

CITY OF BYRAM
AGENDA FOR REGULAR MEETING OF THE MAYOR
AND BOARD OF ALDERMEN
THURSDAY, FEBRUARY 10, 2022, 7:00 PM
City Hall, 5901 Terry Road

- 1. Welcome and Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Presented Items**
 - (a) Presentation by Alderman Moore**
 - (b) Update on projects - Ron McMaster, JR, PE, PS**
- 6. Approval of Consent Agenda Items**
 - (a) Approval of Mayor and Board Special Meeting Minutes from January 24, 2022- Angela Richburg, City Clerk**
 - (b) Approval of Mayor and Board Meeting Minutes from January 27, 2022- Angela Richburg, City Clerk**
 - (c) Approval to extend the COVID-19 Proclamation - Angela Richburg, City Clerk**
 - (d) Approval of Contract and \$2,740.00 to Gotta Go Rental Agreement for SBF 2022 (100-550-676)**
 - (e) Approval for L. Kent to attend the MS Municipal Service Co. 2022 Basic Educational Program in Pearl, MS on 2/24/22 at no cost to the City**
 - (f) \$1,886.00 - \$575.00 to International Institute of Municipal Clerks, registration for A Richburg for the 2022 IIMC Annual Conference in Little Rock AR with estimated travel expenses of \$1,311.00 on May 19-26, 2022 (001-140-611-610)**
 - (g) \$2,750.00 to MS Municipal League, for 10 registrations to attend the 2022 Annual Conference in Biloxi, MS on June 27-30, 2022 (various)**
 - (h) \$768.01 each, estimated travel expense for Mayor White and Alderman Campbell to attend MML Conference in Biloxi, MS on 6/26-29/22 (001-120/100-610)**
 - (i) \$921.00 estimated travel expense for Angela Richburg, City Clerk to attend MML Convention in Biloxi, MS on 6/25-30/2022 (001-140-610)**
 - (j) \$1,032.00 each, estimated travel expenses for Aldermen Hosey and Moore to attend MML Conference in Biloxi, MS on 6/26-30/22 (001-**

120-610)

- (k) \$1,293.01 each, estimated travel expenses for Aldermen Harris-Allen, Johnson, and Gibson to attend the MS Black Caucus and the MML Convention in Biloxi, MS on 6/24-30/2022 (001-120-610)**
- (l) \$1,641.01 estimated travel expenses for Alderman Mack to attend the MS Black Caucus and MML in Biloxi, MS on 6/24-30/22 (001-100-610)**
- (m) \$1342.00 - \$550.00 to MS Municipal League, registration for P. Morrison and V. Jones to attend the Municipal Court Clerk Annual Conference, with estimated travel expense of \$396.00 each to Biloxi, MS on 6/26-28/2022 (001-110-611/610)**
- (n) Approval of Upgrade of Novus Agenda Software - Granicus at no increase for 2 years (001-195-681)**
- (o) \$300.00 to Magnolia Rifle and Pistol Club for yearly renewal of Dues for Sgt. C. Cooper & Cpl. M. Aycox (\$150.00/each) (001-200-622)**
- (p) \$960.00 Approval of estimated travel expense for Det. J. Magloire to attend RCTA Interview & Interrogation Course in Meridian, MS 03/06/22-03-11-22. There is no registration fee for this course (001-200-610)**
- (q) \$960.00 Approval of estimated travel expense for Sgt. R. Kincaid to attend RCTA Narcotic Search Warrant & Execution in Meridian, MS 03-13/03-18-22. There is no registration fee for this course. (001-200-610)**
- (r) \$746.00 to Bill Miley, Director of Public Works, estimated travel expense to MML Convention in Biloxi, MS on 6/26-29/2022 (001-301-610)**
- (s) \$12,612.50 to Guest Consultants, Inc. for January services (various)**

Discussion/Action

- 7. \$208,406.68 Claims for January 19 through February 2, 2022 - Angela Richburg, City Clerk**
- 8. Approval of the Resolution for the FY 2022 Community Development Block Grant and the appointment of a Selection Committee for a Project Engineer - Angela Richburg, City Clerk**
- 9. GFOA Award for Fiscal Year 2020 - Mayor Richard White**
- 10. Departments' Monthly Report**
- 11. Closed Session to see if Executive Session is warranted -Angela Richburg, City Clerk**
- 12. Announcements**

- Administrative Offices Closed in observance of Presidents Day - Monday, February 21st
- Mayor and Board of Aldermen Meeting – Thursday, February 24th, 7:00 p.m., City Hall, 5901 Terry Road

13. Adjourn

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: (a)

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Presentation by Alderman Moore to 2 citizens in Ward 6

ATTACHMENTS:

Description	Upload Date	Type	File Name
No Attachments Available			

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: (b)

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Update on projects

- City Overlay Project
- Prisock Road Repair Project
- Gary Road Bridge Project
- MPO Project Selection Status
 - Gary Road Bridge Repair – Site ‘C’
 - Siwell Road / Terry Road – Intersection Improvements

INTRODUCED BY: Ron McMaster, JR, PE, PS

BOARD ACTION:

ATTACHMENTS:

Description	Upload Date	Type	File Name
No Attachments Available			

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: (a)

CONSENT
AGENDA:

TO:

FOR: Approval of Mayor and Board Special Meeting Minutes from January 24, 2022

ACCOUNT NO:

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	minutes	2/4/2022	Backup Material	2022_1_24_Special.pdf

CITY OF BYRAM
MINUTES FOR SPECIAL CALLED MEETING OF
THE MAYOR AND BOARD OF ALDERMEN
MONDAY, JANUARY 24, 2022, 6:00 PM
City Hall, 5901 Terry Road

1. Welcome and Call to Order

Mayor Richard White called the meeting to order at 6:03 p.m.

2. Roll Call

Present: Richard White, Mayor
Erma Johnson, Alderman Ward I
Diandra Hosey, Alderman Ward II, Mayor Pro Tem
Charlie Campbell, Alderman Ward III
Teresa Mack, Alderman Ward IV
Roschelle Gibson, Alderman Ward V
David Moore, Alderman Ward VI
Roshunda Harris-Allen, Alderman At Large
Linda White, Deputy City Clerk
Legal Counsel Present: Attorney John Scanlon

3. Presented Items

Concerns of Aldermen related to employment matters within the Byram Police Department and all matters related thereto - Aldermen Mack and Gibson

MOTION to go into Closed Session to determine if an Executive Session is warranted

Moved By: Alderman Campbell

Seconded By: Alderman Johnson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Moore, Gibson, Harris-Allen

MOTION to go into Executive Session regarding a Police Department Personnel issue

Moved By: Alderman Harris-Allen

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Moore, Gibson, Harris-Allen

MOTION to establish a date of February 10, 2022 to complete the investigation into the Police Department allegations, at which time the findings will be presented to the Board and the Board will take any employment action deemed necessary

Moved By: Alderman Moore

Seconded By: Alderman Hosey

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Moore, Harris-Allen

Nays: Gibson

MOTION to Adjourn Executive Session and re-enter the Open Meeting

Moved By: Alderman Johnson

Seconded By: Alderman Hosey

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

4. Adjourn 8:50 p.m.

MOTION to Adjourn

Moved By: Alderman Campbell

Seconded By: Alderman Johnson

MOTION Passed

Ayes: Johnson, Campbell, Mack, Moore, Gibson, Harris-Allen

APPROVED: _____ Date: _____
Richard White, Mayor

ATTEST: _____ Date: _____
Angela Richburg, City Clerk

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: (b)

CONSENT
AGENDA:

TO:

FOR: Approval of Mayor and Board Meeting Minutes from January 27, 2022

ACCOUNT NO:

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	minutes	2/4/2022	Backup Material	2022_1_27.pdf

CITY OF BYRAM
MINUTES FOR REGULAR MEETING OF
THE MAYOR AND BOARD OF ALDERMEN
THURSDAY, JANUARY 27, 2022, 7:00 PM
City Hall, 5901 Terry Road

1. Welcome and Call to Order

Mayor Richard White called the meeting to order at 7:04 p.m.

2. Invocation

3. Pledge of Allegiance

4. Roll Call

Present: Richard White, Mayor

Erma Johnson, Alderman Ward I

Diandra Hosey, Alderman Ward II, Mayor Pro Tem

Charlie Campbell, Alderman Ward III

Teresa Mack, Alderman Ward IV

Roschelle Gibson, Alderman Ward V

Roshunda Harris-Allen, Alderman At Large

Angela Richburg, City Clerk

Absent: David Moore, Alderman Ward VI

Legal Counsel Present: Attorney John Scanlon

5. Presented Items

- a. Approval to Amend the Agenda: Remove Presentation by Alderman Moore and Update on Byram Police Department personnel issues by Alderman Harris-Allen (will be on the Feb. 10 Agenda), to include under Consent Agenda Items, item n: the approval of Arvest Equipment Finance contract for the financing of the Kenworth T370 Dump truck (purchase was approved on the Nov. 11, 2021 Agenda) and for item 14 and 15 be moved under Presented Items - Angela Richburg, City Clerk**

Motion to Approve

Moved By: Alderman Gibson

Seconded By: Alderman Hosey

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

- b. Discussion of Byram Estates mailbox issue - Alderman Gibson**

Ms. Thomas, 513 Fairway Ave., Byram addressed the Board concerning not having mailboxes in their neighborhood.

- c. Discussion of Brannan Road - Alderman Gibson**

Ms. Thompson, 249 Brannan Ave. Byram addressed the Board concerning the speed of trucks and the continued road damage.

Motion to Approve the Road Bond Agreement with the addition of the following language: Woodlands Construction, LLC, further hereby agrees to maintain South Ridge Road and East Ridge Road in a passable condition during use of these roads for the purposes of construction.

Moved By: Alderman Gibson

Seconded By: Alderman Harris-Allen

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

d. Presentation by Alderman Moore

Alderman Moore previously called and asked for this to be rescheduled until February 10th, 2022

6. Approval of Consent Agenda Items

With separate votes for f and n

Motion to Approve items a through n with items f and n to be voted on separately

Moved By: Alderman Hosey

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

(a) Approval of Mayor and Board Meeting Minutes from January 13, 2022- Angela Richburg, City Clerk

(b) Approval of Mayor and Board Special Called Meeting Minutes from January 18, 2022- Angela Richburg, City Clerk

(c) Approval to extend the COVID-19 Proclamation - Angela Richburg, City Clerk

(d) \$350.00 to The University of MS, registration for A. Richburg and L. White to attend the Annual MMCCA Spring Conference in Ridgeland, MS on April 27 - 29, 2022 (001-140-611)

(e) \$200.00 to Extension Center for Governmental & Community Development, registration for C. Elabour to attend Clerk Training in Ridgeland, MS on March 23-25, 2022 (001-140-611)

(f) Approval of Data Street Marketing contract for web site design in the amount of \$10,000.00 (001-195-681)

This item was discussed and requested that Data Street Marketing come back before the Board to provide more information.

(g) Approval of Contract and \$4,840.00 to Slough Productions for Sound, Staging and Lighting Services for SBF 2020 (100-550-676)

(h) Approval of Contract and \$2,800.00 for Band, Pop Fiction to perform at SBF on 6/17/22 (100-550-676)

- (i) **Approval of Contract and \$3,300.00 for Band, Dexter Allen to perform at SBF on 6/17/22 (100-550-676)**
- (j) **Approval of Contract and \$3,000.00 for Band, Chad Wesley Band to perform at SBF on 6/18/22 (100-550-676)**
- (k) **Approval of Contract and \$3,500.00 for Band, The Dukes of County to perform at SBF on 6/18/22 (100-550-676)**
- (l) **Approval for C Franklin and A Walker to attend EMT class at AMR, in Jackson, MS, starting February 7, 2022, at no cost to the City of Byram - Fire Chief Fred Green**
- (m) **\$40.00 to AAA Tech Services, Jackson, MS, for BLS/CPR Renewal Class for Christopher Willis (001-260-611)**
- (n) **Approval of Arvest Equipment Finance contract for the financing of the Kenworth T370 Dump truck - Angela Richburg, City Clerk**

Motion to Approve

Moved By: Alderman Johnson

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

Discussion/Action

7. **\$451,672.09 Claims for January 5 through 19, 2022 - Angela Richburg, City Clerk**

Motion to Approve

Moved By: Alderman Campbell

Seconded By: Alderman Johnson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

8. **Discussion of Fire Department going from BLS service (Basic Life Support) to ALS service (Advanced Life Support) - Fred Green, Fire Chief**

No Action Taken

9. **Approval to hire an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process - Fire Chief Fred Green**

Motion to hire Gerald Bates, an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process

Motion to Approve

Moved By: Alderman Hosey

Seconded By: Alderman Mack

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

- 10. Approval to hire an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process - Fire Chief Fred Green**

Motion to hire Tevin Garrette, an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process

Motion to Approve

Moved By: Alderman Mack

Seconded By: Alderman Johnson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

- 11. Approval to hire an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process - Fire Chief Fred Green**

Motion to hire William Tucker, an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process

Motion to Approve

Moved By: Alderman Mack

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

- 12. Approval to hire an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process - Fire Chief Fred Green**

Motion to hire Patrick Worthy, an experienced firefighter at an hourly rate of \$10.76 with full benefits, contingent upon successful completion of the hiring process

Motion to Approve

Moved By: Alderman Mack

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

- 13. Approval to Continue the Public Hearing for the purpose of determining whether or not a Conditional Use for a Convenience Store/Gas Station shall be allowed until February 24, 2022- Attorney John Scanlon**

Motion to Continue until the February 24, 2022 Meeting

Motion to Continue

Moved By: Alderman Hosey

Seconded By: Alderman Gibson

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

Absent: Moore

- 14. Announcements**

No Action Taken

15. Adjourn

Motion to Adjourn at 8:00 p.m.

Moved By: Alderman Gibson

Seconded By: Alderman Harris-Allen

MOTION Passed

Ayes: Johnson, Hosey, Campbell, Mack, Gibson, Harris-Allen

APPROVED: _____

Richard White, Mayor

Date: _____

ATTEST: _____

Angela Richburg, City Clerk

Date: _____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: (c)

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Approval to extend the COVID-19 Proclamation

INTRODUCED BY: Angela Richburg, City Clerk

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	proclamation	3/23/2020	Backup Material	CORVID-19_Proclamation.pdf



PROCLAMATION

WHEREAS, on the 14th day of March, 2020, the Governor of the State of Mississippi, pursuant to the Constitution of the State of Mississippi and MCA Section 33-15-11(b)(17) (1972, as amended), declared a State of Emergency to exist in the State of Mississippi with respect to the worldwide outbreak of the novel coronavirus, identified as COVID-19 ; and

NOW THEREFORE, pursuant to MCA Section 33-15-17(d), and such other authority vested in me, and in furtherance of the declaration of the Governor of the State of Mississippi which is attached hereto, and for the reasons set forth therein, and finding that the risk of spread of COVID-19 constitutes a public emergency in the City of Byram, Mississippi, I Richard White, Mayor of the City of Byram, Mississippi do hereby declare a local emergency as defined in MCA Section 33-15-5(g) to exist in the City of Byram, Mississippi, and accordingly I direct that Byram's Comprehensive Emergency Plan be implemented as applicable and that, subject to an order from the Governor, the power and authority derived from MCA Section 33-15-17(c) be implemented as necessary.

FURTHER, all provisions provided by Miss. Code. Ann. § 33-15-1 et seq. should be available to the Mayor and the City to ensure the protection of the life, safety, and health of the residents of the City of Byram.

AND FURTHER, in accordance with MCA Section 33-15-17(d), the governing body of the City of Byram, Mississippi shall review and approve or disapprove the need for continuing the local emergency at its first regular meeting following such proclamation or at a special meeting legally called for such review. Thereafter, the governing body of the City of Byram shall review the need for continuing the local emergency at least every thirty (30) days until such local emergency is terminated, and shall proclaim the termination of such location emergency at the earliest possible date that conditions warrant.

During the local emergency, the governing body of the City of Byram, Mississippi may promulgate orders and regulations necessary to provide for the protection of life and property, including orders and regulations imposing a curfew within the designated boundaries where necessary to preserve the public order and safety. Such orders and regulations and amendments and rescissions thereof shall be in writing and shall be given widespread notice and publicity.

IN WITNESS WHEREOF, I have hereunto set my hand this the 16 day of March 2020.

Richard White, MAYOR

Attest:

Angela Richburg, City Clerk

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, the State Health Officer has reported that there is a high risk for an outbreak of the novel coronavirus, identified as COVID-19, in the State of Mississippi; and

WHEREAS, on March 11, 2020, the Mississippi State Department of Health confirmed the first presumptive case of the novel coronavirus (COVID-19) in Mississippi and the Mississippi State Department of Health has since that time worked to identify, contact, and test others in Mississippi potentially exposed to COVID-19 in coordination with the United States Centers for Disease Control and Prevention (CDC); and

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-CoV-2 virus, which is a new strain of coronavirus that has not been previously identified in humans and can easily spread from person to person; and

WHEREAS, the CDC identifies the potential public health threat posed by COVID-19 both globally and in the United States as "very high", and has advised that person-to-person spread of COVID-19 will continue to occur globally, including within the United States; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19 beginning on January 27, 2020, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic, and on March 13, 2020, the President of the United States declared a nationwide state of emergency due to the coronavirus COVID-19 pandemic; and

WHEREAS, the CDC currently indicates there are approximately 106,000 confirmed cases of COVID-19 worldwide with 1,323 of those cases in the United States, and the Mississippi State Department of Health has now confirmed localized person-to-person spread of COVID-19 in Mississippi, significantly increasing the risk of exposure and infection to Mississippi's general public and creating an extreme public health risk that may spread quickly; and

WHEREAS, on March 4, 2020, I signed Executive Order No. 1457 to create the Mississippi Coronavirus (COVID-19) Preparedness and Response Planning Steering Committee chaired by the Mississippi State Health Officer in order to coordinate and assist with efforts related to implementation and review of Mississippi's pandemic preparedness and response to hazards related to the outbreak of COVID-19; and

WHEREAS, the Mississippi State Department of Health has instituted a Public Health Incident Management Team to manage the public health aspects of this outbreak; and

WHEREAS, the Mississippi Emergency Management Agency, State Emergency Operations Center, is coordinating resources across state government to support the Mississippi State Department of Health and local officials in alleviating the impact to people, property, and infrastructure and is assessing the magnitude and long-term effects of the incident with the Mississippi State Department of Health; and

WHEREAS, the worldwide outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout the United States and Mississippi significantly impact the life and health of our people, as well as the economy of Mississippi; and

WHEREAS, the risk of spread of COVID-19 within Mississippi constitutes a public emergency that may result in substantial injury or harm to life, health, and property within Mississippi.

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the Constitution of the State of Mississippi and Miss. Code Ann. § 33-15-11(b)(17), do hereby declare that a State of Emergency exists in the State of Mississippi, and direct that the

Mississippi Comprehensive Emergency Management Plan be implemented. Pursuant to Miss. Code Ann § 33-15-11(c), state agencies and departments are directed to utilize state resources and to do everything reasonably possible to assist communities and entities affected by the outbreak.

As a result of this event, I also hereby direct the Mississippi State Department of Health, the Mississippi Emergency Management Agency, and other agencies, boards, and commissions, to identify and provide appropriate personnel for conducting necessary and ongoing incident related assessments.

FURTHER, I direct the following:

Pursuant to Miss. Code Ann. § 33-15-11(c)(1) the provisions of state statutes, rules, regulations or orders may be temporarily suspended or modified if compliance with such provisions would prevent, hinder, or delay action necessary to cope with this outbreak.

Health care facilities that have invoked their emergency operation plans in response to this outbreak may implement the "alternative standards of care" plans provided therein, and such are declared to be the state approved standard of care in health care facilities to be executed by health care professionals and allied professions and occupations providing services in response to this outbreak.

All health care professionals and assisting personnel executing in good faith under the "alternative standards of care" are hereby declared to be "Emergency Management Workers" of the State of Mississippi for the purposes of Miss. Code Ann. Title 41.

The State Health Officer shall inform members of the public on how to protect themselves and actions being taken in response to this outbreak.

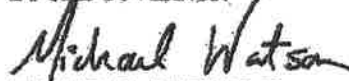
The Mississippi State Department of Health and Mississippi Emergency Management Agency seek federal assistance as may be available.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 14th day of March, in the year of our Lord, two thousand and twenty, and of the Independence of the United States of America, the two hundred and forty-fourth.


TATE REEVES
GOVERNOR

BY THE GOVERNOR


MICHAEL D. WATSON, JR.
SECRETARY OF STATE

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

February 10,
2022

AGENDA ITEM NO: (d)

CONSENT
AGENDA: \$2,740.00

TO: McGraw Gotta Go

FOR: SBF rentals

ACCOUNT NO: 100-550-676

INTRODUCED BY: Bill Miley, Director of Public Works

ATTACHMENTS:

	Description	Upload Date	Type	File Name
	contract	2/2/2022	Backup Material	Gotta_Go.pdf

Gotta Go Site Services Rental Agreement
P.O. Box 267 Flora, MS 39071
(O) 601.879.3969 (C) 601.566.0196 (F) 601.879.3966
Email: gottago@gottagorentals.com

Owner's Name: McGraw Gotta Go, LLC.
Address: 120 Highway 49 N, Flora, MS

Renter's Name: CITY OF BYRAM
Event Date: 6/17/22 – 6/18/22 Delivery Date: ON OR BEFORE 6/16/22 Pick-up Date: TBD
Address: 7557 SOUTH SIWELL RD BYRAM, MS

Power will not be provided by Gotta GO. CITY OF BYRAM is responsible to have power on site to plug in 2/110 outlets on separate 20 amps within 100 ft. of trailer. Trailer will need to be set up on gravel, concrete or pavement-no area where it could possibly get stuck or not be level. If there is more than one owner or renter, the use of singular incorporates the plural. Water source (water faucet) needs to be within 100 ft. of trailer set up also- if there is no water source, we will need to know this in advance to fill tank with fresh water.

WATER AND POWER ARE RESPONSIBILITY OF RENTER.
****WATER AND POWER ON SITE PER CUSTOMER****

*****POWER IS RESPONSIBILITY OF RENTER- WE WILL NEED TO KNOW THERE ARE 2/110 OUTLETS ON A SEPARATE 20 AP TO PLUG INTO- WE WILL PROVIDE THE CORDS BUT NEED TO KNOW IF DISTANCE IS MORE THAN 100 FT FROM TRAILER SO WE CAN BRING THE RIGHT LENGTH OF CORDS- 100 FT OR LESS IS PREFERABLE**
*******WATER FAUCE TON SITE- WE WILL NEED TO HOOK TRAILER TO WATER FAUCET ON DIRECT FEED OR FILL-UP FRESH WATER TANK BEFORE SETING TRAILER UP ON SITE. WE CANNOT DELIVER WITH WATER TANK FULL- SO WE WILL NEED TO KNOW THERE IS A WATER FAUCET WE CAN USE ON THE SITE.**

1. Property Being Rented

Owner agrees to rent to Renter, and Renter agrees to rent form the Owner, the following property:

X 10 Station Deluxe Restroom Trailer (34 ft) Handles up to 600/ 8 hours or 1000/ 8 hours
X 2 SPECIAL EVENT TOILET/1ADA TOILET/2 HANDWASH STATIONS **CLEAN AND RESUPPLY TRAILER, TOILETS, AND HANDWASH STATIONS EARLY MORNING 6/18/22

2. Rental Amount

The rental amount will be TOTAL \$2,740.00 delivery date ON OR BEFORE 6/16/22 to pick-up date TBD.

3. Payment

Renter has paid \$___ to Owner as of to cover the rental period specified in Clause 2.

☒ Security deposit. Owner requires a 50% deposit and a signed contract to confirm reservation. This will be applied toward any additional rent and amounts owed for damage to or loss of the property, which Owner and Renter agree has the current value stated in Clause 8.

4. Delivery

☐ Owner will deliver, rent, and pick up the equipment for a charge of \$2,740.00.

☐ Owner's place of business

☐ Renter's residence

☒ Other 7557 SOUTH SIWELL RD BYRAM, MS

5. Late Return

If Renter returns the property to Owner after the time and date when the rental period ends, Renter will pay Owner a rental charge of **\$750.00** per day or partial day beyond the end of the rental period until the property is returned. Owner may subtract this charge from the security deposit.

6. Condition of Property

Renter acknowledges receiving the property in good condition, except as follows: **NEW**

7. Damage or Loss

Renter will return the property to Owner in good condition except as noted in Clause 7. IF the property is damaged while in Renter's possession, Renter will be responsible for the cost of repair, up to the current value of the property. If the property is lost while in Renter's possession, Renter will pay Owner its current value. Owner and Renter agree that the current value of the property.

8. Disputes

☐ Litigation. If a dispute arises, either Owner or Renter may take the matter to court.

☒ Mediation and possible Litigation. If a dispute arises, Owner and Renter will try in good faith to settle it through mediation conducted by:

☐ _____ [name of mediator].

☒ A mediator to be mutually selected.

Owner and Renter will share the costs of mediator equally. IF the dispute is not resolved within 30 days after it is referred to the mediator, either Owner or Renter may take the matter to court.

Owner and Renter will share the costs of the mediator equally. If the dispute is not resolved within 30 days after it is referred to the mediator, it will be arbitrated by:

☐ _____ [name of arbitrator].

☒ A mediator to be mutually selected.

Judgement on the arbitration, including lawyer's fees, will be allocated by the arbitrator.

Please send deposit and signed contract.

Fax: 601.879.3966

Email: gottago@gottagorentals.com

Mail to: Gotta Go PO Box 267 Flora, MS 39071

Owner's signature: LAUREN MCGRAW

Date: 2/1/2022

Renter's Signature: _____

Date: _____

McGraw "Gotta Go"

P. O. BOX 267
FLORA, MS 39071
601-879-3969

INVOICE

BILL TO

CITY OF BYRAM
P.O. BOX 720222
BYRAM, MS 39272

DATE	INVOICE #
6/16/2022	56826E

P.O. NO.	TERMS	JOB
NEED PO#	DUE ON RECEIPT	BYRAM

ITEM	QUANTITY	DESCRIPTION	RATE	AMOUNT
DELUX TRAILER	1	NO INCREASE FOR 2022 THE ONLY DIFFERENCE IS THE DELIVERY FEE AND PICKUP FEE WAS ADDED THAT WAS LEFT OFF OF THE QUOTE IN 2021 10 STATION RESTROOM TRAILER RENTAL CLEAN AND RESUPPLY TRAILER, TOILETS, HANDWASH STATION MORNING OF 6/18/22	2,000.00	2,000.00
HANDICAP	1	HANDICAP TOILET TO BE SET BESIDE THE TRAILER (REGULAR \$200)	100.00	100.00
PORTAJOHN	2	SPECIAL EVENT TOILET RENTAL (REGULAR \$100 EACH)	70.00	140.00
HAND WASHER	2	HANDWASH STATION RENTAL (REGULAR \$200 EACH)	150.00	300.00
DELIVERY	1	DELIVERY FEE FOR TRAILER AND PORTABLE TOILETS, 2 SEPARATE TRIPS (DELIVERY FEE WAS LEFT OFF IN 2021 BY MISTAKE)	100.00	100.00
PICKUP	1	PICK UP FEE FOR TRAILER AND PORTABLE TOILETS, 2 SEPARATE TRIPS (PICKUP FEE WAS LEFT OFF IN 2021 BY MISTAKE)	100.00	100.00
		DELIVER ON OR BEFORE 6/16/22 FOR EVENT 6/17/22-6/18/22 TO 7557 SOUTH SIWELL RD BYRAM ORDERED BY CHERI BRIDGES 601-372-7791 EXT 406		
We Now Accept All Major Credit Cards...Call us with your Credit Card Number for Fast Easy Payment			Total	\$2,740.00
Emergency #'s	Fax #	E-mail	Web Site	
601.566.0196 601.624.3342	601.879-3966	gottago@gottagorentals.com	www.gottagorentals.com	

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: (e)

CONSENT
AGENDA:

TO:

FOR: L. Kent to attend the MS Municipal Service Co. 2022 Educational Program

ACCOUNT NO:

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	registration	1/26/2022	Backup Material	L_Kent_registration.pdf



MISSISSIPPI MUNICIPAL SERVICE COMPANY

2022 EDUCATIONAL PROGRAMS

The Mississippi Municipal Service Company will be offering Advanced and Basic General Liability and Workers' Compensation workshops in the spring of 2022. These workshops are approved for CMO and MMC credit hours and will provide city leaders and elected officials with important information and knowledge in dealing with the complex issues surrounding General Liability and Workers' Compensation cases presented against your city.

Please Make Plans to Attend. We Look Forward to Seeing You There!

Basic Municipal Liability and Workers' Compensation Risk Management

Sessions repeated • Lunch is provided

- ▲ Starkville, MS
Thursday, February 17 / 10am-2pm
- ▲ Pearl, MS
Thursday, February 24 / 10am-2pm
- ▲ Hattiesburg, MS
Thursday, March 10 / 10am-2pm

Advanced Municipal Liability and Workers' Compensation Risk Management

Sessions repeated • Lunch is provided

- ▲ Pearl, MS
Thursday, March 24 / 10am-2pm
- ▲ Hattiesburg, MS
Tuesday, March 29 / 10am-2pm

WHO SHOULD ATTEND? Elected Officials, City Clerks, Deputy Clerks, Department Heads, HR Personnel, Claim Coordinators and Safety Officers. CMO Credit available for Mayors and Board Members and MMC Credit available for Clerks in Master's Program.

- ▲ Learn Risk Management Techniques to Reduce Claim Expense
- ▲ Avoiding or Minimizing Risk
- ▲ How to Keep Employees and Citizens Safe
- ▲ Law Enforcement Resource
- ▲ Intro to Claim Submittal Process
- ▲ Education Materials Provided
- ▲ Refresh Basic Knowledge
- ▲ FREE to Members – No Tuition – Lunch Provided

Registration Information will be sent to City Clerks and available online at www.msmsc.com

Register ONLINE at www.msmsc.com/workshops

Register Early! Seating is Limited.

Directions and location will be emailed upon confirmation.

CMO Credits Approved by



MMC Credits Approved by



CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022 AGENDA ITEM NO: (f)

CONSENT TO: IIMC
AGENDA: \$575.00

FOR: registration and travel for A Richburg

ACCOUNT NO: 001-140-610/611

INTRODUCED BY: Angela Richburg, City Clerk

DISCUSSION: The IIMC is paying for 2 nights at the hotel.

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	registration	1/25/2022	Backup Material	registration.pdf
▣	travel	1/25/2022	Backup Material	Travel_Estimated_Expense.pdf



2022 IIMC Annual Conference - Little Rock, Arkansas

May 21-25, 2022 • Little Rock Marriott | Statehouse Convention Center

CANCEL

1. REGISTRATION



2. SESSIONS



3. PAYMENT

Registration

38:39

Your order is reserved for 40 minutes.

Attendee

1. Member Registration Ticket with Regional Discount (Not a First Timer) (CONF22-REG4) \$575.00

Member ID # *

26126

First Name *

Angela

Last Name *

Richburg

IIMC Designation *

Order Summary

1 x Member Registration ... \$575.00

Total \$575.00

CONTINUE

None

Job Title *

City Clerk

Municipality / Company *

Byram, Mississippi

Mailing Address *

P.O. Box 720222

Byram

MS

39272

United States

Cell Phone *

▼ (601) 372-7746

Email *

arichburg@byram-ms.us

First Name or Nickname to Appear on Name Badge *

Angela

Personal Accommodations

CONTINUE

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Angela Richburg

Department: Admin

Account #: 001-140-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: May 19 - 26, 2022

Reason for Travel: IIMC Annual Conference

Destination: Little Rock, AR

Mode of Transportation: Private _____ City x

Total Miles: _____ 0.56 per mile _____ 0.00

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____ 186.63

Lodging: _____ 5 # Nights x _____ \$188.60 _____ \$943.00

Hotel to send prepayment to: Little Rock Marriott Confirmation _____

Address: 3 Statehouse Plaza, Little Rock, AR 72201

Meals: _____ 8 days @ 46.00 per day **\$368.00**

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

*The IIMC is paying for 2 nights at the hotel.

Total _____ \$1,311.00

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

February 10,
2022

AGENDA ITEM NO: (g)

CONSENT
AGENDA: \$2,750.00

TO: MML

FOR: registration for MML

ACCOUNT NO: 001-100/120/140/301 - 611

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	registration	1/25/2022	Backup Material	MML_reg.pdf

Linda White

From: MMLEvents@webserver.com
Sent: Tuesday, January 25, 2022 3:07 PM
To: info@mmlonline.com; june1@mmlonline.com; mbowdler@connect-technology.net
Cc: Linda White
Subject: [External]Invoice Event Registered - 2022 Annual Conference



MISSISSIPPI MUNICIPAL LEAGUE

600 E Amite Street
Suite 104
Jackson, MS 39201

Event Registered: 2022 Annual Conference **Registration ID:** 3094

Invoice: 2490792223094

Registered By: Linda White

Time: 3:06:40 PM

Invoice

Date: 01/25/2022

INVOICE #: 2490792223094

2022 Annual Conference

City of Byram

\$ 275.00	Name: Diandra Hosey
\$ 275.00	Name: Teresa Mack
\$ 275.00	Name: Angela Richburg
\$ 275.00	Name: Richard White
\$ 275.00	Name: David Moore
\$ 275.00	Name: Charlie Campbell
\$ 275.00	Name: Bill Miley
\$ 275.00	Name: Roshunda Harris-Allen
\$ 275.00	Name: Erma Johnson
\$ 275.00	Name: Roschelle Gibson

\$ 2,750.00	- Registration Total
\$ 0.00	- Add-on Total

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: February 10,
2022

AGENDA ITEM NO: (h)

CONSENT
AGENDA: \$768.01 each

TO: R White and C Campbell

FOR: estimated travel expense for Mayor White and Alderman Campbell to attend MML
Conference in Biloxi, M

ACCOUNT NO:

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	Mayor	1/25/2022	Backup Material	Travel_Estimated_Mayor.pdf
▣	Campbell	1/25/2022	Backup Material	Travel_Estimated_1_Aldermen.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Mayor White

Department: Mayor

Account #: 001-120-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 26 -29, 2022

Reason for Travel: MML Conference

Destination: Biloxi, MS

Mode of Transportation: Private x City _____

Total Miles: 351.8 0.56 per mile 197.01

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

Lodging: 3 # Nights x \$129.00 total \$387.00 each

Hotel to send prepayment to: Double Tree Confirmation 83549501

Address: Biloxi, MS

Meals: 4 days @ 46.00 per day \$184.00

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

Total : \$768.01

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Alderman Campbell

Department: Elected Official Account #: 001-100-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 26 -29, 2022

Reason for Travel: MML Conference

Destination: Biloxi, MS

Mode of Transportation: Private x City _____

Total Miles: 351.8 0.56 per mile 197.01

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

Lodging: 3 # Nights x \$129.00 total \$387.00 each

Hotel to send prepayment to: Double Tree Confirmation 80667325

Address: Biloxi, MS

Meals: 4 days @ 46.00 per day \$184.00

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

Total each: \$768.01

Tavel Advance for each: 197.01

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

February 10,
2022

AGENDA ITEM NO: (i)

CONSENT
AGENDA: \$921.00

TO: Angela Richburg, City Clerk

FOR: travel expense

ACCOUNT NO: 001-140-610

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
	travel	1/25/2022	Backup Material	Travel_Estimated_CC.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Angela Richburg

Department: Admin

Account #: 001-140-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 25 -30, 2022

Reason for Travel: MML Conference

Destination: Biloxi, MS

Mode of Transportation: Private _____ City _____ x

Total Miles: _____ 0.56 per mile _____ 0.00

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

Lodging: _____ 5 # Nights x _____ \$129.00 total _____ \$645.00

Hotel to send prepayment to: Double Tree Confirmation 83549501

Address: Biloxi, MS

Meals: _____ 6 days @ 46.00 per day _____ **\$276.00**

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

Total : _____ \$921.00

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: February 10,
2022

AGENDA ITEM NO: (j)

CONSENT
AGENDA: \$1,032.00 each

TO: Alderman Hosey and Moore

FOR: attend MML Conference in Biloxi, MS on 6/26-30/22

ACCOUNT NO: 001-100-610

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	travel	1/25/2022	Backup Material	Travel_Estimated_2_Aldermen.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Alderman Hosey and Moore

Department: Elected Official

Account #: 001-100-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 26 -30, 2022

Reason for Travel: MML Conference

Destination: Biloxi, MS

Mode of Transportation: Private x City _____

Total Miles: 351.8 0.56 per mile 197.01

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

Lodging: 4 # Nights x \$129.00 total \$516.00 each

Hotel to send prepayment to: Double Tree Confirmation 80667325

Address: Biloxi, MS

Meals: 5 days @ 46.00 per day \$230.00

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

Total each: \$943.01

Tavel Advance for each: 197.01

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: February 10,
2022

AGENDA ITEM NO: (k)

CONSENT
AGENDA: \$1,293.01 each

TO: Aldermen Harris-Allen, Johnson
and Gibson

FOR: attend the MS Black Caucus and the MML Convention in Biloxi, MS on 6/24-30/2022

ACCOUNT NO: 001-100-610

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	travel	1/25/2022	Backup Material	Travel_Estimated_3_Aldermen.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Alderman Harris-Allen, Johnson and Gibson

Department: Elected Official

Account #: 001-100-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 24 -30, 2022

Reason for Travel: MML Conference

Destination: Biloxi, MS

Mode of Transportation: Private x City _____

Total Miles: 351.8 0.56 per mile 197.01

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

Lodging: 6 # Nights x \$129.00 total \$774.00 each

Hotel to send prepayment to: Double Tree Confirmation 80140093

Address: Biloxi, MS

Meals: 7 days @ 46.00 per day \$322.00

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

Total each: \$1,293.01

Tavel Advance for each: 197.01

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022 AGENDA ITEM NO: (I)

CONSENT TO: Alderman Mack
AGENDA: \$1,641.01

FOR: attend the MS Black Caucus and MML

ACCOUNT NO: 001-100-610

INTRODUCED BY: Angela Richburg, City Clerk

DISCUSSION: Alderman Mack will be reimbursing the City for the difference in room
rate: \$348.00

ATTACHMENTS:

Description	Upload Date	Type	File Name
 travel	1/26/2022	Backup Material	Travel_Estimated_Alderman_Mack.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Teresa Mack

Department: Elected Official

Account #: 001-110-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 24 -30, 2022

Reason for Travel: MML Conference

Destination: Biloxi, MS

Mode of Transportation: Private x City _____

Total Miles: 351.8 0.56 per mile 197.01

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

Lodging: 6 # Nights x \$187.00 total \$1,122.00

Hotel to send prepayment to: Beau Rivage Confirmation 897168894

Address: Biloxi, MS

Meals: 7 days @ 46.00 per day \$322.00

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

Total : \$1,641.01

Travel advance: 197.01

Owed by Alderman Mack: 348.00

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

February 10,
2022

AGENDA ITEM NO: (m)

CONSENT
AGENDA: \$550.00

TO: MML

FOR: registration for P. Morrison and V. Jones to attend the Municipal Court Clerk Annual Conference

ACCOUNT NO: 001-110-611

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

Description	Upload Date	Type	File Name
☐ registration	1/25/2022	Cover Memo	CC_Registration.pdf
☐ registration 2	1/31/2022	Backup Material	Court_Registration.png
☐ travel	1/26/2022	Backup Material	Travel_Estimated_Expense_Morrison.pdf
☐ travel	1/26/2022	Backup Material	Travel_Estimated_Expense_Jones.xlsx.pdf



**Mississippi Municipal Court
Clerk Association**
FROM THE DESK OF PRESIDENT
Mariea J. Burress



BOARD MEMBERS:

PRESIDENT

Mariea J. Burress

1ST VICE PRESIDENT

Wendy Blunt

2ND VICE PRESIDENT

Zane Elliott

ACTING SECRETARY

Michelle Strebeck

TREASURER

Kathi Watson

PAST PRESIDENT

Joycette J. Nicholas



**COMMITTEE
CHAIRPERSON/S:**

**BENEVOLENT &
MEMORABILIA**

Wendy Blunt

**CLERKS' RELATION/
MEMBERSHIP &
MEDIA SERVICES**

Zane Elliott

BY-LAWS/ PARLIMENTARY

**CONTINUING EDUCATION/
SCHOLARSHIP**

Donna Fisher-Driver

COURT CONSTITUENT

Mariea J. Burress

NORTHERN ADVISOR

Thomas Mastin

**SOUTHERN ADVISOR &
CENTRAL ADVISOR**

Lorie King

**HOSPITALITY &
FUNDRAISING**

Cassandra Perry

SOUVINER BOOKLET

Joycette J. Nichols

January 25, 2022

Dearest Court Clerks,

All I can say is, **"COVID has changed the world!"**

Although, we have come through this pandemic with some loss and sorrow; we have navigated through the Year 2021 of challenging educational workshops and much needed encouragement and empowerment. None the less, through it all, it has made us *all* - I pray, a little stronger and more understanding of one another.

Although, it's only the first month of the year 2022, It is proving to be exciting! The MMCCA Board and I, have really worked hard on introducing new and much needed changes to our great Association. We are happy to announce that the Annual Mississippi Municipal Court Clerk Conference in Biloxi (June 27-28, 2022), will be held at the **Gulf Coast Coliseum * 2350 Beach Blvd., Biloxi, MS 39531.**

This year's conference will be taking place in conjunction with the **Mississippi Municipal League's 91st Annual Conference!** We will all be together at the Gulf Coast Coliseum, so you will register through MML and have access to both events. MML has gone virtual with registration, so please visit www.mmlonline.com/conferences to complete your registration. **The registration fee is \$275** until Early Registration closes on May 20, 2022, at which point the registration fee goes up to \$300. After June 11, all registrations must be completed on-site. For help completing your online registration, please contact the MML office at **601-353-5854.**

Thank you again, for allowing me to be your voice.

*Paula 26
27*

Sincerely,

Mariea J. Burress,

*MMCCA President,
Your Willing Worker*

mjb

P.S.

Court Clerks never forget how much you matter!!!!



Municipal Court Clerk

Annual Summer Conference



The Municipal Court Clerks Association will conduct the Annual Summer Conference in Biloxi, Mississippi, **June 27-28, 2022** held at the **Gulf Coast Coliseum * 2350 Beach Blvd., Biloxi, MS 39531**

The Mississippi Judicial College has approved this program for 6 hours credit. A block of rooms has been reserved. Please review the attachment and make reservation as soon as possible.

Municipal Court Clerks, you may make your reservations by calling the numbers at any of hotels using MML room block (**MS Municipal League**). Please be sure to mention this code to receive the conference rate.

Court Clerks, you are responsible for making your room reservation!

Please make sure you read the flyers carefully for each hotel deadline.

Each clerk is responsible for his or her own expenses including room, mileage and food.

This year's conference will be taking place in conjunction with the Mississippi Municipal League's 91st Annual Conference! We will all be together at the Gulf Coast Coliseum, so you will register through MML and have access to both events. MML has gone virtual with registration, so please visit <http://www.mmlonline.com/conferences> to complete your registration.

The registration fee is **\$275** until Early Registration closes on May 20, 2022, at which point the registration fee goes up to \$300. After June 11, all registrations must be completed on-site. For help completing your online registration, please contact the MML office at 601-353-5854.

If you have any questions regarding the Summer Conference, you may contact **Mariea Burress, President**, and Municipal Court Clerks Association.

Classes and registration dates will be announced soon!

Invoice

Date: 01/31/2022

INVOICE #: 2490792223119

2022 Annual Conference

City of Byram

0.00*	Name: Diandra Hosey
0.00*	Name: Teresa Mack
0.00*	Name: Angela Richburg
0.00*	Name: Richard White
0.00*	Name: David Moore
0.00*	Name: Charlie Campbell
275.00	Name: Paula Morrison
0.00*	Name: Bill Miley
0.00*	Name: Roshunda Harris-Allen
0.00*	Name: Erma Johnson
0.00*	Name: Roschelle Gibson
275.00	Name: Vera Jones

550.00	- Registration Total
0.00	- Add-on Total
550.00	- Grand Total

Due 30 days from receipt

-> Has already been registered



CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Paula Morrison

Department: Court

Account #: 001-110-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 26-28, 2022

Reason for Travel: Municipal Court Clerk Yearly Conference

Destination: Biloxi, MS

Mode of Transportation: Private _____ City x

Total Miles: _____ 0.56 per mile _____ 0.00

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

186.63

Lodging: _____ 2 129 _____ \$129.00 _____ \$258.00

Hotel to send prepayment to: Double Tree Confirmation 90368193

Address: Biloxi, MS

Meals: _____ 3 days @ 46.00 per day _____ **\$138.00**

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

*The IIMC is paying for 2 nights at the hotel.

Total _____ \$396.00

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Vera Jones

Department: Court

Account #: 001-110-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 26-28, 2022

Reason for Travel: Municipal Court Clerk Yearly Conference

Destination: Biloxi, MS

Mode of Transportation: Private _____ City x

Total Miles: _____ 0.56 per mile _____ 0.00

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

186.63

Lodging: _____ 2 129 \$129.00 \$258.00

Hotel to send prepayment to: Double Tree Confirmation 90368193

Address: Biloxi, MS

Meals: _____ 3 days @ 46.00 per day \$138.00

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

*The IIMC is paying for 2 nights at the hotel.

Total \$396.00

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: (n)

CONSENT
AGENDA:

TO:

FOR: Approval of Upgrade of Novus Agenda Software

ACCOUNT NO: 001-195-681

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
	contract	1/28/2022	Backup Material	Novus_Upgrade.pdf



408 Saint Peter Street, Suite 600
Saint Paul, MN 55102
United States

THIS IS NOT AN INVOICE

Order Form
Prepared for
Byram MS

Granicus Proposal for Byram MS

ORDER DETAILS

Prepared By:	Erin Pardue
Phone:	1.909.641.5949
Email:	erin.pardue@granicus.com
Order #:	Q-164062
Prepared On:	01/28/2022
Expires On:	01/16/2022

ORDER TERMS

Currency:	USD
Payment Terms:	Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Billing Term	
End Date:	05/12/2022
Period of Performance:	The Agreement will begin on date of signature and will continue through the end of the then current billing term, and will continue for an additional 24 months thereafter.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Terminating Subscriptions		
Solution	Quantity/Unit	Prior Annual Fee
NovusAGENDA	0 Each	\$4,950.00
SUBTOTAL:		\$4,950.00

Upon the signing of this Agreement, annual fees for the terminating subscription(s) shall cease. Any pre-paid fees for the terminating subscription(s) after the signing of this Agreement will be prorated from the signing of this Agreement to the end of the Client's then-current billing term, credited, and such credit applied to the annual fees for new subscriptions.

Client will continue to have access to and use the terminating solution until the new subscription(s) is/are deployed.

Upon the deployment of Client's new solution as determined at Granicus' sole discretion, Granicus shall remove access to the Client's terminating subscription(s).

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Peak - Setup & Configuration	Up Front	1 Each	\$0.00
Peak Online Group Training	Upon Delivery	8 Hours	\$0.00
Open Platform - Setup and Configuration	Up Front	1 Hours	\$0.00
Send Agenda (Peak) Set up and Config	Up Front	1 Each	\$0.00
govDelivery for Integrations Set Up and Config	Up Front	1 Each	\$0.00
SUBTOTAL:			\$0.00

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Peak Agenda Management	Annual	1 Each	\$4,950.00
Open Platform Suite	Annual	1 Each	\$0.00
Send Agenda (Peak)	Annual	1 Each	\$0.00
govDelivery for Integrations	Annual	1 Each	\$0.00
SUBTOTAL:			\$4,950.00

Please note, annual fees for new subscriptions will be prorated to align to Client's then-current billing term. Exceptions include Recurring Captioning Services, SMS, and Targeted Messages.

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Peak Agenda Management	\$4,950.00	\$5,098.50
Open Platform Suite	\$0.00	\$0.00
Send Agenda (Peak)	\$0.00	\$0.00
govDelivery for Integrations	\$0.00	\$0.00
SUBTOTAL:	\$4,950.00	\$5,098.50

PRODUCT DESCRIPTIONS

Solution	Description
Peak Agenda Management	Peak Agenda Management is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the agenda management and minutes recording process of the clerk's office. Peak Agenda Management allows clerks to streamline the way they compile and produce agendas and record minutes for public meetings and includes: • Unlimited user accounts • Unlimited meeting bodies and meeting types • Access to up to one (1) Peak Agenda Management site
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Send Agenda (Peak)	Send Agenda is dependent on an active subscription to the relevant govMeetings agenda.
Peak - Setup & Configuration	Setup and Configuration for Peak Agenda Management includes implementation of: • Up to one (1) meeting body's Standard Agenda, Cover Page and Minutes report template • Up to one (1) public view page portal
Peak Online Group Training	Peak Agenda Management - Online Group Training is for Group training of Peak Agenda Management, which allows clients to have up to six (6) users participate in online Group sessions with a Granicus trainer and other client users, to learn how to use the system.
Open Platform - Setup and Configuration	Setup and configuration for Open Platform

Solution	Description
govDelivery for Integrations	Send notification bulletins directly to constituents who subscribe to receive updates directly through Granicus (powered by govDelivery). Recieve a monthly metrics report delivered via email to show subscriber growth and engagement activity for the past month of bulletin sends, and grow subscribers through access to the Granicus Advanced Network. Note: govDelivery intergrations is dependent on an active subscription to the relevant govMeetings agenda or govAccess CMS solutions.

GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
 - o Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
 - o Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use and disclosure of such information).
- **Data obtained through the Granicus Advanced Network.**
 - o Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
 - o Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
 - o Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

TERMS & CONDITIONS

- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- Upon the effective date, this Agreement shall supersede and replace any previous agreement between the parties for the Terminating and/or Existing Subscriptions listed herein. All such prior agreements between the parties are hereby void and of no force and effect.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Byram MS to provide applicable exemption certificate(s).
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-164062 dated 01-28-2022 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Notwithstanding anything to the contrary, Granicus reserves the right to adjust pricing at any renewal in which the volume has changed from the prior term without regard to the prior term's per-unit pricing.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	☐ - No ☐ - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-164062 dated 01/28/2022 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Byram MS	
Signature:	
Name:	
Title:	
Date:	

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

February 10,
2022

AGENDA ITEM NO: (o)

CONSENT
AGENDA: \$300.00

TO: Magnolia Rifle & Pistol Club-
Attn: Membership - PO Box 1187-
Florence, MS 39073

FOR: Yearly Renewal Dues for Sgt. C. Cooper & Cpl. M. Aycox

ACCOUNT NO: 001-200-622

INTRODUCED BY: David W. Errington, Chief

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	2022 Magnolia Rifle & Pistol Club Dues	2/4/2022	Cover Memo	2022_MAGNOLIA_DUES.pdf



2022 MEMBERSHIP RENEWAL FORM

PLEASE PRINT ALL ENTRIES EXCEPT FOR YOUR SIGNATURE

1: <u>Full Legal</u> Name (First, Middle, Last): – <u>Please Print!!</u>		2: 2021 MRPC Membership Badge #:
Colin Preston Cooper		2022
3: Are You Prohibited From Legally Owning or Possessing a Firearm?	4: I Have Read & Understand the Current Range Usage & Safety Rules	
Yes <u>No</u>	<u>Yes</u> No	
<u>Update Your Contact Information Below if Changed From Last Year</u>		
5. Current Mailing Address:		
SAME		
6: <u>Primary Phone Number:</u>	7: <u>Emergency Phone Number:</u>	8: <u>Email Address:</u>
SAME		

I, Colin Preston Cooper (print full name) do hereby certify that the information contained in this membership renewal form is accurate and true to the best of my belief and knowledge.

[Signature]
(Applicant Signature)

01/31/2022
(Date)

Mail your application and dues/fee to:

Magnolia Rifle & Pistol Club Attn:
Membership
P.O. Box 1187
Florence, MS 39073

Fees:
Renewal Fee: \$150
Family Member Fee: \$50
Badge Replacement Fee: \$20

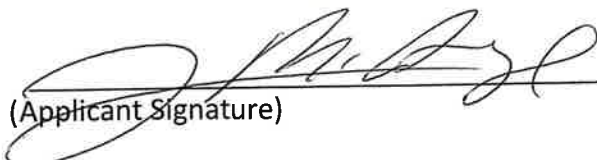


2022 MEMBERSHIP RENEWAL FORM

PLEASE PRINT ALL ENTRIES EXCEPT FOR YOUR SIGNATURE

1: <u>Full Legal</u> Name (First, Middle, Last): – <u>Please Print!!</u>		2: 2021 MRPC Membership Badge #:
James "Michael" Aycox		5144
3: Are You Prohibited From Legally Owning or Possessing a Firearm?	4: I Have Read & Understand the Current Range Usage & Safety Rules	
Yes ☐ No ☒	Yes ☒ No ☐	
<u>Update Your Contact Information Below if Changed From Last Year</u>		
5. Current Mailing Address:		
SAME		
6: <u>Primary Phone Number:</u>	7: <u>Emergency Phone Number:</u>	8: <u>Email Address:</u>
SAME		

I, James Michael Aycox (print full name) do hereby certify that the information contained in this membership renewal form is accurate and true to the best of my belief and knowledge.


(Applicant Signature)

11/31/22
(Date)

Mail your application and dues/fee to:

Magnolia Rifle & Pistol Club Attn:
Membership
P.O. Box 1187
Florence, MS 39073

Fees:
Renewal Fee: \$150
Family Member Fee: \$50
Badge Replacement Fee: \$20

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

February 10,
2022

AGENDA ITEM NO: (p)

CONSENT
AGENDA: \$960.00

TO:

FOR: Estimated travel expense for Det. J. Magloire to attend RCTA Interview & Interrogation Class.

ACCOUNT NO: 001-200-610

INTRODUCED BY: Kevin Turner, Commander

DISCUSSION: This course will strengthen the Department's Criminal Investigation Division by enhancing the ability to gain information in the interview & interrogation process.

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	2022 RCTA J MAGLOIRE	2/4/2022	Cover Memo	2022_RCTA_MAGLOIRE_030622.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Det. Judson Magloire

Department: Police Account #: 001-200-610

Department Head Approval: _____
David W. Errington, Chief

City Clerk: _____

Dates of Travel: 03-06/03-11, 2022

Destination: Meridian, MS

Conference Registration Fees (if needing to be reimbursed): _____

Mode of Transportation: Private _____ City X

Total Miles: _____ x \$.18 per mile = _____

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day

Lodging: \$6.00 # Nights x 114.00 = \$684.00

Hotel to send prepayment: Holiday Inn I-20-59 Confirmation 46999270

Address: 100 N. Frontage Rd.-Meridian, MS 39301 - 601.693.0160

Meals: 6 # of days X 46.00 per diem = 276.00

Extra Costs: _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Mayor _____

Total estimated travel expenses: \$960.00

Total received prior to travel: _____

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

Interview & Interrogation

Classes

7459	7491	7343
Alabama Department of Transportation Training Facility AL Birmingham, Alabama 01/24/22 - 01/28/22	North Louisiana Criminalistics Laboratory LA Shreveport, Louisiana 02/07/22 - 02/11/22 Click to Register	Governmental and Emergency Operations Center-Port of Morgan City Morgan City, Louisiana 02/22/21 - 02/26/21
		7324
		McLennan County Law Enforcement Center TX Waco, Texas 03/01/21 - 03/05/21
7502	7328	7366
Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 03/07/22 - 03/11/22 Click to Register	Atlanta-Carolinas HIDTA Training Facility GA Norcross, Georgia 03/15/21 - 03/19/21	Bossier Parish Sheriff's Office LA Bossier City, Louisiana 03/29/21 - 04/02/21
	7357	7367
	Texoma HIDTA TX Irving, Texas 04/05/21 - 04/09/21	Shelby County Sheriff's Office Training Academy TN Memphis, Tennessee 04/12/21 - 04/16/21
7331	7396	7431
Tri-County Community College NC Murphy, North Carolina 05/03/21 - 05/07/21	Cypress Bend Resort LA Many, Louisiana 06/14/21 - 06/18/21	Camp Shelby MS Hattiesburg, Mississippi 10/04/21 - 10/08/21
7469	7312	7313
North Charleston Police Department SC North Charleston, South Carolina 11/15/21 - 11/19/21	DEA McAllen District Office TX McAllen, Texas 11/16/20 - 11/20/20	Charlotte Mecklenburg Police Department Academy NC Charlotte, North Carolina 11/30/20 - 12/04/20
7315	7457	
North Charleston Police Department SC North Charleston, South Carolina 12/07/20 - 12/11/20	Knox County Sheriff's Office Regional Training Facility TN Knoxville, Tennessee 12/13/21 - 12/17/21	

Description

Length: 5 Days (40 Hours)

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022 AGENDA ITEM NO: (q)

CONSENT TO:
AGENDA: \$960.00

FOR: Estimated travel expense for Sgt. R. Kincaid to attend RCTA Narc. Search Warrant
& Execution

ACCOUNT NO: 001-200-610

INTRODUCED BY: Kevin Turner, Commander

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	2022 RCTA R KINCAID	2/4/2022	Cover Memo	2022_RCTA_KINCAID_031322.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Sgt. Ricardo Kincaid

Department: Police Account #: 001-200-610

Department Head Approval: _____
David W. Errington, Chief

City Clerk: _____

Dates of Travel: 03-13/03-18-22

Destination: Meridian, MS

Conference Registration Fees (if needing to be reimbursed): _____

Mode of Transportation: Private _____ City X

Total Miles: _____ x \$.18 per mile = _____

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day

Lodging: \$6.00 # Nights x 114.00 = \$684.00

Hotel to send prepayment Holiday Inn I-20-59 Confirmation 47909895

Address: 100 N. Frontage Rd.-Meridian, MS 39301 - 601.693.0160

Meals: 6 # of days X 46.00 per diem = 276.00

Extra Costs: _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Mayor _____

Total estimated travel expenses: \$960.00

Total received prior to travel: _____

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

Narcotic Search Warrant Planning & Execution I

Classes

7476	7466	7510
Tennessee Bureau of Investigation TN Nashville, Tennessee 01/31/22 - 02/04/22	Knoxville Police Department Training Academy TN Knoxville, Tennessee 02/14/22 - 02/18/22	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 03/14/22 - 03/18/22

[Click to Register](#)

7443	7468	7452
El Campo Fire Department Training Facility TX El Campo, Texas 09/20/21 - 09/24/21	Texas Anti-Gang (TAG) Center San Antonio, Texas 10/25/21 - 10/29/21	Shelby County Sheriff's Office Training Academy TN Memphis, Tennessee 12/06/21 - 12/10/21

Description

Course length: 5 Days (40 Hours)

Designed For: Federal, State, and local Law Enforcement Officers who are tasked with the planning and execution of narcotic related arrests and search warrants.

Prerequisites: All participants must be local, State, or Federal Law Enforcement Officers with current commissions and in good standing with their respective Agencies. All participants should be in good general health and physical condition and capable of performing minimal physical skills associated with field exercises described in this course.

Description: This class provides the basics in planning, communications, rehearsals, execution and mechanics of movement. Successful employment of tactics learned in this course not only increases officer safety, but reduces the amount of illicit drugs and usually leads to additional investigations involving national/transnational criminal organizations (TOC), street drugs and OMG's.

Course Objectives:

- Planning, Intelligence Collection, Mission/Operation Orders, Threat Matrix
- Equipment selection, Personnel, Tactical medic support
- Communication and Coordination, Rehearsals
- Approaches, Team Movement, Stacking, alt Breach Points, Link Points, etc...
- Breaching (Manual, Ballistic, Flash-bang)
- Distractions, Diversions (Brake & Rake), Ruses
- Dynamic movement/flow, slow search options, Shield techniques
- Clearing, Threat Assessment, Commands/Communication
- Less Lethal Options, Abort & Rally Points, Breach & Bunker Options
- Searching techniques, Prisoner handling
- Evidence recovery, Documentation
- Critique, review, and training assessment

NOTICE: NO LIVE WEAPONS OR AMMO ARE REQUIRED FOR THIS COURSE. YOU WILL BE ISSUED SIMMUNITION GUNS AND AMMO.

Required:

1. BDU's or tactical clothing that allows for free movement Long sleeve blouse or shirt
2. Tactical footwear (boots preferred)

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022 AGENDA ITEM NO: (r)

CONSENT TO: Bill Miley
AGENDA: \$746.00

FOR: estimated travel expense to MML Convention in Biloxi, MS on 6/26-29/2022

ACCOUNT NO: 001-301-610

INTRODUCED BY: Angela Richburg, City Clerk

ATTACHMENTS:

	Description	Upload Date	Type	File Name
📎	travel	1/25/2022	Backup Material	Travel_Estimated_PW.pdf

CITY OF BYRAM
REQUEST FOR ESTIMATED
TRAVEL EXPENSES

All travel expenses must have Department Head and Board
approval **prior** to commencement of travel.

Person Traveling: Bill Miley

Department: Public Works - Street

Account #: 001-301-610

Department Head Approval: _____

City Clerk: _____

Dates of Travel: June 26 -29, 2022

Reason for Travel: MML Conference

Destination: Biloxi, MS

Mode of Transportation: Private _____ City x

Total Miles: _____ 0.56 per mile _____ 0.00

Airfare: _____

Rental Car: _____ Days @ \$ _____ per day _____

Lodging: _____ 4 # Nights x _____ \$129.00 total _____ \$516.00

Hotel to send prepayment to: Double Tree Confirmation 80667325

Address: Biloxi, MS

Meals: _____ 5 days @ 46.00 per day _____ **\$230.00**

Extra Costs: _____

Hotel parking _____

Total not to exceed per diem per day unless otherwise Approved By:

Department Head _____

City Clerk _____

Purchasing Clerk _____

Total : _____ \$746.00

A RETURN FROM TRAVEL FORM

Is to be filled out & turned into Purchasing Clerk within 5 days of returning to work.

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING
DATE:

February 10,
2022

AGENDA ITEM NO: (s)

CONSENT
AGENDA: \$12,612.50

TO: Guest Consultants, Inc

FOR: Engineering Services

ACCOUNT NO:

INTRODUCED BY: Bill Miley, Director of Public Works

ATTACHMENTS:

	Description	Upload Date	Type	File Name
	invoice	2/7/2022	Backup Material	Guest.pdf

GUEST CONSULTANTS, INC.

CITY OF BYRAM
- INVOICES -
JANUARY 2022

6714	B-2012-125	02/07/2022	\$ 1,470.00
6715	21-110	02/07/2022	\$10,332.50
6716	21-143	02/07/2022	<u>\$ 810.00</u>
TOTAL			\$12,612.50

RECEIVED
FEB -7 2022

BYRAM PURCHASING

Guest Consultants

Jan-22

post 1/31/22

Projects & Plan Review

Invoice 6714

TOTAL	001-190-602	1,470.00
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Sewer-Long Range Study

Invoice 6715

TOTAL	400-700-602	10,332.50
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Water System Purchase

Invoice 6716

TOTAL	001-195-602	810.00
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TOTAL

12,612.50

Guest Consultants, Inc.
P.O. Box 1225
Brandon, MS 39043
601-825-8341

City of Byram
P.O. Box 720222
5901 Terry Road
Byram, MS 39272

Invoice number 6714
Date 02/07/2022

Project B-2012-125 City of Byram - Projects &
Plan review



Invoice Summary

Description	Prior Billed	Total Billed	Current Billed
ENGINEERING	81,981.83	83,451.83	1,470.00
Total	81,981.83	83,451.83	1,470.00

Professional Fees

	Hours	Rate	Billed Amount
12/27/2021			
Project Engineer	2.00	110.00	220.00
<i>Prepare and go to proof roll at Raising Cane site</i>			
01/03/2022			
Principal	1.00	125.00	125.00
<i>Raising Cane issues</i>			
01/04/2022			
Principal	2.00	125.00	250.00
<i>Raising Canes - site issues</i>			
01/06/2022			
Principal	1.00	125.00	125.00
<i>Rasing Canes - engineer questions</i>			
01/10/2022			
Principal	1.00	125.00	125.00
<i>Signing plats</i>			
01/11/2022			
Principal	1.00	125.00	125.00
<i>Traffic review - Siwell @ Davis</i>			
01/12/2022			
Principal	1.00	125.00	125.00
<i>Site conditions at Raising Canes</i>			
01/18/2022			
Principal	1.00	125.00	125.00
<i>Site conditions at Raising Canes</i>			
01/25/2022			
Principal	2.00	125.00	250.00
<i>Street @ Raising Canes</i>			
Professional Fees subtotal	12.00		1,470.00

City of Byram
Project B-2012-125 City of Byram - Projects & Plan review

Invoice number 6714
Date 02/07/2022

Invoice total **1,470.00**

*PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.
Thank you for your business*

Guest Consultants, Inc.
P.O. Box 1225
Brandon, MS 39043
601-825-8341

City of Byram
P.O. Box 720222
5901 Terry Road
Byram, MS 39272

Invoice number 6715
Date 02/07/2022

Project 21-110 City of Byram - 2021 Long Range
Sewer Plan

Invoice Summary

Description	Prior Billed	Total Billed	Current Billed
ENGINEERING	48,152.50	58,485.00	10,332.50
Total	48,152.50	58,485.00	10,332.50

Professional Fees

	Hours	Rate	Billed Amount
12/27/2021			
Principal	6.00	135.00	810.00
Quantities & cost for gravity sewer			
12/28/2021			
Principal	7.00	135.00	945.00
Cost and quantities for gravity sewer			
12/29/2021			
Principal	5.00	135.00	675.00
Sewer cost and quantities for gravity sewer			
01/03/2022			
Principal	6.00	135.00	810.00
Sewer cost & quantities			
01/04/2022			
Principal	4.00	135.00	540.00
Long Range sewer alternatives			
01/05/2022			
Engineer I	5.00	95.00	475.00
Sewer plan			
2 Man Survey Crew	8.00	135.00	1,080.00
Found control points; shot in manhole tops			
Subtotal	13.00		1,555.00
01/06/2022			
Principal	2.00	135.00	270.00
Sewer cost			
2 Man Survey Crew	8.50	135.00	1,147.50
Set GPS points for control; searched for manholes; shot in manholes -			
Subtotal	10.50		1,417.50
01/07/2022			
Principal	2.00	135.00	270.00

City of Byram

Invoice number 6715

Invoice date 02/07/2022

Page 1 of 2

Professional Fees

	Hours	Rate	Billed Amount
01/07/2022			
Sewer cost for gravity sewer			
01/10/2022			
Principal	3.00	135.00	405.00
Quantities & cost for gravity sewer			
01/11/2022			
Principal	2.00	135.00	270.00
Long Range sewer			
01/13/2022			
Principal	5.00	135.00	675.00
Long Range sewer			
01/18/2022			
Principal	4.00	135.00	540.00
Long Range sewer plans			
Engineer I	5.00	95.00	475.00
Potential re-design of gravity interceptor			
Subtotal	9.00		1,015.00
01/20/2022			
Principal	3.00	135.00	405.00
Long Range sewer plans			
01/24/2022			
Principal	4.00	135.00	540.00
Cost for gravity sewer			
Professional Fees subtotal	79.50		10,332.50
Invoice total			10,332.50

PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.
Thank you for your business

Guest Consultants, Inc.
P.O. Box 1225
Brandon, MS 39043
601-825-8341

City of Byram
P.O. Box 720222
5901 Terry Road
Byram, MS 39272

Invoice number 6716
Date 02/07/2022

Project 21-143 City of Byram - work pertaining
to purchase of water from City of
Jackson



Invoice Summary

Description	Prior Billed	Total Billed	Current Billed
ENGINEERING	2,970.00	3,780.00	810.00
Total	2,970.00	3,780.00	810.00

Professional Fees

	Hours	Rate	Billed Amount
01/21/2022			
Principal	2.00	135.00	270.00
Hydraulics for water system			
01/24/2022			
Principal	4.00	135.00	540.00
Map for hydraulics - water system			
Professional Fees subtotal	6.00		810.00

Invoice total **810.00**

PAYABLE UPON RECEIPT - Finance Charges added to accounts over 90 days past due.
Thank you for your business

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: 7.

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: \$208,406.68 Claims for January 19 through February 2, 2022

INTRODUCED BY: Angela Richburg, City Clerk

BOARD ACTION:

ATTACHMENTS:

	Description	Upload Date	Type	File Name
▣	Claims	2/7/2022	Backup Material	Claims.pdf



CITY OF BYRAM
Claims Docket
01/19/2022 to 02/02/2022
FEBRUARY 11, 2022 CHECK RUN

Paid Claims:

PACKET # 6926	\$13,670.25	01/28/22 AGENDA RUN, UTILITIES	Page 1 attached
PACKET # 6932	\$93,543.24	01/31/2022 END OF MONTH, CT ATTY, UTILITIES	Pages 2-5 attached

Unpaid Claims:

PACKET #6936	\$101,193.19	02/11/2022 1st A.P.	Pages 6-11 attached
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Total Claims:	\$208,406.68
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City of Byram, MS

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APPKT006936 - 02/11/2022 1st A.P.

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description				Distribution Amount	
01268	ALFORD, MALCOM J JR 02042022-S	DKT0030109 SEWER SERVICES	Invoice	02/04/2022	SEWER SERVICES	400-700-602 400-700-602 400-700-602	840.00 120.00 240.00 480.00
01268	ALFORD, MALCOM J JR 02042022	DKT0030110 GENERAL SERVICES	Invoice	02/04/2022	GENERAL SERVICES	001-190-602 001-260-602 001-301-602 001-550-602	5,630.00 1,052.50 1,930.00 2,047.50 600.00
02047	AMAZON CAPITAL SERVICES 02022022 17GY-6RMK-DQK4 1GTY-3QTR-441N	DKT0030111 RETURN ITEM - RETRO HANDSET RETURN ITEM - RETRO HANDSET PO5820-STREAMLIGHT 88090 PRO TA	Credit Memo Credit Memo Invoice	02/02/2022 01/06/2022 01/26/2022	RETURN ITEM - RETRO HANDSET RETURN ITEM - RETRO HANDSET PO5820-20 PACK STERILE SPECIMEN C PO5820-CANON P23-DHV-3 PRINTING PO5820-NPET K510 GAMING KEYBOA PO5820-POLYMER RAIL SECTION KIT F PO5820-STREAMLIGHT 88090 PRO TA	001-200-559 001-200-559 001-200-505 001-140-559 400-700-559 001-200-559 001-200-503 001-200-503 001-200-559	1,022.24 -20.61 -20.61 39.98 42.49 42.49 14.99 47.96 896.16 -20.61
01377	APPLICATION DATA SYSTEMS, IN 9618	DKT0030112 PD & COURT SOFTWARE FOR MARCH	Invoice	02/01/2022	PD & COURT SOFTWARE FOR MARCH	001-110-650 001-200-650	4,195.00 839.00 3,356.00
01005	AUTOMATED POWER, INC S1109657.001	DKT0030113 PO05821 PUMP STATION RP LINE ST	Invoice	01/26/2022	PO05821 PUMP STATION RP LINE ST	400-700-577	247.53 247.53
00611	BARNETT'S BODY SHOP 72346 72732 72852 72858 72934 72953	DKT0030114 OIL CHANGE OIL CHANGE OIL CHANGE OIL CHANGE/TIRE ROTATION OIL CHANGE/TIRE CHECK OIL CHANGE	Invoice Invoice Invoice Invoice Invoice Invoice	02/01/2022 02/01/2022 02/01/2022 02/01/2022 02/01/2022 02/01/2022	OIL CHANGE OIL CHANGE OIL CHANGE OIL CHANGE/TIRE ROTATION OIL CHANGE OIL CHANGE	001-200-570 001-200-570 001-200-570 001-200-570 001-200-570 001-200-570	210.00 35.00 35.00 35.00 35.00 35.00 35.00
01069	BYRAM BANNER DEC2021	DKT0030115 DEC ISSUE/KBB CONTEST, PARADE APF	Invoice	01/31/2022	DEC ISSUE/KBB CONTEST, PARADE APF	001-195-615 100-550-615 100-550-615	505.00 205.00 250.00 50.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
01992	C SPIRE BUSINESS SOLUTIONS 0000684790-43	DKT0030116 PHONES - ALL DEPARTMENTS	Invoice	01/26/2022	PHONES - ALL DEPARTMENTS	001-110-605 001-190-605 001-195-605 001-200-605 001-260-605 001-280-605 001-301-605 400-700-605	5,383.81 119.39 166.37 1,166.27 1,870.36 1,229.59 166.37 332.73 332.73
00233	CARTRUST 182496	DKT0030117 OIL CHANGE, FILTER	Invoice	01/20/2022	OIL CHANGE, FILTER	001-301-570	60.99 60.99
00482	CENTRAL MS AUTO PARTS INC. 1163-694574	DKT0030118 FITTING, ADAPTER	Invoice	01/20/2022	FITTING, ADAPTER	001-301-505	3.78 3.78
01197	CINTAS CORPORATION #210 4108167828	DKT0030119 UNIFORM RENTALS	Invoice	01/19/2022	UNIFORM RENTALS	001-301-535 001-550-535 400-700-535	77.70 23.38 1.69 13.78
	4108825634	UNIFORM RENTALS	Invoice	01/26/2022	UNIFORM RENTALS	001-301-535 001-550-535 400-700-535	29.36 1.69 7.80
01945	CONSTRUCTION & MANTANANC 01202022	DKT0030120 9821 CROOKED CREEK - FENCE REMOVAL	Invoice	01/20/2022	9821 CROOKED CREEK - FENCE REMOVAL	001-190-682	475.00 475.00
00054	CUSTOM PRODUCTS CORPORATION 363017	DKT0030121 PO5757 SPEED LIMIT & STREET SIGNS	Invoice	12/21/2021	PO5757 SPEED LIMIT & STREET SIGNS	001-301-542	1,127.47 1,127.47
00280	DEVINEY EQUIPMENT ES20521	DKT0030122 PO 5810 FLAIL MOWER	Invoice	01/26/2022	PO 5810 FLAIL MOWER	001-301-916	6,040.00 6,040.00
00757	DIER, LARRY MICHAEL 346520	DKT0030123 PO05832 WILLOW BAY LIFT STATION	Invoice	01/30/2022	PO05832 WILLOW BAY LIFT STATION	400-700-635	350.00 350.00
00361	DPS CRIME LAB 90113301	DKT0030124 ANALYTICAL FEES	Invoice	01/05/2022	ANALYTICAL FEES	001-200-614	480.00 480.00
00516	DULANEY ELECTRIC & ASSOCIATES D8724	DKT0030125 REPLACED GFI RECPT ON OUTSIDE OF	Invoice	12/01/2021	REPLACED GFI RECPT ON OUTSIDE OF	001-195-560	93.90 93.90
01380	ELEVATOR SAFETY INSPECTIONS MS-3215	DKT0030126 PO5825 FD ANNUAL ELEVATOR INSPECTION	Invoice	01/26/2022	PO5825 FD ANNUAL ELEVATOR INSPECTION	001-260-560	215.00 215.00
02503	EXQUISITE KONCEPTS, LLC 22011	DKT0030127 DOUBLE-SIDED STUCCO SIGN FOR BYR	Invoice	02/01/2022	DOUBLE-SIDED STUCCO SIGN FOR BYR	001-200-906	5,189.00 5,189.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00058	FLEETCOR TECHNOLOGIES OPER.	DKT0030128					6,146.31
	NP61470555	VEHICLE FUEL FOR 01/17/2022 - 01/23/2022	Invoice	01/24/2022	VEHICLE FUEL FOR 01/17/2022 - 01/23/2022	001-200-525	1,839.76
						001-260-525	400.70
						001-280-525	118.81
						001-301-525	300.85
						400-700-525	108.55
	NP61497938	VEHICLE FUEL FOR 01/24/2022 - 01/30/2022	Invoice	01/31/2022	VEHICLE FUEL FOR 01/24/2022 - 01/30/2022	001-200-525	2,239.93
						001-260-525	379.88
						001-280-525	105.09
						001-301-525	480.14
						001-550-525	81.72
						400-700-525	90.88
01904	GANNETT RIVER STATES PUBLISHING	DKT0030129					106.44
	0004318123	ADVERTISEMENT - ORDER OF THE BOARD	Invoice	12/31/2021	ADVERTISEMENT - ORDER OF THE BOARD	001-140-615	106.44
02544	GORDEN, MICHAEL	DKT0030130					200.00
	01272022	CAUSE # 21-3087	Invoice	01/19/2022	CAUSE # 21-3087	001-110-672	200.00
00301	JACKSON COMMUNICATIONS	DKT0030131					46.44
	165522	ANTENNA WITH COAX	Invoice	01/28/2022	ANTENNA WITH COAX	001-200-559	46.44
00069	JACKSON PAPER	DKT0030132					283.36
	1270996	PAPERTOWELS, CENTERPULL PAPERTOWELS	Invoice	01/14/2022	PAPERTOWELS, CENTERPULL PAPERTOWELS	001-260-505	175.28
	1272121	CENTERPULL PAPERTOWELS, TRASH LIDS	Invoice	01/24/2022	CENTERPULL PAPERTOWELS, TRASH LIDS	001-195-505	90.16
	1272136	PAPERTOWELS	Invoice	01/24/2022	PAPERTOWELS	001-301-505	17.92
02529	LAFAYETTE INSTRUMENT	DKT0030133					6,223.00
	0000039170	PO5756-LX6 DAS POLYGRAPH SYSTEM	Invoice	01/06/2022	PO5756-LX6 DAS POLYGRAPH SYSTEM	001-200-916	6,223.00
00164	LAUTZENHISER'S STATIONERY, INC.	DKT0030134					520.84
	12781	REQ 5793 MINUTE BOOK	Invoice	12/30/2021	REQ 5793 MINUTE BOOK	001-110-500	11.22
						001-140-500	260.42
	12786	PO 5831 COURT MINUTE BOOK	Invoice	01/22/2022	PO 5831 COURT MINUTE BOOK	001-110-500	249.20
00239	LISA B YAZDANI, PH.D., P.L.L.C.	DKT0030135					1,000.00
	01102022	PO5808 FD PSYCH EVALS FOR 4 POTES	Invoice	01/10/2022	PO5808 FD PSYCH EVALS FOR 4 POTES	001-260-699	1,000.00
02549	MAGCOR INDUSTRIES	DKT0030136					111.00
	123681	PRINTED FORMS - APP FOR CITY PROVIDED	Invoice	01/12/2022	PRINTED FORMS - APP FOR CITY PROVIDED	400-700-500	111.00
00604	MDES	DKT0030137					555.93
	02042022	BENEFIT CHARGES FOR FOURTH QUARTER	Invoice	02/04/2022	BENEFIT CHARGES FOR FOURTH QUARTER	600-750-626	555.93
00074	MEA DRUG TESTING CONSORTIUM	DKT0030138					210.00
	12880	PRE EMPLOYMENT DRUG SCREENING	Invoice	01/31/2022	PRE EMPLOYMENT DRUG SCREENING	001-200-699	42.00
						001-260-699	168.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
01819	METRIX SOLUTIONS, LLC M72163	DKT0030139 PO5827-ROCKET TTM INT.ROOM HARI	Invoice	12/28/2021	PO5827-ROCKET SaaS INT.ROOM COTE	001-200-640	12,400.00
					PO5827-ROCKET TTM INT.ROOM HARI	001-200-640	2,800.00
							9,600.00
00455	MICROSOFT LICENSING, GP E0200HCRAN	DKT0030140 ONLINE SERVICES (GLORIA SMITH & P/	Invoice	02/02/2022	ONLINE SERVICES (GLORIA SMITH & P/	001-110-650	300.00
						400-700-650	150.00
							150.00
00076	MID SOUTH UNIFORM & SUPPLY 625241	DKT0030141 UNIFORM APPAREL	Invoice	01/21/2022	UNIFORM APPAREL	001-200-535	118.35
00007	MILLS, SCANLON, DYE & PITTMA JAN2022-S	DKT0030142 SEWER SERVICES	Invoice	02/03/2022	SEWER SERVICES	400-700-603	11,697.50
00007	MILLS, SCANLON, DYE & PITTMA JAN2022	DKT0030143 GENERAL SERVICES	Invoice	02/03/2022	GENERAL SERVICES	001-100-603	21,552.15
						001-110-603	280.00
						001-110-671	568.75
						001-120-603	5,968.50
						001-190-603	43.75
						001-195-603	3,416.25
						001-200-603	4,938.65
						001-260-603	5,476.25
						001-301-603	52.50
							807.50
01370	NEW TECHNOLOGY INVESTMEN 15236505	DKT0030144 PO5818-POLYPROPYLENE LABELS & RE	Invoice	02/02/2022	PO5818-POLYPROPYLENE 3x3 TT POLY	001-200-505	132.95
					PO5818-RESIN RIBBON 5095 HIGH PEF	001-200-505	90.00
							42.95
00085	OFFICE DEPOT 217891594001	DKT0030145 DESKPAD, FOLDERS, BATTERIES	Invoice	01/10/2022	DESKPAD, FOLDERS, BATTERIES	001-140-500	480.52
						001-140-500	4.79
						001-140-505	-23.42
						001-200-500	-55.99
						001-200-500	71.50
						001-200-500	23.42
						001-200-505	55.99
	220099208001	LAMINATING POUCHES, BATTERY BACI	Invoice	01/12/2022	LAMINATING POUCHES, BATTERY BACI	001-190-505	37.00
						400-700-505	74.00
	220369418001	ENVELOPES	Invoice	01/17/2022	ENVELOPES	001-140-500	76.28
	220372872001	CLIPS	Invoice	01/14/2022	CLIPS	001-280-500	5.89
	946983	PO5823-EXECUTIVE CHAIR W/ASSMBL	Invoice	01/26/2022	PO5823-DVD-R, CD/DVD	001-200-500	39.38
					PO5823-EXECUTIVE CHAIR W/ASSMBL	001-200-559	171.68
00085	OFFICE DEPOT 217888927001	DKT0030146 INK ROLLER	Invoice	01/10/2022	INK ROLLER	400-700-500	15.98
00096	O'REILLY AUTOMOTIVE STORES, 1676-466284	DKT0030147 SPARK PLUG	Invoice	01/24/2022	SPARK PLUG	001-260-570	2.39
							2.39

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
01317	PAY PROS OF MS, INC JAN2022	DKT0030148					252.50
		TIME CLOCK LEASE FOR JANUARY 2022	Invoice	01/28/2022	TIME CLOCK LEASE FOR JANUARY 2022	001-195-650	252.50
00099	QUALITY CHEMICAL & SUPPLY, II 195905	DKT0030149					156.53
		PAPERTOWELS, PINESOL, TRASH LINEF	Invoice	01/21/2022	PAPERTOWELS, PINESOL, TRASH LINEF	001-200-505	74.68
						001-200-510	81.85
00089	REVELL HARDWARE	DKT0030150					198.29
	176192/4	KIT TUNE UP, BLADES	Invoice	01/20/2022	KIT TUNE UP, BLADES	001-550-575	147.99
	176216/4	FUEL PUMP	Invoice	01/21/2022	FUEL PUMP	001-301-575	24.99
	176219/4	FUEL PUMP CREDIT RETURN/FUEL PUI	Invoice	01/21/2022	FUEL PUMP CREDIT RETURN/FUEL PUI	001-301-575	-24.99
						001-301-575	31.34
	176258/4	NUT STOP ELASTIC, SCREW CP HH 5/8	Invoice	01/24/2022	NUT STOP ELASTIC, SCREW CP HH 5/8	001-301-575	18.96
00089	REVELL HARDWARE	DKT0030151					18.08
	176155/4	PRECISION FIBER CLOTH 50CT	Invoice	01/19/2022	PRECISION FIBER CLOTH 50CT	400-700-505	18.08
00901	ROBERT J YOUNG COMPANY INC	DKT0030152					545.15
	INV4585534	DISPATCH OVERAGE 12/11/2022 - 01/	Invoice	01/11/2022	DISPATCH OVERAGE 12/11/2022 - 01/	001-200-500	23.31
	INV4590733	CH BLACK & WHITE/COLOR COPIES 12	Invoice	01/13/2022	CH BLACK & WHITE/COLOR COPIES 12	001-100-500	4.47
						001-100-500	5.02
						001-110-500	0.08
						001-110-500	0.01
						001-120-500	6.70
						001-120-500	1.87
						001-140-500	32.36
						001-140-500	-6.45
						001-190-500	0.06
						001-190-500	0.11
						001-195-650	222.33
						001-280-500	0.06
	INV4590734	PW BLACK & WHITE/COLOR COPIES 12	Invoice	01/13/2022	PW BLACK & WHITE/COLOR COPIES 12	001-190-650	43.39
						001-280-650	43.39
						001-301-650	84.22
						400-700-650	84.22
01402	ROOZEN, MICHAEL J. 1190489	DKT0030153					69.00
		HEAVY DUTY SELF-INKING STAMPS	Invoice	12/09/2021	HEAVY DUTY SELF-INKING STAMPS	001-140-500	34.50
						001-190-500	34.50
01618	SHRED-IT USA 8000895421	DKT0030154					75.20
		REGULAR SERVICE - OFF CONSOLE - ST	Invoice	01/31/2022	REGULAR SERVICE - OFF CONSOLE - ST	001-110-681	37.60
						001-140-681	37.60
02366	SUDDEN SERVICE, INC	DKT0030155					944.99
	02827373	PO5826 FD MAINTENANCE ON GENE	Invoice	01/26/2022	PO5826 FD MAINTENANCE ON GENE	001-260-575	249.00
	02827940	PO5829-INSPECTION W/2 HR. LOAD TI	Invoice	01/27/2022	PO5829-INSPECTION W/2 HR. LOAD TI	001-200-650	695.99

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00194	THE SOUTHERN CONNECTION, LI	DKT0030156					263.98
	20324	UNIFORM	Invoice	01/24/2022	UNIFORM	001-200-535	93.99
	20325	UNIFORM	Invoice	01/24/2022	UNIFORM	001-200-535	49.99
	20414	BOOTS	Invoice	02/01/2022	BOOTS	001-200-535	120.00
01940	TIRE HUB	DKT0030157					544.00
	25175100	PO5817-#2 GY RA 245/55/R18 PURSUI	Invoice	01/22/2022	PO5817-#2 GY RA 245/55/R18 PURSUI	001-200-570	272.00
	25302742	TIRE	Invoice	01/31/2022	TIRE	001-200-570	136.00
	25302819	TIRE	Invoice	01/31/2022	TIRE	001-200-570	136.00
01909	TRANSUNION RISK AND ALTERN/	DKT0030158					160.00
	4845521 013122	SEWER COLLECTIONS 01/01/2022 - 01	Invoice	01/31/2022	SEWER COLLECTIONS 01/01/2022 - 01	400-700-681	160.00
00506	TRIPLE V, INC	DKT0030159					101.50
	02022022	INMATE MEALS	Invoice	02/02/2022	INMATE MEALS	001-200-683	101.50
02120	U S SPECIALTY COATINGS, INC	DKT0030160					2,345.61
	217137	PO5805 SOCCER STRIPING PAINT	Invoice	01/13/2022	PO5805 SOCCER STRIPING PAINT	001-550-501	2,345.61
02536	WHCS FORD	DKT0030161					1,268.78
	01032022	PO5824-1701-BATTERY, ENGINE CONT	Invoice	01/03/2022	PO5824-1701-ENGINE CONTROL MOD	001-200-570	908.72
					PO5824-1701-LABOR INSTALL ECM & F	001-200-570	360.06
Total Claims: 53						Total Payment Amount:	101,193.19



City of Byram, MS

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APPKT006926 - 01/28/2022 AGENDA RUN, UTILITIES

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
02369	ARTIS JOHNSON	DKT0030077					40.00
	2112	BLS/CPR RENEWAL CHRISTOPHER WIL	Invoice	11/13/2021	BLS/CPR RENEWAL CHRISTOPHER WIL	001-260-611	40.00
01348	CITY OF JACKSON	DKT0030078					194.40
	1665300000 011322	CH 5900 TERRY RD 12/03/2021 - 01/1	Invoice	01/13/2022	CH 5900 TERRY RD 12/03/2021 - 01/1	001-195-630	32.90
	1836400000 011422	FD 200 BYRAM PKWY 12/07/2021 - 01	Invoice	01/14/2022	FD 200 BYRAM PKWY 12/07/2021 - 01	001-260-630	12.30
	3179300000 011322	PD 141 SOUTHPOINTE DR 12/03/2021	Invoice	01/13/2022	PD 141 SOUTHPOINTE DR 12/03/2021	001-200-630	47.22
	9956300000 011322	PW 550 EXECUTIVE BLVD 12/03/2021	Invoice	01/13/2022	PW 550 EXECUTIVE BLVD 12/03/2021	001-301-630	50.99
						400-700-630	50.99
00052	COMCAST	DKT0030079					99.56
	CH01182022	CH 5901 TERRY RD 01/22/2022 - 02/2	Invoice	01/18/2022	CH 5901 TERRY RD 01/22/2022 - 02/2	001-195-605	99.56
01827	DOE, LLC	DKT0030080					1,400.00
	01252022-1	DEPOSIT FOR POP FICTION BAND SBF	Invoice	01/25/2022	DEPOSIT FOR POP FICTION BAND SBF	100-550-676	1,400.00
01827	DOE, LLC	DKT0030081					1,750.00
	01252022-4	DEPOSIT FOR THE DUKES OF COUNTY	Invoice	01/25/2022	DEPOSIT FOR THE DUKES OF COUNTY	100-550-676	1,750.00
01827	DOE, LLC	DKT0030082					1,500.00
	01252022-3	DEPOSIT FOR CHAD WESLEY BAND SBF	Invoice	01/25/2022	DEPOSIT FOR CHAD WESLEY BAND SBF	100-550-676	1,500.00
01827	DOE, LLC	DKT0030083					1,650.00
	01252022-2	DEPOSIT FOR DEXTER ALLEN BAND SBF	Invoice	01/25/2022	DEPOSIT FOR DEXTER ALLEN BAND SBF	100-550-676	1,650.00
0005	ENTERGY	DKT0030084					6,486.29
	185006581862	CH 5901 TERRY RD 12/08/2021 - 01/1	Invoice	01/18/2022	CH 5901 TERRY RD 12/08/2021 - 01/1	001-195-630	563.59
	200004817672	STREETLIGHTS 12/17/2021 - 01/19/20	Invoice	01/20/2022	STREETLIGHTS 12/17/2021 - 01/19/20	001-301-631	5,922.70
02337	EXTENSION CENTER FOR GOVERI	DKT0030085					200.00
	01252022	REGISTRATION - CYNTHIA ELABOR, MA	Invoice	01/25/2022	REGISTRATION - CYNTHIA ELABOR, MA	001-140-611	200.00
02547	UNIVERSITY OF MISSISSIPPI OUT	DKT0030086					350.00
	OR220320	REGISTRATION - A RICHBURG, L WHITE	Invoice	01/13/2022	REGISTRATION - A RICHBURG, L WHITE	001-140-611	175.00
						001-140-611	175.00
Total Claims: 10						Total Payment Amount:	13,670.25



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End of Month, Ct Atty Utilities
APPKT006932 - 01/31/2022
By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00882	BANK PLUS WEALTH MANAGEM	DKT0030087						
	01042022	SERIES 2012	Invoice	01/04/2022	SERIES 2012	200-140-810		39,105.00
00631	CITY OF BYRAM	DKT0030088						39,105.00
	01312022	JANUARY 2022 PAYROLL & A/P TRANSI	Invoice	01/31/2022	JANUARY 2022 PAYROLL & A/P TRANSI	400-000-005		15,338.02
00052	COMCAST	DKT0030089						15,338.02
	PD01232022	PD 141 SOUTHPOINTE DR 01/24/2022	Invoice	01/23/2022	PD 141 SOUTHPOINTE DR 01/24/2022	001-200-605		336.45
02322	CONNECTICUT-CCSPC	DKT0030090						336.45
	INV0065990		Invoice	01/14/2022		001-000-125		421.48
	INV0066194		Invoice	01/28/2022		001-000-125		210.74
00054	CUSTOM PRODUCTS CORPORATI	DKT0030091						210.74
	363017	POS757 SPEED LIMIT & STREET SIGNS	Invoice	12/21/2021	POS757 SPEED LIMIT & STREET SIGNS	001-301-542		1,127.47
00252	DEPARTMENT OF FINANCE AND	DKT0030092						1,127.47
	DEC2021	COURT ASSESSMENT/FINE SETTLEMEN	Invoice	01/31/2022	COURT ASSESSMENT/FINE SETTLEMEN	001-000-105		20,366.75
02377	ELECTRONIC CASE MANAGEMEN	DKT0030093						20,366.75
	01312022	MEC USAGE FEE/PAULA MORRISON 1C	Invoice	01/31/2022	MEC USAGE FEE/PAULA MORRISON 1C	001-110-681		42.20
0005	ENTERGY	DKT0030094						42.20
	10016007386	COLLECTIVE BILL (DAVIS ROAD PARK) #	Invoice	01/26/2022	COLLECTIVE BILL (DAVIS ROAD PARK) #	001-550-630		516.73
	265005691668	BYRAM SWINGING BRIDGE 12/15/202	Invoice	01/27/2022	BYRAM SWINGING BRIDGE 12/15/202	001-550-630		498.03
00908	HENLEY, JAMES L.	DKT0030095						18.70
	INV0065989		Invoice	01/14/2022		001-000-125		287.00
	INV0066193		Invoice	01/28/2022		001-000-125		143.50
01222	HENLEY, ROSS E.	DKT0030096						143.50
	INV0066037		Invoice	01/14/2022		001-000-125		100.00
	INV0066242		Invoice	01/28/2022		001-000-125		50.00
02529	LAFAYETTE INSTRUMENT	DKT0030097						50.00
	0000039170	PO5756-LX6 DAS POLYGRAPH SYSTEM	Invoice	01/06/2022	PO5756-LX6 DAS POLYGRAPH SYSTEM	001-200-916		6,223.00
00239	LISA B YAZDANI, PH.D., P.L.L.C.	DKT0030098						6,223.00
	01102022	PO5808 FD PSYCH EVALS FOR 4 POTE	Invoice	01/10/2022	PO5808 FD PSYCH EVALS FOR 4 POTE	001-260-699		1,000.00
00649	MS DEPARTMENT OF PUBLIC SAI	DKT0030099						1,000.00
	DEC2021-1	CRIME STOPPERS	Invoice	01/31/2022	CRIME STOPPERS	001-000-104		270.00
00649	MS DEPARTMENT OF PUBLIC SAI	DKT0030100						270.00
	DEC2021-2	DUI OFFENSE/NON-ADJUDICATION	Invoice	01/31/2022	DUI OFFENSE/NON-ADJUDICATION	001-000-111		600.00
								600.00

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End of Month, Ct Att'y, Utilities

Payment Amount

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00649	MS DEPARTMENT OF PUBLIC SAFETY	DKT0030101					250.00
	OCT2021-3	DUI NON-ADJUDICATION	Invoice	01/31/2022	DUI NON-ADJUDICATION	001-000-111	250.00
00423	RAWORTH & HARVEL, LLC	DKT0030102					1,750.00
	FEB2022	RENT/OFFICE SPACE @ 130 SOUTHPOINTE	Invoice	01/31/2022	RENT/OFFICE SPACE @ 130 SOUTHPOINTE	001-200-688	1,750.00
00193	REPUBLIC SERVICES, INC	DKT0030103					824.79
	0823-001001563	PD BASIC SERVICE 02/01/2022 - 02/28	Invoice	01/26/2022	PD BASIC SERVICE 02/01/2022 - 02/28	001-200-685	161.13
	0823-001001668	PW BASIC SERVICE 01/01/2022 - 01/31	Invoice	01/26/2022	PW BASIC SERVICE 01/01/2022 - 01/31	001-301-685	663.66
00586	SIMPSON LAW FIRM, P.A.	DKT0030104					415.14
	INV0066038		Invoice	01/14/2022		001-000-125	207.18
	INV0066243		Invoice	01/28/2022		001-000-125	207.96

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End of Month, Ct Atty, Utilities

Vendor #	Vendor Name	Docket/Claim #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
									Distribution Amount
00322	SOUTHERN STATES POLICE BENE	DKT0030105							517.00
			INV0066015		Invoice	01/14/2022		001-000-124	11.75
			INV0066016		Invoice	01/14/2022		001-000-124	11.75
			INV0066017		Invoice	01/14/2022		001-000-124	11.75
			INV0066018		Invoice	01/14/2022		001-000-124	11.75
			INV0066019		Invoice	01/14/2022		001-000-124	11.75
			INV0066020		Invoice	01/14/2022		001-000-124	11.75
			INV0066021		Invoice	01/14/2022		001-000-124	11.75
			INV0066022		Invoice	01/14/2022		001-000-124	11.75
			INV0066023		Invoice	01/14/2022		001-000-124	11.75
			INV0066024		Invoice	01/14/2022		001-000-124	11.75
			INV0066025		Invoice	01/14/2022		001-000-124	11.75
			INV0066026		Invoice	01/14/2022		001-000-124	11.75
			INV0066027		Invoice	01/14/2022		001-000-124	11.75
			INV0066028		Invoice	01/14/2022		001-000-124	11.75
			INV0066029		Invoice	01/14/2022		001-000-124	11.75
			INV0066030		Invoice	01/14/2022		001-000-124	11.75
			INV0066031		Invoice	01/14/2022		001-000-124	11.75
			INV0066032		Invoice	01/14/2022		001-000-124	11.75
			INV0066033		Invoice	01/14/2022		001-000-124	11.75
			INV0066034		Invoice	01/14/2022		001-000-124	11.75
			INV0066035		Invoice	01/14/2022		001-000-124	11.75
			INV0066036		Invoice	01/14/2022		001-000-124	11.75
			INV0066220		Invoice	01/28/2022		001-000-124	11.75
			INV0066221		Invoice	01/28/2022		001-000-124	11.75
			INV0066222		Invoice	01/28/2022		001-000-124	11.75
			INV0066223		Invoice	01/28/2022		001-000-124	11.75
			INV0066224		Invoice	01/28/2022		001-000-124	11.75
			INV0066225		Invoice	01/28/2022		001-000-124	11.75
			INV0066226		Invoice	01/28/2022		001-000-124	11.75
			INV0066227		Invoice	01/28/2022		001-000-124	11.75
			INV0066228		Invoice	01/28/2022		001-000-124	11.75
			INV0066229		Invoice	01/28/2022		001-000-124	11.75
			INV0066230		Invoice	01/28/2022		001-000-124	11.75
			INV0066231		Invoice	01/28/2022		001-000-124	11.75
			INV0066232		Invoice	01/28/2022		001-000-124	11.75
			INV0066233		Invoice	01/28/2022		001-000-124	11.75
			INV0066234		Invoice	01/28/2022		001-000-124	11.75
			INV0066235		Invoice	01/28/2022		001-000-124	11.75
			INV0066236		Invoice	01/28/2022		001-000-124	11.75
			INV0066237		Invoice	01/28/2022		001-000-124	11.75
			INV0066238		Invoice	01/28/2022		001-000-124	11.75
			INV0066239		Invoice	01/28/2022		001-000-124	11.75

Docket of Claims Register

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End of Month, Ct Atty, Utilities

APPKT006932 - 01/31/2022

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
	INV0066240		Invoice	01/28/2022		001-000-124	11.75
	INV0066241		Invoice	01/28/2022		001-000-124	11.75
02364	STEWART, KEVIN THOMAS	DKT0030106					1,250.00
	JAN2022	PUBLIC DEFENDER FOR JANUARY 2022	Invoice	01/31/2022	PUBLIC DEFENDER FOR JANUARY 2022	001-110-672	1,250.00
02120	U S SPECIALTY COATINGS, INC	DKT0030107					2,345.61
	217137	PO5805 SOCCER STRIPING PAINT	Invoice	01/13/2022	PO5805 SOCCER STRIPING PAINT	001-550-501	2,345.61
02475	WILKINSON ATTORNEYS AT LAW	DKT0030108					456.60
	INV0066039		Invoice	01/14/2022		001-000-125	227.62
	INV0066244		Invoice	01/28/2022		001-000-125	228.98
Total Claims: 22						Total Payment Amount:	93,543.24

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: February 10,
2022

AGENDA ITEM NO: 8.

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Approval of the Resolution for the FY 2022 Community Development Block Grant and the appointment of a Selection Committee for a Project Engineer.

The Selection Committee will have to be available on March 3, 6:00 p.m. for the selection process, there are up to 5 people on the committee including the City Clerk and Public Works director.

INTRODUCED BY: Angela Richburg, City Clerk

BOARD ACTION:

ATTACHMENTS:

Description	Upload Date	Type	File Name
 resolution	2/4/2022	Resolution Letter	Resolution_to_Apply_Byram_CDBG_2022.pdf

RESOLUTION

WHEREAS, the City of Byram, Mississippi, recognizes that community development is a priority concern in this area; and

WHEREAS, the City of Byram, Mississippi, desires technical assistance from the Central Mississippi Planning and Development District for the purpose of improving the overall well-being of this area; and

WHEREAS, this technical assistance is for the specific function of submission of an application for FY 2022 Community Development Block Grant; and

WHEREAS, the District is authorized to investigate, prepare and direct applications for funding to the State of Mississippi.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen on behalf of the City of Byram, Mississippi do request assistance from the Central Mississippi Planning and Development District and show their intent to apply for Community Development Block Grant funds, and that the District is requested to aid the City of Byram, Mississippi in this matter. The Board further designates the Mayor to act as a representative of the City in this matter and to execute all necessary forms and documents on behalf of the City.

FURTHER, BE IT RESOLVED, that the Mayor and Board of Aldermen of the City of Byram, Mississippi do authorize the advertisement of public hearings to be held in conjunction with this CDBG project.

Dated this the _____ day of _____, 2022.

City of Byram, Mississippi

By:_____

ATTEST:

By:_____

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING DATE: February 10,
2022

AGENDA ITEM NO: 9.

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: GFOA Award for Fiscal Year 2020

INTRODUCED BY: Mayor Richard White

BOARD ACTION:

ATTACHMENTS:

Description	Upload Date	Type	File Name
☐ GFOA	2/4/2022	Backup Material	GFOA_2020_CERTIFICATE.pdf
☐ GFOA	2/4/2022	Backup Material	GFOA_2020_GRADING_SUMMARY_2020.pdf
☐ GFOA	2/4/2022	Backup Material	GFOA_2020_AWARD_LETTER_to_Mayor.pdf
☐ GFOA	2/4/2022	Backup Material	GFOA_AWARD_LETTER_2020.pdf
☐ GFOA	2/4/2022	Backup Material	GFOA_2020_AWARD.pdf



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Byram
Mississippi**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

September 30, 2020

Christopher P. Morill

Executive Director/CEO

Certificate of Achievement for Excellence in Financial Reporting Summary of Grading

City of Byram, Mississippi

Member ID: 300189539

Report #: COA-2020-03108

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your annual comprehensive financial report. The grades awarded for each grading category are listed below, followed by comments and suggestions for improvement grouped by category.

Grading Category	Grade
101 - Cover, table of contents, and formatting	Proficient
102 - Introductory section	Proficient
103 - Report of the independent auditor	Proficient
104 - Management's discussion and analysis (MD&A)	Proficient
105 - Basic financial statements (preliminary considerations)	Proficient
106 - Government-wide financial statements	Proficient
107 - Fund financial statements (general considerations)	Proficient
108 - Governmental fund financial statements	Proficient
109 - Proprietary fund financial statements	Proficient
110 - Fiduciary fund financial statements	Not Applicable
111 - Summary of significant accounting policies (SSAP)	Proficient
112 - Note disclosure (other than the SSAP and pension-related disclosures)	Proficient
113 - Pension-related note disclosures	Proficient
114 - Required supplementary information (RSI)	Proficient
115 - Combining and individual fund information and other supplementary information	Proficient
118 - Statistical section	Proficient
119 - Other considerations	Proficient



Government Finance Officers Association

203 North LaSalle Street, Suite 2700

Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

2/4/2022

Richard White
Mayor
City of Byram, Mississippi

Dear Mayor White:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended September 30, 2020 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

2/4/2022

Angela Richburg
Clerk
City of Byram, Mississippi

Dear Mrs. Richburg:

Congratulations!

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended September 30, 2020 has met the requirements to be awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Certificate Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Congratulations, again, for having satisfied the high standards of the program.

Your electronic award packet contains the following:

- **A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements.** We strongly encourage you to implement the recommended improvements in your next report. Certificate of Achievement Program policy requires that written responses to these comments and suggestions for improvement be included with your 2021 fiscal year end submission. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.
- **Certificate of Achievement.** A Certificate of Achievement is valid for a period of one year. A current holder of a Certificate of Achievement may reproduce the Certificate in its immediately subsequent annual comprehensive financial report. Please refer to the instructions for reproducing your Certificate in your next report.
- **Award of Financial Reporting Achievement.** When GFOA awards a government the Certificate of Achievement for Excellence in Financial Reporting, we also present an Award of Financial Reporting Achievement (AFRA) to the department identified in the application as primarily responsible for achievement of the Certificate.
- **Sample press release.** Attaining this award is a significant accomplishment. Attached is a sample news release that you may use to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if first-time recipients or if the government has received the Certificate ten times since it received its last plaque) or a brass medallion to affix to the plaque (if the government currently has a plaque with space to affix the medallion). Plaques and medallions will be mailed separately.

As an award-winning government, we would like to invite one or more appropriate members of the team that put together your annual comprehensive financial report to apply to join the Special Review Committee. As members of the Special Review Committee, peer reviewers get exposure to a variety of reports from around the country; gain insight into how to improve their own reports; achieve professional recognition; and provide valuable input that helps other local governments improve their reports. Please see our website for [eligibility requirements](#) and [information on completing an application](#).

Thank you for participating in and supporting the Certificate of Achievement Program. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



The Government Finance Officers Association of
the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Angela Richburg

Clerk

City of Byram, Mississippi



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morill

Date: 2/4/2022

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO: 10.

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Department Reports

ATTACHMENTS:

Description	Upload Date	Type	File Name
❑ City Clerk	2/7/2022	Backup Material	City_Clerk_Memo_-_Jan_2022.pdf
❑ Police Department	2/9/2022	Backup Material	Jan_2022_Monthly_BOA.pdf
❑ Fire Department	2/3/2022	Backup Material	Fire.pdf
❑ Public Works	2/3/2022	Backup Material	PW.pdf



City Clerk's Office

To: Mayor White and the Board of Aldermen

From: Angela Richburg, City Clerk

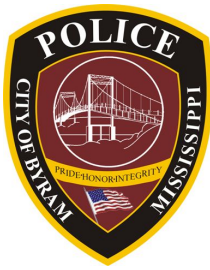
RE: Monthly update

Date: February 7, 2022

Collections for the Byram Municipal Court totaled \$33,654.17 in January which included \$13,987.25 in State assessments. These assessments will be sent to the State of Mississippi. This was a decrease from December, 2021 of approximately \$10,000 and \$5,000.00 from the previous January.

The City Clerk's Office has continued issuing letters to debtors of Court Services and Sewer notifying them of debt totals remaining and increased debt for submission to the State of Mississippi Department of Revenue. Individuals that have not had debt previously submitted are being notified of their debt and given the opportunity for a hearing. Many debtors continue to clear up their debt or work on a payment plan as opposed to having the debt sent to the Mississippi Intercept Company for distribution to MDOR. Court was able to collect \$4,447.25 while Sewer collected \$2,378.96.

Auditors from Fortenberry & Ballard, PC began field work on the Fiscal Year 2021 Audit during January. Trial balances, Balance Sheets, Statements of Operations as well as detailed general ledgers have been provided for review. On site testing of receipts, disbursements and payroll will be completed during the field work of Fortenberry & Ballard, PC in February while the City Clerk's Office continues to work on the statistical information to complete the Comprehensive Annual Financial Report.



Subject: January 2022 Monthly Crime Report		
Distribution: City of Byram Board of Aldermen	Effective Date: February 8, 2022	Number of Pages: Page 1 of 3
Approved: Chief David Errington		

Total Arrests – 27

Felony Arrests – 5

Total Incident Reports – 88

Total Crash Reports – 42

Major Incidents:

22-010 ~ Auto Burglary – Reserve Apts – An unknown suspect made entry into an unlocked Infiniti, but did not take anything out of the vehicle

22-011 ~ Uttering Forgery – 7541 Siwell Rd. – An unknown suspect obtained and cashed checks that were written out intended for payment of debts

22-015 ~ Grand Larceny – Gun Hill Cv. – Unknown suspect(s) stole building materials from a residential construction site and fled in an unknown direction.

22-016 ~ Malicious Mischief – Terry Rd. – An identified suspect damaged the complainant's vehicle by shooting the windows with a pellet rifle.

22-017 ~ Contempt of Court – Byram Parkway – A red Dodge Ram was stopped for careless driving and the driver Victor Evans was found to be in contempt of court through the City of Byram.

22-026 ~ DUI 1st – Siwell Rd. – A White Chevrolet Tahoe was stopped for reckless driving and the driver Luis Torres was later found to be under the influence of an intoxicating beverage. He was arrested and transported to Raymond Detention Center.

22-027 ~ Receiving Stolen Property – Handley Blvd. – Chandra Harper arrested for being in possession of a stolen Dodge Charger. Harper was processed and transported to Raymond Detention Center.

22-029 ~ Possession of Controlled Substance – Siwell Rd. – A Black Audi was stopped for careless driving and the driver, Reco Virgil was subsequently arrested for possession of controlled substance. He was arrested and transported to Raymond Detention Center.

22-031 ~ Strong Arm Robbery – Bradford Place Apts – An unknown suspect stole the complainant's wallet while he was checking his mailbox.

22-036 ~ Shooting into an Occupied Dwelling – 1505 Torrence Dr. – Unknown suspect(s) fired shots into the residence of the complainants while one was asleep and the other was watching TV. The complainants heard the suspects flee in a vehicle in an unknown direction after the shooting stopped.

22-039 ~ Auto Theft – Camellia Cove – Unknown suspect took a 2018 Honda Sedan from the parking lot of Springlake Apartments and fled in an unknown direction.

RESTRICTED LAW ENFORCEMENT DATA

The data contained within this policy is proprietary and will not be duplicated, disclosed, or discussed, without the written permission of the Chief of Police.

22-044 ~ Uttering Forgery – Trustmark Bank – Suspect Brandi O'Connor cashed a fraudulent check in the amount of \$898.87

22-047 ~ Uttering Forgery – Trustmark Bank – Suspect Brandi O'Connor attempted to cash a fraudulent check but fled when the cashier went to verify the check leaving her ID.

22-048 ~ DUI – Siwell Rd. – A 2012 Toyota Camry was stopped for careless driving and expired tag, and subsequently arrested for driving under the influence of intoxicating beverage.

22-049 ~ Contempt of Court – Terry Rd. – A beige Tahoe was stopped for improper equipment (Blue Headlights) and driver Aaron Wright was cited for the improper equipment and had a warrant for contempt of court.

22-050 ~ Auto Burglary – Holiday Inn Express– A 2011 Chevrolet Silverado was burglarized and items was taken from inside the vehicle.

22-051 ~ Embezzlement – Enterprise Rental– Ylandra Chambers breached her contract when she failed to return a 2020 Nissan Altima that she rented from them.

22-055 ~ Uttering Forgery – Trustmark Bank– Suspect Misty Robb was arrested when she attempted to cash a forged check at Trustmark. Released to Clinton PD for a foreign warrant.

22-060 ~ Exhibiting a Weapon – MEA – Suspect Canedra Kyles displayed a firearm during a verbal altercation between herself and other family members.

22-061 ~ Contempt of Court – Byram Police Dept – Beverly McClure released to Byram PD from Pearl PD for a contempt of Court warrant through the City of Byram. McClure was processed and transported to Raymond Detention Center.

22-062 ~ Contempt of Court – 7500 Siwell Rd. - 2010 Chevrolet Impala was stopped for speeding and the driver David Jackson, had an active warrant for Contempt of Court

22-071 ~ Foreign Warrant – Holiday Rambler Ln – Marcus Huntley Jr. contacted after a call for service concerning a man with a gun call. Huntley was arrested for a Domestic Violence warrant through JPD.

22-074 ~ Credit Card Fraud – Swinging Bridge Dr. – Unknown suspect stole two bank cards from the complainant's vehicle and would make several unauthorized transactions using the stolen cards.

22-075 ~ Petit Larceny – Siwell Rd. – An unidentified UPS employee stole lottery tickets from the business, by opening the package and taking a roll of the tickets from it.

22-078 ~ Fleeing or Eluding LEO – East Broadwater Rd. – A Dodge Dart failed to yield to blue lights after a traffic stop was attempted. Driver Demontavious Wilson was arrested for fleeing and eluding.

22-087 ~ Identity Theft – Beaver St. – Complainant received notification that an unknown suspect has been receiving unemployment benefits using the complainant's information.

22-092 ~ Contempt of Court – Lake Dockery Rd. – Jireh Patton was contacted in a Blue Nissan Versa while it was parked at the Lake Dockery dam after hours. Patton had a contempt warrant through Byram and was subsequently arrested.

RESTRICTED LAW ENFORCEMENT DATA

The data contained within this policy is proprietary and will not be duplicated, disclosed, or discussed, without the written permission of the Chief of Police.

22-096 ~ Malicious Mischief – Old Reserve Apts. – Two juvenile males damaged the front door of an apartment by kicking the front door and running away in the direction of Springlake Apartments.

22-098 ~ Shoplifting – Handley Blvd. – Cameron Crooks and Kentavius Robinson stopped after stealing several tool sets from Walmart. Crooks taken into custody.

22-100 ~ Telecommunication Threats – Creston Dr. – Complainant received texts threatening bodily harm from an unknown suspect through a money transferring platform.

22-105 ~ Contempt of Court – Terry Rd. – Walter Shaw arrested for a contempt of court warrant and charged with simple assault on LEO

22-108 ~ Fleeing or Eluding – Byram Dr. – An unidentified black female operating a stolen Dodge Charger failed to yield to blue lights and fled in the direction of Jackson, eluding police.

22-111 ~ Residential Burglary – Reserve Apts – An unknown suspect ransacked the complainant's apartment, took money, damaged electronics, and wrote different vulgar messages on the walls of the residence.

22-112 ~ Contempt of Court – Hinds Parkway – A Chevy Silverado was stopped for traveling at a high rate of speed. The driver, Jessica Spann, was found to be in contempt of court through Byram.

22-113 ~ Cyberstalking – Gated Reserve Apts – An unknown suspect sent the complainant text messages containing the complainant's social security number and bank account information then threatened to make the information public.

22-117 ~ Contempt of Court – Siwell Rd. – a Blue Hyundai Elantra was stopped for failing to dim headlights. The driver, Carl Leger was found to be in contempt of court.

22-118 ~ Foreign Warrant – Siwell Rd. – Kimberly Brown-Jones stopped for no tag, and the driver was found to have a warrant through Ridgeland Police Department. Brown-Jones was processed and released to Ridgeland PD.

22-121 ~ Petit Larceny – Siwell Rd.- Complainant's paycheck was stolen by a potentially known suspect who fled in an unknown direction after taking the document.

22-122 ~ Shooting into an occupied dwelling – Freemyer Dr. – Unidentified suspect in an unknown vehicle fired multiple shots towards an occupied dwelling and fled.

22-126 ~ Malicious Mischief – Bradford Place Apts – Three unknown males shot a window on a 2008 Honda Accord with a BB gun while it was parked, shattering the window.

22-127 ~ Shooting at a motor vehicle – Tynes Dr. – Two juveniles and Robert Sanders were involved in shooting into a vehicle while the vehicle was being driven. All were arrested.

22-128 ~ DUI 1st – Byram Police Dept – Whitney Jefferson drove to Byram PD to file a report. Instead Jefferson was arrested for DUI.

22-132 ~ DUI 3rd – Siwell Rd. – Eugene Bracey stopped for disregarding a traffic control device and arrested for driving under the influence of alcohol.

RESTRICTED LAW ENFORCEMENT DATA

The data contained within this policy is proprietary and will not be duplicated, disclosed, or discussed, without the written permission of the Chief of Police.

Annual Fire Situation Report - Summary

Basic Incident Type Code And Description (FD1.21)	Total Fires
111 - Building fire	1
113 - Cooking fire, confined to container	1
143 - Grass fire	2
311 - Medical assist, assist EMS crew	15
3111 - Canceled on medical scene (CANNOT be used for fire)	3
321 - EMS call, excluding vehicle accident with injury	35
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	3
352 - Extrication of victim(s) from vehicle	1
381 - Rescue or EMS standby	1
411 - Gasoline or other flammable liquid spill	1
5541 - Lifting assistance (no ambulance response)	3
611 - Dispatched and cancelled en route	3
622 - No incident found on arrival at dispatch address	1
661 - EMS call, party transported by non-fire agency	8
715 - Local alarm system, malicious false alarm	2
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	4
Total: 89	

Report Filters

Basic Incident Date Time: is between '1/1/2022' and '1/31/2022'

Agency Name: is in 'CITY OF BYRAM FD'

Aggregate Function Criteria

Total Fires: Is Greater Than 0

BYRAM PUBLIC WORKS DEPARTMENT MONTHLY REPORT January 2022

INSPECTION	Current Month: Jan-22			Previous Month: Dec-21		
	Issued	Value	Fee	Issued	Value	Fee
BUILDING PERMITS						
Residential	0			0		
New Construction	5	\$ 598,290.00	\$ 3,187.00	3	\$ 374,580.00	\$ 1,753.00
Remodel	0	\$ -	\$ -	1	\$ 2,000.00	\$ 226.00
Permit Fee	0	\$ -		0	\$ -	
Commercial						
New Construction	0			0		
Commercial Remodel	0	\$ -	\$ -	1	\$ 4,670.00	\$ 46.00
Renovation	0	\$ -		0	\$ -	
commercial fee	0			0		
ACCESSORY	3	\$ 83,950.00	\$ 1,083.00	0		
Cell Tower Addition	0			0		
Rental Property	6		\$ 802.00	4		\$ 6,077.00
Rental Renewal						
Mobile Home	0	\$ -		0	\$ -	
Demolition	0	\$.		0	\$.	
Variance Request	0	\$.		0	\$.	
Utility Release	25	\$ -	\$ 650.00	29	\$ 800.00	\$ 754.00
Roofing	6	\$ 59,868.29	\$ 441.00	10	\$ 103,364.73	\$ 750.00
Banners & Signs	3	\$ 69,194.00	\$ 253.00	1	\$ 345.50	\$ 76.00
TOTAL FEES COLLECTED	48	\$ 811,302.29	\$ 6,416.00	\$ 49.00	\$ 485,760.23	\$ 9,682.00
PRIVILEGE LICENSE	CURRENT			PREVIOUS		
New Business &						
Renewed	3		\$ 65.00	4		
PLANNING / ZONING						
Site Plans	0			0		
Public Hearings	0			0		
Conditional Use	1		\$ 250.00	0		
Architectural Review	1		\$ 251.00	0		

SEWER	Current Month			Previous Month	
	Number	Amount		Number	Amount
Billings	3113	\$ 164,888.63		3156	\$ 165,100.80
Late Charges	995	\$ 9,950.00		1158	\$ 11,580.00
Deposits	21	\$ 2,100.00		13	\$ 26,700.00
Sewer Refunds	0	\$ -		14	\$ 905.92
NSFF	0	\$ -		0	\$ -
Connection Fee	5	\$ 3,500.00		2	\$ 1,400.00
Collection Fees		\$ 1,249.13			\$ 7,379.87
Applied Deposits	3	\$ (200.00)		4	\$ (200.00)
Payments Received	2192	\$ (177,177.79)		2320	\$ (180,439.36)
Outstanding balance		\$ 4,309.97			\$ 32,427.23
St. & SW Work Order	Completed 1/22	Open Work Orders		Completed 12/21	Open Work Orders
Tree limbs pickup	34	19		15	19
Potholes/road repair	26	21		4	23
Sinkholes		8			8
dead animals on ROW	3	0			0
Mowing		2			1
PUBLIC WORKS MISC		4			4
Sewer Misc	1	17		7	17
LT STATION /LEAK/BREAK	3	17			15
Ditching/Culvert/Drainage	1	30			34
Street Signs		8			8
TOTAL	68	126		26	129



PUBLIC WORKS DEPARTMENT
BUILDING – ZONING

MOTHLY REPORT

January 2022

For the month of January the Building and Zoning Department:

*Two Board of Aldermen meetings

*Investigated eight code violations: three vehicles parked on the right-of-way over 48 hours, one construction without a permit, one derelict fences, three big truck parked on the right-of-way

*Reviewed submitted plans

*Performed residential, commercial, and rental inspections

*Assisted in drainage repairs

A handwritten signature in black ink, consisting of a stylized, elongated shape that tapers to a point on the right.



City of Byram Public Works

Sewer Department

Monthly update for January 2022

On two of our larger pump stations, Parkway North and Robinson Estates, a pump had to be removed and replaced with a spare pump. The pulled pumps were taken in for repair.

We performed two total rehabs in Lake Ridgelea. The pumps in Phase 2 are starting to fail. They are being replaced with a better pump as they go out. I expect the life of these new pumps to be upwards of ten years or better.

A drainage project on Forest Woods Drive was completed. This involved reshaping the ditch and placing a concrete mat and riprap along the ditch.

K. Glyn Dorsey
Wastewater Superintendent

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022 AGENDA ITEM NO: 11.

CONSENT TO:
AGENDA:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION: Closed Session to see if Executive Session is warranted

INTRODUCED BY: Angela Richburg, City Clerk

BOARD ACTION:

ATTACHMENTS:

Description	Upload Date	Type	File Name
No Attachments Available			

CITY OF BYRAM AGENDA ITEM FACT SHEET

BOARD MEETING February 10,
DATE: 2022

AGENDA ITEM NO:

CONSENT
AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

DISCUSSION:

- Administrative Offices Closed in observance of Presidents Day - Monday, February 21st
- Mayor and Board of Aldermen Meeting – Thursday, February 24th, 7:00 p.m., City Hall, 5901 Terry Road

ATTACHMENTS:

Description	Upload Date	Type	File Name
No Attachments Available			