLING CHARGES ACCRUE AFTER THIRTY  
(30) DAYS AT THE RATE OF 1.5 % PER MONTH  
ON ALL UNPAID BALANCES

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Suite 101  
Ridgeland, Mississippi 39157  
Tax ID# 64-0777372

CITY OF BYRAM  
POST OFFICE BOX 720222  
BYRAM MS 39272

Page: 1  
11/02/2023  
ACCOUNT NO: 3500-7000M  
STATEMENT NO: 59

ATTN: MAYOR RICHARD WHITE

PUBLIC WORKS

|            |     |                                                                                                          | HOURS |        |
|------------|-----|----------------------------------------------------------------------------------------------------------|-------|--------|
| 10/10/2023 | ZLG | Review of documents - easements for 42 inch sewer line.                                                  | 0.80  |        |
| 10/25/2023 | ZLG | Correspondence from BM re: appraisals for 42 inch sewer project; review of documents - appraisals.       | 1.60  |        |
| 10/26/2023 | ZLG | Telephone conference with BM re: Big Creek Sewer project appraisals.                                     | 0.20  |        |
|            | JPS | Correspondence with engineers re: easements for drainage improvements; conference with MMH; file review. | 0.30  |        |
|            |     | FOR CURRENT SERVICES RENDERED                                                                            | 2.90  | 507.50 |

RECAPITULATION

| TIMEKEEPER       | HOURS | HOURLY RATE | TOTAL   |
|------------------|-------|-------------|---------|
| John P. Scanlon  | 0.30  | \$175.00    | \$52.50 |
| Zachary L. Giddy | 2.60  | 175.00      | 455.00  |

TOTAL CURRENT WORK 507.50

BALANCE DUE \$507.50

HANDLING CHARGES ACCRUE AFTER THIRTY  
(30) DAYS AT THE RATE OF 1.5 % PER MONTH  
ON ALL UNPAID BALANCES

Mills, Scanlon, Dye & Pittman  
800 Avery Boulevard North  
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Ridgeland, Mississippi 39157  
Tax ID# 64-0777372

CITY OF BYRAM  
POST OFFICE BOX 720222  
BYRAM MS 39272

ATTN: MAYOR RICHARD WHITE

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11/02/2023  
ACCOUNT NO: 3500-7002M  
STATEMENT NO: 58

SEWER

|            |                  |                                 |       |             |
|------------|------------------|---------------------------------|-------|-------------|
| 10/31/2023 | JTW              | Litigation and Collection work. | HOURS |             |
|            |                  |                                 | 88.00 |             |
|            |                  | FOR CURRENT SERVICES RENDERED   | 88.00 | 15,400.00   |
|            |                  | RECAPITULATION                  |       |             |
|            | TIMEKEEPER       |                                 | HOURS | HOURLY RATE |
|            | John T. Wakeland |                                 | 88.00 | \$175.00    |
|            |                  |                                 |       | TOTAL       |
|            |                  |                                 |       | \$15,400.00 |
| 10/31/2023 |                  | Photocopy expense               |       | 16.50       |
|            |                  | TOTAL EXPENSES                  |       | 16.50       |
|            |                  | TOTAL CURRENT WORK              |       | 15,416.50   |
|            |                  | BALANCE DUE                     |       | \$15,416.50 |

HANDLING CHARGES ACCRUE AFTER THIRTY  
(30) DAYS AT THE RATE OF 1.5 % PER MONTH  
ON ALL UNPAID BALANCES

*John T. Wakeland, Esq.*

800 Avery Boulevard, North  
Suite 101  
Ridgeland, Mississippi 39157  
Telephone (601) 981-1906  
Telecopier (601) 957-7440  
[johnwakeland@gmail.com](mailto:johnwakeland@gmail.com)

Re: **CITY OF BYRAM  
SEWER COLLECTONS  
OCTOBER 2023**

---

10-2-23

Litigation and collection work

4.0

Michael Weathersby 1-1114-00, marcus murrell 1-0418-00, michelle Thomas no. #, mike speights 1-3251-00, zida Kelly 1-1059-00, jimmy smith 1-3238-00, angela laird 1-2739-00, derek boyd 1-2532-00

10-3-23

Litigation and collection work

4.0

Betty bland 1-0183-01, angela adams 1-2432-00, deric bingham et ux 1-1249-00, marcus berry 1-1118-00, zida Kelly 1-1059-00, lovelace dace 1-0253-00

10-4-23

Litigation and collection work

4.0

jimmy smith 1-3238-00, angela laird 1-2739-00, derek boyd 1-2532-00, Betty bland 1-0183-01, angela adams 1-2432-00, deric bingham et ux 1-1249-00, marcus berry, 1-1118-00, zida Kelly 1-1059-00, lovelace dace 1-0253-00, addie Nichols 1-3082-00, sheronda simmons 1-3228-00, ernest Holton 1-2842-00

10-5-23

Litigation and collection work

4.0

Tamika wolfe 1-2973-00, natalye jones 1-0551-00, Yolonda morris 1-1493-00, Kimberly mays 1-1046-00, Marlon parker 1-1819-00, Arnold faith 1-2844-00, calandra alexander 1-2209-00, Milton lewis 1-0544-00, Unsell walker 1-0391-00, felicia knight 1-2932-00, jagular newsome 1-1015-00

10-6-23

Litigation and collection work

4.0

Cheyenne tram 1-3317-00, demertrius smith 1-0194-00, teirrah speech 1-3250-00, Gerald orey 1-34-4-01, Reginald Jefferson 1-0699-00, tammy armon 1-2998-01, Gregory brown 1-2548-00, shavokia austin 1-1111-00, terrell Crowley 1-2654-00, Errol Jimerson 1-2884-00, Anthony hoskins 1-0133-00,

10-9-23

4.0

Litigation and collection work

Ernest Holton 1-2842-00, quenton jones 1-3081-00, Kendrick Nichols 1-0066-00, Jaclyn buford 1-0548-00  
Albert spriggins 1-3253-00, Stacey tucker 1-1065-00, Lakenya boyd 1-2495-00, lisa rucker 1-0403-00  
Margaret james 1-2876-00, shelia howard 1-2259-00, Gregory may 1-0155-00, john Langford 1-2106-00  
Carrie harris 1-2800-00, Edward powell 1-2855-00, sarita dean 1-???, Ronald demrow 1-2129-02  
Katura grey 1-1961-01, kentrall broadway 1-0522-01, james Dixon 1-0555-01, deanna wingate 1-2167-00  
Mary Dearman 1-2674-00, montian triplett 1-3318-00, Robert Dalton 1-2661-00, ben Duncan 1-27-03-00

10-10-23

4.0

Litigation and collection work

Areatha curt 1-1605-01, essequelena oliphant 1-1430-01, Thomas bogle 1-0327-00, mario swann 1-0963-00  
Jacqueline martin 1-0519-00, larry alexander 1-2440-00, Kristina hall 1-1540-00, tandus johnson 1-0198-00  
Sylvia Williamson 1-1543-00, angela griffin 1-2781-00, Michael coleman 1-2663-00, tamika magee  
1-0267-00, Samantha byther 1-0273-00, tashamuika fears 1-3735-00, Delbern Anderson 1-0263-00  
David ford 1-0416-00, Shanda Williams 1-0058-00, tamara crawford 1-1551-00, Anthony hutton 1-2858-00

10-11-23

4.0

Litigation and collection work

Rebecca clark 1-0017-00, trina Christmas 1-2609-00, Marilyn johnson 1-2894-00, reuben ray 1-1820-00  
Latasha russum 1-0854-00, candace brown 1-1432-00, annie rutland 1-3199-00, Wardell mcgee 1-2217-00  
Charlotte owens 1-3098-00, Ronald Langham 1-2941-00, Yolonda ellis 1-2718-00

10-12-23

4.0

Litigation and collection work

Sonia Yisrael 1-0310-00, Jaclyn Bufford 1-0548-00, tanadus johnson 1-0198-00, greg brown 1-2548-00  
Terrel crawley 1-2654-00, latasha russum 1-0854-00, candace brown 1-1432-00, ron Langham 1-2941-00  
Yolonda ellis 1-2718-00, areatha curt 1-1605-00, krystal hines 1-2829-00, Jeffery simmons 1-1595-00  
Scottie Sanford 1-0316-00, tyrone amos 1-1269-00, Robert thopson 1-0953-00, melissa boykins 1-2535-00  
Joanna archie 1-2477-00, john lee 1-2945-00, alma Phillips 1-3124-00, marcus johnson 1-0557-00  
Kenya heath 1-2814-00, Janice Jordan 1-2911-00, darius Patrick 1-0432-00, michael Dixon 1-2686-00

10-13-23

4.0

Litigation and collection work

Johnny miller 1-3033-00, annie rutland 1-3199-00, rever black mclaurin 1-0730-00, tannikka gardner  
1-2760-00, wilkence Bernard 1-1784-00, Terisa Wilson 1-3398-00, johnny Wilkerson 1-1716-00,  
Stanley brown 1-0089-00, mancy miller 1-2133-00, natalye jones 1-0551-00, latania thruman 1-1898-01

10-16-23

4.0

Litigation and collection work

Zida Kelly 1-1059-00, lovelace dace 1-0253-00, derick bingham et ux 1-1-1249-00, marcus barnes et ux 1-1-1829-00, angela adams Williams 1-2432-00, betty bland 1-0183-00, derek boyd et ux 1-2532-00, angela laired 1-2937-00, jimmy smith 1-3238-00, Chad Watkins 1-1590-00

|                                                                                                                                                                                                                                                                                                                                                                                       |     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 10-17-23                                                                                                                                                                                                                                                                                                                                                                              | 4.0 |
| Litigation and collection work                                                                                                                                                                                                                                                                                                                                                        |     |
| Quenton jones 1-3081-01, michelle Thomas no #, mike speights 1-3251-00, charlotte peels 1-0999-00 Michael weathersby 1-1114-00, marcus murriel 1-0418-00, Samantha boone 1-1397-00, paula Thomas 1-0097-00, jimmy walley 1-2067-00, David hall 1-1912-00, connie wade 1-2704-00, alisha davison 1-2671-00, naquial Wilson 1-0639-00, Jerica davis 1-2208-00, gloria Wilson 1-2138-01  |     |
| 10-18-23                                                                                                                                                                                                                                                                                                                                                                              | 4.0 |
| Litigation and collection work                                                                                                                                                                                                                                                                                                                                                        |     |
| Michelle Thomas no #,ernest Holton 1-2842-00, addie Nichols 1-3082-00, betty bland 1-0183-01, toni Flanagan et ux 1-2742-00, marcus barnes et ux 1-1829-01, Sophia Otis 1-1984-00 Robert king 1-3177-00, Pamala Wilson 1-2812-01, Melvin stamps 1-3438-00, Robert meadows 1-1412-00Jimmy smith 1-3238-00, Johnathan white 1-2600-00, Robert meadows 1-1412-00, linda morgan 1-1052-00 |     |
| 10-19-23                                                                                                                                                                                                                                                                                                                                                                              | 4.0 |
| Litigation and collection work                                                                                                                                                                                                                                                                                                                                                        |     |
| Mike speights 1-3251-00, Michael Weathersby 1-1114-00, marcus murriel 1-0418-00, Samantha boone 1-1397-00, paula Thomas 1-0097-00, jimmy walley 1-2067-00, David hall 1-1912-00, alisha davison 1-2671-00, gloria Wilson 1-2138-01                                                                                                                                                    |     |
| 10-20-23                                                                                                                                                                                                                                                                                                                                                                              | 4.0 |
| Litigation and collection work                                                                                                                                                                                                                                                                                                                                                        |     |
| Marcus murriel 1-0418-00, paula Thomas 1-0097-00, jimmy walley 1-2067-00, David hall 1-1912-00 Gloria Wilson 1-2138-01, Robert king 1-3177-00, pamela Wilson 1-2812-01                                                                                                                                                                                                                |     |
| 10-23-23                                                                                                                                                                                                                                                                                                                                                                              | 4.0 |
| Litigation and collection work                                                                                                                                                                                                                                                                                                                                                        |     |
| Michael Dixon 1-2686-00, stanley brown 1-0089-00 , Ronald Langham 1-2941-00, Melvin stamps 1-3438-00, jimmy smith 1-3238-00, Johnathan white 1-2600-00, Robert meadows 1-1412-00                                                                                                                                                                                                      |     |
| 10-24-23                                                                                                                                                                                                                                                                                                                                                                              | 4.0 |
| Litigation and collection work                                                                                                                                                                                                                                                                                                                                                        |     |
| Paula Thomas 1-0097-00, alma Phillips 1-2134-00, Robert king 1-3177-00, alisha davison 1-2671-00 Latasha russum 1-0854-00, Dwight jones 1-0060-01, anthony hoskins 1-0133-00,Robert meadows 1-1412-00jimmy smith 1-3238-00, mike speights 1-3251-00                                                                                                                                   |     |
| 10-25-23                                                                                                                                                                                                                                                                                                                                                                              | 4.0 |
| Litigation and collection work                                                                                                                                                                                                                                                                                                                                                        |     |
| Alma Phillips 1-2134-00, Robert king 1-3177-00, michelle Thomas no #, stanley brown 1-0089-00, Ronald langham 1-2941-00 , Michael Dixon 1-2686-00, michael weathersby 1-1114-00, Johnathan white 1-2600-00, gloria wilson 1-2138-01, timmie holly no #, tiffanee jones 1-0704-00                                                                                                      |     |
| 10-26-23                                                                                                                                                                                                                                                                                                                                                                              | 4.0 |
| Litigation and collection work                                                                                                                                                                                                                                                                                                                                                        |     |
| Gloria Wilson 1-2138-01. Pamala Wilson 1-2812-00, benjamine douglas no #, Anthony holmes no # Kristin moore no #, Nigeria rushing no #, joey fletcher no #, vc one LLC no #, cordel fields no #                                                                                                                                                                                       |     |

Michael marshell no #, justin turner no #, shelly huskey no #, lamnt sanders no #tamy nichson no #  
Jessica barlow no #, George sago no #, lavon whitehead no #, timothy green no #, sheletha body no #

10-27-23

4.0

Collection and litigation work

marcus barnes et ux 1-1829-01, marcus berry 1-1118-00, deric bingham et ux 1-1249-00  
betty bland 1-0183-01, derek boyd et ux 1-2532-00, lovelace dace 1-0253-00, robert king  
1-3177-00, angela laird 1-2937-00, robert meadows 1-1412-00, jimmy smith 1-3238-00  
Joshua taylor no #, quendolyn bibbs no #, stevie Armstrong no#

10-30-23

4.0

Collection and litigation work

Ashley braddy no #, aviance caston no #, Patrick cessan no #, Jennifer Chambliss no #  
Byron coleman et ux no #, karessia Gibson no #, stevie Armstrong no#

10-31-23

4.0

Collection and litigation work

Melvin stamps 1-3438-00, anvies harper and Laquita parker no #, roger Hartley no #,  
Sandra Hawkins no #, Jeremy hendereson no #, timmie holly no #

THANK YOU FOR ALLOWING ME TO BE OF SERVICE

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING  
DATE:

November 9,  
2023

AGENDA ITEM NO: (g)

CONSENT  
AGENDA: \$14,202.60

TO: Guest Consultants

FOR: October billing

ACCOUNT NO:

INTRODUCED BY: Angela Richburg, City Clerk

---

### ATTACHMENTS:

|   | Description            | Upload Date | Type            | File Name             |
|---|------------------------|-------------|-----------------|-----------------------|
| 📎 | Guest Consultants bill | 11/3/2023   | Backup Material | Guest_Consultants.pdf |

Guest Consultants #00019

Invoice Date: 11/3/2023  
Post Date: 10/31/2023

POOL TOTAL \$4,052.50  
SEWER TOTAL \$10,150.10  
TOTAL INVOICE \$14,202.60

|             |                               | Invoice# | Totals     |
|-------------|-------------------------------|----------|------------|
| 001-100-602 | Elected Officials             |          |            |
| 001-195-602 | Admin/land donation           |          |            |
| 001-195-602 | Jax water/annexation          |          |            |
| 001-190-602 | Projects and Plan Review      | 7168     | \$1,750.00 |
| 001-260-602 | Fire Station                  |          |            |
| 001-301-602 | Streets                       |          |            |
| 400-700-602 | Sewer                         | 7167     | \$562.50   |
| 001-550-602 | Parks                         |          |            |
| 001-280-602 | Inspection                    |          |            |
| 001-190-602 | Flood Plain - Ordinance       |          |            |
| 001-195-602 | CDBG Drainage project #23-062 | 7166     | \$1,740.00 |
| 001-195-602 | Water System Purchase         |          |            |
| POOL TOTAL  |                               |          | \$4,052.50 |

|             |                                                |      |             |
|-------------|------------------------------------------------|------|-------------|
| 400-700-602 | Sewer-Long Range Study                         |      |             |
| 400-700-602 | Rehab lift stat-WaffleHouse/Walmart            |      |             |
| 400-700-602 | 23-001 Fire Station gravity sewer              |      |             |
| 400-700-602 | Trahan I-55 Interceptor                        |      |             |
| 400-700-602 | Sewer Consent -Jackson                         |      |             |
| 400-700-602 | Locating Lift Station in Lake Dockery          |      |             |
| 400-700-602 | Sewer Desludge project #22-051                 | 7163 | \$5,478.85  |
| 400-700-602 | Rehab lift station-Byram Pkwy/Terry Rd #23-013 | 7164 | \$2,930.00  |
| 400-700-602 | Lagoon Levee Repair project #23-017            | 7165 | \$1,741.25  |
| SEWER TOTAL |                                                |      | \$10,150.10 |

GUEST CONSULTANTS, INC.

CITY OF BYRAM  
- INVOICES - OCTOBER 2023

|      |            |            |                   |
|------|------------|------------|-------------------|
| 7163 | 22-051     | 11/03/2023 | \$5,478.85        |
| 7164 | 23-013     | 11/03/2023 | \$2,930.00        |
| 7165 | 23-017     | 11/03/2023 | \$1,741.25        |
| 7166 | 23-062     | 11/03/2023 | \$1,740.00        |
| 7167 | B-2012-082 | 11/03/2023 | \$ 562.50         |
| 7168 | B-2012-125 | 11/03/2023 | <u>\$1,750.00</u> |

|              |                    |
|--------------|--------------------|
| <b>TOTAL</b> | <b>\$14,202.60</b> |
|--------------|--------------------|

Guest Consultants, Inc.  
P.O. Box 1225  
Brandon, MS 39043  
601-825-8341

City of Byram  
P.O. Box 720222  
5901 Terry Road  
Byram, MS 39272

Invoice number 7163  
Date 11/03/2023

Project 22-051 City of Byram - project to de-sludge the first cell of sewer interceptor



#### Invoice Summary

| Description        | Prior Billed     | Total Billed     | Current Billed  |
|--------------------|------------------|------------------|-----------------|
| <b>SURVEYING</b>   | 675.00           | 985.00           | 310.00          |
| <b>ENGINEERING</b> | 35,633.75        | 40,802.60        | 5,168.85        |
| <b>Total</b>       | <b>36,308.75</b> | <b>41,787.60</b> | <b>5,478.85</b> |

#### Professional Fees

|                                              | Hours | Rate   | Billed Amount |
|----------------------------------------------|-------|--------|---------------|
| 09/06/2023                                   |       |        |               |
| Principal                                    | 1.50  | 145.00 | 217.50        |
| <i>Aerators specs</i>                        |       |        |               |
| 10/03/2023                                   |       |        |               |
| 3 Man Survey Crew                            | 2.00  | 155.00 | 310.00        |
| <i>Topo -</i>                                |       |        |               |
| 10/04/2023                                   |       |        |               |
| Engineer I                                   | 5.00  | 125.00 | 625.00        |
| <i>Specs &amp; quantities</i>                |       |        |               |
| 10/05/2023                                   |       |        |               |
| Principal                                    | 4.00  | 145.00 | 580.00        |
| <i>Measure sludge &amp; laydown area</i>     |       |        |               |
| 10/06/2023                                   |       |        |               |
| Principal                                    | 1.50  | 145.00 | 217.50        |
| <i>Aerator specs - select</i>                |       |        |               |
| 10/16/2023                                   |       |        |               |
| Principal                                    | 2.50  | 145.00 | 362.50        |
| <i>Quantities</i>                            |       |        |               |
| 10/17/2023                                   |       |        |               |
| Engineer I                                   | 9.00  | 125.00 | 1,125.00      |
| <i>Project quantities, plans &amp; specs</i> |       |        |               |
| 10/18/2023                                   |       |        |               |
| Principal                                    | 1.50  | 145.00 | 217.50        |
| <i>Selecting aerator for project</i>         |       |        |               |
| 10/19/2023                                   |       |        |               |
| Principal                                    | 3.00  | 145.00 | 435.00        |
| <i>Specs &amp; quantities</i>                |       |        |               |

City of Byram  
Project 22-051 City of Byram - project to de-sludge the first cell of sewer interceptor

Invoice number 7163  
Date 11/03/2023

Professional Fees

|                                   | Hours | Rate   | Billed Amount |
|-----------------------------------|-------|--------|---------------|
| 10/23/2023                        |       |        |               |
| Engineer I                        | 4.00  | 125.00 | 500.00        |
| Sludge removal specs & quantities |       |        |               |
| 10/24/2023                        |       |        |               |
| Principal                         | 1.00  | 145.00 | 145.00        |
| Meet with salesman on aerators    |       |        |               |
| 10/25/2023                        |       |        |               |
| Engineer I                        | 5.00  | 125.00 | 625.00        |
| Lagoon aerator specs              |       |        |               |
| Professional Fees subtotal        | 40.00 |        | 5,360.00      |

Reimbursables

|                                           | Units | Rate | Billed Amount |
|-------------------------------------------|-------|------|---------------|
| Postage (FED Ex charge for Sludge Sample) |       |      | 118.85        |

Invoice total **5,478.85**

PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.  
Thank you for your business

Guest Consultants, Inc.  
P.O. Box 1225  
Brandon, MS 39043  
601-825-8341

City of Byram  
P.O. Box 720222  
5901 Terry Road  
Byram, MS 39272

Invoice number 7164  
Date 11/03/2023

Project 23-013 City of Byam - rehab Byram  
Parkway lift station @ Terry Rd - Hinds  
Co.



#### Invoice Summary

| Description        | Prior Billed     | Total Billed     | Current Billed  |
|--------------------|------------------|------------------|-----------------|
| <b>SURVEYING</b>   | 1,282.50         | 1,282.50         | 0.00            |
| <b>ENGINEERING</b> | 14,067.50        | 16,997.50        | 2,930.00        |
| <b>Total</b>       | <b>15,350.00</b> | <b>18,280.00</b> | <b>2,930.00</b> |

#### Professional Fees

|                              | Hours | Rate   | Billed Amount   |
|------------------------------|-------|--------|-----------------|
| 09/27/2023                   |       |        |                 |
| Engineer I                   | 4.00  | 125.00 | 500.00          |
| Finalize plans & quantities  |       |        |                 |
| 10/10/2023                   |       |        |                 |
| Principal                    | 2.50  | 145.00 | 362.50          |
| Specifications               |       |        |                 |
| 10/23/2023                   |       |        |                 |
| Principal                    | 2.00  | 145.00 | 290.00          |
| Revise pump spec to KSB pump |       |        |                 |
| 10/24/2023                   |       |        |                 |
| Principal                    | 1.50  | 145.00 | 217.50          |
| Revise specs for KSB pumps   |       |        |                 |
| Engineer I                   | 9.00  | 125.00 | 1,125.00        |
| Specs and quantities         |       |        |                 |
| Subtotal                     | 10.50 |        | 1,342.50        |
| 10/25/2023                   |       |        |                 |
| Principal                    | 3.00  | 145.00 | 435.00          |
| Revise specs                 |       |        |                 |
| Professional Fees subtotal   | 22.00 |        | 2,930.00        |
| Invoice total                |       |        | <b>2,930.00</b> |

PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.  
Thank you for your business

City of Byram  
Project 23-013 City of Byram - rehab Byram Parkway lift station @ Terry Rd - Hinds Co.

Invoice number 7164  
Date 11/03/2023

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Guest Consultants, Inc.  
P.O. Box 1225  
Brandon, MS 39043  
601-825-8341

City of Byram  
P.O. Box 720222  
5901 Terry Road  
Byram, MS 39272

Invoice number 7165  
Date 11/03/2023

Project 23-017 City of Byram - Byram lagoon  
levee repair - sink holes in levee



Invoice Summary

| Description | Prior Billed | Total Billed | Current Billed |
|-------------|--------------|--------------|----------------|
| ENGINEERING | 32,412.50    | 34,153.75    | 1,741.25       |
| Total       | 32,412.50    | 34,153.75    | 1,741.25       |

Professional Fees

|                                | Hours | Rate   | Billed Amount |
|--------------------------------|-------|--------|---------------|
| 09/26/2023                     |       |        |               |
| Principal                      | 2.00  | 145.00 | 290.00        |
| Inspection - check quantities  |       |        |               |
| 09/27/2023                     |       |        |               |
| Principal                      | 2.00  | 145.00 | 290.00        |
| Inspection - meet contractor   |       |        |               |
| 09/29/2023                     |       |        |               |
| Principal                      | 4.00  | 145.00 | 580.00        |
| Close out and final inspection |       |        |               |
| Project Engineer I             | 1.75  | 125.00 | 218.75        |
| Final walk through             |       |        |               |
| Subtotal                       | 5.75  |        | 798.75        |
| 10/04/2023                     |       |        |               |
| Principal                      | 2.50  | 145.00 | 362.50        |
| Final Pay Request & close out  |       |        |               |
| Professional Fees subtotal     | 12.25 |        | 1,741.25      |
| Invoice total                  |       |        | 1,741.25      |

PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.  
Thank you for your business

Guest Consultants, Inc.  
P.O. Box 1225  
Brandon, MS 39043  
601-825-8341

City of Byram  
P.O. Box 720222  
5901 Terry Road  
Byram, MS 39272

Invoice number 7166  
Date 11/03/2023

Project 23-062 City of Byram - 2023 CDBG  
drainage project (Ref 20-024)

### Invoice Summary

| Description        | Prior<br>Billed  | Total<br>Billed  | Current<br>Billed |
|--------------------|------------------|------------------|-------------------|
| <b>SURVEYING</b>   | 7,246.25         | 7,246.25         | 0.00              |
| <b>ENGINEERING</b> | 11,332.50        | 13,072.50        | 1,740.00          |
| <b>Total</b>       | <b>18,578.75</b> | <b>20,318.75</b> | <b>1,740.00</b>   |

### Professional Fees

|                                              | Hours | Rate   | Billed<br>Amount |
|----------------------------------------------|-------|--------|------------------|
| 09/29/2023                                   |       |        |                  |
| Principal                                    | 1.50  | 145.00 | 217.50           |
| Revising survey & legal description for HCSD |       |        |                  |
| 10/02/2023                                   |       |        |                  |
| Principal                                    | 2.50  | 145.00 | 362.50           |
| COE info on CDBG project                     |       |        |                  |
| 10/06/2023                                   |       |        |                  |
| Principal                                    | 2.00  | 145.00 | 290.00           |
| Corp of Engineers comments                   |       |        |                  |
| 10/13/2023                                   |       |        |                  |
| Principal                                    | 4.00  | 145.00 | 580.00           |
| Corp of Engineers comments - Amy at CMPDD    |       |        |                  |
| 10/17/2023                                   |       |        |                  |
| Principal                                    | 1.00  | 145.00 | 145.00           |
| Boundary and legal                           |       |        |                  |
| 10/20/2023                                   |       |        |                  |
| Principal                                    | 1.00  | 145.00 | 145.00           |
| Archives and history questions               |       |        |                  |
| Professional Fees subtotal                   | 12.00 |        | 1,740.00         |

Invoice total **1,740.00**

PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.  
Thank you for your business

Guest Consultants, Inc.  
P.O. Box 1225  
Brandon, MS 39043  
601-825-8341

City of Byram  
P.O. Box 720222  
5901 Terry Road  
Byram, MS 39272

Invoice number 7167  
Date 11/03/2023

Project B-2012-082 City of Byram - General  
Sewer Work



**Invoice Summary**

| Description        | Prior<br>Billed  | Total<br>Billed  | Current<br>Billed |
|--------------------|------------------|------------------|-------------------|
| <b>ENGINEERING</b> | 71,534.00        | 72,096.50        | 562.50            |
| <b>Total</b>       | <b>71,534.00</b> | <b>72,096.50</b> | <b>562.50</b>     |

**Professional Fees**

|                                         | Hours | Rate   | Billed<br>Amount |
|-----------------------------------------|-------|--------|------------------|
| 09/27/2023                              |       |        |                  |
| Principal                               | 2.00  | 125.00 | 250.00           |
| Research grinder units for cheaper unit |       |        |                  |
| 10/05/2023                              |       |        |                  |
| Principal                               | 1.00  | 125.00 | 125.00           |
| Grinder units - salesman                |       |        |                  |
| 10/16/2023                              |       |        |                  |
| Principal                               | 1.50  | 125.00 | 187.50           |
| Grinder unit research                   |       |        |                  |
| Professional Fees subtotal              | 4.50  |        | 562.50           |
| Invoice total                           |       |        | 562.50           |

**PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.**  
Thank you for your business

Guest Consultants, Inc.  
P.O. Box 1225  
Brandon, MS 39043  
601-825-8341

City of Byram  
P.O. Box 720222  
5901 Terry Road  
Byram, MS 39272

Invoice number 7168  
Date 11/03/2023

Project B-2012-125 City of Byram - Projects &  
Plan review



#### Invoice Summary

| Description | Prior Billed | Total Billed | Current Billed |
|-------------|--------------|--------------|----------------|
| ENGINEERING | 122,409.72   | 124,159.72   | 1,750.00       |
| Total       | 122,409.72   | 124,159.72   | 1,750.00       |

#### Professional Fees

|                                                    | Hours | Rate   | Billed Amount |
|----------------------------------------------------|-------|--------|---------------|
| 09/26/2023                                         |       |        |               |
| Principal                                          | 1.00  | 125.00 | 125.00        |
| Mac Alford on street right-of-way                  |       |        |               |
| 09/27/2023                                         |       |        |               |
| Principal                                          | 2.00  | 125.00 | 250.00        |
| Revise sewer ordinance                             |       |        |               |
| 09/28/2023                                         |       |        |               |
| Principal                                          | 1.00  | 125.00 | 125.00        |
| Street plat - MAc Alford                           |       |        |               |
| 10/09/2023                                         |       |        |               |
| Principal                                          | 2.00  | 125.00 | 250.00        |
| Revise sewer ordinances                            |       |        |               |
| 10/12/2023                                         |       |        |               |
| Principal                                          | 2.00  | 125.00 | 250.00        |
| Walk proposed right-of-way- Handley Blvd Extension |       |        |               |
| 10/19/2023                                         |       |        |               |
| Principal                                          | 4.00  | 125.00 | 500.00        |
| MEMA call regarding flood ordinance                |       |        |               |
| Revise sewer ordinance                             |       |        |               |
| 10/23/2023                                         |       |        |               |
| Principal                                          | 2.00  | 125.00 | 250.00        |
| Review revised Right-of-way                        |       |        |               |
| Professional Fees subtotal                         | 14.00 |        | 1,750.00      |
| Invoice total                                      |       |        | 1,750.00      |

*PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.  
Thank you for your business*

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (h)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

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### ATTACHMENTS:

|   | Description  | Upload Date | Type            | File Name             |
|---|--------------|-------------|-----------------|-----------------------|
| 📎 | 8.23 invoice | 11/6/2023   | Backup Material | Pickering_8.23.23.pdf |
| 📎 | 10.6 invoice | 11/6/2023   | Backup Material | Pickering_10.6.23.pdf |
| 📎 | 7.6 invoice  | 11/6/2023   | Backup Material | Pickering_7.6.23.pdf  |



# INVOICE

## Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •  
Transportation • Natural / Water Resources  
2001 Airport Road, Suite 201, Flowood, MS 39232  
PH 601.956.3663 FAX 601.956.7817 www.pickeringfirm.com

City of Byram  
P.O. Box 720222  
Bryam, MS

August 3, 2023

Project No: 26401.00

Invoice No: 0093783

Client Contact: Bill Miley

Big Creek Interceptor

Professional Services from July 2, 2023 to July 29, 2023

|                        |                                 |
|------------------------|---------------------------------|
| 101                    | Design                          |
| <b>Fee</b>             |                                 |
| Total Fee              | 230,000.00                      |
| Percent Complete       | 60.00                           |
| Total Earned           | 138,000.00                      |
| Previous Fee Billing   | 115,000.00                      |
| Current Fee Billing    | 23,000.00                       |
| <b>Total Fee</b>       | <b>23,000.00</b>                |
| <b>Total this Task</b> |                                 |
| <b>\$23,000.00</b>     |                                 |
| 102                    | Bidding                         |
| <b>Fee</b>             |                                 |
| Total Fee              | 10,000.00                       |
| Percent Complete       | 0.00                            |
| Total Earned           | 0.00                            |
| Previous Fee Billing   | 0.00                            |
| Current Fee Billing    | 0.00                            |
| <b>Total Fee</b>       | <b>0.00</b>                     |
| <b>Total this Task</b> |                                 |
| <b>0.00</b>            |                                 |
| 103                    | Construction Engineering        |
| <b>Fee</b>             |                                 |
| Total Fee              | 50,000.00                       |
| Percent Complete       | 0.00                            |
| Total Earned           | 0.00                            |
| Previous Fee Billing   | 0.00                            |
| Current Fee Billing    | 0.00                            |
| <b>Total Fee</b>       | <b>0.00</b>                     |
| <b>Total this Task</b> |                                 |
| <b>0.00</b>            |                                 |
| 104                    | Resident Project Representation |

6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT

RECEIVED

NOV 06 2023

Byram Purchasing

|         |          |                               |         |         |
|---------|----------|-------------------------------|---------|---------|
| Project | 26401.00 | Big Creek Interceptor Phase I | Invoice | 0093783 |
|---------|----------|-------------------------------|---------|---------|

|                        |                |              |                |             |
|------------------------|----------------|--------------|----------------|-------------|
| <b>Billing Limits</b>  | <b>Current</b> | <b>Prior</b> | <b>To-Date</b> |             |
| Total Billings         | 0.00           | 0.00         | 0.00           |             |
| Limit                  |                |              | 200,000.00     |             |
| Remaining              |                |              | 200,000.00     |             |
| <b>Total this Task</b> |                |              |                | <b>0.00</b> |

|       |                              |  |  |  |
|-------|------------------------------|--|--|--|
| ----- |                              |  |  |  |
| 105   | Plats and Legal Descriptions |  |  |  |

|                           |                      |  |          |                    |
|---------------------------|----------------------|--|----------|--------------------|
| <b>Fee</b>                |                      |  |          |                    |
| Number of Plats           | 3.00                 |  |          |                    |
| Fee Each                  | 2,500.00             |  |          |                    |
| Total Fee                 | 7,500.00             |  |          |                    |
|                           | Total Earned         |  | 7,500.00 |                    |
|                           | Previous Fee Billing |  | 7,500.00 |                    |
|                           | Current Fee Billing  |  | 0.00     |                    |
|                           | <b>Total Fee</b>     |  |          | <b>0.00</b>        |
| <b>Total this Task</b>    |                      |  |          | <b>0.00</b>        |
| <b>Total this Invoice</b> |                      |  |          | <b>\$23,000.00</b> |

#### Outstanding Invoices

| Number       | Date     | Balance          |
|--------------|----------|------------------|
| 0093525      | 6/9/2023 | 23,000.00        |
| 0093635      | 7/6/2023 | 30,500.00        |
| <b>Total</b> |          | <b>53,500.00</b> |



400-700-602

AN

# INVOICE

## Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •  
Transportation • Natural / Water Resources  
2001 Airport Road, Suite 201, Flowood, MS 39232  
PH 601.956.3663 FAX 601.956.7817 www.pickeringfirm.com

City of Byram  
P.O. Box 720222  
Bryam, MS

October 6, 2023

Project No: 26401.00

Invoice No: 0094126

Client Contact: Bill Miley

Big Creek Interceptor

**Professional Services from August 27, 2023 to September 30, 2023**

|                  |                                 |                        |            |                    |  |
|------------------|---------------------------------|------------------------|------------|--------------------|--|
| 101              | Design                          |                        |            |                    |  |
| <b>Fee</b>       |                                 |                        |            |                    |  |
| Total Fee        | 230,000.00                      |                        |            |                    |  |
| Percent Complete | 70.00                           | Total Earned           | 161,000.00 |                    |  |
|                  |                                 | Previous Fee Billing   | 138,000.00 |                    |  |
|                  |                                 | Current Fee Billing    | 23,000.00  |                    |  |
|                  |                                 | <b>Total Fee</b>       |            | <b>23,000.00</b>   |  |
|                  |                                 | <b>Total this Task</b> |            | <b>\$23,000.00</b> |  |
| 102              | Bidding                         |                        |            |                    |  |
| <b>Fee</b>       |                                 |                        |            |                    |  |
| Total Fee        | 10,000.00                       |                        |            |                    |  |
| Percent Complete | 0.00                            | Total Earned           | 0.00       |                    |  |
|                  |                                 | Previous Fee Billing   | 0.00       |                    |  |
|                  |                                 | Current Fee Billing    | 0.00       |                    |  |
|                  |                                 | <b>Total Fee</b>       |            | <b>0.00</b>        |  |
|                  |                                 | <b>Total this Task</b> |            | <b>0.00</b>        |  |
| 103              | Construction Engineering        |                        |            |                    |  |
| <b>Fee</b>       |                                 |                        |            |                    |  |
| Total Fee        | 50,000.00                       |                        |            |                    |  |
| Percent Complete | 0.00                            | Total Earned           | 0.00       |                    |  |
|                  |                                 | Previous Fee Billing   | 0.00       |                    |  |
|                  |                                 | Current Fee Billing    | 0.00       |                    |  |
|                  |                                 | <b>Total Fee</b>       |            | <b>0.00</b>        |  |
|                  |                                 | <b>Total this Task</b> |            | <b>0.00</b>        |  |
| 104              | Resident Project Representation |                        |            |                    |  |

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NOV 06 2023

Byram Purchasing

6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT

|         |          |                               |         |         |
|---------|----------|-------------------------------|---------|---------|
| Project | 26401.00 | Big Creek Interceptor Phase I | Invoice | 0094126 |
|---------|----------|-------------------------------|---------|---------|

|                        |                |              |                |             |
|------------------------|----------------|--------------|----------------|-------------|
| <b>Billing Limits</b>  | <b>Current</b> | <b>Prior</b> | <b>To-Date</b> |             |
| Total Billings         | 0.00           | 0.00         | 0.00           |             |
| Limit                  |                |              | 200,000.00     |             |
| Remaining              |                |              | 200,000.00     |             |
| <b>Total this Task</b> |                |              |                | <b>0.00</b> |

|       |     |                              |  |  |
|-------|-----|------------------------------|--|--|
| ----- |     |                              |  |  |
|       | 105 | Plats and Legal Descriptions |  |  |

|                 |          |                           |          |                    |
|-----------------|----------|---------------------------|----------|--------------------|
| <b>Fee</b>      |          |                           |          |                    |
| Number of Plats | 3.00     |                           |          |                    |
| Fee Each        | 2,500.00 |                           |          |                    |
| Total Fee       | 7,500.00 |                           |          |                    |
|                 |          | Total Earned              | 7,500.00 |                    |
|                 |          | Previous Fee Billing      | 7,500.00 |                    |
|                 |          | Current Fee Billing       | 0.00     |                    |
|                 |          | <b>Total Fee</b>          |          | <b>0.00</b>        |
|                 |          | <b>Total this Task</b>    |          | <b>0.00</b>        |
|                 |          | <b>Total this Invoice</b> |          | <b>\$23,000.00</b> |

#### Outstanding Invoices

| Number       | Date     | Balance          |
|--------------|----------|------------------|
| 0093635      | 7/6/2023 | 23,000.00        |
| 0093783      | 8/3/2023 | 23,000.00        |
| <b>Total</b> |          | <b>46,000.00</b> |



# INVOICE

## Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •  
Transportation • Natural / Water Resources  
2001 Airport Road, Suite 201, Flowood, MS 39232  
PH 601.956.3663 FAX 601.956.7817 www.pickeringfirm.com

City of Byram  
P.O. Box 720222  
Bryam, MS

July 6, 2023

Project No: 26401.00

Invoice No: 0093635

Client Contact: Bill Miley

Big Creek Interceptor

Professional Services from May 28, 2023 to July 1, 2023

400-700-602  
PN

Redacted  
Previously in  
error.

|                        |                                 |
|------------------------|---------------------------------|
| 101                    | Design                          |
| <b>Fee</b>             |                                 |
| Total Fee              | 230,000.00                      |
| Percent Complete       | 50.00                           |
| Total Earned           | 115,000.00                      |
| Previous Fee Billing   | 92,000.00                       |
| Current Fee Billing    | 23,000.00                       |
| <b>Total Fee</b>       | <b>23,000.00</b>                |
| <b>Total this Task</b> |                                 |
| <b>\$23,000.00</b>     |                                 |
| 102                    | Bidding                         |
| <b>Fee</b>             |                                 |
| Total Fee              | 10,000.00                       |
| Percent Complete       | 0.00                            |
| Total Earned           | 0.00                            |
| Previous Fee Billing   | 0.00                            |
| Current Fee Billing    | 0.00                            |
| <b>Total Fee</b>       | <b>0.00</b>                     |
| <b>Total this Task</b> |                                 |
| <b>0.00</b>            |                                 |
| 103                    | Construction Engineering        |
| <b>Fee</b>             |                                 |
| Total Fee              | 50,000.00                       |
| Percent Complete       | 0.00                            |
| Total Earned           | 0.00                            |
| Previous Fee Billing   | 0.00                            |
| Current Fee Billing    | 0.00                            |
| <b>Total Fee</b>       | <b>0.00</b>                     |
| <b>Total this Task</b> |                                 |
| <b>0.00</b>            |                                 |
| 104                    | Resident Project Representation |

RECEIVED

NOV 06 2023

6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT

Byram Purchasing

|         |          |                               |         |         |
|---------|----------|-------------------------------|---------|---------|
| Project | 26401.00 | Big Creek Interceptor Phase I | Invoice | 0093635 |
|---------|----------|-------------------------------|---------|---------|

|                        |                |              |                |             |
|------------------------|----------------|--------------|----------------|-------------|
| <b>Billing Limits</b>  | <b>Current</b> | <b>Prior</b> | <b>To-Date</b> |             |
| Total Billings         | 0.00           | 0.00         | 0.00           |             |
| Limit                  |                |              | 200,000.00     |             |
| Remaining              |                |              | 200,000.00     |             |
| <b>Total this Task</b> |                |              |                | <b>0.00</b> |

|       |     |                              |  |  |
|-------|-----|------------------------------|--|--|
| ----- |     |                              |  |  |
|       | 105 | Plats and Legal Descriptions |  |  |

|                 |                           |  |          |                    |
|-----------------|---------------------------|--|----------|--------------------|
| <b>Fee</b>      |                           |  |          |                    |
| Number of Plats | 3.00                      |  |          |                    |
| Fee Each        | 2,500.00                  |  |          |                    |
| Total Fee       | 7,500.00                  |  |          |                    |
|                 | Total Earned              |  | 7,500.00 |                    |
|                 | Previous Fee Billing      |  | 0.00     |                    |
|                 | Current Fee Billing       |  | 7,500.00 |                    |
|                 | <b>Total Fee</b>          |  |          | <b>7,500.00</b>    |
|                 | <b>Total this Task</b>    |  |          | <b>\$7,500.00</b>  |
|                 | <b>Total this Invoice</b> |  |          | <b>\$30,500.00</b> |

#### Outstanding Invoices

| Number       | Date     | Balance          |
|--------------|----------|------------------|
| 0093525      | 6/9/2023 | 23,000.00        |
| <b>Total</b> |          | <b>23,000.00</b> |

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9, 2023 AGENDA ITEM NO: (i)

CONSENT TO:  
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

### ATTACHMENTS:

|                                                                                   | Description | Upload Date | Type            | File Name                      |
|-----------------------------------------------------------------------------------|-------------|-------------|-----------------|--------------------------------|
|  | Certificate | 11/1/2023   | Backup Material | Paula_Morrison_Certificate.pdf |



# Certificate of Completion

The Mississippi Judicial College  
of the University of Mississippi Law Center  
Presents this Certificate to

**Paula Morrison**

for having attended the

2023 Municipal Court Clerks Conference  
Silver Star Convention Center ~ Philadelphia, Mississippi  
September 20-22, 2023

**12.75 Hours**

*Nancy Daniel*

Program Manager

*Carrie Murphy*

Interim Director

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING      November 9,  
DATE:                      2023                      AGENDA ITEM NO: (j)

CONSENT                                      TO: AXON Enterprise  
AGENDA: \$495.00

FOR: Taser Instructor Certification Course

ACCOUNT NO: 001-200-611

INTRODUCED BY: Chief David W. Errington

---

DISCUSSION: Registration fee for Sgt. M. Aycox to attend the Axon Taser Instructor Certification Course to be held at the Mississippi Bureau of Narcotics - 6090 I-55 S Frontage Rd. on November 29, 2023. There will be no estimated travel expense to the City for this Course.

### ATTACHMENTS:

|   | Description                    | Upload Date | Type            | File Name                       |
|---|--------------------------------|-------------|-----------------|---------------------------------|
| ▣ | 2023 TASER INST<br>CERT COURSE | 11/3/2023   | Backup Material | 2023_TASER_INST_CERT_COURSE.pdf |

3 minutes ago

## TASER Instructor Certification Course Enrollment

! Priority Message

Hi Michael Aycox,

Thank you for enrolling in a TASER Instructor Certification Course!

You have been enrolled in the following session:

TASER Instructor Course - Byram, MS - 11/29/23

Your username is maycox@byram-ms.us.

The details for your course are as follows:

Instructor(s): Justin Hartley

Start Date/Time: 11/29/2023 8:00:00 AM

Location: Mississippi Bureau of Narcotics

- Wednesday, November 29, 2023 8:00:00 AM at Mississippi Bureau of Narcotics (6090 I55 S Frontage Rd )

As a reminder, Axon will deduct one Voucher Credit from your agency to pay for this course. As long as your agency had a Voucher Credit available in its account when you enrolled, you're all set! If your agency did not have a Voucher Credit available when you enrolled, both you and your Agency Training Administrator (if one exists) will receive an email from Axon with instructions to purchase a Voucher Credit. Voucher Credits can be purchased either through a sales representative, or the [Axon Store](#).

If you did not intend to enroll in the TASER Instructor Certification Course, you can contact [customerservice@axon.com](mailto:customerservice@axon.com) to unenroll.

Now that your session date is scheduled, you have access to the online pre-work, which should be completed prior to attending the in-person class. Please do not complete your pre-work more than 14 days prior to your in-person session, as content is subject to change.

You may log in to Axon Academy and click "My Courses" to begin the pre-work using the link below:

<https://myacademy.axon.com/>

Axon

Note: This is a system generated email. Please do not reply to this email.

Enter keyword or SKU number



(/buy/s/cart/0a6Do000000TteBIAS)

Home (/buy/s/) PRODUCTS ▾ Support (https://my.axon.com/s/contactsupport) ORDERS (/buy/s/OrderSummary/OrderSummary/Default) ABOUT (http://my.axon.co

Cart (1)

Sort By

Newest to Oldest ▾



TASER INSTRUCTOR (/buy/s/product/taser-instructor/01tf300000EdxIZAAR)

(/buy/s/product/taser-instructor/01tf300000EdxIZAAR)

SKU# 44729  
Price \$495.00

QTY

1

+

\$495.00

×

Add All to List

Clear Cart

Cart Total

Total \$495.00

Enter a coupon code

PROCEED TO CHECKOUT

EMAIL QUOTE

CONTINUE SHOPPING

(/)

COMPANY

LEGAL (HTTPS://WWW.AXON.COM/LEGAL)

TRUST (HTTPS://WWW.AXON.COM/TRUST)

PRIVACY (HTTPS://WWW.AXON.COM/LEGAL/AXON-ONLINE-SUPPORT-PLATFORMS-PRIVACY-POLICY)

COMPLIANCE (HTTPS://WWW.AXON.COM/TRUST/COMPLIANCE)

COOKIE SETTINGS

TERMS & CONDITIONS (HTTPS://WWW.AXON.COM/MY-AXON-TERMS-OF-USE)

AXON SITES

Chat 8am-5pm PST M-F

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING      November 9,  
DATE:                      2023                      AGENDA ITEM NO: (k)

CONSENT                                      TO:  
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY: Chief David W. Errington

---

DISCUSSION: Acceptance of the donation for the 2023 Byram Police Department  
Christmas Toy Drive from Raworth and Harvel, LLC in the amount of  
\$250.00

### ATTACHMENTS:

| Description              | Upload Date | Type | File Name |
|--------------------------|-------------|------|-----------|
| No Attachments Available |             |      |           |

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9, 2023 AGENDA ITEM NO: (I)

CONSENT TO:  
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

DISCUSSION: Surplus one (1) light bar - Asset # 1201

two (2) dispatch chairs - Asset #0089  
Asset #0286

two (2) HP Chrome Books - Asset #01214  
Asset #01216

INTRODUCED BY: Chief David W. Errington

BOARD ACTION:

ATTACHMENTS:

| Description              | Upload Date | Type | File Name |
|--------------------------|-------------|------|-----------|
| No Attachments Available |             |      |           |

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING      November 9,  
DATE:                      2023                      AGENDA ITEM NO: (m)

CONSENT                                      TO:  
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

DISCUSSION: Acceptance of a MOU between the Byram Police Department and The United States Secret Service.  
This MOU has been reviewed by the City legal attorneys prior to presentation to the Board.

INTRODUCED BY: Chief David W. Errington

BOARD ACTION:

### ATTACHMENTS:

|   | Description                                          | Upload Date | Type            | File Name                  |
|---|------------------------------------------------------|-------------|-----------------|----------------------------|
| ▣ | 2023 MOU<br>BETWEEN BYRAM<br>PD AND US<br>SECRET SVC | 11/3/2023   | Backup Material | 2023_MOU_US_SECRET_SVC.pdf |

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE BYRAM POLICE DEPARTMENT  
AND  
THE UNITED STATES SECRET SERVICE**

The Byram Police Department and the United States Secret Service (Secret Service) enter into this memorandum of understanding (MOU), which becomes effective with the signatures of both parties and remains in effect until terminated by the mutual agreement of the Byram Police Department and the Secret Service or upon 30 day written notice by either party to this agreement.

**I. AUTHORITY**

This MOU is established pursuant to Title 18, United States Code, Section 3056 and provisions of Public Law 107-56, Title I, Section 105, the Uniting and Strengthening of America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT) Act of 2001. This act directed the Secret Service to take appropriate actions to expand the national network of Electronic Crimes Task Forces (ECTF) throughout the United States. The Secret Service has since consolidated its Financial Crimes Task Forces with its ECTFs, renaming the consolidated task forces as its Cyber Fraud Task Forces (CFTFs).

This MOU is also established pursuant to provisions of the Treasury Forfeiture Fund Act of 1992, 31 U.S.C. § 9705, as amended. This act established the Department of the Treasury Forfeiture Fund and authorized the payment of certain overtime expenditures, travel, fuel, training, equipment and other similar costs of State and Local law enforcement officers, that are involved in joint operations, with a Department of the Treasury law enforcement organization, as prescribed in 31 U.S.C. § 9705 (a)(1)(I)(hereinafter "overtime costs and other expenses").

**II. PURPOSE**

This MOU establishes the procedures and responsibilities of both the Byram Police Department and the Secret Service for:

- (a) Information handling procedures**
- (b) Secret Service Digital Evidence Forensic Laboratory (DEFL) Forensic Partners**
- (c) Reimbursement of certain overtime costs and other expenses pursuant to 31 U.S.C. § 9705**
- (d) Deputation of law enforcement officers as Secret Service Task Force Officers (TFOs)**
- (e) Access to Secret Service systems and/or unescorted access to Secret Service facilities**

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## **MEMORANDUM OF UNDERSTANDING**

### **III. DEFINITIONS**

- (i) CFTFs are a partnership between the Secret Service and its members from private industry, State, local, tribal, and territorial (SLTT) and Federal law enforcement agencies, Federal and State prosecutors, and academia. The mission of the CFTFs is to prevent, detect, and mitigate complex cyber-enabled financial crimes, with the goal of arresting and convicting the most harmful perpetrators. CFTFs effectively leverage the collective expertise of a range of key stakeholders necessary to combat cybercrime.
- (ii) Digital Evidence Forensic Labs (DEFLs) are access controlled spaces within Secret Service field offices, where Secret Service Digital Forensics (DF) and partner examiners conduct forensic examinations and acquisitions of digital devices to be used for evidentiary purposes.
- (iii) Task Force Members (TFMs), both law enforcement and non-law enforcement personnel, are assigned to Secret Service CFTFs and/or DEFLs. TFMs participate in Secret Service CFTF investigative and outreach activities.
- (iv) Task Force Officers (TFOs) are law enforcement personnel assigned to Secret Service CFTFs and/or DEFLs. TFOs are certified law enforcement officers deputized by the United States Marshals Service (USMS) who are authorized to carry a firearm, have Secret Service issued Federal law enforcement credentials, and are authorized to perform federal law enforcement functions only as outlined in 18 United States Code (U.S.C.) § 3056, Powers, authorities, and duties of United States Secret Service. TFOs are assigned to a Secret Service CFTF supervisor and are subject to Secret Service Use of Force policies.
- (v) Task Force Participants (TFP) are representatives of academia who participate in joint projects (e.g., research and development) with Secret Service CFTFs, or private sector companies who participate in information sharing (e.g., tactics, techniques, and procedures, and other cybersecurity communications) with Secret Service CFTFs.
- (vi) Forensic Partners are law enforcement agency TFMs or TFOs who are either trained and equipped by the National Computer Forensics Institute (NCFI) or equivalent. Forensic Partners are assigned to Secret Service to DEFLs and use Secret Service tools and resources.
- (vii) Federal Investigative Standards (FIS) established requirements for conducting background investigations to determine eligibility for logical and physical access, suitability for U.S. Government employment, fitness to perform work for, or on behalf of, the U.S. Government as a contract employee, and eligibility for access to classified information or to hold a sensitive position. FIS are governed by the U.S. Office of Personnel Management, Federal Investigative Services, and adjudicated by the Secret Service, Office of Human Resources, Chief Security Officer.

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## **MEMORANDUM OF UNDERSTANDING**

### **IV. CONDITIONS AND PROCEDURES**

**The parties agree to the following conditions:**

#### **(a) Information Handling Procedures**

- (i) Information will be provided by the Secret Service to Byram Police Department in a manner consistent with the Privacy Act (5 U.S.C. § 552a) and applicable regulations and policies. Personally Identifiable Information (PII) contained in records covered by a system of records should be handled in accordance with published Privacy Act routine uses. Information in the Criminal Investigative Information System of Records is authorized, amongst other routine uses, for disclosure to:
  - Personnel assigned to Federal, SLTT, international or foreign law enforcement agencies for the purpose of developing a criminal or civil investigation.
  - Employees and officials of financial and commercial business firms, and private individuals, where such disclosure is considered reasonably necessary for the purpose of furthering Secret Service efforts to investigate the activities of and apprehend criminal offenders and suspected criminal offenders.
- (ii) Information provided by Byram Police Department to the Secret Service may become a federal record subject to the Privacy Act and the Freedom of Information Act.

#### **(b) DEFL Forensic Partner Status (TFO and TFM)**

Law enforcement agency personnel assigned to Secret Service DEFLs may be eligible to receive a Forensic Partner status. The Forensic Partner status is granted by the Secret Service to authorize TFOs or TFMs to use Secret Service DEFL tools and resources and to perform digital forensics on behalf of the Secret Service and on behalf of their law enforcement agency.

Forensic Partners are assigned to a Secret Service DEFL supervisor. Forensic Partners are subject to Secret Service Digital Forensics (DF), Evidence, Court Testimony, and other policies and procedures applicable to the Secret Service DEFL, when conducting exams in the Secret Service DEFL or using Secret Service tools and other applicable policies.

To receive a Secret Service Forensic Partner status Byram Police Department assigned officers must:

- (i) Be available for a period of three (3) years to assist the Secret Service in the event of a large-scale cyber incident targeting Critical Infrastructure within their state.
- (ii) Be able to assist the Secret Service with digital forensics examinations when requested by the DEFL supervisor.

#### **(c) Reimbursement of Overtime and Other Expenses**

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## **MEMORANDUM OF UNDERSTANDING**

- (i) The Byram Police Department may request reimbursement of payment of overtime costs and other expenses directly related to work performed by its officer(s) assigned to assist the Secret Service CFTF in conducting official investigations. The Byram Police Department will submit all requests for reimbursement payments, together with appropriate documentation, to the Secret Service CFTF supervisor. Request for reimbursement will be based solely upon overtime worked and other expenses performed on behalf of the Secret Service CFTF.
- (ii) All reimbursement hours of overtime costs and all other expenses covered under this MOU must be approved and certified by the Secret Service CFTF supervisor. The reimbursable overtime payments will be based upon the actual hourly overtime rate, exclusive of matching employer contributions for any taxes or benefits.
- (iii) The Secret Service CFTF supervisor will forward all approved reimbursement requests through the Special Agent in Charge (SAIC) of the Criminal Investigative Division, Office of Investigations, to the Treasury Forfeiture Fund's payment agent, the U.S. Customs National Finance Center (NFC).
- (iv) During the period of assignment to the Secret Service CFTF, the Byram Police Department will remain responsible for establishing the salary and benefits, including overtime of the officer(s) assigned to the CFTF and making all payments due them. Reimbursement under this MOU is contingent upon the availability of mandatory funds allocated to the Secret Service through the Department of the Treasury Forfeiture Fund.
- (v) The Byram Police Department shall permit and have readily available for examination and auditing by the Secret Service, the U.S. Department of Treasury, the Comptroller of the United States, and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts, or expenditures relating to this agreement. They shall maintain all such records and reports until all audits and examinations are completed and resolved, or for a period of three (3) years, whichever is sooner.
- (vi) Payments may be made to the extent they are included in the Secret Service Fiscal Year Plan and the monies are available within the Department of Treasury Forfeiture Fund to satisfy the request(s) for reimbursable expenses. It should also be understood that the total amount(s) made available to the Secret Service through the Department of the Treasury Forfeiture Fund, for reimbursement to Byram Police Department, could change at any time.
- (vii) Pursuant to the Treasury Executive Office for Asset Forfeiture (TEOAF) directive number 18, the maximum reimbursement entitlement for overtime costs to any one law enforcement official cannot exceed fifteen thousand (\$15,000.00) dollars during the fiscal year.
- (viii) This document does not obligate funds. Funding authority will be provided through other documents.

**FOR OFFICIAL USE ONLY//LAW ENFORCEMENT SENSITIVE**

## **MEMORANDUM OF UNDERSTANDING**

- (ix) The Byram Police Department shall provide the Secret Service within 10 days of the signing of this MOU, with their agency's mailing address, contact name, telephone number and tax identification number. Further, this agency must provide the name, account number and ABA routing number of the financial institution where the Byram Police Department wants the Electronic Funds transfer (EFT) payment deposited for the reimbursement of overtime salary costs. Failure to provide this information within the prescribed period of time will nullify this MOU agreement.

### **(d) Special Deputy Status (TFO)**

SLTT law enforcement personnel assigned to Secret Service CFTFs and/or DEFLs may be eligible to receive a Special Deputy status. The Special Deputy status is sponsored by the Secret Service and granted by the USMS to authorize TFOs to carry a firearm, have Secret Service issued Federal law enforcement credentials, and to perform federal law enforcement functions on behalf of the Secret Service and only as outlined in 18 U.S.C. § 3056.

TFOs are assigned to a Secret Service CFTF supervisor and are subject to Secret Service Use of Force and other applicable policies.

To receive Special Deputy status as a Secret Service CFTF TFO, Byram Police Department assigned officers must:

- (i) Be employed by a law enforcement agency with full-time statutory law enforcement responsibility with general arrest authority (this includes civilian security officers employed on military installations and assigned the responsibility to enforce federal law).
- (ii) Be United States citizen.
- (iii) Possess at least one year of law enforcement experience with Byram Police Department and must have successfully completed a basic law enforcement training program.
- (iv) Not have been "convicted in any court of a misdemeanor crime of domestic violence," as per 18 U.S.C. § 922(g)(9) (also known as the Lautenberg Amendment).
- (v) Have successfully qualified with an authorized firearm on an approved course of fire within six months of date of application.
- (vi) Be subject to Secret Service Use of Force policies.
- (vii) Must have copy of a National Law Enforcement Telecommunications System (NLETS) message submitted by Byram Police Department to the Transportation Security Administration (TSA) on their behalf and receives an eight-character Unique Alphanumeric Identifier (UAI) from TSA to be able to travel armed on commercial airlines provided. Must also carry their USMS deputation forms and present them to TSA along with the UAI message.

**FOR OFFICIAL USE ONLY//LAW ENFORCEMENT SENSITIVE**

## MEMORANDUM OF UNDERSTANDING

### (e) Access to Secret Service Systems and/or Unescorted Access to Secret Service Facilities

- (i) Byram Police Department assigned officers can access Secret Service facilities unescorted, provided they first successfully attain FIS Tier 1 clearance authorized by the Secret Service Chief Security Officer.
- (ii) Byram Police Department assigned officers can access Secret Service systems, provided they first successfully attain FIS Tier 4 clearance authorized by the Secret Service Chief Security Officer.
- (iii) Byram Police Department assigned officers with access to Secret Service systems and/or unescorted access to Secret Service facilities is subject to applicable Secret Service policies.

## V. REVISIONS

The terms of this MOU may be amended upon the written approval of both the Byram Police Department and the Secret Service. Such amendment is effective upon the date of approval.

U.S. Secret Service  
Jackson Resident Office

**kalsmith**  
Digitally signed by  
kalsmith  
Date: 2023.10.24  
09:07:39 -05'00'

RAIC Kyle A. Smith

Date: 10/24/23

Byram Police Department

Chief David Errington

Date:

U.S. Secret Service  
Criminal Investigative Division

SAIC William Mancino

Date:

**FOR OFFICIAL USE ONLY//LAW ENFORCEMENT SENSITIVE**

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (n)

CONSENT  
AGENDA:

TO:

FOR: Approval for Sgt. T. Thomas to attend CIT Academy - Train the Trainer

ACCOUNT NO:

INTRODUCED BY: Chief David W. Errington

---

### ATTACHMENTS:

|   | Description | Upload Date | Type            | File Name                          |
|---|-------------|-------------|-----------------|------------------------------------|
| 📎 | T. Thomas   | 11/3/2023   | Backup Material | 2023_CIT_TRAIN_THE_TRNR_111523.pdf |



# REGISTRATION FORM

Crisis Intervention Team (CIT) Academy

**Train The Trainer**

**November 15-16 2023**

**8:00 a.m. to 3:30 p.m.**

**Training Location:**

Hinds Behavioral Health Services 3450 Hwy 80 West,  
Jackson, MS 39209  
Large Conference Room

**Register early. Class size is limited to 20.**

Participants will be registered only after the **completed** registration form is received. A wait-list will be created for registrations received after class is full. Participants will be notified as to the status of their registration via email (registered for class or added to the wait-list). Please **PRINT** an **ACTIVE e-mail** address below as this is where correspondence regarding your registration will be sent.

**To register, forward this completed form to Dr. Tiffany C. Anderson at:**

Email: tanderson@hbhs9.com

**OR**

US Mail: **Hinds Behavioral Health Services**

Fax: 601-321-2476

Att: CIT Academy Program Coordinator

Phone: 601-321-2456

3450 Hwy 80 West

Questions: Dr. Tiffany C. Anderson

Jackson, MS 39209

**Cancellation Policy:**

*Please cancel no later than 10 days prior to class start date.* Dietary restrictions? YES/NO (Circle one)

*Please print clearly. Complete separate registration form for each participant.*

**Participant Name:** Terris L. Thomas

**Title:** Sergeant **Badge #:** (For LEO only) 08

**Phone:** 601-408-5691 **Email:** tthomas@byram-ms.us

**Certified CIT officer** ☐ Yes ☐ No **If yes, date and location of certification:** 11/22/19 / Hinds Behavioral

☐ **Mental Health Professional** **Agency/Organization:** \_\_\_\_\_

**Mailing Address:** 141 Southpointe Dr. Byram, MS 39272

**City:** Byram **State:** MS **Zip:** 39272

**Business Phone:** 601-372-7747 **Fax:** 601-346-7080

**This course is designed to prepare you to participate in the CIT program as an instructor. You will focus on two types of instruction: De-escalation skills and Role Play training. To fulfill your requirement as an instructor, you will be asked to teach a 1 hour block on de-escalation skills and participate as a role player/evaluator in a two hour block at least once per year in a CIT training.**

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING  
DATE:

November 9,  
2023

AGENDA ITEM NO: (o)

CONSENT  
AGENDA: \$2,000.00

TO: Resource Entertainment Group

FOR: Deposit for Swinging Bridge Festival band

ACCOUNT NO:

INTRODUCED BY: Bill Miley, Public Works Director

---

DISCUSSION: Approval of the attached contract with Resource Entertainment Group for Dr. Zarr's Amazing Funk Monster to play at the Swinging Bridge Festival on Friday May 3rd, 2024, from 7:00 p.m. to 10:00 p.m., with a deposit of \$2,000.00 due on signing of the contract, and the balance of \$2,000.00 to be paid May 3rd, 2024.

### ATTACHMENTS:

|   | Description       | Upload Date | Type            | File Name             |
|---|-------------------|-------------|-----------------|-----------------------|
| 📎 | Dr. Zarr contract | 10/31/2023  | Backup Material | Dr._Zarr_contract.pdf |



**RESOURCE**  
Entertainment Group

153 Monroe Avenue, Memphis, TN 38103 901-543-1155 fax 901-543-1166

This Contract is for the personal services of entertainers on the engagement described below, made October 31, 2023, between the undersigned purchaser of entertainment (hereinafter referred to as "Presenter") and **Dr. Zarr's Amazing Funk Monster** (hereinafter referred to as "Artists"); and for talent booking services and agreements between Artists, their leader, manager or representative, and Resource Entertainment Group, LLC (hereinafter referred to as "Agent"). Artists are engaged severally on the terms and conditions on the face hereof. In signing this contract, the leader, manager, or representative attests that the Artists have agreed to be bound by said terms and conditions. Each Artist may enforce this agreement. The Artists jointly and severally agree to be bound by the terms of this contract and to render services under the undersigned leader, manager or representative. The rider(s) that follow are hereby incorporated into this contract.

Artists: **Dr. Zarr's Amazing Funk Monster**

REG Agent: **Mike Brocato**

Performance Location: **7557 South Siwell Road, Byram, MS 39272**

Event Date: **Friday May 3, 2024**

Time of Performance: **7pm – 10pm**

Type: **Swinging Bridge Festival**

Performance Fee is **\$4,000.00**, which includes all monies that Presenter will pay Artist. All payments will be made to Resource Entertainment Group, LLC (FEIN #90-0073506) as financial escrow agent for Artists.

Non-refundable **DEPOSIT** of **\$2,000.00** is due to Agent on **11/7/2023** along with executed contract.

**BALANCE DUE** of **\$2,000.00** is due to Agent on **5/3/2024**.

**REG accepts credit cards for payment. There is a 3.5% surcharge for all credit card payments.**

**OTHER TERMS AND CONDITIONS:**

Artists will be set up and complete sound checks by 6pm.

**Sound and Lights provided by the Presenter.** Contact Person: Mike Brocato, 901.543.1155 or 901.239.3788

**Presenter will provide 2 double hotel rooms for the Artists on Friday May 3, 2024.**

Artists will take two breaks as needed or as discussed with Agent.

Venue must be available to Artists at least 3 hours prior to event and 1 hour after for load-in and load-out.

**Other/Notes:**

*VERY IMPORTANT - Further terms and stipulations appear on the following page(s) and are incorporated into the contract by reference.*

**AGREED AND ACCEPTED:**

**Presenter**

**Artists**

\_\_\_\_\_  
**City Of Byram**

5901 Terry Road, Byram, MS 39272

\_\_\_\_\_  
**Steve Coleman for Dr. Zarr's Amazing Funk Monster**

**PLEASE RETURN ONE EXECUTED COPY TO REG AND KEEP ONE COPY FOR YOUR FILES**

*This contract is not binding on Artist until signed by Artist and after receipt of deposit by Agent from Presenter. If Contract and Deposit are not received by Agent from Presenter by due date noted above, Artist may elect to accept a different offer for stated date. Balance Due must be paid by due date or contract may be cancelled at Artist's sole discretion.*

**Additional Provisions**

1. Presenter may not cancel this contract except as mutually agreed with Agent, and any cancellation will result in forfeiture of all deposits paid to Agent on behalf of Artist. Cancellation within ninety (90) days of the event date requires Presenter to pay the balance of the full contracted amount within twenty-four (24) hours of cancellation. Subject to other terms and conditions as listed on page 1 in discussing the cancellation.
2. Artist and Presenter agree that any re-booking of Artist by Presenter must be contracted through Resource Entertainment Group. Liquidated damages to REG for violation of this obligation shall equal 150% of contracted services from Presenter and 50% of contracted services from Artist.
3. Artist's membership, repertoire, arrangements, and staging shall be determined at its sole discretion. Presenter may suggest a brief list of "play" and "do not play" songs from Artist's posted song list.
4. Artist will exhibit professional and courteous behavior at all times and will dress appropriately at engagement. Artist agrees not to smoke, consume alcoholic beverages, or use profane language during performance. The band leader shall, representing Presenter, enforce disciplinary measures for just cause and carry out instructions as to selections and manner of performance.
5. Artist reserves the right to refuse to perform outdoors if there is a high percentage chance of rain or if the temperature falls below 55 degrees Fahrenheit. Inclement weather or the imminent threat thereof rendering outdoor performance impossible, infeasible, or unsafe shall not be deemed a *force majeure* event, and if Presenter does not provide an alternative indoor engagement site, then payment of the Balance Due to Artist shall be made notwithstanding. If Presenter and Artist disagree as to whether performance is impossible, infeasible, or unsafe because of inclement weather, Artist's judgment shall prevail.
6. Presenter shall be responsible for any damage that occurs to Artist's equipment during the engagement if said damage is caused by either the Presenter, any persons attending the engagement as a guest or member, or structural failure of the performance venue. Presenter shall be responsible for any and all additional costs or expenses associated with or related to this contract or for the performance of obligations under this contract, including but not limited to (i) taxes, fees or assessments imposed by any governmental or regulatory authority, (ii) fees, assessments or other charges assessed by performance venue for parking or for labor or materials necessary for performance, and (iii) insurance requirements and related premiums required by performance venue.
7. Artist's obligations are subject to detention or prevention by sickness, death, accident, strikes, riots, natural disasters, means of transportation, acts of God, or other conditions beyond its control. Should Artist be unable to perform, Artist's Agent will use its best efforts to broker for Presenter comparable entertainment at an equal or lesser fee. Should replacement entertainment be unavailable or unsatisfactory to Presenter, Artist will refund all monies paid by Presenter, and neither Agent nor Artist nor Presenter shall be liable for damages or fees.
8. If, on or before the date of any scheduled performance, it is found that Presenter has not performed fully its obligation under any other agreement with any party for another engagement, or if the financial standing or credit of Presenter has been impaired, Artist shall have the right to demand immediate payment of the full payment due or to immediately terminate this Agreement and to retain all amounts already paid to Artist and to have no further liabilities and/or obligations in connection with this Agreement. In either event, the Presenter or the person signing for Presenter jointly and severally shall be liable to the Artist for the compensation indicated herein including any reasonable attorney's fees, court costs and legal interest related to the collection thereof.
9. The leader, manager, or representative of the artists individually and for the Artist agrees to remit from Gross Proceeds the appropriate commission to Agent for services rendered as determined by the representation agreement (oral or written) in place between Artists and Agent, such funds to be retained by Agent upon receipt of first payment by Presenter. The person signing as leader, manager, or representative of Artists represents that s/he has legal capacity to contract for Artists.
10. If Presenter or Artists, their leaders, manager, or representatives are an Association, Company, Corporation, Partnership, or any entity other than an individual, the person signing for Presenter or Artists agrees to be personally, jointly and severally liable for the terms of this contract.
11. This Contract constitutes the sole, complete and binding agreement between Artists and Presenter. Artist is engaged directly by Presenter as an independent contractor, and Artist assumes all risks associated with the engagement, including travel to and from the engagement. Resource Entertainment Group, LLC acts only as agent or consultant and assumes no personal responsibility or liability as a result of this contract.
12. This agreement shall be deemed made and entered into in the State of Tennessee and shall be governed by Tennessee law. The prevailing party in any dispute shall have the right to be reimbursed by the other party for its reasonable attorneys' fees.



## **Dr. Zarr's Amazing Funk Monster**

### **PERFORMANCE RIDER**

The following items are required by the band for a successful performance. If you cannot supply these items or if you have any questions, please call Mike Brocato, 901.543.1155, 901.239.3788.

#### **PERFORMANCE AREA or STAGING:**

A 20ft x 20ft stage is always preferred or larger, but the band can usually play in a designated area at least 20-feet deep, 20-feet wide.

#### **ELECTRICAL:**

To power lights and sound, three separate 20-amp circuits, with at least six outlets near the stage are optimal. Artist cannot be responsible for power failures or electrical problems.

#### **HOSPITALITY:**

Please provide soft drinks, bottled water, and a dinner meal for the Artists. Hospitality should be available one hour prior to the start of the performance.

#### **DRESSING ROOM:**

If available at venue, one private dressing room, with access to mirrors, sinks, toilets, and climate control would be greatly appreciated. The room needs to be lockable if possible.

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: (p)

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

### ATTACHMENTS:

|   | Description | Upload Date | Type            | File Name                                |
|---|-------------|-------------|-----------------|------------------------------------------|
| ▣ | DRC meeting | 11/3/2023   | Backup Material | DRC_Meeting_-_Nov_2.docx                 |
| ▣ | Plat        | 11/3/2023   | Backup Material | Handley_Bldg_Ext_Plat_DRAFT_10-19-23.pdf |



**City of Byram**  
**DRC Meeting November 2, 2023, 2:00 p.m.**  
**Public Works**

**Agenda:**

1. Rezoning for parcels on Byram Parkway from C3/RE to C3
2. Acceptance of final plat for Handley Blvd. Extension (Tractor Supply Rd.)

**Present:**

Eric Munden, Building Official  
Lieutenant Ricardo Kincaid, PD  
Bill Miley, Director of Public Works  
Chief David Errington, PD  
Cheri Bridges, Administrative Assistant  
Ricky Thompson, Code Enforcement

- 1 Rezoning for parcels on Byram Parkway from C3/RE to C3
  - The DRC Members were all in agreement that there was a mistake in the original zoning of the parcels
  - DRC recommends to approve the rezoning request
- 2 Acceptance of final plat for Handley Blvd. Extension (Tractor Supply Rd.)  
DRC recommended to approve the final plat as submitted

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

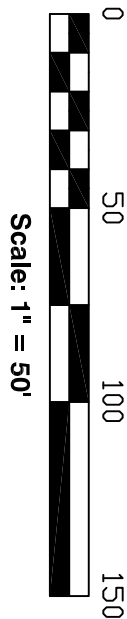
SURVEYED AND PLATTED BY  
**R.E.D.**

**LAND SURVEYING, LLC**

304 RIVERTON COURT  
BYRAM, MISSISSIPPI 39272  
PHONE: 601-955-1747  
email: jeff882@bellsouth.net  
PROJECT NO.: 21033 - Yarbrough

PLAT OF SURVEY FOR:

**CITY OF BYRAM - HANDLEY BOULEVARD EXTENSION R.O.W.**  
+/-1.508AC OR +/-65692.67 SQFT. TRACT, LOCATED IN THE N1/2 OF THE  
SE1/4 OF SECTION-14, T-4-N, R-1-W, CITY OF BYRAM, FIRST JUDICIAL  
DISTRICT, HINDS COUNTY, MISSISSIPPI.



NOTE: THIS PROPERTY MAY BE  
SUBJECT TO RECORDED, UNRECORDED  
OR MIS-INDEXED INSTRUMENTS THAT  
MAY BE EXPOSED BY A COMPLETE  
TITLE REPORT.

DATA USED FOR SURVEY  
DEED BOOK-7122 DEED BOOK-7280  
DEED BOOK-7186 DEED BOOK-7280  
PAGE-613 PAGE-7247  
DEED BOOK-7166 DEED BOOK-7286  
PAGE-7688 PAGE-1933  
DEED BOOK-7166  
PAGE-7694

CITY OF BYRAM, MS - PUBLIC WORKS DIRECTOR AND CITY ENGINEERS APPROVAL  
We have examined this plat and find that it conforms to all conditions set forth on the preliminary  
plat as approved by the Mayor and Board of Aldermen and thus recommend final approval.  
this \_\_\_\_ day of \_\_\_\_\_, 2023.

WITNESS OUR SIGNATURES, this the \_\_\_\_ day of \_\_\_\_\_, 2023.

CITY ENGINEER

PUBLIC WORKS DIRECTOR

APPROVAL OF THE CITY OF BYRAM - COUNTY OF HINDS - STATE OF MISSISSIPPI

The above plat is hereby approved by the City of Byram, Hinds County, Mississippi, pursuant to the  
authority of an Order and Resolution of the Board of Aldermen duly adopted on this the  
\_\_\_\_ day of \_\_\_\_\_, 2023.

WITNESS OUR SIGNATURES, this the \_\_\_\_ day of \_\_\_\_\_, 2023.

BTC, LLC  
DB-7122  
PG-6292

MAYOR

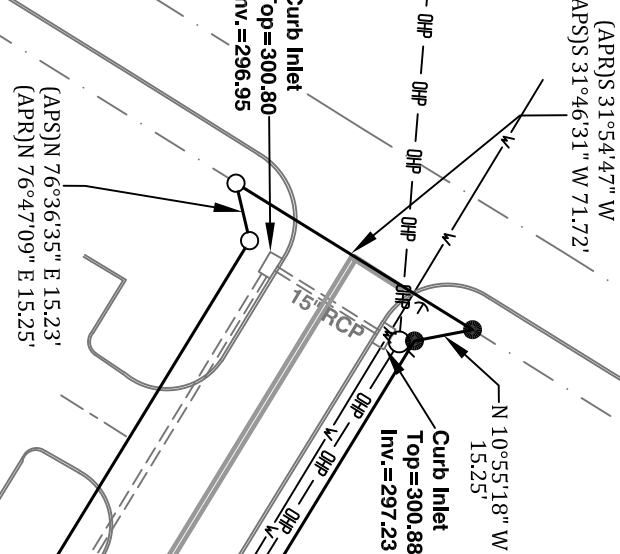
CITY CLERK

OWNERS ACKNOWLEDGMENT - CITY OF BYRAM - COUNTY OF HINDS - STATE OF MISSISSIPPI

Personally appeared before me, the undersigned authority in and for the jurisdiction aforesaid, the within  
named \_\_\_\_\_ Member of BTC, LLC, the Owner(s), who acknowledged to me that he/she  
executed as Owner, and acknowledges to me that he/she executed the same as Land Surveyor, for the  
purpose therein contained.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_ day of \_\_\_\_\_, 2023.

NOTARY PUBLIC  
My Commission Expires: \_\_\_\_\_



FLING AND RECORDBATION - COUNTY OF HINDS - STATE OF MISSISSIPPI  
I, Eddie Jean Carr, Clerk of the Chancery Court In and for the said County and State, do  
hereby certify that the plat of Handley Boulevard R.O.W. was filed for record in my office on  
this the \_\_\_\_ day of \_\_\_\_\_, 2023, and was duly recorded in  
Plat Cabinet \_\_\_\_ Slot \_\_\_\_ of the records of maps and plats of land of Hinds County,  
Mississippi.

GIVEN UNDER MY HAND AND SEAL of office on this the \_\_\_\_ day of \_\_\_\_\_, 2023.

CHANCERY CLERK

WITNESS MY SIGNATURE, this the \_\_\_\_ day of \_\_\_\_\_, 2023.

REGISTERED LAND SURVEYOR

(Tractor Supply Co.)  
HSC Byram, LLC  
DB-7286  
PG-1933

SURVEYORS ACKNOWLEDGMENT - CITY OF BYRAM - COUNTY OF HINDS - STATE OF MISSISSIPPI  
Personally appeared before me, the undersigned authority in and for the jurisdiction aforesaid, the within  
named, Jeff M. Lewis, Registered Land Surveyor, who acknowledged to me that he signed and delivered  
this plat and certification hereon as his act on the date and in the year therein mentioned.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_ day of \_\_\_\_\_, 2023.

NOTARY PUBLIC  
My Commission Expires: \_\_\_\_\_

This survey meets the Standards of Practice for Surveying  
set forth by the Mississippi State Board of Licensure for  
Professional Engineers and Land Surveyors to  
qualify as a "Class B" survey.

Fieldwork completed on: July 10, 2023

**DRAFT**  
10/19/23

POINT OF COMMENCEMENT:  
IS A ROUND 1/2" REBAR, MARKING THE NW  
CORNER OF THE SW 1/4 OF THE SE 1/4 OF  
SECTION 14, T-4-N, R-1-W, CITY OF BYRAM, FIRST  
JUDICIAL DISTRICT, HINDS COUNTY, MISSISSIPPI.

OWNERS CERTIFICATE - COUNTY OF HINDS - STATE OF MISSISSIPPI  
The following owner(s): BTC, LLC - do hereby certify that I/we are the  
owner(s) of the land described in the foregoing certificate of Jeff M. Lewis,  
Registered Land Surveyor, and we have caused the same to be subdivided  
and platted as shown hereon, and the property is part of that tract recorded in  
Deed Book-7122, Page-6292 & Deed Book-7186, Page-613, and have  
designated the same as Handley Boulevard R.O.W. that we hereby adopt this  
plat of subdivision as its free act and deed and dedicate all streets and  
utilities contained within specified Right-of-Way to the City of Byram.

WITNESS MY SIGNATURE on this the \_\_\_\_ Day of \_\_\_\_\_, 2023

BTC, LLC  
Owner Name  
By (Print): \_\_\_\_\_  
Sign: \_\_\_\_\_  
Title: \_\_\_\_\_

POINT OF BEGINNING:  
IS A SET 1/2"x18" REBAR.

BEARINGS SHOWN ARE GEODETIC  
BASED ON GPS OBSERVATION.

CERTIFICATE OF COMPARISON - COUNTY OF HINDS - STATE OF MISSISSIPPI

We, Eddie Jean Carr, Chancery Clerk, and Jeff M. Lewis, Registered Land Surveyor, do  
hereby certify that we have carefully compared this plat of Handley Boulevard R.O.W.  
with the original thereof, as made by the said Jeff M. Lewis, Registered Land Surveyor,  
and find it to be a true and correct copy of said map or plat.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_ day of \_\_\_\_\_, 2023.

EDDIE JEAN CARR  
CHANCERY CLERK

Jeff M. Lewis  
Registered Land Surveyor

(StorageMax Currently Under Construction)  
StorageMax Byram 3, LLC  
DB-7280 DB-7280  
PG-7247 PG-7255

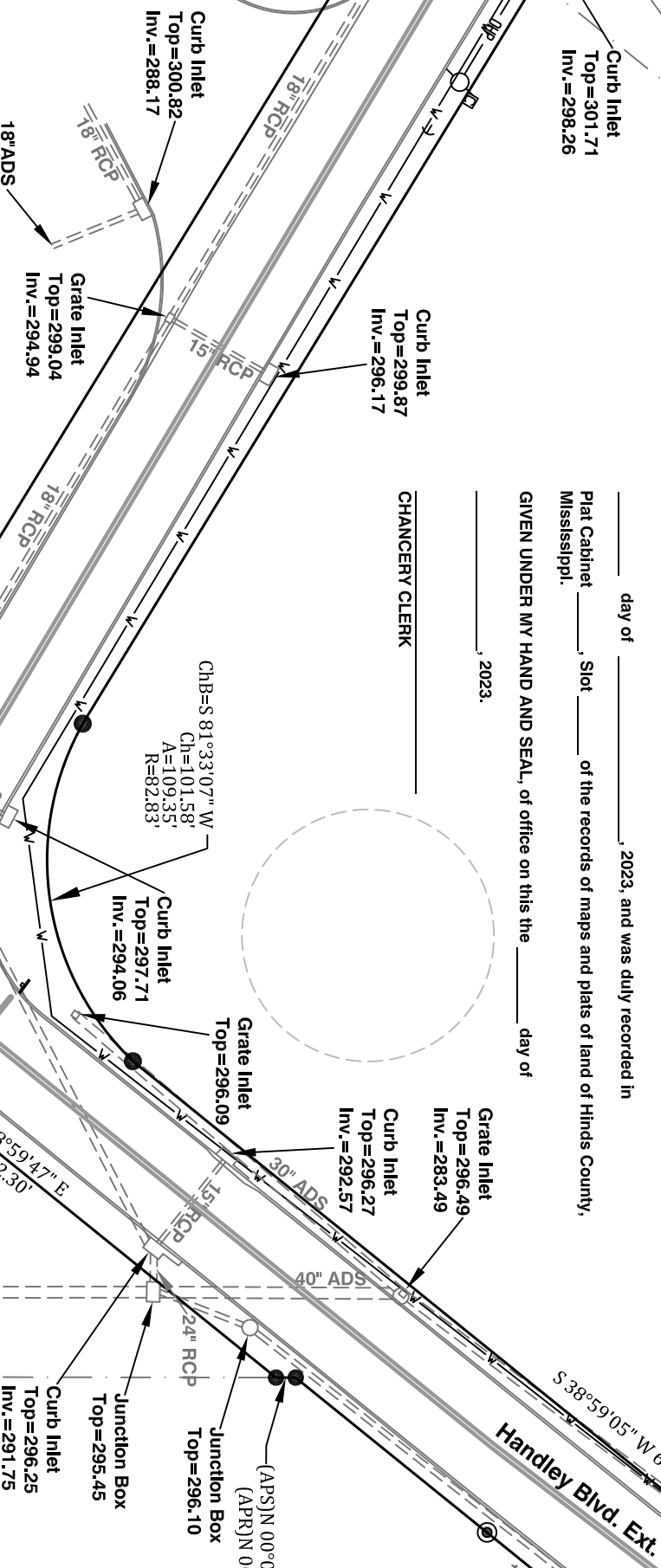
R.O.W. Area:  
+/-1.508 Acres  
+/-65692.67 Sqft.

I, Eddie Jean Carr, Clerk of the Chancery Court In and for the said County and State, do  
hereby certify that the plat of Handley Boulevard R.O.W. was filed for record in my office on  
this the \_\_\_\_ day of \_\_\_\_\_, 2023, and was duly recorded in  
Plat Cabinet \_\_\_\_ Slot \_\_\_\_ of the records of maps and plats of land of Hinds County,  
Mississippi.

GIVEN UNDER MY HAND AND SEAL of office on this the \_\_\_\_ day of \_\_\_\_\_, 2023.

CHANCERY CLERK

WITNESS MY SIGNATURE, this the \_\_\_\_ day of \_\_\_\_\_, 2023.



LEGAL DESCRIPTION  
A parcel of land containing 1.508 acres or 65692.67 sqft., more or less, situated in the North 1/2 of the SE 1/4 of Section 14, Township 4  
North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi and being more particularly described as follows, to  
wit:  
Commencing at a found 1/2" rebar marking the Northwest corner of the Southeast 1/4 of the Southeast 1/4 of  
Section 14, Township 4 North, Range 1 West, City of Byram, First Judicial District, Hinds County, Mississippi; thence proceed N 0°00'00\"/>

Beginning of the following described parcel of land, said parcel of land being a portion of the Handley Boulevard Right-of-Way to be  
dedicated to the City of Byram, per this description; thence continue along said Southern Right-of-Way line N 38°59'47\"/>

- LEGEND
- FOUND 1/2" REBAR
  - SET 1/2"x18" REBAR
  - POWER POLE
  - GY WIRE
  - COMMUNICATION BOX
  - FIRE HYDRANT
  - WATER VALVE
  - WATER METER
  - SIGN
  - MANHOLE
  - BOLLARD
  - LIGHT POLE
  - PROPERTY LINE
  - ADJOINING PROPERTY LINES
  - OVERHEAD POWER
  - APPROXIMATE WATER LINES
  - SANITARY SEWER EASEMENT
  - AS PER SURVEY
  - AS PER RECORD

WITNESS MY SIGNATURE, this the \_\_\_\_ day of \_\_\_\_\_, 2023

Mississippi Registration Number

33410 Jeff M. Lewis  
Registered Land Surveyor

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING  
DATE:

November 9,  
2023

AGENDA ITEM NO: (q)

CONSENT  
AGENDA: 22,750.00

TO: Hemphill Contruction

FOR: Byram Parkway Pump Station Improvements

ACCOUNT NO: 400-700-577

INTRODUCED BY: Bill Miley, Director of Public Works

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### ATTACHMENTS:

|   | Description | Upload Date | Type            | File Name               |
|---|-------------|-------------|-----------------|-------------------------|
| 📎 | 2 quotes    | 10/31/2023  | Backup Material | Hemphill_Byram_Pkwy.pdf |

6974

P.O. Drawer 879  
Florence, MS 39073-0879



Phone: 601-932-2060  
Fax: 601-932-2550

[www.hemphillconstruction.com](http://www.hemphillconstruction.com)

Municipal & Public Works Construction

Heavy & Highway Construction

October 30, 2023

**VIA EMAIL:**

Bill Miley  
City of Byram

RE: Price Quote  
Byram Parkway Pump Station Improvements

Dear Mr. Miley,

Hemphill Construction Company, Inc. is pleased to present a quotation to perform repairs at the Byram Parkway pump station in Byram, MS. The following price includes all labor necessary to furnish and install a new owner provided rail system and pumps in the existing lift station. Hemphill Construction's pricing is all inclusive, with exception to noted items listed at the end of this quotation. The price to complete the work as stated above is \$22,750.00.

Prices are firm fifteen (15) days from the date of this proposal, and acceptance after this period is at the option of Hemphill Construction Company Inc. Thank you again for your confidence in Hemphill Construction Company, Inc., and the opportunity to satisfy your needs.

**NOTED INCLUSIONS/EXCLUSIONS:**

- No electrical or controls work is provided with this quotation. Delaney Electric will work direct for the City of Byram.
- City of Byram to deliver rail system and pumps to jobsite for HCC to offload.
- HCC does not include any bypass rental equipment. City of Byram is providing a bypass pump, suction hoses, discharge hoses, and fueling.
- No bond is included.
- Hemphill Construction Company, Inc. will furnish a certificate of insurance, if requested.

Sincerely,

**HEMPHILL CONSTRUCTION CO, INC.**

Wilson Crockett  
Project Manager

*The difficult we do immediately, the impossible takes a little longer!*

# DELTA CONSTRUCTORS, INC.

*General*



*Contractors*

TELEPHONE 601-939-8732  
FAX 601-939-0867

JACKSON, MISSISSIPPI 39286-9545

P. O. BOX 9545  
email: delta9545@aol.com

October 31, 2023

Via Email: bmiley@byram-ms.us

Mr. Bill Miley  
City of Byram  
PO Box 720222  
Byram, MS 39272

Ph:

RE: Install Pump Rails and Equipment for Byram Parkway Pump Station

In accord with your request, we are pleased to quote the total lump sum amount of \$24,750.00 for the labor, equipment to install pump rails and equipment for Pump Station at the above referenced location.

City of Byram to furnish all materials. Pricing does not include clearing/grubbing, landscaping, grassing/sodding, asphalt removal/replacement, testing, fees/permits, or bond.

Thank you for the opportunity to quote this work.

Please advise if further information is required.

Yours very truly,

DELTA CONSTRUCTORS, INC.



Joe H. Campbell, President

COR#: 07487-MC

ACCEPTED:

By \_\_\_\_\_

Date \_\_\_\_\_

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO: 7.

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

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### ATTACHMENTS:

|                                                                                   | Description   | Upload Date | Type            | File Name         |
|-----------------------------------------------------------------------------------|---------------|-------------|-----------------|-------------------|
|  | Claims docket | 11/6/2023   | Backup Material | claims_docket.pdf |



**CITY OF BYRAM**  
**Claims Docket**  
10/18/2023 to 11/01/2023  
**NOVEMBER 10, 2023 CHECK RUN**

**Paid Claims:**

|               |              |                                      |                    |
|---------------|--------------|--------------------------------------|--------------------|
| PACKET # 7981 | \$23,332.41  | 10/23/2023 UTILITIES, MISC CHECK RUN | Pages 1-2 attached |
| PACKET # 7992 | \$163,508.54 | 10/27/2023 AGENDA RUN, UTILITIES     | Pages 3-5 attached |
| PACKET # 7998 | \$19,759.29  | 10/30/2023 UTILITIES, END OF MONTH   | Pages 6-8 attached |

**Unpaid Claims:**

|               |             |                                        |                      |
|---------------|-------------|----------------------------------------|----------------------|
| PACKET # 7996 | \$1,770.01  | 11/10/2023 1st A.P. (IN HOUSE)         | Page 9 attached      |
| PACKET # 8005 | \$68,424.84 | 11/10/2023 1st A.P. (A/P AUTOMATION)   | Pages 10-13 attached |
| PACKET # 8006 | \$11,546.36 | 11/10/2023 1st A.P. (SEWER AUTOMATION) | Page 14 attached     |

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|                      |                     |
|----------------------|---------------------|
| <b>Total Claims:</b> | <b>\$288,341.45</b> |
|----------------------|---------------------|

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City of Byram, MS

Page #1

## Docket of Claims Register

APPKT007981 - 10/23/2023 UTILITIES, MISC CHECK RUN

By Docket/Claim Number

| Vendor # | Vendor Name                | Payable Number | Docket/Claim # | Payable Description                              | Payable Type | Payable Date                             | Item Description | Account Number | Payment Amount      |
|----------|----------------------------|----------------|----------------|--------------------------------------------------|--------------|------------------------------------------|------------------|----------------|---------------------|
|          |                            |                |                |                                                  |              |                                          |                  |                | Distribution Amount |
| 00161    | AT & T                     | 8089842807     | DKT0035245     | ACCT# 8310012904295 (CIRCUIT) 09/29/2023 Invoice | 09/29/2023   | ACCT# 8310012904295 (CIRCUIT) 09/29/2023 | 001-200-605      |                | 223.40              |
|          |                            |                |                |                                                  |              |                                          |                  |                | 223.40              |
| 00161    | AT & T                     | 10112023       | DKT0035246     | NCIC MONITORING 10/11/2023 - 11/1 Invoice        | 10/11/2023   | NCIC MONITORING 10/11/2023 - 11/1        | 001-200-609      |                | 38.98               |
|          |                            |                |                |                                                  |              |                                          |                  |                | 38.98               |
| 00161    | AT & T                     | 4817942801     | DKT0035247     | NCIC MONITORING 09/01/2023 - 09/3 Invoice        | 10/01/2023   | NCIC MONITORING 09/01/2023 - 09/3        | 001-200-609      |                | 214.61              |
|          |                            |                |                |                                                  |              |                                          |                  |                | 214.61              |
| 00042    | AT&T                       | 10112023       | DKT0035248     | POLICE DEPARTMENT PHONES 10/11/ Invoice          | 10/11/2023   | POLICE DEPARTMENT PHONES 10/11/          | 001-200-605      |                | 1,192.46            |
|          |                            |                |                |                                                  |              |                                          |                  |                | 1,192.46            |
| 01992    | C SPIRE BUSINESS SOLUTIONS | 0000684790-63  | DKT0035249     | PHONES - ALL DEPARTMENTS Invoice                 | 09/26/2023   | PHONES - ALL DEPARTMENTS                 | 001-110-605      |                | 5,418.64            |
|          |                            |                |                |                                                  |              |                                          | 001-190-605      |                | 72.45               |
|          |                            |                |                |                                                  |              |                                          | 001-195-605      |                | 166.74              |
|          |                            |                |                |                                                  |              |                                          | 001-200-605      |                | 1,217.82            |
|          |                            |                |                |                                                  |              |                                          | 001-200-605      |                | 1,895.92            |
|          |                            |                |                |                                                  |              |                                          | 001-260-605      |                | 1,232.01            |
|          |                            |                |                |                                                  |              |                                          | 001-280-605      |                | 166.74              |
|          |                            |                |                |                                                  |              |                                          | 001-301-605      |                | 333.48              |
|          |                            |                |                |                                                  |              |                                          | 400-700-605      |                | 333.48              |
| 02691    | C SPIRE WIRELESS           | 10072023       | DKT0035250     | ACCT# 0054631220, CELL PHONES, 09/ Invoice       | 10/07/2023   | ACCT# 0054631220, CELL PHONES, 09/       | 001-120-606      |                | 2,497.39            |
|          |                            |                |                |                                                  |              |                                          | 001-140-606      |                | 34.48               |
|          |                            |                |                |                                                  |              |                                          | 001-140-606      |                | 277.76              |
|          |                            |                |                |                                                  |              |                                          | 001-200-606      |                | 34.48               |
|          |                            |                |                |                                                  |              |                                          | 001-200-606      |                | 487.60              |
|          |                            |                |                |                                                  |              |                                          | 001-200-606      |                | 1,103.36            |
|          |                            |                |                |                                                  |              |                                          | 001-260-606      |                | 34.48               |
|          |                            |                |                |                                                  |              |                                          | 001-260-606      |                | 195.04              |
|          |                            |                |                |                                                  |              |                                          | 001-280-606      |                | 98.57               |
|          |                            |                |                |                                                  |              |                                          | 001-301-606      |                | 98.57               |
|          |                            |                |                |                                                  |              |                                          | 001-301-606      |                | 34.48               |
|          |                            |                |                |                                                  |              |                                          | 001-550-606      |                | 49.81               |
|          |                            |                |                |                                                  |              |                                          | 400-700-606      |                | 48.76               |
| 00048    | CENTERPOINT ENERGY         | PW10162023     | DKT0035251     | GENERATOR - ACCT# 11732033-3 (09/ Invoice        | 10/16/2023   | GENERATOR - ACCT# 11732033-3 (09/        | 400-700-630      |                | 18.40               |
|          |                            |                |                |                                                  |              |                                          |                  |                | 18.40               |
| 00052    | COMCAST                    | PW09282023     | DKT0035252     | ACCT# 8396 41 046 0073014 (10/03/2 Invoice       | 09/28/2023   | ACCT# 8396 41 046 0073014 (10/03/2       | 001-301-605      |                | 147.38              |
|          |                            |                |                |                                                  |              |                                          | 400-700-605      |                | 73.69               |
|          |                            |                |                |                                                  |              |                                          |                  |                | 73.69               |

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Docket of Claims Register

APPKT007981 - 10/23/2023 UTILITIES, MISC CHECK RUN

| Vendor #         | Vendor Name<br>Payable Number                          | Docket/Claim #<br>Payable Description                                                                                      | Payable Type                  | Payable Date                           | Item Description                                                                                             | Account Number                                           | Payment Amount<br>Distribution Amount              |
|------------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------|
| 00052            | COMCAST<br>FD10092023                                  | DKT0035253<br>ACCT# 8396 41 046 0114198 (10/13/2                                                                           | Invoice                       | 10/09/2023                             | ACCT# 8396 41 046 0114198 (10/13/2                                                                           | 001-260-605                                              | 265.90<br>265.90                                   |
| 0005             | ENTERGY<br>10018104153                                 | DKT0035254<br>COLLECTIVE BILL (SEWER) # 10201798                                                                           | Invoice                       | 10/13/2023                             | COLLECTIVE BILL (SEWER) # 10201798                                                                           | 400-700-632                                              | 7,969.12<br>7,969.12                               |
| 0005             | ENTERGY<br>10018104152<br>305005519241<br>310004154676 | DKT0035255<br>COLLECTIVE BILL (TRAFFIC SIGNALS) #<br>FD 200 BYRAM PKWY 09/08/2023 - 10<br>PW 231 SOUTHPOINTE DR 09/07/2023 | Invoice<br>Invoice<br>Invoice | 10/13/2023<br>10/11/2023<br>10/10/2023 | COLLECTIVE BILL (TRAFFIC SIGNALS) #<br>FD 200 BYRAM PKWY 09/08/2023 - 10<br>PW 231 SOUTHPOINTE DR 09/07/2023 | 001-301-631<br>001-260-630<br>001-301-630<br>400-700-630 | 4,604.20<br>441.72<br>1,507.41<br>266.68<br>266.67 |
|                  | 380003934754<br>390003892654<br>50008583967            | CH 5901 TERRY RD 09/08/2023 - 10/0<br>PD 141 SOUTHPOINTE DR 09/07/2023<br>PD-2 130 SOUTHPOINTE DR STE G 09/                | Invoice<br>Invoice<br>Invoice | 10/11/2023<br>10/10/2023<br>10/10/2023 | CH 5901 TERRY RD 09/08/2023 - 10/0<br>PD 141 SOUTHPOINTE DR 09/07/2023<br>PD-2 130 SOUTHPOINTE DR STE G 09/  | 001-195-630<br>001-200-630<br>001-200-630                | 776.82<br>1,186.49<br>158.41                       |
| 00913            | FIRST NATIONAL BANK OF OMAH<br>10162023                | DKT0035256<br>COURTYARD OXFORD (ANGELA), INTEF                                                                             | Invoice                       | 10/16/2023                             | COURTYARD OXFORD (ANGELA), INTEF                                                                             | 001-140-610<br>001-195-681<br>001-195-681                | 565.59<br>178.76<br>35.00<br>9.37                  |
|                  | 10162023-6836                                          | HILTON GARDEN (ANGELA/JULIA), LAT                                                                                          | Invoice                       | 10/16/2023                             | HILTON GARDEN (ANGELA/JULIA), LAT                                                                            | 001-140-610<br>001-140-610<br>001-195-681<br>001-195-681 | 135.00<br>135.00<br>35.00<br>5.48                  |
|                  | INV221508779<br>INV223075353                           | CH ZOOM MEETING 10/02/2023 - 11/t<br>COURT ZOOM MEETING 10/13/2023 -                                                       | Invoice<br>Invoice            | 10/02/2023<br>10/13/2023               | CH ZOOM MEETING 10/02/2023 - 11/t<br>COURT ZOOM MEETING                                                      | 001-195-681<br>001-110-681                               | 15.99<br>15.99                                     |
| 00264            | KENTWOOD SPRINGS<br>12083768 101523<br>12277150 101423 | DKT0035257<br>PD WATER<br>PW WATER                                                                                         | Invoice<br>Invoice            | 10/15/2023<br>10/14/2023               | PD WATER<br>PW WATER                                                                                         | 001-200-505<br>001-301-505<br>400-700-505                | 99.45<br>88.95<br>5.25<br>5.25                     |
| 02856            | KRAFT, JULIA<br>10202023                               | DKT0035258<br>TRAVEL REIMBURSEMENT, TUPELO, O                                                                              | Invoice                       | 10/20/2023                             | TRAVEL REIMBURSEMENT, TUPELO, O                                                                              | 001-140-610                                              | 76.89<br>76.89                                     |
| Total Claims: 14 |                                                        |                                                                                                                            |                               |                                        |                                                                                                              | Total Payment Amount:                                    | 23,332.41                                          |



City of Byram, MS

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## Docket of Claims Register

APPKT007992 - 10/27/2023 AGENDA RUN, UTILITIES

By Docket/Claim Number

| Vendor # | Vendor Name                | Payable Number | Payable Description                | Payable Type | Payable Date | Item Description                                               | Account Number                            | Payment Amount<br>Distribution Amount           |
|----------|----------------------------|----------------|------------------------------------|--------------|--------------|----------------------------------------------------------------|-------------------------------------------|-------------------------------------------------|
| 02859    | APPRaisal RESEARCH COMPANY | 10172023       | PROFESSIONAL SVCS/APPRaisal SEWI   | Invoice      | 10/17/2023   | PROFESSIONAL SVCS/APPRaisal SEWI                               | 400-700-601                               | 6,750.00                                        |
| 02862    | BMFO, LLC                  | 231045         | PO# 6866 VEHICLE 21-02, DOOR LATC  | Invoice      | 09/18/2023   | PO# 6866 VEHICLE 21-02, DOOR LATC                              | 001-200-570                               | 490.35                                          |
| 02857    | BOLTON, LATOIA             | INV0077152     | BOLTON, LATOIA                     | Invoice      | 10/25/2023   | BOLTON, LATOIA                                                 | 400-000-156                               | 48.53                                           |
| 02868    | BROWN, BAKARI              | 09292023       | INSURANCE REBATE                   | Invoice      | 09/29/2023   | INSURANCE REBATE                                               | 001-000-123                               | 4.48                                            |
| 01734    | CAMPBELL, CHARLIE          | 09292023       | INSURANCE REBATE                   | Invoice      | 09/29/2023   | INSURANCE REBATE                                               | 001-000-123                               | 32.91                                           |
| 02523    | CARTER, ODELL              | 09292023       | INSURANCE REBATE                   | Invoice      | 09/29/2023   | INSURANCE REBATE                                               | 001-000-123                               | 14.32                                           |
| 01197    | CINTAS CORPORATION #210    | 4165558854     | UNIFORM RENTALS                    | Invoice      | 08/23/2023   | UNIFORM RENTALS                                                | 001-301-535<br>001-550-535<br>400-700-535 | 449.70<br>438.92<br>1.92<br>8.86                |
| 00631    | CITY OF BYRAM              | 10252023-1     | OCTOBER 2023 PAYROLL AND A/P TRA   | Invoice      | 10/25/2023   | OCTOBER 2023 PAYROLL AND A/P TRA                               | 400-000-005                               | 31,821.10                                       |
|          |                            | 10252023-2     | OCTOBER 2023 DUE TO/FROM TRANSI    | Invoice      | 10/25/2023   | OCTOBER 2023 DUE TO/FROM TRANSI                                | 400-000-148                               | 11,746.01                                       |
| 00052    | COMCAST                    | CH10182023     | ACCT# 8396 41 043 0118550 (10/22/2 | Invoice      | 10/18/2023   | ACCT# 8396 41 043 0118550 (10/22/2                             | 001-195-605                               | 20,075.09                                       |
| 02864    | DUNBAR, AUTERY             | 09292023       | INSURANCE REBATE                   | Invoice      | 09/29/2023   | INSURANCE REBATE                                               | 001-000-123                               | 102.10                                          |
| 02671    | FLOCK GROUP, INC.          | 10122023       | IMPLEMENTATION FEE/INITIAL PAYME   | Invoice      | 10/12/2023   | IMPLEMENTATION FEE/INITIAL PAYME                               | 001-200-640                               | 14.32                                           |
|          |                            | INV-22828      | PO6942-FLOCK FALCON CAMERA SYST    | Invoice      | 10/10/2023   | PO6942-FLOCK SAFETY ADVANCED SE,<br>PO6942-FLOCK SAFETY FALCON | 001-200-640<br>001-200-640                | 40,100.00<br>12,600.00<br>2,500.00<br>25,000.00 |
| 02555    | HAGGARD, KORY              | 09292023       | INSURANCE REBATE                   | Invoice      | 09/29/2023   | INSURANCE REBATE                                               | 001-000-123                               | 21.48                                           |
| 02042    | HINDS COUNTY NEWS          | 2023-399-2     | FULL PAGE AD/OCTOBER (REPLACEME    | Invoice      | 09/29/2023   | FULL PAGE AD/OCTOBER (REPLACEME                                | 001-195-615                               | 500.00                                          |
| 02866    | JOHNSON, DAZIA             | 09292023       | INSURANCE REBATE                   | Invoice      | 09/09/2023   | INSURANCE REBATE                                               | 001-000-123                               | 500.00                                          |
|          |                            |                |                                    |              |              |                                                                |                                           | 21.48                                           |

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APPKT007992 - 10/27/2023 AGENDA RUN, UTILITIES

| Vendor # | Vendor Name                  | Docket/Claim #                     | Payable Description | Payable Type | Payable Date                       | Item Description | Account Number | Payment Amount      |
|----------|------------------------------|------------------------------------|---------------------|--------------|------------------------------------|------------------|----------------|---------------------|
|          | Payable Number               |                                    |                     |              |                                    |                  |                | Distribution Amount |
| 02855    | JXN WATER INC                | DKT0035345                         |                     |              |                                    |                  |                | 256.04              |
|          | CH10112023                   | ACCT# 1665300000 (09/08/2023 - 10/ | Invoice             | 10/11/2023   | ACCT# 1665300000 (09/08/2023 - 10/ | 001-195-630      |                | 32.90               |
|          | FD10112023                   | ACCT# 1836400000 (09/11/2023 - 10/ | Invoice             | 10/11/2023   | ACCT# 1836400000 (09/11/2023 - 10/ | 001-260-630      |                | 104.75              |
|          | PD10112023                   | ACCT# 3179300000 (09/08/2023 - 10/ | Invoice             | 10/11/2023   | ACCT# 3179300000 (09/08/2023 - 10/ | 001-200-630      |                | 39.00               |
|          | PW10112023                   | ACCT# 9956300000 (09/08/2023 - 10/ | Invoice             | 10/11/2023   | ACCT# 9956300000 (09/08/2023 - 10/ | 001-301-630      |                | 39.70               |
|          |                              |                                    |                     |              |                                    | 400-700-630      |                | 39.69               |
| 01426    | KENDRICK, MAURICE            | DKT0035346                         |                     |              |                                    |                  |                | 89.45               |
|          | 10202023                     | TRAVEL REIMBURSEMENT, BILOXI, OC   | Invoice             | 10/20/2023   | TRAVEL REIMBURSEMENT, BILOXI, OC   | 001-200-610      |                | 89.45               |
| 00264    | KENTWOOD SPRINGS             | DKT0035347                         |                     |              |                                    |                  |                | 61.45               |
|          | 10602189 102023              | CH WATER                           | Invoice             | 10/20/2023   | CH WATER                           | 001-195-505      |                | 61.45               |
| 02445    | MOORE, DARRYL P.             | DKT0035348                         |                     |              |                                    |                  |                | 31.16               |
|          | 09292023-1                   | INSURANCE REBATE                   | Invoice             | 09/29/2023   | INSURANCE REBATE                   | 001-000-123      |                | 15.22               |
|          | 09292023-2                   | INSURANCE REBATE                   | Invoice             | 09/29/2023   | INSURANCE REBATE                   | 001-000-123      |                | 15.94               |
| 02096    | MS DEPARTMENT OF REVENUE     | DKT0035349                         |                     |              |                                    |                  |                | 16.00               |
|          | 10172023-2                   | UNDERCOVER TAG 23-03               | Invoice             | 10/17/2023   | UNDERCOVER TAG 23-03               | 001-200-696      |                | 16.00               |
| 00512    | MS FIRE CHIEFS ASSOCIATION   | DKT0035350                         |                     |              |                                    |                  |                | 45.00               |
|          | 10252023                     | ANNUAL DUES - MICHAEL STERLING     | Invoice             | 10/25/2023   | ANNUAL DUES - MICHAEL STERLING     | 001-260-622      |                | 45.00               |
| 01113    | PUTT, CHARLES L.             | DKT0035351                         |                     |              |                                    |                  |                | 11.64               |
|          | 09292023                     | INSURANCE REBATE                   | Invoice             | 09/29/2023   | INSURANCE REBATE                   | 001-000-123      |                | 11.64               |
| 02817    | QUINN, SHAMEKA R             | DKT0035352                         |                     |              |                                    |                  |                | 225.00              |
|          | 10162023                     | DIRECTOR OF COACHING 10/16/2023    | Invoice             | 10/16/2023   | DIRECTOR OF COACHING 10/16/2023    | 001-550-665      |                | 37.50               |
|          | 10172023                     | DIRECTOR OF COACHING 10/17/2023    | Invoice             | 10/17/2023   | DIRECTOR OF COACHING 10/17/2023    | 001-550-665      |                | 37.50               |
|          | 10192023                     | DIRECTOR OF COACHING 10/19/2023    | Invoice             | 10/19/2023   | DIRECTOR OF COACHING 10/19/2023    | 001-550-665      |                | 37.50               |
|          | 10232023                     | DIRECTOR OF COACHING 10/23/2023    | Invoice             | 10/23/2023   | DIRECTOR OF COACHING 10/23/2023    | 001-550-665      |                | 37.50               |
|          | 10242023                     | DIRECTOR OF COACHING 10/24/2023    | Invoice             | 10/24/2023   | DIRECTOR OF COACHING 10/24/2023    | 001-550-665      |                | 37.50               |
|          | 10262023                     | DIRECTOR OF COACHING 10/26/2023    | Invoice             | 10/26/2023   | DIRECTOR OF COACHING 10/26/2023    | 001-550-665      |                | 37.50               |
| 00043    | RICHBURG, ANGELA             | DKT0035353                         |                     |              |                                    |                  |                | 67.35               |
|          | 10202023                     | TRAVEL REIMBURSEMENT, TUPELO, O    | Invoice             | 10/20/2023   | TRAVEL REIMBURSEMENT, TUPELO, O    | 001-140-606      |                | -40.00              |
|          |                              |                                    |                     |              |                                    | 001-140-610      |                | 106.04              |
|          | INV0077167                   | TRAVEL REIMBURSEMENT, OXFORD, S    | Invoice             | 09/22/2023   | TRAVEL REIMBURSEMENT, OXFORD, S    | 001-140-606      |                | -70.00              |
|          |                              |                                    |                     |              |                                    | 001-140-610      |                | 71.31               |
| 01177    | RIDGELAND FIREFIGHTER'S ASSO | DKT0035354                         |                     |              |                                    |                  |                | 200.00              |
|          | 10252023-1                   | REG- HARRY HORTON (01/30/2024 - 0  | Invoice             | 10/25/2023   | REG- HARRY HORTON (01/30/2024 - 0  | 001-260-611      |                | 100.00              |
|          | 10252023-2                   | REG- MICHAEL STERLING (01/30/2024  | Invoice             | 10/25/2023   | REG- MICHAEL STERLING (01/30/2024  | 001-260-611      |                | 100.00              |
| 00194    | THE SOUTHERN CONNECTION, LI  | DKT0035355                         |                     |              |                                    |                  |                | 198.97              |
|          | 27529-2                      | ADJUSTABLE CAPS (3)                | Invoice             | 09/29/2023   | ADJUSTABLE CAPS (3)                | 001-200-535      |                | 53.97               |
|          | 27681                        | BOOTS                              | Invoice             | 10/11/2023   | BOOTS                              | 001-200-650      |                | 145.00              |

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APPKT007992 - 10/27/2023 AGENDA RUN, UTILITIES

| Vendor #         | Vendor Name              | Docket/Claim #                     | Payable Type | Payable Date | Item Description                   | Account Number        | Payment Amount      |
|------------------|--------------------------|------------------------------------|--------------|--------------|------------------------------------|-----------------------|---------------------|
|                  | Payable Number           | Payable Description                |              |              |                                    |                       | Distribution Amount |
| 02136            | TRUSTMARK WEALTH MANAGEN | DKT0035356                         |              |              |                                    |                       | 81,935.71           |
|                  | 10202023                 | PAYMENT 6, FIRE ENGINE (ACCT# 1287 | Invoice      | 10/20/2023   | PAYMENT 6, FIRE ENGINE (ACCT# 1287 | 001-260-820           | 79,587.87           |
|                  |                          |                                    |              |              |                                    | 001-260-830           | 2,347.84            |
| Total Claims: 26 |                          |                                    |              |              |                                    | Total Payment Amount: | 163,508.54          |



City of Byram, MS

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## Docket of Claims Register

APPKT007998 - 10/30/2023 UTILITIES, END OF MONTH

By Docket/Claim Number

| Vendor # | Vendor Name              | Docket/Claim #                     | Payable Description                 | Payable Type | Payable Date                       | Item Description                    | Account Number | Payment Amount      |
|----------|--------------------------|------------------------------------|-------------------------------------|--------------|------------------------------------|-------------------------------------|----------------|---------------------|
|          | Payable Number           |                                    |                                     |              |                                    |                                     |                | Distribution Amount |
| 02693    | ARCHIVE SOCIAL           | DKT0035357                         | RENEWAL - SOCIAL MEDIA/RISK MGM     | Invoice      | 10/14/2023                         | RENEWAL - SOCIAL MEDIA/RISK MGM     | 001-195-681    | 5,988.00            |
|          | 274255                   |                                    |                                     |              |                                    |                                     |                | 5,988.00            |
| 00123    | CAPITAL ONE TRADE CREDIT | DKT0035358                         | CLEANING & JANITORIAL SUPPLIES/OT   | Invoice      | 10/10/2023                         | CLEANING & JANITORIAL SUPPLIES/OT   | 001-260-505    | 852.18              |
|          | 00529                    |                                    |                                     |              |                                    |                                     | 001-260-505    | 25.20               |
|          |                          |                                    |                                     |              |                                    |                                     | 001-260-510    | 34.88               |
|          | 00734                    | PARADE FLOAT                       | Invoice                             | 10/10/2023   | PARADE FLOAT                       | 001-200-646                         |                | 328.35              |
|          | 02362                    | PLUG-INS                           | Invoice                             | 09/22/2023   | PLUG-INS                           | 001-301-510                         |                | 40.83               |
|          | 04075                    | HART 200 QT, TUBE LIGHT            | Invoice                             | 10/18/2023   | HART 200 QT, TUBE LIGHT            | 001-200-505                         |                | 45.76               |
|          | 05261                    | GAMING MOUSE                       | Invoice                             | 10/06/2023   | GAMING MOUSE                       | 001-200-559                         |                | 167.65              |
|          | 05456                    | MISCELLANEOUS EQUIPMENT/OTHER      | Invoice                             | 09/27/2023   | MISCELLANEOUS EQUIPMENT/OTHER      | 001-200-505                         |                | 48.97               |
|          |                          |                                    |                                     |              |                                    | 001-200-559                         |                | 16.96               |
|          | 06022                    | PARADE FLOAT                       | Invoice                             | 10/10/2023   | PARADE FLOAT                       | 001-200-646                         |                | 17.47               |
|          | 06543                    | COMMUNITY PROMOTIONS               | Invoice                             | 10/13/2023   | COMMUNITY PROMOTIONS               | 001-260-646                         |                | 30.37               |
|          |                          |                                    |                                     |              |                                    |                                     |                | 95.74               |
| 00052    | COMCAST                  | DKT0035359                         | ACCT# 8396 41 046 0063338 (10/24/2  | Invoice      | 10/23/2023                         | ACCT# 8396 41 046 0063338 (10/24/2  | 001-200-605    | 357.23              |
|          | PD10232023               |                                    |                                     |              |                                    |                                     |                | 357.23              |
| 02322    | CONNECTICUT-CCSPC        | DKT0035360                         |                                     |              |                                    |                                     |                | 421.48              |
|          | INV0076752               |                                    | Invoice                             | 10/06/2023   |                                    | 001-000-125                         |                | 210.74              |
|          | INV0076955               |                                    | Invoice                             | 10/16/2023   |                                    | 001-000-125                         |                | 210.74              |
| 0005     | ENTERGY                  | DKT0035361                         | COLLECTIVE BILL (DAVIS ROAD PARK) # | Invoice      | 10/23/2023                         | COLLECTIVE BILL (DAVIS ROAD PARK) # | 001-550-630    | 7,346.77            |
|          | 10018131339              | STREETLIGHTS 09/19/2023 - 10/17/20 | Invoice                             | 10/23/2023   | STREETLIGHTS 09/19/2023 - 10/17/20 | 001-301-631                         |                | 743.56              |
|          | 480003259919             |                                    |                                     |              |                                    |                                     |                | 6,603.21            |
| 01222    | HENLEY, ROSS E.          | DKT0035362                         |                                     |              |                                    |                                     |                | 100.00              |
|          | INV0076805               |                                    | Invoice                             | 10/06/2023   |                                    | 001-000-125                         |                | 50.00               |
|          | INV0077008               |                                    | Invoice                             | 10/16/2023   |                                    | 001-000-125                         |                | 50.00               |

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APPKT007998 - 10/30/2023 UTILITIES, END OF MONTH

| Vendor # | Vendor Name               | Docket/Claim #                      | Payable Type | Payable Date | Item Description                    | Account Number | Payment Amount      |
|----------|---------------------------|-------------------------------------|--------------|--------------|-------------------------------------|----------------|---------------------|
|          | Payable Number            | Payable Description                 |              |              |                                     |                | Distribution Amount |
| 01968    | LEGAL SHIELD              | DKT0035363                          |              |              |                                     |                | 235.30              |
|          | CM0001513                 |                                     | Credit Memo  | 10/31/2023   |                                     | 001-000-123    | -0.04               |
|          | INV0076775                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-123    | 13.95               |
|          | INV0076776                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-123    | 16.95               |
|          | INV0076777                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-123    | 17.95               |
|          | INV0076778                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-123    | 9.48                |
|          | INV0076779                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-123    | 9.48                |
|          | INV0076780                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-123    | 9.48                |
|          | INV0076781                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-123    | 13.95               |
|          | INV0076782                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-123    | 9.48                |
|          | INV0076978                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-123    | 13.95               |
|          | INV0076979                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-123    | 16.95               |
|          | INV0076980                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-123    | 17.95               |
|          | INV0076981                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-123    | 9.48                |
|          | INV0076982                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-123    | 9.48                |
|          | INV0076983                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-123    | 9.48                |
|          | INV0076984                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-123    | 13.95               |
|          | INV0076985                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-123    | 9.48                |
|          | INV0077198                |                                     | Invoice      | 10/31/2023   |                                     | 001-000-123    | 18.95               |
|          | INV0077199                |                                     | Invoice      | 10/31/2023   |                                     | 001-000-123    | 14.95               |
| 02698    | MENDELSON LAW FIRM        | DKT0035364                          |              |              |                                     |                | 363.63              |
|          | INV0077137                |                                     | Invoice      | 10/31/2023   |                                     | 001-000-125    | 363.63              |
| 02096    | MS DEPARTMENT OF REVENUE  | DKT0035365                          |              |              |                                     |                | 10.00               |
|          | 10312023-2                | TAG FOR VEHICLE # 23-02             | Invoice      | 10/31/2023   | TAG FOR VEHICLE # 23-02             | 001-200-696    | 10.00               |
| 02096    | MS DEPARTMENT OF REVENUE  | DKT0035366                          |              |              |                                     |                | 10.00               |
|          | 10312023-3                | TAG FOR VEHICLE # PW-2              | Invoice      | 10/31/2023   | TAG FOR VEHICLE # PW-2              | 001-301-696    | 10.00               |
| 02096    | MS DEPARTMENT OF REVENUE  | DKT0035367                          |              |              |                                     |                | 16.00               |
|          | 10312023-1                | UNDERCOVER TAG FOR VEHICLE # 23-0   | Invoice      | 10/31/2023   | UNDERCOVER TAG FOR VEHICLE # 23-0   | 001-200-696    | 16.00               |
| 00980    | NATIONAL LEAGUE OF CITIES | DKT0035368                          |              |              |                                     |                | 800.00              |
|          | 10272023                  | REGISTRATION - ROSCHELLE J. GIBSON  | Invoice      | 10/27/2023   | REGISTRATION - ROSCHELLE J. GIBSON  | 001-100-611    | 800.00              |
| 02772    | RAWLINGS, DAVID C.        | DKT0035369                          |              |              |                                     |                | 643.50              |
|          | INV0076750                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-125    | 155.75              |
|          | INV0076751                |                                     | Invoice      | 10/06/2023   |                                     | 001-000-125    | 166.00              |
|          | INV0076953                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-125    | 155.75              |
|          | INV0076954                |                                     | Invoice      | 10/16/2023   |                                     | 001-000-125    | 166.00              |
| 00193    | REPUBLIC SERVICES, INC    | DKT0035370                          |              |              |                                     |                | 715.70              |
|          | 0823-001114260            | PD BASIC SERVICE 11/01/2023 - 11/30 | Invoice      | 10/26/2023   | PD BASIC SERVICE 11/01/2023 - 11/30 | 001-200-681    | 260.61              |
|          | 0823-001114348            | PW BASIC SERVICE 10/01/2023 - 10/31 | Invoice      | 10/26/2023   | PW BASIC SERVICE 10/01/2023 - 10/31 | 001-301-685    | 455.09              |

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APPKT007998 - 10/30/2023 UTILITIES, END OF MONTH

| Vendor #         | Vendor Name                 | Docket/Claim #                   | Payable Type | Payable Date | Item Description                 | Account Number        | Payment Amount |
|------------------|-----------------------------|----------------------------------|--------------|--------------|----------------------------------|-----------------------|----------------|
|                  | Payable Number              | Payable Description              |              |              |                                  | Distribution Amount   |                |
| 00322            | SOUTHERN STATES POLICE BENE | DKT0035371                       |              |              |                                  |                       | 399.50         |
|                  | INV0076788                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076789                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076790                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076791                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076792                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076793                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076794                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076795                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076796                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076797                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076798                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076799                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076800                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076801                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076802                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076803                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076804                  |                                  | Invoice      | 10/06/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076991                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076992                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076993                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076994                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076995                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076996                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076997                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076998                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0076999                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0077000                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0077001                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0077002                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0077003                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0077004                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0077005                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0077006                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
|                  | INV0077007                  |                                  | Invoice      | 10/16/2023   |                                  | 001-000-124           | 11.75          |
| 02364            | STEWART, KEVIN THOMAS       | DKT0035372                       |              |              |                                  |                       | 1,500.00       |
|                  | OCT2023                     | PUBLIC DEFENDER FOR OCTOBER 2023 | Invoice      | 10/30/2023   | PUBLIC DEFENDER FOR OCTOBER 2023 | 001-110-672           | 1,500.00       |
| Total Claims: 16 |                             |                                  |              |              |                                  | Total Payment Amount: | 19,759.29      |



City of Byram, MS

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## Docket of Claims Register

APPKT007996 - 11/10/2023 1st A.P. (IN HOUSE)

By Docket/Claim Number

| Vendor #        | Vendor Name                | Payable Number                     | Payable Description                | Payable Type | Payable Date                       | Item Description                   | Account Number        | Payment Amount      |
|-----------------|----------------------------|------------------------------------|------------------------------------|--------------|------------------------------------|------------------------------------|-----------------------|---------------------|
|                 |                            |                                    |                                    |              |                                    |                                    |                       | Distribution Amount |
| 02047           | AMAZON CAPITAL SERVICES    | 17R7-QT41-3WD7                     | GLOVES,                            | Invoice      | 10/20/2023                         | GLOVES,                            | 001-190-500           | 346.81              |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-190-500           | 1.19                |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-190-505           | 29.99               |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-301-505           | 24.99               |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-301-505           | 34.96               |
|                 |                            |                                    |                                    |              |                                    |                                    | 400-700-505           | 99.96               |
|                 | 1D7Q-T7KL-1KKR             | TAG KEYS W/LABELS, TAPE, BANKERS E | Invoice                            | 10/23/2023   | TAG KEYS W/LABELS, TAPE, BANKERS E | 001-200-500                        | 001-200-500           | 5.79                |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-200-500           | 15.54               |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-200-500           | 38.01               |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-200-681           | 6.99                |
|                 | 1X36-JL6W-1YTQ             | OFFICE SUPPLIES/OTHER              | Invoice                            | 10/23/2023   | OFFICE SUPPLIES/OTHER              | 001-140-500                        | 001-140-500           | 9.97                |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-195-500           | 10.99               |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-195-505           | 10.97               |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-195-505           | 35.99               |
|                 |                            |                                    |                                    |              |                                    |                                    | 001-195-505           | 3.99                |
|                 |                            |                                    |                                    |              |                                    |                                    | 100-550-505           | 17.48               |
| 00482           | CENTRAL MS AUTO PARTS INC. | 743073                             | HOSE FITTINGS                      | Invoice      | 10/25/2023                         | HOSE FITTINGS                      | 001-301-575           | 9.24                |
| 02826           | GANNETT MEDIA CORP         | 0005898788                         | ADVERTISEMENT FOR BUDGET HEARIN    | Invoice      | 09/30/2023                         | ADVERTISEMENT FOR BUDGET HEARIN    | 001-140-615           | 856.60              |
| 02599           | ODP BUSINESS SOLUTIONS     | 334698778001                       | FILE LABELS, ENVELOPES, SELF-INKER | Invoice      | 10/10/2023                         | FILE LABELS, ENVELOPES, SELF-INKER | 001-195-500           | 57.36               |
|                 |                            | 334701121001                       | EXPANDABLE FOLDERS                 | Invoice      | 10/10/2023                         | EXPANDABLE FOLDERS                 | 001-260-500           | 30.24               |
|                 |                            | 334701121-001                      | CREDIT RETURN - FILE POCKETS       | Credit Memo  | 10/12/2023                         | CREDIT RETURN - FILE POCKETS       | 001-195-500           | 25.79               |
|                 |                            | 336402783001                       | EXPANDABLE FILES                   | Invoice      | 10/16/2023                         | EXPANDABLE FILES                   | 001-260-500           | -25.79              |
| 01591           | QUADIENT FINANCE USA, INC  | 10312023                           | POSTAGE FOR MACHINE ON OCTOBER     | Invoice      | 10/31/2023                         | POSTAGE FOR MACHINE ON OCTOBER     | 001-140-608           | 27.12               |
|                 |                            |                                    |                                    |              |                                    |                                    |                       | 500.00              |
|                 |                            |                                    |                                    |              |                                    |                                    |                       | 500.00              |
| Total Claims: 5 |                            |                                    |                                    |              |                                    |                                    | Total Payment Amount: | 1,770.01            |



City of Byram, MS

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## Docket of Claims Register

APPKT008005 - 11/10/2023 1st A.P. (A/P AUTOMATION)

By Docket/Claim Number

| Vendor # | Vendor Name               | Docket/Claim #                    | Payable Type | Payable Date | Item Description                  | Account Number | Payment Amount      |
|----------|---------------------------|-----------------------------------|--------------|--------------|-----------------------------------|----------------|---------------------|
|          | Payable Number            | Payable Description               |              |              |                                   |                | Distribution Amount |
| 02563    | ARVEST BANK               | DKT0035391                        |              |              |                                   |                | 3,406.63            |
|          | 2418292 110123            | NOTE# 2418292 DUMP TRUCK #21      | Invoice      | 11/01/2023   | NOTE# 2418292 DUMP TRUCK #21      | 001-301-820    | 3,307.39            |
|          |                           |                                   |              |              |                                   | 001-301-830    | 99.24               |
| 00006    | AUTO TRIM DESIGNS         | DKT0035392                        |              |              |                                   |                | 950.00              |
|          | I-112523                  | PO6935-23-02-INSTALL POLICE GRAPH | Invoice      | 10/12/2023   | PO6935-23-02-INSTALL POLICE GRAPH | 001-200-915    | 525.00              |
|          | I-112577                  | PO6973-16-06-GRAPHICS FOR CRIME ! | Invoice      | 10/30/2023   | PO6973-16-06-GRAPHICS FOR CRIME ! | 001-200-570    | 425.00              |
| 00750    | AUTO ZONE                 | DKT0035393                        |              |              |                                   |                | 24.47               |
|          | 3850693061                | TRANSMISSION FLUID                | Invoice      | 10/26/2023   | TRANSMISSION FLUID                | 001-301-570    | 20.98               |
|          | 3850696804                | RUBBER EXPANSION                  | Invoice      | 10/30/2023   | RUBBER EXPANSION                  | 001-260-570    | 3.49                |
| 01689    | AXON ENTERPRISE, INC      | DKT0035394                        |              |              |                                   |                | 4,485.92            |
|          | INUS195424                | PO6961-TASER60-X26P UNLIMITED #1  | Invoice      | 10/15/2023   | PO6961-TASER60-X26P UNLIMITED #1  | 001-200-640    | 4,485.92            |
| 00611    | BARNETT'S BODY SHOP       | DKT0035395                        |              |              |                                   |                | 299.75              |
|          | 75888                     | OIL CHANGE                        | Invoice      | 10/18/2023   | OIL CHANGE                        | 001-200-570    | 59.95               |
|          | 75903                     | OIL CHANGE                        | Invoice      | 10/23/2023   | OIL CHANGE                        | 001-200-570    | 59.95               |
|          | 75910                     | OIL CHANGE                        | Invoice      | 10/23/2023   | OIL CHANGE                        | 001-200-570    | 59.95               |
|          | 75942                     | OIL CHANGE                        | Invoice      | 10/31/2023   | OIL CHANGE                        | 001-200-570    | 59.95               |
|          | 75943                     | OIL CHANGE                        | Invoice      | 10/31/2023   | OIL CHANGE                        | 001-200-570    | 59.95               |
| 00899    | CAPITOL FRONT END SERVICE | DKT0035396                        |              |              |                                   |                | 170.80              |
|          | 50796                     | LABOR, FRONT END ALIGNMENT, SHO   | Invoice      | 10/18/2023   | LABOR, FRONT END ALIGNMENT, SHO   | 001-260-570    | 170.80              |
| 00233    | CARTRUST                  | DKT0035397                        |              |              |                                   |                | 82.82               |
|          | 206702                    | OIL CHANGE                        | Invoice      | 10/27/2023   | OIL CHANGE                        | 001-550-570    | 82.82               |
| 01197    | CINTAS CORPORATION #210   | DKT0035398                        |              |              |                                   |                | 34.42               |
|          | 4171922448                | UNIFORM RENTALS                   | Invoice      | 10/25/2023   | UNIFORM RENTALS                   | 001-301-535    | 23.64               |
|          |                           |                                   |              |              |                                   | 001-550-535    | 1.92                |
|          |                           |                                   |              |              |                                   | 400-700-535    | 8.86                |
| 01811    | EEP                       | DKT0035399                        |              |              |                                   |                | 74.30               |
|          | 488143                    | DUAL CIRCUIT PRESSURE SWITCH      | Invoice      | 10/27/2023   | DUAL CIRCUIT PRESSURE SWITCH      | 001-260-570    | 74.30               |
| 00941    | ENVIRONMENT MASTERS       | DKT0035400                        |              |              |                                   |                | 821.25              |
|          | 167151750                 | PO6967 FD PLANNED MAINTENANCE     | Invoice      | 10/25/2023   | PO6967 FD PLANNED MAINTENANCE     | 001-260-560    | 422.25              |
|          | 167214470                 | CH PLANNED MAINTENANCE            | Invoice      | 10/27/2023   | CH PLANNED MAINTENANCE            | 001-195-575    | 399.00              |

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APPKT008005 - 11/10/2023 1st A.P. (A/P AUTOMATION)

| Vendor # | Vendor Name                     | Docket/Claim #                           | Payable Type | Payable Date | Item Description                         | Account Number | Payment Amount      |
|----------|---------------------------------|------------------------------------------|--------------|--------------|------------------------------------------|----------------|---------------------|
|          | Payable Number                  | Payable Description                      |              |              |                                          |                | Distribution Amount |
| 00058    | FLEETCOR TECHNOLOGIES OPER.     | DKT0035401                               |              |              |                                          |                | 7,008.29            |
|          | NP65284668                      | VEHICLE FUEL FOR 10/16/2023 - 10/23/2023 | Invoice      | 10/23/2023   | VEHICLE FUEL FOR 10/16/2023 - 10/23/2023 | 001-140-525    | 118.65              |
|          |                                 |                                          |              |              |                                          | 001-200-525    | 1,893.46            |
|          |                                 |                                          |              |              |                                          | 001-260-525    | 311.62              |
|          |                                 |                                          |              |              |                                          | 001-280-525    | 106.54              |
|          |                                 |                                          |              |              |                                          | 001-301-525    | 425.79              |
|          |                                 |                                          |              |              |                                          | 001-550-525    | 73.61               |
|          |                                 |                                          |              |              |                                          | 400-700-525    | 717.76              |
|          | NP65306869                      | VEHICLE FUEL FOR 10/23/2023 - 10/23/2023 | Invoice      | 10/30/2023   | VEHICLE FUEL FOR 10/23/2023 - 10/23/2023 | 001-200-525    | 1,866.69            |
|          |                                 |                                          |              |              |                                          | 001-260-525    | 318.84              |
|          |                                 |                                          |              |              |                                          | 001-301-525    | 415.91              |
|          |                                 |                                          |              |              |                                          | 001-550-525    | 73.54               |
|          |                                 |                                          |              |              |                                          | 400-700-525    | 685.88              |
| 02374    | HANCOCK WHITNEY BANK            | DKT0035402                               |              |              |                                          |                | 2,051.21            |
|          | 11012023                        | PAYMENT #34 BACKHOE LOADER               | Invoice      | 11/01/2023   | PAYMENT #34 BACKHOE LOADER               | 001-301-820    | 948.29              |
|          |                                 |                                          |              |              |                                          | 001-301-830    | 77.31               |
|          |                                 |                                          |              |              |                                          | 400-700-820    | 948.30              |
|          |                                 |                                          |              |              |                                          | 400-700-830    | 77.31               |
| 00066    | INNOVATIVE COMPUTER SOLUTIONS   | DKT0035403                               |              |              |                                          |                | 975.00              |
|          | 120712                          | PO6947 FD DELL OPTIPLEX COMPUTE          | Invoice      | 10/10/2023   | PO6947 FD DELL OPTIPLEX COMPUTE          | 001-260-575    | 975.00              |
| 00069    | JACKSON PAPER                   | DKT0035404                               |              |              |                                          |                | 674.42              |
|          | 1356503                         | PO6962 FD VARIOUS PAPER SUPPLIES         | Invoice      | 10/13/2023   | PO6962 FD 2 CASES COPY PAPER             | 001-260-500    | 79.60               |
|          |                                 |                                          |              |              | PO6962 FD 2 CASES TORK TOILET TISSUE     | 001-260-505    | 88.82               |
|          |                                 |                                          |              |              | PO6962 FD VARIOUS PAPER SUPPLIES         | 001-260-510    | 110.26              |
|          |                                 |                                          |              |              | PO6962 FD 4 CASES CENTERPULL TOWEL       | 001-260-505    | 158.90              |
|          | 1356909                         | FOAMING SOAP, HYGIENE MATTING            | Invoice      | 10/17/2023   | FOAMING SOAP, HYGIENE MATTING            | 001-195-510    | 38.80               |
|          |                                 |                                          |              |              |                                          | 001-260-510    | 77.60               |
|          | 1358262                         | FOAMING SOAP                             | Invoice      | 10/27/2023   | FOAMING SOAP                             | 001-260-505    | 120.44              |
| 00239    | LISA B YAZDANI, PH.D., P.L.L.C. | DKT0035405                               |              |              |                                          |                | 600.00              |
|          | 10192023                        | PO6957 FD PSYCH EVALS OF 2 FF CAM        | Invoice      | 10/19/2023   | PO6957 FD PSYCH EVALS OF 2 FF CAM        | 001-260-699    | 600.00              |
| 00076    | MID SOUTH UNIFORM & SUPPLY      | DKT0035406                               |              |              |                                          |                | 996.07              |
|          | 643716                          | PO6951-BELLY CHAIN CUFFS, LEG IRONS      | Invoice      | 10/18/2023   | PO6951- LEG IRONS                        | 001-200-559    | 123.50              |
|          |                                 |                                          |              |              | PO6951-BELLY CHAIN CUFFS @ HIPS          | 001-200-559    | 289.05              |
|          |                                 |                                          |              |              | PO6951-CUFF LOCKS                        | 001-200-559    | 47.58               |
|          | 644092                          | PO6972 FD 6 PR KHAKI PANTS, 2 BOOTS      | Invoice      | 10/31/2023   | PO6972 FD 2 BOOTS FOR NEW FF             | 001-260-535    | 266.00              |
|          |                                 |                                          |              |              | PO6972 FD 6 PR KHAKI PANTS FOR NI        | 001-260-535    | 269.94              |

## Docket of Claims Register

APPKT008005 - 11/10/2023 1st A.P. (A/P AUTOMATION)

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| Vendor # | Vendor Name                 | Docket/Claim #                     | Payable Type | Payable Date | Item Description                   | Account Number | Payment Amount      |
|----------|-----------------------------|------------------------------------|--------------|--------------|------------------------------------|----------------|---------------------|
|          | Payable Number              | Payable Description                |              |              |                                    |                | Distribution Amount |
| 00096    | O'REILLY AUTOMOTIVE STORES, | DKT0035407                         |              |              |                                    |                | 240.47              |
|          | 1676-165872                 | WIPER BLADES                       | Invoice      | 09/06/2023   | WIPER BLADES                       | 001-200-570    | 31.18               |
|          | 1676-171171                 | RETURN - CAPSULE                   | Credit Memo  | 10/03/2023   | RETURN - CAPSULE                   | 001-200-570    | -8.32               |
|          | 1676-174647                 | PRORATED BATTERY                   | Invoice      | 10/23/2023   | PRORATED BATTERY                   | 001-200-570    | 21.98               |
|          | 1676-174880                 | BATTERY                            | Invoice      | 10/24/2023   | BATTERY                            | 001-200-570    | 117.62              |
|          | 1676-175005                 | MICRO-V BELT, BELT TENSNER, ANTIFR | Invoice      | 10/25/2023   | MICRO-V BELT, BELT TENSNER, ANTIFR | 001-550-570    | 94.24               |
|          | 1676-175010                 | CREDIT - RETURN MICRO-V BELT       | Credit Memo  | 10/25/2023   | CREDIT - RETURN MICRO-V BELT       | 001-550-570    | -16.23              |
| 01317    | PAY PROS OF MS, INC         | DKT0035408                         |              |              |                                    |                | 258.00              |
|          | OCT2023                     | TIME CLOCK LEASE FOR OCTOBER 202   | Invoice      | 10/31/2023   | TIME CLOCK LEASE FOR OCTOBER 202   | 001-195-650    | 258.00              |
| 00086    | PHELPS                      | DKT0035409                         |              |              |                                    |                | 1,056.25            |
|          | 1324808                     | EMPLOYMENT ADVICE                  | Invoice      | 10/11/2023   | EMPLOYMENT ADVICE                  | 001-200-603    | 528.12              |
|          |                             |                                    |              |              |                                    | 001-260-603    | 528.13              |
| 00087    | PRECISION DELTA COPRPORATIC | DKT0035410                         |              |              |                                    |                | 425.00              |
|          | INV0077148                  | PO6955-12 GA SUPER SOCK BEAN BAC   | Invoice      | 10/25/2023   | PO6955-12 GA SUPER SOCK BEAN BAC   | 001-200-537    | 425.00              |
| 00089    | REVELL HARDWARE             | DKT0035411                         |              |              |                                    |                | 79.00               |
|          | 188430/4                    | INSECT BUG STOP                    | Invoice      | 10/17/2023   | INSECT BUG STOP                    | 001-550-505    | 15.98               |
|          | 188542/4                    | DUCT TAPE                          | Invoice      | 10/23/2023   | DUCT TAPE                          | 001-280-505    | 4.53                |
|          | 188566/4                    | OIL HP                             | Invoice      | 10/24/2023   | OIL HP                             | 001-301-575    | 15.99               |
|          | 188595/4                    | GARDEN SPRAYER                     | Invoice      | 10/25/2023   | GARDEN SPRAYER                     | 001-301-506    | 37.98               |
|          | 188620/4                    | NUTS, BOLTS, FASTENERS             | Invoice      | 10/25/2023   | NUTS, BOLTS, FASTENERS             | 001-260-570    | 4.52                |
| 00901    | ROBERT J YOUNG COMPANY INC  | DKT0035412                         |              |              |                                    |                | 521.84              |
|          | INV6576796                  | CH BLACK & WHITE/COLOR COPIES 09   | Invoice      | 10/11/2023   | CH BLACK & WHITE/COLOR COPIES 09   | 001-100-500    | 3.13                |
|          |                             |                                    |              |              |                                    | 001-100-500    | 2.42                |
|          |                             |                                    |              |              |                                    | 001-140-500    | 53.16               |
|          |                             |                                    |              |              |                                    | 001-140-500    | -2.42               |
|          |                             |                                    |              |              |                                    | 001-190-500    | 0.27                |
|          |                             |                                    |              |              |                                    | 001-195-650    | 209.79              |
|          |                             |                                    |              |              |                                    | 001-280-500    | 0.27                |
|          | INV6576797                  | PW BLACK & WHITE/COLOR COPIES 05   | Invoice      | 10/11/2023   | PW BLACK & WHITE/COLOR COPIES 05   | 001-190-650    | 43.39               |
|          |                             |                                    |              |              |                                    | 001-280-650    | 43.39               |
|          |                             |                                    |              |              |                                    | 001-301-650    | 84.22               |
|          |                             |                                    |              |              |                                    | 400-700-650    | 84.22               |
| 02854    | RPT COMMERCIAL, INC.        | DKT0035413                         |              |              |                                    |                | 3,259.69            |
|          | 11513                       | PO6944 LIGHTS, COVER & BED LINER 2 | Invoice      | 10/19/2023   | PO6944 LIGHTS, COVER & BED LINER 2 | 001-301-915    | 2,565.00            |
|          | 11592                       | PO6965 PUT WIG WAG LIGHTS ON PT:   | Invoice      | 10/25/2023   | PO6965 PUT WIG WAG LIGHTS ON PT:   | 001-280-570    | 694.69              |
| 00114    | SIGNS FIRST                 | DKT0035414                         |              |              |                                    |                | 59.84               |
|          | MET-78028                   | READY TO APPLY LETTERING FOR DOO   | Invoice      | 10/27/2023   | READY TO APPLY LETTERING FOR DOO   | 001-280-570    | 22.66               |
|          |                             |                                    |              |              |                                    | 001-280-570    | 7.26                |
|          |                             |                                    |              |              |                                    | 001-301-570    | 22.66               |
|          |                             |                                    |              |              |                                    | 001-301-570    | 7.26                |

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Docket of Claims Register

APPKT008005 - 11/10/2023 1st A.P. (A/P AUTOMATION)

| Vendor # | Vendor Name<br>Payable Number        | Docket/Claim #<br>Payable Description            | Payable Type | Payable Date | Item Description                   | Account Number          | Payment Amount<br>Distribution Amount  |
|----------|--------------------------------------|--------------------------------------------------|--------------|--------------|------------------------------------|-------------------------|----------------------------------------|
| 00419    | STEVE'S AUTO GLASS INC<br>10814      | DKT0035415<br>PO6963-22-03-WINDSHIELD W/SOLAF    | Invoice      | 10/05/2023   | PO6963-22-03-WINDSHIELD W/SOLAF    | 001-200-570             | 372.70                                 |
| 02639    | THE PEOPLES BANK<br>10182023         | DKT0035416<br>TIF REVENUE BONDS, SERIES 2017, TO | Invoice      | 10/18/2023   | TIF REVENUE BONDS, SERIES 2017, TO | 215-140-810             | 38,963.75                              |
| 00194    | THE SOUTHERN CONNECTION, LI<br>27917 | DKT0035417<br>PO6964-FIRST TAC MEN'S POLO, PRO S | Invoice      | 10/27/2023   | PO6964-F/T MEN'S V2 PRO SHIRT      | 001-200-535             | 532.95                                 |
|          | 95033                                | BOOTS                                            | Invoice      | 10/24/2023   | PO6964-FIRST TAC MEN'S POLO        | 001-200-535             | 105.98                                 |
|          | 95034                                | POUCHES FOR HANDCUFFS/MAGAZIN                    | Invoice      | 10/24/2023   | PO6964-MERRELL CHAM 8 STRETCH T    | 001-200-535             | 42.99                                  |
|          |                                      |                                                  |              |              | BOOTS                              | 001-200-535             | 129.99                                 |
|          |                                      |                                                  |              |              | POUCHES FOR HANDCUFFS/MAGAZIN      | 001-200-535             | 149.99                                 |
|          |                                      |                                                  |              |              |                                    | <b>Total Claims: 27</b> | <b>Total Payment Amount: 68,424.84</b> |



City of Byram, MS

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## Docket of Claims Register

APPKT008006 - 11/10/2023 1st A.P. (SEWER AUTOMATION)

By Docket/Claim Number

| Vendor #        | Vendor Name                  | Payable Number                     | Payable Description            | Payable Type | Payable Date | Item Description                   | Account Number        | Payment Amount      |
|-----------------|------------------------------|------------------------------------|--------------------------------|--------------|--------------|------------------------------------|-----------------------|---------------------|
|                 |                              |                                    |                                |              |              |                                    |                       | Distribution Amount |
| 00254           | CENTRAL PIPE SUPPLY          | DKT0035380                         |                                |              |              |                                    |                       | 347.38              |
|                 |                              | S100351750.001                     | NIPPLES (2), VALVE IMPORTS (4) | Invoice      | 10/17/2023   | NIPPLES (2), VALVE IMPORTS (4)     | 400-700-577           | 161.56              |
|                 |                              | S100352105.001                     | VALVE IMPORT (2), NIPPLES (4)  | Invoice      | 10/19/2023   | VALVE IMPORT (2), NIPPLES (4)      | 400-700-505           | 185.82              |
| 01283           | COOPER ELECTRIC MOTOR SERV   | DKT0035381                         |                                |              |              |                                    |                       | 126.15              |
|                 | SI-5907                      | TR68/19007 RELAY                   |                                | Invoice      | 10/27/2023   | TR68/19007 RELAY                   | 400-700-556           | 126.15              |
| 00516           | DULANEY ELECTRIC & ASSOCIATI | DKT0035382                         |                                |              |              |                                    |                       | 162.77              |
|                 | 9444                         | REPLACED BURNED UP WIRE ON SEW     |                                | Invoice      | 10/10/2023   | REPLACED BURNED UP WIRE ON SEW     | 400-700-577           | 162.77              |
| 01616           | FLUID PROCESS & PUMPS, LLC   | DKT0035383                         |                                |              |              |                                    |                       | 10,521.00           |
|                 | 0027374                      | 50' MINI SWITCH FLOAT              |                                | Invoice      | 10/16/2023   | 50' MINI SWITCH FLOAT FOR LAKE RID | 400-700-556           | 246.00              |
|                 | 0027402                      | PO6948 REPLACE PUMP, PANEL AT LA   |                                | Invoice      | 10/20/2023   | PO6948 REPLACE PUMP, PANEL AT LA   | 400-700-556           | 3,425.00            |
|                 | 0027404                      | PO6950 LAKE RIDGELEA PUMP & PANI   |                                | Invoice      | 10/20/2023   | PO6950 LAKE RIDGELEA PUMP & PANI   | 400-700-556           | 3,425.00            |
|                 | 0027405                      | PO6956 PUMP REPLACEMENT 2281 W     |                                | Invoice      | 10/20/2023   | PO6956 PUMP REPLACEMENT 2281 W     | 400-700-556           | 3,425.00            |
| 02782           | RAYNER, BRITTANY CAMILLE     | DKT0035384                         |                                |              |              |                                    |                       | 359.08              |
|                 | 1415                         | PO6958 REPAIR OF TRUCK PT7         |                                | Invoice      | 10/23/2023   | PO6958 REPAIR OF TRUCK PT7         | 400-700-570           | 359.08              |
| 00089           | REVELL HARDWARE              | DKT0035385                         |                                |              |              |                                    |                       | 29.98               |
|                 | 188412/4                     | VALVE SWING CHK & 1-1/4 GLV NIPPLI |                                | Invoice      | 10/17/2023   | VALVE SWING CHK & 1-1/4 GLV NIPPLI | 400-700-577           | 29.98               |
| Total Claims: 6 |                              |                                    |                                |              |              |                                    | Total Payment Amount: | 11,546.36           |

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9, 2023 AGENDA ITEM NO: 8.

CONSENT TO:  
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

### ATTACHMENTS:

|                                                                                   | Description  | Upload Date | Type            | File Name                        |
|-----------------------------------------------------------------------------------|--------------|-------------|-----------------|----------------------------------|
|  | Change Order | 11/3/2023   | Backup Material | Fire_Station_Change_Order_#1.pdf |



10/18/2023

Fred Green  
Byram Fire Department  
200 Byram Pkwy  
Byram, MS

**Re:** Our Change Proposal 1410001-03 for **Scope Change #1 Owner Changes**

**Project:** Byram Fire Department

Byram Fire Department

Byram Fire Department, 200 Byram Pkwy, Byram, MS

This Proposal is for the Change referenced above and more particularly defined by the Scope of Work comprised of this Proposal, its Attachments, and other Contract Documents incorporated by reference. Therefore, we propose to change the following:

Original Allowance Cost Available:

\$160,000.00 - Contingency Utility  
\$35,000.00 - Landscaping Allow  
\$9,500.00 - Signage Package Allow  
\$2,000.00 - Flag Pole Allow  
\$3,750.00 - Roller Shades Allow  
\$18,500.00 - Kitchen Equipment  
\$6,000.00 - Locker Allow  
\$6,654.59 - Permit Allow Remaining  
\$6964.00 - Flooring Credits  
\$6920.00 - Millworks Savings

= \$255,288.60

Original Adds & Costs To Contract:

\$115,000.00 - Sitework Adds  
\$64,160 - Utility Overage with Iron Pipe  
\$12,950 - Landscaping Cost per Scope  
\$7,036.00 - Signage Scope  
\$2,639.00 - Flag Pole Cost  
\$13,526.00 - Kitchen Equipment Actual  
\$15,000.00 - Peoples Const. Lean to Adds  
\$4,990.00 - ADCO Electric Lean to Adds  
\$2,500.00 - Security Window Add  
\$3,893.00 - Storm Shutter Add  
\$14,400.00 - Storm Room CMU/Structural Steel/Concrete  
\$4,735.00 - JL Roberts Lean To Adds

\$4560 - Entergy Utility Charge  
\$4,263.00 - (Red Accent Brick) Adds

= \$278,188.80

(\$278,188.80 - \$255,288.60) = \$22900.16 Cost Adds

\$22900.16 + \$3,549.52 O&P + \$959.47 MPC Tax = \$27,409.15 Funds Receivable BY Change Order

**Price:** **\$ 27,409.15** *Twenty Seven Thousand Four Hundred Nine Dollars and Fifteen Cents*

**Time:** The duration of the Work to achieve Substantial Completion will be **INCREASED by 30 days.**

**Clarification(s):** - None.

**Expiration:** This Proposal shall remain open for 30 calendar day(s).

**Attachment(s):** Schedule Of Values

Please contact me at 6019241300 or via e-mail [shane@ormoncmd.com](mailto:shane@ormoncmd.com) if you have any questions or require additional information.

Regards,

**Shane Ormon Construction Management & Design**

Shane Ormon

President/ Owner

#### **ACCEPTANCE OF PROPOSAL**

The Scope of Work described above supersedes any and all prior communication about this Change.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Byram Fire Department



**Project: 1410001 - Scope Change #1 Owner Changes**

**Date: 10/18/2023**

**Document: 1410001-03**

|    | Description of Work                         | Scheduled Value (\$) |
|----|---------------------------------------------|----------------------|
| 1  | Credit Allowance Money Remaining            | -205,923.96          |
| 2  | Site-Work Package ADDS                      | 43,890.00            |
| 3  | Utility Services Adds                       | 74,104.80            |
| 4  | Landscaping & Irrigation True Cost          | 14,957.25            |
| 5  | Red Brick Adder                             | 4,923.77             |
| 6  | Peoples Lean To Adder                       | 17,325.00            |
| 7  | Storm Shutter                               | 4,496.41             |
| 8  | Security Window                             | 2,887.50             |
| 9  | Storm Room CMU/Steel                        | 16,632.00            |
| 10 | Flagpoles True Cost                         | 3,048.05             |
| 11 | Lockers True Cost                           | 7,141.08             |
| 12 | Signage Package True Cost                   | 8,126.58             |
| 13 | Kitchen Actual Cost                         | 15,622.53            |
| 14 | Roller Shades and Blinds True Cost          | 2,718.87             |
| 15 | Mechanical/Plumbing Adds JL Roberts Lean To | 5,468.93             |
| 16 | Electrical Package ADCO Adds Lean To        | 5,763.45             |
| 17 | Entergy Adds                                | 5,266.80             |

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Total (\$)**27,409.16**

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING      November 9,  
DATE:                      2023                      AGENDA ITEM NO: 9.

CONSENT                                      TO:  
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

---

DISCUSSION: Approval to hire Alysia Haley as a Utility Billing Clerk at \$15.00 per hour with full benefits, contingent upon successful completion of the hiring process

### ATTACHMENTS:

|   | Description  | Upload Date | Type            | File Name                |
|---|--------------|-------------|-----------------|--------------------------|
| 📎 | Alysia Haley | 11/3/2023   | Backup Material | a_haley_app_Redacted.pdf |

# EMPLOYMENT APPLICATION

All Applications will remain in effect for 90 days from date the application is signed



CITY OF BYRAM  
P O BOX 720222  
BYRAM, MS 39272

Programs, service and employment are equally available to everyone. Please inform the Human Resources Department if you require reasonable accommodation for the application or interview.

Position Applied For: Utility Billing Clerk

How were you referred to us:

Indeed.com

Today's Date: 11/11/2023

Full Name Alycia Haley

Date Available for start: 11/1/2023

Address: 1931 Willamee Drive City: Jackson State: MS Zip Code: 39204

Phone: [REDACTED] Cell: [REDACTED] E-Mail: [REDACTED]

Social Security Number: [REDACTED] Driver's License Number: [REDACTED] State: [REDACTED]

Employment Desired: ☒ Full-Time ☐ Part-Time ☐ Temporary ☐ Seasonal Salary Desired: \$15.00

If under 18, please list age: Are you legally allowed to work in the United States? ☒ Yes ☐ No

Have you worked for the City of Byram? ☐ Yes ☒ No If yes, when? NA

Have you ever pleaded guilty, no contest or been convicted of a crime? ☐ Yes ☒ No if yes, date and details: NA

Explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type of rehabilitation. N/A

## Education History

| NAME OF SCHOOL   | LOCATION<br>(Complete mailing address)                             | NO OF YEARS<br>COMPLETED | MAJOR &<br>DEGREE                   | DID YOU<br>GRADUATE? | YEAR<br>GRADUATED |
|------------------|--------------------------------------------------------------------|--------------------------|-------------------------------------|----------------------|-------------------|
| High School      | <u>Provine High School</u><br><u>2400 Robinson St Jackson MS 3</u> | <u>4 yrs</u>             | <u>General Studies</u>              | <u>Yes</u>           | <u>1993</u>       |
| College          | <u>Virginia College</u><br><u>Jackson</u>                          | <u>2 yrs</u>             | <u>Medical Associate Technology</u> | <u>Yes</u>           | <u>2003</u>       |
| College or Trade |                                                                    |                          |                                     |                      |                   |

## Summarize your Special Skills and Qualification

### Work Experience

Please list your work experience from the past 10 years beginning with your most recent job held. Attach additional sheets if necessary.

|                                                            |                                                                         |                                                           |
|------------------------------------------------------------|-------------------------------------------------------------------------|-----------------------------------------------------------|
| Name of Employer: <u>Signature Insurance Agency</u>        | Employment Dates:<br>From: <u>April 2021</u><br>To: <u>January 2023</u> | Salary:<br>Start: <u>\$14.50</u><br>Final: <u>\$14.50</u> |
| Name of Supervisor: <u>Michelle Thomas</u>                 | Phone Number:<br>(601) <u>882-1998</u>                                  | Your Last Job Title:<br><u>Executive Assistant</u>        |
| Complete Address:<br><u>15 Northtown Rd</u>                |                                                                         |                                                           |
| Reason for Leaving: <u>To take care of my sick Parent.</u> |                                                                         |                                                           |

May we contact this employer for a reference? ☐ Yes ☒ No

Responsibilities: Answering Phones, Updated Data & database when Necessary, Processed Clients Payments & Claims, Greeted Visitors

|                                                                             |                                                                |                                                           |
|-----------------------------------------------------------------------------|----------------------------------------------------------------|-----------------------------------------------------------|
| Name of Employer: <u>Merit Health Central</u>                               | Employment Dates:<br>From: <u>12/2016</u><br>To: <u>4/2019</u> | Salary:<br>Start: <u>\$13.00</u><br>Final: <u>\$14.25</u> |
| Name of Supervisor: <u>Chaw Alexander</u>                                   | Phone Number:<br>(601) <u>376-1000</u>                         | Your Last Job Title:<br><u>Discharge Specialist</u>       |
| Complete Address:<br><u>1850 Chadwick Drive</u><br><u>Jackson, MS 39204</u> |                                                                |                                                           |

May we contact this employer for a reference? ☐ Yes ☒ No

Reason for Leaving: Left to take care of my newborn baby.

Responsibilities: I called discharged patients to ask if they understood D/C instructions, also relayed messages to nursing staff.

|                                                                             |                                                                |                                                           |
|-----------------------------------------------------------------------------|----------------------------------------------------------------|-----------------------------------------------------------|
| Name of Employer:                                                           | Employment Dates:<br>From: <u>3/2013</u><br>To: <u>12/2016</u> | Salary:<br>Start: <u>\$13.00</u><br>Final: <u>\$13.50</u> |
| Name of Supervisor: <u>Chaw Alexander</u>                                   | Phone Number:<br>(601) <u>376-1000</u>                         | Your Last Job Title:<br><u>ER Tech / Unit Secretary</u>   |
| Complete Address:<br><u>1850 Chadwick Drive</u><br><u>Jackson, MS 39204</u> |                                                                |                                                           |

Reason for Leaving: Started a new position within company.

May we contact this employer for a reference? ☐ Yes ☒ No

**Responsibilities:**

|                     |                                   |                             |
|---------------------|-----------------------------------|-----------------------------|
| Name of Employer:   | Employment Dates:<br>From:<br>To: | Salary:<br>Start:<br>Final: |
| Name of Supervisor: |                                   |                             |
| Complete Address:   | Phone Number:                     | Your Last Job Title:        |

Reason for Leaving: \_\_\_\_\_ May we contact this employer for a reference? ☐ Yes ☐ No

**Responsibilities:****References**

| Complete Name      | Relationship | Occupation  | Telephone      |
|--------------------|--------------|-------------|----------------|
| Shelia Reed        | Friend       | Assistant   | (769) 798-2122 |
| Balinda Washington | Co Worker    | CNA         | (601) 454-2819 |
| James Cook         | Co Worker    | Meat Cutter | (601) 203-8172 |

**Military**

Have you ever been or are you currently in the Military?

☐

Yes

☒

No

If yes, what Branch?

Specialty

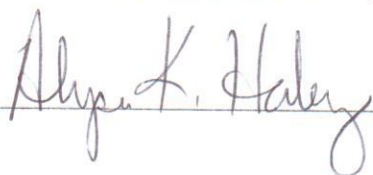
Date Entered

Discharge Date

NA

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified uncompleted statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my denial of employment or previous employment and any pertinent information they may have, personal or otherwise, and release the city from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the city has any authority to enter into any agreement for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized city representative. This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws. I further understand that nothing in this application is meant to be a guarantee of employment of continued employment and that, if employed, I will be an at-will employee.

Signature of Applicant:



Date:

11/1/2023

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING      November 9,  
DATE:                      2023                      AGENDA ITEM NO: 10.

CONSENT                                      TO:  
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

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### ATTACHMENTS:

|                                                                                   | Description   | Upload Date | Type            | File Name                       |
|-----------------------------------------------------------------------------------|---------------|-------------|-----------------|---------------------------------|
|  | Travel Policy | 10/27/2023  | Backup Material | City_of_Byram_Travel_Policy.pdf |

# CITY OF BYRAM TRAVEL POLICY

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## **Mission Statement**

The purpose of this Travel Policy is to outline general policies and procedures to allow reasonable guidance for travelers and administrators.

It is up to the Department Head to determine if the potential benefits of the Conference/Trip justify the time and expense involved after considering cost-effective alternatives, such as video or teleconferencing.

An employee traveling on official city business is expected to exercise the same care incurring expenses as would a prudent person traveling for personal reasons. Travel for business should be conducted at a minimum cost for achieving the success of the mission. Travelers shall request air, train, bus, hotel and vehicle rental reservations as far in advance as possible and shall utilize the lowest logical rate available.

Whether by public transportation, privately-owned vehicle or city-owned vehicle, reimbursement shall be made for the most direct practical route. The least expensive method of transportation shall be used.

**Travel Advances** under MS Code 25-3-41 the Municipality has the authority to give advances that can only be used for travel related purposes. This money may not be used for personal expenses or for any purpose other than the actual expenses listed on the Estimated Travel Advance Form and has been approved for the authorized travel.

An Estimated Travel Advance Form must be filled out for each individual traveling.

**Account for Travel Advances** all employees must fill out a City of Byram Return From Travel Form within five (5) working days after returning to work. This is to be done regardless whether money is owed back to the city or not.

- A. All travel advance money not used for travel related expenses is repaid to the municipality.
- B. The Return From Travel Form is completed and submitted. This form should account for all money not refunded.
- C. Actual receipts are provided for all travel expenses.

**In-State/Out-Of-State Conferences** requires an Estimated Travel Expense Form to be completed and approved by the Department Head. Then the Estimated Travel Expense Form is to be placed on the agenda for approval by the Board of Alderman and recorded in the official minutes. This must be done before an employee attends any convention, association or meeting in order for expenses to be reimbursed.

For the Mayor and Aldermen attendance at Conferences/Meetings held within the “Greater Jackson Metropolitan Area” will be preapproved for “Registration Fees” ONLY. The “Greater Jackson Metropolitan Area” will include the municipalities of Jackson, Brandon, Clinton, Florence, Flowood, Madison, Pearl, Raymond, Richland, Ridgeland, and Terry. No meals or mileage will be authorized for reimbursement.

**City-Owned Vehicle** A City of Byram vehicle shall always be used for official city business travel. Documentation is required if a city vehicle is unavailable. Actual operating expenses incurred in the

# CITY OF BYRAM TRAVEL POLICY

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use of city-owned vehicle for official travel will be reimbursed on presentation of receipts for gasoline and oil. No mileage reimbursement shall be made for state-owned vehicle use.

## **Private Vehicle**

Reimbursement for the use of a personal vehicle for official city business travel is based on actual miles traveled and will be at the rate that the City of Byram officials have adopted. The current reimbursement rate as of February 23, 2023 is \$ .655 per mile. In the event, an employee chooses to use a personal vehicle when a city vehicle is available the reimbursement rate will be \$.22 per mile. When two or more employees travel in one private vehicle, only one travel expense at the authorized reimbursement rate per mile shall be allowed. The person claiming reimbursement shall report the names of other city employee passengers.

## **Conference Hotels**

When hotel rooms are blocked for a conference, seminar, etc., and a special discounted hotel rate provided, the employee should go directly to the hotel to obtain lodging. The employee has the responsibility to find out if prepayment and tax exemption is available. If available, the necessary information (address and any other requirement) needs to be listed on the Estimated Travel Advance Form.

## **General Lodging Information**

Primary responsibility for the reasonableness of amounts charged rests with the Department Head or his designee. "Government rates" must always be requested by all travelers and the rate confirmed both at the time reservations are made and at check-in. If lodging is within the state of Mississippi, "state rates" should be asked for rather than "government rates." Since hotels charge for unkempt reservations, changes in travel plans must be communicated to the hotel as soon as possible. These charges will **not be reimbursed** if the traveler has been negligent in canceling reservations, or if the change is due to a personal decision after the deadline for cancellations. \*\*Exceptions may be made for emergencies beyond the employee's control.

## **Conference Meals**

Meals shall not be claimed as a separate item of expense on the Estimated Travel Advance Form when included in the conference registration fee. If special circumstances exist, for example, a food allergy prohibiting one from eating the meal provided, an exception will be made if noted by the employee and signed by the Department Head and reimbursement will be provided for that meal. Fees charged for attending the official meetings of a convention or seminar where the meeting includes a meal which causes the employee to exceed the daily maximum meal allowance will be reimbursed if supported by a receipt from convention officials. The meal reimbursement rate shall be paid at the rate for the conference city location.

\*Alcoholic beverages are not reimbursable.

## **General Meal Information**

Employees of the City of Byram shall be reimbursed the actual cost of meals as noted on itemized receipts incident to official travel. Total travel meal receipts shall not exceed the total meal reimbursement allocated for the number of travel days according to the maximums for the specific location of assignment. The amount allowed for individual meals when traveling within the continental United States (including Alaska) shall not exceed the maximum reimbursement rate listed at <https://www.dfa.ms.gov/dfa-offices/purchasing-travel-and-fleet-management/bureau-of->

## CITY OF BYRAM TRAVEL POLICY

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[purchasing-and-contracting/travel/](#). A current listing can also be found with the City Purchasing Agent. The State has 4 reimbursement rates but the City of Byram will only use the first 3 rates for calculations. If you cannot find the city you are looking for, locate the county and use the amount listed. If neither the city nor county is listed, the maximum state reimbursement rate is \$46.00 per day (as of February, 2014).

Example:      \$46.00 X 2 days travel      = \$92.00  
                 Day 1 receipts                = \$30.00  
                 Day 2 receipts                = \$50.00  
                 Total Meal Reimbursement = \$80.00

\*Alcoholic beverages are not reimbursable.

Meal tips should be included in the actual meal expense unless the inclusion of the tips would cause the meals to exceed the maximum daily limitations placed on meals by the Department of Finance and Administration. If the daily limitation would be exceeded, the employee is allowed to record meal tips for each day under other authorized business expenses. Total meal tips shall not exceed 20% of the maximum daily meal reimbursement.

### Phone Charges, Postage, and Other Expenses

Phone calls, postage, and other expenses included in the "other expenses" column must be described and then certified at the bottom of the Return From Travel Form by the employee that they are for valid business expenses. The employee's signature on the Return From Travel Form qualifies as such certification. Phone calls itemized on a hotel bill should be circled and indication made if they were for business, or deducted and not claimed if they were personal calls. Calls home are considered personal expenses and are not reimbursable. Calls to the office to check voice mail are reimbursable.

### Taxi Fares

Fares for taxis or airport transportation services are to be listed under "other expenses". If the cost is in excess of \$10.00 it is required that the receipt for that service to be attached to the Return From Travel Form. The city does not reimburse taxi fares for **optional** travel to/from restaurants.

### Miscellaneous Charges

#### A. Baggage Handling

Reasonable charges will be allowed without receipt. Reasonable is usually defined as \$1 per bag for each level of handling.

Airport Counter: Charges for baggage at check-in may vary per airline. These charges are allowable and will be reimbursed. A receipt is required for charges in excess of \$10.00.

#### B. Hotel/Airport Parking

For charges in excess of \$10.00/day, receipts are required.

Valet: The average tip for valet parking is \$2.00. The city does not reimburse for any other valet services except at a hotel.

Travel Practices not listed in the Travel Policy will be in accordance with MS Department of Finance & Administration, State Travel Policy Rules & Regulations.

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING      November 9,  
DATE:                      2023                      AGENDA ITEM NO: 11.

CONSENT                                      TO:  
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

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### ATTACHMENTS:

|   | Description                    | Upload Date | Type            | File Name   |
|---|--------------------------------|-------------|-----------------|-------------|
| ▣ | Public Works<br>monthly report | 11/1/2023   | Backup Material | 2023.10.pdf |
| ▣ | Fire Dept monthly<br>report    | 11/3/2023   | Backup Material | 2023.10.pdf |

**BYRAM PUBLIC WORKS DEPARTMENT MONTHLY REPORT OCTOBER 2023**

| INSPECTION                      | Current Month: Oct -23 |                      |                    | Previous Month: Sep-23 |                      |                    |
|---------------------------------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
|                                 | Issued                 | Value                | Fee                | Issued                 | Value                | Fee                |
| BUILDING PERMITS                | 4                      | \$ 15,930.00         | \$ 179.00          |                        |                      |                    |
| <b>Residential</b>              |                        |                      |                    |                        |                      |                    |
| New Construction                | 1                      | \$ 250,000.00        | \$ 1,124.00        | 5                      | \$ 629,450.00        | \$ 3,769.00        |
| Remodel & Addition              |                        |                      |                    |                        |                      |                    |
| ACCESSORY-                      |                        |                      |                    |                        |                      |                    |
| Permit Fee                      |                        |                      |                    |                        |                      |                    |
| <b>Commercial</b>               |                        |                      |                    |                        |                      |                    |
| New Construction                |                        |                      |                    |                        |                      |                    |
| Commercial Remodel              |                        |                      |                    |                        |                      |                    |
| Renovation                      |                        |                      |                    |                        |                      |                    |
| commercial fee                  |                        |                      |                    | 2                      |                      | \$ 326.00          |
| ACCESSORY or Misc               |                        |                      |                    | 3                      | \$ 41,494.96         | \$ 118.00          |
| Cell Tower Addition             |                        |                      |                    |                        |                      |                    |
| Rental Property                 |                        |                      |                    |                        |                      |                    |
| Rental Renewal                  | 2                      |                      | \$ 780.00          | 2                      |                      | \$ 52.00           |
| Park Pavillon Rental            |                        |                      |                    |                        |                      |                    |
| Mobile Home                     |                        |                      |                    |                        |                      |                    |
| Demolition                      |                        |                      |                    |                        |                      |                    |
| Fire Suppression                |                        |                      |                    |                        |                      |                    |
| Variance Request                |                        |                      |                    |                        |                      |                    |
| Utility Release                 | 36                     |                      | \$ 961.00          | 38                     |                      | \$ 988.00          |
| Roofing                         | 18                     | \$ 304,696.30        | \$ 1,937.00        | 15                     | \$ 215,806.03        | \$ 1,430.00        |
| Banners & Signs                 | 3                      | \$ 10,305.00         | \$ 228.00          | 3                      | \$ 5,500.00          | \$ 303.00          |
| <b>TOTAL FEES COLLECTED</b>     | <b>64</b>              | <b>\$ 580,931.30</b> | <b>\$ 5,209.00</b> | <b>68</b>              | <b>\$ 892,250.99</b> | <b>\$ 6,986.00</b> |
|                                 |                        |                      |                    |                        |                      |                    |
| PRIVILEGE & CONTRACTORS LICENSE | CURRENT                |                      |                    | PREVIOUS               |                      |                    |
| New Business & Renewed          | 46                     |                      | \$ 4,123.96        | 153                    |                      | \$ 7,954.50        |
|                                 |                        |                      |                    |                        |                      |                    |
| PLANNING / ZONING               |                        |                      |                    |                        |                      |                    |
| Site Plans                      |                        |                      |                    |                        |                      |                    |
| Public Hearings                 |                        |                      |                    |                        |                      |                    |
| Conditional Use                 |                        |                      |                    |                        |                      |                    |
| Architectural Review            |                        |                      |                    |                        |                      |                    |
| Rezoning Request                |                        |                      |                    | 1                      |                      | \$ 732.00          |

| SEWER                              | Current Month   |                    |  | Previous Month |                    |
|------------------------------------|-----------------|--------------------|--|----------------|--------------------|
|                                    | Number          | Amount             |  | Number         | Amount             |
| Billings                           | 3373            | \$ 177,984.31      |  | 3364           | \$ 177,358.42      |
| Late Charges                       | 1260            | \$ 12,600.00       |  | 1198           | \$ 11,980.00       |
| Deposits                           | 15              | \$ 1,500.00        |  | 19             | \$ 1,900.00        |
| Sewer Refunds                      |                 |                    |  |                |                    |
| Adjustment Code                    |                 | \$ 198.43          |  |                | \$ 2,226.23        |
| Applied Deposits                   |                 | \$ (300.00)        |  |                | \$ (800.00)        |
| Payments Received                  | 2066            | \$ (173,733.18)    |  | 2074           | \$ (174,843.94)    |
| Drafts                             | 238             | \$ (11,660.23)     |  | 229            | \$ (11,394.04)     |
| <b>Monthly Outstanding balance</b> |                 | <b>\$ 6,589.33</b> |  |                | <b>\$ 6,426.67</b> |
|                                    |                 |                    |  |                |                    |
| St. & SW Work Order                | Completed 10/23 | Open Work Orders   |  | Completed 9/23 | Open Work Orders   |
| Tree limbs pickup                  | 66              | 3                  |  | 61             | 9                  |
| Potholes/road repair               | 24              | 35                 |  | 5              | 41                 |
| Sinkholes                          | 4               | 16                 |  | 1              | 30                 |
| dead animals on ROW                | 1               |                    |  | 1              |                    |
| Mowing                             | 1               | 11                 |  | 6              | 10                 |
| PUBLIC WORKS MISC                  | 1               | 15                 |  |                | 18                 |
| Sewer Misc                         | 2               | 11                 |  | 1              | 11                 |
| LT STATION /LEAK/BREAK             | 6               | 9                  |  | 2              | 15                 |
| Ditching/Culvert/Drainage          | 3               | 70                 |  |                | 70                 |
| Street Signs                       |                 | 18                 |  |                | 18                 |
| <b>TOTAL</b>                       | <b>108</b>      | <b>188</b>         |  | <b>77</b>      | <b>222</b>         |

#### ADJUSTMENT CODE BREAKDOWN

|                    |    |         |
|--------------------|----|---------|
| SEWER ADJ          |    |         |
| COLLECTION FEE     |    |         |
| MULTIPLE ADJ       |    |         |
| RETURN CHECK       | \$ | 98.43   |
| RETURNED CHECK FEE | \$ | 160.00  |
| REVERSE PENALTY    | \$ | (60.00) |
|                    | \$ | 198.43  |

11-01-2023 08:38 AM  
PERIOD: 10/01/2023 THRU 10/31/2023  
ZONE: \* - All Zones  
REVENUE CODE: All  
ADJUSTMENT CODES:

MONTHLY TRANSACTION REPORT

PAGE: 5

===== A D J U S T M E N T   C O D E   T O T A L S =====

| TYPE                      | COUNT | REVENUE CODE DISTRIBUTION |            |            |           |
|---------------------------|-------|---------------------------|------------|------------|-----------|
| BCA - BILLING CREDIT ADJ  | 629   | 200-SEWER                 | 13,610.58- | 996-UNAPPL | 13,657.46 |
| NSF - RETURN CHECK        | 3     | 996-UNAPPL                | 32.81      | 200-SEWER  | 65.62     |
| NSFF - RETURNED CHECK FEE | 4     | 300-NSFF                  | 160.00     |            |           |
| RPEN - REVERSE PENALTY    | 6     | 295-PENALT                | 60.00-     |            |           |

ADJUSTMENT CODE TOTAL FOR PERIOD 198.43

|      |                     |            |        |         | ===== DISTRIBUTION ===== |         |     |          |           |
|------|---------------------|------------|--------|---------|--------------------------|---------|-----|----------|-----------|
| ID   | ISSUED TO           | DATE       | PACKET | TYPE    | FEE                      | PENALTY | TAX | INTEREST | TOTAL     |
| 0181 | BYRAM LEARNING CENT | 10/19/2023 | 01445  | Payment | 40.00-                   |         |     |          | 40.00-    |
| 0202 | DELTA SALES & LEAS  | 10/19/2023 | 01445  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 0214 | DULANEY             | 10/24/2023 | 01448  | Payment | 30.00-                   |         |     |          | 30.00-    |
| 0319 | SCHWINDAMAN LAW FIR | 10/11/2023 | 01444  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 0328 | STARING INC.        | 10/24/2023 | 01448  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 0332 | BIG PICTURE INC.    | 10/24/2023 | 01448  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 0348 | SUMRALL             | 10/24/2023 | 01448  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 0362 | VAN CAMP TRAILER &  | 10/24/2023 | 01448  | Payment | 250.00-                  |         |     |          | 250.00-   |
| 0365 | WEE CARE CHILD CARE | 10/19/2023 | 01445  | Payment | 57.00-                   |         |     |          | 57.00-    |
| 0367 | WENDY'S/WENDELTA, I | 10/11/2023 | 01444  | Payment | 33.00-                   |         |     |          | 33.00-    |
| 0467 | UNIVERSAL PROTECTIO | 10/11/2023 | 01444  | Payment | 30.00-                   |         |     |          | 30.00-    |
| 0481 | MCDONALD'S          | 10/11/2023 | 01444  | Payment | 25.00-                   |         |     |          | 25.00-    |
| 0590 | RON'S BARBER SHOP   | 10/24/2023 | 01448  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 0688 | WALGREENS #10694    | 10/11/2023 | 01444  | Payment | 800.00-                  |         |     |          | 800.00-   |
| 0755 | BYRAM HM CTR REGION | 10/11/2023 | 01444  | Payment | 1,840.00-                |         |     |          | 1,840.00- |
| 0879 | SHANNON FULLER      | 10/11/2023 | 01444  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 0928 | EK SIGNS            | 10/19/2023 | 01446  | Payment | 25.00-                   |         |     |          | 25.00-    |
| 0939 | B&G AUTOBODY & RES  | 10/19/2023 | 01445  | Payment | 36.00-                   |         |     |          | 36.00-    |
| 1118 | WILLIAMS            | 10/24/2023 | 01448  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 1143 | OTIS ELEVATOR COMPA | 10/19/2023 | 01445  | Payment | 30.00-                   |         |     |          | 30.00-    |
| 1204 | BYRAM SELF STORAGE  | 10/11/2023 | 01444  | Payment | 20.00-                   |         |     |          | 20.00-    |
| 1306 | RS ELECTRIC INC     | 10/11/2023 | 01444  | Payment | 25.00-                   |         |     |          | 25.00-    |
| 1317 | AT&T AUTHORIZED RET | 10/11/2023 | 01444  | Payment | 30.00-                   |         |     |          | 30.00-    |
| 1374 | VINYL HANGOUT LLC   | 10/24/2023 | 01449  | Payment | 20.00-                   |         |     |          | 20.00-    |

| ===== DISTRIBUTION ===== |                     |            |        |         |         |         |     |          |         |
|--------------------------|---------------------|------------|--------|---------|---------|---------|-----|----------|---------|
| ID                       | ISSUED TO           | DATE       | PACKET | TYPE    | FEE     | PENALTY | TAX | INTEREST | TOTAL   |
| 1432                     | MCALISTER'S CORPORA | 10/19/2023 | 01445  | Payment | 20.00-  |         |     |          | 20.00-  |
|                          |                     | 10/19/2023 | 01445  | Payment | 30.00-  |         |     |          | 30.00-  |
| 1438                     | STEAK ESCAPE SANDWI | 10/11/2023 | 01444  | Payment | 20.00-  |         |     |          | 20.00-  |
| 1513                     | BUMBLEBEE EXPRESS L | 10/19/2023 | 01445  | Payment | 21.00-  |         |     |          | 21.00-  |
| 1652                     | BEST CHOICE ROOFING | 10/24/2023 | 01448  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1694                     | EXTENDED STAY AMERI | 10/11/2023 | 01444  | Payment | 186.96- |         |     |          | 186.96- |
| 1714                     | ARX POINT REALTY    | 10/10/2023 | 01443  | Payment | 20.00-  |         |     |          | 20.00-  |
| 1738                     | BRAIDS BY KISHA     | 10/24/2023 | 01448  | Payment | 20.00-  |         |     |          | 20.00-  |
| 1758                     | TRIDENT REALTY LLC  | 10/11/2023 | 01444  | Payment | 20.00-  |         |     |          | 20.00-  |
| 1833                     | CA CONSTRUCTION LLC | 10/11/2023 | 01444  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1867                     | T-MOBILE SOUTH LLC  | 10/11/2023 | 01444  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1905                     | LVL UP CONSTRUCTION | 10/24/2023 | 01448  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1943                     | APEX ROOFING & REST | 10/19/2023 | 01445  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1944                     | CHUCK'S ELECTRICAL  | 10/11/2023 | 01444  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1946                     | BROWN BUILDING & RE | 10/19/2023 | 01445  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1947                     | BFC BUILDERS LLC    | 10/19/2023 | 01445  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1948                     | YODER ELECTRIC LLC  | 10/19/2023 | 01446  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1949                     | TURNKEY RESTORATION | 10/19/2023 | 01446  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1950                     | DON MCNEILL         | 10/23/2023 | 01447  | Payment | 25.00-  |         |     |          | 25.00-  |
| 1951                     | STORAGEMAX BYRAM 3  | 10/24/2023 | 01448  | Payment | 20.00-  |         |     |          | 20.00-  |
| 1952                     | PROFESSIONAL DETAIL | 10/24/2023 | 01450  | Payment | 20.00-  |         |     |          | 20.00-  |
| 1954                     | BLESS HANDS CLEANIN | 10/30/2023 | 01451  | Payment | 20.00-  |         |     |          | 20.00-  |

## ===== FEE CODE TOTALS BY TYPE =====

|            |         | ===== DISTRIBUTION ===== |            |         |      |          |            |
|------------|---------|--------------------------|------------|---------|------|----------|------------|
| FEE CODE   | TYPE    | COUNT                    | FEE        | PENALTY | TAX  | INTEREST | TOTAL      |
| AUTO       | Payment | 1                        | 36.00CR    | 0.00    | 0.00 | 0.00     | 36.00CR    |
| CONTRACTOR | Payment | 12                       | 300.00CR   | 0.00    | 0.00 | 0.00     | 300.00CR   |
| HOME OCC   | Payment | 5                        | 101.00CR   | 0.00    | 0.00 | 0.00     | 101.00CR   |
| INVENTORY  | Payment | 7                        | 2,980.00CR | 0.00    | 0.00 | 0.00     | 2,980.00CR |
| MFG EMPS   | Payment | 3                        | 80.00CR    | 0.00    | 0.00 | 0.00     | 80.00CR    |
| NON MFT EM | Payment | 18                       | 566.96CR   | 0.00    | 0.00 | 0.00     | 566.96CR   |
| VEND       | Payment | 2                        | 60.00CR    | 0.00    | 0.00 | 0.00     | 60.00CR    |

GRAND TOTAL FOR PERIOD 4,123.96CR

## ===== TOTALS BY TRANSACTION TYPE =====

|                  |       | ===== DISTRIBUTION ===== |         |      |          |            |
|------------------|-------|--------------------------|---------|------|----------|------------|
| TYPE             | COUNT | FEE                      | PENALTY | TAX  | INTEREST | TOTAL      |
| Payment          | 46    | 4,123.96CR               | 0.00    | 0.00 | 0.00     | 4,123.96CR |
| TOTAL FOR PERIOD | 46    |                          |         |      |          | 4,123.96CR |

## Annual Fire Situation Report - Summary

| Basic Incident Type Code And Description (FD1.21)          | Total Fires |
|------------------------------------------------------------|-------------|
| 113 - Cooking fire, confined to container                  | 1           |
| 151 - Outside rubbish, trash or waste fire                 | 2           |
| 311 - Medical assist, assist EMS crew                      | 3           |
| 3111 - Canceled on medical scene (CANNOT be used for fire) | 2           |
| 321 - EMS call, excluding vehicle accident with injury     | 55          |
| 322 - Motor vehicle accident with injuries                 | 2           |
| 324 - Motor vehicle accident with no injuries.             | 5           |
| 412 - Gas leak (natural gas or LPG)                        | 2           |
| 445 - Arcing, shorted electrical equipment                 | 1           |
| 5531 - Smoke alarm installation                            | 1           |
| 5541 - Lifting assistance (no ambulance response)          | 9           |
| 611 - Dispatched and cancelled en route                    | 2           |
| 6111 - Dispatched and cancelled while leaving station      | 2           |
| 711 - Municipal alarm system, malicious false alarm        | 2           |
| 745 - Alarm system activation, no fire - unintentional     | 4           |
| Total: 93                                                  |             |

## Report Filters

Basic Incident Date Time: is between '10/1/2023' and '10/31/2023'

Agency Name: is in 'CITY OF BYRAM FD'

## Aggregate Function Criteria

Total Fires: Is Greater Than 0

## **CITY OF BYRAM AGENDA ITEM FACT SHEET**

BOARD MEETING DATE: November 9,  
2023

AGENDA ITEM NO:

CONSENT  
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

- 
- DISCUSSION:
- City Hall will be closed November 23rd and 24th in observance of the Thanksgiving Holiday
  - Time and date change: Meeting of the Mayor and Board of Aldermen at 6:00p.m. on Thursday, November 30th at City Hall, 5901 Terry Road
  - Christmas Tree Lighting Ceremony at 7:00 p.m. on Thursday, November 30th at the Pocket Park, 6758 Siwell Road
  - November 30th begins our 2023 Byram Christmas Spirit Awards contest for best decorated houses and businesses
  - Christmas Parade, Saturday December 9th at 10:00 a.m.

### ATTACHMENTS:

| Description              | Upload Date | Type | File Name |
|--------------------------|-------------|------|-----------|
| No Attachments Available |             |      |           |