

**CITY OF BYRAM
AGENDA FOR REGULAR MEETING OF THE MAYOR
AND BOARD OF ALDERMEN
THURSDAY, JANUARY 13, 2022, 7:00 PM
City Hall, 5901 Terry Road**

1. Welcome and Call to Order

2. Invocation

3. Pledge of Allegiance

4. Roll Call

5. Presented Items

(a) Presentation by Alderman Moore

(b) Public Hearing for the purpose of determining whether or not an Conditional Use for a Convenience Store/Gas Station shall be allowed on the following described property located in the City of Byram, Mississippi: 3274 Davis Road, Tax Parcel Number 4851-97-3 Zoned C-4 Continued from October 28, 2021 - Attorney John Scanlon

6. Approval of Consent Agenda Items

(a) Approval of Mayor and Board Meeting Minutes from December 9, 2021- Angela Richburg, City Clerk

(b) Approval to extend the COVID-19 Proclamation - Angela Richburg, City Clerk

(c) Approval of new Senate Bill 2948 Flood Control Fund - Angela Richburg, City Clerk

(d) Approval of Disposal List - all departments

(e) \$3,865.09 to Bridge & Watson, Inc invoice 122021 for annexation work (001-195-601)

(f) \$1,604.00 to National League of Cities, one year membership (001-195-622)

(g) \$1,435.00 to Virtual Academy for employee online training (001-200-611)

(h) \$626.00 Approval of estimated travel expense for Patrol Officer W. Skinner to attend RCTA at the MS NAS in Meridian, MS. "Patrol Officer's Response to Street Drugs" 02/06/2022-02/10/2022. There is no registration fee for this course(001-200-610)

(i) \$300.00 to MS Coalition Against Domestic Violence TRAC for annual membership dues for Chief D. Errington (001-200-622)

(j) Approval for Officers B. Cameron, T. Johnson, R. Washington, & Det. M. Gibbs to attend Human Trafficking Training Feb. 23 & 24,

2022 in Pearl, MS. There is no registration or estimated travel expense for this class (001-200-611)

- (k) Approval for Chief Errington and B. Mitchell to attend NIBRS Training in Pearl, MS January 12, 2022. There is no registration or travel expense for this class**
- (l) Approval of quote ID:Q-02278478 to enter into a contract with Thomson Reuters for CLEAR PRO for Govt. Law Enforcement Investigators. Contract terms: 12 mo. @ \$205.00 to be paid yearly at \$2,460.00 (001-200-681)**
- (m) Approval to promote a Police Officer Recruit to Police Officer I with an annual salary of \$30,000.00 (\$14.43/hour). This change will be effective 01/24/2022 - David W. Errington, Chief**
- (n) Approval of promotion of a Patrol Officer II to Detective II at a pay rate of \$19.56/hour with \$0.62.hour education pay effective 01/24/2022 - David W. Errington, Chief**
- (o) Approval to promote a Police Officer Recruit to Police Officer I with an annual salary of \$30,000.00 (\$14.43/hour). This change will be effective 01/24/2022 - David W. Errington, Chief**
- (p) \$175.00 to NFPA, annual membership dues for F Green (001-260-622)**
- (q) \$108,677.49 to Joe McGee Construction Co., payment #4 for Gary Road Bridge Projects, A, B & C (001-301-910)**
- (r) \$64,734.11 to Hemphill Construction for Invoice #11012-1, Prisock Road Repairs (001-301-912)**

Discussion/Action

- 7. \$861,150.48 Claims from December 1, 2021 through January 5, 2022 - Angela Richburg, City Clerk**
- 8. Acceptance of Fortenberry and Ballard's proposal for FY 20/21 Audit - Angela Richburg, City Clerk**
- 9. Discussion/Acceptance of Bank Depository Bids - Angela Richburg, City Clerk**
- 10. Acceptance of AK Consulting & Security Services, LLC, GPS Electronic Monitoring to be used in conjunction with Court - Angela Richburg, City Clerk**
- 11. Approval to hire a Reserve Patrol Officer. There is no salary associated with this position - David W. Errington, Chief**
- 12. Approval to hire a Police Recruit at \$12.64/hour with full benefits. This is contingent upon successful completion of the hiring process - David W. Errington, Chief**

- 13. Approval to hire a Public Safety Records and Statistical Manager at \$13.95/hour with full benefits. This is contingent upon successful completion of the hiring process - David W. Errington, Chief**
- 14. Emergency Bridge Repair - Bill Miley, Director of Public Works**
- 15. Property Maintenance Code and Public Nuisance Ordinance - Attorney John Scanlon**
- 16. Departments' Monthly Report**
- 17. Announcements**
 - City Administration Offices Closed – January 17th in observance of Martin Luther King Jr. Day
 - Mayor and Board of Aldermen Meeting – Thursday, January 27th, 7:00 p.m., City Hall, 5901 Terry Road
- 18. Adjourn**

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (a)

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Presentation by Alderman Moore to 2 citizens in Ward 6

ATTACHMENTS:

Description	Upload Date	Type	File Name
No Attachments Available			

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (b)

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: for the purpose of determining whether or not an Conditional Use for a Convenience Store/Gas Station shall be allowed on the following described property located in the City of Byram, Mississippi: 3274 Davis Road, Tax Parcel Number 4851-97-3 Zoned C-4

INTRODUCED BY: Attorney John Scanlon

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	application	10/8/2021	Backup Material	CONDITIONAL-USE_3274_Davis_Rd.pdf
▣	map	10/8/2021	Backup Material	3274_Davis_Rd_map.pdf
▣	minutes	10/25/2021	Backup Material	21_10_25_DRC_Meeting.pdf

CITY OF BYRAM
REQUEST FOR CONDITIONAL USE
APPLICATION

Subject Property Address 3274 Davis Rd, Byram MS 39272

Owner Vandeventer Terry L

Address 3274 Davis Rd, Byram MS 39272

Phone # 601-994-4232

Current Zoning District C-3

Use/Reason Gas station Convince Store

Requirements of Applicant:

1. Letter stating reason for requested conditional use.
2. Copy of the written legal description.
3. Site plan of property.
4. \$250.00 fee required for processing.

Requirements for Granting Conditional Uses: (Section 5.600.15 - Zoning Ordinance)

A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- a) Ingress and egress to property and proposed structures.
- b) Off-street parking and loading areas.
- c) Refuse and service areas.
- d) Utilities, with reference locations, availability and compatibility.
- e) Screening and buffering with reference to type, dimensions and character.
- f) Required yards and other open space.
- g) General compatibility with adjacent properties and other property in the district.
- h) Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Mayor and Board of Alderman meeting. Documents shall be submitted thirty (30) days prior to the Mayor and Board of Alderman meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.

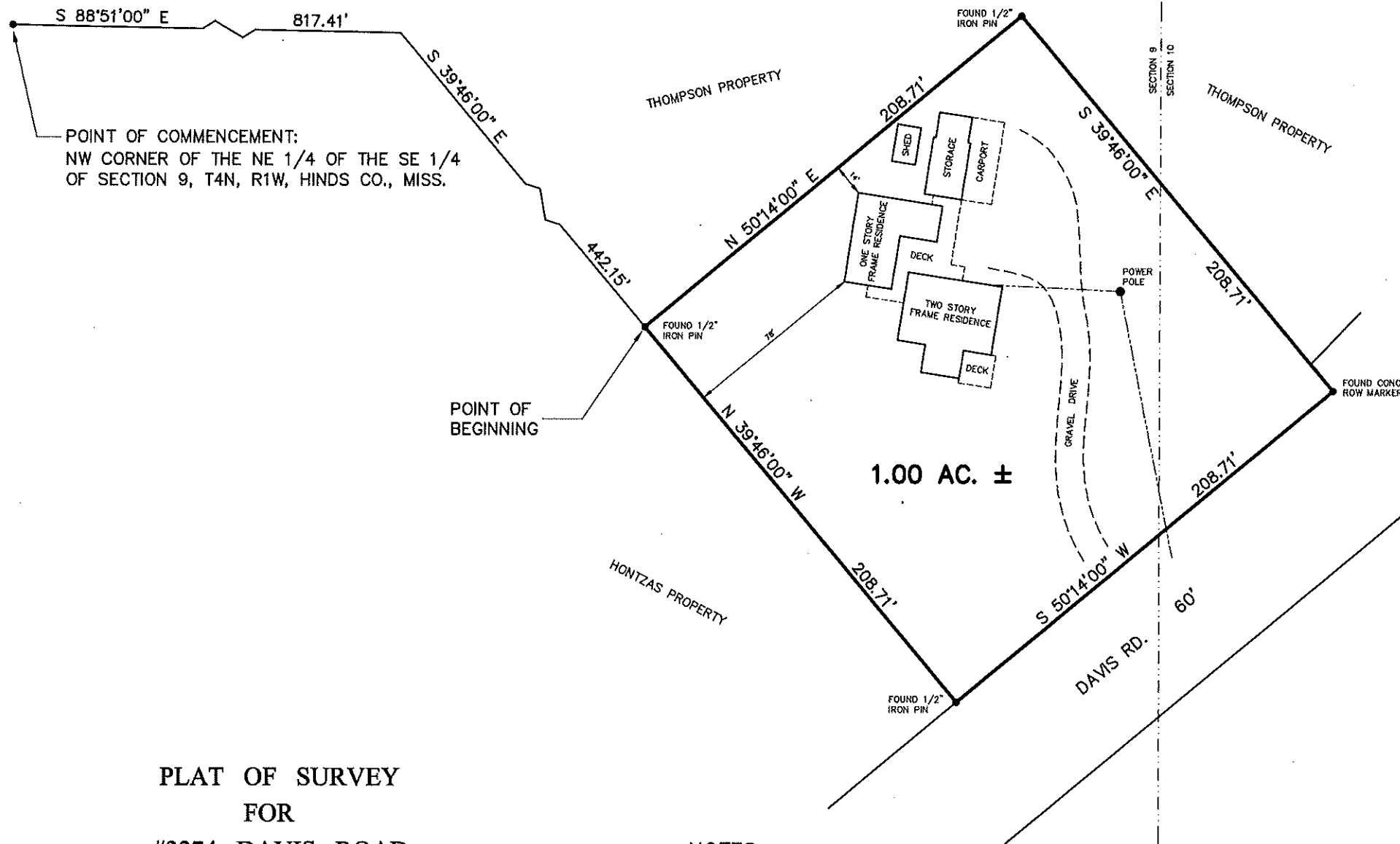
Kenny Patel

Signature

10-6-2021

Date

Return to: Eric Munden, Building Official
Post Office Box 720222 Byram, MS 39272
emunden@byram-ms.us

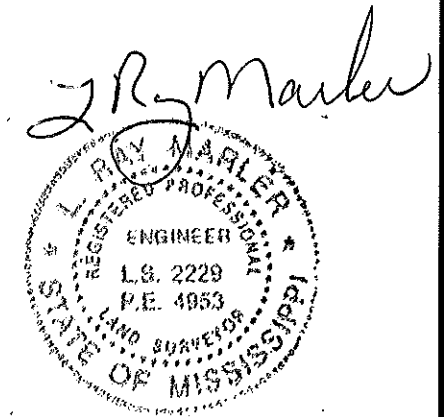


**PLAT OF SURVEY
FOR
#3274 DAVIS ROAD**

SITUATED IN THE NE 1/4 OF THE SE 1/4
OF SECTION 9, AND ALSO IN THE NW 1/4
OF THE SW 1/4 OF SECTION 10, ALL IN
T4N, R1W, HINDS COUNTY, MISSISSIPPI

NOTES:

1. THIS PARCEL OF LAND MAY BE SUBJECT TO ANY RECORDED, UNRECORDED, OR MISINDEXED INSTRUMENTS WHICH WOULD BE DISCLOSED BY A CURRENT TITLE EXAMINATION OF SUBJECT PROPERTY.
2. NORTH DERIVED FROM RECORDED DEEDS.



L. RAY MARLER, PE, RLS
2140 UTICA ROAD
CRYSTAL SPRINGS, MISSISSIPPI 39059
601-672-1994

SCALE: 1" = 60'
DATE: 01-28-21

SURVEY CLASSIFICATION "C"



City of Byram
DRC Meeting October 25, 2021, 2:00 p.m.
City Hall

Agenda:

1. 6012 South Highway 55
2. 3274 Davis Road

Present:

Bill Miley, Director of Public Works

Mac Alford, Alford & Associates

Eric Munden, Building Official

Chief David Errington

Commander Cooper

Glyn Dorsey, Sewer Superintendent

Tim Everett, Building Inspector

Linda White, Deputy City Clerk

No one was present representing the Fire Department

1. The application was presented for the property on 6012 South Highway 55, to be a storage facility for trucks, RVs, trailers, boats, etc. The DRC needs a Site Plan, detailing: lot size, hard surface size and adjacent land owners to be able to make a recommendation to the Board.

Conclusion/Recommendation: The DRC asked to table this item until the November 18th meeting so the DRC can be supplied with the needed information.

2. 3274 Davis Road Conditional Use for a Convenience Store/Gas Station
Under Conditional Uses it states this type of business cannot be within two hundred feet of a school, playground, or church. The question was raised, would a child care come under school?

Conclusion/Recommendation: The DRC asks that this be tabled until the January 13th meeting so that a Traffic Study can be completed and supplied.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (a)

CONSENT TO:
AGENDA:

FOR: Approval of Mayor and Board Meeting Minutes from December 9, 2021

ACCOUNT NO:

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	minutes	1/10/2022	Backup Material	2021_12_9.pdf

**CITY OF BYRAM
MINUTES FOR REGULAR MEETING OF
THE MAYOR AND BOARD OF ALDERMEN
THURSDAY, DECEMBER 9, 2021, 7:00 PM
City Hall, 5901 Terry Road**

1. Welcome and Call to Order

Mayor Richard White called the meeting to order at 7:00 p.m.

2. Invocation

3. Pledge of Allegiance

4. Roll Call

Present: Richard White, Mayor

Erma Johnson, Alderman Ward I

Charlie Campbell, Alderman Ward III

Teresa Mack, Alderman Ward IV

Roschelle Gibson, Alderman Ward V

David Moore, Alderman Ward VI

Roshunda Harris-Allen, Alderman At Large

Linda White, Deputy City Clerk

Absent: Diandra Hosey, Alderman Ward II, Mayor Pro Tem

Legal Counsel Present: Attorney John Scanlon

5. Presented Items

**a. Approval to Amend the Agenda, under Discussion and Action after item #10:
Proposal for Engineering Services Water System Valuation and The
Acceptance of Land Donation – Linda White, Deputy City Clerk**

Motion to Approve

Moved By: Alderman Campbell

Seconded By: Alderman Johnson

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

b. Insurance Proposal for 2022 - Nick Myers, BXS Insurance

Motion to Approve the Insurance Proposal as presented

Moved By: Alderman Campbell

Seconded By: Alderman Moore

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

6. Approval of Consent Agenda Items

Motion to Approve items a through m with items c and k to be voted on separately

Moved By: Alderman Campbell

Seconded By: Alderman Mack

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

- (a) Approval of Mayor and Board Special Meeting Minutes from November 18, 2021- Linda White, Deputy City Clerk**
- (b) Approval to extend the COVID-19 Proclamation - Angela Richburg, City Clerk**
- (c) \$661.26 - \$150.00 to LA Municipal Clerks Assoc., registration for A Richburg to attend the IIMC Region 4 Conference in Natchitoches, LA on Dec. 8-10, 2021 with estimated travel expenses of \$511.26 (001-140-610/611)**

Regarding the registration payment of \$150.00 to the LA Municipal Clerks Association, the Board did make an affirmative finding supporting said payment for to City Clerk Angela Richburg attend the IIMC Region 4 Conference, as follows: 1) This is a budgeted expense which is regularly occurring at annual intervals as a normal training Byram elects to participate in for its City Clerk, 2) the registration payment was due before the City held its only public meeting of the Mayor and Board of Aldermen in December, and the City was unable to process payment earlier in part because the City had only one special, public meeting in November due to the Thanksgiving holiday, or else the City Clerk would be unable to attend, and 3) it is in the best interest of the health, safety, and welfare of the citizens of the City of Byram, for this budgeted payment to have been paid when due and also be ratified at this, the next meeting of the Mayor and Board of Aldermen following payment; the estimated travel of \$511.26 for Angela Richburg is also hereby approved.

Motion to Approve

Moved By: Alderman Mack

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

- (d) Approval to purchase a 2022 Dodge Charger, V-6 AWD from Landers Chrysler, Dodge, Jeep, LLC at state contract pricing of \$27,802.00 (001-200-915)**
- (e) Approval of Quote to purchase a LX6 DAS Polygraph System from Lafayette Instrument in the amount of \$6,555.00 (001-200-916)**
- (f) \$5,595.00 to National Polygraph Academy registration for Commander R. Cooper to attend a 10 week course to develop knowledge and skills necessary for successful admin. of polygraph examinations class in Flowood, MS. Jan. 18/Mar.25, 2022 (001-200-611)**
- (g) Approval for Patrol Officer B. Cameron to attend Standardized Field Sobriety Testing Class Dec. 7-9, 2021 in Ridgeland, MS. There is no registration or estimated travel expense for this class**
- (h) \$100.00 to MS Assn. Chiefs of Police for Chief David Errington FY 2021/2022 membership (001-200-622)**

- (i) **\$135.00 to Mississippi Fire Chiefs Association, yearly membership dues for F Green, M Sterling & D Moore (001-260-622)**
- (j) **Approval of Quote from Target Solutions Learning for \$3,771.57 for 33 on-line training memberships @ \$114.29 each (001-260-611)**
- (k) **\$461,112.91 to Adcamp, Inc for the Street Overlay Projects (001-301-572)**

Motion to Approve

Moved By: Alderman Campbell

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

- (l) **Approval of Lewis Electric quote for the repair of the traffic light at Siwell and Terry Road, \$25,880.00 (001-301-573)**
- (m) **\$12,370.00 to Guest Consultants, Inc for November 2021 invoices - Linda White, Deputy City Clerk**

Discussion/Action

- 7. **\$373,514.96 Claims for November 10 through December 1, 2021 - Linda White, Deputy City Clerk**

Motion to Approve

Moved By: Alderman Campbell

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Campbell, Moore, Gibson, Harris-Allen

Nays: Mack

Absent: Hosey

- 8. **Approval of Order Pertaining to Establishing Municipal Depositories - Linda White, Deputy City Clerk**

Motion to approve with the corrected years, 2022 through 2025

Motion to Approve

Moved By: Alderman Campbell

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

- 9. **Acceptance of Letter to BankPlus and the Approval of Administrative Signatories; Mayor Richard White and City Clerk Angela Richburg, on any and all City of Byram bank accounts with Alternate Signatories, Mayor Pro Tem Diandra Hosey and Deputy City Clerk, Linda White - Linda White, Deputy City Clerk**

Motion to Approve

Moved By: Alderman Johnson

Seconded By: Alderman Campbell

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen
Absent: Hosey

10. Approval to give a Sewer Clerk an increase in pay to \$13.25 per hour – Bill Miley, Public Works Director

Motion to Approve increasing Scheradda Maxie, a Sewer Clerk to \$13.25 per hour, this would be an increase of .51 per hour.

Moved By: Alderman Johnson

Seconded By: Alderman Campbell

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

11. Proposal for Engineering Services Water System Valuation – Bill Miley, Public Works Director

Mr. Dan Townsend spoke to the Mayor and Board

Motion to Approve the proposal, not to exceed \$40,000.00

Moved By: Alderman Campbell

Seconded By: Alderman Moore

MOTION Passed

Ayes: Johnson, Campbell, Moore, Gibson, Harris-Allen

Absent: Hosey

Approval of Land Donation and Resolution

Mr. Ray Cobb came before the Mayor and Board; he has 63 acres to donate to the City of Byram

Motion Approval of Land Donation and approval for Mayor White to sign Resolution and all pertaining paperwork

Moved By: Alderman Campbell

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

12. MS State-Local Government Opioid Litigation MOU - Attorney John Scanlon

Motion to approve MOU for Opioid Litigation

Moved By: Alderman Moore

Seconded By: Alderman Johnson

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

13. Departments' Monthly Report

No Action Taken

14. Announcements

No Action Taken

15. Adjourn

Motion to Adjourn 8:15pm

Moved By: Alderman Campbell

Seconded By: Alderman Johnson

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

Absent: Hosey

APPROVED: _____ Date: _____
Richard White, Mayor

ATTEST: _____ Date: _____
Angela Richburg, City Clerk

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (b)

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Approval to extend the COVID-19 Proclamation

INTRODUCED BY: Angela Richburg, City Clerk

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	proclamation	3/23/2020	Backup Material	CORVID-19_Proclamation.pdf



PROCLAMATION

WHEREAS, on the 14th day of March, 2020, the Governor of the State of Mississippi, pursuant to the Constitution of the State of Mississippi and MCA Section 33-15-11(b)(17) (1972, as amended), declared a State of Emergency to exist in the State of Mississippi with respect to the worldwide outbreak of the novel coronavirus, identified as COVID-19 ; and

NOW THEREFORE, pursuant to MCA Section 33-15-17(d), and such other authority vested in me, and in furtherance of the declaration of the Governor of the State of Mississippi which is attached hereto, and for the reasons set forth therein, and finding that the risk of spread of COVID-19 constitutes a public emergency in the City of Byram, Mississippi, I Richard White, Mayor of the City of Byram, Mississippi do hereby declare a local emergency as defined in MCA Section 33-15-5(g) to exist in the City of Byram, Mississippi, and accordingly I direct that Byram's Comprehensive Emergency Plan be implemented as applicable and that, subject to an order from the Governor, the power and authority derived from MCA Section 33-15-17(c) be implemented as necessary.

FURTHER, all provisions provided by Miss. Code. Ann. § 33-15-1 et seq. should be available to the Mayor and the City to ensure the protection of the life, safety, and health of the residents of the City of Byram.

AND FURTHER, in accordance with MCA Section 33-15-17(d), the governing body of the City of Byram, Mississippi shall review and approve or disapprove the need for continuing the local emergency at its first regular meeting following such proclamation or at a special meeting legally called for such review. Thereafter, the governing body of the City of Byram shall review the need for continuing the local emergency at least every thirty (30) days until such local emergency is terminated, and shall proclaim the termination of such local emergency at the earliest possible date that conditions warrant.

During the local emergency, the governing body of the City of Byram, Mississippi may promulgate orders and regulations necessary to provide for the protection of life and property, including orders and regulations imposing a curfew within the designated boundaries where necessary to preserve the public order and safety. Such orders and regulations and amendments and rescissions thereof shall be in writing and shall be given widespread notice and publicity.

IN WITNESS WHEREOF, I have hereunto set my hand this the 16 day of March 2020.

Richard White, MAYOR

Attest:

Angela Richburg, City Clerk

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, the State Health Officer has reported that there is a high risk for an outbreak of the novel coronavirus, identified as COVID-19, in the State of Mississippi; and

WHEREAS, on March 11, 2020, the Mississippi State Department of Health confirmed the first presumptive case of the novel coronavirus (COVID-19) in Mississippi and the Mississippi State Department of Health has since that time worked to identify, contact, and test others in Mississippi potentially exposed to COVID-19 in coordination with the United States Centers for Disease Control and Prevention (CDC); and

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-CoV-2 virus, which is a new strain of coronavirus that has not been previously identified in humans and can easily spread from person to person; and

WHEREAS, the CDC identifies the potential public health threat posed by COVID-19 both globally and in the United States as "very high", and has advised that person-to-person spread of COVID-19 will continue to occur globally, including within the United States; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19 beginning on January 27, 2020, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic, and on March 13, 2020, the President of the United States declared a nationwide state of emergency due to the coronavirus COVID-19 pandemic; and

WHEREAS, the CDC currently indicates there are approximately 106,000 confirmed cases of COVID-19 worldwide with 1,323 of those cases in the United States, and the Mississippi State Department of Health has now confirmed localized person-to-person spread of COVID-19 in Mississippi, significantly increasing the risk of exposure and infection to Mississippi's general public and creating an extreme public health risk that may spread quickly; and

WHEREAS, on March 4, 2020, I signed Executive Order No. 1457 to create the Mississippi Coronavirus (COVID-19) Preparedness and Response Planning Steering Committee chaired by the Mississippi State Health Officer in order to coordinate and assist with efforts related to implementation and review of Mississippi's pandemic preparedness and response to hazards related to the outbreak of COVID-19; and

WHEREAS, the Mississippi State Department of Health has instituted a Public Health Incident Management Team to manage the public health aspects of this outbreak; and

WHEREAS, the Mississippi Emergency Management Agency, State Emergency Operations Center, is coordinating resources across state government to support the Mississippi State Department of Health and local officials in alleviating the impact to people, property, and infrastructure and is assessing the magnitude and long-term effects of the incident with the Mississippi State Department of Health; and

WHEREAS, the worldwide outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout the United States and Mississippi significantly impact the life and health of our people, as well as the economy of Mississippi; and

WHEREAS, the risk of spread of COVID-19 within Mississippi constitutes a public emergency that may result in substantial injury or harm to life, health, and property within Mississippi.

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the Constitution of the State of Mississippi and Miss. Code Ann. § 33-15-11(b)(17), do hereby declare that a State of Emergency exists in the State of Mississippi, and direct that the

Mississippi Comprehensive Emergency Management Plan be implemented. Pursuant to Miss. Code Ann § 33-15-11(c), state agencies and departments are directed to utilize state resources and to do everything reasonably possible to assist communities and entities affected by the outbreak.

As a result of this event, I also hereby direct the Mississippi State Department of Health, the Mississippi Emergency Management Agency, and other agencies, boards, and commissions, to identify and provide appropriate personnel for conducting necessary and ongoing incident related assessments.

FURTHER, I direct the following:

Pursuant to Miss. Code Ann. § 33-15-11(c)(1) the provisions of state statutes, rules, regulations or orders may be temporarily suspended or modified if compliance with such provisions would prevent, hinder, or delay action necessary to cope with this outbreak.

Health care facilities that have invoked their emergency operation plans in response to this outbreak may implement the "alternative standards of care" plans provided therein, and such are declared to be the state approved standard of care in health care facilities to be executed by health care professionals and allied professions and occupations providing services in response to this outbreak.

All health care professionals and assisting personnel executing in good faith under the "alternative standards of care" are hereby declared to be "Emergency Management Workers" of the State of Mississippi for the purposes of Miss. Code Ann. Title 41.

The State Health Officer shall inform members of the public on how to protect themselves and actions being taken in response to this outbreak.

The Mississippi State Department of Health and Mississippi Emergency Management Agency seek federal assistance as may be available.

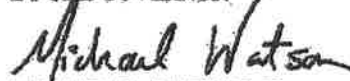


IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 14th day of March, in the year of our Lord, two thousand and twenty, and of the Independence of the United States of America, the two hundred and forty-fourth.


TATE REEVES
GOVERNOR

BY THE GOVERNOR


MICHAEL D. WATSON, JR.
SECRETARY OF STATE

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (c)

CONSENT TO:
AGENDA:

FOR: making a new General Fund Account

ACCOUNT NO:

INTRODUCED BY: Angela Richburg, City Clerk

DISCUSSION: Part of the requirements of receiving the \$400,000.00; Senate Bill 2948, is to have a separate fund.

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	SB2948 Budget	1/10/2022	Backup Material	SB2948.pdf

City of Byram
SB2948 Flood Control Fund Budget
Fiscal Year Ending September 30, 2022

	BUDGET	PRELIMINARY	PROPOSED
	FY2020/2021	FY2021/2022	FY2021/2022
Total Revenues	\$0	\$400,000	\$400,000
Expenditures			
Total Expenditures	0	0	0
Total Expenditures	0	0	0
Net (Revenues less Expenditures)	\$0	\$400,000	\$400,000

	FY2020/2021	FY2021/2022	FY2021/2022
	Adopted	PRELIMINARY	PROPOSED
	Budget	BUDGET	BUDGET
SB2948 Flood Control Fund Revenues			
State Shared Revenues	0	400,000	400,000
Other Revenues	0	0	0
Interest	0	0	0
Total	\$0	\$400,000	\$400,000
Beginning Cash	\$0	\$0	\$0
Transfers In	0	0	0
Total Revenues	\$0	\$400,000	\$400,000
SB2948 Flood Control Fund Expenditures			
Personal Services	\$0	\$0	\$0
Supplies	0	0	0
Services	0	0	0
Capital Outlay/Debt Service	0	0	0
Total	\$0	\$0	\$0
Transfers to General Fund	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0

City of Byram
SB2948 Flood Control Fund Budget
Fiscal Year Ending September 30, 2022

<u>REVENUES</u>		AMENDED BUDGET	PRELIMINARY BUDGET	Notes	PROPOSED BUDGET
ACCOUNT #	DESCRIPTION	FY2020/2021	FY2021/2022		CHANGES
125 - 000 -	GRANT INCOME - SB2948	0	400,000		400,000
125 - 000 - 340	INTEREST	0	0		0
125 - 000 - 391	PROPERTY SALE	0	0		0
125 - 000 - 399	BEGINNING CASH	0	0		0
	TOTAL REVENUES	\$0	\$400,000		\$400,000

City of Byram
SB2948 Flood Control Fund Budget
Fiscal Year Ending September 30, 2022

<u>EXPENDITURES</u>		AMENDED	PRELIMINARY	PROPOSED	Notes
ACCOUNT #	DESCRIPTION	BUDGET FY2020/2021	BUDGET FY2021/2022	BUDGET FY2021/2022	
125 - 195 - 500	OFFICE SUPPLIES	0	0	0	
125 - 195 - 505	OTHER SUPPLIES	0	0	0	
125 - 195 - 510	CLEANING & JANITORIAL	0		0	
125 - 195 - 525	GAS	0		0	
125 - 195 - 535	UNIFORMS	0		0	
125 - 195 - 559	MISCELLANEOUS EQUIPMENT	0	0	0	
125 - 195 - 575	REPAIRS & MAINT. - EQUIPMENT	0		0	
125 - 195 - 576	REPAIRS & MAINT. - OTHER	0		0	
TOTAL SUPPLIES		0	0	0	
125 - 195 - 602	PROFESSIONAL FEES - ENGINEERING	0	0	0	
125 - 195 - 603	PROFESSIONAL FEES - LEGAL	0	0	0	
125 - 195 - 681	OTHER SERVICES & CHARGES	0	0	0	
TOTAL CONTRACT SERVICES		0	0	0	
125 - 195 - 900	CAPITAL OUTLAY - LAND	0		0	
125 - 195 - 906	CAPITAL OUTLAY - IMPROVEMENT OTB	0	0	0	
125 - 195 - 907	CAPITAL OUTLAY - INFRASTRUCTURE	0	0	0	
TOTAL CAPITAL OUTLAY		0	0	0	
		0	0	0	

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (d)

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
	disposal listing	1/10/2022	Backup Material	Inventory_Items_for_2022_1_13_.docx.pdf

DISPOSAL LIST 1/13/2022

CITY HALL				
00075	CPU		outdated	2011
00032	CPU		outdated	2011
Fire				
#00894	Microwave		broken	
Police Department				
00989	CPU		outdated	2015
00102	CPU		outdated	2010
01155	DESK			2015
00249	DESK W/DRAWER			2011
00398	LIGHTBAR			
00424	LIGHTBAR			
00240	TV - FLAT SCREEN		broken	
00239	TV		broken	
00273	Fingerprint machine		outdated, purchased with	
			grant monies, will be sent to	
			Office of Justice	
Public Works				
00656	CPU		outdated	2012
00279	HUTCH		broken	
00793	DESK - L SHAPE		broken	
00574	CABINET - STORAGE		broken	
01007	RADIO		not used	
R-10	RADIO		not used	

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

January 13,
2022

AGENDA ITEM NO: (e)

CONSENT
AGENDA: \$3,865.09

TO: Bridge & Watson, Inc

FOR: invoice 122021 for annexation work

ACCOUNT NO: 001-195-601

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	invoice	1/10/2022	Backup Material	Invoice.pdf

Bridge & Watson, Inc.
P.O. Box 1482
Oxford, MS 38655

Invoice

Date
12/20/2021

Bill To
Ms. Angela Richburg, City Clerk City of Byram P.O. Box 720222 Byram MS 39272

		P.O. No.	Project		
			Annexation		
Item	Date	Description	Qty	Rate	Amount
Watson	10/28/2021	Compiling exhibits for hearing	2.5	150.00	375.00
Watson	10/29/2021	Continue compiling exhibits for hearing; Review and modify finding of facts and final decree; Prep for hearing	5.8	150.00	870.00
Youngblood	10/29/2021	Created/edited maps, printed map exhibits, created electronic copies, etc.	4.4	85.00	374.00
Watson	10/31/2021	Travel to Jackson for Monday trial; Prep for testimony	2.5	150.00	375.00
Watson	11/1/2021	Attend annexation hearing;	5.5	150.00	825.00
Watson	11/9/2021	Prepare post annex letter and forward to city	0.8	150.00	120.00
Youngblood	11/9/2021	Created post annexation map, printed multiple copies of same	1.5	85.00	127.50
Supplies		Map Copies, Plotter Supplies, Etc.		34.03	34.03
Telephone		Telephone		14.88	14.88
Food/Lodging		Food/Lodging		271.14	271.14
Mileage		Mileage @ .56	184	0.56	103.04
Xerox Copies		Xerox Copies @ .25	1,502	0.25	375.50
Total					\$3,865.09

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 13,
2022

AGENDA ITEM NO: (f)

CONSENT
AGENDA: \$1,604.00

TO: National League of Cities

FOR: one year membership

ACCOUNT NO: 001-195-622

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	membership	12/27/2021	Backup Material	NLC_membership.pdf



CITIES STRONG TOGETHER

Membership Renewal Statement

Ms. Angela E Richburg
City Clerk
City of Byram
PO BOX 720222
Byram, MS 39272-0222

Date: 12/15/2021
Invoice #: 176504
Member #: 0003314750
Member Since: 01/07/2014
Membership Expiration: 12/31/2021

Description	Price	Discount	Amount
Direct Member Dues 01/01/2022 - 12/31/2022	\$1,604.00	\$0.00	\$1,604.00

Invoice Total	\$1,604.00
Amount Paid	\$0.00
PLEASE PAY	\$1,604.00

NLC thanks you and your fellow municipal officials who work daily to ensure a better government alongside NLC's 2,500 member cities. YOU strengthen NLC's political clout and make it possible for us to fulfill our commitment to Helping City Leaders Build Better Communities. Don't delay; renew your municipality's membership today!

Beginning October 1, 2021, NLC's Fiscal Year 2022, NLC member dues will be adjusted per the annual Consumer Price Index (CPI). The annual membership dues adjustment will be a 2.6% increase of current membership dues. If you have any questions, please get in touch with your Member Services and Engagement team at membership@nlc.org or toll-free 877-827-2385.

If payment was recently sent to NLC, please disregard this invoice.

RECEIVED
DEC 27 2021
BYRAM PURCHASING

PLEASE DETACH AND REMIT WITH YOUR PAYMENT

Invoice #: 176504

Member #: 0003314750

Ms. Angela E Richburg
City Clerk
City of Byram
PO BOX 720222
Byram, MS 39272-0222

For online payments, visit us at:
<https://my.nlc.org/eweb>

If paying by check,
please make check payable and mail to:

National League of Cities
PO Box 70511, Philadelphia, PA 19176-0511

Total Due: **\$1,604.00**
Amt Remitted : _____

We Value Your Membership!

Angela Richburg
City Clerk
City of Byram
PO BOX 720222
Byram, MS 39272-0222

Dear Angela,

Thank you for being part of the NLC community of 19,000 cities, towns and villages. NLC is committed to working with your municipality to push innovative ideas and strengthen local leaders, especially in these challenging and uncertain times.

NLC is here to support your municipality and its leaders. In the wake of the novel coronavirus, NLC created a trove of resources to help local leaders respond effectively.

This is a reminder that your NLC membership is expiring on 12/31/2021. We offer flexibility to our municipalities for your dues

Our records indicate that you are the billing contact. However, if this has changed or if you have any questions, please contact our membership team at membership@nlc.org or call 877-827-2385.

Sincerely,



Katrina Loraine Amos Washington
Director, Member Services and Engagement
washington@nlc.org

2021 OFFICERS

President
Kathy Maness
Councilmember
Lexington, South Carolina

First Vice President
Vince Williams
Mayor
Union City, Georgia

Second Vice President
Victoria Woodards
Mayor
Tacoma, Washington

Immediate Past President
Joe Buscaino
Councilmember
Los Angeles, California

**Chief Executive Officer/
Executive Director**
Clarence E. Anthony

Regional Membership Representatives

KATRINA AMOS
WASHINGTON
Director, Member
Services & Engagement
(202) 626-3151
washington@nlc.org

TIMOTHY EVANS
Northeast/Mid-Atlantic
Region
(202) 626-3014
evans@nlc.org

ALEJANDRA
PIERS-TORRES
Midwest Region
(202) 626-3058
Piers-Torres@nlc.org

KIRK ROSS
West Region
(501) 317-0177
ross@nlc.org

KATIE COLTEN
South Region
(202) 626-3160
kcolten@nlc.org

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 13,
2022

AGENDA ITEM NO: (g)

CONSENT
AGENDA: \$1,435.00

TO: Virtual Academy (AKA Savant
Learning Systems)-317 South Lindell
St. - Martin, TN 38237

FOR: Employee Online Training

ACCOUNT NO: 001-200-611

INTRODUCED BY: David W. Errington, Chief

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	2021 VIRTUAL ACADEMY RENEWAL FOR 2022	12/13/2021	Cover Memo	2021_VIRTUAL_ACADEMY_RENEWAL.pdf



VIRTUAL ACADEMY.
317 South Lindell Street
Martin, TN 38237

Invoice

Date	Invoice #
12/7/2021	VA7367

Due Date

1/6/2022

Bill To:

Bryram Police Department
141 Southpointe Drive
BYRAM, MS 39272

INVOICE INCLUDED ATTN: ACCOUNTS PAYABLE

Rep		Phone #	E-mail	Terms	Savant Tax ID
RH		800-313-3280 X201	gina.jackson@savantls.com	Net 30	20-8323618
Quantity	Description			Rate	Amount
41	Virtual Academy Training - Full Catalog -01/04/2022 - 01/04/2023 All training courses available at time of invoice All new POST-approved training courses implemented during the invoice period listed above Digital document repository Communications module 24/7 tech support Implementation training and guides Customized, branded training website RENEWAL 				

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (h)

CONSENT TO:
AGENDA: \$626.00

FOR: Estimated travel expense for Officer W. Skinner to attend Patrol Officer's Response to Street Drugs

ACCOUNT NO: 001-200-610

INTRODUCED BY: David W. Errington, Chief

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	2021 W. SKINNER RCTA 2022	12/14/2021	Backup Material	2021_W_SKINNER_RCTA_020622.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Officer Wesley Skinner

Department: Police Account #: 001-200-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: 02/06/2022 - 02/10/2022

Destination: Meridian, MS

Conference Registration Fees (if needing to be reimbursed): _____

Mode of Transportation: Private _____ City X

Total Miles: _____ 0.18 per mile _____ 0.00

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day

Lodging: _____ 4 # Nights x _____ \$99.00 _____ \$396.00

Hotel to send prepayment Holiday Inn I20-59 Confirmation 42077058

Address: 100 N. Frontage Rd. - Meridian, MS 39301 601.693.0160

Meals: _____ 5 # of days X _____ 46.00 per diem = _____ 230.00

Extra Costs: _____

Total not to exceed per diem per day unless otherwise Approved By: _____
Department Head _____
City Clerk _____
Mayor _____

Total estimated travel expenses: _____ \$626.00

Using City Vehicle _____

Total received prior to travel: _____

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

Patrol Officers Response to Street Drugs

Classes

7325	7351	7500
Hoover Police Department Training Center AL Hoover, Alabama 01/25/21 - 01/28/21	Copeland Service Center TX Fort Hood, Texas 02/01/21 - 02/04/21	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 02/07/22 - 02/10/22
		Click to Register
7341	7337	7418
Rapides Parish Sheriff's Office LA Alexandria, Louisiana 03/22/21 - 03/25/21	Southaven West Precinct MS Southaven, Mississippi 04/26/21 - 04/29/21	Arapahoe County Sheriff's Department CO Centennial, Colorado 07/19/21 - 07/22/21
7380	7386	7434
Atlanta-Carolinas HIDTA Training Facility GA Norcross, Georgia 07/19/21 - 07/22/21	Myrtle Beach Police Department SC Myrtle Beach, South Carolina 08/30/21 - 09/02/21	Okaloosa County Sheriff's Office - Public Safety Training Complex FL Crestview, Florida 09/20/21 - 09/23/21
7482	7321	
Emergency Operations Center LA Morgan City, Louisiana 12/06/21 - 12/09/21	Jones County Sheriff's Department Training Center MS Laurel, Mississippi 12/14/20 - 12/17/20	

Description

Length: 4 Days (40 Hours)

Designed for: This course is designed for uniformed patrol officers

Prerequisites: None

Description: This course focuses on street-level narcotics enforcement by uniformed patrol, corrections, probation, fish and game, and all other enforcement officers who possess arrest authority, including military police. The purpose of this course is to not only identify violations, but to reduce the amount of illicit drugs on the streets. Attendees will learn the origin of illicit drugs and import techniques employed by transnational criminal organizations (TOC).

Course Objectives:

- In-depth coverage of the seven drug categories; to include Drug Abuse Recognition (D.A.R.)
- Recognition of drug symptoms
- Paraphernalia
- Dangers of confronting subjects under the influence of drugs
- Legal issues and coverage of all areas of warrantless searches
- Preliminary assessments of a subject's speech, breath, appearance, demeanor, behavior, etc.
- Examinations of the subject's eyes, vital signs, physical and psychological evaluations
- Based on these examinations and on other evidence that may emerge, the trained student can reach reasonably accurate conclusions concerning the general category of drug used or medical condition that has

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 13,
2022

AGENDA ITEM NO: (i)

CONSENT
AGENDA: \$300.00

TO: MS Coalition Against Domestic
Violence, Inc. - PO Box 4703 -
Jackson, MS 39296

FOR: Annual membership dues for Chief D. Errington MS Coalition Against Domestic
Violence

ACCOUNT NO: 001-200-622

INTRODUCED BY: David W. Errington, Chief

DISCUSSION: Annual membership dues for Inside TRAC (Training Resource Advocacy
Connections)

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	MCADM TRAC	12/27/2021	Backup Material	2021_DUES_FOR_TRAC.pdf



TRAINING
RESOURCES
ADVOCACY
CONNECTIONS

MEMBERSHIP APPLICATION

Your membership supports our certification program, technical assistance, networking, training, and advocacy work. It also gives your organization access to the latest information available, as well as our resources and expertise.

NAME OF ORGANIZATION Byram Police Department

TYPE OF ORGANIZATION Please check one: ☒ Nonprofit ☐ For profit

ORGANIZATION MAILING ADDRESS P.O. Box 720222

CITY Byram **STATE** MS **ZIP** 39272

CONTACT PERSON NAME Chief David W. Errington

CONTACT PERSON PHONE 601-372-7747

CONTACT PERSON EMAIL derrington@byram-ms.us

MEMBERSHIP COST **Mississippi Certified Domestic Violence Shelter Programs**

Based on Domestic Violence Budget only

\$1 - \$500,000 - **\$500**

\$1,000,001 - \$2,000,000 - **\$1250**

\$500,001 - \$750,000 - **\$750**

\$2,000,001+ - **\$1500**

\$750,001 - \$1,000,000 - **\$1000**

Family Violence Programs - \$500

Corporate Organizations, Foundations, and Community Partners - \$300

Individuals - \$100

Thank you for your interest in becoming an Inside TRAC member with the Mississippi Coalition Against Domestic Violence!
Once application is submitted and reviewed, your organization will be sent an invoice for payment.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022

AGENDA ITEM NO: (j)

CONSENT
AGENDA:

TO:

FOR: Approval for Officers B. Cameron, T. Johnson, R. Washington, & Det. M. Gibbs to attend Human Traffic

ACCOUNT NO: 001-200-611

INTRODUCED BY: David W. Errington, Chief

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	HUMAN TRAFFICKING TRAINING 022322	12/14/2021	Backup Material	2021_HUMAN_TRAFFICKING_TRNG_022322.pdf



HUMAN TRAFFICKING TRAINING

February 23rd & 24th 2022

Registration: 7:45 am

Time: 8:00 am – 5:00 pm

Featuring:

- INTERDICTION FOR HUMAN TRAFFICKING
- INTRODUCTION TO HUMAN TRAFFICKING FOR LAW ENFORCEMENT
- REPORTING REQUIREMENTS AND STATE LAWS UPDATE
- INTELLIGENCE FOR INVESTIGATIONS
- MS HUMAN TRAFFICKING COUNCIL AND LAW ENFORCEMENT TASK FORCES
- MS INITIATIVES CONCERNING HUMAN TRAFFICKING
- CASE STUDIES

CONTINUING EDUCATION HOURS: 8 (APPROVED BY BLEOST)

DATE: February 22nd or 23rd 2022

Pearl Community Center
2420 Old Brandon Road
Pearl, MS 39208

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (k)

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Approval for David Errington, Chief and Brande Mitchell, Accreditation Manager to attend NIBRS Training in Pearl, MS on January 12, 2022. This is an eight hour training class. There is no registration fee for attendance.

INTRODUCED BY: David W. Errington, Chief

BOARD ACTION:

ATTACHMENTS:

Description	Upload Date	Type	File Name
No Attachments Available			

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022

AGENDA ITEM NO: (I)

CONSENT AGENDA:

TO: Thomson Reuters-Attn: Nate
Olson-610 Opperman Dr. (D4.S2928) -
Eagan, MN 55123

FOR: Approval of Quote from Thomson Reuters for CLEAR PRO LE

ACCOUNT NO: 001-200-681

INTRODUCED BY: David W. Errington, Chief

DISCUSSION: CLEAR PRO for Law Enforcement Investigators is tool used by Byram
Police Department Criminal Investigations.

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	CLEAR PRO GOV LAW ENFORCE INVEST	1/7/2022	Backup Material	2022_CLEAR_PRO_INVESTIGATIVE_TOOL.pdf



THOMSON REUTERS™

Order Form**Order ID:Q-02278478**Contact your representative n.olson@thomsonreuters.com with any questions. Thank you.**Subscriber Information****Sold To Account Address**Account #: 1005679283
BYRAM POLICE DEPT
141 Southpointe Dr
Byram MS 39272-5566 US

“Customer”

Shipping AddressAccount #: 1005679283
BYRAM POLICE DEPT
141 Southpointe Dr
Byram MS 39272-5566 US**Billing Address**Account #: 1005679283
BYRAM POLICE DEPT
141 Southpointe Dr
Byram, MS 39272-5566 US

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Clear Fixed Rate / Window/Fraud Waste & Abuse Products

Service Material	Product	Quantity	Unit	Monthly Charges	Minimum Term (Months)	Order Type
42091861	CLEAR PRO Gov Law Enforcement Investigator Plus	5	Seats	\$205.00	36	Subscription Plus Bridge (see below)

Bridge Products

Material #	Product	Quantity	Unit	Bridge Monthly Charges	Bridge Term (Months)
42091861	CLEAR PRO Gov Law Enforcement Investigator Plus	5	Seats	\$0.00	1

Bridge Terms

Bridge Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in the calendar month, if any. The Bridge Monthly charges will continue for the number of complete calendar months listed in the Bridge Term column above. At the end of the Bridge Term, your Monthly Charges and the Minimum Term will be as described in the Product grid above. All other terms and conditions of the Order Form remain unchanged.

Minimum Terms

Your subscription is effective upon the date we process your order (“Effective Date”) and Monthly Charges will be prorated for the number of days remaining in that month, if any. Your subscription will continue for the number of months listed in the Minimum Term column above counting from the first day of the month following the Effective Date. Your Monthly Charges during the first twelve (12) months of the Minimum Term are as set forth above. If your Minimum Term is longer than 12 months, then your Monthly Charges for each year of the Minimum Term are displayed in the Attachment to the Order Form.

Post Minimum Terms

At the end of the Minimum Term, we will notify you of any change in Monthly Charges at least 90 days before each 12 month term starts. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a multi-year term, may exercise the option to implement those additional years pursuant to federal law.

Miscellaneous

Applicable Law. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, this Order Form will be interpreted under Minnesota state law and any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

eBilling Contact. All invoices for this account will be emailed to your e-Billing Contact(s) unless you have notified us that you would like to be exempt from e-Billing.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Cancellation Notification Address. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803

Regulated Data. Due to the regulated or private nature of some data in our information products such as credit header data, motor vehicle data, driver license data and voter registration data, you may need to complete a credentialing process which will include certifying what your legally permissible use of the data will be. You agree to immediately notify us if any of the information you provided in your ordering document or during the credentialing process changes. You agree to and warrant that you are the end user of this data and that you will only use it for your own internal business purposes. You also warrant that you will strictly limit the access, use and distribution of this data to user permitted under applicable laws, rules and regulations and as permitted by the third party additional terms. You will keep the data confidential. You will use industry standard administrative, physical and technical safeguards to protect the data. You will not disclose it to anyone except as necessary to carry out your permissible use. You will immediately report any misuse, abuse or compromise of the data. You agree to cooperate with any resulting inquiry. If we reasonably believe that the data has been misused, abused or compromised, we may block access without additional notice. You are responsible for all damages caused by misuse, abuse or compromise of the data by you, your employees and any person or entity with whom you shared the data. We will be responsible for damages caused by us. We are not a consumer reporting agency. You may use information product data to support your own processes and decisions but you may not deny any service or access to a service to a consumer based solely upon the information product data. Examples of types of service include eligibility for credit or insurance, employment decisions and any other purpose described in the Fair Credit Reporting Act (15 U.S.C.A. 1681b). If the Financial Industry Regulatory Authority regulations apply to you, you may use our information products to verify the accuracy and completeness of information submitted to you by each applicant for registration on Form U4 or Form U5 in compliance with the requirements of FINRA Rule 3110. You may use the information products in this manner only in furtherance of written policies and procedures that are designed to achieve your compliance with FINRA Rule 3110 or as otherwise allowed by the General Terms and Conditions.

Excluded Charges And Schedule A Rates. If you access products or services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-clear.pdf> and Excluded Charges change from time-to-time upon 30 days written or online notice. We may, at our option, make certain products and services Excluded Charges if we are contractually bound or otherwise required to do so by a third party provider or if products or services are enhanced or if new products or services are released after the effective date of this ordering document. Modification of Excluded Charges or Schedule A rates is not a basis for termination under paragraph 10 of the General Terms and Conditions.

CLEAR Fixed Rate Usage :If the transactional value of your CLEAR fixed rate usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

Batch Usage :If you have a fixed rate batch and/or batch alerts subscription and the total of your batch inputs or batch alerts exceeds your annual fixed rate batch or total batch alerts allotment, we may: 1) request the parties enter into good faith negotiations regarding a superseding agreement, 2) terminate your subscription upon 10 days written notice or 3) limit your access to your fixed rate batch subscription for the remainder of the then-current 12 month period, during which time you will continue to be billed your Monthly Charges. If your access to your fixed rate batch subscription has been limited, your access will be reinstated on the first day of the following 12 month period.

If the trial includes Batch Services, you may submit up to 1,000 input lines at no cost. We reserve the right to invoice you for input lines in excess of 1,000. You will pay our then current Schedule A rate. Schedule A rates are located at <http://legalsolutions.com/schedule-a-clear>.

Existing Vigilant Subscribers: We may terminate your License Plate Recognition (LPR) subscription if you are an existing Vigilant LEARN subscriber whose LPR pricing is based upon your existing Vigilant LEARN agreement, and you cancel your Vigilant LEARN agreement.

Enterprise Law Enforcement Subscribers: You certify that you have up to the number of Sworn Officers in your employ at this location identified in the QTY Column above. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

CLEAR Subscribers via an Alliance Partner. In limited circumstances we may allow you to access CLEAR through a third party's ("Service Provider") software or service (together with CLEAR, the "Integrated System"). In the event that you enter into a license agreement to access an Integrated System, you agree as follows:

We have no obligation to Service Provider with regard to the functionality or non-functionality of CLEAR during or after the integration. Service Provider will have access to CLEAR on your behalf and you will ensure Service Provider's compliance with the terms and conditions of the Thomson Reuters General Terms and Conditions located in the General Terms and Conditions paragraph above. Except as otherwise provided in your agreement with us, Data may not (i) be distributed or transferred in whole or in part via the Integrated System or otherwise to any third party, (ii) be stored in bulk or in a searchable database, and (iii) not be used in any way to replace or to substitute for CLEAR or as a component of any material offered for sale, license or distribution to third parties. No party will use any means to discern the source code of our products and product data. You are responsible for Service Provider's access to CLEAR on your behalf. You are responsible for all damages caused by misuse, abuse or compromise of the data by Service Provider, you, your employees and any person or entity with which you shared the data. We will be responsible for damages caused by us.

. For Law Enforcement Agencies and Correctional Facilities Only – No Inmate Westlaw or CLEAR Access (direct or indirect)

I certify, on behalf of Subscriber, that I understand and accept the security limits of Westlaw or CLEAR ; Subscriber's responsibility for controlling Westlaw, CLEAR, internet and network access; and, how Subscriber will be using Westlaw or CLEAR. I acknowledge Subscriber's responsibility for providing West with prompt written notice if Subscriber's type of use changes.

Only non-inmates/administrative staff will access Westlaw or CLEAR with no direct Westlaw research results provided to inmates (including work product created as part of inmates' legal representation). In no event shall anyone other than Subscriber's approved employees be provided access to or control of any terminal with access to Westlaw or Westlaw Data.

Functionality of Westlaw or CLEAR cannot and does not limit access to non-West internet sites. It is Subscriber's responsibility to control access to the internet.

Subscriber will provide its own firewall, proxy servers or other security technologies as well as desktop security to limit access to the Westlaw or CLEAR URL and West software (including CD-ROM orders). Subscriber will design, configure and implement its own security configuration.

Subscriber will not use any data nor distribute any data to a third party for use, in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation or in any manner inconsistent with the General Terms and Conditions.

Subscriber will maintain the most current version of the West software to access CD-ROM Products for security purposes.

Amended Terms and Conditions

Government Non Availability of Funds for Online, Practice Solutions or Software Products

You may cancel a product or service with at least 60 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document,(e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

Signature for Order ID: Q-02278478



ACKNOWLEDGEMENT Q-02278478

I have read all pages and attachments to this Order Form and I accept the terms on behalf of Subscriber. I warrant that I am authorized to sign this Order Form on behalf of the Subscriber.

Signature of Authorized Representative for order

Title

Printed Name

Date

This Order Form will expire and will not be accepted after 3/6/2022 CT.



THOMSON REUTERS®

Attachment**Order ID:Q-02278478**Contact your representative n.olson@thomsonreuters.com with any questions. Thank you.

Order ID: Q-02278478

Payment, Shipping and Contact Information**Payment Method:**

Payment Method: Bill to Account

Account Number: 1005679283

Order Confirmation Contact (#28)

Contact Name:Kendrick, Maurice

Email:mkendrick@byram-ms.us

Account Contacts

Contact Name		Email Address	Customer Type Description
Maurice	Kendrick	mkendrick@byram-ms.us	CLEAR PRIMARY CONT
Maurice	Kendrick	mkendrick@byram-ms.us	EML PSWD CONTACT

IP Address Information

From IP Address	To IP Address	From IP Address	To IP Address	From IP Address	To IP Address
1.1.1.1	1.1.1.1				

Charges During Minimum Term

Material #	Product Name	Year 1 Monthly Charges	% Incr Yr1-Yr2	Year 2 Monthly Charges	% Incr Yr2-Yr3	Year 3 Monthly Charges	% Incr Yr3-Yr4	Year 4 Monthly Charges	% Incr Yr4-Yr5	Year 5 Monthly Charges
42091861	CLEAR PRO Gov Law Enforcement Investigator Plus	\$205.00	5.00%	\$215.25	5.00 %	\$226.01	N/A	\$N/A	N/A	\$N/A

Charges During Minimum Term

Pricing is displayed only for the years included in the Minimum Term. Years without pricing in above grid are not included in the Minimum Term. Refer to your Order Form for the Post Minimum Term pricing.



Addendum to Account Validation and Certification Form – Unmasked Data Request

Subscriber Information

Account Number (mandatory): 1005679283

Full Legal Name/Entity: BYRAM POLICE DEPT

West/Thomson Reuters seeks to balance overall individual privacy needs and concerns with the legitimate business information needs of specific entities as allowed by U.S. Gramm Leach Bliley Act (15 U.S.C. § 6821 et seq.) (U.S. GLB), U.S. Drivers Privacy Protection Act (18 U.S.C. § 2721 et seq.) (U.S. DPPA) U.S. Bipartisan Budget Act of 2013 (42 U.S.C. § 1306 et seq.), and other applicable laws. As a general rule, sensitive data in our products is truncated. In order to help ensure that access to unmasked sensitive data is warranted, we limit access to qualified accounts only.

By completing the information and signing below, you understand that you are requesting that unmasked or full display of Social Security Numbers, Date of Birth and/or Driver's License information be added or removed from the accounts indicated below.

DATA USE INFORMATION

Describe your type of business:

Law Enforcement

Describe why access to 5B data is insufficient and why access to full DOB and SSN is required:

Identity verification and other Law Enforcement uses

CLEAR Subscribers: All Users will be granted access to the same type of sensitive personal information:

- ☒ ADD to all CLEAR Users on the main account listed above (including all account locations)
☐ REMOVE from all Users on the account listed above

WESTLAW SUBSCRIBERS: List the individual users whose access to sensitive personal information should be modified and indicate if the access is to be added or removed (use additional pages if necessary).

Last Name	First Name	ADD	REMOVE
Kendrick	Maurice	☒	☐
Lowe	Myles	☒	☐
Magloire	Judson	☒	☐
Johnson	MASHanna	☒	☐
Cooper	Reginald	☒	☐

Internet Service Provider Name:

IP Address:

IP Address Range

Beginning IP Address:

Ending IP Address:

Beginning IP Address:

Ending IP Address:

CERTIFICATIONS

In relation to access requests, by signing below you certify that: (1) unmasked sensitive data is needed, (2) all users under your account will limit use of the data to legitimate business connected with the qualified account indicated above, (3) you will maintain a comprehensive information security program, including systems, facilities, and procedures in place to safeguard the unmasked sensitive data, (4) you have experience in maintaining the confidentiality, security, and appropriate use of such information, (5) all data use will be in strict accordance with your subscription agreement.

West reserves the right to deny or discontinue access to unmasked personal information with or without notice and in its sole discretion. This Addendum is incorporated by reference into your AVC form. By signing below, you certify that you are the authorized to request the changes requested above and are an authorized signatory on this account.

AUTHORIZED REPRESENTATIVE:

Date:

Print Name:

Signature:

Title:

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (m)

CONSENT TO:
AGENDA:

FOR: Promotion of a Police Recruit to Police Officer I

ACCOUNT NO:

INTRODUCED BY: David W. Errington, Chief

DISCUSSION: Approval to promote Police Recruit J. Jackson to Patrol Officer I with an annual salary of \$30,000.00 (\$14.43/hour). This change will be effective January 24, 2022.

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	2021 PROMOTION TO POLICE OFFICER I	12/28/2021	Backup Material	2021_PROMO_J_JACKSON_TO_POI.pdf



BYRAM POLICE DEPARTMENT

EID: 00250
Badge #: 43

PERSONNEL ACTION NOTICE FORM

If you are changing or updating your information, you shall fill in the new information on this form.

Date: 12/27/21 SSN: (Last 4) 9150 Rank/Position: Patrol Officer I
Employee Name: Jackson, Jamon Cordaniel Date of Birth: 12/08/98
(Last, First, Middle)
Address: 1085 Timber Ridge Rd. Apt. #: City: Terry State: MS Zip: 39170

Computer Usage

☐ Login ☐ RMS ☐ PowerDMS ☐ Email ☐ Identix ☐ G-Suite ☐ Body Camera

Police Specific Requirements

☐ Application for Certification ☐ Termination/Reassignment Report ☐ ID/Commission ☐ Electronic Access Card

TYPE OF ACTION		TYPE OF CHANGE	
☐ New Hire	☐ Return from Layoff	☒ Salary Change	☐ Personal Info. Only
☐ Transfer	☐ Rehire	☐ Grade Level	☐
☒ Promotion	☐ Termination	☐ Job Title	☐
☐ Leave of Absence (LOA)	☐ LOA Return	☐ Status	☐

EMPLOYMENT / CHANGE INFORMATION

	Status FT/PT	Job Title	Pay Rate (Hourly)	Edu. Pay (Hourly)	Exempt / Non-Exempt	Effective Date
Current	FT	Police Recruit	\$14.07			04/11/21
New	FT	Police Officer I	\$14.43			01/24/22

Comments: Pending BOA approval January 13, 2022

If BOA required, notate date of approval.

TERMINATION / LEAVE OF ABSENCE

☐ Resigned in good standing/eligible for re-hire	☐ Resigned in good standing/ineligible for re-hire
☐ Resigned prior to, during or at the conclusion of an investigation	☐ Resigned in lieu of termination
☐ Discharged/Terminated	☐ Reassigned to other duties
☐ Retired	☐ Deceased
☐ Other (Explain):	Effective Date:

Comments:

If BOA required, notate date of approval.

Employee Signature: Date: Prepared by: Ayn Reed

Chief Signature:  Date: 12/27/21 Date to HR:

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (n)

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Approval of promotion Patrol Officer II, M. Lowe, to Detective II at a
pay rate of \$19.56/hour with \$0.62/hour Education Pay. Effective
01/24/2022

INTRODUCED BY: David W. Errington, Chief

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	2021 M LOWE POSITION CHANGE	12/27/2021	Backup Material	2021_M_LOWE_CHANGE_POSITION.pdf



BYRAM POLICE DEPARTMENT

EID: 0126

Badge #: 26

PERSONNEL ACTION NOTICE FORM

If you are changing or updating your information, you shall fill in the new information on this form.

Date: 12/15/21 SSN: (Last 4) 9983 Rank/Position: Patrol Officer
Employee Name: Lowe, Myles, Christopher Date of Birth: 09/17/86
(Last, First, Middle)
Address: 738 Oakwood Street Apt.#: City: Jackson State: MS Zip: 39202

Computer Usage

☐ Login ☐ RMS ☐ PowerDMS ☐ Email ☐ Identix ☐ G-Suite ☐ Body Camera

Police Specific Requirements

☐ Application for Certification ☐ Termination/Reassignment Report ☐ ID/Commission ☐ Electronic Access Card

TYPE OF ACTION		TYPE OF CHANGE	
☐ New Hire	☐ Return from Layoff	☒ Salary Change	☐ Personal Info. Only
☐ Transfer	☐ Rehire	☐ Grade Level	☐
☒ Promotion	☐ Termination	☐ Job Title	☐
☐ Leave of Absence (LOA)	☐ LOA Return	☐ Status	☐

EMPLOYMENT / CHANGE INFORMATION

	Status FT/PT	Job Title	Pay Rate (Hourly)	Edu. Pay (Hourly)	Exempt / Non-Exempt	Effective Date
Current	FT	Patrol Officer II	\$18.91	\$0.62		
New	FT	Detective II	\$19.56	\$0.62		01/24/22

Comments: BOA to approve on January 13, 2022.

If BOA required, notate date of approval.

TERMINATION / LEAVE OF ABSENCE

☐ Resigned in good standing/eligible for re-hire	☐ Resigned in good standing/ineligible for re-hire
☐ Resigned prior to, during or at the conclusion of an investigation	☐ Resigned in lieu of termination
☐ Discharged/Terminated	☐ Reassigned to other duties
☐ Retired	☐ Deceased
☐ Other (Explain):	Effective Date:

Comments:

If BOA required, notate date of approval.

Employee Signature: David L. Livingston Date: 12-15-21 Prepared by: David L. Livingston
Chief Signature: David L. Livingston Date: 12-15-21 Date to HR: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: (o)

CONSENT TO:
AGENDA:

FOR: Approval to promote Police Recruit to Patrol Officer I

ACCOUNT NO:

INTRODUCED BY: David W. Errington, Chief

DISCUSSION: Approval to promote Police Recruit M. George to Patrol Officer I with an annual salary of \$30,000.00 (\$14.43/hour). This change will be effective January 24, 2022.

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	2021 PROMOTION TO POLICE OFFICER I	12/29/2021	Cover Memo	2021_PROMO_M_GEORGE_TO_POI.pdf



BYRAM POLICE DEPARTMENT

EID: 00247

Badge #: 44

PERSONNEL ACTION NOTICE FORM

If you are changing or updating your information, you shall fill in the new information on this form.

Date: 12/27/21 SSN: (Last 4) 7844 Rank/Position: Patrol Officer I
Employee Name: George, Mike Wade Date of Birth: 07/31/91
(Last, First, Middle)
Address: 414 Wildberry Cr Apt.#: City: Pearl State: MS Zip: 39208

Computer Usage

☐ Login ☐ RMS ☐ PowerDMS ☐ Email ☐ Identix ☐ G-Suite ☐ Body Camera

Police Specific Requirements

☐ Application for Certification ☐ Termination/Reassignment Report ☐ ID/Commission ☐ Electronic Access Card

TYPE OF ACTION

☐ New Hire	☐ Return from Layoff
☐ Transfer	☐ Rehire
☒ Promotion	☐ Termination
☐ Leave of Absence (LOA)	☐ LOA Return

TYPE OF CHANGE

☒ Salary Change	☐ Personal Info. Only
☐ Grade Level	☐
☐ Job Title	☐
☐ Status	☐

EMPLOYMENT / CHANGE INFORMATION

	Status FT/PT	Job Title	Pay Rate (Hourly)	Edu. Pay (Hourly)	Exempt / Non-Exempt	Effective Date
Current	FT	Police Recruit	\$14.07			04/11/21
New	FT	Police Officer I	\$14.43			01/24/22

Comments: Pending BOA approval January 13, 2022

If BOA required, notate date of approval.

TERMINATION / LEAVE OF ABSENSE

☐ Resigned in good standing/eligible for re-hire	☐ Resigned in good standing/ineligible for re-hire
☐ Resigned prior to, during or at the conclusion of an investigation	☐ Resigned in lieu of termination
☐ Discharged/Terminated	☐ Reassigned to other duties
☐ Retired	☐ Deceased
☐ Other (Explain):	Effective Date:

Comments:

If BOA required, notate date of approval.

Employee Signature: Date: Prepared by: Ayn Reed

Chief Signature: Date: 12/27/21 Date to HR:

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

January 13,
2022

AGENDA ITEM NO: (p)

CONSENT
AGENDA: \$175.00

TO: NFPA

FOR: Annual membership dues for F Green

ACCOUNT NO: 001-260-622

INTRODUCED BY: Fire Chief Fred Green

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	Invoice from NFPA to Fred Green	1/7/2022	Cover Memo	BRN3C2AF424C3BC_004290.pdf



INDIVIDUAL MEMBERSHIP NOTICE

DATE:	11/02/21	AMOUNT DUE: \$175
RENEWAL THRU:	01/30/23	(one year)
I.D. NUMBER:	3315862	

If you have already renewed your Individual membership, please disregard this notice.

BILL TO:



Fred Green
Byram Fire Dept
200 Byram Pkwy
Byram, MS 39272-9610

Billing Center, P.O. Box 9689, Manchester, NH 03108-9689

Notice: 8070816X #1

Select one:

- ☐ Check enclosed payable to NFPA (US funds from US bank)
Charge to my ☐ MasterCard® ☐ VISA®
☐ American Express® ☐ Discover®
☐ Automatically renew my Individual membership
(credit card only)*

NFPA membership requires an individual's name.

Print Name _____

Card No. _____ - _____ - _____ - _____

Expire Date ____/____/____

*If you check this box, the credit/debit card used will be charged upon expiration of the Individual membership for another term. Pricing subject to change. Auto renew will continue until canceled.

Important:

E-mail: fgreen@byram-ms.us

- ☐ I have updated my information on the back of this notice.

11 0003315862 807081624 8 00000017500

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 13,
2022

AGENDA ITEM NO: (q)

CONSENT
AGENDA: \$108,677.49

TO: Joe McGee Construction
Company

FOR: Gary Road Bridge Projects, A, B & C

ACCOUNT NO: 001-301-910

INTRODUCED BY: Bill Miley, Director of Public Works

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	invoice	12/10/2021	Backup Material	Gary_Road_invoice.pdf

Contractor's Application for Payment No. 4 - FINAL

Application Period: October 1, 2021 to October 31, 2021		Application Date: 11/8/2021
To (Owner): City of Byram	From (Contractor): Joe McGee Construction Company, Inc.	Via (Engineer): McMaster & Associates, Inc.
Project: Gary Road Bridge Replacement Projects - Sites A, B, & C	Contract: Gary Road Bridge Replacement Projects - Sites A, B, & C	
Owner's Contract No.:	Contractor's Project No.: 2112	Engineer's Project No.:

Paul J.
12.9.21.

**Application For Payment
Change Order Summary**

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 558,822.46
Number	Additions	Deductions	2. Net change by Change Orders.....	\$
			3. Current Contract Price (Line 1 ± 2).....	\$ 558,822.46
			4. TOTAL COMPLETED AND STORED TO DATE (Column H total on Progress Estimates).....	\$ 526,122.03
			5. RETAINAGE:	
			a. X \$526,122.03 Work Completed.....	\$
			6. MATERIAL DEDUCTION (Column G on Material Worksheet).....	\$
			7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 6).....	\$ 526,122.03
			8. LESS PREVIOUS PAYMENTS (Line 7 from prior Application).....	\$ 417,444.54
			9. AMOUNT DUE THIS APPLICATION.....	\$ 108,677.49
			10. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 6 above).....	\$ 332,700.43
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; and
(2) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Jason McGee
Contractor Signature
By: Jason McGee Date: 11/8/2021

Payment of: \$ 108,677.49
(Line 9 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

RECEIVED
DEC 10 2021
BYRAM PURCHASING

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Gary Road Bridge Replacement Projects - Sites A, B, & C										Application Number: 4 - FINAL			
Application Period: October 1, 2021 to October 31, 2021										Application Date: 11/8/2021			
A					B	C	D	E	F	G	H	I	
Item		Contract Information				Installed this Period	Previously Installed	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in E)	Total Completed and Stored to Date (G + F)	% (H / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)								
SITE 'A'													
1	Mobilization	1.00	L.S.	35,000.0	\$35,000.00	0.25	0.75	1.00	\$35,000.00		\$35,000.00	100.0%	
2	Clearing and Grubbing	1.00	L.S.	45,000.0	\$45,000.00	0.25	0.75	1.00	\$45,000.00		\$45,000.00	100.0%	
3	Removal of Bridge	1.00	EACH	20,000.0	\$20,000.00	-	1.00	1.00	\$20,000.00		\$20,000.00	100.0%	
4	Removal of Asphalt (All Depths)	175.00	S.Y.	15.0	\$2,625.00	45.00	130.00	175.00	\$2,625.00		\$2,625.00	100.0%	
5	Unclassified Excavation (PM)	50.00	C.Y.	37.0	\$1,850.00	50.00	-	50.00	\$1,850.00		\$1,850.00	100.0%	
6	Borrow Excavation (F.M.E. (Contractor Furnished))	100.00	C.Y.	48.5	\$4,850.00	-	-	-					\$4,850.00
7	Excess Excavation (L.V.M.)	375.00	C.Y.	25.0	\$9,375.00	-	-	-					\$9,375.00
8	Granular Material (L.V.M.) (Class 4, Group "B")	93.00	C.Y.	43.0	\$3,999.00	93.00	-	93.00	\$3,999.00		\$3,999.00	100.0%	
9	Hot Bituminous Surface Course (SC-1) (Type 8)	30.00	TON	207.0	\$6,210.00	38.48	-	38.48	\$7,965.36		\$7,965.36	128.3%	-\$1,755.36
10	Hot Bituminous Base Course (BB-1) (Type 6)	58.00	TON	195.0	\$11,310.00	60.15	-	60.15	\$11,729.25		\$11,729.25	103.7%	-\$419.25
11	Cold Milling of Bituminous Pavement (All Depths)	125.00	S.Y.	20.0	\$2,500.00	200.40	-	200.40	\$4,008.00		\$4,008.00	160.3%	-\$1,508.00
12	Maintenance of Traffic	1.00	L.S.	7,500.0	\$7,500.00	0.25	0.75	1.00	\$7,500.00		\$7,500.00	100.0%	
13	Additional Construction Signs	-	S.F.	10.0		-	-	-					
14	6" Wide Thermoplastic Edge Stripe (Continuous White) (60 Mils)	0.067	L.M.	12,000.0	\$804.00	0.07	-	0.07	\$804.00		\$804.00	100.0%	
15	6" Wide Thermoplastic Traffic Stripe (Skip Yellow) (90 Mils)	0.033	L.M.	8,900.0	\$293.70	0.03	-	0.03	\$293.70		\$293.70	100.0%	
16	Reflectorized Traffic Object Marker (Encapsulated Lens) (Type 3)	4.00	EACH	175.0	\$700.00	4.00	-	4.00	\$700.00		\$700.00	100.0%	
17	Commercial Fertilizer (13-13-13)	0.20	TON	940.0	\$188.00	0.20	-	0.20	\$188.00		\$188.00	100.0%	
18	Seeding	0.20	ACRE	1,750.0	\$350.00	0.20	-	0.20	\$350.00		\$350.00	100.0%	
19	Vegetative Material for Mulch	0.40	TON	295.0	\$118.00	0.40	-	0.40	\$118.00		\$118.00	100.0%	
20	Temporary Silt Fence (Type 1) (AOS - 0.15-0.84)	400.00	L.F.	4.0	\$1,600.00	-	200.00	200.00	\$800.00		\$800.00	50.0%	\$800.00
21	Wattles, 20"	100.00	L.F.	9.5	\$950.00	-	70.00	70.00	\$665.00		\$665.00	70.0%	\$285.00
22	Test Pile	1.00	EACH	8,000.0	\$8,000.00	-	1.00	1.00	\$8,000.00		\$8,000.00	100.0%	
23	Conventional Static Pile Load Test	-	EACH	4,000.0		-	-	-					
24	10" Steel Piling	710.00	L.F.	59.0	\$41,890.00	-	710.00	710.00	\$41,890.00		\$41,890.00	100.0%	
25	Reinstallation of Precast Bridge	1.00	EACH	60,000.0	\$60,000.00	0.20	0.80	1.00	\$60,000.00		\$60,000.00	100.0%	
26	Structural Steel (Sway Bracing)	1,700.00	LBS	12.5	\$21,250.00	-	1,700.00	1,700.00	\$21,250.00		\$21,250.00	100.0%	
27	Reinforcing Steel	38.50	LBS	6.0	\$231.00	-	38.50	38.50	\$231.00		\$231.00	100.0%	
28	Class "B" Concrete	50.88	C.Y.	1.0	\$50.88	-	3.60	3.60	\$3.60		\$3.60	7.1%	\$47.28
29	Loose Riprap (300#)	140.00	TON	80.0	\$11,200.00	-	146.68	146.68	\$11,734.40		\$11,734.40	104.8%	-\$534.40
30	Geotextile Under Riprap, Type V, AOS Non-Woven < 0.43	300.00	S.Y.	5.0	\$1,500.00	-	300.00	300.00	\$1,500.00		\$1,500.00	100.0%	
SITE 'B'													
31	Mobilization	1.00	L.S.	20,000.0	\$20,000.00	-	1.00	1.00	\$20,000.00		\$20,000.00	100.0%	
32	Clearing and Grubbing	1.00	L.S.	45,000.0	\$45,000.00	-	1.00	1.00	\$45,000.00		\$45,000.00	100.0%	
33	Removal of Bridge	1.00	EACH	20,000.0	\$20,000.00	-	1.00	1.00	\$20,000.00		\$20,000.00	100.0%	
34	Removal of Asphalt	173.00	S.Y.	15.0	\$2,595.00	-	131.88	131.88	\$1,978.20		\$1,978.20	76.2%	\$616.80
35	Unclassified Excavation (P.M.)	50.00	C.Y.	37.0	\$1,850.00	-	50.00	50.00	\$1,850.00		\$1,850.00	100.0%	
36	Borrow Excavation (F.M.E.) (Contractor Furnished)	100.00	C.Y.	48.5	\$4,850.00	-	-	-					\$4,850.00
37	Excess Excavation (L.V.M.)	525.00	C.Y.	25.0	\$13,125.00	-	-	-					\$13,125.00
38	Granular Material (L.V.M.) (Class 4, Group "B")	93.00	C.Y.	43.0	\$3,999.00	-	93.00	93.00	\$3,999.00		\$3,999.00	100.0%	

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 3 of 4

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 13,
2022

AGENDA ITEM NO: (r)

CONSENT
AGENDA: \$64,734.11

TO: Hemphill Construction Co.

FOR: Prisock Road Repairs

ACCOUNT NO: 001-301-912

INTRODUCED BY: Bill Miley, Director of Public Works

ATTACHMENTS:

	Description	Upload Date	Type	File Name
	invoice	12/10/2021	Backup Material	Prisock_Rd.pdf

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 110121-1

To Customer: City of Byram
5901 Terry Road
Byram, MS 39272

Project: H21108- Prisock Road Repairs

Via Engineer: McMaster & Associates, Inc.
212 Waterford Square
Madison, MS 39110

Application No.: JB App #1 Rev

Period From: 10/25/2021

Period To: 11/25/2021

Distribution to :
☐ Owner
☐ Engineer
☐ Contractor
☐

From Contractor: Hemphill Construction Company, Inc.
PO Drawer 879
1858 Hwy 49 South
Florence, MS 39073

Owner: City of Byram
5901 Terry Road
Byram, MS 39272

External Contract No. N/A

Contract Date: 9/20/2021

Application Date: 11/30/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$71,201.72
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$71,201.72
4. Work Completed To Date	\$66,393.99
5. Stored Materials Inventory	\$0.00
6. Total Completed and Stored To Date	\$66,393.99
7. Retainage	
a. Maximum Retainage is in effect.	
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 2.50 %	\$1,659.88
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$1,659.88
f. Total Retainage To Be Withheld	\$1,659.88
8. Total Earned Less Retainage	\$64,734.11
9. Less Previous Certificates For Payments	\$0.00
10. Current Payment Due	\$64,734.11
11. Balance to Finish, Plus Retainage.	\$6,467.61

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hemphill Construction Company, Inc.

By: [Signature] Date: 11/30/2021

State of: Mississippi County of: Rankin

Subscribed and sworn to before me this 30th day of November 2021

Notary Public: [Signature]

My Commission expires: January 12, 2023



ENGINEER'S CERTIFICATE FOR PAYMENT
In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 64,734.11

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: [Signature] OWNER:

By: [Signature] Date: 12.9.21 By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing Engineer's signed certification is attached. Tabulations below.

Application No. : JB App #1 Rev

Application Date : 11/30/21

Period From: 10/25/21

Period To: 11/25/21

External Contract No.:

Invoice # : 110121-1

Contract : H21108- Prisock Road Repairs

Item No.	Description of Item	Contract Qty	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
200100	Clearing and Grubbing	LS	1.00	\$15,000.00	\$15,000.00	0.00	1.00	1.00	\$0.00	\$15,000.00	0.00	\$15,000.00	\$0.00	100.00%
200200	Earth Fill, (Plan Measure)	CY	255.00	\$35.00	\$8,925.00	0.00	255.00	255.00	\$0.00	\$8,925.00	0.00	\$8,925.00	\$0.00	100.00%
200300	Excavation, Common	CY	25.00	\$25.00	\$625.00	0.00	25.00	25.00	\$0.00	\$625.00	0.00	\$625.00	\$0.00	100.00%
200400	Granular Material (Cl.5, GP, ""C"")	CY	48.00	\$100.00	\$4,600.00	0.00	33.39	33.39	\$0.00	\$3,339.00	0.00	\$3,339.00	\$1,261.00	72.59%
200500	Hot Bituminous Pavement Surface Course, (SC-1),(Type B)	TON	47.00	\$250.00	\$11,750.00	0.00	48.59	48.59	\$0.00	\$12,147.50	0.00	\$12,147.50	\$-397.50	103.38%
200600	Cold Milling of Bituminous Pavement, All Depths	SY	564.00	\$11.00	\$6,204.00	0.00	564.00	564.00	\$0.00	\$6,204.00	0.00	\$6,204.00	\$0.00	100.00%
200700	15"" Reinforced Concrete Pipe, Class III	LF	10.00	\$200.00	\$2,000.00	0.00	10.00	10.00	\$0.00	\$2,000.00	0.00	\$2,000.00	\$0.00	100.00%
200800	15"" Reinforced Concrete End Section	EA	1.00	\$1,250.00	\$1,250.00	0.00	1.00	1.00	\$0.00	\$1,250.00	0.00	\$1,250.00	\$0.00	100.00%
200900	Class ""B"" Concrete	CY	0.26	\$5,500.00	\$1,430.00	0.00	0.26	0.26	\$0.00	\$1,430.00	0.00	\$1,430.00	\$0.00	100.00%
201000	Rock RipRap (200#)	TON	5.00	\$125.00	\$625.00	0.00	5.00	5.00	\$0.00	\$625.00	0.00	\$625.00	\$0.00	100.00%
201100	Silt Fence	LF	530.00	\$1.85	\$980.50	0.00	510.00	510.00	\$0.00	\$943.50	0.00	\$943.50	\$37.00	96.23%
201200	Wattles	LF	75.00	\$7.75	\$581.25	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$581.25	0.00%
201300	Excelsior Blanket	SY	502.00	\$3.00	\$1,506.00	0.00	500.00	500.00	\$0.00	\$1,500.00	0.00	\$1,500.00	\$6.00	99.60%
201400	Seeding	AC	0.30	\$3,500.00	\$1,050.00	0.00	0.30	0.30	\$0.00	\$1,050.00	0.00	\$1,050.00	\$0.00	100.00%
201500	Agricultural Limestone	TON	0.60	\$350.00	\$210.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$210.00	0.00%
201600	Commercial Fertilizer (13-13-13)	TON	0.30	\$350.00	\$105.00	0.00	0.30	0.30	\$0.00	\$105.00	0.00	\$105.00	\$0.00	100.00%
201700	Vegetative Materials for Mulch	TON	0.90	\$350.00	\$315.00	0.00	0.90	0.90	\$0.00	\$315.00	0.00	\$315.00	\$0.00	100.00%
201800	Maintenance of Traffic	LS	1.00	\$10,934.99	\$10,934.99	0.00	1.00	1.00	\$0.00	\$10,934.99	0.00	\$10,934.99	\$0.00	100.00%
201900	Additional Construction Signs	SF	0.00	\$10.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
202000	6"" Wide Thermoplastic Edge Stripe, (Continuous White),(60 M	mL	0.11	\$15,344.00	\$1,626.46	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,626.46	0.00%
202100	6"" Wide Thermoplastic Traffic Stripe, (Skip Yellow),(90 Mil	mL	0.05	\$11,508.00	\$609.92	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$609.92	0.00%
202200	6"" Wide Thermoplastic Traffic Stripe, (Continuous Yellow),(	LF	280.00	\$3.12	\$873.60	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$873.60	0.00%
	Totals				\$71,201.72				\$0.00	\$66,393.99	\$0.00	\$66,393.99	\$4,807.73	93.25%
Grand Totals					\$71,201.72				\$0.00	\$66,393.99	\$0.00	\$66,393.99	\$4,807.73	93.26%



CITY OF BYRAM
Claims Docket
12/01/2021 to 01/05/2022
JANUARY 14, 2022 CHECK RUN

Paid Claims:

PACKET # 6862	\$483,404.82	12/10/21 AGENDA RUN, UTILITIES, MISC	Pages 1-2 attached
PACKET # 6869	\$172,107.92	12/17/2021 UTILITIES	Pages 3-5 attached
PACKET # 6884	\$2,327.05	END OF MONTH, UTILITIES, MISC	Pages 6-9 attached
PACKET # 6891	\$2,327.05	END OF MONTH	Page 10 attached

Unpaid Claims:

PACKET # 6868	\$200,983.64	01/14/2022 1st A.P.	Pages 11-21 attached
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Total Claims:	\$861,150.48
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City of Byram, MS

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Docket of Claims Register

APPKT006862 - 12/10/2021 AGENDA RUN, UTILITIES, MISC

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number							Distribution Amount
00732	ADCAMP, INC	DKT0029835						461,112.91
	11302021	PAYMENT BALANCE	Invoice	11/30/2021	STREET OVERLAY PROJECT 2021	001-301-572		461,112.91
00042	AT&T	DKT0029836						284.00
	11232021 0598	CIRCUIT ID 11/23/2021 - 12/22/2021	Invoice	11/23/2021	CIRCUIT ID 11/23/2021 - 12/22/2021	001-200-605		284.00
02526	CARL'S PLUMBING	DKT0029837						300.00
	038807	PO 5743 REPAIR OF 4 TOLIETS	Invoice	12/06/2021	PO 5743 REPAIR OF 4 TOLIETS	001-195-560		300.00
00048	CENTERPOINT ENERGY	DKT0029838						697.30
	CH12022021	CH 5909 TERRY RD UNT GEN 10/26/20	Invoice	12/02/2021	CH 5909 TERRY RD UNT GEN 10/26/20	001-195-630		34.50
	FD12022021	FD 200 BYRAM PKWY 10/26/2021 - 11	Invoice	12/02/2021	FD 200 BYRAM PKWY 10/26/2021 - 11	001-260-630		513.24
	PD12022021	PD 141 SOUTHPOINTE DR E 10/26/20	Invoice	12/02/2021	PD 141 SOUTHPOINTE DR E 10/26/20	001-200-630		74.11
	PD12022021-2	PD 130 SOUTHPOINTE DR STE G 10/26	Invoice	12/02/2021	PD 130 SOUTHPOINTE DR STE G 10/26	001-200-630		36.07
	PW12022021	PW 550 EXECUTIVE BLVD 10/26/2021	Invoice	12/02/2021	PW 550 EXECUTIVE BLVD 10/26/2021	001-301-630		19.69
						400-700-630		19.69
00052	COMCAST	DKT0029839						131.30
	PW11282021	PW 550 EXECUTIVE BLVD 12/03/2021	Invoice	11/28/2021	PW 550 EXECUTIVE BLVD 12/03/2021	001-301-605		65.65
						400-700-605		65.65
02377	ELECTRONIC CASE MANAGEMEN	DKT0029840						10.00
	12082021	REGISTRATION - CHRISTY WALKER	Invoice	12/08/2021	REGISTRATION - CHRISTY WALKER	001-110-681		10.00
00666	ERRINGTON, DAVID	DKT0029841						104.64
	12082021	REIMBURSEMENT, CASE # 21-1636	Invoice	12/08/2021	REIMBURSEMENT, CASE # 21-1636	001-200-681		104.64
00913	FIRST NATIONAL BANK OF OMAH	DKT0029842						388.25
	12102021	CONF # 30875140, ANGELA RICHBURC	Invoice	12/10/2021	CONF # 30875140, ANGELA RICHBURC	001-140-610		373.26
	INV120938689 9053	CH ZOOM MEETING 12/02/2021 - 01/1	Invoice	12/02/2021	CH ZOOM MEETING 12/02/2021 - 01/1	001-195-681		14.99
00019	GUEST CONSULTANTS, INC	DKT0029843						1,602.50
	6659	PROJECTS & PLAN REVIEW	Invoice	12/08/2021	PROJECTS & PLAN REVIEW	001-190-602		500.00
	6660	GENERAL STREET WORK	Invoice	12/08/2021	GENERAL STREET WORK	001-301-602		562.50
	6663	WATER SYSTEM PURCHASE	Invoice	12/08/2021	WATER SYSTEM PURCHASE	001-195-602		540.00
00019	GUEST CONSULTANTS, INC	DKT0029844						10,767.50
	6661	SEWER-LONG RANGE STUDY	Invoice	12/08/2021	SEWER-LONG RANGE STUDY	400-700-602		10,460.00
	6662	SEWER	Invoice	12/08/2021	SEWER	400-700-602		307.50
00406	LEWIS ELECTRIC	DKT0029845						1,439.00
	M2021.103	MAN & A BUCKET TRUCK, POWER SUF	Invoice	08/18/2021	MAN & A BUCKET TRUCK, POWER SUF	001-301-573		1,289.00
	M2021.99	SERVICE CALL - SIWELL & DAVIS ROAD	Invoice	08/02/2021	SERVICE CALL - SIWELL & DAVIS ROAD	001-301-573		150.00

Docket of Claims Register

APPKT006862 - 12/10/2021 AGENDA RUN, UTILITIES, MISC

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
02052	MCNAIR FLOOR COVERING CO., I	DKT0029846					545.00
	12072021	PO 5744 BASEBOARD AND TILE REPAIF	Invoice	12/07/2021	PO 5744 BASEBOARD AND TILE REPAIF	001-195-560	545.00
00077	MS ASSOCIATION OF CHIEFS OF	DKT0029847					100.00
	12082021	ANNUAL MEMBERSHIP - DAVID ERRIN	Invoice	12/08/2021	ANNUAL MEMBERSHIP - DAVID ERRIN	001-200-622	100.00
00512	MS FIRE CHIEFS ASSOCIATION	DKT0029848					135.00
	12082021-1	ANNUAL MEMBERSHIP - FREDERICK G	Invoice	12/08/2021	ANNUAL MEMBERSHIP - FREDERICK G	001-260-622	45.00
	12082021-2	ANNUAL MEMBERSHIP - DARRYL P MC	Invoice	12/08/2021	ANNUAL MEMBERSHIP - DARRYL P MC	001-260-622	45.00
	12082021-3	ANNUAL MEMBERSHIP - MICHAEL STE	Invoice	12/08/2021	ANNUAL MEMBERSHIP - MICHAEL STE	001-260-622	45.00
02528	NATIONAL POLYGRAPH ACADEM	DKT0029849					5,595.00
	12082021	TRAINING - REGINALD COOPER, JAN 1	Invoice	12/08/2021	TRAINING - REGINALD COOPER, JAN 1	001-200-611	5,595.00
00193	REPUBLIC SERVICES, INC	DKT0029850					35.00
	0823-000993806	SERVICE INTERRUPTION FEE	Invoice	11/29/2021	SERVICE INTERRUPTION FEE	001-200-685	35.00
02144	WELLS, JOHNNY	DKT0029851					157.42
	11192021	TRAVEL REIMBURSEMENT - OXFORD, P	Invoice	11/19/2021	TRAVEL REIMBURSEMENT - OXFORD, P	001-200-610	157.42
Total Claims: 17						Total Payment Amount:	483,404.82



City of Byram, MS

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Docket of Claims Register

APPKT006869 - 12/17/2021 UTILITIES

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
02047	AMAZON CAPITAL SERVICES	DKT0029852	PO5680-HP TOUCHSCREEN CHROMEBC	Invoice	10/14/2021	O5680-HP TOUCHSCREEN CHROMEBC	001-200-559	970.52
	111-7654654-9837006		PO5680-HP TOUCHSCREEN CHROMEBC	Invoice	10/22/2021	O5680-HP TOUCHSCREEN CHROMEBC	001-200-559	279.96
	1MPV-W1QM-MPDX							690.56
00161	AT & T	DKT0029853	CIRCUIT	Invoice	12/01/2021	CIRCUIT	001-200-609	222.45
	3133505691							222.45
00161	AT & T	DKT0029854	VPOCDS 11/01/2021 - 11/30/2021	Invoice	12/01/2021	VPOCDS 11/01/2021 - 11/30/2021	001-200-609	214.61
	9811906605							214.61
01277	AT&T MOBILITY	DKT0029855	HOT SPOT	Invoice	12/09/2021	HOT SPOT	001-140-606	54.07
	12092021							54.07
02072	BRACEY, ELSIE	DKT0029856	108 REGISTRATIONS @ \$10 EACH	Invoice	12/15/2021	108 REGISTRATIONS @ \$10 EACH	001-550-678	1,080.00
	12152021							1,080.00
01896	BXS INSURANCE	DKT0029857	POLICY RENEWAL 01/01/2022 - 01/01,	Invoice	12/10/2021	POLICY RENEWAL 01/01/2022 - 01/01,	001-100-625	79,162.00
	12102021						001-120-625	5,277.47
							001-190-625	753.92
							001-195-625	753.92
							001-200-625	6,785.31
							001-260-625	29,403.03
							001-280-625	24,879.49
							001-301-625	1,507.85
							001-550-625	5,277.47
							400-700-625	753.92
								3,769.62
00417	C SPIRE WIRELESS	DKT0029858	CELL PHONES ALL DEPTS 11/08/2021 -	Invoice	12/07/2021	CELL PHONES ALL DEPTS 11/08/2021 -	001-140-606	1,964.26
	12072021						001-200-606	81.70
							001-200-606	331.59
							001-260-606	995.57
							001-260-606	34.33
							001-280-606	236.85
							001-301-606	94.74
							001-550-606	94.74
							400-700-606	47.37
								47.37
00123	CAPITAL ONE TRADE CREDIT	DKT0029859	KBB CHRISTMAS PRIZES	Invoice	12/20/2021	KBB CHRISTMAS PRIZES	001-195-505	140.00
	08020							140.00

Docket of Claims Register

APPKT006869 - 12/17/2021 UTILITIES

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00631	CITY OF BYRAM	DKT0029860					79,399.06
	12022021-2	DEC 2021 BOND & INTEREST	Invoice	12/20/2021	DEC 2021 BOND & INTEREST	400-900-991	30,000.00
	12202021-1	DEC 2021 PAYROLL AND A/P TRANSFER	Invoice	12/20/2021	DEC 2021 PAYROLL AND A/P TRANSFER	400-000-005	28,938.66
	12202021-3	DEC 2021 DUE TO/FROM TRANSFER	Invoice	12/20/2021	DEC 2021 DUE TO/FROM TRANSFER	400-000-148	20,460.40
01348	CITY OF JACKSON	DKT0029861					154.39
	1665300000 120821	CH 5900 TERRY RD 11/04/2021 - 12/01/2021	Invoice	12/08/2021	CH 5900 TERRY RD 11/04/2021 - 12/01/2021	001-195-630	32.90
	3179300000 120821	PD 141 SOUTH POINTE DR 11/04/2021 - 12/01/2021	Invoice	12/08/2021	PD 141 SOUTH POINTE DR 11/04/2021 - 12/01/2021	001-200-630	39.83
	9956300000 120821	PW 550 EXECUTIVE BLVD 11/04/2021 - 12/01/2021	Invoice	12/08/2021	PW 550 EXECUTIVE BLVD 11/04/2021 - 12/01/2021	001-301-630	40.83
						400-700-630	40.83
0005	ENTERGY	DKT0029862					2,697.80
	340003498579	PD-2 130 SOUTHPOINTE DR STE G 11/08/2021 - 12/01/2021	Invoice	12/09/2021	PD-2 130 SOUTHPOINTE DR STE G 11/08/2021 - 12/01/2021	001-200-630	46.62
	375004635841	FD 200 BYRAM PKWY 11/08/2021 - 12/01/2021	Invoice	12/10/2021	FD 200 BYRAM PKWY 11/08/2021 - 12/01/2021	001-260-630	988.14
	390003506736	CH 5901 TERRY RD 11/08/2021 - 12/01/2021	Invoice	12/10/2021	CH 5901 TERRY RD 11/08/2021 - 12/01/2021	001-195-630	618.20
	405004257454	PW 231 SOUTHPOINTE DR 11/05/2021 - 12/01/2021	Invoice	12/09/2021	PW 231 SOUTHPOINTE DR 11/05/2021 - 12/01/2021	001-301-630	185.83
						400-700-630	185.83
	80006860257	PD 141 SOUTHPOINTE DR 11/05/2021 - 12/01/2021	Invoice	12/09/2021	PD 141 SOUTHPOINTE DR 11/05/2021 - 12/01/2021	001-200-630	673.18
00264	KENTWOOD SPRINGS	DKT0029863					226.74
	10602189 121721	CH WATER	Invoice	12/17/2021	CH WATER	001-190-505	50.91
	12083768 121221	PD WATER	Invoice	12/12/2021	PD WATER	001-200-505	166.83
	12277150 121121	PW WATER	Invoice	12/11/2021	PW WATER	001-301-505	4.50
						400-700-505	4.50
00455	MICROSOFT LICENSING, GP	DKT0029864					4,464.00
	E0200GGJHW	ONLINE SERVICES	Invoice	11/16/2021	ONLINE SERVICES	001-100-650	336.00
						001-110-650	192.00
						001-120-650	48.00
						001-140-650	240.00
						001-190-650	48.00
						001-200-650	1,872.00
						001-260-650	1,296.00
						001-280-650	96.00
						001-301-650	144.00
						001-550-650	48.00
						400-700-650	144.00
01574	MS SOCCER ASSOCIATION, INC	DKT0029865					1,246.00
	10202021-1	MSA MEMBER REGISTRATIONS (20) 2C	Invoice	10/20/2021	MSA MEMBER REGISTRATIONS (20) 2C	001-550-625	220.00
	10202021-2	MSA MEMBERSHIP REGISTRATIONS (5)	Invoice	10/20/2021	MSA MEMBERSHIP REGISTRATIONS (5)	001-550-625	1,026.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number							Distribution Amount
00043	RICHBURG, ANGELA	DKT0029866						112.02
	02761		REIMB - CANDY FOR PARADE (ELECTED	Invoice	12/12/2021	REIMB - CANDY FOR PARADE (ELECTED	001-100-646	79.67
	12102021		TRAVEL REIMBURSEMENT - NATCHITO	Invoice	12/10/2021	TRAVEL REIMBURSEMENT - NATCHITO	001-140-606	-40.00
							001-140-610	72.35
Total Claims: 15							Total Payment Amount:	172,107.92



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By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number							Distribution Amount
00161	AT & T	DKT0029907	NCIC MONITORING 12/11/2021 - 01/1	Invoice	12/11/2021	NCIC MONITORING	001-200-609	35.78
	12112021							35.78
00042	AT&T	DKT0029908	POLICE DEPARTMENT PHONES 12/11	Invoice	12/11/2021	POLICE DEPARTMENT PHONES 12/11	001-200-605	439.21
	PD12112021							439.21
01896	BXS INSURANCE	DKT0029909	RENEWAL WORKERS COMP QTRLY INS	Invoice	12/27/2021	RENEWAL WORKERS COMP QTRLY INS	001-100-491	37,972.41
	12272021						001-110-491	238.93
							001-120-491	298.82
							001-140-491	76.71
							001-190-491	373.14
							001-200-491	90.82
							001-260-491	12,955.03
							001-280-491	14,644.86
							001-301-491	1,361.91
							001-550-491	6,206.11
								1,726.08
01348	CITY OF JACKSON	DKT0029910	FD 200 BYRAM PKWY 11/05/2021 - 12	Invoice	12/10/2021	FD 200 BYRAM PKWY 11/05/2021 - 12	001-260-630	12.30
	1836400000 121021							12.30
00052	COMCAST	DKT0029911	CH 5901 TERRY RD 12/22/2021 - 01/2	Invoice	12/19/2021	CH 5901 TERRY RD 12/22/2021 - 01/2	001-195-605	99.56
	CH12192021							99.56
00252	DEPARTMENT OF FINANCE AND NOV2021	DKT0029912	COURT ASSESSMENT/FINE SETTLEMEN	Invoice	12/22/2021	COURT ASSESSMENT/FINE SETTLEMEN	001-000-105	22,155.00
								22,155.00
02414	DIVERSIFIED COMPANIES, LLC 40426	DKT0029913	PRINT PROCESS MAIL - AUGUST FILE 1	Invoice	08/26/2021	PRINT PROCESS MAIL - AUGUST FILE 1	400-700-681	251.68
								251.68
0005	ENTERGY	DKT0029914	COLLECTIVE BILL (SEWER) 102017985	Invoice	12/14/2021	COLLECTIVE BILL (SEWER) 102017985	400-700-632	5,008.65
	10015881738							5,008.65
0005	ENTERGY	DKT0029915	COLLECTIVE BILL (TRAFFIC SIGNALS) #	Invoice	12/14/2021	COLLECTIVE BILL (TRAFFIC SIGNALS) #	001-301-631	6,882.64
	10015881737							212.87
	10015907776		COLLECTIVE BILL (DAVIS ROAD PARK) #	Invoice	12/22/2021	COLLECTIVE BILL (DAVIS ROAD PARK) #	001-550-630	623.25
	190005577086		STREETLIGHTS 11/17/2021 - 12/16/20	Invoice	12/22/2021	STREETLIGHTS 11/17/2021 - 12/16/20	001-301-631	5,922.70
	320003545371		TRAFFIC LIGHT @ SIWELL & DAVIS RD	Invoice	12/27/2021	TRAFFIC LIGHT @ SIWELL & DAVIS RD	001-301-631	123.82
02532	FARMER, PAUL	DKT0029916	FARMER, PAUL	Invoice	12/27/2021	FARMER, PAUL	400-000-156	50.90
	INV0065780							50.90
02535	HARDY, COREY	DKT0029917	HARDY, COREY	Invoice	12/27/2021	HARDY, COREY	400-000-156	76.11
	INV0065786							76.11

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00649	MS DEPARTMENT OF PUBLIC SAFETY NOV2021-2	DKT0029918 DUI OFFENSE/NON-ADJUDICATION	Invoice	12/21/2021	DUI OFFENSE/NON-ADJUDICATION	001-000-111	1,200.00 1,200.00
00649	MS DEPARTMENT OF PUBLIC SAFETY NOV2021-1	DKT0029919 CRIME STOPPERS	Invoice	12/22/2021	CRIME STOPPERS	001-000-104	346.00 346.00
00977	MS DEPARTMENT OF PUBLIC SAFETY FD12282021-1	DKT0029920 BACKGROUND CHECK - NEW EMPLOYEE	Invoice	12/28/2021	BACKGROUND CHECK - NEW EMPLOYEE	001-260-681	128.00 32.00
	FD12282021-2	BACKGROUND CHECK - NEW EMPLOYEE	Invoice	12/28/2021	BACKGROUND CHECK - NEW EMPLOYEE	001-260-681	32.00
	FD12282021-3	BACKGROUND CHECK - NEW EMPLOYEE	Invoice	12/28/2021	BACKGROUND CHECK - NEW EMPLOYEE	001-260-681	32.00
	FD12282021-4	BACKGROUND CHECK - NEW EMPLOYEE	Invoice	12/28/2021	BACKGROUND CHECK - NEW EMPLOYEE	001-260-681	32.00
00423	RAWORTH & HARVEL, LLC JAN2022	DKT0029921 RENT/OFFICE SPACE @ 130 SOUTHPOINTE	Invoice	12/30/2021	RENT/OFFICE SPACE @ 130 SOUTHPOINTE	001-200-688	1,750.00 1,750.00
02533	REED, JOSEPHUS INV0065782	DKT0029922 REED, JOSEPHUS	Invoice	12/27/2021	REED, JOSEPHUS	400-000-156	44.12 44.12
02534	SNOW, DAMON L INV0065784	DKT0029923 SNOW, DAMON L	Invoice	12/27/2021	SNOW, DAMON L	400-000-156	74.27 74.27

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description				Distribution Amount	
00322	SOUTHERN STATES POLICE BENE	DKT0029924					493.50
	INV0065517		Invoice	12/03/2021		001-000-124	11.75
	INV0065518		Invoice	12/03/2021		001-000-124	11.75
	INV0065519		Invoice	12/03/2021		001-000-124	11.75
	INV0065520		Invoice	12/03/2021		001-000-124	11.75
	INV0065521		Invoice	12/03/2021		001-000-124	11.75
	INV0065522		Invoice	12/03/2021		001-000-124	11.75
	INV0065523		Invoice	12/03/2021		001-000-124	11.75
	INV0065524		Invoice	12/03/2021		001-000-124	11.75
	INV0065525		Invoice	12/03/2021		001-000-124	11.75
	INV0065526		Invoice	12/03/2021		001-000-124	11.75
	INV0065527		Invoice	12/03/2021		001-000-124	11.75
	INV0065528		Invoice	12/03/2021		001-000-124	11.75
	INV0065529		Invoice	12/03/2021		001-000-124	11.75
	INV0065530		Invoice	12/03/2021		001-000-124	11.75
	INV0065531		Invoice	12/03/2021		001-000-124	11.75
	INV0065532		Invoice	12/03/2021		001-000-124	11.75
	INV0065533		Invoice	12/03/2021		001-000-124	11.75
	INV0065534		Invoice	12/03/2021		001-000-124	11.75
	INV0065535		Invoice	12/03/2021		001-000-124	11.75
	INV0065536		Invoice	12/03/2021		001-000-124	11.75
	INV0065537		Invoice	12/03/2021		001-000-124	11.75
	INV0065670		Invoice	12/17/2021		001-000-124	11.75
	INV0065671		Invoice	12/17/2021		001-000-124	11.75
	INV0065672		Invoice	12/17/2021		001-000-124	11.75
	INV0065674		Invoice	12/17/2021		001-000-124	11.75
	INV0065675		Invoice	12/17/2021		001-000-124	11.75
	INV0065676		Invoice	12/17/2021		001-000-124	11.75
	INV0065677		Invoice	12/17/2021		001-000-124	11.75
	INV0065678		Invoice	12/17/2021		001-000-124	11.75
	INV0065679		Invoice	12/17/2021		001-000-124	11.75
	INV0065680		Invoice	12/17/2021		001-000-124	11.75
	INV0065681		Invoice	12/17/2021		001-000-124	11.75
	INV0065682		Invoice	12/17/2021		001-000-124	11.75
	INV0065683		Invoice	12/17/2021		001-000-124	11.75
	INV0065684		Invoice	12/17/2021		001-000-124	11.75
	INV0065685		Invoice	12/17/2021		001-000-124	11.75
	INV0065686		Invoice	12/17/2021		001-000-124	11.75
	INV0065687		Invoice	12/17/2021		001-000-124	11.75
	INV0065688		Invoice	12/17/2021		001-000-124	11.75
	INV0065689		Invoice	12/17/2021		001-000-124	11.75
	INV0065690		Invoice	12/17/2021		001-000-124	11.75
	INV0065691		Invoice	12/17/2021		001-000-124	11.75

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Vendor #	Vendor Name
	Payable Number
02364	STEWART, KEVIN
	DEC2021

Docket/Claim #**Payable Description**

DKT0029925

Payable Type

PUBLIC DEFENDER FOR DECEMBER 20 Invoice

Payable Date

12/28/2021

Item Description

PUBLIC DEFENDER FOR DECEMBER 20. 001-110-672

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Payment Amount**Distribution Amount**

1,250.00

1,250.00

Total Claims: 19**Total Payment Amount:****78,270.13**

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
02322	CONNECTICUT-CCSPC	DKT0029926					421.48
	INV0065494		Invoice	12/03/2021		001-000-125	210.74
	INV0065645		Invoice	12/17/2021		001-000-125	210.74
00908	HENLEY, JAMES L.	DKT0029927					430.50
	INV0065493		Invoice	12/03/2021		001-000-125	143.50
	INV0065644		Invoice	12/17/2021		001-000-125	143.50
	INV0065836		Invoice	12/31/2021		001-000-125	143.50
01222	HENLEY, ROSS E.	DKT0029928					150.00
	INV0065538		Invoice	12/03/2021		001-000-125	50.00
	INV0065692		Invoice	12/17/2021		001-000-125	50.00
	INV0065852		Invoice	12/31/2021		001-000-125	50.00
00586	SIMPSON LAW FIRM, P.A.	DKT0029929					616.44
	INV0065539		Invoice	12/03/2021		001-000-125	205.69
	INV0065693		Invoice	12/17/2021		001-000-125	205.06
	INV0065853		Invoice	12/31/2021		001-000-125	205.69
02475	WILKINSON ATTORNEYS AT LAW	DKT0029930					708.63
	INV0065540		Invoice	12/03/2021		001-000-125	233.79
	INV0065694		Invoice	12/17/2021		001-000-125	241.31
	INV0065854		Invoice	12/31/2021		001-000-125	233.53
Total Claims: 5						Total Payment Amount:	2,327.05



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By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
02047	AMAZON CAPITAL SERVICES	DKT0029931						833.79
	171P-CNH6-PVQH	FLIP-UP BACKUP SIGHTS	Invoice	12/29/2021	FLIP-UP BACKUP SIGHTS	001-200-503		163.96
	17RD-WWYM-G3J4	REPLACEMENT BATTERY	Invoice	12/20/2021	REPLACEMENT BATTERY	001-140-505		16.89
	19LC-PNMN-K1MF	PO 5778 HANDSET, KEYBOARDS MISC	Invoice	12/19/2021	PO 5778 HANDSET, KEYBOARDS MISC	001-110-500		29.96
						001-140-500		14.48
						001-200-500		11.13
						001-200-505		104.56
						001-200-559		61.17
						001-260-500		21.90
	1HHP-RTJH-RPPV	RETURN OF 6 FOOT CENTERFOLD FOLI	Credit Memo	12/13/2021	RETURN OF 6 FOOT CENTERFOLD FOLI	001-195-559		264.60
	1M6Q-1HTM-QPV1	STAPLERS	Invoice	12/16/2021	STAPLERS	001-200-505		24.22
	1NWH-T3TD-N1RR	PO 5751 6 AND 8 FOOT TABLES	Invoice	12/13/2021	PO 5751 6 AND 8 FOOT TABLES	001-195-559		264.60
					PO 5751 6 AND 8 FOOT TABLES	001-195-559		170.00
	1RK7-DCR7-GMTL	BULLETIN/WHITEBOARD, SIGHTS	Invoice	12/12/2021	BULLETIN/WHITEBOARD, SIGHTS	001-200-503		154.98
						001-200-505		42.59
	2829020	FLASH DRIVE 5 PACK	Invoice	10/07/2021	FLASH DRIVE 5 PACK	001-140-500		17.95
01377	APPLICATION DATA SYSTEMS, IN	DKT0029932						4,195.00
	9439	PD & COURT SOFTWARE FOR DECEMB	Invoice	11/01/2021	PD & COURT SOFTWARE FOR DECEMB	001-110-650		839.00
						001-200-650		3,356.00
01377	APPLICATION DATA SYSTEMS, IN	DKT0029933						4,195.00
	9562	PD & COURT SOFTWARE FOR FEBRUAR	Invoice	01/05/2022	PD & COURT SOFTWARE FOR FEBRUAR	001-110-650		839.00
						001-200-650		3,356.00
01377	APPLICATION DATA SYSTEMS, IN	DKT0029934						4,195.00
	9496	PD & COURT SOFTWARE FOR JANUAR	Invoice	12/02/2021	PD & COURT SOFTWARE FOR JANUAR	001-110-650		839.00
						001-200-650		3,356.00
00042	AT&T	DKT0029935						284.00
	12232021 0598	CIRCUIT ID 12/23/2021 - 01/22/2022	Invoice	12/23/2021	CIRCUIT ID 12/23/2021 - 01/22/2022	001-200-605		284.00
01005	AUTOMATED POWER, INC	DKT0029936						181.29
	S1109033.001	PVC MALE ADAPTERS, LOCKNUTS, CO	Invoice	12/10/2021	PVC MALE ADAPTERS, LOCKNUTS, CO	400-700-577		181.29
00044	BANK PLUS	DKT0029937						39,105.00
	01042022	SERIES 2012	Invoice	01/04/2022	SERIES 2012	200-140-810		39,105.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number							Distribution Amount
00611	BARNETT'S BODY SHOP	DKT0029938						264.95
	72594		OIL CHANGE, MOUNT 2 TIRES, ALIGN	Invoice	01/04/2022	OIL CHANGE, MOUNT 2 TIRES, ALIGN	001-200-570	124.95
	72738		OIL CHANGE	Invoice	01/04/2022	OIL CHANGE	001-200-570	35.00
	72740		OIL CHANGE	Invoice	01/04/2022	OIL CHANGE	001-200-570	35.00
	72770		OIL CHANGE	Invoice	01/04/2022	OIL CHANGE	001-200-570	35.00
	72836		OIL CHANGE	Invoice	01/04/2022	OIL CHANGE	001-200-570	35.00
01803	BLUE 360 MEDIA	DKT0029939						735.93
	IN2111092750		PO 5707 MS CRIMINAL & TRAFFIC BO	Invoice	12/08/2021	PO 5707 MS CRIMINAL & TRAFFIC BO	001-110-500	166.48
						PO 5707 MS CRIMINAL & TRAFFIC BO	001-200-500	569.45
02061	BOOTS & MORE	DKT0029940						1,732.40
	5814		PO 5745 BOOTS FOR PW EMPLOYEES	Invoice	12/06/2021	PO 5745 BOOTS FOR PW EMPLOYEES	001-280-535	300.00
							001-301-535	850.43
							001-550-535	143.99
							400-700-535	437.98
01896	BXS INSURANCE	DKT0029941						8,036.00
	10212021-2		FLOOD INS RENEWAL @ PD 141 SOUT	Invoice	12/21/2021	FLOOD INS RENEWAL @ PD 141 SOUT	001-200-625	4,820.00
	12212021-1		FLOOD INS RENEWAL @ PW 550 EXEC	Invoice	12/21/2021	FLOOD INS RENEWAL @ PW 550 EXEC	001-190-625	536.00
							001-280-625	536.00
							001-301-625	1,072.00
							400-700-625	1,072.00
01992	C SPIRE BUSINESS SOLUTIONS	DKT0029942						5,370.69
	0000684790-42		PHONES - ALL DEPARTMENTS	Invoice	12/26/2021	PHONES - ALL DEPARTMENTS	001-110-605	120.35
							001-190-605	166.62
							001-195-605	1,168.13
							001-200-605	1,850.17
							001-260-605	1,232.29
							001-280-605	166.62
							001-301-605	333.25
							400-700-605	333.26

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00123	CAPITAL ONE TRADE CREDIT 02034	DKT0029943 COMMUNITY PROMOTIONS, OFFICE &	Invoice	12/09/2021	COMMUNITY PROMOTIONS, OFFICE &	001-200-500	1,386.28
						001-200-505	7.80
						001-200-646	3.94
	02308	BATTERIES, CAR CARE, LYSOL	Invoice	12/10/2021	BATTERIES, CAR CARE, LYSOL	001-260-505	112.68
						001-260-505	29.28
						001-260-510	84.80
	02338	CANDY FOR CHRISTMAS PARADE	Invoice	12/10/2021	CANDY FOR CHRISTMAS PARADE	001-550-646	41.76
	02951	DISINFECTANT, MR CLEAN, LYSOL	Invoice	12/13/2021	DISINFECTANT, MR CLEAN, LYSOL	001-195-510	156.86
	03999	SPONGES	Invoice	01/05/2022	SPONGES	001-195-505	19.89
	376785	PO5754 FD CANDY FOR ANNUAL CHR	Invoice	12/09/2021	PO5754 FD CANDY FOR ANNUAL CHR	001-100-646	2.16
						001-120-646	96.92
						001-260-646	217.53
							612.66
00048	CENTERPOINT ENERGY	DKT0029944					410.50
	CH01042022	CH 5909 TERRY RD UNT GEN 11/29/21	Invoice	01/04/2022	CH 5909 TERRY RD UNT GEN 11/29/21	001-195-630	31.42
	FD01042022	FD 200 BYRAM PKWY 11/29/21 - 12/2	Invoice	01/04/2022	FD 200 BYRAM PKWY 11/29/21 - 12/2	001-260-630	184.06
	PD01042022	PD 141 SOUTHPOINTE DR E 11/29/21	Invoice	01/04/2022	PD 141 SOUTHPOINTE DR E 11/29/21	001-200-630	99.25
	PD01042022-2	PD-2 130 SOUTHPOINTE DR STE G 11/	Invoice	01/04/2022	PD-2 130 SOUTHPOINTE DR STE G 11/	001-200-630	42.40
	PW01042022	PW 550 EXECUTIVE BLVD 11/29/21 - 1	Invoice	01/04/2022	PW 550 EXECUTIVE BLVD 11/29/21 - 1	001-301-630	26.68
						400-700-630	26.69
02530	CENTERPOINT ENERGY - GULFPC	DKT0029945					10,800.00
	10262021	PO 5760 GAS FOR GENERATOR AT LAG	Invoice	10/26/2021	PO 5760 GAS FOR GENERATOR AT LAG	400-700-916	10,800.00
00254	CENTRAL PIPE SUPPLY	DKT0029946					160.60
	S100280066.001	CHECK VALVE IMPORTS, S/40 NIPPLES	Invoice	12/08/2021	CHECK VALVE IMPORTS, S/40 NIPPLES	400-700-577	160.60
01197	CINTAS CORPORATION #210	DKT0029947					180.60
	4103415480	UNIFORM RENTALS	Invoice	12/01/2021	UNIFORM RENTALS	001-301-535	23.38
						001-550-535	4.94
						400-700-535	7.80
	4104106261	UNIFORM RENTALS	Invoice	12/08/2021	UNIFORM RENTALS	001-301-535	23.38
						001-550-535	4.94
						400-700-535	7.80
	4104754750	UNIFORM RENTALS	Invoice	12/15/2021	UNIFORM RENTALS	001-280-535	3.25
						001-301-535	23.38
						001-550-535	1.69
						400-700-535	7.80
	4105492271	UNIFORM RENTALS	Invoice	12/22/2021	UNIFORM RENTALS	001-301-535	26.63
						001-550-535	1.69
						400-700-535	7.80
	4106131260	UNIFORM RENTALS	Invoice	12/29/2021	UNIFORM RENTALS	001-301-535	26.63
						001-550-535	1.69
						400-700-535	7.80

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
01748	COAST TO COAST COMPUTER PR	DKT0029948					178.00
	A2351740	BLACK TONER CARTRIDGES	Invoice	12/20/2021	BLACK TONER CARTRIDGES	001-140-500	178.00
00052	COMCAST	DKT0029949					473.05
	PD12232021	PD 141 SOUTHPOINTE DR 12/24/21 - C	Invoice	12/23/2021	PD 141 SOUTHPOINTE DR 12/24/21 - C	001-200-605	336.45
	PW12282021	PW 550 EXECUTIVE BLVD 01/03/22 - 0	Invoice	12/28/2021	PW 550 EXECUTIVE BLVD 01/03/22 - 0	001-301-605	68.30
						400-700-605	68.30
01283	COOPER ELECTRIC MOTOR SERV	DKT0029950					5,070.00
	35396	PO05748 1027 HORSESHOE CR GR PUI	Invoice	12/10/2021	PO05748 1027 HORSESHOE CR GR PUI	400-700-556	2,535.00
	35397	PO5755 REPLACE GRINDER PUMP 2HF	Invoice	12/10/2021	PO5755 REPLACE GRINDER PUMP 2HF	400-700-556	2,535.00
00054	CUSTOM PRODUCTS CORPORATI	DKT0029951					814.68
	362714	PO5766 ROAD CLOSED & STREET SIGN	Invoice	12/15/2021	PO5766 ROAD CLOSED & STREET SIGN	001-301-542	721.46
	363209	SIGNS	Invoice	12/28/2021	SIGNS	001-301-542	93.22
00757	DIER, LARRY MICHAEL	DKT0029952					700.00
	524399	PO05750 GAS LIFT STATION	Invoice	12/07/2021	PO05750 GAS LIFT STATION	400-700-635	350.00
	INV0065703	PO5758 FOX RUN- PUMP OUT LIFT ST	Invoice	12/10/2021	PO5758 FOX RUN- PUMP OUT LIFT ST	400-700-635	350.00
02414	DIVERSIFIED COMPANIES, LLC	DKT0029953					253.44
	42100	PO5763 PRINT PROCESS MAIL	Invoice	11/30/2021	PO5763 PRINT PROCESS MAIL	400-700-681	253.44
00361	DPS CRIME LAB	DKT0029954					180.00
	90112379	ANALYTICAL FEES	Invoice	12/03/2021	ANALYTICAL FEES	001-200-614	180.00
02330	DUNN UTILITY PRODUCTS, LLC	DKT0029955					4,822.00
	5654	PO 5742 FLAXMAT @ COUPLER	Invoice	12/07/2021	PO 5742 FLAXMAT @ COUPLER	001-301-572	4,822.00
02377	ELECTRONIC CASE MANAGEMEN	DKT0029956					13.60
	01042022	CHRISTY JORDAN WALKER (cw0417)	Invoice	01/04/2022	CHRISTY JORDAN WALKER (cw0417)	001-110-681	13.60
00941	ENVIRONMENT MASTERS	DKT0029957					369.00
	108069395	MAINTENANCE	Invoice	01/05/2022	MAINTENANCE	001-195-575	369.00
01763	FIRE EQUIPMENT SERVICES	DKT0029958					227.15
	3923	PO5782 FD REPLACE FUEL CAP ON EM	Invoice	12/16/2021	PO5782 FD REPLACE FUEL CAP ON EM	001-260-570	227.15
00913	FIRST NATIONAL BANK OF OMAH	DKT0029959					16.74
	12142021 9053	LATE CHARGE	Invoice	12/14/2021	LATE CHARGE	001-140-681	1.75
	INV125774385	CH ZOOM MEETING 01/02/2022 - 02/1	Invoice	01/02/2022	CH ZOOM MEETING 01/02/2022 - 02/1	001-195-681	14.99

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	Payable Number	Payable Description				Distribution Amount	
00058	FLEETCOR TECHNOLOGIES OPER.	DKT0029960					13,939.26
	NP61213844	VEHICLE FUEL FOR 11/29/2021 - 12/01/2021	Invoice	12/06/2021	VEHICLE FUEL FOR 11/29/2021 - 12/01/2021	001-140-525	35.44
						001-200-525	1,990.44
						001-260-525	303.56
						001-280-525	101.98
						001-301-525	389.48
						400-700-525	59.18
						400-700-525	46.26
	NP61250897	VEHICLE FUEL FOR 12/06/2021 - 12/13/2021	Invoice	12/13/2021	VEHICLE FUEL FOR 12/06/2021 - 12/13/2021	001-140-525	45.16
						001-200-525	1,986.34
						001-260-525	391.93
						001-280-525	120.07
						001-301-525	374.75
						001-550-525	68.23
						400-700-525	92.95
	NP61281583	VEHICLE FUEL FOR 12/13/2021 - 12/13/2021	Invoice	12/20/2021	VEHICLE FUEL FOR 12/13/2021 - 12/13/2021	001-140-525	44.83
						001-200-525	1,902.48
						001-260-525	321.93
						001-280-525	96.43
						001-301-525	260.81
						001-550-525	-56.46
						001-550-525	130.83
						400-700-525	198.14
						400-700-525	56.46
	NP61303527	VEHICLE FUEL FOR 12/20/2021 - 12/27/2021	Invoice	12/27/2021	VEHICLE FUEL FOR 12/20/2021 - 12/27/2021	001-200-525	1,713.55
						001-260-525	228.63
						001-301-525	321.35
	NP61368119	VEHICLE FUEL FOR 12/27/2021 - 01/03/2022	Invoice	01/03/2022	VEHICLE FUEL FOR 12/27/2021 - 01/03/2022	001-200-525	1,928.39
						001-260-525	295.05
						001-280-525	113.56
						001-301-525	168.38
						001-550-525	-58.65
						001-550-525	118.66
						400-700-525	90.47
						400-700-525	58.65
01904	GANNETT RIVER STATES PUBLISHING	DKT0029961					30.59
	0004254443	NOTICE OF PUBLIC HEARING	Invoice	11/30/2021	NOTICE OF PUBLIC HEARING	001-190-615	30.59
00019	GUEST CONSULTANTS, INC	DKT0029962					2,680.00
	6690	PROJECTS & PLAN REVIEW	Invoice	01/06/2022	PROJECTS & PLAN REVIEW	001-190-602	250.00
	6692	WATER SYSTEM PURCHASE	Invoice	01/06/2022	WATER SYSTEM PURCHASE	001-195-602	2,430.00

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00019	GUEST CONSULTANTS, INC 6689 6691	DKT0029963 SEWER SEWER-LONG RANGE STUDY	Invoice Invoice	12/31/2021 12/31/2021	SEWER SEWER-LONG RANGE STUDY	400-700-602 400-700-602	11,085.00 2,030.00 9,055.00
02374	HANCOCK WHITNEY BANK 01042022	DKT0029964 PAYMENT #12 BACKHOE LOADER	Invoice	01/04/2022	PAYMENT #12 BACKHOE LOADER	001-301-820 001-301-830 400-700-820 400-700-830	2,051.21 900.41 125.20 900.40 125.20
02154	HIGH TIDE TECHNOLOGIES, LLC INV20215437	DKT0029965 ANNUAL COMMUNICATIONS RENEWA	Invoice	01/01/2022	ANNUAL COMMUNICATIONS RENEWA	400-700-650	225.00 225.00
00090	HOME DEPOT CREDIT SERVICES 9021645	DKT0029966 2X4X8 (2), LED SUPER BRIGHT (3)	Invoice	12/09/2021	2X4X8 (2), LED SUPER BRIGHT (3)	001-190-505 400-700-505	164.30 149.94 14.36
00066	INNOVATIVE COMPUTER SOLUTI 117078 117079 117080	DKT0029967 PD - CLOUD SERVER HOSTING I CLOUD HOSTING MONTHLY SERVICE CONTRACT	Invoice Invoice Invoice	12/31/2021 12/31/2021 12/31/2021	PD - CLOUD SERVER HOSTING I CLOUD HOSTING MONTHLY SERVICE CONTRACT	001-200-681 001-195-650 001-110-650 001-140-650 001-190-650 001-195-650 001-200-650 001-260-650 001-280-650 001-301-650	7,842.50 350.00 1,982.50 150.00 502.50 120.00 502.50 1,005.00 720.00 120.00 240.00
	117153	PO5722 FD 2 DELL OFFICE COMPUTE	Invoice	12/10/2021	PO5722 FD DELL 5090 SFF COMPUTE PO5722 FD DELL OPTIPLEX 3080 CON	001-260-919 001-260-919	1,275.00 875.00
00066	INNOVATIVE COMPUTER SOLUTI 117080-S	DKT0029968 SEWER-MONTHLY SERVICE CONTRACT	Invoice	12/31/2021	SEWER-MONTHLY SERVICE CONTRACT	400-700-650	240.00 240.00
00147	J.S.W., LLC 2027761	DKT0029969 PATCH TIRE	Invoice	12/29/2021	PATCH TIRE	400-700-570	55.64 55.64
00147	J.S.W., LLC 2026816 2026817	DKT0029970 OIL CHANGE OIL CHANGE (SYNTHETIC)	Invoice Invoice	12/07/2021 12/07/2021	OIL CHANGE OIL CHANGE (SYNTHETIC)	001-280-570 001-280-570	137.19 50.88 86.31
00069	JACKSON PAPER 1265714	DKT0029971 CENTERPULL PAPERTOWELS, TISSUE, F	Invoice	12/02/2021	CENTERPULL PAPERTOWELS, TISSUE, F	001-260-505 001-260-510	274.14 171.44 17.92
	1267070	PAPER TOWELS, TISSUE, CENTERPULL	Invoice	12/13/2021	PAPER TOWELS, TISSUE, CENTERPULL	001-195-505	84.78
00406	LEWIS ELECTRIC M2021.144	DKT0029972 PO5753 RMVE PED SIGNAL HDS @ SIV	Invoice	12/03/2021	PO5753 RMVE PED SIGNAL HDS @ SIV	001-301-573	2,000.00 2,000.00

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	Payable Number	Payable Description					Distribution Amount
00074	MEA DRUG TESTING CONSORTIL	DKT0029973					62.00
	12570	POST ACCIDENT/DRUG SCREEN, BREA	Invoice	12/31/2021	POST ACCIDENT/DRUG SCREEN, BREA	001-110-699	62.00
01819	METRIX SOLUTIONS, LLC	DKT0029974					23,254.01
	M73351	PO5790-IN-CAR VIDEO SYSTEM,SWITC	Invoice	12/28/2021	PO5790-IN-CAR VIDEO REAR SEAT CAM	001-200-559	720.00
					PO5790-IN-CAR VIDEO SYSTEM,SWITC	001-200-640	18,509.01
	M73401	PO5789-ROCKET IN-CAR VIDEO UPGR	Invoice	12/29/2021	PO5789-ROCKET IN-CAR VIDEO UPGR	001-200-640	4,025.00
00076	MID SOUTH UNIFORM & SUPPLY	DKT0029975					749.27
	623793	UNIFORM/ACCESSORIES	Invoice	12/02/2021	UNIFORM/ACCESSORIES	001-200-535	22.87
						001-200-536	49.90
	624066	BOOTS	Invoice	12/13/2021	BOOTS	001-200-535	120.00
	624507	BOOTS	Invoice	12/27/2021	BOOTS	001-200-535	120.00
	624576	PO5787 FD 9 CHALLENGER JACKETS W	Invoice	12/29/2021	PO5787 FD 9 CHALLENGER JACKETS W	001-260-535	436.50
00007	MILLS, SCANLON, DYE & PITTM	DKT0029976					10,272.50
	DEC2021-S	SEWER SERVICES	Invoice	01/06/2022	SEWER SERVICES	400-700-603	10,272.50
00007	MILLS, SCANLON, DYE & PITTM	DKT0029977					7,861.90
	DEC2021	GENERAL SERVICES	Invoice	01/06/2022	GENERAL SERVICES	001-110-603	208.00
						001-110-671	3,750.00
						001-190-603	474.75
						001-195-603	2,922.90
						001-200-603	87.50
						001-301-603	418.75
02527	MS CENTRAL DIESEL. LLC	DKT0029978					1,974.55
	INV1553	PO5779 FD REPAIRS TO ENGINE 2 - BI	Invoice	12/22/2021	PO5779 FD REPAIRS TO ENGINE 2 - BI	001-260-570	1,974.55
00085	OFFICE DEPOT	DKT0029979					236.93
	208564458001	CREDIT - DELIVERED WRONG ITEM	Credit Memo	11/30/2021	CREDIT - DELIVERED WRONG ITEM	001-110-559	-39.99
	212983794001	EXPANDABLE FOLDERS, FILE FOLDERS,	Invoice	12/07/2021	EXPANDABLE FOLDERS, FILE FOLDERS,	001-110-500	40.10
						001-140-500	5.39
						001-195-505	7.09
	214441488001	BOX FILES, ENVLP, SHARPIES, DESKPAC	Invoice	12/16/2021	BOX FILES, ENVLP, SHARPIES, DESKPAC	001-140-500	104.68
						001-190-500	28.70
						001-200-500	47.90
						001-260-500	14.37
						400-700-500	28.69
01274	OK AUTO PARTS	DKT0029980					125.00
	460329	STEERING COLUMN	Invoice	12/30/2021	STEERING COLUMN	001-200-570	125.00
00096	O'REILLY AUTOMOTIVE STORES,	DKT0029981					107.92
	1676-457563	MOTOR OIL	Invoice	11/18/2021	MOTOR OIL	400-700-505	15.98
	1676-461336	BLUE DEF	Invoice	12/16/2021	BLUE DEF	400-700-575	27.98
	1676-462932	ANTIFREEZE	Invoice	12/28/2021	ANTIFREEZE	400-700-575	63.96

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	Payable Number	Payable Description					Distribution Amount
00096	O'REILLY AUTOMOTIVE STORES,	DKT0029982					399.34
	1676-454627	GLASS FUSE	Invoice	10/30/2021	GLASS FUSE	001-200-570	4.99
	1676-456008	CAPSULE	Invoice	11/07/2021	CAPSULE	001-200-570	7.31
	1676-456147	WIPER BLADES	Invoice	11/08/2021	WIPER BLADES	001-200-570	48.58
	1676-459081	BATTERY	Invoice	11/29/2021	BATTERY	001-280-570	126.06
	1676-461871	BATTERY	Invoice	12/20/2021	BATTERY	001-200-570	128.44
	1676-461972	WIPER BLADES	Invoice	12/20/2021	WIPER BLADES	001-200-570	52.09
	1676-462109	COPPER PLUG	Invoice	12/22/2021	COPPER PLUG	001-260-505	3.89
	1676-463230	BLUE DEF	Invoice	12/30/2021	BLUE DEF	001-301-575	27.98
01317	PAY PROS OF MS, INC	DKT0029983					252.50
	12312021	TIME CLOCK LEASE FOR DECEMBER 20	Invoice	01/06/2022	TIME CLOCK LEASE FOR DECEMBER 20	001-195-650	252.50
00028	PETTY CASH CUSTODIAN / LINDA	DKT0029984					176.64
	12272021	REIMBURSEMENT TO PETTY CASH	Invoice	12/27/2021	REIMBURSEMENT TO PETTY CASH	001-140-622	12.00
						001-195-505	74.26
						001-195-505	21.15
						001-200-681	41.30
						001-200-683	27.93
00086	PHELPS	DKT0029985					275.00
	1221799	EMPLOYMENT ADVICE	Invoice	12/13/2021	EMPLOYMENT ADVICE	001-260-603	275.00
02244	PUBLIC SAFETY CENTER, INC	DKT0029986					472.90
	6046187	PO5788-QUOTE 44615-ADEGL NITROL	Invoice	12/29/2021	PO5788-QUOTE 44615-ADEGL NITROL	001-200-505	169.90
						001-200-505	133.10
						001-200-505	169.90
00099	QUALITY CHEMICAL & SUPPLY, II	DKT0029987					145.68
	195564	MOPS, PINESOL, PAPERTOWELS	Invoice	12/09/2021	MOPS, PINESOL, PAPERTOWELS	001-200-505	48.35
						001-200-510	15.48
	195708	TISSUE, PAPERTOWELS	Invoice	12/27/2021	TISSUE, PAPERTOWELS	001-200-505	81.85
02213	RANCO TRANSMISSION SERVICE	DKT0029988					1,700.00
	28207	PO5775-1602-TRANSFER CASE	Invoice	12/22/2021	PO5775-TRANSFER CASE	001-200-570	1,700.00
00193	REPUBLIC SERVICES, INC	DKT0029989					614.56
	0823-000996091	PD BASIC SERVICE 01/01/2022 - 01/31	Invoice	12/26/2021	PD BASIC SERVICE 01/01/2022 - 01/31	001-200-685	161.67
	0823-000996197	PW BASIC SERVICE 12/01/2021 - 12/31	Invoice	12/26/2021	PW BASIC SERVICE 12/01/2021 - 12/31	001-301-685	452.89
00089	REVELL HARDWARE	DKT0029990					38.99
	174843/4	PVC & ELBOW COUPLINGS	Invoice	11/02/2021	PVC & ELBOW COUPLINGS	400-700-505	20.46
	175458/4	LED BULB	Invoice	12/06/2021	LED BULB	400-700-505	9.49
	175663/4	FIBER CLOTH	Invoice	12/17/2021	FIBER CLOTH	400-700-505	9.04

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	Payable Number	Payable Description					Distribution Amount
00089	REVELL HARDWARE	DKT0029991					223.52
	174864/4	CABLE TIE, GRASS SEEDS	Invoice	11/03/2021	CABLE TIE, GRASS SEEDS	001-550-505	8.63
						001-550-506	15.99
	175416/4	ROPE STARTER, LABOR	Invoice	12/03/2021	ROPE STARTER, LABOR	001-301-575	22.12
	175461/4	GLOVES, RAGS	Invoice	12/07/2021	GLOVES, RAGS	001-301-505	39.48
	175546/4	GARDEN SPRAYER	Invoice	12/10/2021	GARDEN SPRAYER	001-260-505	20.89
	175813/4	NUTS, BOLTS, FASTENERS, MAG NUTS	Invoice	12/29/2021	NUTS, BOLTS, FASTENERS, MAG NUTS	001-301-505	17.57
	175922/4	LED BULB, CABLE TIES, POTTING MIX	Invoice	01/05/2022	LED BULB, CABLE TIES, POTTING MIX	001-195-505	98.84
00901	ROBERT J YOUNG COMPANY INC	DKT0029992					789.11
	INV4531386	PD COPIER 11/01/2021 - 11/30/2021	Invoice	12/01/2021	PD COPIER 11/01/2021 - 11/30/2021	001-200-650	220.82
	INV4543794	DISPATCH OVERAGE 11/11/2021 - 12/	Invoice	12/09/2021	DISPATCH OVERAGE 11/11/2021 - 12/	001-200-500	46.45
	INV4549954	CH BLACK & WHITE/COLOR COPIES 11	Invoice	12/14/2021	CH BLACK & WHITE/COLOR COPIES 11	001-100-500	8.22
						001-100-500	4.48
						001-110-500	0.25
						001-110-500	0.04
						001-120-500	0.19
						001-120-500	0.11
						001-140-500	32.95
						001-140-500	-4.63
						001-195-650	225.01
	INV4549955	PO5781 COPIER RENTAL	Invoice	12/14/2021	PO5781 COPIER RENTAL	001-190-650	43.39
						001-280-650	43.39
						001-301-650	84.22
						400-700-650	84.22
01618	SHRED-IT USA	DKT0029993					150.20
	8000704927	RECYCLING	Invoice	12/31/2021	RECYCLING	001-200-681	150.20
01618	SHRED-IT USA	DKT0029994					150.20
	8000704924	RECYCLING	Invoice	12/31/2021	RECYCLING	001-110-681	75.20
						001-140-681	75.00
00898	SOUTHERN HOSE & INDUSTRIAL	DKT0029995					170.82
	224228	HOSE ASSEMBLY, HEX BUSHINGS, MAL	Invoice	12/10/2021	HOSE ASSEMBLY, HEX BUSHINGS, MAL	400-700-575	170.82
02252	SPEIR AUTO GLASS, INC	DKT0029996					700.88
	613	PO 5791 D BENTLEY WINDSHIELD REPI	Invoice	12/16/2021	PO 5791 D BENTLEY WINDSHIELD REPI	001-301-681	700.88
00419	STEVE'S AUTO GLASS INC	DKT0029997					497.90
	6685	PO5769-1703-WINDSHIELD DW01786	Invoice	12/16/2021	PO5769-1703-WINDSHIELD DW01786	001-200-570	248.95
	6686	PO5768-1604-WINDSHIELD DW01786	Invoice	12/16/2021	PO5768-1604-WINDSHIELD DW01786	001-200-570	248.95

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00194	THE SOUTHERN CONNECTION, LI	DKT0029998						3,571.89
	19832	PO5697-FLEXRS SS SUPERSHIRT LG.- S	Invoice	12/07/2021	PO5697-BLAUER SOFTSHELL JACKET-X	001-200-535		119.00
					PO5697-FLEXRS SS SUPERSHIRT LG.- S	001-200-535		209.97
	19833	PO5717-BYRAM POLICE SWAT PATCHE	Invoice	12/07/2021	PO5717-BYRAM POLICE SWAT PATCHE	001-200-535		370.00
	19888	PO5657-SOHPG GEN IV CARRIER W/PL	Invoice	12/10/2021	PO5657-SOHPG GEN IV CARRIER W/PL	001-200-535		918.68
	20016	PO5771-JOTTO PATRIOT PARTITION FC	Invoice	12/22/2021	PO5771-JOTTO PATRIOT PARTITION FC	001-200-903		820.24
					PO5771-JOTTO PATRIOT PARTITION FC	001-200-903		300.00
	20043	PATCH SEW ON, EMBROIDERY, PANTS,	Invoice	12/23/2021	PATCH SEW ON, EMBROIDERY, PANTS,	001-200-535		194.00
	20065	PO5694-F/T TACTICAL BEANIE, NAVEY	Invoice	12/29/2021	PO5694-SAMUEL BROOME FLEECE BE	001-200-535		640.00
01738	THOMSON REUTERS	DKT0029999						450.00
	6144882534	PO 5708 2 MS RULES OF COURT	Invoice	11/03/2021	PO 5708 2 MS RULES OF COURT	001-200-500		450.00
00340	THORNTON, MELVIN G	DKT0030000						911.59
	78500	MOUNT & BALANCE	Invoice	11/29/2021	MOUNT & BALANCE	001-200-570		20.00
	78509	PO5740-FRONT BRAKES & ROTORS/OIL	Invoice	11/29/2021	PO5740-FRONT BRAKES & ROTORS	001-200-570		149.95
					PO5740-FRONT BRAKES/OIL CHANGE/	001-200-570		184.90
	78627	OIL CHANGE	Invoice	10/07/2021	OIL CHANGE	001-200-570		38.94
	78891	OIL CHANGE, TURN SIGNAL BULB INST	Invoice	11/04/2021	OIL CHANGE, TURN SIGNAL BULB INST	001-200-570		47.93
	78997	OIL CHANGE	Invoice	11/15/2021	OIL CHANGE	001-200-570		38.94
	79055	TIRE	Invoice	12/02/2021	TIRE	001-301-570		133.00
	79095	TIRE REPAIR	Invoice	10/01/2021	TIRE REPAIR	001-200-570		20.00
	79096	OIL CHANGE, ANTI-FREEZE	Invoice	10/01/2021	OIL CHANGE, ANTI-FREEZE	001-200-570		42.94
	79225	PO5780 FD TUNE UP ON DC TRUCK, F	Invoice	12/22/2021	PO5780 FD TUNE UP ON DC TRUCK, F	001-260-570		234.99
01940	TIRE HUB	DKT0030001						866.76
	24211049	PO5737-TIRES-WRANGLER HP FOR 20:	Invoice	11/30/2021	PO5737-TIRES-WRANGLER HP FOR 20:	001-200-570		457.76
	24591196	PO5770-1902-#2 TIRES GY245/55/R18	Invoice	12/17/2021	PO5770-1902-#2 TIRES GY245/55/R18	001-200-570		272.00
	24741234	TIRE	Invoice	12/27/2021	TIRE	001-200-570		137.00
00506	TRIPLE V, INC	DKT0030002						181.18
	12272021	INMATE MEALS	Invoice	12/16/2021	INMATE MEALS	001-200-683		181.18
00091	TYLER TECHNOLOGIES, INC	DKT0030003						2,487.76
	025-360664	MAINTENANCE 02/01/2022 - 01/31/21	Invoice	01/01/2022	MAINTENANCE 02/01/2022 - 01/31/21	001-140-650		250.00
						001-190-650		496.94
						001-195-650		250.00
						001-200-650		496.94
						001-280-650		246.94
						001-301-650		250.00
						400-700-650		496.94
01446	W.E. BLAIN AND SONS, INC.	DKT0030004						901.90
	15948	CONTRACTORS SURFACE	Invoice	11/24/2021	CONTRACTORS SURFACE	001-301-572		116.00
	15979	PO05749 STREET MATERIAL	Invoice	11/30/2021	PO05749 STREET MATERIAL	001-301-572		695.42
	16046	CONTRACTORS SURFACE	Invoice	12/10/2021	CONTRACTORS SURFACE	001-301-572		90.48

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Docket of Claims Register

APPKT006868 - 01/14/2022 1st A.P.

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
01040	WELLS, MICHAEL SCOTT JAN2022	DKT0030005 TRAPPING OF BEAVERS/PESTS	Invoice	12/28/2021	TRAPPING OF BEAVERS/PESTS	001-301-681	600.00 600.00
02198	WILLIAMS SCOTSMAN, INC JAN2022	DKT0030006 LIBRARY - PORTABLE BUILDING RENT	Invoice	12/28/2021	LIBRARY - PORTABLE BUILDING RENT	001-000-046 105-000-148 105-195-688	3,700.72 3,700.72 -3,700.72 7,401.44
Total Claims: 76						Total Payment Amount:	200,983.64

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022

AGENDA ITEM NO: 8.

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Acceptance of Fortenberry and Ballard's proposal for FY 20/21 Audit

INTRODUCED BY: Angela Richburg, City Clerk

BOARD ACTION:

ATTACHMENTS:

Description	Upload Date	Type	File Name
 proposal	12/27/2021	Backup Material	ALG_CL_1_3_1_Audit_Engagement_Letter_Yellow_Book.pdf

December 22, 2021

To Mayor and Board of Alderman
City of Byram
PO Box 720222
Byram, MS 39272

We are pleased to confirm our understanding of the services we are to provide City of Byram, Mississippi for the year ended September 30th, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of City of Byram, Mississippi as of and for the year ended September 30th, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Byram, Mississippi's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Byram, Mississippi's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedule
- 3) Schedule of the City's Proportionate Share of the Net Pension Liability
- 4) Schedule of the City's Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies City of Byram, Mississippi's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining and Individual Nonmajor Fund Financial Statements
- 2) Schedule of expenditures of federal awards
- 3) Schedule of Surety Bonds for Municipal Employees
- 4) Schedule of Long-term Debt

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Introductory Section
- 2) Statistical Section

Our responsibility for other information included in documents containing the government's audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of City of Byram, Mississippi and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of City of Byram, Mississippi's financial statements. We will provide our opinion on compliance with certain state laws and regulations as required by the state legal compliance audit program prescribed by the Office of the State Auditor. Our report will be addressed to the Board of Alderman of City of Byram, Mississippi. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that City of Byram, Mississippi is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Byram, Mississippi's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of City of Byram, Mississippi in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during

the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies,

ALG-CL-1.3.1

(Continued)

procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide copies of our reports to City of Byram, Mississippi; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Fortenberry & Ballard, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Fortenberry & Ballard, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulator. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately December 22, 2021 and to issue our reports no later than March 31st, 2022. Brent Ballard is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

To ensure that Fortenberry & Ballard, PC's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Our fee for these services will be (\$34,000). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

In the event we are required to respond to a subpoena, court order or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our hourly rates, for the time we expend in connection with such response, and to reimburse us for all of our out-of-pocket costs incurred in that regard.

If a dispute arises out of or relates to this contract or engagement letter, or the breach thereof, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under the Dispute Resolution Rules for Professional

Accounting Services Dispute Resolution Rules before resorting to arbitration, litigation, or some other dispute resolution procedure. The costs of any mediation proceedings shall be shared equally by all parties.

City of Byram, Mississippi releases and indemnifies our Firm and its personnel from any and all claims, liabilities, costs and expenses attributable to any misrepresentation by management and its representatives.

Due to the COVID situation some precautions will impact the planning, timing and conduct of our audit and our interactions may need to change to follow these precautions without compromising professional standards. Your cooperation and understanding are necessary to conduct a safe, effective and efficient audit as we must continue to take precautions to maintain physical distance and follow other health-promoting behavior. Also, we anticipate a significantly greater portion of our audit being performed remotely, requiring digital copies of documents, expanded use of our portal to obtain and share those digital documents, and that our engagement will rely heavily on telephone and video conferencing.

We appreciate the opportunity to be of service to City of Byram, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

A copy of our most recent peer review report has been attached.

Very truly yours,

FORTENBERRY & BALLARD, PC

Fortenberry & Ballard, PC

Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of City of Byram, Mississippi.

Mayor's signature: _____

Date: _____

Board's representative signature: _____

Date: _____

Report on the Firm's System of Quality Control

December 23, 2020

To the owners of Fortenberry & Ballard, PC and the Peer Review Committee of the Alabama Society of Certified Public Accountants.

We have reviewed the system of quality control for the accounting and auditing practice of Fortenberry & Ballard, PC (the firm) in effect for the year ended December 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Fortenberry & Ballard, PC in effect for the year ended December 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Fortenberry & Ballard, PC has received a peer review rating of *pass*.

Bridgers, Goodman, Baird & Clarke, PLLC

Bridgers, Goodman, Baird & Clarke, PLLC
Certified Public Accountants

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022

AGENDA ITEM NO: 9.

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Acceptance of Bank Depository Bids

INTRODUCED BY: Angela Richburg, City Clerk

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	Bid Information	1/10/2022	Backup Material	Bank_Bid.pdf
▣	proof of publication	1/5/2022	Backup Material	proof_of_publication.pdf

City of Byram
Financial Institutions - Depositories
2022-01
Opening Januray 6, 2022

	BankPlus	BancorpSouth	BancorpSouth
Interest Rate	fixed .05	fixed .06	variable minimum .05
NSF Fees	36.00	36.00	36.00
Stop pymts	36.00	36.00	36.00
NSF redeposit	no charge	7.00	7.00
positive pay per account	50.00	50.00	50.00
internet banking	no charge	no charge	no charge
payroll DDS		\$40.00 /month plus .14 each	\$40.00 /month plus .14 each
checks	actual cost	actual cost	actual cost
deposit slips	actual cost	actual cost	actual cost
locking bags	no charge	\$17 each	\$17 each
wire transfer out	no charge	18.00	18.00
wire transfer in	no charge	15.00	15.00
cash deposit	no charge	.15 per \$100	.15 per \$100

City of Byram
Financial Institutions - Depositories
2022-01
Opening January 6, 2022
Based on balance of \$6,000,000

	BankPlus	BancorpSouth	BancoprSouth **
Example Interest Rate	0.05	0.06	0.10
Example Month Balance	6,000,000.00	6,000,000.00	6,000,000.00
Interest	250.00	300.00	500.00
NSF Fees (not applied)	-	-	-
Stop pymts	(36.00)	(36.00)	(36.00)
NSF redeposit	no charge	(7.00)	(7.00)
positive pay per account	(50.00)	(50.00)	(50.00)
internet banking	no charge	no charge	no charge
payroll DDS (227)	no charge	(77.10)	(77.10)
checks	N/A	N/A	N/A
deposit slips - (not applied)	actual cost	actual cost	actual cost
locking bags (not applied)	-		
wire transfer out (not applied)	-	-	-
wire transfer in	-	(15.00)	(15.00)
cash deposit - \$175,000	-	(262.50)	(262.50)
Balance	164.00	(147.60)	52.40

**Comparison with projected increased variable rate for BancorpSouth, current variable rate is .05

City of Byram Financial Institutions - Depositories 2022-01 Opening January 6, 2022 Based on balance of \$3,000,000			
	BankPlus	BancorpSouth	BancoprSouth **
Example Interest Rate	0.05	0.06	0.10
Example Month Balance	3,000,000.00	3,000,000.00	3,000,000.00
Interest	-	150.00	275.00
NSF Fees (not applied)	-	-	-
Stop pymts	(36.00)	(36.00)	(36.00)
NSF redeposit	no charge	(7.00)	(7.00)
positive pay per account	(50.00)	(50.00)	(50.00)
internet banking	no charge	no charge	no charge
payroll DDS (227)	no charge	(77.10)	(77.10)
checks	N/A	N/A	N/A
deposit slips - (not applied)	actual cost	actual cost	actual cost
locking bags (not applied)	-		
wire transfer out (not applied)	-	-	-
wire transfer in	-	(15.00)	(15.00)
cash deposit - \$175,000	-	(262.50)	(262.50)
Balance	(86.00)	(297.60)	(172.60)

**Comparison with projected increased variable rate for BancorpSouth, current variable rate is .05

AFFIDAVIT OF PUBLICATION THE CLARION-LEDGER

TO: CITY OF BYRAM-LEGALS
5901 TERRY RD
BYRAM, MS 39272
Acct# TCL-C19332

This is not an invoice

of Affidavits 1

Ad Number: 0005046863

STATE OF WISCONSIN
COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is a Legal Advertising Representative of The Clarion-Ledger, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, to be issues of said newspaper editions dated as follows :

In said newspaper in the issue(s) dated:

12/20/2021

Size: 377 words / 1 col. x 62 lines
Published: 1 time(s)

Now due on said account is \$51.76

Signed *Nicole Jacobs*
Authorized Clerk of The Clarion-Ledger

SWORN to and subscribed before me on December 20, 2021.

Sarah Bertelsen
Notary Public, State of Wisconsin, County of Brown

7/27/25
My commission expires

(SEAL)

SARAH BERTELSEN
Notary Public
State of Wisconsin

**ORDER OF THE BOARD OF MAYOR AND
ALDERMAN PERTAINING TO ESTABLISH-
ING MUNICIPAL DEPOSITORIES**

WHEREAS, it appears to the Board of Mayor and Alderman of The City of Byram, Mississippi, the Section 27-105-353 of the Mississippi code of 1972, and all other laws and amendments thereto, require that the Board of Mayor and Alderman give notice to each and every bank in said Municipality that the Board of Mayor and Alderman of The City of Byram, Mississippi, will receive sealed bids up to Thursday, January 6, 2022 at 10:00 a.m. for the privilege of keeping the Municipality and Tax Collector's funds for the years 2022 and 2023. Bid should include the interest rates to be paid, the amount of monthly maintenance fees and transaction charges and whether these fees or charges will be waived; that the Board of Mayor and Alderman will at its January 13th meeting consider said bids and accept and approve such qualified depositories for the Municipality for the keeping of said funds for the years of 2022 and 2023. The bidders of bids accepted shall be qualified as a public funds depository under Section 27-105-315 of the Mississippi Code of 1972 and shall secure those deposits by placing qualified securities on deposit with the State Treasurer as provided by law.

IT IS THEREFORE ORDERED by the Board that every bank in Byram Municipality, Mississippi, be furnished a copy of the Order of the Board to be published in a newspaper having a general circulation in said Municipality as required by law, that the Board will receive, consider, approve and accept the best bid or bids offered by the banks herein named for the keeping of all Municipal funds and the rates of interest to be paid to the Municipality on the average daily balance, and that the Board at its January 13th meeting will accept such bank or banks offering the best bid or bids for keeping of said funds and qualifying as a depository of and for the Municipality of Byram for the years of 2022 to 2023.

REQUESTS FOR INFORMATION WELCOME

City of Byram, Mississippi____
Municipality

Angela E. Richburg, City Clerk

By
12/20/2021

0005046863-01

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: 10.

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Acceptance of AK Consulting & Security Services, LLC, GPS Electronic
Monitoring to be used in conjunction with Court

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	letter	12/20/2021	Backup Material	Electronic_monitoring.pdf

PROOF OF PAST AND PRESENT ELECTRONIC MONITORING SERVICES

(Current contract extension)

ROBERT GRAHAM
District 1

DARRELL D. McQUIRTER
District 2

PEGGY HOBSON CALHOUN
District 3
President



MIKE MORGAN
District 4

BOBBY "BOBCAT" MCGOWAN
District 5
Vice President

CARMEN Y. DAVIS
County Administrator

September 17, 2019

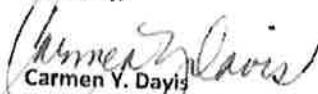
AK Consulting and Security
P.O. Box 2984
Jackson, MS 39207

Dear Sir/Madam:

A Request for Proposals is being solicited for the electronic monitoring services and AK Consulting and Security is welcome to submit a proposal. Your current contract will expire on October 31, 2019; therefore, the Hinds County Board of Supervisors approved extending AK Consulting and Security existing contractual agreement until November 4, 2019 for the continuation of electronic monitoring services. For your convenience, a copy of the Request for Proposals is enclosed.

Should you have questions regarding the contractual agreement extension and/or the Request for Proposal, please do not hesitate to contact me at the address below; cdavis@co.hinds.ms.us or (601) 968-6501.

Sincerely,


Carmen Y. Davis
County Administrator

SIMILAR SERVICES PROVIDED IN THE PAST FIVE (5) YEARS

1. Hinds County Court
2. Hinds County Circuit Court
3. Brandon Municipal Court
4. Pearl Municipal Court
5. Jackson Municipal Courts

CERTIFICATE OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE REVISED:
09/05/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed if SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Wide General Ins 3075 JH - York St Jackson MS 39205	CONTACT NAME: Carolyn Scott PHONE: 601.352.2621 FAX: 601.352.5011 EMAIL: carolynscott@comcast.net ADDRESS:
INSURED AK CONSULTING & SECURITY SERVICES 1703 MIKE WALKER 3002 N. 1st Street, Suite 1 Jackson MS 39205	INSURER(S) AFFORDING COVERAGE Evanson Insurance Company Specialty Risk Associates, Inc. INSURED: INSURED: INSURED: INSURED:

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. THIS CERTIFICATE MAY HAVE BEEN PREVIOUSLY FILED IN A PUBLIC PLACE.					
INS. CO.	TYPE OF INSURANCE	ADDITIONAL COVERAGE	POLICY NUMBER	POLICY EFF. DATE	POLICY EXPIRATION DATE
A	☒ COMMERCIAL GENERAL LIABILITY ☐ PRODUCT & COMPLETED OPERATIONS ☐ AUTOMOBILE LIABILITY ☐ UMBRELLA LIABILITY ☐ EXCESS LIABILITY ☐ EMPLOYERS' LIABILITY ☐ PROFESSIONAL LIABILITY	☒ AUTOMOBILE LIABILITY ☐ UMBRELLA LIABILITY ☐ EXCESS LIABILITY ☐ EMPLOYERS' LIABILITY ☐ PROFESSIONAL LIABILITY	3AA3503 III	07/02/2019	07/02/2020
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CERTIFICATES OF TRAINING

Certificate of Training

This is to Certify That

Mike Walker

Of AK Consulting and Security Has Successfully Completed the Training Course

FocalPoint. Basic Training

And is Awarded This Certificate of Recognition By

Omnalink.

Creator of FocalPoint® and provider of electronic monitoring systems

This 27th Day of August 2016

Steve Shero

Steve Shero
Director of Judicial Sales
Omnalink Systems, Inc.

Omnalink

Dave Scheppegrall

Dave Scheppegrall
Electronic Monitoring Program Manager
Omnalink Systems, Inc.

Certificate of Training

This is to Certify That

Ervin "Hondo" Bradley

Of AK Consulting and Security Has Successfully Completed the Training Course

FocalPoint. Basic Training

And is Awarded This Certificate of Recognition By

Omnalink.

Creator of FocalPoint® and provider of electronic monitoring systems

This 27th Day of August 2016

Steve Shero

Steve Shero
Director of Judicial Sales
Omnalink Systems, Inc.

Omnalink

Dave Scheppegrall

Dave Scheppegrall
Electronic Monitoring Program Manager
Omnalink Systems, Inc.

AK CONSULTING & SECURITY SERVICES, LLC

GPS Electronic Monitoring

SERVICES	DESCRIPTION OF SERVICE
Pretrial Defendant Monitoring	Enforce travel limitations, curfews, and home confinement
Parole Monitoring	Reintegrate offenders with a tailored program designed to discourage past behavior and future arrests
Probation Monitoring	Help ensure offenders meet conditions of probation and hold them accountable for violations
House Arrest Monitoring	Use a combination of tamper-evident GPS and RF technology to help maintain offender confinement
Truant Student Monitoring	Help keep habitually truant student in schools
Domestic Abuse Offender Monitoring	Hold offenders accountable for violating protection orders with alerts and court-ready reporting. Use mobile exclusion zones for advance violation warning
Sex Offender Monitoring	Track compliance with conditions of supervision
Gang Activity Monitoring	Use mobile exclusion zones to help decrease gang interaction
Juvenile Monitoring	Help enforce curfew, compliance with supervision conditions, and hold juveniles accountable with accurate alerts

QUALIFICATIONS

AK Consulting and Security Services, LLC has been providing Hinds County industry leading offender monitoring services for the past five (5) years. During the last five years, AK Consulting has consistently been present in court and has responded to all requests from the courts and law enforcement agencies in a timely manner.

AK Consulting has held participants accountable according to the sanctions and restrictions required by the courts. AK Consulting's staff are certified in managing aggressive behavior and mental health care which are both assets to the participants we serve. Staff members were also Life skill coaches at Mississippi Department of Corrections (MDOC).

AK Consulting is highly respected by court officials, law enforcement, and elected officials. AK Consulting prides itself in delivering quality services at a reasonable rate. AK Consulting has

- Over twenty-five (25) years of criminal defense investigations experience, including but not limited to pre-trial and post-conviction cases
- Seventeen (17) years of experience as Bail Bondsmen and Bounty Hunting
- Nineteen (19) years of experience in Skip Tracing
- Eight (8) years of experience as Certified Security Specialists

Other qualifications include but are not limited to continuing legal education in police liability claims of police misconduct and officer involved shooting.

SCOPE OF WORK

Provide electronic monitoring services to offenders awaiting trial through global positioning system (GPS) radio frequencies that contain location and other information to a receiver maintained by an electronic monitor contractor.

As an experienced provider of offender monitoring solutions, AK Consulting is fully prepared to continue supporting Hinds County in its offender monitoring needs under the court's order. AK Consulting understands that not all court orders are the same, and neither is monitoring. AK Consulting will provide GPS monitoring using state of the art tracking equipment and software to enforce whatever sanctions are ordered by the courts.

All records collected by AK Consulting will be treated as confidential. All records are stored using the highest security protocols.

Omnalink Data Security and System Access Certifications

- SAS 70 part 1 and 2 certified
- NIST compliant for US federal government contracts
- ISO 9001certified
- HIPPA certified

Ensure the electronic monitoring devices are waterproof and cannot be removed by offenders.

The OM400 is truly 100% waterproof and dishwasher safe. Officers can clean and disinfect devices and straps in a standard dishwasher between offenders, eliminating cross contamination concerns. Offenders can bathe, shower, and swim while wearing the device. The OM400 is certified waterproof.

Omnalink's OM400 and OM500 offender tracking devices have three independent tamper detection systems and associated alerts. The OM400 leads the industry with three distinct tamper mechanisms and associated alerts. Should any of the tamper mechanisms be activated, the action causes an immediate report and alert to be generated. When properly installed, attempts to remove or tamper with the OM400 device will be visually obvious to trained personnel. The locking pins are a single-use item and are destroyed upon removal; they cannot be reattached to the device. The strap will show signs of cutting (strap tamper) or dislodging as it is made of durable hypo-allergenic materials that are molded into a continuous uniform design. The FocalPoint software can be configured to provide alerts of loss of cellular communications, loss of location data, tamper attempts, and other non-compliant offender violations.

Provide monthly reporting of offenders placed on pre-trial release.

AK Consulting will provide the county a monthly report including offender name and dates of monitoring. Reports can be customized to meet the needs of the individual judges or courts.

**Monitor offenders via electronic monitoring device and guidelines for the Pre-Trial Release
Programing in accordance with contractual agreement with the Hinds County Board of Supervisors.**

AK Consulting will utilize the FocalPoint offender tracking software and mobile application to monitor participants in accordance with the contractual agreement with the Hinds County Board of Supervisors. Monitoring parameters will be adjusted to conform with the restrictions ordered by the courts. The FocalPoint software allows AK Consulting to adjust the monitoring intensity to match the level of supervision ordered by the courts. Over the air updates can be made to change supervision levels and restrictions without the need for the participant to report.

Adhere to judicial court order monitoring devices to be utilized for each offender and the length of time for participation.

AK Consulting understands this requirement from the Hinds County Board of Supervisors. The FocalPoint software allows AK Consulting to track start and court ordered end dates.

Maintain data file and coordinate data collection activities and report offender compliance to judicial court.

All data collected by AK Consulting using the Omnilink FocalPoint software is securely stored for five years and can be retrieved on demand. All data is considered confidential and will not be released without the permission of the court, absence a court order or warrant. All paper copies of data are stored in a secure location.

AK Consulting utilizes online reports available in the FocalPoint software to report violations to the courts. In addition to the reports generated from the software, AK Consulting also provides additional details of any violations to the courts. Violations will be reported using the protocols established and agreed upon by the courts.

All notes and violations recorded in FocalPoint are permanent records which are date and time stamped for security purposes.

Sample Court report



Official Court Report

Agency Name: OM500 Test company
Report Date: April 24, 2019
Defendant Name: Test Device, David's
Device Serial Number: 20000844
Assigned Officer: Drake Test, George

Location History:

Start Date:	April 22, 2019	Start Time:	12:00 AM
End Date:	April 23, 2019	End Time:	4:45 PM
Time Zone:	US/Eastern	View Type:	Road



Stops Report

Name	Arrival	Departure	Stop Duration	Address	Device ID
Bundy, Ted	11/29/2016 17:35:01	12/01/2016 10:57:02	1 Days 17 Hrs 22 Mins	Edison Dr Alpharetta, GA 30005	A1000009D22D D8
Bundy, Ted	12/01/2016 12:10:02	12/05/2016 12:40:08	4 Days 30 Mins	Edison Dr Alpharetta, GA 30005	A1000009D22D D8
Bundy, Ted	12/05/2016 13:23:15	12/05/2016 13:55:15	32 Mins	5922 Windward Pkwy Alpharetta, GA 30005	A1000009D22D D8
Bundy, Ted	12/05/2016 14:10:15	12/06/2016 08:11:15	18 Hrs 1 Mins	Edison Dr Alpharetta, GA 30005	A1000009D22D D8
Bundy, Ted	12/06/2016 09:13:27	12/06/2016 11:09:15	1 Hrs 55 Mins	Edison Dr Alpharetta, GA 30005	A1000009D22D D8

Movement Report

Name	Start Address	Start Time	Stop Time	Travel Duration	Travel Distance (miles)	Max Speed (mph)	End Address	Stop Duration
Bundy, Ted	Edison Dr Alpharetta, GA 30005	12/01/2016 11:27:16	12/01/2016 12:42:02	1 Hr, 15 Mins	0.11	0	Edison Dr Alpharetta, GA 30005	97 Hrs, 13 Mins.
Bundy, Ted	Edison Dr Alpharetta, GA 30005	12/05/2016 13:23:15	12/05/2016 13:55:15	32 Mins	0.06	0	5922 Windward Pkwy Alpharetta, GA 30005	47 Mins.
Bundy, Ted	5922 Windward Pkwy Alpharetta, GA 30005	12/05/2016 14:10:15	12/05/2016 14:42:15	32 Mins	0.04	0	Edison Dr Alpharetta, GA 30005	18 Hrs, 33 Mins.
Bundy, Ted	Edison Dr Alpharetta, GA 30005	12/06/2016 08:43:15	12/06/2016 09:34:03	51 Mins	0.11	0	Edison Dr Alpharetta, GA 30005	2 Hrs, 28 Mins.
Bundy, Ted	Edison Dr Alpharetta, GA 30005	12/06/2016 11:41:16	12/06/2016 12:13:15	32 Mins	0.06	0	Windward Pkwy & Marconi Dr	1 Hr, 4 Mins.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: 11.

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Approval to hire Josh Fuller a Reserve Patrol Officer. There is no salary associated with this position. This hire is contingent upon successful completion of the hiring process.

INTRODUCED BY: David W. Errington, Chief

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	NEW HIRE J FULLER	12/14/2021	Backup Material	2021_NEW_HIRE_J_FULLER.pdf



BYRAM POLICE DEPARTMENT

CHIEF DAVID W. ERRINGTON

P.O. BOX 720222 ~ BYRAM, MS 39272



~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~

12-07-2021

Josh C. Fuller

HAND DELIVERED: CONDITIONAL OFFER OF EMPLOYMENT

Dear: Mr. Josh Fuller

I am pleased to extend this conditional offer of employment for the position of Reserve Police Officer with the Byram Police Department in accordance with the provisions of the American with Disabilities Act, 1990. Starting pay for this position is \$0.00 per hour.

This offer is conditional pending results of the following:

- In-Depth background investigation, including fingerprint submission
- Polygraph examination
- Psychological evaluation
- Medical examination, including drug screen

Nothing in this offer shall be construed to create an employment contract, nor is this a guaranteed job offer. This offer is contingent upon availability of a position. You should not give your present employer a notice of resignation based upon this Conditional Offer of employment.

Any final offer of employment is contingent on the approval of the Byram Board of Aldermen.

Respectfully,

Chief David W. Errington

Please indicate below your acknowledgement of this offer and your wishes to continue with the employment process.



I acknowledge and accept the terms and conditions provided above on my own free will and in good faith with the understanding that I may be offered a position with the Byram Police Department at the conclusion of this process. EF Initial



I acknowledge receipt of this offer and reject same with the understanding that I will be withdrawn from further consideration for employment. _____ Initial

Signature

Date

12-7-21

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: 12.

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: New Hire of Police Recruit, Conner Martin at \$12.64/hour with full benefits. This is contingent upon successful completion of the hiring process.

INTRODUCED BY: David W. Errington, Chief

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	New Hire C. Martin, Police Recruit	12/14/2021	Backup Material	2021_NEW_HIRE_C_MARTIN.pdf



BYRAM POLICE DEPARTMENT

CHIEF DAVID ERRINGTON

P.O. Box 720222 ~ BYRAM, MS 39272

~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~



12-07-2021

Connor Brice Martin

HAND DELIVERED: CONDITIONAL OFFER OF EMPLOYMENT

Dear: Connor Brice Martin

I am pleased to extend this conditional offer of employment for the position of Police Officer Recruit with the Byram Police Department in accordance with the provisions of the American with Disabilities Act, 1990. Starting pay for this position is \$12.64 per hour.

This offer is conditional pending results of the following:

- In-Depth background investigation, including fingerprint submission
- Polygraph examination
- Psychological evaluation
- Medical examination, including drug screen

Nothing in this offer shall be construed to create an employment contract, nor is this a guaranteed job offer. This offer is contingent upon availability of a position. You should not give your present employer a notice of resignation based upon this Conditional Offer of employment.

Any final offer of employment is contingent on the approval of the Byram Board of Aldermen.

Respectfully,

Chief David Errington

Please indicate below your acknowledgement of this offer and your wishes to continue with the employment process.

☒ I acknowledge and accept the terms and conditions provided above on my own free will and in good faith with the understanding that I may be offered a position with the Byram Police Department at the conclusion of this process. CB Initial

☐ I acknowledge receipt of this offer and reject same with the understanding that I will be withdrawn from further consideration for employment. _____ Initial

Signature

12/7/21

Date

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: 13.

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Approval to hire Payton Watson for the position of Public Safety Records and Statistical Manager at \$13.95/hour with full benefits. This is contingent upon successful completion of the hiring process.

INTRODUCED BY: David W. Errington, Chief

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	NEW HIRE P WATSON	12/27/2021	Backup Material	2021_NEW_HIRE_P_WATSON.pdf



BYRAM POLICE DEPARTMENT

CHIEF DAVID W. ERRINGTON

P.O. Box 720222 ~ BYRAM, MS 39272



~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~

December 14, 2021

Ms. Payton Watson

HAND DELIVERED: CONDITIONAL OFFER OF EMPLOYMENT

Dear Ms. Watson

I am pleased to extend this conditional offer of employment for the position of Public Safety Records and Statistical Manager with the Byram Police Department in accordance with the provisions of the American with Disabilities Act, 1990. Starting pay for this position is \$13.95 per hour.

This offer is conditional pending results of the following:

- In-Depth background investigation, including fingerprint submission
- Drug screen

Nothing in this offer shall be construed to create an employment contract, nor is this a guaranteed job offer. This offer is contingent upon availability of a position. You should not give your present employer a notice of resignation based upon this Conditional Offer of employment.

Any final offer of employment is contingent on the approval of the Byram Board of Aldermen.

Respectfully,

Chief David Errington

Please indicate below your acknowledgement of this offer and your wishes to continue with the employment process.

☒ I acknowledge and accept the terms and conditions provided above on my own free will and in good faith with the understanding that I may be offered a position with the Byram Police Department at the conclusion of this process. PW Initial

☐ I acknowledge receipt of this offer and reject same with the understanding that I will be withdrawn from further consideration for employment. _____ Initial

Signature

12/14/21
Date

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: 14.

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Emergency Bridge Repair - please see the attached for the details.

INTRODUCED BY: Bill Miley, Director of Public Works

BOARD ACTION:

ATTACHMENTS:

Description	Upload Date	Type	File Name
❑ letter	12/27/2021	Backup Material	SA25-049_Critical_Finding_12-4-2021.pdf
❑ engagement letter	12/27/2021	Backup Material	ALG_CL_1_3_1_Audit_Engagement_Letter_Yellow_Book.pdf

REPORT OF CRITICAL FINDINGS

COUNTY: Hinds DATE: 12/04/2021

STRUCTURE NUMBER: SA2500000000049

FEATURE INTERSECTED: Tributary of Big Creek

ROAD CARRIED: McCarty Road

LOCATION: SEC 9 T 4N R 1W

TEAM LEADER (Name, Organization, telephone, email): Michael Jakiel, Michael Baker International, 860-471-5653
mjakiel@mbakerintl.com

Was Critical Finding Based On Load Rating? Yes ☐ No ☒

Critical Findings (include photos, sketches, etc):

CRITICAL FINDING - Bent 1, Pile 3: Pile has severe decay with estimated 70% section loss.

Other Issues Noted:

- Bent 1, Pile 2 has advanced decay with estimated 30% section loss.

RECOMMENDED ACTION:

Repair within 30 days

Recommended Repairs:

CRITICAL REQUIRED ACTIONS:

- Temporarily Post bridge with lower limits until repairs are made as follows:
(R12-1 MOD) 3 Tons Gross Vehicle Weight
- Repair/Replace Bent 1, Pile 3.

Other Recommended Actions:

- Repair/Replace Bent 1, Pile 2.

Repairs Made (Include sketches photos, etc.)

Date Bridge Closed:

Owner Notified?

Yes

☐

No

☐

PERSON CONTACTED (Name and Organization, time and date)

David Barrett (bridge@osarc.ms.gov); Tommy Avant (tjavant@imsengineers.com)



Bent

Pile 3

Pile 2

Pile 3 with 70%
section loss



Pile 2 with 30%
section loss



December 22, 2021

To Mayor and Board of Alderman
City of Byram
PO Box 720222
Byram, MS 39272

We are pleased to confirm our understanding of the services we are to provide City of Byram, Mississippi for the year ended September 30th, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of City of Byram, Mississippi as of and for the year ended September 30th, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Byram, Mississippi's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Byram, Mississippi's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedule
- 3) Schedule of the City's Proportionate Share of the Net Pension Liability
- 4) Schedule of the City's Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies City of Byram, Mississippi's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining and Individual Nonmajor Fund Financial Statements
- 2) Schedule of expenditures of federal awards
- 3) Schedule of Surety Bonds for Municipal Employees
- 4) Schedule of Long-term Debt

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Introductory Section
- 2) Statistical Section

Our responsibility for other information included in documents containing the government's audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of City of Byram, Mississippi and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of City of Byram, Mississippi's financial statements. We will provide our opinion on compliance with certain state laws and regulations as required by the state legal compliance audit program prescribed by the Office of the State Auditor. Our report will be addressed to the Board of Alderman of City of Byram, Mississippi. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that City of Byram, Mississippi is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Byram, Mississippi's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of City of Byram, Mississippi in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during

the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies,

ALG-CL-1.3.1

(Continued)

procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide copies of our reports to City of Byram, Mississippi; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Fortenberry & Ballard, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Fortenberry & Ballard, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulator. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately December 22, 2021 and to issue our reports no later than March 31st, 2022. Brent Ballard is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

To ensure that Fortenberry & Ballard, PC's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Our fee for these services will be (\$34,000). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

In the event we are required to respond to a subpoena, court order or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our hourly rates, for the time we expend in connection with such response, and to reimburse us for all of our out-of-pocket costs incurred in that regard.

If a dispute arises out of or relates to this contract or engagement letter, or the breach thereof, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under the Dispute Resolution Rules for Professional

Accounting Services Dispute Resolution Rules before resorting to arbitration, litigation, or some other dispute resolution procedure. The costs of any mediation proceedings shall be shared equally by all parties.

City of Byram, Mississippi releases and indemnifies our Firm and its personnel from any and all claims, liabilities, costs and expenses attributable to any misrepresentation by management and its representatives.

Due to the COVID situation some precautions will impact the planning, timing and conduct of our audit and our interactions may need to change to follow these precautions without compromising professional standards. Your cooperation and understanding are necessary to conduct a safe, effective and efficient audit as we must continue to take precautions to maintain physical distance and follow other health-promoting behavior. Also, we anticipate a significantly greater portion of our audit being performed remotely, requiring digital copies of documents, expanded use of our portal to obtain and share those digital documents, and that our engagement will rely heavily on telephone and video conferencing.

We appreciate the opportunity to be of service to City of Byram, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

A copy of our most recent peer review report has been attached.

Very truly yours,

FORTENBERRY & BALLARD, PC

Fortenberry & Ballard, PC

Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of City of Byram, Mississippi.

Mayor's signature: _____

Date: _____

Board's representative signature: _____

Date: _____

Report on the Firm's System of Quality Control

December 23, 2020

To the owners of Fortenberry & Ballard, PC and the Peer Review Committee of the Alabama Society of Certified Public Accountants.

We have reviewed the system of quality control for the accounting and auditing practice of Fortenberry & Ballard, PC (the firm) in effect for the year ended December 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Fortenberry & Ballard, PC in effect for the year ended December 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Fortenberry & Ballard, PC has received a peer review rating of *pass*.

Bridgers, Goodman, Baird & Clarke, PLLC

Bridgers, Goodman, Baird & Clarke, PLLC
Certified Public Accountants

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: 15.

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Property Maintenance Code and Public Nuisance Ordinance for your review.

INTRODUCED BY: Attorney John Scanlon

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	Property Maintenance Code	10/28/2021	Backup Material	Property_Maintenance_Code_-_DRAFT_10-28-21.pdf
▣	Public Nuisance Ordinance	10/28/2021	Backup Material	Public_Nusiance_Ord.pdf

CHAPTER 1 ADMINISTRATION

SECTION

101

GENERAL

101.1 Title. These regulations shall be known as the *Property Maintenance Code of the City of Byram*, hereinafter referred to as "this code."

101.2 Scope. The provisions of this code shall apply to all existing residential and nonresidential structures and all existing premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance; the responsibility of owners, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.

101.3 Intent. This code shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare in so far as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be altered or repaired to provide a minimum level of health and safety as required herein.

101.4 Severability. If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

APPLICABILITY

SECTION

102

102.1 General. The provisions of this code shall apply to all matters affecting or relating to structures and premises, as set forth in Section 101. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

102.2 Maintenance. Equipment, systems, devices and safeguards required by this code or a previous regulation or code under which the structure or premises was constructed, altered or repaired shall be maintained in good working order. No owner, operator or occupant shall cause any service, facility, equipment or utility which is required under this section to be removed from or shut off from or discontinued for any occupied dwelling, except for such temporary interruption as necessary while repairs or alterations are in progress. The requirements of this code are not intended to provide the basis for removal or abrogation of fire protection and safety systems and devices in existing structures. Except as otherwise specified herein, the owner or the owner's designated agent shall be responsible for the maintenance of buildings, structures and premises.

102.3 Application of other codes. Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the

International Building Code, International Fuel Gas Code, International Mechanical Code and the ICC Electrical Code. Nothing in this code shall be construed to cancel, modify or set aside any provision of the *International Zoning Code*.

102.4 Existing remedies. The provisions in this code shall not be construed to abolish or impair existing remedies of the jurisdiction or its officers or agencies relating to the removal or demolition of any structure which is dangerous, unsafe and insanitary.

102.5 Workmanship. Repairs, maintenance work, alterations or installations which are caused directly or indirectly by the enforcement of this code shall be executed and installed in a workmanlike manner and installed in accordance with the manufacturer's installation instructions.

102.6 Historic buildings. The provisions of this code shall not be mandatory for existing buildings or structures designated as historic buildings when such buildings or structures are judged by the code official to be safe and in the public interest of health, safety and welfare.

102.7 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 8 and considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

102.8 Requirements not covered by code. Requirements necessary for the strength, stability or proper operation of an existing fixture, structure or equipment, or for the public safety, health and general welfare, not specifically covered by this code, shall be determined by the code official.

SECTION

103

PUBLIC WORKS DEPARTMENT

103.1 Liability. The Code Official, Officer or Employee charged with the enforcement of this code, while acting for the jurisdiction, shall not thereby be rendered liable personally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act required or permitted in the discharge of official duties.

Any suit instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the jurisdiction until the final termination of the proceedings. The code official or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code; and any officer of the Public Works Department, acting in good faith and without malice, shall be free from liability for acts performed under any of its provisions or by reason of any act or omission in the performance of official duties in connection therewith.

103.2 Fees. The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be in accordance with the Fees identified by Ordinances of the City of Byram or other such fee schedule as may be adopted by resolution.

SECTION

104

DUTIES AND POWERS OF THE CODE OFFICIAL

104.1 General. The code official or designee shall enforce the provisions of this code.

104.2 Rule-making authority. The code official shall have authority as necessary in the interest of public health, safety and general welfare, to adopt and promulgate rules and procedures; to interpret and implement the provisions of this code; to secure the intent thereof; and to designate requirements applicable because of local climatic or other conditions. Such rules shall not have the effect of waiving structural or fire performance requirements specifically provided for in this code, or of violating accepted engineering methods involving public safety.

104.3 Inspections. The code official shall make all of the required inspections or shall accept reports of inspection by approved agencies or individuals. All reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The code official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise, subject to the approval of the appointing authority.

104.4 Right of entry. The code official is authorized to enter the structure or premises at reasonable times to inspect subject to constitutional restrictions on unreasonable searches and seizures. If entry is refused or not obtained, the code official is authorized to pursue recourse as provided by law.

104.5 Identification. The code official shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

104.6 Notices and orders. The code official shall issue all necessary notices or orders to ensure compliance with this code.

104.7 Department records. The code official shall keep official records of all business and activities of the department specified in the provisions of this code. Such records shall be retained in the official records as long as the building or structure to which such records relate remains in existence, unless otherwise provided for by other regulations.

SECTION

105

APPROVAL

105.1 Modifications. Whenever there are practical difficulties involved in carrying out the provisions of

this code, the code official shall have the authority to grant modifications for individual cases, provided the code official shall first find that special individual reason makes the strict letter of this code impractical, and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements. The details of action granting modifications shall be recorded and entered in the department files.

105.2 Alternative materials, methods and equipment. The provisions of this code are not intended to prevent the installation of any material or to prohibit any method of construction not specifically prescribed by this code, provided that any such alternative has been approved. An alternative material or method of construction shall be approved where the code official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code in quality, strength, effectiveness, fire resistance, durability and safety.

105.3 Required testing. Whenever there is insufficient evidence of compliance with the provisions of this code, or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the code official shall have the authority to require tests to be made as evidence of compliance at no expense to the jurisdiction.

105.3.1 Test methods. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized and accepted test methods, the code official shall be permitted to approve appropriate testing procedures performed by an approved agency.

105.3.2 Test reports. Reports of tests shall be retained by the code official for the period required for retention of public records.

105.4 Material and equipment reuse. Materials, equipment and devices shall not be reused unless such elements are in good repair or have been reconditioned and tested when necessary, placed in good and proper working condition and approved.

SECTION

106

VIOLATIONS

106.1 Unlawful acts. It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of this code.

106.2 Notice of Violation. The Code Official shall serve a notice of violation or order in accordance with Section 107.

106.3 Prosecution of violation. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of a misdemeanor or civil infraction as determined by the local municipality, and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute

the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

106.4 Violation penalties. Any person, individual, corporation, company, partnership, association or any other entity failing to comply with this code or any of the requirements thereof or otherwise violating this code or any of its provisions shall, after notice and a reasonable time to correct said violation(s), pay a fine not exceeding One Thousand Dollars (\$1,000) or imprisonment not exceeding 90 days, or both, and each day thereafter that said violation(s) remain uncorrected shall constitute a separate offense punishable by a separate fine not exceeding One Thousand Dollars (\$1000) or imprisonment not exceeding 90 days, or both, pursuant to Sections 21-13-1 and 21-17-5, Mississippi Code of 1972, or other applicable statutes. For the purposes of this ordinance, the term “a reasonable time to correct” shall be the same as included in the correction order required under section 107.2.4. The City shall impose for said violation(s) all other penalties and have access to any other remedies available under the law to correct the conditions giving rise to the violation(s) of this code.

106.5 Abatement of violation. The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises.

SECTION

107

NOTICES AND ORDERS

107.1 Notice to person responsible. Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Sections 107.2 and 107.3 to the person responsible for the violation as specified in this code. Notices for condemnation procedures shall also comply with Section 108.3.

107.2 Form. Such notice prescribed in Section 107.1 shall be in accordance with all of the following:

1. Be in writing.
2. Include a description of the real estate sufficient for identification.
3. Include a statement of the violation or violations and why the notice is being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this code.
5. Inform the property owner of the right to appeal.
6. Include a statement of the right to file a lien in accordance with Section 106.3.

1073 Method of service. Such notice shall be deemed to be properly served if a copy thereof is:

1. Delivered personally;
2. Sent by certified or first-class mail addressed to the last known address; or
3. If the notice is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice.

1074 Penalties. Penalties for noncompliance with orders and notices shall be as set forth in Section 106.4.

1075 Transfer of ownership. It shall be unlawful for the owner of any dwelling unit or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation have been complied with. or until such owner shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order Or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

SECTION

108

UNSAFE STRUCTURES AND EQUIPMENT

108.1 General. When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.

108.1.1 Unsafe structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

108.1.2 Unsafe equipment. Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the premises or within the structure which is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or occupants of the premises or structure.

108.1.3 Structure unfit for human occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or

heating facilities or other essential equipment required by this code, or because the location of the structure or to the public.

108.1.4 Unlawful structure. An unlawful structure is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered or occupied contrary to law.

108.2 Closing of vacant structures. If the structure is vacant and unfit for human habitation and occupancy, and is not in danger of structural collapse, the code official is authorized to post a placard of condemnation on the premises and order the structure closed up so as not to be an attractive nuisance. Upon failure of the owner to close up the premises within the time specified in the order, the code official shall cause the premises to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate and may be collected by any other legal resource.

108.3 Notice. Whenever the code official has condemned a structure or equipment under the provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner or the person or persons responsible for the structure or equipment in accordance with Section 107.3. If the notice pertains to equipment, it shall also be placed on the condemned equipment. The notice shall be in the form prescribed in Section 107.2.

108.4 Placarding. Upon failure of the owner or person responsible to comply with the notice provisions within the time given, the code official shall post on the premises or on defective equipment a placard bearing the word "Condemned" and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard.

108.4.1 Placard removal. The code official shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any person who defaces or removes a condemnation placard without the approval of the code official shall be subject to the penalties provided by this code.

108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who shall occupy placarded premises or shall operate placarded equipment, and any owner or any person responsible for the premises who shall let anyone occupy placarded premises or operate placarded equipment shall be liable for the penalties provided by this code.

SECTION 109

EMERGENCY MEASURES

109.1 Imminent danger. When, in the opinion of the code official, there is imminent danger of failure or collapse of a building or structure which endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when

there is actual or potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the code official is hereby authorized and empowered to order and require the occupants to vacate the premises forthwith. The code official shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure Is Unsafe and Its Occupancy Has Been Prohibited by the Code Official." It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same.

109.2 Temporary safeguards. Notwithstanding other provisions of this code, whenever, in the opinion of the code official, there is imminent danger due to an unsafe condition, the code official shall order the necessary work to be done, including the boarding up of openings, to render such structure temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the code official deems necessary to meet such emergency.

109.3 Closing streets. When necessary for public safety, the code official shall temporarily close structures and close, or order the authority having jurisdiction to close, sidewalks, streets, public ways and places adjacent to unsafe structures, and prohibit the same from being utilized.

109.4 Emergency repairs. For the purposes of this section, the code official shall employ the necessary labor and materials to perform the required work as expeditiously as possible.

109.5 Costs of emergency repairs. Costs incurred in the performance of emergency work shall be paid by the jurisdiction. The legal counsel of the jurisdiction shall institute appropriate action against the owner of the premises where the unsafe structure is or was located for the recovery of such costs.

109.6 Hearing. Any person ordered to take emergency measures shall comply with such order forthwith. Any affected person shall thereafter, upon petition directed to the appeals board, be afforded a hearing as described in this code.

SECTION

110

DEMOLITION

103.1 General. The code official shall order the owner of any premises upon which is located any structure, which in the code official's judgment is so old, dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to demolish and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, to demolish and remove such structure.

103.2 Notices and orders. All notices and orders shall comply with Section 107.

103.3 Failure to comply. If the owner of a premises fails to comply with a demolition order within the time prescribed, the code official shall cause the structure to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost of such demolition and removal shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

110.4 Salvage materials. When any structure has been ordered demolished and removed, the governing body or other designated officer under said contract or arrangement aforesaid shall have the right to sell the salvage and valuable materials at the highest price obtainable. The net proceeds of such sale, after deducting the expenses of such demolition and removal, shall be promptly remitted with a report of such sale or transaction, including the items of expense and the amounts deducted, for the person who is entitled thereto, subject to any order of a court. If such a surplus does not remain to be turned over, the report shall so state.

SECTION

111

MEANS OF APPEAL

111.1 Application for appeal. Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the Board of Aldermen, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted there under have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

111.2 Open hearing. All hearings before the board shall be open to the public. The appellant, the appellant's representative, the code official and any person whose interests are affected shall be given an opportunity to be heard. A quorum shall consist of not less than two-thirds of the board membership.

111.2.1 Procedure. The board shall adopt and make available to the public through the secretary procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence but shall mandate that only relevant information be received.

111.3 Postponed hearing. When the full board is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

111.4 Board decision. The board shall modify or reverse the decision of the code official only by a concurring vote of a majority of the total number of appointed board members.

111.4.1 Records and copies. The decision of the board shall be recorded. Copies shall be furnished to the appellant and to the code official.

111.4.2 Administration. The code official shall take immediate action in accordance with the decision of the board.

111.7 Court review. Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the chief administrative officer.

111.8 Stays of enforcement. Appeals of notice and orders (other than Imminent Danger notices) shall stay the enforcement of the notice and order until the appeal is heard by the appeals board.

SECTION

112

RENTAL INSPECTIONS

112.1 General. All residential property for rent or lease in the City of Byram shall comply with this section.

112.2 Residential Rental Property. All persons or companies that own single family dwellings, two family dwellings, or apartments for the purpose of rent or lease in the City of Byram, shall cause each unit to pass inspection every time the unit is vacated. The criteria for inspection will be the provisions of this code. Provided however, if the unit has passed inspection within the last twelve months, the inspection is not required.

112.3 Violations. Failure to have the required units pass inspection can result in a delay in the transfer of electrical service or water service from the owners account to the tenants account, as deemed necessary by the building official.

112.4 Multiple Rental Units. Any property owner who owns multiple rental units of the same address shall be allowed a reduced inspection fee as provided by Ordinance or Resolution for multiple inspections on the same inspection visit.

CHAPTER 2 DEFINITIONS

SECTION

201

GENERAL

201.1 Scope. Unless otherwise expressly stated, the following terms shall, for the purposes of this code, have the meanings shown in this chapter.

201.2 Interchangeability. Words stated in the present tense include the future; words stated in the masculine gender include the feminine and neuter; the singular number includes the plural and the plural, the singular.

201.3 Terms defined in other codes. Where terms are not defined in this code and are defined in the *International Building Code*, *International Fire Code*, *Official Zoning Ordinance of the City of Byram*, *International Plumbing Code*, *International Mechanical Code* or the *ICC Electrical Code*, such terms shall have the meanings ascribed to them as stated in those codes.

201.4 Terms not defined. Where terms are not defined through the methods authorized by this section, such terms shall have ordinarily accepted meanings such as the context implies.

201.5 Parts. Whenever the words "dwelling unit," "dwelling," "premises," "building," "rooming house," "rooming unit," "housekeeping unit" or "story" are stated in this code, they shall be construed as though they were followed by the words "or any part thereof."

SECTION

202

GENERAL DEFINITIONS

APPROVED. Approved by the code official.

BASEMENT. That portion of a building which is partly or completely below grade.

BATHROOM. A room containing plumbing fixtures including a bathtub or shower.

BEDROOM. Any room or space used or intended to be used for sleeping purposes in either a dwelling or sleeping unit.

CODE OFFICIAL. The official who is charged with the administration and enforcement of this code, or any duly authorized representative.

CONDEMN. To adjudge unfit for occupancy.

DWELLING UNIT. A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

EASEMENT. That portion of land or property reserved for present or future use by a person or agency other than the legal fee owner(s) of the property. The easement shall be permitted to be for use under, on or above a said lot or lots.

EXTERIOR PROPERTY. The open space on the premises and on adjoining property under the control of owners or operators of such premises.

EXTERMINATION. The control and elimination of insects, rats or other pests by eliminating their harborage places; by removing or making inaccessible materials that serve as their food; by poison spraying, fumigating, trapping or by any other approved pest elimination methods.

GARBAGE. The animal or vegetable waste resulting from the handling, preparation, cooking and consumption of food.

GUARD. A building component or a system of building components located at or near the open sides of elevated walking surfaces that minimizes the possibility of a fall from the walking surface to a lower level.

HABITABLE SPACE. Space in a structure for living, sleeping, eating or cooking, bathrooms, toilet rooms, closets, halls, storage or utility spaces, and similar areas are not considered habitable spaces.

HOUSEKEEPING UNIT. A room or group of rooms forming a single habitable space equipped and intended to be used for living, sleeping, cooking and eating which does not contain, within such a unit, a toilet, lavatory and bathtub or shower.

IMMINENT DANGER. A condition which could cause serious or life-threatening injury or death at any time.

INFESTATION. The presence, within or contiguous to, a structure or premises of insects, rats, vermin or other pests.

INOPERABLE MOTOR VEHICLE. A vehicle which cannot be driven upon the public streets for reason including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power.

LABELED. Devices, equipment, appliances, or materials to which has been affixed a label, seal, symbol or other identifying mark of a nationally recognized testing laboratory, inspection agency or other organization concerned with product evaluation that maintains periodic inspection of the production of the above-labeled items and by whose label the manufacturer attests to compliance with applicable nationally recognized standards.

LET FOR OCCUPANCY OR LET. To permit, provide or offer possession or occupancy of a dwelling, dwelling unit, rooming unit, building, premise or structure by a person who is or is not the legal owner of record thereof, pursuant to a written or unwritten lease, agreement or license, or pursuant to a recorded or unrecorded agreement of contract for the sale of land.

OCCUPANCY. The purpose for which a building or portion thereof is utilized or occupied.

OCCUPANT. Any individual living or sleeping in a building or having possession of a space within a building.

OPENABLE AREA. That part of a window, skylight or door which is available for unobstructed ventilation and which opens directly to the outdoors.

OPERATOR. Any person who has charge, care or control of a structure or premises which is let or offered for occupancy.

OWNER. Any person, agent, operator, firm or corporation having a legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

PERSON. An individual, corporation, partnership or any other group acting as a unit.

PREMISES. A lot, plot or parcel of land, easement or public way, including any structures thereon.

PUBLIC WAY. Any street, alley or similar parcel of land essentially unobstructed from the ground to the sky, which is deeded, dedicated or otherwise permanently appropriated to the public for public use.

ROOMING HOUSE. A building arranged or occupied for lodging, with or without meals, for compensation and not occupied as a one- or two-family dwelling.

ROOMING UNIT. Any room or group of rooms forming a single habitable unit occupied or intended to be occupied for sleeping or living, but not for cooking purposes.

RUBBISH. Combustible and noncombustible waste materials, except garbage: the term shall include the residue from the burning of wood, coal, coke and other combustible materials, paper, rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery, and dust and other similar materials.

SLEEPING UNIT. A room or space in which people sleep, which can also include permanent provisions for living, eating and either sanitation or kitchen facilities, but not both. Such rooms and spaces that are also part of a dwelling unit are not sleeping units.

STRICT LIABILITY OFFENSE. An offense in which the prosecution in a legal proceeding is not required to prove criminal intent as a part of its case. It is enough to prove that the defendant either did an act which was prohibited. or failed to do an act which the defendant was legally required to do.

STRUCTURE. That which is built or constructed or a portion thereof.

TENANT. A person, corporation, partnership or group, whether or not the legal owner of record, occupying a building or portion thereof as a unit.

TOILET ROOM. A room containing a water closet or urinal but not a bathtub or shower.

VENTILATION. The natural or mechanical process of supplying conditioned or unconditioned air to, or removing such air from, any space.

WORKMANLIKE. Executed in a skilled manner; e.g., generally plumb, level, square, in line, undamaged and without marring adjacent work.

YARD. An open space on the same lot with a structure.

DRAFT

CHAPTER 3

GENERAL REQUIREMENTS

SECTION

301

GENERAL

301.1 Scope. The provisions of this chapter shall govern the minimum conditions and the responsibilities of persons for maintenance of structures, equipment and exterior property.

301.2 Responsibility. The owner of the premises shall maintain the structures and exterior property in compliance with these requirements, except as otherwise provided for in this code. A person shall not occupy as owner-occupant or permit another person to occupy premises which are not in a sanitary and safe condition and which do not comply with the requirements of this chapter. Occupants of a dwelling unit, rooming unit or housekeeping unit are responsible for keeping in a clean, sanitary and safe condition that part of the dwelling unit, rooming unit, housekeeping unit or premises which they occupy and control.

301.3 Vacant structures and land. All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

301.4 Nuisance. The existence of any condition(s) on buildings, accessory structures, or property, which has an adverse impact on the safety, health, environment, aesthetics or property values of properties in the near vicinity as a result of being visible from outside the property, is declared to be a nuisance. Any property that is damaged or destroyed by fire or acts of nature shall be demolished or repairs must begin within three months of the damage or destruction.

301.5 Hazardous Materials. It shall be unlawful for any owner or tenant to store hazardous materials such as, but not limited to oil, grease, paint, petroleum products, hazardous materials, volatile chemicals, pesticides, herbicides, fungicides, or waste (solid, liquid, or gaseous) that constitute a fire or environmental hazard, or are detrimental to human life, health, or safety. Any other condition existing on or in a building, accessory structure, or property that is determined to be a safety or health hazard whether or not visible from outside the property shall be unlawful.

301.6 Accumulations. It shall be unlawful for any owner to store any item such as, but not limited to, washers, dryers, refrigerators, ovens, freezers, lawn mowers, string trimmers, edgers, tillers, rakes, shovels, other gardening supplies, toys, recliners, ice chests, boxes, crates, storage bins, storage tubs, file cabinets, grills, kennels, barrels, drums, cans, bottles, wood, metal, plastic, rags, paper, tires, auto parts; unused, inoperable, worn-out or discarded appliances or other household items; scrap iron, tin, and other metal not neatly piled, or anything whatsoever that is or may become a hazard to public health and safety, or that may harbor insect, rodent or vermin infestation on a porch, breezeway, balcony, front yard or side yard if the porch, breezeway, balcony, front yard or side yard is visible from any street.

301.7 Garage or Carports. All materials, equipment, or other items of personal property shall not be stored inside a carport to the extent that such storage prevents the use of a carport for the parking of the number of motor vehicles for which the carport is designed. Garages used for the accumulation or storage of personal property that are unsightly when viewed from outside the property, shall be kept closed except during ingress and egress. Concrete blocks, lumber, or buckets, and other accumulations of items shall be stored in a storage building, garage, or may not be visible from the street and shall be behind a fence or wall or public view.

SECTION

302

EXTERIOR PROPERTY AREAS

302.1 Sanitation. All exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.

302.2 Grading and drainage. All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.

Exception: Approved retention areas and reservoirs.

302.3 Sidewalks and driveways. All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair and maintained free from hazardous conditions.

302.4 Weeds. All premises and exterior property shall be maintained free from weeds or plant growth in excess of 18 inches or hereinafter provided. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.

302.4.1 Vegetation planted and maintained for landscaping purposes or for erosion control shall be exempt from the requirements of this section

302.4.2 Vegetation located beyond fifty feet (50') from the back of curb or edge of pavement on a lot over one acre that is in a natural state shall be exempt from the requirements of this section.

302.4.3 Vegetation located on an unimproved, cleared lot shall be maintained to prohibit vegetation over 48 inches in height.

302.5 Rodent harborage. All structures and exterior property shall be kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.

302.6 Exhaust vents. Pipes, ducts, conductors, fans or blowers shall not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.

302.7 Accessory structures. All accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair. Fences and walls shall be free from loose, missing, broken or rotting materials and shall have braces and supports attached or fastened in accordance with common building practices.

302.7.1 Mailboxes. All mailboxes shall be maintained structurally sound and in good repair, to include the box, post, and all attachments.

302.8 Motor vehicles, lawn mowers and other motorized equipment. Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored on any premises, and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.

Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

302.8.1 Minor repairs such as changing oil, or the replacement of the air filter, spark plugs, brakes, tires, shocks, etc., are permitted in the residentially zoned districts. Minor repairs of any vehicle performed other than within a fully enclosed building shall not exceed a seventy-two (72) hour period of time.

302.8.2 Major repairs such as, but not limited to, replacing or overhauling of engine, transmission, or auto bodywork or other repairs that exceed a seventy-two (72) hour period are only permitted in a residentially zoned district if such work is being conducted within a fully enclosed building.

302.8.3 Minor and major repairs as stated are only permitted on vehicles registered to the property owner or tenant of the said property on which the repairs are conducted. Vehicle repair shops are prohibited within any residential district.

302.9 Defacement of property. No person shall willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private or public property by

placing thereon any marking, carving or graffiti. It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.

302.10 Construction projects. The following conditions shall be prohibited in residentially zoned districts:

302.10.1 Construction projects that are ongoing for more than six months (exceptions: construction projects with a valid building permit may request a time extension due to extenuating circumstances, at the discretion of the Building Official)

302.10.2 Scattered building or repair materials in a yard.

302.10.3 Storage of construction, repair, or maintenance materials or equipment that are not to be used on the premises.

302.10.4 Construction debris and refuse remaining on property for more than thirty (30) days.

302.10.5 Lumber or construction materials (excluding materials for construction project on the property with a current valid permit), salvage items (junk), included, but not limited to, auto parts, scrap metals, tires, and the like stored on a property in excess of seventy-two (72) hours and visible from a public street, walkway or alley or other public property.

302.10.6 Abandoned, dismantled, wrecked, inoperable, unlicensed, and discarded objects, equipment or appliances such as, but not limited to vehicles, boats, water heaters, refrigerators, furniture which is not designated for outdoor use, household fixtures, machinery, equipment, cans, or containers standing or stored on property or on sidewalks or streets which can be viewed from a public street or walkway, alley, or other public property.

302.10.7 Building or repair materials and building, maintenance, or repair equipment stored for more than thirty (30) days.

302.10.8 Piles of dirt, sand, gravel, rock, mulch in excess of fourteen (14) days.

302.11 Maintenance of Right-of-Way. It is the responsibility of the property owner to keep any alley or adjoining street right of way, excluding ditches, that abuts the owner's property mowed and free of trash and debris including edging, weed eating, and excess clipping removal. In the case of alleys, the property owner is responsible only for the half of the alley that abuts the owner's property from the centerline of the alley.

SECTION

303

SWIMMING POOLS, SPAS AND HOT TUBS

303.1 Swimming pools. Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

303.2 Enclosures. Private swimming pools, hot tubs and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

Exception: Spas or hot tubs with a safety cover that complies with ASTM F1346 shall be exempt from the provisions of this section.

SECTION

304

EXTERIOR STRUCTURE

304.1 General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

304.2 Protective treatment. All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained, weather resistant and watertight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

304.3 Premises identification. Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm).

304.4 Structural members. All structural members shall be maintained free from deterioration and shall be capable of safely supporting the imposed dead and live loads.

304.5 Foundation walls. All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests.

304.6 Exterior walls. All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained, weatherproof and properly surface coated where required to prevent deterioration.

304.7 Roofs and drainage. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

304.8 Decorative features. All cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.

304.9 Overhang extensions. All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

304.10 Stairways, decks, porches and balconies. Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.

304.11 Chimneys and towers. All chimneys, cooling towers, smokestacks, and similar appurtenances shall be maintained structurally safe and sound, and in good repair. All exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

304.12 Handrails and guards. Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

304.13 Window, skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight. No windows, doors, or building exteriors shall be covered with but not limited to, aluminum foil, cardboard, plywood, or plastic, except during construction or pending repairs not exceeding thirty (30) days. Existing screens on doors or windows shall not be torn or in need of repair or replacement.

304.13.1 Glazing. All glazing materials shall be maintained free from cracks and holes.

304.13.2 Openable windows. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.

304.14 Insect screens. In all Residential rental property, every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human

consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

Exceptions: Screens shall not be required where other approved means, such as air curtains or insect repellant fans, are employed.

304.15 Doors. All exterior doors, door assemblies and hardware shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3.

304.16 Basement hatchways. Every basement hatchway shall be maintained to prevent the entrance of rodents, rain and surface drainage water.

304.17 Guards for basement windows. Every basement window that is openable shall be supplied with rodent shields, storm windows or other approved protection against the entry of rodents.

304.18 Building security. Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.

304.18.1 Doors. Doors providing access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch (25 mm). Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order. For the purpose of this section, a sliding bolt shall not be considered an acceptable deadbolt lock.

304.18.2 Windows. Operable windows located in whole or in part within 6 feet (1828 mm) above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device.

304.18.3 Basement hatchways. Basement hatchways that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with devices that secure the units from unauthorized entry.

SECTION

305

INTERIOR STRUCTURE

305.1 General. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. Occupants shall keep that part of the structure which they occupy or control in a clean and sanitary condition. Every owner of a structure containing a rooming house, housekeeping units, a hotel, a dormitory, two or more

dwelling units or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and exterior property.

305.2 Structural members. All structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.

305.3 Interior surfaces. All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired or removed. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

305.4 Stairs and walking surfaces. Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.

305.5 Handrails and guards. Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

305.6 Interior doors. Every interior door shall fit reasonably well within its frame and shall be capable of being opened and closed by being properly and securely attached to jambs, headers or tracks as intended by the manufacturer of the attachment hardware.

SECTION

306

HANDRAILS AND GUARDRAILS

306.1 General. Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches (762 mm) above the floor or grade below shall have guards. Handrails shall not be less than 30 inches (762 mm) high or more than 42 inches (1067 mm) high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 30 inches (762 mm) high above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exception: Guards shall not be required where exempted by the adopted building code.

SECTION

307

RUBBISH AND GARBAGE

307.1 Accumulation of rubbish or garbage. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

307.2 Disposal of rubbish. Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers.

307.2.1 Rubbish storage facilities. The owner of every occupied premises shall supply

approved covered containers for rubbish, and the owner of the premises shall be responsible for the removal of rubbish.

307.2.2 Refrigerators. Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors.

307.3 Disposal of garbage. Every occupant of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an approved garbage disposal facility or approved garbage containers.

307.3.1 Garbage facilities. The owner of every dwelling shall supply one of the following: an approved mechanical food waste grinder in each dwelling unit; an approved incinerator unit in the structure available to the occupants in each dwelling unit; or an approved leak proof, covered, outside garbage container.

307.3.2 Containers. The operator of every establishment producing garbage shall provide, and at all times cause to be utilized, approved leak proof containers provided with closefitting covers for the storage of such materials until removed from the premises for disposal.

307.4 Garbage or Refuse Containers. Garbage or refuse containers shall be stored behind the front line of the building and shall not be visible from the street, except when placed for collection or when stored in an open carport or garage. Garbage or refuse containers shall not be placed for collection until forty-eight (48) hours prior to collection. Garbage or refuse containers shall be returned to the storage location not later than 8:00 am the day following collection.

307.5 It shall be unlawful for any person to dispose of or cause to be disposed of any garbage, rubbish or other waste materials upon property other than a lawfully operated garbage dump or sanitary landfill. Excessive amounts of cuttings and clippings shall be removed immediately following mowing or pruning activity. Leaves and other yard debris shall not be allowed to accumulate in the lawn area for more than fourteen (14) days.

SECTION

308

EXTERMINATION

301.1 Infestation. All structures shall be kept free from insect and rodent infestation. All structures in which insects or rodents are found shall be promptly exterminated by approved processes that will not be injurious to human health. After extermination, proper precautions shall be taken to prevent reinfestation.

301.2 Owner. The owner of any structure shall be responsible for extermination within the structure prior to renting or leasing the structure.

301.3 Single occupant. The occupant of a one-family dwelling or of a single-tenant nonresidential structure shall be responsible for extermination on the premises.

301.4 Multiple occupancy. The owner of a structure containing two or more dwelling units, a

multiple occupancy, a rooming house or a nonresidential structure shall be responsible for extermination in the public or shared areas of the structure and exterior property. If infestation is caused by failure of an occupant to prevent such infestation in the area occupied, the occupant shall be responsible for extermination.

301.5 Occupant. The occupant of any structure shall be responsible for the continued rodent and pest-free condition of the structure.

Exception: Where the infestations are caused by defects in the structure, the owner shall be responsible for extermination.

DRAFT

LIGHT, VENTILATION AND OCCUPANCY LIMITATIONS

SECTION

401

GENERAL

401.1 Scope. The provisions of this chapter shall govern the minimum conditions and standards for light, ventilation and space for occupying a structure.

401.2 Responsibility. The owner of the structure shall provide and maintain light, ventilation and space conditions in compliance with these requirements. A person shall not occupy as owner-occupant, or permit another person to occupy, any premises that do not comply with the requirements of this chapter.

401.3 Alternative devices. In lieu of the means for natural light and ventilation herein prescribed, artificial light or mechanical ventilation complying with the *International Building Code* shall be permitted.

SECTION

402

LIGHT

402.1 Habitable spaces. Every habitable space shall have at least one window of approved size facing directly to the outdoors or to a court. The minimum total glazed area for every habitable space shall be 8 percent of the floor area of such room. Wherever walls or other portions of a structure face a window of any room and such obstructions are located less than 3 feet (914 mm) from the window and extend to a level above that of the ceiling of the room, such window shall not be deemed to face directly to the outdoors nor to a court and shall not be included as contributing to the required minimum total window area for the room.

Exception: Where natural light for rooms or spaces without exterior glazing areas is provided through an adjoining room, the unobstructed opening to the adjoining room shall be at least 8 percent of the floor area of the interior room or space, but not less than 25 square feet (2.33 m²). The exterior glazing area shall be based on the total floor area being served.

402.2 Common halls and stairways. Every common hall and stairway in residential occupancies, other than in one- and two- family dwellings, shall be lighted at all times with at least a 60 watt standard incandescent light bulb for each 200 square feet (19 m²) of floor area or equivalent illumination, provided that the spacing between lights shall not be greater than 30 feet (9144 mm). In other than residential occupancies, means of egress, including exterior means of egress, stairways shall be illuminated at all times the building space served by the means of egress is occupied with a minimum of 1 footcandle (11 lux) at floors, landings and treads.

402.3 Other spaces. All other spaces shall be provided with natural or artificial light sufficient to permit the maintenance of sanitary conditions, and the safe occupancy of the space and utilization of the appliances, equipment and fixtures.

402.4 Exterior Lights. It shall be unlawful for any exterior light fixtures to shine directly toward adjacent property.

SECTION
403

VENTILATION

403.1 Habitable spaces. Every habitable space shall have at least one openable window. The total openable area of the window in every room shall be equal to at least 45 percent of the minimum glazed area required in Section 402.1.

Exception: Where rooms and spaces without openings to the outdoors are ventilated through an adjoining room, the unobstructed opening to the adjoining room shall be at least 8 percent of the floor area of the interior room or space, but not less than 25 square feet (2.33 m²). The ventilation openings to the outdoors shall be based on a total floor area being ventilated.

403.2 Bathrooms and toilet rooms. Every bathroom and toilet room shall comply with the ventilation requirements for habitable spaces as required by Section 403.1, except that a window shall not be required in such spaces equipped with a mechanical ventilation system. Air exhausted by a mechanical ventilation system from a bathroom or toilet room shall discharge to the outdoors and shall not be recirculated.

403.3 Cooking facilities. Unless approved through the certificate of occupancy, cooking shall not be permitted in any rooming unit, and a cooking facility or appliance shall not be permitted to be present in the rooming unit.

Exceptions:

1. Where specifically approved in writing by the code official.
2. Devices such as coffee pots and microwave ovens shall not be considered cooking appliances.

403.4 Process ventilation. Where injurious, toxic, irritating or noxious fumes, gases, dusts or mists are generated, a local exhaust ventilation system shall be provided to remove the contaminating agent at the source. Air shall be exhausted to the exterior and not be recirculated to any space.

403.5 Clothes dryer exhaust. Clothes dryer exhaust systems shall be independent of all other systems and shall be exhausted in accordance with the manufacturer's instructions.

OCCUPANCY LIMITATIONS

401.2 Privacy. Dwelling units, hotel units, housekeeping units and rooming units shall be arranged to provide privacy and be separate from other adjoining spaces.

401.3 Minimum room widths. A habitable room, other than a kitchen, shall not be less than 7 feet (2134 mm) in any plan dimension. Kitchens shall have a clear passageway of not less than 3 feet (914 mm) between counter fronts and appliances or counter fronts and walls.

401.4 Minimum ceiling heights. Habitable spaces, hallways, corridors, laundry areas, bathrooms, toilet rooms and habitable basement areas shall have a clear ceiling height of not less than 7 feet (2134 mm).

Exceptions:

1. In one-and two-family dwellings, beams or girders spaced not less than 4 feet (1219 mm) on center and projecting not more than 6 inches (152 mm) below the required ceiling height.
2. Basement rooms in one-and two-family dwellings occupied exclusively for laundry, study or recreation purposes, having a ceiling height of not less than 6 feet 8 inches (2033 mm) with not less than 6 feet 4 inches (1932 mm) of clear height under beams, girders, ducts and similar obstructions.
3. Rooms occupied exclusively for sleeping, study or similar purposes and having a sloped ceiling over all or part of the room, with a clear ceiling height of at least 7 feet (2134 mm) over not less than one-third of the required minimum floor area. In calculating the floor area of such rooms, only those portions of the floor area with a clear ceiling height of 5 feet (1524 mm) or more shall be included.

401.5 Bedroom and living room requirements. Every bedroom and living room shall comply with the requirements of Sections 404.4.1 through 404.4.5.

404.4.1 Room Area. Every living room shall contain at least 120 square feet (11.2 m²) and every bedroom shall contain at least 70 square feet (6.5 m²).

404.4.2 Access from bedrooms. Bedrooms shall not constitute the only means of access to other bedrooms or habitable spaces and shall not serve as the only means of egress from other habitable spaces.

Exception: Units that contain fewer than two bedrooms.

404.4.3 Water closet accessibility. Every bedroom shall have access to at least one water closet and one lavatory without passing through another bedroom. Every bedroom in a

dwelling unit shall have access to at least one water closet and lavatory located in the same story as the bedroom or an adjacent story.

404.4.4 Prohibited occupancy. Kitchens and nonhabitable spaces shall not be used for sleeping purposes.

404.4.5 Other requirements. Bedrooms shall comply with the applicable provisions of this code including, but not limited to, the light, ventilation, room area, ceiling height and room width requirements of this chapter; the plumbing facilities and water-heating facilities requirements of Chapter 5; the heating facilities and electrical receptacle requirements of Chapter 6; and the smoke detector and emergency escape requirements of Chapter 7.

401.6 Overcrowding. The number of persons occupying a dwelling unit shall not create conditions that, in the opinion of the code official, endanger the life, health, safety or welfare of the occupants and/or neighbors.

404.5.1 Purpose. The purpose of the requirements of this ordinance is to assure public health, and safety, and welfare by regulating the number of persons who may occupy residential premises. The limitations of this ordinance shall apply to all persons without regard to race, color, religion, sex, national origin, handicap or familial status.

404.5.2 Occupancy Limits. Except for efficiency units as defined by 404.6 of the 2006 International Property Maintenance Code all dwelling units will be presumed overcrowded under the provisions of Section 404.5 of the 2006 International Property Maintenance Code which does not have a total of 300 square feet (heated and cooled) for the first occupant and 200 square feet (heated and cooled) for each additional occupant.

404.5.3 Occupancy Adjustment. On application of the owner of said property, this requirement may be reduced to allow higher occupancy on a showing that a greater occupancy will not endanger the life, health, safety or welfare of the occupants and/or neighbors. Factors which shall be considered by the code official in making such a determination are as follows:

1. The age of the occupants. It is anticipated that younger occupants may be shown to require less space and may create less intense demands on dwelling units related to sanitation facilities, bedroom sizes and other factors which potentially endanger the life, health, safety and welfare of the occupants of a dwelling.
2. The number and location of bathroom facilities within a unit.
3. The size and number of bedrooms.
4. The capacity of spaces suitable for the storing, preparation and serving foods in a sanitary manner.

5. Any special provisions made for ingress and egress into the dwelling above and beyond the minimums required by the building and fire codes.
6. The facilities and services available for the sanitary disposal of food wastes and refuse, including facilities for temporary storage.
7. Reasonable accommodation is required to be in compliance with the rights of any persons or groups of persons federally protected rights and that adequate provision are made to protect such person's or persons' life, health, safety or welfare.
8. Any other factor which would establish that the life, health and safety of the occupants of such a structure would not be endangered.

An adjustment shall be granted only if an affirmative determination is made that the characteristics of the occupancy as related to the particular structure for which the adjustment is sought justify a deviation from the provisions of Section 404.5.2 of this ordinance. Any such adjustment shall be subject to review on an annual basis and the adjustment shall terminate when the present occupants vacate the premises.

404.5.4 Responsibility. Any owner and/or occupant of a property which is occupied by more persons than permitted under this ordinance shall be deemed to be in violation of this ordinance.

404.5.5 Other Codes and Ordinances. Nothing contained herein shall allow occupancy greater than any other code or ordinance adopted by the City of Ridgeland, Mississippi.

401.7 Efficiency unit. Nothing in this section shall prohibit an efficiency living unit from meeting the following requirements:

1. A unit occupied by not more than two occupants shall have a clear floor area of not less than 220 square feet (20.4 m²). A unit occupied by three occupants shall have a clear floor area of not less than 320 square feet (29.7 m²). These required areas shall be exclusive of the areas required by Items 2 and 3.
2. The unit shall be provided with a kitchen sink cooking appliance and refrigeration facilities, each having a clear working space of not less than 30 inches (762 mm) in front. Light and ventilation conforming to this code shall be provided.
3. The unit shall be provided with a separate bathroom containing a water closet, lavatory and bathtub or shower.
4. The maximum number of occupants shall be three.

401.8 Food preparation. All spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary disposal of food wastes and refuse, including facilities for temporary storage.

CHAPTER 5

PLUMBING FACILITIES AND FIXTURE REQUIREMENTS

SECTION

501

GENERAL

501.1 Scope. The provisions of this chapter shall govern the minimum plumbing systems, facilities and plumbing fixtures to be provided.

501.2 Responsibility. The owner of the structure shall provide and maintain such plumbing facilities and plumbing fixtures in compliance with these requirements. A person shall not occupy as owner-occupant or permit another person to occupy any structure or premises which does not comply with the requirements of this chapter.

SECTION

502

REQUIRED FACILITIES

502.1 Dwelling units. Every dwelling unit shall contain its own bathtub or shower, lavatory, water closet and kitchen sink which shall be maintained in a sanitary, safe working condition. The lavatory shall be placed in the same room as the water closet or located in close proximity to the door leading directly to the room in which such water closet is located. A kitchen sink shall not be used as a substitute for the required lavatory.

502.2 Rooming houses. At least one water closet, lavatory and bathtub or shower shall be supplied for each four rooming units.

502.3 Hotels. Where private water closets, lavatories and baths are not provided, one water closet, one lavatory and one bathtub or shower having access from a public hallway shall be provided for each ten occupants.

502.4 Employees' facilities. A minimum of one water closet, one lavatory and one drinking facility shall be available to employees.

502.4.1 Drinking facilities. Drinking facilities shall be a drinking fountain, water cooler, bottled water cooler or disposable cups next to a sink or water dispenser. Drinking facilities shall not be located in toilet rooms or bathrooms.

SECTION

503

TOILET ROOMS

503.1 Privacy. Toilet rooms and bathrooms shall provide privacy and shall not constitute the only passageway to a hall or other space, or to the exterior. A door and interior locking device shall be provided for all common or shared bathrooms and toilet rooms in a multiple dwelling.

503.2 Location. Toilet rooms and bathrooms serving hotel units, rooming units or dormitory

units or housekeeping units, shall have access by traversing not more than one flight of stairs and shall have access from a common hall or passageway.

503.3 Locations of employee toilet facilities. Toilet facilities shall have access from within the employees' working area. The required toilet facilities shall be located not more than one story above or below the employees' working area and the path of travel to such facilities shall not exceed a distance of 500 feet (152 m). Employee facilities shall either be separate facilities or combined employee and public facilities.

Exception: Facilities that are required for employees in storage structures or kiosks, which are located in adjacent structures under the same ownership, lease or control, shall not exceed a travel distance of 500 feet (152 m) from the employees' regular working area to the facilities.

503.4 Floor surface. In other than dwelling units, every toilet room floor shall be maintained to be a smooth, hard, nonabsorbent surface to permit such floor to be easily kept in a clean and sanitary condition.

SECTION

504

PLUMBING SYSTEMS AND FIXTURES

504.1 General. All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition.

504.2 Fixture clearances. Plumbing fixtures shall have adequate clearances for usage and cleaning.

504.3 Plumbing system hazards. Where it is found that a plumbing system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, inadequate venting, cross connection, back siphonage, improper installation, deterioration or damage or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

SECTION

505

WATER SYSTEM

505.1 General. Every sink, lavatory, bathtub or shower, drinking fountain water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the *International Plumbing Code*.

505.2 Contamination. The water supply shall be maintained free from contamination, and all water inlets for plumbing fixtures shall be located above the flood-level rim of the fixture. Shampoo basin faucets, janitor sink faucets and other hose bibs or faucets to which hoses are attached and left in place, shall be protected by an approved atmospheric-type vacuum breaker or an approved permanently attached hose connection vacuum breaker.

505.3 Supply. The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks.

505.4 Water heating facilities. Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathtub, shower and laundry facility at a temperature of not less than 110°F (43°C). A gas-burning water heater shall not be located in any bathroom, toilet room, bedroom or other occupied room normally kept closed, unless adequate combustion air is provided. An approved combination temperature and pressure-relief valve and relief valve discharge pipe shall be properly installed and maintained on water heaters.

SECTION
506

SANITARY DRAINAGE SYSTEM

506.1 General. All plumbing fixtures shall be properly connected to either a public sewer system or to an approved private sewage disposal system.

506.2 Maintenance. Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects.

SECTION
507

STORM DRAINAGE

507.1 General. Drainage of roofs and paved areas, yards and courts, and other open areas on the premises shall not be discharged in a manner that creates a public nuisance.

CHAPTER 6

MECHANICAL AND ELECTRICAL REQUIREMENTS

SECTION

601

GENERAL

601.1 Scope. The provisions of this chapter shall govern the minimum mechanical and electrical facilities and equipment to be provided.

601.2 Responsibility. The owner of the structure shall provide and maintain mechanical and electrical facilities and equipment in compliance with these requirements. A person shall not occupy as owner occupant or permit another person to occupy any premises which does not comply with the requirements of this chapter.

SECTION

602

HEATING FACILITIES

602.1 Facilities required. Heating facilities shall be provided in structures as required by this section.

602.2 Residential occupancies. Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet rooms based on the winter outdoor design temperature for the locality indicated in Appendix D of the *International Plumbing Code*. Cooking appliances shall not be used to provide space heating to meet the requirements of this section.

Exception: In areas where the average monthly temperature is above 30°F (-1°C), a minimum temperature of 65°F (18°C) shall be maintained.

602.3 Heat supply. Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat to maintain a temperature of not less than 68°F (20°C) in all habitable rooms, bathrooms, and toilet rooms.

Exceptions:

1. When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature for the locality shall be as indicated in Appendix D of the *International Plumbing Code*.
2. In areas where the average monthly temperature is above 30°F (-1°C) a minimum temperature of 65 °F (18°C) shall be maintained.

602.4 Occupiable workspaces. Indoor occupiable workspaces shall be supplied with heat to maintain a temperature of not less than 65°F (18°C) during the period the spaces are occupied.

Exceptions:

1. Processing, storage and operation areas that require cooling or special temperature conditions.
2. Areas in which persons are primarily engaged in vigorous physical activities.

602.5 Room temperature measurement. The required room temperatures shall be measured 3 feet (914 mm) above the floor near the center of the room and 2 feet (610 mm) inward from the center of each exterior wall.

SECTION

603

MECHANICAL EQUIPMENT

6031 Mechanical appliances. All mechanical appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function.

6032 Removal of combustion products. All fuel-burning equipment and appliances shall be connected to an approved chimney or vent.

Exception: Fuel-burning equipment and appliances which are labeled for unvented operation.

6033 Clearances. All required clearances to combustible materials shall be maintained.

6034 Safety controls. All safety controls for fuel-burning equipment shall be maintained in effective operation.

6035 Combustion air. A supply of air for complete combustion of the fuel and for ventilation of the space containing the fuel-burning equipment shall be provided for the fuel-burning equipment.

6036 Energy conservation devices. Devices intended to reduce fuel consumption by attachment to a fuel-burning appliance, to the fuel supply line thereto, or to the vent outlet or vent piping therefrom, shall not be installed unless labeled for such purpose and the installation is specifically approved.

SECTION

604

ELECTRICAL FACILITIES

604.1 Facilities required. Every occupied building shall be provided with an electrical system in compliance with the requirements of this section and Section 605.

604.2 Service. The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with the ICC *Electrical Code*.

Dwelling units shall be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

604.3 Electrical system hazards. Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

SECTION

605

ELECTRICAL EQUIPMENT

605.1 Installation. All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.

605.2 Receptacles. Every habitable space in a dwelling shall contain at least two separate and remote receptacle outlets. Every laundry area shall contain at least one grounded-type receptacle or a receptacle with a ground fault circuit interrupter. Every bathroom shall contain at least one receptacle. Any new bathroom receptacle outlet shall have ground fault circuit interrupter protection.

605.3 Luminaires. Every public hall, interior stairway, toilet room, kitchen, bathroom, laundry room, boiler room and furnace room shall contain at least one electric luminaire.

SECTION

606

ELEVATORS, ESCALATORS AND DUMBWAITERS

606.1 General. Elevators, dumbwaiters and escalators shall be maintained in compliance with ASME A17.1. The most current certification of inspection shall be on display at all times within the elevator or attached to the escalator or dumbwaiter, or the certificate shall be available for public inspection in the office of the building operator. The inspection and tests shall be performed at not less than the periodical intervals listed in ASME A17.1. Appendix N, except where otherwise specified by the authority having jurisdiction.

606.2 Elevators. In buildings equipped with passenger elevators, at least one elevator shall be maintained in operation at all times when the building is occupied.

Exception: Buildings equipped with only one elevator shall be permitted to have the elevator temporarily out of service for testing or servicing.

SECTION

607

DUCT SYSTEMS

607.1 General. Duct systems shall be maintained free of obstructions and shall be capable of performing the required function.

CHAPTER 7

FIRE SAFETY REQUIREMENTS

SECTION

701

GENERAL

701.1 Scope. The provisions of this chapter shall govern the minimum conditions and standards for fire safety relating to structures and exterior premises, including fire safety facilities and equipment to be provided.

701.2 Responsibility. The owner of the premises shall provide and maintain such fire safety facilities and equipment in compliance with these requirements. A person shall not occupy as owner-occupant or permit another person to occupy any premises that do not comply with the requirements of this chapter.

SECTION

702

MEANS OF EGRESS

702.1 General. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the *International Fire Code*.

702.2 Aisles. The required width of aisles in accordance with the *International Fire Code* shall be unobstructed.

702.3 Locked doors. All means of egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where the door hardware conforms to that permitted by the *International Building Code*.

702.4 Emergency escape openings. Required emergency escape openings shall be maintained in accordance with the code in effect at the time of construction, and the following. Required emergency escape and rescue openings shall be operational from the inside of the room without the use of keys or tools. Bars, grilles, grates or similar devices are permitted to be placed over emergency escape and rescue openings provided the minimum net clear opening size complies with the code that was in effect at the time of construction and such devices shall be releasable or removable from the inside without the use of a key, tool or force greater than that which is required for normal operation of the escape and rescue opening.

SECTION

703

FIRE-RESISTANCE RATINGS

703.1 Fire-resistance-rated assemblies. The required fire resistance rating of fire resistance-rated walls, fire stops, shaft enclosures, partitions and floors shall be maintained.

703.2 Opening protectives. Required opening protectives shall be maintained in an operative condition. All fire and smoke stop doors shall be maintained in operable condition. Fire doors and smoke barrier doors shall not be blocked or obstructed or otherwise made inoperable.

SECTION

704

FIRE PROTECTION SYSTEMS

701.2 General. All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times in accordance with the *International Fire Code*.

701.3 Smoke alarms. Single or multiple station smoke alarms shall be installed and maintained in Groups R-2, R-3, R-4 and in dwellings not regulated in Group R occupancies, regardless of occupant load at all of the following locations:

1. On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms.
2. In each room used for sleeping purposes.
3. In each story within a dwelling unit, including basements and cellars but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.

Single or multiple station smoke alarms shall be installed in other groups in accordance with the *International Fire Code*.

701.4 Power source. In Group R occupancies and in dwellings not regulated as Group R occupancies, single-station smoke alarms shall receive their primary power from the building wiring provided that such wiring is served from a commercial source and shall be equipped with a battery backup. Smoke alarms shall emit a signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for overcurrent protection.

Exception: Smoke alarms are permitted to be solely battery operated in buildings where no construction is taking place, buildings that are not served from a commercial power source and in existing areas of buildings undergoing alterations or repairs that do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available which could provide access for building wiring without the removal of interior finishes.

701.5 Interconnection. Where more than one smoke alarm is required to be installed within an individual dwelling unit in Group R-2, R-3, R-4 and in dwellings not regulated as Group R occupancies, the smoke alarms shall be interconnected in such a manner that the activation of one alarm will activate all of the alarms in the individual unit. The alarm shall be clearly audible in all bedrooms over background noise levels with all intervening doors closed.

Exceptions:

1. Interconnection is not required in buildings which are not undergoing alterations, repairs, or construction of any kind.
2. Smoke alarms in existing areas are not required to be interconnected where alterations or repairs do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available which could provide access for interconnection without the removal of interior finishes.

701.6 Fire Extinguishers. All multi-family dwelling units shall contain one 2:A 10:BC rated fire extinguisher, with a current inspection tag attached thereto, mounted to a wall in a conspicuous location.

CHAPTER 8 REFERENCED STANDARDS

This chapter lists the standards that are referenced in various sections of this document. The standards are listed herein by the promulgating agency of the standard, the standard identification, the effective date and title and the section or sections of this document that reference the standard. The application of the referenced standards shall be as specified in Section 102.7.

ASME

American Society of
Mechanical Engineers
Three Park Avenue
New York, NY 10016-5990

Standard	
Referenced reference	
in code number	Title
	section number
A17.1-2000	Safely Code for Elevators and Escalators with A17.1a 2002 Addenda 606.1

ASTM

ASTM
International
100
Barr
Harbor
Drive
West Conshohocken, PA 19428-2959

Standard	
Referenced reference	
in code number	Title
	section number
FI346-9I (2003)	Performance Specifications for Safety Covers and Labeling Requirements for All <i>Covers</i> for Swimming Pools, Spas and Hot Tubs 303.2

5203
Leesburg
Pike, Suite
600 Falls
Church,
VA 22041

Standard

Referenced
reference

in code
number

Title
section number

ICC EC-06	ICC Electrical Code® - Administrative Provisions. 201.3, 604.2	
IBC-06 401.3, 702.3	International Building Code®.....	102.3, 201.3,
IFC-06 704.1, 704.2	International Fire Code®.....	201.3, 702.1, 702.2,
IFGC-06	International Fuel Gas Code®.....	102.3
IMC-06	International Mechanical Code® 102.3, 201.3	
IPC-06 602.2, 602.3	International Plumbing Code®.....	201.3, 505.1,
IZC-06	International Zoning Co	

PUBLIC NUISANCE ORDINANCE

AN ORDINANCE OF THE MAYOR AND THE BOARD OF ALDERMEN THE TOWN OF ECRU MISSISSIPPI FINDING AND DECLARING CERTAIN PROPERTY TO BE PUBLIC NUISANCE AND ESTABLISHING PROCEDURES FOR THE ABATEMENT OF SUCH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF ECRU, MISSISSIPPI, AS FOLLOWS:

SECTION I:

Findings of Fact

Pursuant to the authority granted by the Legislature in all applicable statutes of the Mississippi Code of 1972, as amended, the Mayor and the Board of Aldermen of the Town of Ecrú, Mississippi, finds and determines the following, to wit:

1) The town has a history and reputation for well kept properties, and property values and general welfare of the community are founded, in part, upon the appearance and maintenance of private property;

2) Owners and occupants of some properties within the town have permitted visual blight, including, but not limited to, deteriorated buildings, the accumulation of overgrown, rank and noxious vegetation and the accumulation of broken or discarded personal property in front, side and rear yards;

3) The existence of such conditions as described in this chapter is injurious and inimical to the public health, safety and welfare of town residents and contributes to the deterioration of residential, commercial and industrial areas;

4) Abatement of these conditions is in the best interest of the health, safety and welfare of the citizens of the town because maximum use and enjoyment of properties in close proximity to one another depends upon minimum standards of cleanliness, safety, and sightliness;

5) The beneficial effects of maintaining minimum standards of cleanliness, safety, and sightliness for properties in the town include, but are not limited to, appreciation of property values, physical improvements of residential, commercial and industrial zones, attraction of capital investors to residential, commercial and industrial zones, increase in commercial trade and industrial productivity and increase in the tax base of the town;

6) The abatement of such conditions will improve the general welfare, health, safety and image of the town;

7) The abatement procedures set forth in this chapter are reasonable and afford due process to all affected persons;

8) The uses and abuses of property, as described in this chapter, reasonably relate to the proper exercise of police power to protect the health, safety, and welfare of the public.

SECTION II:

Definitions

As used in this Ordinance, the following words and terms shall be defined as follows:

1) Abate/Abatement: means action to terminate, stop, cease, repair, rehabilitate, replace, demolish, correct or otherwise remedy nuisance activity, condition, premises or conduct by such means and in such manner as to bring the activity, condition, premises, or conduct into compliance with the laws or regulations of the Town of Ecu, Mississippi and/or the State of Mississippi or in such manner as if necessary to promote the health, safety or general welfare of the public.

2) Town: shall mean the Town of Ecu, Mississippi, acting under the authority of its Mayor and Board of Aldermen.

3) Town Clerk: shall meant the Town Clerk of City of Ecu, Mississippi.

4) Compliance Officer: shall mean the Chief of Police, any sworn police officer of the Town of Ecu, Mississippi and/or any other city official named and designated by the Mayor and Board of Aldermen to enforce the provisions of this Ordinance.

5) Court Clerk: shall mean the Clerk or any assistant clerk of the Municipal Court of the Town of Ecu, Mississippi.

6) Minor: shall mean any person under the age of eighteen (18) years and who is not emancipated by court order.

7) Municipal Court: shall mean the Municipal Court of the Town of Ecu, Mississippi.

8) Owner: shall mean the owner or owners, whether persons, banks, and/or a corporation, of any premises or real property.

9) Premises or real property: shall mean, in context, any location, building, structure, residence, garage, room, shed, shop, store, dwelling, lot, parcel, land or portion thereof, whether improved or unimproved.

10) Public Nuisance: shall mean any condition, instrumentality or machine located in a building or on premises, which constitutes a health hazard and/or which is or may be unsafe or dangerous to members of the general public by reason of their inability to appreciate the peril therein, and/or which may reasonably be expected to attract children and/or minor to the premises and risk injury by playing with, in or upon it.

11) Responsible party or person: shall mean any individual, business or entity responsible for creating, causing, maintaining or permitting the nuisance activity, premises, condition or conduct; and includes, but is not limited to, the property owner, tenants, lessee, possessor, or occupant of real property, the president or other officer of the corporation, a business owner or manager of a business or entity.

SECTION III

Unlawful Property Nuisance

It is unlawful for any person owning, renting, leasing, occupying, managing, or having charge, or possession of any real property in this Town to maintain such premises in such a manner that any of the following conditions are found to exist thereon:

1) A building, structure, or portion thereof, which is in a dilapidated or dangerous condition so as to be unfit, unsafe, or unsuitable for human occupancy. Such conditions include, but are not limited to:

- a. Inadequate or inoperable mechanical, electrical, plumbing, or sanitation systems or equipment;
- b. Lack of sound and effective exterior walls or roof covering to provide weather protection;
- c. Lack of structural integrity, including deteriorated or inadequate foundations, joints, vertical or horizontal support;
- d. Broken, missing, or inoperable windows or doors constituting a hazardous condition or potential attraction to trespassers;
- e. Buildings or structures which are unpainted or which otherwise lack exterior coating, causing dry rot, warping or termite infestation;
- f. Broken, deteriorated, or substantially defaced structures visually impacting on the neighborhood or presenting a risk to public safety; and
- g. Substandard building conditions described in the International Building Code.

2) An abandoned building or structure such as:

- a. An unoccupied and unsecured building or structure;
- b. A partially constructed, reconstructed, or demolished building or structure where work is abandoned for a period of ninety (90) consecutive days;
- c. A damaged or partially destroyed building or structure not removed or repaired within ninety (90) days after the damage or destruction.

3) Property maintained in a condition so defective, unsightly, or in a state of such deterioration, disrepair or neglect that it causes a health, safety or fire hazard or a public nuisance to children, minors or others such as:

- a. The accumulation of dirt, litter, refuse, trash or debris in carports, parking areas, driveways, front yards, side yards, rear yards, vestibules, doorways of buildings, the adjoining sidewalk, or alley;
- b. Storage of personal property (other than items designated for outdoor use) in front, exterior side, or rear yard areas visible to public view, including, but not limited to unregistered, inoperative or dismantled vehicles or vehicle parts, building materials not currently being used for the construction of improvements on the site, appliances, household furnishings or equipment, tools, machines, garbage cans, packing boxes, barrels, debris, rubbish, and broken or discarded furniture.

4) Trees, weeds, grass, vines, brush, or other vegetation which are dead, decayed, infested, diseased, overgrown, or likely to harbor rats or vermin, or which are detrimental to neighboring property or property values. This paragraph shall be applicable to every tract of land upon which any building, facility, or other structure of any type is located, regardless of the condition of structure. This paragraph shall be applicable to:

a. Tracts of land in their natural forested or unimproved state that have not been subdivided, platted, or recorded for development purposes;

b. Tracts of land used primarily for agricultural purposes;

c. Tracts of land that have not been improved or occupied for a period of at least 25 years and upon which no structure exists;

d. Natural wildlife areas, open fields, or other similar situated tracts of land.

5) Abandoned and broken equipment or machinery, or parts thereof.

6) The discharge of sewerage or untreated waste water into any yard, open ditch, storm sewer line or any other open public or private property area.

7) Fences or walls:

a. which lack structural support because of missing or wet soil, missing or failed footings, or missing or failed fastenings; or which otherwise do not stand erect;

b. which are in disrepair due to damage, crumbling mortar, missing bricks or wood, rotted wood, breaks or dents in their structure;

8) Front yard, and street side yards on improved lots, including corner lots, which lack landscaping with a lawn, ground cover, brushes, or trees, or which lack covering with rock or other decorative material, except during construction, demolition, or remodeling work on the lot;

9) A vehicle or vehicles parked or stored in a front or corner side yard, except on a driveway or a paved area or behind a solid fence or wall a minimum of six (6) feet in height on lots of a residential nature. No more than fifty percent (50%) of the front yard of any residence may be paved for parking of vehicles;

10) Clothing, linens, towels, laundry, rugs, mattresses, and other similar material hung, placed, or attached to power lines, trees, brushes, fences, buildings, railings, or walls and visible from public property or an area open to the public;

11) Waste matter or personal property placed on rooftops;

12) Construction or agricultural equipment, machinery, or materials parked or placed on residential premises and visible from public property or an area open to the public; except during construction, demolition or remodeling work on a site;

13) Vehicle or vessel repair which occurs upon residential premises and is offensive or detrimental to the health, safety, or welfare of other persons, or which substantially interferes with the reasonable enjoyment of property by other persons, because of the substances, odors, noise, or visual clutter created by the repair, or because the repair is performed on a vehicle or vessel not owned by the occupant of the property;

14) Any condition or activity which is a “nuisance” or a “public nuisance” as defined by the State of Mississippi or which is specifically declared to constitute a nuisance by any statute of the State of Mississippi or by any ordinance of the Town of Ecu, Mississippi.

SECTION IV

Public Nuisance Declared

All property found to be maintained in violation of any one or more of the provisions of Section III of this Ordinance is hereby declared to be a public nuisance and shall be abated pursuant to the procedures set forth herein. The procedures for abatement set forth herein shall not be exclusive and shall not in any manner limit or restrict the Town from enforcing other town ordinances or abating public nuisance in any manner provided by law.

SECTION V

Responsibility for Property Maintenance

Every responsible party who owns or is in possession of premises within the Town of Ecu, Mississippi is required to maintain such premises in a manner so as not to violate the provisions of the Ordinance.

SECTION VI

Abatement Procedures

1) Compliance Order: Contents: Whenever the Compliance Officer determines that any property is maintained in violation of one or more of the provisions of this Ordinance, the Compliance Officer shall serve one (1) or more of the responsible parties with a written Compliance Order and/or Affidavit which contains:

- a. The date and location of the violation;
- b. The section of the Ordinance violated and/or a brief description of the violation;
- c. The time period after which the City will enter the property to abate the conditions or issue a misdemeanor violation citation if compliance is not achieved;
- d. The time period for abatement shall be at least ten (10) days unless it is determined by the Compliance Officer that the conditions constitute an imminent threat to the public health, safety or welfare. The Compliance Officer may grant an extension of time upon good cause, provided the responsible party signs a written agreements to abate the nuisance within a time certain;

e. That a citation and/or an affidavit will be issued charging the responsible party or parties with a misdemeanor violation of the terms of this Ordinance if abatement is not achieved within the time set forth in the Compliance Order.

2) Citation: Order to Appear: If the responsible party or parties fail to abate the conditions set forth in the Compliance Order issued by the Compliance Officer, the Compliance Officer shall issue a citation and/or affidavit charging the responsible party with a violation of the terms of this Ordinance. Said citation shall be in writing and of a form and content approved by the Municipal Court. The citation shall be an order and summons to appear before the Municipal Court at a time and date established by the Municipal Court and said time and date shall be clearly written upon the citation. The Compliance Officer shall file a copy of the Citation with the Municipal Court Clerk and said court clerk shall enter the citation upon the Court Docket. Failure of a responsible party or parties of the property at issue to appear before the Municipal Court at the time and date set forth upon the citation shall constitute prima fascia evidence of Contempt of Court and subject said responsible party or parties to judicial action by the Municipal Court.

SECTION VII

Natural Disaster Procedures

Suspension: The Mayor and Board of Aldermen of the Town of Ecu, Mississippi can vote to suspend this Ordinance for any natural disaster.

SECTION VIII

Penalty

1) Upon violation of any of the Sections as listed in this Ordinance, the Court may impose a maximum penalty for each violation of up to one hundred eighty (180) days in the

County Jail, and/or a maximum fine in an amount up to One Thousand and 00/100 (\$1,000.00)
Dollars;

2) The Court may also order the adjudicated violation to be corrected within a specified number of days, not to be less than twenty (20), at the court's discretion. If the person in violation does not correct the violation within the ordered number of days, the noncompliance may be classified as an additional violation and may be punished accordingly.

WHEREAS, a motion was duly made by Alderman _____ and seconded by Alderman _____ regarding the adoption of a public nuisance ordinance. After consideration and discussion, a vote was taken and said Motion was unanimously carried and the Mayor declared the ordinance duly adopted.

DONE BY ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF ECRU, MISSISSIPPI, in regular meeting, this the _____ day of
_____, 2019.

JEFF SMITH, MAYOR

MITZI STOKES, TOWN CLERK

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022 AGENDA ITEM NO: 16.

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	City Clerk	1/10/2022	Backup Material	City_Clerk_Memo_-_Dec_21.pdf
▣	Police Department	1/10/2022	Backup Material	PD____.pdf
▣	Fire Department	1/3/2022	Backup Material	December_2021_FD_Incidents.pdf
▣	Public Works	1/10/2022	Backup Material	PW_MONTHLY_REPORT.pdf



City Clerk's Office

To: Mayor White and the Board of Aldermen

From: Angela Richburg, City Clerk

RE: Monthly update

Date: January 10, 2021

Collections for the Byram Municipal Court totaled \$43,290.22 in December which included \$20,288.75 in State assessments that will be forward to the State of Mississippi. This was a decrease from November, 2021 in the amount of approximately \$10,000.00, but an \$11,000.00 increase from December, 2020.

The City Clerk's Office continued gathering reports and backup documentation in preparation of the fiscal year 2021 audit. Information will be distributed to the auditors during the month of January, 2022.

The City Clerk's Office has continued issuing letters to debtors of Court Services and Sewer notifying them of debt totals remaining and increased debt for submission to the State of Mississippi Department of Revenue. Individuals that have not had debt previously submitted are being notified of their debt and given the opportunity for a hearing. Many debtors continue to clear up their debt or work on a payment plan as opposed to having the debt sent to the Mississippi Intercept Company for distribution to MDOR. Court was able to collect \$1,439.50 while Sewer collected \$5,214.33. As shown



BYRAM POLICE DEPARTMENT

CHIEF DAVID W. ERRINGTON

P.O. Box 720222 ~ BYRAM, MS 39272

~ Accredited by the Mississippi Law Enforcement Accreditation Commission 2012 ~



Monthly Report

November 2021

Calls for Service	451
Murder	0
Rape	0
Robbery	0
Assaults (including domestic violence)	8
Burglary (auto, residential, business, other)	4
Vehicle Theft	0
Crashes (Roadway – Not Incl Parking Lot)	28
Citations Issued	365
Arrests	27
Misdemeanor	24
Felony	3

Major Incidents/Arrests:

CONFIDENTIAL/NOT FOR PUBLIC RELEASE

21-1492 ~ AUTO BURGLARY ~ Davis Rd – Two unlocked vehicles, miscellaneous items stolen

21-1498 ~ ELUDING POLICE ~ Lake Dockery – Black Charger fled from officers during attempted traffic stop

21-1477 ~ PETIT LARCENY ~ Byram Drive – Stolen catalytic converter from a bus

21-1503 ~ PETIT LARCENY ~ Frontage Road – Stolen catalytic converter from parking lot

21-1520 ~ RECEIVING STOLEN PROPERTY ~ Siwell Road – Takesha Johnson arrested after being stopped in a stolen Ford Expedition. Vehicle reported stolen from the City of Hazlehurst.

21-1527 ~ DUI/STOLEN GUN/NARCOTICS/ELUDING ~ Davis Road – Kelvin Gardner arrested for being in possession of a stolen firearm and possession of narcotics. Takyla Hall arrested for DUI and fleeing/eluding officers.

21-1530 ~ BUSINESS BURGLARY ~ Platinum Jewelers – Active Investigation. Two suspects broke glass of front door, entered the premises breaking glass cases and taking miscellaneous items.

21-1538 ~ NARCOTICS/WEAPONS ~ Siwell Road – Traffic stop resulted in recovery of marijuana; (2) assault rifles and (1) handgun. ATF assisting with case.

21-1549 ~ AUTO BURGLARY ~ Comfort Inn – Complainant left window rolled down; laptop stolen from the vehicle

21-1556 ~ ELUDING POLICE ~ Apartments – A white Mitsubishi Eclipse was seen in apartments riding without headlights on; vehicle fled from officers when they attempted a traffic stop

21-1589 ~ NARCOTICS ARREST ~ Kroger – Mallick Thompson was causing a disturbance at Kroger and upon contact with officers was arrested for felony possession of controlled substances after he attempted to flee from officers on foot.

21-1590 ~ AGGRAVATED DOMESTIC ASSAULT ~ Dorothy Lane – Leon Claiborne arrested for aggravated assault domestic violence for striking his wife in the face with the bottom of a drill and stabbing his step-daughter in the leg with knife.

21-1603 ~ ELUDING POLICE/RESISTING ARREST/LEAVING THE SCENE OF AN ACCIDENT CAUSING INJURIES ~ Terry Road – Traffic stop attempted on white BMW driven by Deanthony Latchinson of Byram for speeding 90mph in a 45mph zone on the Hinds Parkway. Driver fled from officer and lead officer on high-speed pursuit where suspect crashed his vehicle on Terry Road just north of Byram city limits in Jackson. There were 5 total occupants in vehicle. Two of the occupants were transported to hospital with non-life threatening injuries. Driver fled into the wooded area and was later apprehended. Driver Latchinson arrested for Felony eluding, felony leaving the scene of an accident, resisting arrest, and multiple traffic violations.

~ Staffing ~

(2) Vacant positions in Patrol

- One experienced applicant in process
- One potential recruit applicant in process

(3) Vacant positions in Dispatch

Vacant position for Records/Statistical Clerk

- One applicant in process

Annual Fire Situation Report - Summary

Basic Incident Type Code And Description (FD1.21)	Total Fires
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
251 - Excessive heat, scorch burns with no ignition	1
311 - Medical assist, assist EMS crew	3
3111 - Canceled on medical scene (CANNOT be used for fire)	1
321 - EMS call, excluding vehicle accident with injury	60
322 - Motor vehicle accident with injuries	7
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	5
331 - Lock-in (if lock out , use 511)	1
551 - Assist police or other governmental agency	1
553 - Public service	1
554 - Assist invalid	1
5541 - Lifting assistance (no ambulance response)	5
611 - Dispatched and cancelled en route	3
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
661 - EMS call, party transported by non-fire agency	15
711 - Municipal alarm system, malicious false alarm	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1
7451 - Medical alarm system activation - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
Total: 114	

Report Filters

Basic Incident Date Time: is between '12/1/2021' and '12/31/2021'

Agency Name: is in 'CITY OF BYRAM FD'

Aggregate Function Criteria

Total Fires: Is Greater Than 0

BYRAM PUBLIC WORKS DEPARTMENT MONTHLY REPORT DECEMBER 2021

INSPECTION	Current Month: Dec 2021			Previous Month:	
	Issued	Value	Fee	Issued	Value
BUILDING PERMITS					
Residential					
New Construction	3	\$ 374,580.00	\$ 1,753.00	0	\$ -
Remodel	1	\$ 2,000.00	\$ 226.00	0	\$ -
Permit Fee	0	\$ -		0	\$ -
Commercial					
New Construction	0			0	\$ -
Commercial Remodel	1	\$ 4,670.00	\$ 46.00	0	\$ -
Renovation	0	\$ -		0	\$ -
commercial fee	0			0	\$ -
ACCESSORY	0			0	\$ -
Cell Tower Addition	0			0	\$ -
Rental Property	4		\$ 6,077.00	0	
Rental Renewal				0	
Mobile Home	0	\$ -		0	\$ -
Demolition	0	\$ -		0	\$ -
Variance Request	0	\$ -		0	\$ -
Utility Release	29	\$ 800.00	\$ 754.00	0	\$ -
Roofing	10	\$ 103,364.73	\$ 750.00	0	\$ -
Banners & Signs	1	\$ 345.50	\$ 76.00	0	\$ -
TOTAL FEES COLLECTED	98	\$ 485,760.23	\$ 9,682.00	\$ -	\$ -
PRIVILEGE LICENSE	CURRENT			PREVIOUS	
New Business &					
Renewed	4			0	
PLANNING / ZONING					
Site Plans	0			0	
Public Hearings	0			0	
Conditional Use	0			0	
Architectural Review	0			0	

SEWER	Current Month			Previous Month	
	Number	Amount		Number	Amount
Billings	3156	\$ 165,100.80			
Late Charges	1158	\$ 11,580.00			
Deposits	13	\$ 26,700.00			
Sewer Refunds	14	\$ 905.92			
NSFF	0	\$ -			
Connection Fee	2	\$ 1,400.00			
Collection Fees		\$ 7,379.87			
Applied Deposits	2	\$ (200.00)			
Payments Received	2320	\$ (180,439.36)			
Outstanding balance		\$ 32,427.23		\$ -	s -
St. & SW Work Order	Completed 12/21	Open Work Orders			
Tree limbs pickup	15	19			
Potholes/road repair	4	23			
Sinkholes		8			
dead animals on ROW		0			
Mowing		1			
PUBLIC WORKS MISC		4			
Sewer Misc	7	17			
LT STATION /LEAK/BREAK		15			
Ditching/Culvert/Drainage		34			
Street Signs		8			
TOTAL	26	129			

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING January 13,
DATE: 2022

AGENDA ITEM NO:

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

-
- DISCUSSION:
- City Administration Offices Closed – January 17th in observance of Martin Luther King Jr. Day
 - Mayor and Board of Aldermen Meeting – Thursday, January 27th, 7:00 p.m., City Hall, 5901 Terry Road

ATTACHMENTS:

Description	Upload Date	Type	File Name
No Attachments Available			